



City of Bend and Bend Urban Renewal Agency (BURA)

2023-2025 Proposed Biennial Budget

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2023-2025 Proposed Biennial Budget
City Manager's Budget Message
May 3, 2023

To the City of Bend and Bend Urban Renewal Agency Budget Committee:

It is my honor to present the Proposed Biennial Budget for the 2023-2025 biennium. This budget reflects the City's commitment to providing essential services to the community within the City Council's guiding principles of Equity, Inclusive Leadership, Fiscal Stewardship, Governance and Partnership.

Financial Overview

Development of the 2023-2025 biennial budget reflects revenue pressures associated with modest revenue growth forecasts and headwinds associated with a potentially slowing economy. Coupled with pressures on expenses, there is an imbalance of money coming in versus money going out across most funds. Without additional revenue or funding increases, annual operating revenues are projected to increase 3.4% and 5.7% for each year of the biennium, which are not sufficient to keep up with rising costs. The proposed budget reflects funding increases that are needed to keep operations at current service levels.

Many of the budget challenges relate to the City's low property tax rate. Property taxes represent the majority of General Fund revenues. The City's permanent tax rate of \$2.80 per \$1,000 of taxable assessed value (TAV) is significantly less than that of our peer cities, and Measures 5 and 50 approved by Oregon voters in the 1990's restrict the City's ability to increase the permanent rate. Property taxes, including new construction, are assessed on TAV which is significantly lower than market value and is limited to annual increases of 3%. These restrictions, along with limitations on the City's ability to quickly increase other General Fund revenues such as room taxes and franchise fees, have created a structural funding challenge in the General Fund. Consistent with previous budgets, roughly 78% of the General Fund is used to fund public safety, and this structural challenge directly impacts their ability to keep pace with the changing needs of the community. If the fire levy measure passes, the General Fund support for the Fire Department will not change.

To mitigate the impact of funding increases on the community, the City plans to draw down its reserve and contingency levels. The City has also limited any increases in staffing during the biennium to areas where it is needed to keep pace with community growth and needs, primarily in public safety and utilities.

Expenditures

Proposed investments in infrastructure reflect the largest portion of proposed budget expenditures. Many of the projects outlined in the Capital Improvement Program (CIP) are complex, multi-year projects involving improvements to water, water reclamation (sewer), stormwater and transportation infrastructure. Examples include improvements to the Wilson Corridor, the intersection at Neff and Purcell and replacement of the Awbrey Butte Waterline Distribution system among many others. To use revenues responsibly, the City of Bend looks for opportunities to align multiple projects to achieve economies of scale and lessen the impacts to the community. As an example, the Neff and Purcell

Improvements Project includes replacing stormwater, water, water reclamation and street facilities versus just focusing on one piece of infrastructure.

Increasing project costs driven by inflation, coupled with a slowdown in development activity, which provides some of the funding for infrastructure projects, has necessitated that the City adjust the timing of projects in the 5-year CIP to match the funding available. The 5-year CIP includes total infrastructure investments of \$545 million with \$276 million programmed in the 2023-2025 biennium and represents a balance of the needs of the City with the funding available. To achieve this level of infrastructure spending, the City will leverage fee and rate increases to issue long-term debt for most of these projects to ensure the community today and future generations equally share in paying for investment and replacement of aging infrastructure, facilities, and equipment. The proposed budget also includes the issuance of \$64 million in long term debt for the second series of General Obligation Bond projects, which have been reviewed and prioritized by the Transportation Bond Oversight Committee.

Personnel services expenses, which include salary and benefit costs for City employees, represent the second largest category of spending in the proposed budget. In 2022, the City made an investment in its current workforce with wage increases of approximately 10% which reflect inflationary pressures consistent with the broader economy. The 2023-2025 budget reflects limited increases in the City's workforce with the addition of 28 new staff, with most of those in the public safety and infrastructure core service areas.

Revenues

The \$1.29 billion biennial budget includes all operating revenues for the biennium (\$480.1 million), as well as debt proceeds, interfund transfers, sales from City-owned land in Juniper Ridge, one-time grant funding and ending reserves from the prior fiscal year. Of the \$480.1 million of City-wide operating revenues, \$136.1 million is in the City's General Fund.

Key revenue drivers include anticipated increases in tax assessed property value of 5% for each year of the biennium. Property taxes primarily fund police, fire, and street maintenance services. In the May 2023 election, voters will have the opportunity to consider a five-year local option levy which would provide funding for fire and emergency medical services. If the measure passes, it would cost property owners \$0.76 per \$1000 of assessed property value. At the time of budget development, the outcome of the May election is unknown. The proposed budget assumes that the measure passes.

Additional revenue drivers include projected flat room tax revenues in 2023-2024, and a 5% increase in tourism activity in the second year of the biennium. Franchise fee revenues are projected to be flat in the first year of the biennium, with minimal increases of 1.4% in 2024-2025, which is in line with the forecasted increase in population growth.

Rate increases are proposed for water utilities (2.5% for sewer, 3.8% for water and 7% for stormwater), to keep pace with existing infrastructure deficiencies and future needs. Based on the outcome of an external fee study, development revenues for building, planning and private development engineering reflect respective fee increases. Although the printed budget includes proposed development fee increases ranging from 10-30%, as well as an increase of the long range planning surcharge, current discussions are taking place with a group of stakeholders to phase in the increases over time, and eliminate the increase of the long range planning fee. More information about the proposed increases

will be shared during budget deliberations later this month. These increases are needed to support staffing levels necessary to maintain permit turnaround times and maintain reserves to ensure sustainable staffing levels into the future. Development activity is projected to remain the same in fiscal year 2023-2024 and increase 2.3% in fiscal year 2024-2025. There is also a projected increase in the Commercial & Industrial Construction Tax (also referred to as the Commercial Excise Tax) from 0.33% of building permit valuation for qualified projects, to 1.2% of valuation.

The Streets & Operations budget reflects revenues from a new transportation fee or other revenue source which is needed to maintain current levels of service. At the time the budget was developed, City Council was evaluating the scope of services and programs to be funded with a transportation fee or other revenue source, the public engagement approach and timeframe of how quickly to implement a new revenue source. At the time the budget was prepared, those decisions had not been made and the budget reflects a revenue placeholder pending implementation of additional revenues.

One of the key areas of focus for the upcoming 2023-2025 biennium is securing permanent, long-term funding for shelter operations. There are no General Fund revenues available to support shelter operations; service continuity is reliant on state and federal revenues. The City continues to work collaboratively with local and state partners to establish stable funding for operations and maintenance of the three shelter facilities purchased during the current 2021-2023 biennium.

Contingency and Reserves

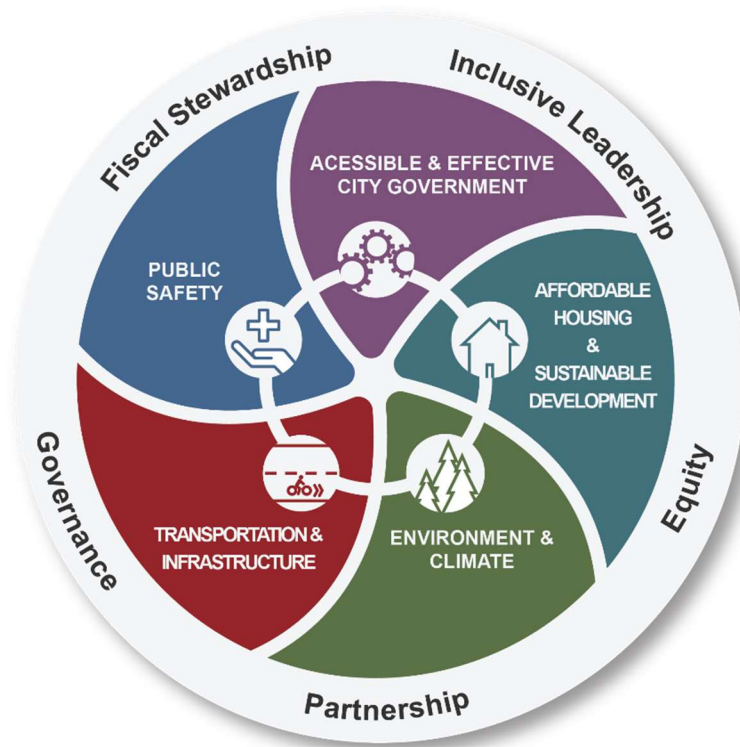
City-wide, contingency and reserve levels are being utilized to help mitigate the impact of funding increases on the community. In the upcoming biennium, General Fund reserve levels are projected to decline but at the end of the biennium will remain in line with the City Council adopted fiscal policies of 16% of operating expenditures, which includes the General Fund Revenue Stabilization Fund balance. Even with the proposed development fee increases, reserve balances in the Community & Economic Development service area, specifically in the Building, Planning, and Private Development Engineering Funds, are proposed to decline to help lessen the impact of necessary fee increases on the community. Infrastructure service area reserves are increasing slightly as the City issues debt for transportation projects that will span multiple years and beyond the 2023-2025 biennium. Administration and Central Services reserves are projected to be fairly consistent with prior years.

Implementation of the City Council Goal Framework

As specified in the Council Rules, the City Council goal setting process is aligned with the development of the biennial budget. The process is guided by input from community members, community organizations, City advisory boards and committees, Councilor priorities and City staff. The following information and inputs were shared with the Council in preparation for developing their 2023-2025 goal framework:

- 2022 Community Survey results and presentation;
- Summary of input from community members, community organizations, and Roundtable Listening Sessions held on Jan. 19, 2023;
- Equity Lens/Impact Assessment Best Practices and Considerations;
- An organizational Strengths, Problems, Opportunities, and Threats (SPOT) analysis; and
- Background information provided by City staff related to permit review timelines and initiatives, the transportation system, organizational capacity and a financial and budgetary update.

In late January 2023, the Council met for a two-day goal setting retreat to consider the input they had received, develop a vision and prioritize their goals for the next two years. That feedback was incorporated into the 2023 -2025 Goal Framework, which was adopted on March 15, 2023, and is summarized in the graphic below.



A copy of the Council Goal Framework, that includes detailed strategies and actions that support each goal area, can be found at the end of the “Introductory Section” of the budget document.

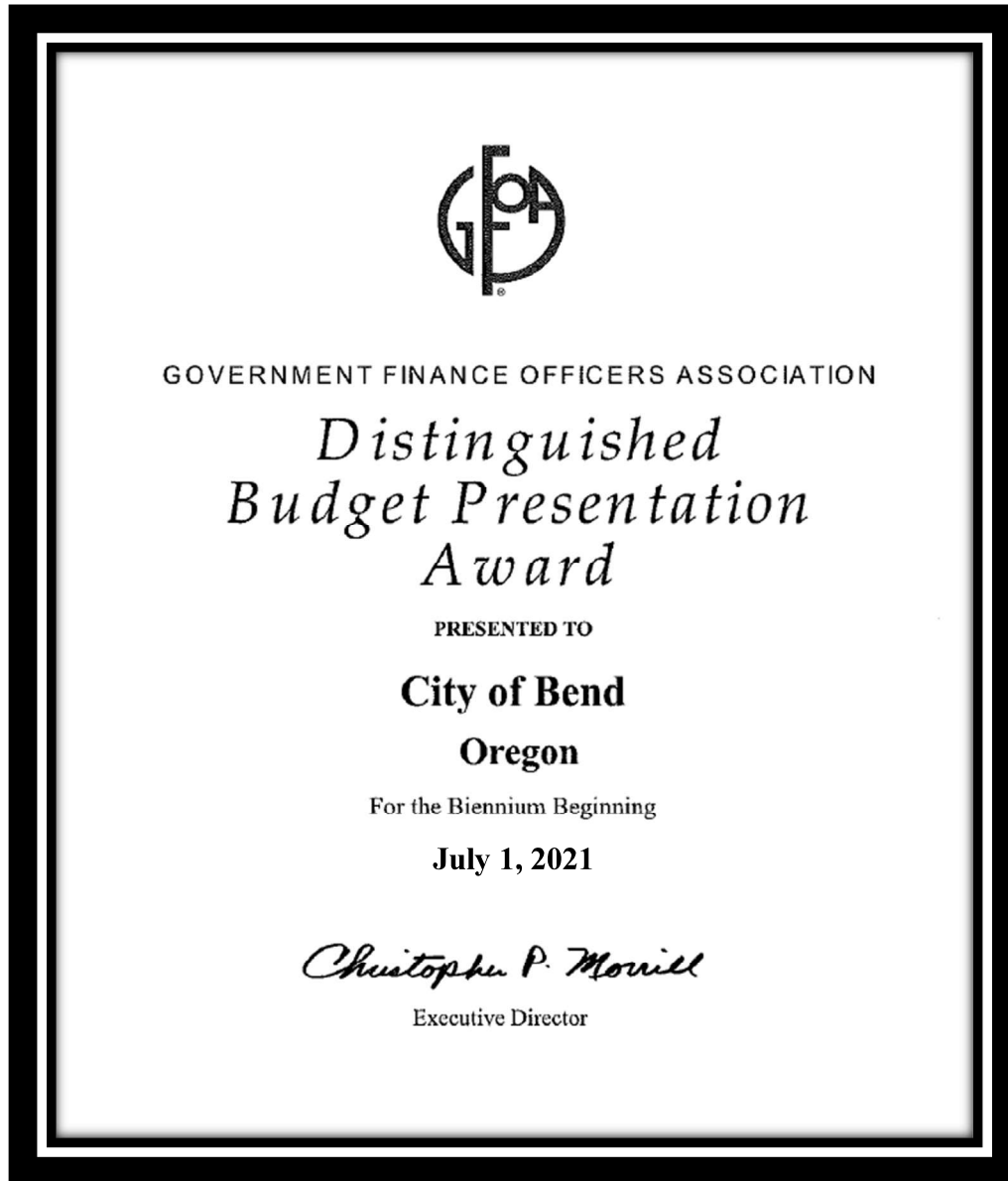
Budget Summary and Looking Forward

A growing community like Bend will always bring a certain number of challenges, with funding being among them. These challenges also tell the story of a community asking its leaders to not only preserve what makes Bend great, but to ensure it is better for generations to come. This proposed budget reflects Council’s goals and strategies for the 2023-2025 biennium, and makes great strides to serve everyone equitably, create a more connected community and preserve Bend’s character as we grow.

Respectfully submitted,

Eric King
Budget Officer / City Manager

GFOA Distinguished Budget Presentation Award



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Bend, Oregon for its biennial budget for the biennium beginning July 1, 2021. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of two years only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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Reader's Guide

Budget Document users have a wide variety of backgrounds including City staff, City Councilors, Budget Committee members, community members, and financial market experts. The information in the biennial budget is designed to provide a wide variety of data about the City to many different users. The budget can be grouped into one of four main areas to facilitate an understanding of what services the City plans to provide with its resources for the next biennium period.

1. A Policy Document: The City's biennial budget addresses two primary kinds of policies: policies that are under development (usually stated as goals to be accomplished) that may change how the City operates in the future, and policies that are already in place. The City Manager's Budget Message, found at the beginning of the document, provides the background, sets the stage for the specific work plan that will be accomplished during the coming budget period, and identifies the policy issues that are important in the community as identified by the City Council through their goal setting process. Each budget narrative will discuss how the 2023-2025 budget reflects implementation of Council's goals and policy direction set forth by the City Council.

2. A Financial Plan: The Budget Document is foremost a financial plan, providing a numerical road map that matches resources available with the spending priorities established through policy direction and goals established by the City Council.

- a. The Budget by Service Area: The budget document is organized into 5 Service Areas: General Fund, Public Safety, Infrastructure, Community & Economic Development, and Administration & Central Services. A financial summary by service area can be found at the beginning of the Financial Section. This document provides a brief summary of the more detailed financial data found later in the budget document. The beginning of each Proposed Budget section also indicates the funds included in each service area.
- b. The Budget by Fund: Summaries of the City's proposed budget by fund can be found in the Proposed Budgets section. Like other government entities, the City uses a fund structure as the primary method of accounting for financial operations. A fund can be thought of as a "business", with all revenues in the fund specifically associated with the expenditures in the fund. In most cases, there is a legal restriction on the use of the revenue in a fund. The General Fund is used as a "catch-all" fund, and is specifically defined as the fund used to account for the discretionary/non-restricted revenues of the City.

Presentation of budgeted expenditures is consistent with Oregon Budget Law and the format in which the City Council will adopt the final biennial budget: The "program" summary includes personnel costs, materials & services, and capital expenditures for the service area associated with each fund; debt service, interfund/interagency transfers, contingency and reserves are presented and adopted separately.

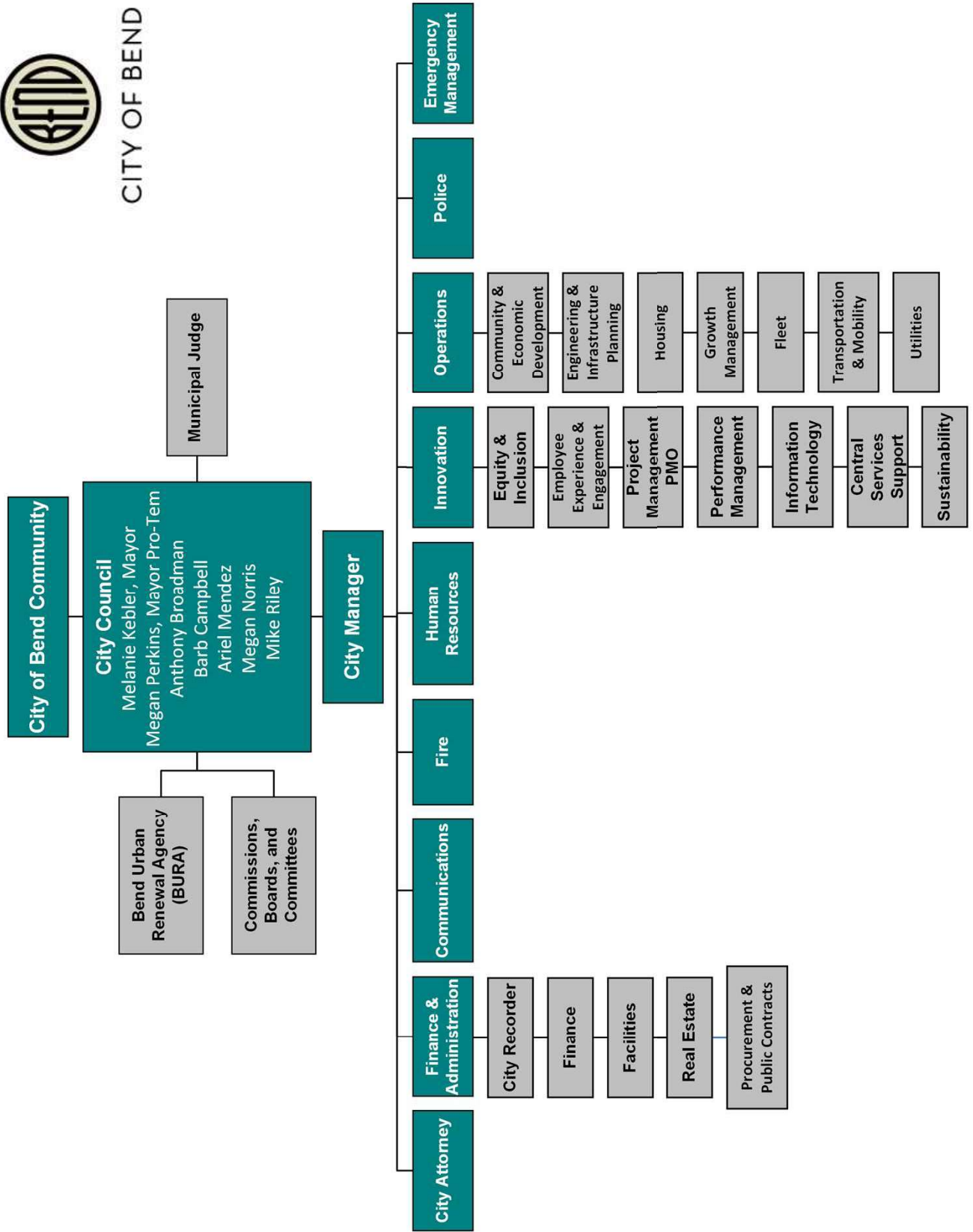
3. An Operations Guide: The City's operations are defined through the budget document in each program's narrative discussions. At the beginning of every service area section is a page showing the organizational structure within that service area. After every budget presentation by fund is a narrative for that program detailing major accomplishments for the prior biennial period, key objectives, goals and any significant changes for the upcoming biennial period. The Budget Message also ties operational services and initiatives back to community member needs and Council goals. The budget document as a whole is used by staff operationally as both a guide for the work plan to be accomplished and as a reference tool, serving as a comprehensive source of historical information and projections based on current assumptions.

4. A Communications Device: The City's biennial budget provides information about the priorities the City Council has set to be accomplished during the next two fiscal years, but it also includes information about the day-to-day activities the City performs. The City Manager's Budget Message provides a concise discussion of the major priorities of the City; the financial and program information included in the Proposed Budget section of the budget provides more detailed information about the budget for the major priorities, but also provides a considerable amount of information about the day-to-day activities and the resources required to meet service demands.



CITY OF BEND

City of Bend Organizational Chart



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The City of Bend, Oregon



Wall Street

History

Bend, Oregon is located on the traditional territory of the Wasco, Northern Paiute, and the Warm Springs tribes. Prior to settler arrival in the West, many distinct tribes lived in the vicinity of the Deschutes River and relied on its waters. In the winter of 1824, Peter Skene Ogden's fur trapping party became the first non-native visitors to the region. John Fremont and other army survey parties followed soon thereafter, as did caravans of settlers who forded the Deschutes at a bend in the river known as "Farewell Bend". A small community grew up around that historical crossing, and the City of Bend was officially incorporated in 1905, boasting a start-up population of 300.

In 1909, two competitive railroad barons, E.H. Harriman and James J. Hill, entered into a multi-million dollar battle to see who would first lay the track to Bend. In 1911, Hill's Oregon Trunk Railroad was completed, providing a short cut for rail freight from Northern California to the Columbia River. With the stimulus of the railroad, two large Minnesota based lumber companies (Brooks-Scanlon and Shevlin-Hixon) built mills in Bend in 1914, and timber became the mainstay of the local economy.

Bend continued to grow and became increasingly reliant on the timber industry until the mid 1970's when tourism began to change the face of the town. Still, it wasn't until the 1980's that timber as a mainstay in the City's economic diet, became a thing of the past. After the recession of the mid 1980's, Bend was quick to come back and was once again experiencing significant growth by the late 1980's and early 1990's.

Growth was triggered by several factors. First, Mt. Bachelor Ski Resort matured as a ski area achieving national status. This then became the catalyst for the visitor industry, which simultaneously generated industrial and commercial expansion. Coupled with an already popular summer season, a year around tourism industry was developed, which stimulated the development of other major destination resorts. Lumber remanufacturing firms settled in Bend, and wood products continued to be a leading economic factor, along with tourism, and other diversified industries developing. This economic growth, and accompanying population expansion, established Bend as the largest Oregon city east of the Cascade Mountain Range and is the region's principal tourism, professional services, retail, medical and governmental service center.



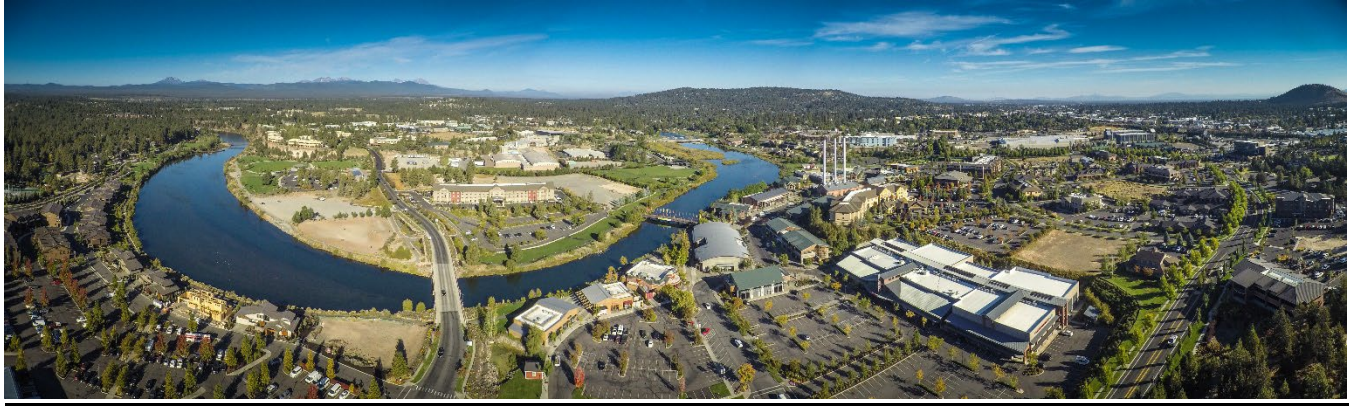
Bill Healy Memorial Bridge – Deschutes River
©2008 Dustin Mitsch / Alpen Exposure

2022 Bend Principal Private & Public Employers ⁽¹⁾	Product or Services	Number of Employees	Percent of Total Employment ⁽²⁾
St. Charles Medical Center	Health Care	3,527	3.5%
Bend-La Pine School Dist. No. 1	Education	2,160	2.1%
Deschutes County	Government	1,043	1.0%
Mt. Bachelor Ski Resort	Recreation	894	0.9%
City of Bend	Government	702	0.7%
COCC	Education	653	0.6%
Summit Medical Group	Healthcare	612	0.6%
OSU – Cascades	Education	442	0.4%
Lonza	Pharmaceutical	440	0.4%
Les Schwab Headquarters	Automotive	398	0.4%
	Total	10,871	10.7%

Notes:

⁽¹⁾ The above listing of principal employers represents major employers in Bend, Oregon. *Source:* Economic Development for Central Oregon

⁽²⁾ Percent of total employment represents percent of employer’s employees to total employment for the Bend Metropolitan Statistical Area. Total employment for Bend MSA was 101,794 as of June 2022. *Source:* Bureau of Labor Statistics, Bend, OR Economy at a Glance

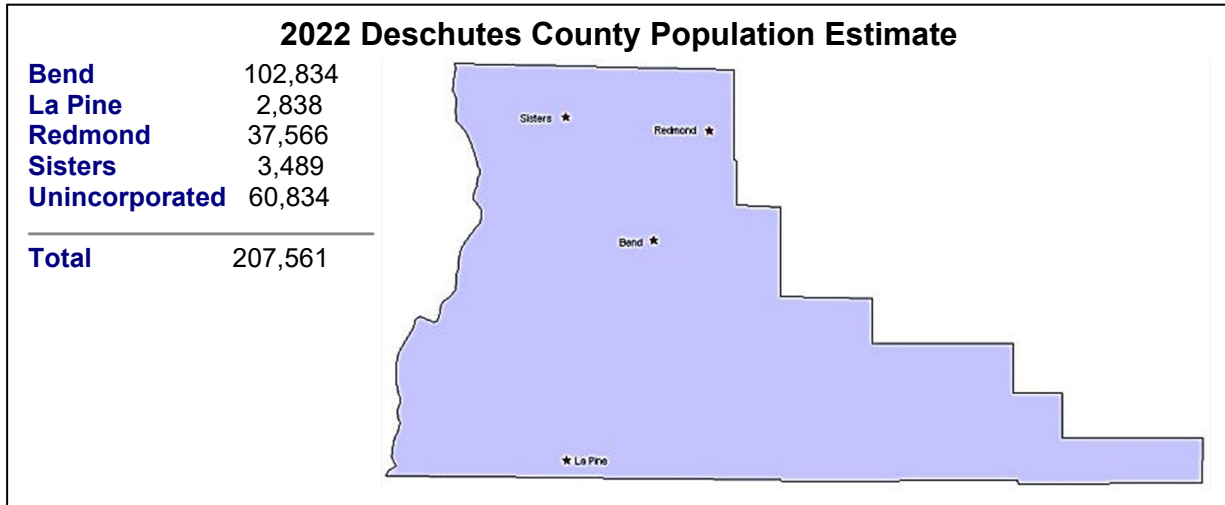


Bend Today

Bend is nestled on the Eastern side of the Cascade Mountain Range and little of the precipitation that is so often associated with Oregon actually makes it across the mountains. Bend receives an average of less than 12 inches of precipitation per year and enjoys lots of sunny, blue skies which is one reason our city is ranked among the most desirable places to live by national magazines.



Source: GISGeography.com



Population Data: Portland State Population Research Center
<https://www.pdx.edu/population-research/population-estimate-reports>

Bend offers many amenities for a city of its size. In addition to the sunny climate, people continue to move to the region for its year-round outdoor recreational activities, well established retail, top-rated restaurants, award winning parks system and thriving sense of community.

Activities

With over 2.5 million acres of public land and open space, the area offers something for everyone. Opportunities abound for a variety of activities:

- Golf
- White water rafting
- Fishing
- Hunting
- Mountain bike riding
- Boating
- Hiking
- Rock climbing
- Snow skiing
- Snowmobiling
- Water skiing
- Fishing
- Camping
- Horseback riding
- Stand-up paddle boarding



Cascade mountains, Broken Top and South Sister

Local Attractions



Tumalo Falls
©2006 Dustin Mitsch / Alpen Exposure

Local attractions in Central Oregon include:

- Mt. Bachelor
- Smith Rock State Park
- Newberry National Volcanic Monument
- Tumalo Falls
- Cascade Lakes
- High Desert Museum
- Tower Theater
- Old Mill District
- Drake Park

Statistical Information – 2022 Demographic Highlights *

General Facts	
Date of incorporation	1905
Form of government	Council/Manager
Population	102,834
Area in square miles	37.2
Number of Full Time Equivalents **	767.62
Community Development	
Permits issued	12,733
Building inspections performed	52,116
Public Safety	
Fire Responses	2,134
Ambulance Responses	10,896
Number of physical arrests	2,363
Number of traffic violations	6,486
Number of calls for Police service	55,802

Infrastructure	
Street lane miles***	882
City owned traffic signals	34
Number of streetlights	2,640
Miles of water mains	473
Water service connections	27,379
Total Reservoir Capacity (millions of gallons per day “mgd”)	30.5 mgd
Maximum daily demand of water system (in millions of gallons)	26.0
Number of fire hydrants	5,567
Miles of sanitary sewer lines	484
Sewer service connections	34,761
Daily average treatment	6.3 mgd
Maximum daily capacity of treatment plant	8.5 mgd
Airport runway (in feet)	5,200

* These statistics are compiled from the City of Bend 2021-22 Annual Comprehensive Financial Report unless otherwise noted.

** The number of Full Time Equivalents reflects the Council adopted staffing schedule for FY 2022-23

*** Street lane miles is compiled from the Pavement Management Budget Options Report

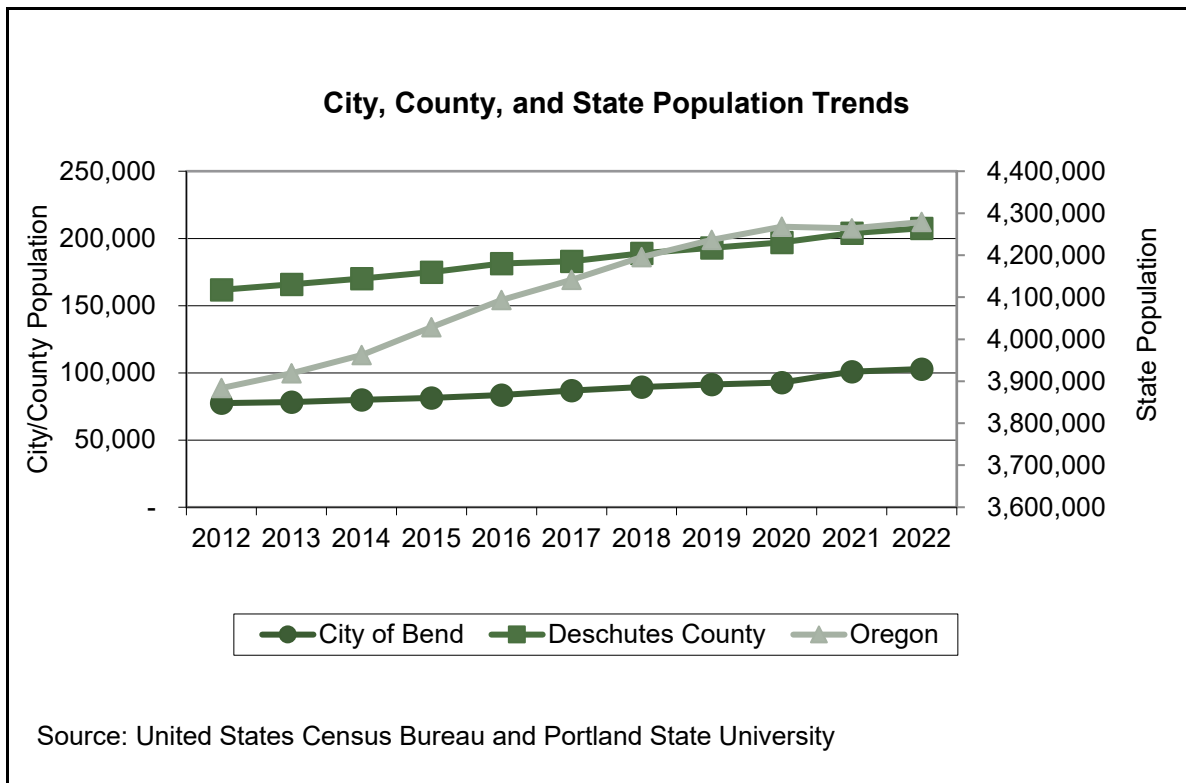
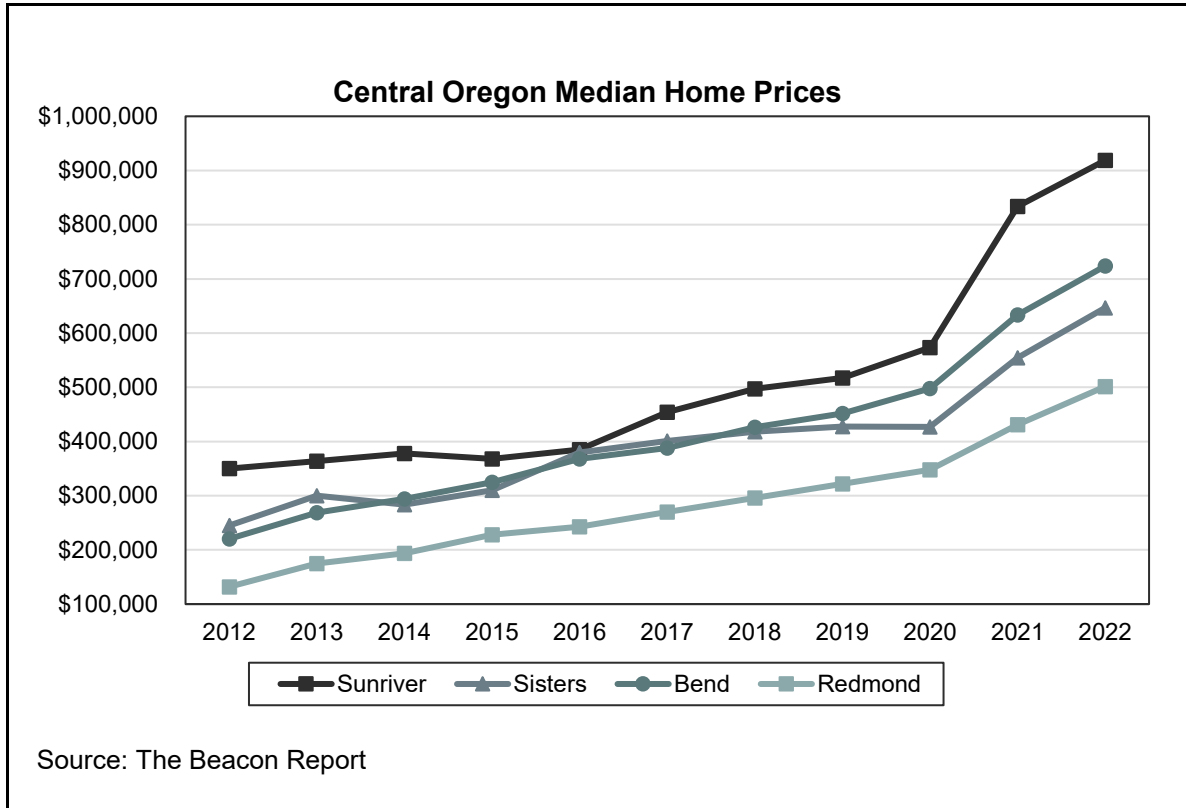
Statistical Information – 2022-23 Top 10 Taxpayers

Taxpayer	Type	Taxable Assessed Valuation (in 000's)	Percent of Total Valuation
TDC Baja Broadband LLC	Cable utility	\$ 80,065	0.6%
Pacificorp (PP&L)	Electric Utility	76,947	0.5%
Deschutes Brewery Inc	Microbrew manufacturer	60,528	0.4%
Crowdstrike Inc	Cybersecurity technology	58,665	0.4%
Bend Research Inc	Biotechnology services	56,046	0.4%
Cascade Natural Gas Corporation	Gas utility	56,141	0.4%
Touchmark At Mt Bachelor Village SPE	Retirement community	54,688	0.4%
Suterra LLC	Biorational products	52,871	0.4%
CVSC LLC	Shopping center	48,707	0.3%
Forum Westside LLC	Shopping center	42,986	0.3%
TOTAL		\$587,644	4.1%

Total 2022-23 Taxable Assessed Valuation (Value Used to Compute Rate) for the City of Bend was \$14.3 billion.

Source: Deschutes County Assessor’s Office

Statistical Information - Housing Comparisons and Population Trends



City Government

Form of Government

The City of Bend was founded by a ballot measure in November 1904 and incorporated in 1905. Organized under a council/manager form of government, the City is served by the Mayor and six-member City Council, elected to terms of four years. Since November 2018, following a City Charter amendment approved by voters, the Mayor is directly elected rather than being selected amongst the other Councilors. A full-time City Manager administers the affairs of the City for the City Council.

The City Council meets twice a month to conduct City business, exercising legislative, quasi-judicial and administrative powers. They vote on budgets, ordinances and resolutions (legislative), hear various appeals of administrative decisions (quasi-judicial), and provide direction to management staff (administrative).

The Mayor presides over Council meetings but, like the other Councilors, has only one vote on Council matters. In this respect, the council form of government places the duties and responsibilities of directing the City in the hands of a group of elected officials of equal rank and power. City Councilors are elected at large and are accountable to the voting public city-wide.

Meetings

The City Council meets the first and third Wednesday of each month at 7:00 pm. Meetings are typically held in the Council Chambers in City Hall. All City Council meetings are open to the public, streamed live on the internet, and archived on the City's website www.bendoregon.gov for greater community member access. Additional meetings may be held as necessary and are advertised as to time, place and agenda prior to the meeting. Work sessions are held prior to each Council meeting. If a Council meeting day falls on a legal holiday, the meeting will be held on the next regular business day.

Council Agenda

On the Thursday preceding each regularly scheduled City Council meeting, the City Council agenda is posted on the City's webpage, www.bendoregon.gov providing a listing and summary of all matters to be discussed by the Council at the meeting. Ordinances and resolutions are listed by title and include a summary.



City Hall
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The Process for Adopting Ordinances and Resolutions

During Council meetings, legislative business is addressed by passing an ordinance (law) or resolution. Reports and miscellaneous documents may also be presented for Council action. An overview of the Council action is summarized in an issue summary written by the department that oversees the issue being addressed.

A resolution states a policy or directs that an action be taken announcing to the public what the Council intends to happen.

An ordinance is a binding legislative act. The City Manager places the ordinance on the Council agenda to be discussed by the entire Council.

Proposed ordinances may be discussed by the Council and the public. After all testimony is heard, the Council may choose to either vote on the issue or table it for further discussion or more information. If an affirmative vote is taken, the ordinance will be placed on the next Council agenda for a second reading. Only if an ordinance is passed a second time, with four or more affirmative votes, will it be considered binding and become law.

Becoming a Law: The Final Step

After an ordinance is passed by the City Council, it goes to the Mayor to be signed. The original ordinance is filed by the City Recorder.

Resolutions, including those that provide appropriations and annual tax levies as well as all emergency ordinances, take effect immediately upon passage or on any date within 30 days as specified in the resolution. All other, non-emergency ordinances take effect 30 days after passage unless a later date is declared.

Minutes are taken of all formal City Council meetings. The minutes are kept in the Recorder's office where they are available for public inspection. They are also available on the City's website www.bendoregon.gov.

Initiative and Referendum

There is always opportunity for community members to become involved in the decisions made by the City Council. Oregon was one of the first states to allow registered voters to bring issues to a vote of the people through the initiative process. Bend community members can offer their opinion on pending Council actions through testimony and communication with decision-makers and by voting on referendums. Community members can also create laws through these processes:

- **Referendum Process:** Before an ordinance becomes a law, it may be referred to a vote of the people through the referendum process. Any registered voter may do this by sponsoring a petition. A certain number of valid signatures must be gathered and verified within thirty days of the passage of the ordinance.
- **Initiative Drive:** If an ordinance has already gone into effect, an initiative drive can be brought before the voters to repeal the ordinance. In this case, more time is allotted to gather signatures. However, more names are required for the petition to be valid.
- **Voter Approval:** The City Council may refer any proposed ordinance to the voters.

The Budget Process

The City of Bend’s biennial budget process complies with Local Budget Law established by the State of Oregon. Oregon’s Local Budget Law serves the following purposes:

- Establishes standard procedures for preparing, presenting, and administering the budget
- Outlines programs and fiscal policies
- Requires estimates of resources and expenditures
- Encourages community member involvement in the preparation of the budget and public disclosure of the budget before its formal adoption
- Controls expenditure of public funds

To give the public ample opportunity to participate in the biennial budgeting process, Local Budget Law requires that a Budget Officer be appointed and a Budget Committee, consisting of community members and members of the City Council be formed.

Preparing the Budget

The City Manager is appointed by the City Council as the Budget Officer for the City of Bend. Staff then prepare the biennial budget with the supervision of the City Manager, which ultimately results in a presentation of the Proposed Biennial Budget to the Budget Committee.

Budget Committee Approval of Proposed Budget

Notices are published in accordance with Local Budget Law. Before the Budget Committee meetings begin, the City Manager distributes a copy of the proposed biennial budget document to each member of the Budget Committee. It is at this time that the Proposed Budget is considered a public record and must be made available for public inspection. The Budget Message, which explains the Proposed Biennial Budget and significant changes in the City’s financial position, is delivered at the time the budget document is distributed. All Budget Committee meetings are open to the public, and community members are given an opportunity to ask questions about or comment on the Proposed Budget. The Budget Committee may make additions or changes to the Proposed Budget that has been prepared by the Budget Officer, at which time the Committee will approve the document and forward it to the City Council for adoption. The Budget Committee also approves a rate of total ad valorem property taxes to be certified for collection.

Advertising and Holding Hearings

After the budget is approved by the Budget Committee, a Budget Summary and a “Notice of Budget Hearing” are published. A public hearing is then held by the City Council on the date specified in the public notice. The purpose of the hearing is to receive community members’ testimony on the biennial budget as approved by the Budget Committee.

City Council Adoption of the Budget

After the City Council considers the testimony given at the public hearing, they then adopt the budget. Resolutions are prepared, approved by the City Council, and signed by the Mayor to (1) formally adopt the budget; (2) make appropriations; (3) levy tax; and (4) categorize tax. The Adopted Budget is then filed and the property tax levies are certified. A notice of levy and certification of tax is submitted to the Deschutes County Assessor’s Office.

Procedures for Amending the Adopted Budget

The City Council may approve additional appropriations for unforeseen circumstances and necessary expenditures which could not be reasonably estimated at the time the budget was adopted. Such circumstances include service level policy changes, catastrophic events or redirection of resources. Oregon Local Budget Law sets forth procedures to be followed to amend the budget as events occur after budget adoption. The procedure that must be followed is determined by the set of circumstances surrounding the amendment.

Budgets may be modified during the biennial budget period by the use of appropriation transfers between legal categories or appropriation transfers from one fund to another. Such transfers must be authorized by official resolution of the City Council. The resolution must state the need for the transfer, the purpose of the authorized expenditures and the amount of the appropriation transferred.

Transfers of operating contingency appropriations which in aggregate during a budget period exceed 15% of the total original appropriations of the fund may only be made after adoption of a supplemental budget prepared for that purpose. A supplemental budget less than 10% of the fund's original budget may be adopted at a regular meeting of the governing body. A supplemental budget greater than 10% of the fund's original budget requires a public hearing, publication in the local newspaper and approval by the Council.

Local Budget Law provides for certain exceptions to the supplemental budget requirements. The following are common exceptions where a budget amendment may be made by the City Council after enactment of a resolution or ordinance:

- Award and expenditure of a grant for a specific purpose
- Expenditure of proceeds from sale of certain bonds
- Expenditure to pay debt service on certain bonds

2023-2025 Budget Development Calendar

The City's Biennial Budget development cycle begins in November of even-numbered years and concludes in June of odd-numbered years.

NOVEMBER

- Budget Kick-off – the budget calendar, process, instructions, and manual for the 2023-2025 Biennial Budget are reviewed
- Estimates for special I.T. and Facility projects and personnel requests are submitted

MARCH

- Five-year vehicle & equipment plans and Capital Improvement Programs are submitted to budget office
- Budget office reviews budget, performs analyses and balances the budget
- Budget Officer (City Manager) reviews budget

DECEMBER

- Budget office reviews revenues, reserve requirements, and personnel expenditures with the departments
- Preliminary revenue projections are completed (with final projections updated in February)

APRIL

- Budget office makes updates based on Budget Officer review
- Publish Notice of Budget Committee Meeting in the Bend Bulletin and on the City's website

JANUARY

- 2023-2025 Personnel Services (salaries and benefits) budgets are completed
- 2023-2025 Overhead, Cost Allocation, Interfund Transfers, and Debt Service expenditures completed

MAY

- 2023-2025 Proposed Budget distributed to Budget Committee and made available for public review
- Budget Committee deliberates, receives public comments, and approves the 2023-2025 Biennial Budget

FEBRUARY

- FY 2022-2023 materials and services and capital outlay year end expenditure projections submitted by the departments
- 2023-2025 expenditure requests submitted by the departments

JUNE

- Notice of Budget Hearing and Budget Summary is published
- City Council holds a Public Hearing and adopts the 2023-2025 Biennial Budget
- The 2023-2025 Biennial Budget goes into effect July 1, 2023

Fiscal Year 2022-23 Fiscal Policies

The following fiscal policies were originally adopted by the City Council on November 18, 2009 and most recently revised by the City Council on June 16, 2021. The fiscal policies apply to both the City of Bend and the Bend Urban Renewal Agency.

The City of Bend and Bend Urban Renewal Agency (BURA) are committed to responsible fiscal management through financial integrity, prudent stewardship of public assets, planning, accountability and full disclosure. The broad purpose of the Fiscal Policies is to enable the City and BURA to achieve and maintain a long-term stable and positive financial condition. These policies are adopted by Council as the basic framework for overall financial management of the City and BURA. Any references to “the City” in this document shall also apply to BURA. The policies are designed to guide day-to-day and long-range fiscal planning and decision making, and to achieve the following general financial goals:

1. Provide an adequate financial base to sustain a sufficient level of municipal services to maintain the social well-being and physical conditions of the City.
2. Deliver cost effective and efficient services to community members.
3. Provide and maintain essential public facilities, utilities, and capital equipment.
4. Protect and enhance the City's credit rating so as to obtain the lowest cost of borrowing and also to assure taxpayers and the financial community that the City is well managed and financially sound.
5. Provide the financial stability needed to navigate through economic downturns, adjust to changes in the service requirements of the community and respond to other changes as they affect the City's residents.
6. Adhere to the highest standards of financial management and reporting practices as set by the Government Finance Officers Association, the Governmental Accounting Standards Board and other related professional financial standards.
7. Fully comply with finance related legal mandates, laws and regulations.
8. Promote intergenerational equity for the City's taxpayers and ratepayers by spreading the cost of new or upgraded City infrastructure over time so that generations benefitting from such infrastructure contribute to its cost.

To achieve these goals, fiscal policies generally cover areas of revenue management, operating and capital budgeting, financial planning and forecasting, investment and asset management, debt management, accounting and financial reporting, reserves and internal controls. These policies are reviewed and updated every other year as part of the biennial budget preparation process.

REVENUE POLICIES

1. The City will strive for and maintain a diversified and stable revenue system to prevent undue or unbalanced reliance on any one source of funds. This revenue diversity will shelter the City from short-run fluctuations in any one revenue source.
2. When evaluating new revenue sources, the following elements will be taken into consideration: sustainability of the revenues to the programs they are intended to support, administrative costs, operational and maintenance costs, acceptability to the community, and the impact on economic competitiveness relative to other communities.
3. One-time and non-recurring revenues will be used only for one-time expenditures. The City will avoid using temporary revenues to fund mainstream services or for budget balancing purposes.
4. User fees and charges will be established for services provided that benefit specific individuals or organizations. Cost of service analyses will be prepared so that user fees and charges can or will be set at a level sufficient to recover full cost of service whenever practical to minimize subsidization by taxpayers. The City will systematically review user fees and charges to take into account the number of customers served, changes in methods or levels of service delivery as well as changes in cost of living/inflationary increases.
5. Unless prohibited by law, certain fees may be deferred by Council action when it can be demonstrated that a direct public benefit will be obtained. In addition, the Council may direct that certain fees be paid on behalf of applicants and Council's action will include a determination of the source of funds to pay such fees.
6. All fees, charges or assessments that are deferred for later payment will be evidenced by a promissory note or agreement. The City may charge periodic interest, processing fees and additional interest and penalties for delinquencies as appropriate.
7. Water, Water Reclamation (Sewer) and Stormwater funds will be self-supporting through user fees. Fee adjustments will be based on long term financial plans that include a forecast period of no less than five years. The water and water reclamation utility rates should be set to yield a minimum 1.50 debt service coverage ratio or a debt service coverage ratio sufficient to maintain the credit rating of the Water and Water Reclamation systems.
8. To emphasize and facilitate long-range financial planning, the City will maintain current projections of revenues and expenditures in the General Fund and other major funds for the succeeding five years.
9. All potential grants shall be evaluated for matching requirements and on-going resource requirements and balanced with the benefits of the grant before acceptance. Grants may be rejected to avoid commitments beyond available funding.
10. The City will not respond to long-term revenue shortfalls with deficit financing and borrowing to support on-going operations. Expenses will be reduced to conform to the long-term revenue forecasts and/or revenue increases will be considered.
11. Revenues will be estimated realistically and prudently. Revenues of a volatile nature will be estimated conservatively; explanations of the underlying assumptions and risks to the forecast, including both upside and downside risks, will be provided. The City will estimate its revenues by

an objective, analytical process using best practices as defined by the Government Finance Officers Association.

12. The cost of revenue collection efforts should not exceed the marginal additional revenue obtained and should not absorb a large percentage of the amount collected.
13. Non-restricted revenues are recorded in the General Fund and are used at the City Council's discretion and unless otherwise noted, discretionary revenues are not earmarked for specific purposes. Exceptions include:
 - a. Grants or other revenues that are legally restricted for specific purposes.
 - b. Water/Sewer Franchise Fees are dedicated to the Transportation Construction Fund and Accessibility Construction Fund.
14. Before the City sells any major asset or relinquishes any operating or capital arrangements that involved fixed revenue, the implications of such a sale or arrangements will be fully determined for impact on current and future year revenue estimates.

OPERATING BUDGET POLICIES

1. The City will prepare a biennial budget with the participation of all Departments.
2. All budgetary procedures will conform to existing state and local regulations. Oregon budget law requires each local government to prepare a balanced budget and Oregon Administrative Rules state: 1) the budget must be constructed in such a manner that the total resources in a fund equal the total of expenditures and requirements for that fund, and 2) the total of all resources of the district must equal the total of all expenditures and all requirements for the district. Budgets for all City funds will be prepared on a modified accrual basis consistent with Generally Accepted Accounting Principles.
3. The budget process will allocate resources to achieve Council goals and city-wide strategic plans. Department goals and objectives will be identified and incorporated into the budget.
4. A cost allocation plan will be developed and incorporated into the City budget. The cost allocation plan will be the basis for distribution of general government and internal service costs to other funds and capital projects to reflect the full cost of providing services. The cost allocation plan will be submitted to the Department of Housing and Urban Development (or other designated agency) for review and approval when required by an outside party, including other government agencies.
5. A budget preparation calendar is crucial for successful budget preparation and execution. Finance department staff will prepare a detailed budget schedule for internal use that ensures the biennial budget is approved by the Budget Committee and adopted by the City Council no later than June 30 of odd numbered years. A summary of primary budget milestones by month will be included in the proposed and adopted budget documents.
6. The biennial budget will be constrained to the total amount approved by the Budget Committee and as adjusted, adopted, and amended by the City Council.
7. The City Council shall adopt the budget for each fund or program as required by budget law.

8. Performance measures will be used and reported in department budgets. The City will prepare trends, comparisons to other cities, and/or other financial management tools to monitor and improve service delivery in City programs.
9. Essential services will receive first priority for funding. The City will attempt to maintain current service levels for all essential services. The quality of existing core services will be maintained before the City adds new services unless there is an explicit decision to lower the quality of existing services in favor of providing a new service. Essential services for the City are defined as follows (based on ORS 221.760 which determines if a city is eligible to receive state shared revenues):
 - a. Police protection
 - b. Fire protection
 - c. Street construction, maintenance, and lighting
 - d. Sewer
 - e. Stormwater
 - f. Water utility
 - g. Planning, zoning, and subdivision control
10. The summary of full time equivalents (FTE), which includes regular and limited term employees (LTE) for each operating fund or department, shall be brought before City Council for adoption with the budget, and any mid-budget cycle increases to the total number of positions must be approved by City Council by resolution. The City Manager may reassign positions among departments, restructure departments, and convert LTEs to FTEs without Council approval, so long as the total number of positions adopted on the FTE schedule is not increased.
11. All supplemental appropriations for programs requested after the original budget is approved will be analyzed by the City Manager's Office and Finance Department and will only be presented to Council for approval after consideration of availability of revenues.
12. Oregon budget law provides a means to adjust the budget for emergency expenditures or unforeseen circumstances. All resolutions adjusting the budget will be prepared by the Finance Department, at the direction of the City Manager's Office, for Council approval to ensure compliance with budget laws.
13. A mid-biennial review process will be conducted by the City Manager in order to make any necessary adjustments to the adopted biennial budget.
14. The City will submit the Adopted Budget Document to obtain the Award for Distinguished Budget Presentation from the Government Finance Officers Association (GFOA).
15. Monthly reports comparing actual to budgeted expenditures will be prepared by the Finance Department and distributed to the City Manager and City Council. Significant budget to actual variances will be investigated and explained.

EXPENDITURE CONTROL POLICIES

1. Expenditures will be controlled through appropriate internal controls and procedures. Management must ensure expenditures comply with the legally adopted budget. Each Department or Division Manager or Director will be responsible for the administration of his/her department/division/program budget. This includes accomplishing the goals and objectives incorporated into the budget and monitoring each department/division/program budget for compliance with spending limitations. Internal controls over payment requests include a review by the Finance Department. Payment requests are not considered approved and authorized for payment until the Finance Director or their designee has approved the disbursement.
2. The City Council will adopt the budget by fund at the category or program level. Expenditures anticipated to be in excess of these levels require approval of a Council resolution.
3. All purchases of goods and services must comply with the City's Purchasing Policies, guidelines and procedures and with State and Federal laws and regulations.
4. Before the City purchases any major asset or undertakes any operating or capital arrangements that create fixed costs or ongoing operational expenses, the implications of such purchases or arrangements will be fully determined for current and future years.
5. All compensation planning and collective bargaining will include analyses of total cost of compensation which includes analysis of salary increases, health benefits, pension contributions, fringe benefits and other personnel costs. The City will only propose operating personnel costs which can be supported by on-going operating revenues.
6. The City will make every effort to control expenditures to ensure City services and programs provided to its community members and taxpayers are cost effective and efficient.

CAPITAL IMPROVEMENT POLICIES

1. A five year Capital Improvement Program (CIP) encompassing all City facilities shall be prepared and updated annually. A public hearing will be held to provide for public input on the CIP. The five year CIP will be incorporated into the City's budget and long range financial planning processes. The CIP will be balanced; estimated resources will be available for capital spending identified in the five year plan.
2. Projects included in the CIP shall have complete information on the need for the project, description and scope of work, total cost estimates, future operating and maintenance costs and how the project will be funded.
3. An objective process for evaluating CIP projects with respect to the overall needs of the City will be established through a ranking of CIP projects. The ranking of projects will be used to allocate resources to ensure priority projects are completed effectively and efficiently. CIP master plans will be created consistent with Oregon Land Use Laws. Twenty year master plans will be prepared for the water, sewer and stormwater utilities as well as the transportation system. The priorities and timelines established in those master plans will guide updates of the five year CIP. Public involvement is encouraged during project prioritization and at a minimum, is required during the master planning process.

4. Changes to the CIP such as addition of new projects, project goals, changes in scope and costs of a project or reprioritization of projects will require City Council or City Manager approval. Furthermore, City staff will provide master plan and CIP updates to Council annually at a minimum with information about new projects that have emerged as well as changes to scope, estimated costs and/or schedule of projects already on the list with estimated impacts on user charges and fees.
5. Every CIP project will have a project manager who will prepare the project proposals, coordinate as necessary with operations and maintenance staff, ensure that required phases are completed on schedule, authorize project expenditures, ensure that all regulations and laws are observed, and periodically report project status.
6. The City will maintain its physical assets at a level adequate to protect the City's capital investment, meet any and all regulatory requirements and minimize future operating maintenance and replacement costs. The City recognizes that deferred maintenance increases future capital costs, thus placing a burden on future residents. Therefore, the budget will provide for adequate maintenance and the orderly replacement of capital plant and equipment from the appropriate combination of current revenues, cash reserves, and debt.
7. If project costs at the time of the bid award for construction are less than the budgeted amount the balance will be unappropriated and returned to reserves for future capital projects or allocated to another project. If project costs at the time of bid award are greater than budgeted amounts, the following options will be considered:
 - a. Re-scope or change the phasing of the project to come within existing budget amounts
 - b. Transfer funding from another, lower priority project
 - c. Decrease reserves for future capital projects to provide for an increase in budget appropriations
 - d. Defer the project to the next biennial budget period
 - e. Eliminate the project
8. The City will determine the least costly funding method for its capital projects and will obtain grants, contributions and low cost state or federal loans whenever possible.
9. The City will establish capital equipment reserves to provide for funding of vehicles and equipment. The City will also establish major repairs and replacement (R&R) reserves to provide for funding of major repairs and replacements. R&R reserves will be used for significant system or facility repairs, replacement or maintenance costs that are unanticipated and exceed ongoing repair and maintenance expenditures in the fund's operating budget. Long term forecasts will be used to determine available capacity to fund repair and replacement of capital assets and infrastructure and avoid a significant unfunded liability from deferred maintenance. If resources are not sufficient to fully fund R&R reserves without program impacts, alternatives will be presented to the City Council during the budget process.
10. The City will utilize "pay-as-you-go" funding for capital improvement expenditures considered recurring, operating or maintenance in nature. The City may also utilize "pay-as-you-go" funding for capital improvements when current revenues and adequate fund balances are available, when issuing debt would unduly affect the City's credit rating, or when market conditions are unstable or suggest difficulties in marketing a debt.

11. The City will consider the use of debt financing for capital projects under the following circumstances:
 - a. When the project's expected useful life is sufficient to warrant long term debt financing and comply with the internal revenue code requirements for tax-exempt financing
 - b. When projected annual revenues are deemed sufficient and reliable to service the long-term debt
 - c. When market conditions present favorable interest rates for City financing
 - d. When the issuance of debt will not unduly affect the City's credit rating and debt service coverage ratios
 - e. When a project is mandated by state or federal government and current revenues or fund balances are insufficient to pay project costs

FINANCIAL PLANNING POLICIES

1. The City will prepare a long term financial plan to promote responsible planning for the use of resources. The long term financial plan will include projected revenues, expenditures and reserve balances for a minimum of the next five years. Financial plans will extend beyond five years when specific issues call for a longer time horizon. Financial challenges and possible solutions will be identified, if not implemented, with structural balance as a goal.
2. The City's financial plan should be strategic, meeting regulatory requirements and reflecting the Council's and the community's priorities for service while providing resources that realistically fund routine operations.

ECONOMIC DEVELOPMENT FUNDING POLICIES

1. The City may employ economic development incentives to encourage value-added development and accrue public benefits to the City of Bend. Public benefits may include but not limited to, the following:
 - a. A benefit that increases the City's employment base or materially enhances the financial position of the City by increasing assessed valuation.
 - b. A contribution to the basic infrastructure of the City that is greater than that which would be required of the development alone
 - c. A benefit that increases access to other public services
2. Economic development incentives may include formation of improvement or redevelopment districts, reimbursement, exemption or deferral of certain fees and charges, use of discount lease rates or other forms of financial incentives. All such incentives will be fully evaluated by the Finance Department and Economic Development Department as to the costs, risks and level of benefit as well as the financial impact of such incentives on the City's operating and capital budgets.
3. The fiscal impact evaluation will be presented to Council along with City Manager's recommendation. The City Council shall make the final decision concerning proposed economic development incentives including any repayment of incentives if performance requirements are not met.

4. Funding for economic development incentives must be identified before approval of all such incentives.
5. A development incentive shall not be provided if the development does not provide sufficient public benefit or if the cost and risks to the City will have a materially adverse impact on the City's finances or operations.

PENSION AND RETIREMENT FUNDING POLICIES

1. The City is an employer-participant in the State of Oregon Public Employees Retirement System (PERS). Actuarial valuations of PERS are performed for the Public Employees Retirement Board (PERB) to evaluate PERS' assets and liabilities and indicate its current and prospective financial condition. The PERB determines employer-participant contribution rates, which are then used to calculate each employer-participant's annual required contribution. It is the City's policy to make contributions at no less than the rate established by PERB and required by ORS 238.225. All current pension liabilities shall be funded on an annual basis.
2. In addition to providing pension benefits, the City provides certain health and dental care benefits for retired employees. Funding the liability for future retiree benefits will be determined by City Council action.

CASH MANAGEMENT AND INVESTMENT POLICIES

1. The Finance Director or designee shall invest all City funds according to four criteria, in order of their importance: (1) legality, (2) safety, (3) liquidity, and (4) yield.
2. The City shall maintain and comply with a written Investment Policy that has been approved by City Council. The Investment Policy is a standalone document from these fiscal policies.
3. The City will consolidate or pool cash balances from various funds for investment purposes and will allocate investment earnings to each participating fund.
4. The City's investment securities will be held by a third party for custodial safekeeping.
5. Quarterly investment reports summarizing investment holdings and compliance with the City's Investment Policy will be provided to City Council.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

1. The City will comply with the following accounting and reporting standards:
 - a. Generally Accepted Accounting Principles (GAAP) developed by Governmental Accounting Standards Board,
 - b. Government Accounting, Auditing and Financial Reporting standards prescribed by the Government Finance Officers Association (GFOA),
 - c. Government Accounting Standards, issued by the Comptroller General of the United States,

- d. Oregon Revised Statutes relating to Municipal finance and
 - e. U.S. Office of Management and Budget (OMB) Circular A-133.
2. The primary responsibility for the City's financial reporting and internal controls rests with senior management as overseen by the City Council. The Council shall appoint three members to serve on an Audit Committee. The purpose of the Audit Committee is to provide oversight of the City's audit functions as well as other investigations. The Audit Committee's authority includes retention of the City's external auditors, investigation of any matter brought to its attention with complete and unrestricted access to all books, records, documents, facilities, and personnel of the City, and retention of outside counsel, auditors, investigators, or other experts in the fulfillment of its responsibilities.
 3. Monthly financial reports summarizing financial activity by fund will be presented to the City Manager and City Council.
 4. A system of internal controls and procedures will be maintained to provide reasonable assurance of the safeguarding of assets and proper recording of financial transactions and compliance with applicable laws and regulations.
 5. In accordance with State law, a comprehensive financial audit including an audit of federal grants will be performed annually by an independent public accounting firm with the objective of expressing an opinion on the City's financial statements and assessing the accounting principles used and evaluating the internal controls in place.
 6. The City will prepare its financial statements and maintain its accounting and internal control systems in accordance with applicable standards with the goal of obtaining an unqualified opinion from its auditors.
 7. The Finance Department will prepare a Comprehensive Annual Financial Report and submit the report to the GFOA's "Certificate of Achievement for Excellence in Financial Reporting" program.
 8. All departments will provide notice of all significant events and financial and related matters to the Finance Director for the City's annual disclosures to the municipal markets as required by SEC Regulation 15-C-2-12. Full disclosure will be provided in the financial statements and bond representations. Significant events include delinquencies and defaults related to the City's bonds, adverse tax opinions or events affecting the tax exempt status of bonds, the release, substitutions or sale of property securing repayment of bonds and other events having a significant impact on the City's finances and outstanding bonds. The Finance Director will notify the Municipal Securities Rulemaking Board's Electronic Municipal Market Access (EMMA) database of these significant events.
 9. The City's asset capitalization policy is to capitalize and depreciate assets greater than \$10,000 with a useful life beyond two years. Capital assets costing less than \$10,000 or having a useful life of two years or less will be treated as operating expenditures. The asset capitalization threshold will be applied to individual assets rather than to groups of assets (i.e. office furniture, computer equipment, radio equipment, etc.)

DEBT MANAGEMENT POLICIES

1. The debt management policy sets forth comprehensive guidelines for the financing of capital expenditures. It is the objective of the policies that:
 - a. The City obtain financing only when prudent,
 - b. The process for identifying the timing and amount of debt or other financing be as efficient as possible,
 - c. The most favorable interest rate and other related costs be obtained,
 - d. When appropriate, future financial flexibility be maintained.
2. In conjunction with the City's debt financing team including but not limited to bond counsel and financial advisors, the Finance Director structures and recommends to the City Manager and City Council all debt issuances and oversees the on-going management of all City debt. Debt includes voter approved general obligation bonds, tax increment financing, full faith and credit bonds, lease purchase obligations, revenue bonds, special assessment obligations, promissory notes, lines and letter of credit, interfund borrowings, variable rate debt, equipment financing agreements and any other contractual arrangements that obligate the City to make future principal and interest payments.
3. No debt shall be issued for which the City is not confident that a sufficient specifically identified revenue source is available for repayment. The Finance Director shall prepare an analysis of the source of repayment prior to issuance of any debt.
4. The City will not use long-term debt to fund current operations, to balance the budget or to fund projects that are more appropriately funded from current resources.
5. The City will issue advance refunding bonds (as defined by federal tax law) when advantageous, legally permissible, prudent and when the net present value savings is a minimum of three percent of the purchase price of the refunding bonds (defined as the par amount of the refunding bonds, plus net original issue premium, or less net original issue discount). The City will issue current refunding bonds (as defined by federal tax law) when advantageous, legally permissible, prudent and when the net present value savings exceed \$100,000. Refundings may also be undertaken for other reasons when legally permissible, prudent and when in the best interests of the City.
6. The City may utilize short-term debt or interfund loans as permitted, to cover temporary shortage due to timing of cash flows which may result from delay in receiving grant proceeds or other revenues and delay in issuance of long term debt.
7. When issuing long-term debt, the City will ensure that the debt is soundly financed by:
 - a. Incurring debt only when necessary for capital improvements not appropriate to be financed from current available resources.
 - b. Insuring that capital projects financed through long term debt shall be financed for a period not to exceed the useful life of the project. This precludes future generations of rate payers or taxpayers from paying debt service on an asset that no longer provides benefit and prevents debt capacity from being tied up servicing a defunct asset in the event the asset needs replacing.
 - c. Determining that the benefits of financing exceeds the cost of financing.
 - d. Analyzing source of repayment, debt service coverage ratios and the impact of debt service on annual fixed costs prior to issuance of long term debt.

- e. Amortizing debt on a level payment plan to the extent practical considering the forecasted available pledged revenues and impact on the City’s aggregate overall debt payment schedules.
8. The City may issue debt on either a competitive or negotiated basis. Bank placements and other private offerings are authorized under circumstances such as interim financings or to avoid the cost of a public sale for smaller issuances. The Finance Director will recommend the most appropriate method of sale in light of financial, market, transaction specific, and issuer-related conditions. If a negotiated public sale is determined to be in the City’s best interest, the underwriter should typically be selected through a request for proposal (RFP) process.
 9. All bond issuances and promissory notes will be authorized by resolution of the City Council.
 10. The City will comply with all statutory debt limitations imposed by the Oregon Revised Statutes.
 11. ORS 287A.050 establishes a limitation on the amount of general obligation bonds the City may issue. This limitation is 3% of the City’s Real Market Value as certified by the Deschutes County Assessor. “General obligation bonds” are defined by ORS 287A.010(10) to mean exempt bonded indebtedness, as defined in ORS 310.140, that is secured by a commitment to levy ad valorem taxes outside the limits of sections 11 and 11b, Article XI, of the Oregon Constitution (i.e., voter approved, unlimited tax general obligation bonds). Additionally, ORS 287A.050(3) excludes certain types of general obligation bonded indebtedness from being included in the limitation, including for example general obligation bonds issued for water supply, treatment or distribution or sanitary or storm sewage collection or treatment. The City is not required to include full faith and credit obligations when computing its statutory general obligation bond debt limit. However the City’s policy is to limit full faith and credit obligations to 3% of Real Market Value as certified by the Deschutes County Assessor.
 12. The City will strive to maintain its current credit ratings which are as follows:

	<u>Moody’s Investors</u>	<u>S&P Global</u>
	<u>Service</u>	
Full faith and credit obligation bonds	Aa2	AA+
General obligation bonds ⁽¹⁾	Aa2	n/a
Water revenue bonds	Aa2	AA
Sewer revenue bonds	n/a	AA

⁽¹⁾ As of June 2021, the only General Obligation (GO) Bonds outstanding are related to the Transportation GO Bond approved by voters in 2011. No bonds have been issued for the GO Bond approved by voters in November 2020.

Note for fiscal policies included in the 2023-2025 Proposed Budget – the table above was included in the fiscal policies last adopted by Council in June 2021. Since that time additional General Obligation bonds have been issued and ratings have been updated. Please refer to the Debt Overview and Analysis document included in the Financial Section of the Proposed Budget for the City’s most recent ratings.

13. The City will strive to maintain debt service coverage ratios and percentages that uphold the City’s credit rating. Water and Water Reclamation (Sewer) debt coverage ratios should be maintained at a minimum of 1.50 or at a level sufficient to protect the credit rating of the Water and Water Reclamation systems.

14. The City will comply with all bond covenants, arbitrage requirements, disclosure and other requirements specified by law.

a. Post Debt Issuance Tax Compliance

- i. External Advisors and Documentation—The City shall consult with bond counsel and other legal counsel and advisors, as needed, throughout the Bond issuance process to identify requirements and to establish procedures necessary or appropriate so that the Bonds will continue to qualify for tax-exempt status. Those requirements and procedures shall be documented in the tax certificate and agreement (“Tax Certificate”) and/or other documents finalized at or before issuance of the Bonds. Those requirements and procedures shall include future compliance with applicable arbitrage rebate requirements and certain other applicable post-issuance requirements of federal tax law throughout (and in some cases beyond) the term of the Bonds. This shall include, without limitation, consultation in connection with any potential changes in use of Bond-financed or refinanced assets.

The City shall engage expert advisors (each a “Rebate Service Provider”) to assist in the calculation of arbitrage rebate payable in respect of the investment of Bond proceeds, unless the Tax Certificate documents that arbitrage rebate will not be applicable to an issue of Bonds.

Unless otherwise provided by the transaction documentation relating to the Bonds, unexpended Bond proceeds shall be segregated from other funds of the City, and the investment of Bond proceeds shall be managed by the City. The City shall prepare (or cause to be prepared) regular, periodic statements regarding the investments and transactions involving Bond proceeds.

- ii. Arbitrage Rebate and Yield—Unless the Tax Certificate documents that arbitrage rebate will not be applicable to an issue of Bonds, the Finance Director, or persons reporting to the Finance Director shall be responsible for:
- either (a) engaging the services of a Rebate Service Provider and, prior to each rebate calculation date, causing the trustee or other financial institution to deliver periodic statements concerning the investment of Bond proceeds to the Rebate Service Provider, or (b) undertaking rebate calculations itself and retaining or obtaining periodic statements concerning the investment of Bond proceeds;
 - providing to the Rebate Service Provider additional documents and information reasonably requested by the Rebate Service Provider;
 - monitoring efforts of the Rebate Service Provider;
 - assuring payment of required rebate amounts, if any, no later than 60 days after each 5-year anniversary of the issue date of the Bonds, and no later than 60 days after the last Bond of each issue is redeemed;
 - during the construction period of each capital project financed in whole or in part by Bonds, monitoring the investment and expenditure of Bond proceeds and consulting with the Rebate Service Provider to determine compliance with any applicable exceptions from the arbitrage rebate requirements during each 6-month spending period up to 6 months or 18 months, as applicable, following the issue date of the Bonds; and

- retaining copies of all arbitrage reports, investment records and trustee statements.
- iii. Use of Bond Proceeds and Bond-Financed or Refinanced Assets—The City’s Finance Director, or persons under the supervision of the Finance Director, shall be responsible for:
- monitoring the use of Bond proceeds (including investment earnings and including reimbursement of expenditures made before bond issuance) and the use of the financed asset throughout the term of the Bonds to ensure compliance with covenants and restrictions set forth in the Tax Certificate relating to the Bonds;
 - maintaining records identifying the assets or portion of assets that are financed or refinanced with proceeds of each issue of Bonds (including investment earnings and including reimbursement of expenditures made before bond issuance), including a final allocation of Bond;
 - consulting with bond counsel, City’s counsel and other legal counsel and advisers in the review of any change in use or transfer of Bond-financed or refinanced assets to ensure compliance with all covenants and restrictions set forth in the Tax Certificate relating to the Bonds;
 - to the extent that the City discovers that any applicable tax restrictions regarding use of Bond proceeds and Bond-financed or refinanced assets will or may be violated, consulting promptly with bond counsel and other legal counsel and advisers to determine a course of action to preserve the tax-exempt status of the bonds.
- b. Continuing Disclosure Policies
- i. The Finance Director, or persons under the supervision of the Finance Director, shall have a clear understanding of the continuing disclosure requirements for each bond transaction.
 - ii. Internal procedures shall be developed that identify the information that is obligated to be submitted in an annual filing, disclose the dates on which filings are to be made, list the material events as stated by the Securities and Exchange Commission (SEC) and the continuing disclosure agreement, and identify the person responsible for making the filings.
 - iii. The Comprehensive Annual Financial Report may fulfill annual financial information obligations. The information provided in the annual financial report does not have to be replicated when filing with Electronic Municipal Market Access (EMMA) portal. If the City agrees to furnish information that is outside the scope of its annual financial report, that information may be included as a supplement to the annual financial report when filing with EMMA.
 - iv. As recommended in the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting program, the City should complete its audited annual financial information within 180 days of the end of its fiscal year. Upon its completion, the annual financial report should immediately be submitted to EMMA.
 - v. Material event notices will be filed within 10 business days of the event.

RESERVE POLICIES

1. The City will maintain sufficient contingency and reserves in each fund for the ability to:
 - a. Mitigate short-term volatility in revenues and makeup the temporary shortfall in revenue
 - b. Mitigate short-term economic downturns (2 years or less)
 - c. Absorb unanticipated operating needs that arise during the fiscal year but were not anticipated during the budget process
 - d. Sustain city services in the event of an emergency
 - e. Meet operating cash flow requirements before the collection of property taxes, grant proceeds and other operating revenues
 - f. Absorb minor claim or litigation settlements
 - g. Purchase vehicle and equipment without the need to finance such purchases
 - h. Meet routine facility and equipment repair needs
 - i. Meet requirements for debt service reserves
 - j. Maintain good standing with rating agencies
2. General Fund Reserves – the City will maintain General Fund unassigned reserves of at least 16% of the operating budget of the General Fund for the 2023-2025 biennium. Reserve balances in the General Fund Stabilization Fund will be considered when evaluating total General Fund reserve levels. Funding of General Fund reserves will generally come from excess revenues over expenditures or one-time revenues. Ending reserve levels will be evaluated annually.
3. Development Funds – The City will maintain undesignated reserves of at least 50% (or 6 months) of the operating budget for development related funds.
4. Insurance Fund – The City will maintain reserves in its Insurance Fund for self-insurance and major accidents, disasters and catastrophic events. Use of such reserves will be limited to significant expenditures not covered by the City's insurance and that are too large to be absorbed in the department or fund's operating budget or reserves.
5. Water, Water Reclamation and Stormwater Funds – The City will maintain undesignated reserves of at least 25% (or 3 months) of the operating budget for its utility funds. The Water and Water Reclamation Funds will also have rate stabilization reserves no less than \$1.5 million and \$1 million respectively to protect against volatility of revenues. Ending fund balance and reserves in the Water and Water Reclamation utility funds will be prioritized as follows:
 - a. Required debt service reserves
 - b. Operating reserves
 - c. Rate stabilization reserves
 - d. Repair & replacement (R&R) reserves which have been identified as a minimum of \$5 million for both the Water and Water Reclamation funds. Refer to the Capital Improvement Policies section for more information on R&R reserves.
6. All Other Operating Funds – The City will maintain undesignated reserves of at least 16% (or 2 months) of the operating budget in all other operating funds unless it can be demonstrated that less than 16% is adequate to meet the needs of the operation.

7. The City will use reserves on a one-time or temporary basis for purposes described above. In the event that reserve funds decrease to levels below the levels established by this policy, the City will develop a plan to restore reserves to the required levels. If feasible, minimum reserve balances shall be replenished in the following year of use and no longer than within five years.

GENERAL FUND STABILIZATION FUND POLICY

1. The City will maintain and manage a General Fund Stabilization Fund in accordance with this policy.
2. The purpose of the General Fund Stabilization Fund will be to provide for severe economic downturns or major unforeseen events (as determined by Council action) where a significant portion of revenues supporting critical basic operations are projected to decline for more than 2 years or permanently, and such decline cannot be absorbed by the department or fund. In these events, the City will need time to affect reductions, consolidate operations, reprioritize critical programs or implement an alternate revenue source. The General Fund Stabilization Fund will provide temporary support to minimize the impacts to community members who rely on these critical operations.
3. The General Fund Stabilization Fund will also be maintained to protect and enhance the City's credit rating. In the event that the City's General Fund Reserves temporarily fall below desired levels, the General Fund Stabilization Fund will serve to ensure that the City's credit rating is not adversely affected.
4. The General Fund Stabilization Fund will be funded annually as follows:
 - a. 50% of investment earnings of the General Fund
 - b. 50% of investment earnings of all other funds except as prohibited by law or by internal policy
 - c. Excess revenues and/or additional allocations from the General Fund as recommended by the Finance Director and/or City Manager and approved by City Council. Examples of excess revenues include one-time payments from franchisees as a result of an audit, refunds or other one-time discretionary payments not anticipated to be needed for current operations.
5. The General Fund Stabilization Fund will only be used to provide temporary support for critical basic services and operations meeting the criteria established by this policy. In no event will the General Fund Stabilization Fund be used to fund new programs or to fund expenditures that should otherwise be funded with operating revenues, contingencies and reserves.
6. All request for use of the General Fund Stabilization Fund will include the following:
 - a. Projection of revenues indicating decline for more than 2 years or permanent decline as a result of economic downturn or unforeseen event
 - b. Analysis that revenue decline is so significant that it cannot be absorbed in the department or fund's operating budget through increases in other revenues or reduction of current expenditures
 - c. Determination that critical basic services and operations will be affected and community members will be negatively impacted

- d. Determination that request meets any other criteria determined by Council
 - e. Plan of action and long term financial solution to address the revenue shortfall
7. All requests for use of the General Fund Stabilization Fund will be presented to Council along with City Manager's recommendation. The City Council shall make the final decisions concerning appropriation of funds from the General Fund Stabilization Fund.

Fund Accounting

For accounting purposes, a state or local government is not treated as a single, integral entity. Rather, a government is viewed as a collection of smaller, separate businesses known as 'funds'. A fund is a fiscal and accounting entity with self-balancing accounts to record cash and other financial resources, related liabilities and expenditures, which are segregated for specific activities and objectives. All of the governmental and proprietary funds listed below require budget appropriations. The Agency Fund, a fiduciary fund, is the only City of Bend fund that does not require budget appropriations.

All of the funds used by a government must be classified into three types of activities, and further delineated into one of seven fund types:

Governmental Funds (Governmental Activities)

1. General Fund
2. Special Revenue
3. Debt Service
4. Capital Projects
5. Permanent Fund

Proprietary Funds (Business-Type Activities)

6. Enterprise
7. Internal Service

Fiduciary Funds (Fiduciary Activities)

8. Custodial

The fund descriptions in this section only include those funds with a 2021-2023 biennial budget. Funds that are no longer active are not included in this section.

Governmental Funds - Governmental Activities

Many government services are funded through taxes and intergovernmental revenues, which are often called non-exchange revenues because there is not normally a direct relationship between the cost of the service provided and the amounts being paid by the individual taxpayer. When a service is largely funded through non-exchange revenues it is called a governmental activity. The accounting for governmental activities focuses on current available resources and the near-term demands upon them rather than on net income.

General Fund

The City of Bend's General Fund primarily accounts for police and municipal court operations and the allocation of general discretionary revenues such as taxes and intergovernmental revenues to other funds that rely on those discretionary revenues. The General Fund also accounts for other general services not accounted for within another fund, including growth management and code enforcement. The principal sources of revenue include property taxes, franchise fees, intergovernmental revenues, room taxes and fines.

Special Revenue Funds

The Special Revenue fund type is used when certain revenues have been earmarked or are legally restricted for specific purposes.

General Fund Revenue Stabilization Fund

This revenue stabilization fund is established and maintained to ensure the continued delivery of City services. Funds will be available for emergency situations, temporary revenue shortfalls, or to provide stability during economic cycles. This is considered the City's "Rainy Day" Fund.

Police Reserve Fund

This fund is used to set aside operating reserves for the Police Department. Funds may be utilized for sustaining services in the event of an emergency and absorb unanticipated operating needs that arise during the year but were not anticipated during the budget process.

Fire/EMS Fund

Activities within this fund include fire suppression, fire prevention and education, fire investigation services and emergency medical services. Revenues earmarked for Fire/EMS operations include allocation of General Fund discretionary revenues and property taxes from the Deschutes County Rural Fire Protection District #2 as the City partners with the district to provide fire protection in the district's boundaries, and the Fire Operating Levy approved by voters in 2014 and renewed in 2018. The proposed budget was developed assuming voters approve the increased operating levy that will be in effect from 2024-2029. Revenues also include billings for ambulance and emergency medical services.

Streets & Operations Fund

This fund accounts for the Street Operations of the City. The funding sources include state highway apportionment revenues, internal billings, solid waste franchise fees, grants and allocation of general discretionary revenues from the General Fund. The City Council is also considering a transportation fee as an additional funding source for the programs in this fund.

System Development Charge (SDC) Fund

The SDC Fund provides the accounting for system development charges restricted for transportation, water, and water reclamation capital projects. The use of the SDCs is shown as a transfer out to the Transportation Construction, Water and Water Reclamation Funds respectively.

Helen Lorenz Estate Fund

The Helen Lorenz Estate Fund accounts for earnings received from the Helen Lorenz estate and expenditures to fund Public Safety purposes.

Building Fund

Activities within the Building Fund include inspection, building and code compliance. The principal sources of revenue for this fund are permit fees and charges for services.

Planning Fund

This fund is used to account for the expenditures of the City's Planning Department which provides current and long-range planning services. Funding for this department is provided through planning fees.

Private Development Engineering Fund

This fund accounts for resources and costs related to ensuring that public improvements made in conjunction with community development are constructed to development standards so they can be accepted into the inventory of public assets for perpetuity. The program also coordinates with the Growth Management and Legal departments to assure infrastructure planning is coordinated with the projected long term demand of future development.

Community Development Block Grant (CDBG) Fund

CDBG funds are allocated annually to the City from the US Department of Housing and Urban Development (HUD). This fund is used to account for the receipt and distribution of those grant funds in accordance with an action plan approved by HUD.

Affordable Housing Fund

This fund accounts for the City's Affordable Housing Program, which is funded by an affordable housing fee assessed on building permit valuation. The affordable housing fee was adopted through City ordinance and earmarked for promotion of and assistance with affordable housing developments.

Commercial and Industrial Construction Tax Fund

This fund was created in fiscal year 2020-21. In accordance with Bend Code Chapter 9.45, tax revenues will initially be recorded in the City's General Fund and then transferred in to this Tax Fund. State law requires that 50% of the tax revenue to be used to fund programs of the City related to housing. The other 50% of revenue is unrestricted, and can be allocated and spent on a discretionary basis as defined by ordinance and code. At the direction of City Council, the unrestricted revenue will be dedicated to support, services, and programs for people making up to 30% of Area Median Income.

Houseless Fund

This is a new fund created in Spring 2023 to account for all of the revenues and expenditures related to owning and operating shelters, managing the right of way and related services and support to the community along the housing continuum.

Business Advocacy Fund

This fund is used to account for the expenditures of the City's Business Advocacy Program which is responsible for implementing the Bend Economic Development Advisory Board's Strategic Plan. Funding for this department is mainly provided through business license fees.

Tourism Fund

Oregon Revised Statutes requires a portion of room taxes to be dedicated to tourism promotion. This fund accounts for the collection and use of that portion of transient room taxes. The City partners with Visit Bend for tourism promotion efforts.

Economic Improvement District (EID) Fund

An EID was created at the request of the Downtown Bend Business Association to provide a funding program for the maintenance and beautification of downtown Bend. Assessments are collected from properties within the EID and passed through to the association for program expenditures.

American Rescue Plan Act (ARPA) Fund

This fund accounts for funds received from the US Department of Treasury through the American Rescue Plan Act, Coronavirus State and Local Fiscal Recovery funds.

Debt Service Funds

This fund type accounts for the accumulation of resources for the payment of debt principal and interest. The use of Debt Service Funds is necessary only if required by law or governmental accounting standards. The City maintains the following debt service funds which are determined to be required or necessary for fiscal management.

Fire Station Debt Service Fund

This fund accounts for the debt service associated with debt issued in partnership with the Deschutes County Rural Fire Protection District #2 to finance construction of four fire stations and the fire administration facility. The principal source of revenue is payment from the District.

2011 General Obligation Bond Debt Service Fund

This fund accounts for the debt service associated with the General Obligation (GO) Bonds issued for transportation construction projects included in the GO Bond approved by voters in May 2011. The principal source of revenue to pay the debt comes from property taxes.

2020 General Obligation Bond Debt Service Fund

This fund accounts for the debt service associated with the General Obligation (GO) Bonds issued for transportation construction projects included in the GO Bond approved by voters in November 2020. The principal source of revenue to pay the debt comes from property taxes.

Bend Urban Renewal Agency (BURA) – Juniper Ridge Debt Service Fund

This fund accounts for the principal and interest debt service associated with debt to be issued for the Juniper Ridge urban renewal area construction projects. The principal source of revenue to pay the debt comes from property taxes on new growth or assessed value increment within the Juniper Ridge urban renewal area.

Bend Urban Renewal Agency (BURA) - Murphy Crossing Debt Service Fund

This fund accounts for the principal and interest debt service associated with debt issued for the Murphy Crossing urban renewal area construction projects. The principal source of revenue to pay the debt comes from property taxes on new growth or assessed value increment within the Murphy Crossing urban renewal area.

Bend Urban Renewal Agency (BURA) – Core Area Debt Service Fund

This fund accounts for the principal and interest debt service associated with debt issued for projects in the Core Area tax increment financing (TIF) district. The principal source of revenue to pay the debt comes from property taxes on new growth or assessed value increment within the Core Area TIF district.

PERS Debt Service Fund

This fund accounts for the debt service on bonds issued to pay off a portion of the City's unfunded pension liability with the Oregon Public Employees Retirement System.

Capital Project Funds

This fund type accounts for the construction of major capital facilities. The use of Capital Project Funds is necessary only if required by law or governmental accounting standards to provide for proper management of resources. The City maintains the following capital project funds which are determined to be required or necessary for fiscal management.

Transportation Construction Fund

This fund accounts for the construction of transportation improvements in the City's Capital Improvement Program. Funding comes from Transportation SDCs, water and water reclamation franchise fees, grants and contributions.

2020 General Obligation Bond Construction Fund

This fund accounts for construction projects related to the Transportation Bond measure that passed in November 2020 for traffic flow, east-west connections, and neighborhood safety improvements.

Accessibility Construction Fund

This fund accounts for accessibility related improvements to mainly sidewalks and curb ramps. General Fund discretionary revenues, grants, and water and water reclamation franchise fees are used to fund these improvements.

Local Improvement District (LID) Construction Fund

This fund accounts for the cost of infrastructure constructed through the LID process. There are currently no active LID projects; the reserve balance in this fund will be used for future LIDs.

BURA - Juniper Ridge Construction Fund

This fund accounts for construction projects related to development of the Juniper Ridge Urban Renewal Area. Funding for this activity is derived through debt financing and property sales.

BURA – Murphy Crossing Construction Fund

This fund accounts for projects in the Murphy Crossing urban renewal area. Funding for this activity is derived through debt financing.

BURA – Core Area Construction Fund

This fund accounts for projects in the Core Area tax increment financing district. Funding for this activity is derived through debt financing.

Permanent Fund

Permanent Funds are generally used to report resources that are legally restricted so that only earnings, and not principal, may be used for purposes that support the program. The City maintains the following permanent fund:

Cemetery Permanent Maintenance Fund

This fund accounts for the perpetual care endowment of the City's cemetery. As provided by Oregon Revised Statutes, funding for this activity is derived through the permanent maintenance fees received from the sale of plots.

Proprietary Funds – Business-Type Activities

Certain government services are operated like for-profit businesses and are funded through user charges for which the cost to the user is proportionate to the benefit received by the user. There are two types of proprietary funds, Enterprise Funds and Internal Service Funds.

Enterprise Funds

Enterprise funds are used to account for operations that provide services to the community members of Bend and are funded and operated in a manner similar to private enterprises.

Water Fund

This fund accounts for the operation of the City's water utility. The principal source of revenue is water rates charged to users. Expenditures are for the administration, maintenance, improvement and expansion of the water system. Capital expenditures are funded by rates, long-term debt, and Water System Development Charges.

Water Reclamation Fund

This fund accounts for the operation of the City's wastewater utility. The principal source of revenue is Water Reclamation rates charged to users. Expenditures are for administration, maintenance, improvement and expansion of the water reclamation system. Capital expenditures are funded by rates, long term debt and Water Reclamation System Development Charges.

Stormwater Fund

This fund accounts for the operation of the stormwater utility. The principal source of revenue is stormwater rates. Expenditures are for administration of the stormwater program and improvements to stormwater facilities.

Airport Fund

This fund accounts for the operation of the Bend municipal airport. The principal sources of operating revenue are hangar and ground leases. Expenditures are for the administration, maintenance and improvement of the airport facilities. Capital expenditures are primarily funded from state and federal grants.

Parking Services Fund

The Parking Services Fund supports on-street parking, the Bend Centennial Parking Plaza (Parking Structure), and the Downtown coordination efforts.

Cemetery Fund

This fund accounts for the operation of the Pilot Butte cemetery, which is City owned and operated. The principal sources of revenue are burial and lot sales and support from the City's General Fund. Expenditures are for the operation of the cemetery.

Internal Service Funds

Internal Service Funds are generally used to account for the goods and services provided by one City department to other departments or agencies of the City. Goods and services are provided on a cost-reimbursement basis. The City maintains two Internal Service Funds with the following divisions:

Internal Service Fund – City Wide Administration

Administrative and Financial Services Division

This division accounts for the operations of the City Council, City Manager's Office, City Attorney's Office, Volunteer Program, Communications, Human Resources, Office of Performance Management and Finance department. Revenues are generated from overhead allocation through the City's Cost Allocation Plan to the departments or funds receiving service.

Diversity, Equity, Inclusion and Accessibility (DEIA) Division

This division accounts for the operations of the City's DEIA department, which is responsible for embedding a commitment to diversity, equity, inclusion and accessibility within the City of Bend through internal and external initiatives guided by the work of the City Council's new Human Rights and Equity Commission (HREC) and the internal Diversity, Equity, Inclusion and Accessibility (DEIA) Task Force. Revenues are generated from overhead allocation through the City's Cost Allocation Plan to operating departments or funds.

Sustainability Division

This division accounts for the operations of the City's Sustainability department, which is responsible for carrying out the City's energy and climate related initiatives, including developing, updating, and implementing the City's Community Climate Action Plan (CCAP) and the City's Strategic Energy Management Plan (SEM Plan). Revenues are generated from overhead allocation through the City's Cost Allocation Plan to operating departments or funds.

Information Technology Division

This division accounts for the operation of the City's Information Technology department, which oversees the City's computer hardware and software and phone systems. Revenues are generated from overhead allocation through the City's Cost Allocation Plan to the departments or funds receiving service.

Facilities Management Division

This division accounts for the facilities personnel and the operation and maintenance of the following City owned or leased buildings: City Hall campus, Wall Street, Bond and Franklin Annexes, 15th Street Campus, Utilities Campus at Boyd Acres, the Police facility, future Public Works Campus, shelter facilities, and other city owned property. Revenues are generated from rent charges developed through the City's Cost Allocation Plan to the departments occupying the buildings, transfers from the Houseless Fund for the operating costs of shelter facilities and General Fund dollars to pay the annual debt service on properties acquired in the Bend Central District.

Insurance & Risk Management Division

This division accounts for the City's emergency management and safety/risk management programs, as well as commercial liability insurance and workers compensation insurance. Revenues are generated from overhead allocation through the City's Cost Allocation Plan to all funds of the City.

Other Post-employment Benefits (OPEB)

The City participates in three separate Other Post-employment Benefits (OPEB) plans. This fund accounts for resources that the City is required to set aside by generally accepted accounting principles (GAAP). Funding comes from monthly charges to user departments based on the departments' number of employees.

Internal Service Fund – Departmental Administration

Fleet Management Division

This division accounts for the maintenance and service of all City vehicles and heavy equipment. Revenue is generated by charges to the departments receiving service.

Utility Laboratory Division

This division accounts for laboratory services provided to the City's water, water reclamation and stormwater utilities. Revenue is generated from overhead allocation through the City's Cost Allocation Plan to the departments or funds receiving service.

Engineering & Infrastructure Planning Division

The Engineering & Infrastructure Planning Division accounts for the City's Engineering department which provides infrastructure and planning services. Revenue is mainly generated by user charges to other funds.

Community & Economic Development Department Administration Division

This division was created to provide support services to the operational divisions within the Community & Economic Development Department (CEDD). Through this consolidated support model, the CEDD Administration Division enables CEDD to work as one coordinated department, while allowing each division to focus on its specific regulatory areas of authority and expertise.

Fiduciary Funds – Fiduciary Activities

Assets held in a trustee capacity for others and not used to support the City's programs qualify as fiduciary assets. The City has only one fiduciary fund, described below, which does not require budget appropriations and therefore is not included in the budget document.

Custodial Fund

The Custodial Fund accounts for various monies received on behalf of third parties. Agency activity is custodial in nature and does not involve the measurement of results of operations.

Basis of Budgeting

The City maintains accounting records on a budget basis as well as on a Generally Accepted Accounting Principles (GAAP) basis. For financial reporting purposes, governmental funds use the modified accrual basis of accounting where revenues are recognized when they are both measurable and available and expenditures are recognized when incurred. Proprietary funds use the full accrual basis of accounting where revenues are recorded when earned and expenses are recorded when incurred.

The City makes adjustments at year-end for financial reporting to reflect GAAP basis as needed. Examples of GAAP basis adjustments include:

- Acquisition of capital assets or construction costs which are considered current expenditures under Oregon Local Budget Law but are reported as capital assets and depreciated over the life of the assets under GAAP;
- Proceeds from debt issues are considered budgetary resources while under GAAP, debt issued is recorded as a liability. Likewise, debt principal payments are a reduction in the liability under GAAP reporting but show as expenditures for budget purposes.
- Amortization and non-cash transactions are other examples of transactions that are not reported under the budget basis but are reported in GAAP-basis financial reporting.

Budgets for all City funds are prepared on a modified accrual basis consistent with GAAP.

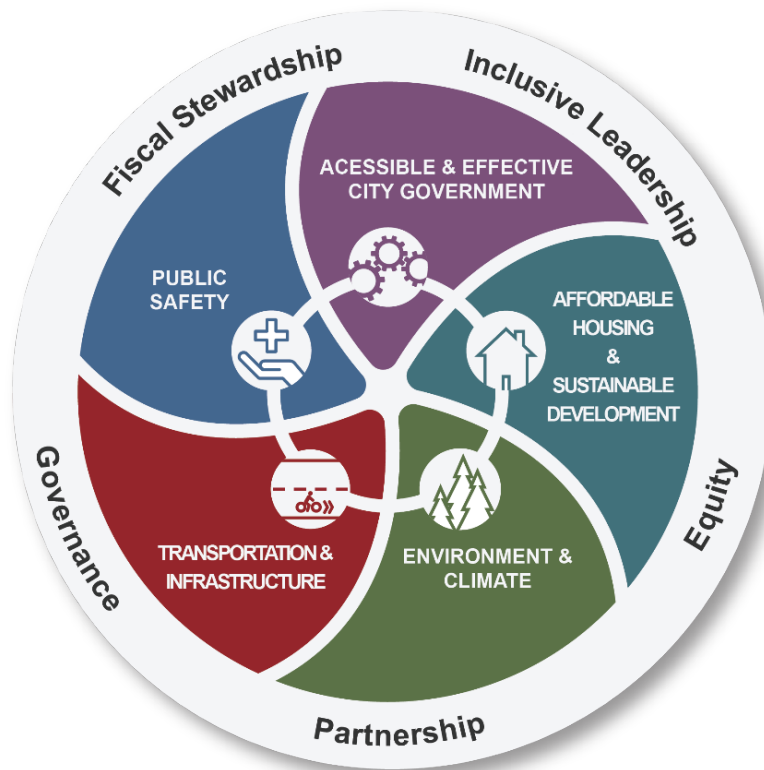
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2023-2025 Council Goal Setting and Framework

The City Council met at the beginning of 2023 to set goals and to prioritize objectives/projects to serve as a guide to achieve the higher priority goals for the upcoming biennium. The resulting document is the Bend City Council 2023-2025 Goals that can be found on subsequent pages.

In this document, the City Council goals are divided into the following focus areas:

1. Accessible + Effective City Government
2. Affordable Housing + Sustainable Development
3. Environment + Climate
4. Public Safety
5. Transportation + Infrastructure



The document on the following pages includes the overarching guiding principles for all of the Council goals, as well as the strategies and actions for each goal area. The framework was adopted by City Council on March 15, 2023, and the 2023-2025 biennial budget was developed in alignment with these goals and objectives.

The City Council Goals were developed with input from community member committee and advisory groups, City Council and City staff. The City Council Goals can be revised as new challenges or opportunities arise. The City Council will also review progress of these goals on a quarterly basis during the biennium and make adjustments to timelines and citywide project priorities as necessary.

2023–2025 Council Goal Framework Adopted March 15, 2023

Guiding Principles

Equity

We want everyone to feel welcome and safe and will put that outcome at the center of our decision making and actions. Our engagement efforts will amplify the voices of historically excluded populations and work to ensure all groups have a seat at the table. We will apply an equity lens and consider the community of today and future generations with our actions and policies. We will strive for a Bend where everyone has a voice in decision making that leads to shared prosperity.

Inclusive Leadership

We will advocate for the community by working to gain recognition and the assistance necessary to meet our local needs, as outlined in our goals, from all levels of government. We will model these principles and community values in all aspects of our work.

Environment and Climate

We honor the people that came before us on these lands and acknowledge that the health of our community relies on the health of our environment. We will be stewards of our land, air, and water in accordance with our community's values. To ensure a healthy environment, we will work to preserve access to nature, reduce our community's carbon emissions, and support sustainable and smart growth.

Fiscal Stewardship

We will be responsible and accountable for our city's resources, carefully evaluating the short, medium, and long-term impacts of our decisions.

Governance

We will help people be heard by their local government and show up for the Bend community in new and creative ways. We will support a healthy organization. We will consider our capacity and allocate our resources to facilitate thoughtful conversations with the community, with a focus on aligning core services with community needs.

Partnership

We will meet the diverse and changing needs of the community through partnership with local government entities and building connection between community members and City government by providing services in ways that work for everyone, build public trust, and promote civic engagement.

Goal: Accessible + Effective City Government

Advance the City's commitment to equity

- Develop and pilot an equity framework
- Develop and implement a supplier diversity program
- Develop a process to connect community members who have experienced acts of discrimination with resources and assistance
- Develop and implement a language access policy and program

Expand community engagement with an emphasis on underrepresented community members

- Research and develop new and innovative engagement tools to try as pilot programs, including ways to engage new voices

- Use the roundtable program to meet a variety of Council engagement opportunities, reporting back on what was learned and the actions taken in response
- Launch and grow the neighborhood association trailer program

Implement process improvements and efficiencies to meet the needs of a growing city

- Review and evaluate current practices for information sharing between the City Council and City advisory boards, identify opportunities for improvement, and consider updates
- Review Council compensation
- Plan and build facilities to meet the needs of a growing city with a lens of sustainability and a reduced carbon footprint (Juniper Ridge & City Hall)
- Implement asset management strategies to support decision making and use of infrastructure assets

Goal: Affordable Housing + Sustainable Development

Plan for growth in alignment with climate, economic, and housing affordability strategies to ensure sufficient land supply for future needs

- Initiate an update to our plan for growth that is aligned with the Climate Friendly Equitable Communities (CFEC) rules, ensures Bend has a sufficient land supply and adheres to the concept of 'complete neighborhoods' as we work to meet future needs for housing and jobs
- Bring Stevens Road Tract into the Urban Growth Boundary (UGB)
- Shape state efforts on housing to achieve housing goals in Central Oregon
- Improve permitting processes and review times to support housing and economic development

Encourage economic development that results in shared prosperity

- Leverage city-owned land at Juniper Ridge to increase opportunities for industrial development and housing
- Complete funding to begin construction of an air traffic control tower at Bend Municipal Airport
- Strategically invest in the Core Area to spur private development
- Establish an economic development strategic plan
- Complete the Economic Opportunity Analysis

Optimize housing continuum

- Seek sustainable funding for shelter operations to maintain existing level of shelter beds
- Explore revenue and code/policy options to increase affordable and middle-income housing
- Actively pursue partnerships to create land availability, funding, and additional capacity for emergency shelters, transitional and affordable housing, and supportive services
- Surplus City owned properties as a strategy to meet housing needs

Goal: Environment + Climate

Advance the Community Climate Action Program (CCAP) and encourage sustainable development

- Update the CCAP to integrate new greenhouse gas reduction strategies to achieve the City's climate action goals, including decarbonizing the energy supply and buildings and reducing emissions from transportation and waste sectors
- Implement 2-4 CCAP strategies prioritized by the Environment and Climate Committee (ECC)
- Develop new polices to support sustainable development including policies that are responsive to community concerns, such as the Tree Code, auto dependent uses in commercial zones and natural gas policy

Watershed protection through conservation and water stewardship

- Implement conservation goals in the water management and conservation plan (WMCP)
- Continue participation in the Deschutes Basin Water Collaborative (DBWC)
- Explore options for future expansion of the Water Reclamation Facility through facility planning

Goal: Public Safety

Maintain service levels to keep pace with increasing calls and expanding range of service demands

- Maintain fire/Emergency Medical Service response times and cardiac survivability rate
- Develop a long-term staffing strategy for the Fire and Police departments
- Continue to review and improve employee retention efforts

Reduce service demands through partnerships, use of technology, alternative response, and community education

- Identify and implement partnerships for alternative responses to ensure the right response for the right situation
- Advance local gun safety policies in alignment with state policy changes
- Use opioid settlement dollars to fund an alternative response model for opioid-use crisis calls
- Evaluate automated traffic enforcement to improve traffic safety
- Develop and implement a technology investment plan for both Police and Fire departments that expands the use of technology to build capacity and better meet community needs

Ensure housing and other critical infrastructure can withstand wildfires and other disasters

- Establish Office of Emergency Management
- Develop Continuity of Operations & Hazard Mitigation plans
- Launch community education, prevention, and preparedness programs

Goal: Transportation + Infrastructure

Improve the transportation system by focusing on safety and securing sustainable funding aligned with Transportation System Plan (TSP)

- Update System Development Charges (SDC) methodology
- Pursue new revenue sources including grants and a transportation fee and optimize use of funding through pursuing federal transportation project delivery certification
- Collaborate with Central Oregon Intergovernmental Council (COIC) to pursue long term sustainable transit funding
- Implement transportation programs and mobility initiatives in alignment with available funding
- Implement near-term multimodal and safety projects to capitalize on existing system, including building one connected and protected North-South and one East-West key route, and wayfinding
- Continue to pursue funding and partnerships to build the Mid-Town Crossing

Ensure water, wastewater, and stormwater systems are aligned with the needs of a growing city

- Complete in-conduit hydro feasibility study
- Continue Outback expansion land acquisition to support wildfire resiliency and facility needs
- Complete long-range master planning efforts for collection system and stormwater

**2023-2025 Proposed Biennial Budget
Summary by Service Area**

2023-2025 Resources

	General Fund (Includes General Fund Revenue Stabilization Fund)	Public Safety	Infrastructure	Community & Economic Development	Administration & Central Services	2023-2025 Total Biennial Budget City and BURA
RESOURCES						
Beginning working capital	\$ 33,596,100	\$ 9,261,700	\$ 236,453,800	\$ 31,467,600	\$ 29,773,500	\$ 340,552,700
Property taxes	84,530,500	14,890,700	13,572,700	7,137,200	-	120,131,100
Room tax	18,909,800	604,100	-	10,693,400	-	30,207,300
Franchise fees	16,437,400	-	10,020,400	-	-	26,457,800
Local marijuana tax	2,415,600	-	-	-	-	2,415,600
Commercial/Industrial construction tax	1,180,000	-	-	-	-	1,180,000
Licenses and permits	163,100	-	1,779,600	15,207,800	-	17,150,500
Intergovernmental revenues	8,191,300	15,799,800	22,664,700	12,534,500	-	59,190,300
Charges for services	1,909,600	9,790,600	147,367,400	23,841,800	3,790,600	186,700,000
System development charges (SDC's)	-	-	31,225,000	-	-	31,225,000
Fines and forfeitures	1,339,700	-	1,271,400	-	-	2,611,100
Juniper Ridge city owned land sales	9,200,000	-	-	-	-	9,200,000
Miscellaneous	988,700	407,300	5,769,300	1,969,000	885,300	10,019,600
Long-term debt proceeds	-	3,457,800	85,086,800	7,333,800	120,197,100	216,075,500
Long-term debt proceeds - DEQ* draw downs	-	-	7,850,000	-	-	7,850,000
Interfund loan repayments	6,963,500	-	-	6,763,500	-	13,727,000
Interfund activity:						
Interfund / Interagency transfers	2,740,500	288,300	57,303,700	13,636,600	85,851,100	159,820,200
General fund subsidy	-	39,040,200	12,783,400	177,000	-	52,000,600
General fund revenues allocated to:						
Police	(83,047,400)	83,047,400	-	-	-	-
Municipal court	(2,090,800)	2,090,800	-	-	-	-
Code enforcement	(1,863,600)	-	-	1,863,600	-	-
Growth management	(2,655,700)	-	-	2,655,700	-	-
Community projects	(3,979,000)	-	-	3,979,000	-	-
Juniper Ridge city owned land	(561,500)	-	-	561,500	-	-
TOTAL RESOURCES	\$ 94,367,800	\$ 178,678,700	\$ 633,148,200	\$ 139,822,000	\$ 240,497,600	\$ 1,286,514,300

*Department of Environmental Quality

**2023-2025 Proposed Biennial Budget
Summary by Service Area**

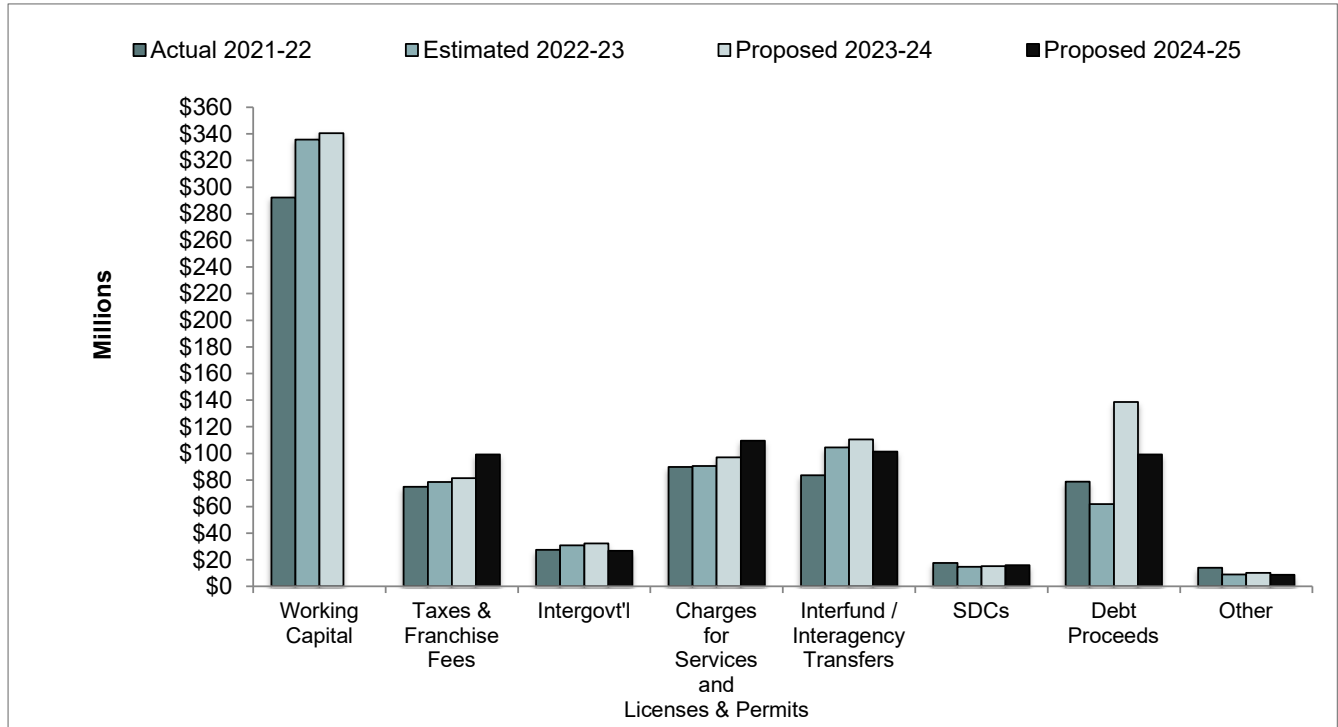
2023-2025 Requirements

	General Fund (Includes General Fund Revenue Stabilization Fund)	Public Safety	Infrastructure	Community & Economic Development	Administration & Central Services	2023-2025 Total Biennial Budget City and BURA
REQUIREMENTS						
Personnel services	\$ -	\$ 122,540,700	\$ 73,068,600	\$ 39,211,700	\$ 46,258,800	\$ 281,079,800
Materials & services	-	14,694,700	39,029,300	34,684,300	30,280,600	118,688,900
Capital outlay	-	9,213,800	194,109,700	5,040,000	107,220,300	315,583,800
Total	-	146,449,200	306,207,600	78,936,000	183,759,700	715,352,500
Debt service	-	1,862,500	62,543,300	8,775,300	13,409,700	86,590,800
Interfund activity:						
Interfund / Interagency transfers	12,341,800	23,971,300	88,258,500	30,853,400	4,099,900	159,524,900
General fund subsidies	52,000,600	-	-	-	-	52,000,600
Contingency	9,065,500	5,828,700	15,964,500	11,243,100	1,487,600	43,589,400
Reserves	20,959,900	567,000	160,174,300	10,014,200	37,740,700	229,456,100
TOTAL REQUIREMENTS	\$ 94,367,800	\$ 178,678,700	\$ 633,148,200	\$ 139,822,000	\$ 240,497,600	\$ 1,286,514,300

Combined Summary of Financial Sources and Uses

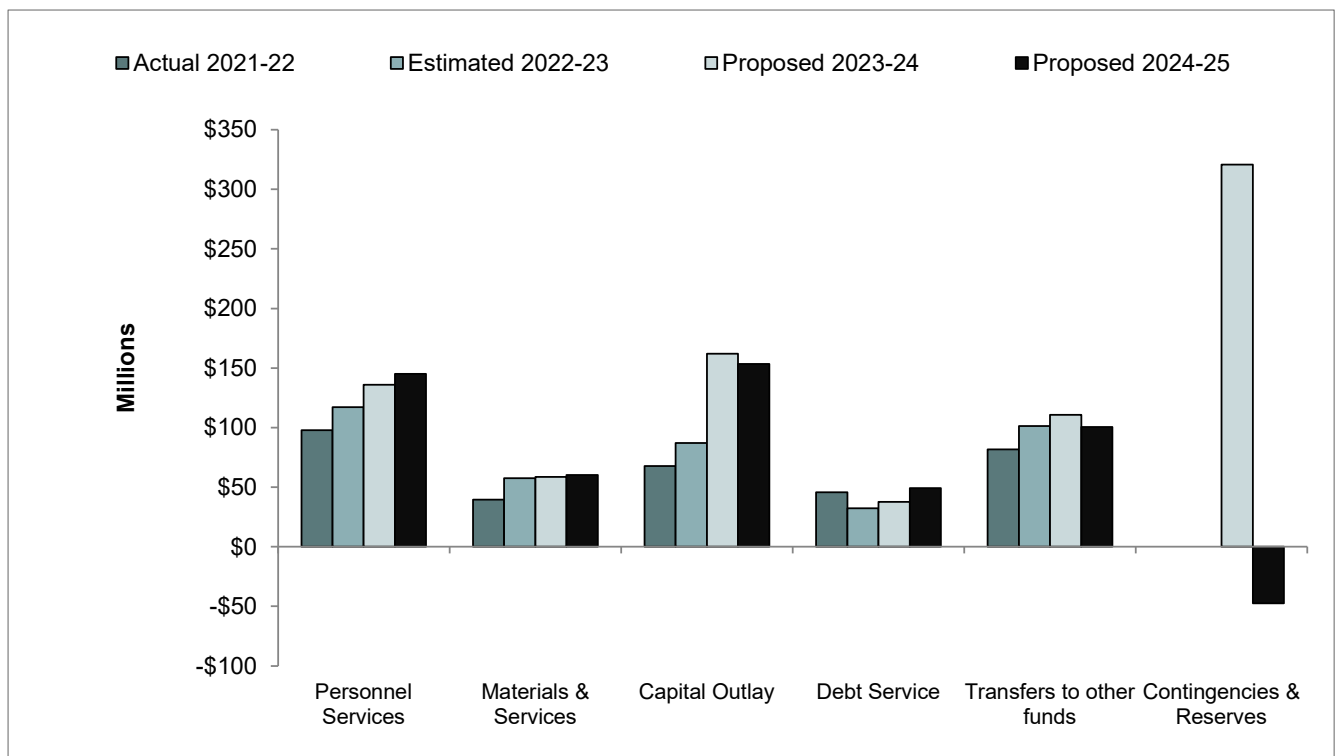
2023-2025 Resources

All Funds - \$1,286.5 Million

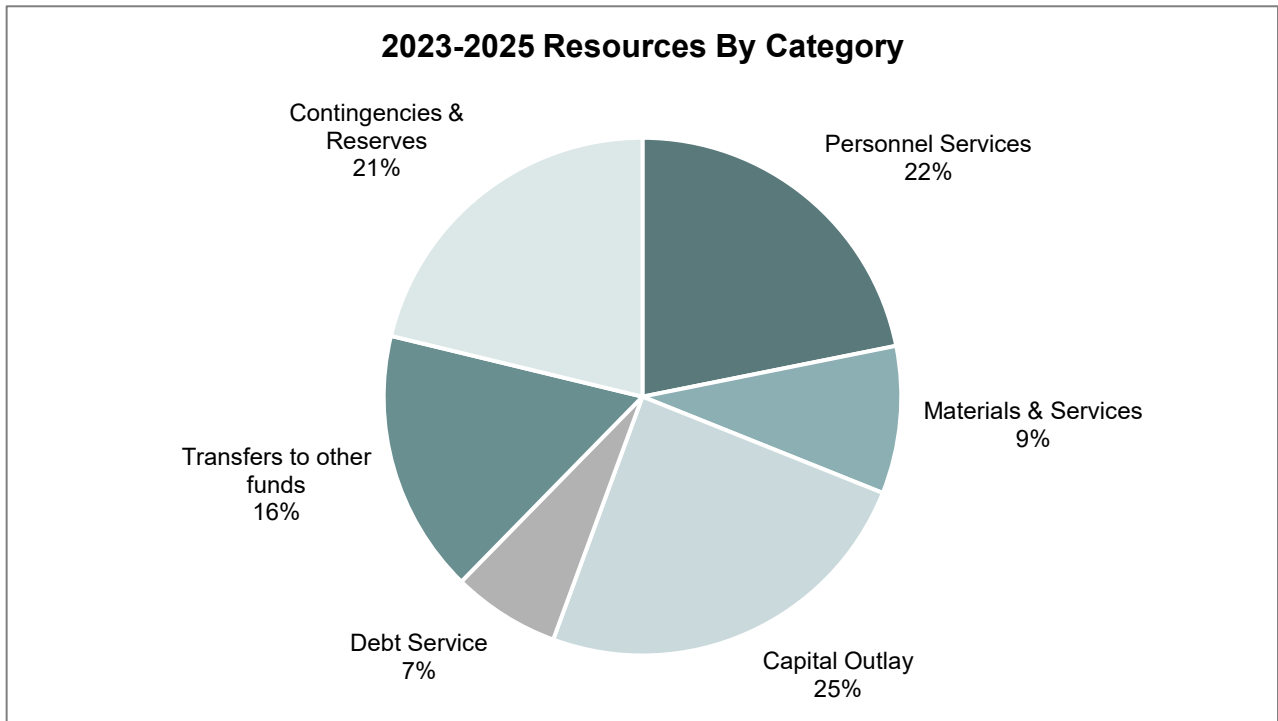
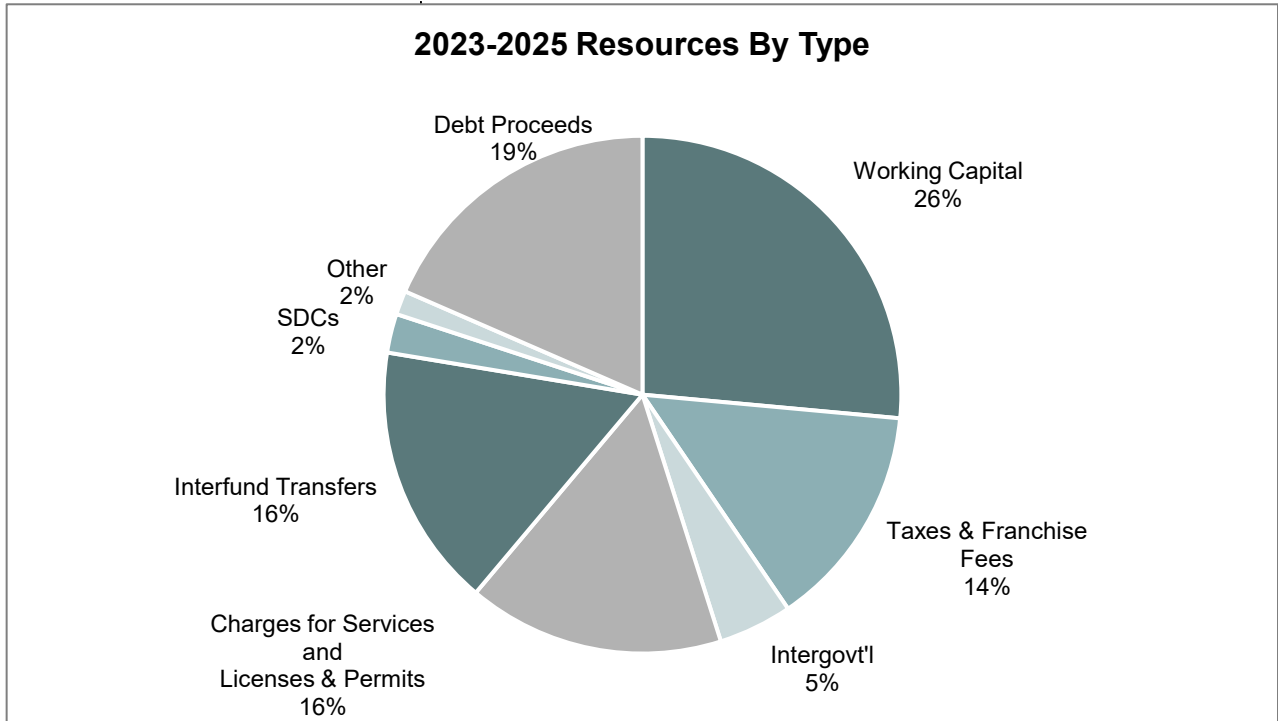


2023-2025 Requirements

All Funds - \$1,286.5 Million



Resource and Requirement Summaries



Analysis of Revenue Sources **Revenue Highlights**

Overview

The primary revenue sources of the City's governmental funds are property taxes, room taxes, franchise fees, intergovernmental revenues, grants and contributions, charges for services, licenses and permits, and court fines and assessments. For enterprise and internal service funds, the primary revenue sources are charges and fees for services.

Revenue assumptions for the 2023-2025 biennial budget are based on current or historical revenue trends and analyses, as well as projections from the State of Oregon Office of Economic Analysis, Oregon Department of Transportation, and Portland State University Population Research Center.

Development of the 2023-2025 biennial budget reflects revenue pressures associated with modest revenue growth forecasts and headwinds associated with a potentially slowing economy. Coupled with pressures on expenses, there is an imbalance of inflows and outflows across most funds. Either funding increases will be needed to keep operations at the current level or service levels may need to be reduced.

New Revenues, Fee Increases and Notable Changes to Revenues

New revenues and fee increases included in the 2023-2025 biennial budget are as follows:

- Water rate/revenue increases of 3.8% per year, water reclamation (sewer) increases of 2.5% per year and stormwater increases of 7.0% per year. Account activity increases of 2.1% are assumed for water, 2.06% for sewer, and 2.33% for stormwater, which is consistent with the 30-year utility rate forecasting models.
- System development charge (SDC) revenue projections include a 3% projected Engineering News Record (ENR) increase across water, sewer and transportation. Development activity increases of 2.3% in fiscal year 2024-2025 are assumed for transportation, water and sewer SDC's. The City is in the process of updating all three SDC methodologies. Future adjustments to SDC rates may be required when the methodology update is complete in Fall 2023.
- Based on the outcome of an external fee study, the proposed budget reflects development fee increases ranging from 10-30% in each year of the biennium, as well as an increase in the long range planning surcharge. Current discussions are taking place with a group of stakeholders to phase in the increases over time, and eliminate the increase of the long range planning fee. The proposed budget document reflects the initial fee increases; more information about the proposed increases will be shared during budget deliberations in late May 2023. These are needed to support staffing levels necessary to maintain permit turnaround times and maintain minimum operating reserves. Development activity is projected to remain flat in fiscal year 2023-2024 and increase 2.3% in fiscal year 2024-2025.
- The Commercial & Industrial Construction Tax budget reflects a proposed increase from 1/3 of 1% to 1.2% of the total building permit valuation on improvements for commercial and industrial building permits issued by the City to provide additional funding for programs related to housing.
- The Streets & Operations budget reflects revenues from a new transportation fee or other revenue source which is needed to maintain current levels of service. At the time the budget was developed, City Council was evaluating the scope of services and programs to be funded with a transportation

fee or other revenue source, the public engagement approach, and timeframe of how quickly to implement a new revenue source. At the time the budget was prepared, those decisions had not been made and the budget reflects a revenue placeholder pending implementation of additional revenues.

- On May 16, 2023 voters will be asked to approve a 5-year operating levy for fire and emergency medical services at a rate of \$0.76 per \$1,000 of taxable assessed value (TAV). The existing levy of \$0.20 per \$1,000 of TAV will expire on June 30, 2024. The \$0.20 rate was established in 2014 based on the costs to hire additional personnel to serve the demand for service at the time, resulting in response times that improved by over a minute, and improved cardiac survival rates. The levy rate has not increased since it was initially approved by voters in 2014, and call volume is growing because of Bend's rapid population growth. The revenue generated by the proposed levy and the rate increase provides essential funding for Bend Fire and Rescue to meet the service demands of the community.

Property Taxes

Oregon's property tax system represents one of the most important sources of revenue for local governments. This system is defined by two significant constitutional limitations that were put in place by initiative petitions passed by voters in November 1990 (Measure 5) and May 1997 (Measure 50):

1. Measure 5 introduced limits, starting in 1991-1992, on the taxes paid by individual properties. The limits of \$5 per \$1,000 real market value for school taxes and \$10 per \$1,000 real market value for general government taxes apply only to operating taxes, not bonds. If either the school or general government taxes exceeded its limit, then each corresponding taxing district has its tax rate reduced proportionately until the tax limit is reached. This reduction in taxes to the limits is called "compression." In 2022-23 there was no compression loss of the City's permanent rate due to the tax rate limitation.
2. Measure 50 reduced property taxes in 1997-98 and controlled their future growth. It achieved these goals by making three changes: switching to permanent rates, reducing assessed values, and limiting annual growth of assessed value to 3%. Measure 50 changed the concepts of both assessed values and tax rates. Assessed value is no longer equal to real market value. For existing property, Measure 50 limited the annual growth in assessed value to 3 percent. For new property (e.g., newly constructed homes), assessed value is calculated by multiplying the new property's real market value by the ratio of assessed value to real market value of similar property. This approach to assigning values to a new property assures that it is taxed consistently with similar existing properties. Measure 50 also stipulates that assessed value may not exceed real market value. As a result, if the real market value of a property falls below its assessed value, the taxable value will be set at the real market value.

City of Bend Permanent Tax Levy

Property taxes from the City's operating levy comprise approximately 55% of the City's General Fund revenues and support police, fire, and other essential services. The City's permanent rate is \$2.8035 per \$1,000 taxable assessed value (TAV). Total City TAV for 2022-23 is \$14.3 billion. The City's TAV is projected to increase 5.0% per year in each year of the biennium due to the rise in property values and new construction. The collection rate for the 2023-2025 biennium is projected to be 96.1%.

	<u>2023-24</u>	<u>2024-25</u>	<u>2023-25 Biennium</u>
Projected TAV	\$ 15,029,121,000	\$ 15,780,577,000	\$ 30,809,698,000
Change in TAV from prior yr.	5.0%	5.0%	
Tax Rate (per \$1,000 TAV)	\$2.8035	\$2.8035	
Tax levy	\$42,134,000	\$42,241,000	\$86,375,000
Collection rate	96.1%	96.1%	

	<u>2023-24</u>	<u>2024-25</u>	<u>2023-25 Biennium</u>
Current tax revenues	\$ 40,498,400	\$ 42,523,400	\$ 83,021,800
Delinquent taxes	648,000	680,400	1,328,400
Interest and property sales	98,300	89,400	187,700
Total tax revenues-City	<u>\$ 41,244,700</u>	<u>\$ 43,293,200</u>	<u>\$ 84,537,900</u>

2011 General Obligation Bond Levy

The \$30 million General Obligation (G.O.) Bond for Transportation Safety & Capacity Improvements was approved by voters in May 2011. State law requires property taxes for G.O. Bonds to be levied as a dollar amount, not a rate per thousand of TAV, as these levies are based on the amount of annual debt service and reserves required to service the debt issued for the bonded improvements. The amount of taxes levied each year may fluctuate based on the amount of scheduled principal and interest payments.

	<u>2023-24</u>	<u>2024-25</u>	<u>2023-25 Biennium</u>
Current tax revenues	\$ 1,636,000	\$ 1,713,700	\$ 3,349,700
Delinquent taxes and interest	22,300	23,400	45,700
Total tax revenues – 2011 Bond	<u>\$ 1,658,300</u>	<u>\$ 1,737,100</u>	<u>\$ 3,395,400</u>

2020 General Obligation Bond Levy

The \$190 million General Obligation (G.O.) Bond for Safe Travel & Traffic Improvements was approved by voters in November 2020. State law requires property taxes for G.O. Bonds to be levied as a dollar amount, not a rate per thousand of TAV, as these levies are based on the amount of annual debt service and reserves required to service the debt issued for the bonded improvements. Bonds to fund the November 2020 G.O. Bond will be issued over time, as projects are completed. The biennial budget reflects debt service payments from the first series of bonds that were issued in March 2022. Fiscal year 2024-25 also reflects estimated debt service payments for the next series of bonds that are anticipated to be issued in Spring 2024 and will impact the tax levy for the second year of the biennium.

	<u>2023-24</u>	<u>2024-25</u>	<u>2023-25 Biennium</u>
Current tax revenues	\$ 2,428,500	\$ 7,697,800	\$ 10,126,300
Delinquent taxes and interest	17,500	33,500	51,000
Total tax revenues – 2020 Bond	<u>\$ 2,446,000</u>	<u>\$ 7,731,300</u>	<u>\$ 10,177,300</u>

City of Bend Local Option Levy

A 5 year Local Option Operating Levy (LOL) for Fire and Emergency Medical Services was approved by voters in May 2014, and renewed by voters in May 2018. These levies were approved at a rate of \$0.20 per \$1,000 TAV. The operating levy is assessed on properties within the City limits as well as residents of the Deschutes Rural Fire Protection District #2. The current operating levy expires on June 30, 2024. In order to continue funding without interruption of services, the City and District are asking voters to approve a new levy in the May 2023 election. The proposed levy is at a rate of \$0.76 per \$1,000 TAV which is necessary to continue providing fire protection and emergency medical services to the community. The new levy, if approved by voters, will be effective July 1, 2024.

Increases in TAV and collection rate are consistent with those of the City's permanent tax levy.

	<u>2023-24</u>		<u>2024-25</u>		<u>2023-25</u>
					<u>Biennium</u>
Current tax revenues	\$	2,934,600	\$	11,709,100	\$ 14,643,700
Delinquent taxes and interest		53,300		53,400	106,700
Total tax revenues-LOL	\$	<u>2,987,900</u>	\$	<u>11,762,500</u>	<u>\$ 14,750,400</u>

Urban Renewal Tax Levies

The Bend Urban Renewal Agency (BURA) has 3 tax increment financing (TIF) areas or urban renewal areas (URA): Juniper Ridge URA, Murphy Crossing URA and Core Area TIF. These URAs, or TIF districts, levy property taxes on the new growth, or incremental assessed value, to finance improvement projects within the respective URA.

Juniper Ridge Urban Renewal Area

The Juniper Ridge URA was adopted in 2005. Property tax estimates include the incremental assessed values from properties that were developed after the URA was adopted. The URA's TAV is projected to increase 4.8% in both 2023-24 and 2024-25.

	<u>2023-24</u>		<u>2024-25</u>		<u>2023-25</u>
					<u>Biennium</u>
Current tax revenues	\$	1,638,900	\$	1,758,500	\$ 3,397,400
Delinquent taxes and interest		28,200		29,800	58,000
Total tax revenues-Juniper Ridge	\$	<u>1,667,100</u>	\$	<u>1,788,300</u>	<u>\$ 3,455,400</u>

Murphy Crossing Urban Renewal Area

The Murphy Crossing URA was adopted in August 2008. Property tax estimates include the incremental assessed values from properties that were developed after the URA was adopted. The URA's TAV is projected to increase 3.8% in 2023-24 and 3.9% in 2024-25.

	<u>2023-24</u>		<u>2024-25</u>		<u>2023-25 Biennium</u>
Current tax revenues	\$ 725,800	\$	788,400	\$	1,514,200
Delinquent taxes and interest	14,300		15,500		29,800
Total tax revenues-Juniper Ridge	<u>\$ 740,100</u>	\$	<u>803,900</u>	\$	<u>1,544,000</u>

Core Area Tax Increment Financing (TIF) District

The Core Area TIF District was adopted in August 2020. Property tax estimates include the estimated incremental assessed values from properties that were developed after the TIF District was adopted. The URA's TAV is projected to increase 3.0% in both 2023-24 and 2024-25.

	<u>2023-24</u>		<u>2024-25</u>		<u>2023-25 Biennium</u>
Current tax revenues	\$ 962,600	\$	1,152,600	\$	2,115,200
Delinquent taxes and interest	5,000		17,600		22,600
Total tax revenues-Core Area	<u>\$ 967,600</u>	\$	<u>1,170,200</u>	\$	<u>2,137,800</u>

Additional details of property taxes and all other major revenues of the City are included in the accompanying revenue summaries.

General Fund Property Taxes

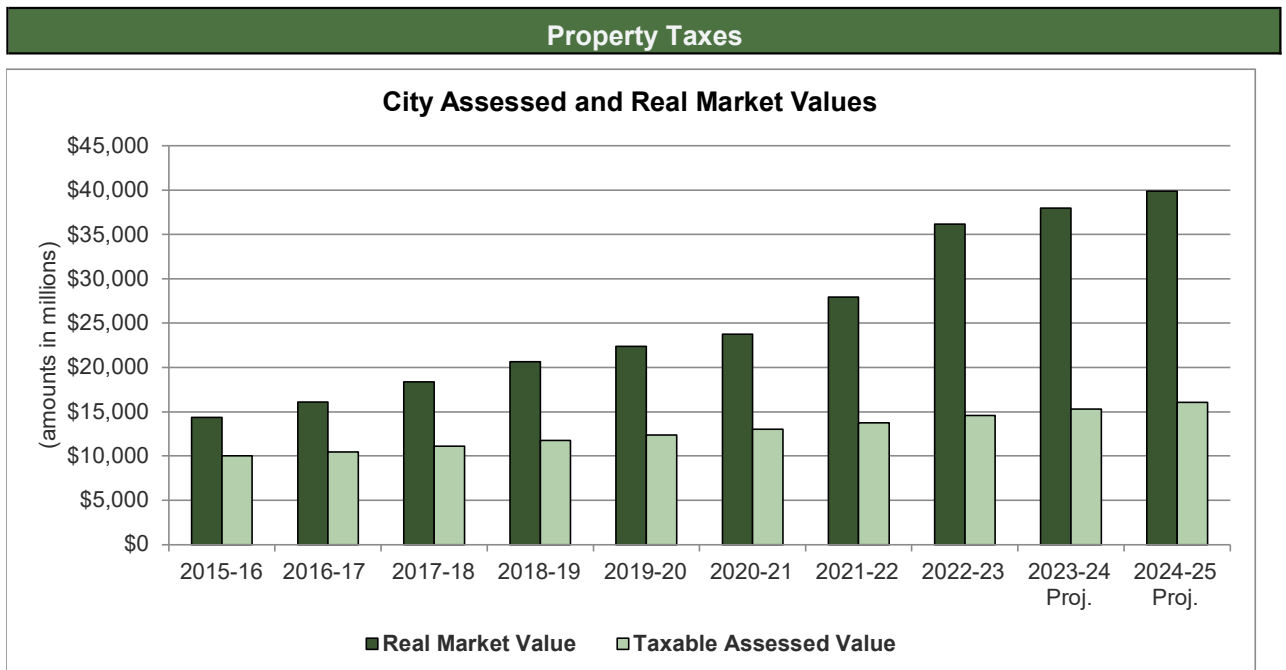
Allocation of Revenues	10 Year Trend of Permanent Tax Levy		
	Year	Amount	% Change
		(in 000's)	
<p>The City's permanent operating tax rate is \$2.8035 per \$1,000 of Taxable Assessed Value (TAV). Property taxes collected are allocated to the General Fund as discretionary revenues to support public safety and other General Fund operations.</p> <p>Measure 50 limits future growth of TAV to 3% per year plus the value of new construction. Local governments with operating tax rates may not increase the amount provided on a permanent basis. They may only request that voters approve a limited term levy for operations or capital expenditures (local option levies and general obligation bond levies).</p> <p>This table only reflect the Property Taxes associated with the City's permanent rate and recorded in the General Fund. Refer to the preceding Revenue Highlights document for additional details on voter approved General Obligation Bonds and 5 year Local Option Levies that support transportation capital improvements and fire/EMS operations respectively.</p>	2024-25 *	\$ 44,241	5.0%
	2023-24 *	42,134	5.0%
	2022-23	40,128	5.9%
	2021-22	37,880	5.1%
	2020-21	36,051	5.3%
	2019-20	34,248	5.3%
	2018-19	32,520	6.0%
	2017-18	30,676	5.9%
	2016-17	28,964	4.5%
	2015-16	27,708	7.1%

* estimates of 2023-2025 biennial budget amounts

Assumptions			
	Taxable Assessed Valuation ** (in 000's)	Gross Property Tax Levy (in 000's)	Collection Rate
2023-2025 Biennial Budget projections for 2024-25	\$ 15,780,577 *	\$ 44,241	96.1%
2023-2025 Biennial Budget projections for 2023-24	15,029,121 *	42,134	96.1%
2021-2023 Biennial Budget estimate for 2022-23	14,313,449	40,128	96.1%
2021-2023 Biennial Budget actuals for 2021-22	13,511,551	37,880	96.1%

** table reflects the "Value Used to Compute Rate" as reported in the Deschutes County tax rolls

The City's TAV is projected to increase by 5.0% in 2023-24 and 5.0% in 2024-25. The collection rate is projected to be 96.1% in both years of the biennium.



Room Taxes

Allocation of Revenues 10 Year Trend of Revenues

The 2021-2023 proposed biennial budget reflects a 10.4% tax rate levied upon lodging properties within the City of Bend. In November 2013, voters approved an increase in the room tax rate to 10.4%. Prior to this increase, the room tax rate was 9%.

Oregon Revised Statutes (ORS) require that cities allocate a portion of room tax for tourism promotion. In accordance with ORS and as adopted by the Bend Code, the first 9% of room tax funds were allocated 30% to the Tourism Fund for tourism promotion and 70% to the General Fund as discretionary revenues. Room tax revenues generated from the 1.4% increase approved in November 2013 were allocated 70% to the Tourism Fund and 30% to support Fire and Police operations. This resulted in a total of 35.4% of room tax revenue allocated to tourism promotion.

Year	Amount	% Change
(in 000's)		
2024-25 *	\$ 15,472	5.0%
2023-24 *	14,735	0.0%
2022-23 *	14,735	1.1%
2021-22	14,578	29.8%
2020-21	11,233	27.6%
2019-20	8,801	-14.0%
2018-19	10,239	5.6%
2017-18	9,700	7.9%
2016-17	8,990	13.3%
2015-16	7,931	24.0%

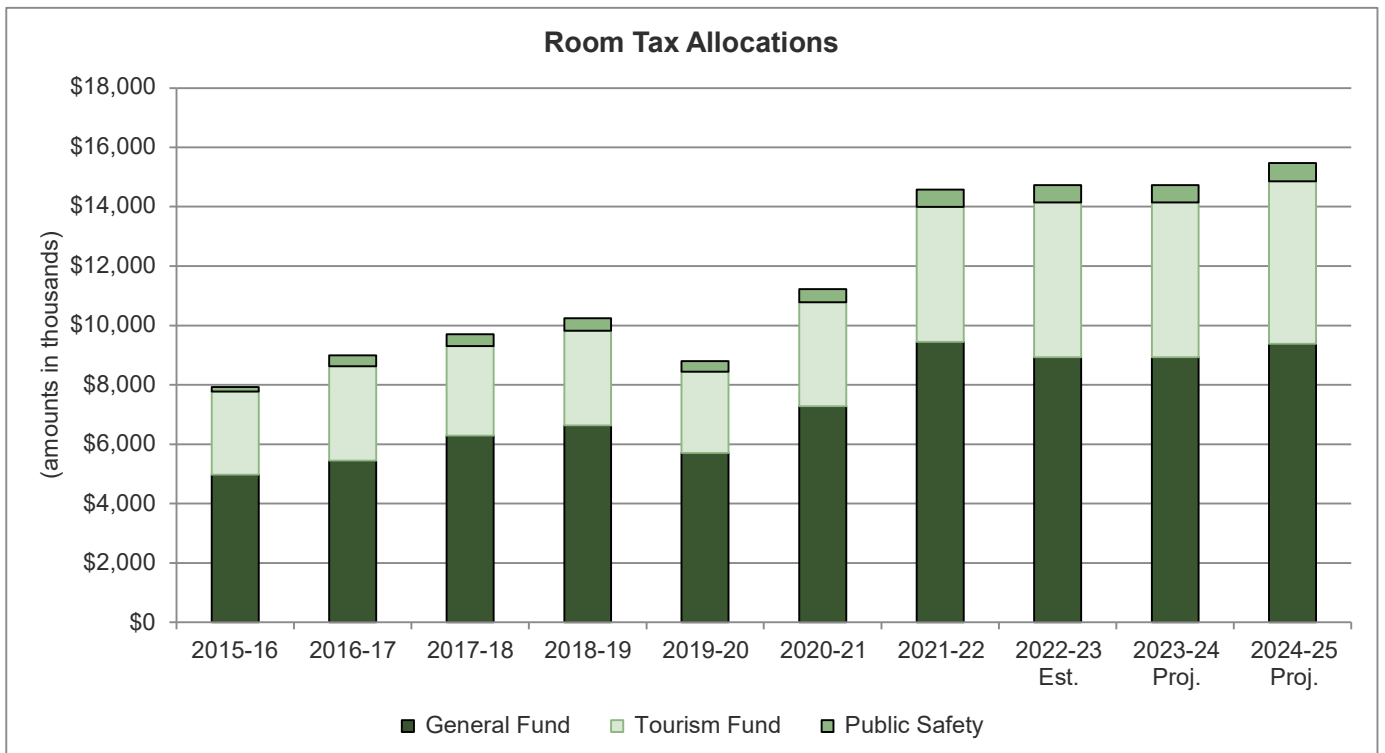
The Tourism Fund is used to account for the promotion of tourism, with much of the funds allocated to Visit Bend on a contracted basis.

* estimates of 2022-23 year end projections and 2023-2025 biennial budget amounts

Assumptions

Revenue projections included in the 2023-2025 proposed biennial budget are based on current trends and discussions with Visit Bend, an organization contracted for marketing and promoting tourism in Bend. Lodging property owners retain 0.5% of tax revenues collected for administration expenses, as allowed by Bend Code.

Room Taxes



Franchise Fees

Allocation of Revenues	10 Year Trend of Revenues		
	Year	Amount	% Change
		(in 000's)	
Franchise fees are charged to utility companies for use of the public right of way. These fees are typically passed on to the utility customers. The primary use of franchise fee revenues are to support street and transportation activities. The majority of franchise fee revenues are accounted for in the General Fund, with portions also allocated directly to the Street & Operations, Transportation Construction, and Accessibility Construction Funds.	2024-25 *	\$ 13,324	1.4%
	2023-24 *	13,134	-0.2%
	2022-23 *	13,163	-8.2%
	2021-22	14,335	7.8%
	2020-21	13,293	12.7%
	2019-20	11,791	22.2%
	2018-19	9,650	6.8%
	2017-18	9,035	2.7%
	2016-17	8,794	6.2%
	2015-16	8,280	3.9%

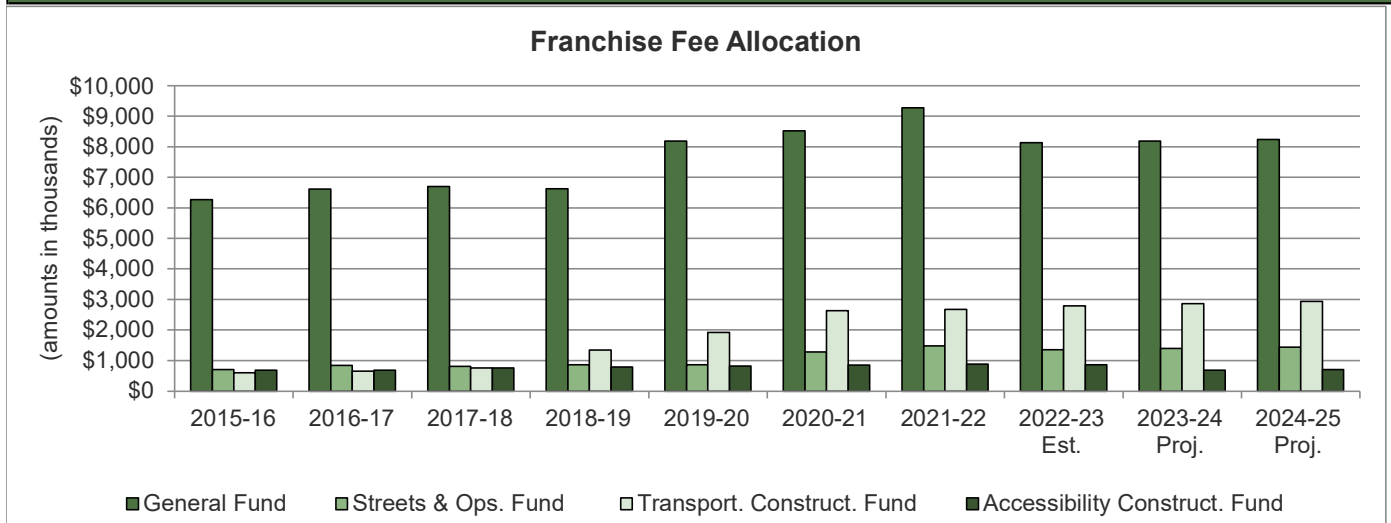
Franchise rates for the major franchisees are as follows as of 6/30/23:	
	Rate
Pacific Power	7.00%
Central Electric Co-op	5.00%
Cascade Gas	7.00%
CenturyLink	7.00%
TDS Baja (formerly Bend Broadband)	5.00%
Garbage Haulers	7.00%
Water/Water Reclamation	6.00%

* estimates of 2022-23 year end projections and 2023-2025 biennial budget amounts

Assumptions

Various factors such as utility rate changes, economic factors, population growth, and service changes, are considered when projecting future franchise fee collections. For the 2023-2025 biennium, franchise fee revenues are increasing slightly due to anticipated population growth.

Franchise Fees



State Allocated Revenues

Allocation of Revenues	Year	10 Year Trend of Revenues					% Change Total
		Amount	Amount	Amount	Amount	Amount	
		Highway Tax	Liquor Tax	Cigarette Tax	Marijuana Tax	State Shared	
		(in 000's)					
State Highway Gas Taxes are allocated 100% to the Street & Operations Fund for street maintenance. The use of all State Highway Trust Fund dollars is restricted to road-related purposes according to Section 3 of Article IX of the Oregon Constitution.	2024-25 *	\$ 8,613	\$ 2,198	\$ 75	\$ 174	\$ 1,538	4.6%
	2023-24 *	8,327	2,045	77	163	1,431	6.1%
	2022-23 *	7,803	1,953	75	152	1,367	2.2%
	2021-22	7,821	1,829	86	184	1,188	7.1%
	2020-21	6,860	1,800	88	427	1,195	9.5%
Liquor Tax, Cigarette Tax, Marijuana Tax and State Shared revenues are allocated to the General Fund as discretionary revenues as they may be used for general government services without restrictions. Note that marijuana tax revenues in this analysis are specific to the allocation of the State tax to local governments. The City of Bend has a separate 3% local marijuana tax that is projected to generate approximately \$1.2M in additional revenue per year in the upcoming biennium.	2019-20	6,208	1,613	98	483	1,068	1.7%
	2018-19	6,459	1,473	101	296	981	9.5%
	2017-18	5,512	1,363	105	604	917	18.2%
	2016-17	4,939	1,269	113	-	871	5.4%
	2015-16	4,777	1,161	98	-	788	3.4%

* estimates of 2022-23 year end projections and 2023-2025 biennial budget amounts

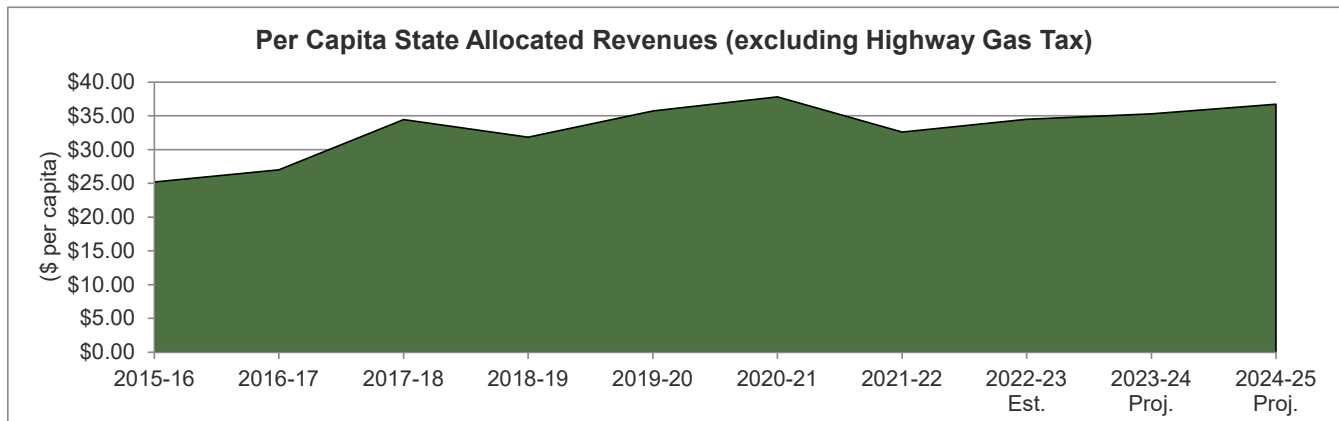
Assumptions

Cigarette and State Shared revenues are distributed by the State on a per capita basis. State marijuana taxes and liquor revenues have partial distributions to cities that are not based on population. Fourteen percent of liquor revenue share to cities uses an adjusted population formula that factors in per capita property taxes and per capita income of each city. Twenty-five percent of state marijuana tax share to cities is distributed based on the number of licensed marijuana premises in each city compared to the total number of licensed marijuana premises across the state. The State uses the July 1st Portland State University (PSU) certified populations to effect distributions of state allocated revenues.

The Highway Gas Tax revenues collected by the State are allocated to cities on a monthly basis from net receipts collected by the following divisions of the Oregon Dept. of Transportation (ODOT): Division of Motor Vehicles, Highway Division, and Motor Carrier Transportation Branch. The revenue distribution contains several components, but is also distributed on a per capita basis.

The revenue estimates proposed in the biennial budget were developed using the December 2022 *Oregon Economic and Revenue Forecast* prepared by the State of Oregon Office of Economic Analysis, estimates provided by the League of Oregon Cities (LOC), and the Oregon Department of Transportation's *State Highway Revenue Forecast* (released October 2022). The state shared marijuana tax allocations in the biennium 2021-23 saw a decline due to Measure 110 adopted by Oregon voters in 2020. The LOC reports that starting in March of 2021 quarterly revenue to cities saw a 74% decrease from the fourth quarter 2020 distribution. Revenues are expected to grow slightly from this decreased level in in the 2023-25 biennium due to population growth.

State Allocated Revenues



System Development Charges

10 Year Trend of Revenues						
Allocation of Revenues	Year	Amount	Amount	Amount	% Change Total	
(in 000's)						
		Transportation	Water	Water Reclamation	Total SDCs	
System Development Charges (SDC) are restricted by ORS for capital improvement projects. A special revenue fund, the SDC fund, has been established to account for SDC revenue collections. The use of these revenues are shown as a transfer out of the SDC fund to the Transportation Construction Fund, the Water and Water Reclamation Funds respectively.	2024-25 *	\$ 7,372	\$ 3,159	\$ 5,474	5.3%	
	2023-24 *	7,001	3,000	5,198	3.0%	
	2022-23 *	6,797	2,913	5,047	-16.7%	
	2021-22	7,721	4,051	5,950	-5.0%	
	2020-21	8,374	4,165	6,123	0.9%	
	2019-20	9,062	3,152	6,288	13.1%	
	2018-19	6,430	3,566	6,369	7.5%	
	2017-18	6,794	3,238	5,189	-9.4%	
	2016-17	6,586	3,780	6,439	-8.6%	
	2015-16	8,566	3,697	6,126	79.6%	

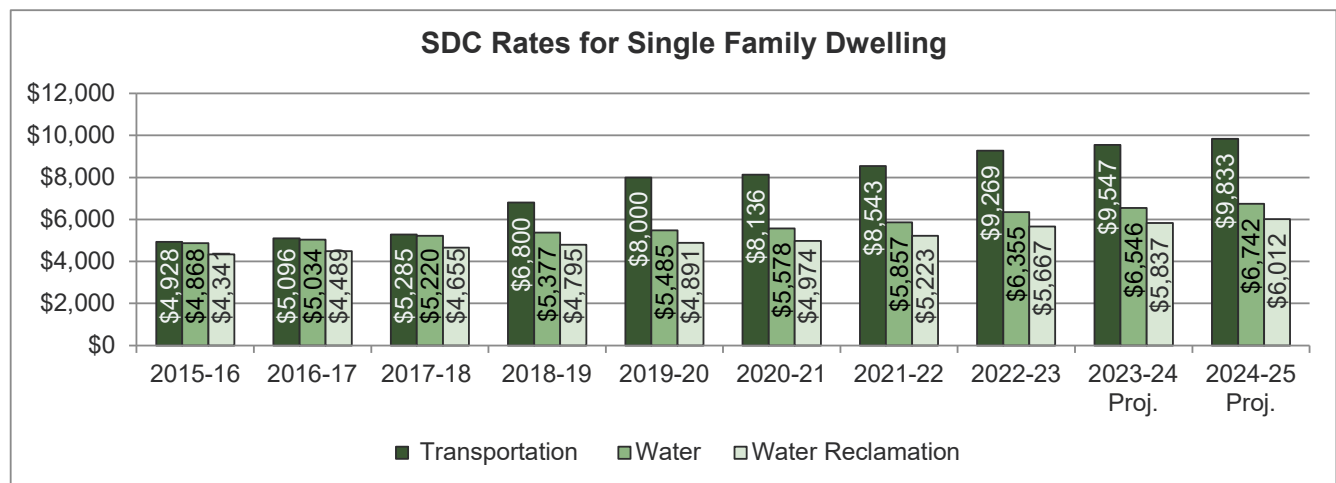
* estimates of 2022-23 year end projections and 2023-2025 biennial budget amounts

Assumptions

System Development Charges (SDCs) are established through methodology studies and the current SDCs are collected at 100% of the allowed fee plus annual increases based on Engineering News Record (ENR), a construction cost index. The City last updated its Transportation SDC methodology in 2011-12, Water methodology in 2008-09 and Water Reclamation methodology in 2014-2015. The City is in the process of updating the SDC methodologies for all three SDC categories. Future adjustments to SDC rates may be required when the methodology update is complete in Fall 2023.

The projected ENR increase included in the 2023-2025 proposed biennial budget for Water, Water Reclamation and Transportation SDC's is 3.0%, based on the March 2023 report. SDC revenues based on activity are projected to remain flat in fiscal year 2023-24 and increase by 2.3% in fiscal year 2024-25 based on an expected increase on developer activity.

System Development Charges



Development Fees and Permits

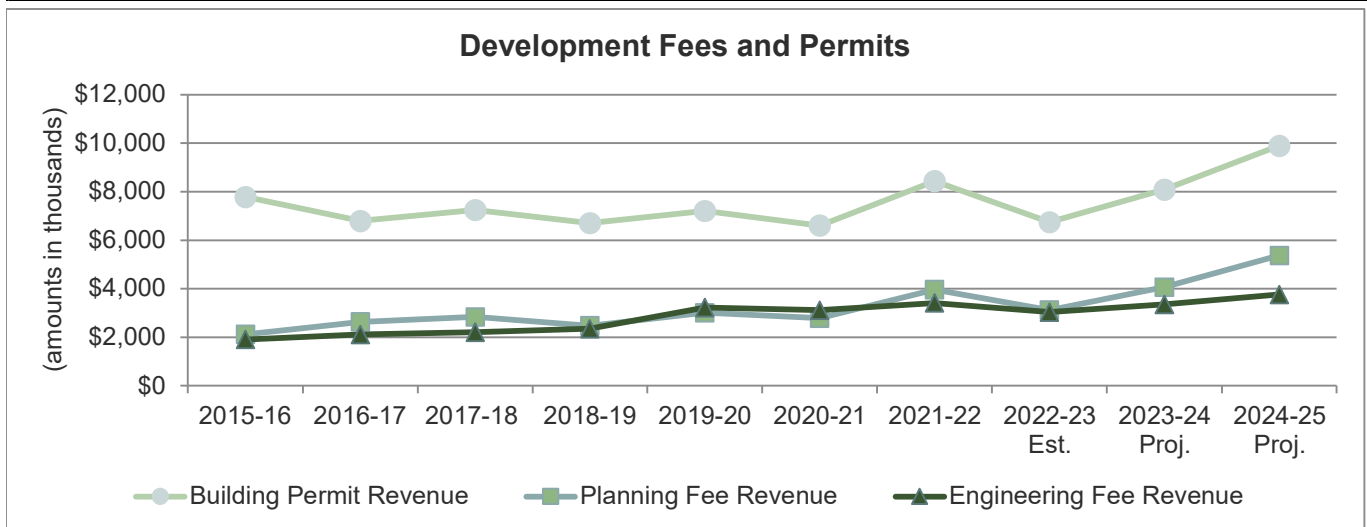
Allocation of Revenues	Year	10 Year Trend of Revenues							
		Amount		% Change		Amount		% Change	
						(in 000's)			
		Building		Planning		Engineering			
Building, Planning and Private Development Engineering fee and permit revenues are allocated to their respective funds within the Community Development Department (CDD). Planning and Engineering fees do not have specific restrictions on their uses, but per State of Oregon requirements, Building permit fees may only be used to support the operation of the Building Division.	2024-25 *	\$ 9,896	22.3%	\$ 5,373	32.3%	\$ 3,759	12.3%		
	2023-24 *	8,092	20.0%	4,061	30.2%	3,347	10.0%		
	2022-23 *	6,743	-20.1%	3,120	-21.3%	3,043	-10.9%		
	2021-22	8,441	27.8%	3,964	42.2%	3,414	9.7%		
	2020-21	6,604	-8.3%	2,787	-7.7%	3,111	-3.5%		
	2019-20	7,204	7.5%	3,018	22.3%	3,223	36.9%		
	2018-19	6,703	-7.5%	2,468	-13.0%	2,354	6.6%		
	2017-18	7,245	6.5%	2,836	7.5%	2,208	4.6%		
	2016-17	6,802	-12.6%	2,639	24.6%	2,110	10.6%		
	2015-16	7,781	22.3%	2,117	-0.6%	1,908	62.7%		

* estimates of 2022-23 year end projections and 2023-2025 biennial budget amounts

Assumptions

As a result of an external fee study, increases to development fees are proposed to better align with the cost of service delivery. In each year of the biennium, Building, Planning and Engineering fees will increase by 20%, 30% and 10%, respectively. CDD anticipates that development activity levels will remain flat in fiscal year 2023-2024 and increase by approximately 2.3% per in fiscal year 2024-2025.

Development Fees and Permits



Utility Rate Revenues

10 Year Trend of Revenues								
Allocation of Revenues	Year	Amount	% Change	Amount	% Change	Amount	Change	
(in 000's)								
		Water			Water		Stormwater	
				Reclamation				
Utility rate revenues are used to provide for the on-going operation and maintenance of the Water, Water Reclamation and Stormwater Systems as well as to pay for capital projects and debt service used to finance capital construction. Utility rate revenues are allocated and restricted to the respective Water, Water Reclamation and Stormwater funds.	2024-25 *	\$ 25,215	6.0%	\$ 37,529	4.6%	\$ 6,395	9.5%	
	2023-24 *	23,790	6.0%	35,875	4.6%	5,840	9.5%	
	2022-23 *	22,446	10.0%	34,294	6.5%	5,334	10.2%	
	2021-22	20,414	-6.7%	32,201	-1.5%	4,841	6.6%	
	2020-21	21,872	13.7%	32,696	9.0%	4,542	8.8%	
The City utilizes 30-year rate and financial forecasting models to project revenue requirements and utility rates needed.	2019-20	19,244	-4.8%	29,987	4.9%	4,175	2.6%	
	2018-19	20,216	7.0%	28,584	10.0%	4,070	8.3%	
	2017-18	18,897	3.6%	25,990	11.1%	3,759	8.2%	
	2016-17	18,243	5.2%	23,386	11.3%	3,475	7.8%	
	2015-16	17,334	5.1%	21,009	5.1%	3,225	24.8%	

* estimates of 2022-23 year end projections and 2023-2025 biennial budget amounts

Assumptions

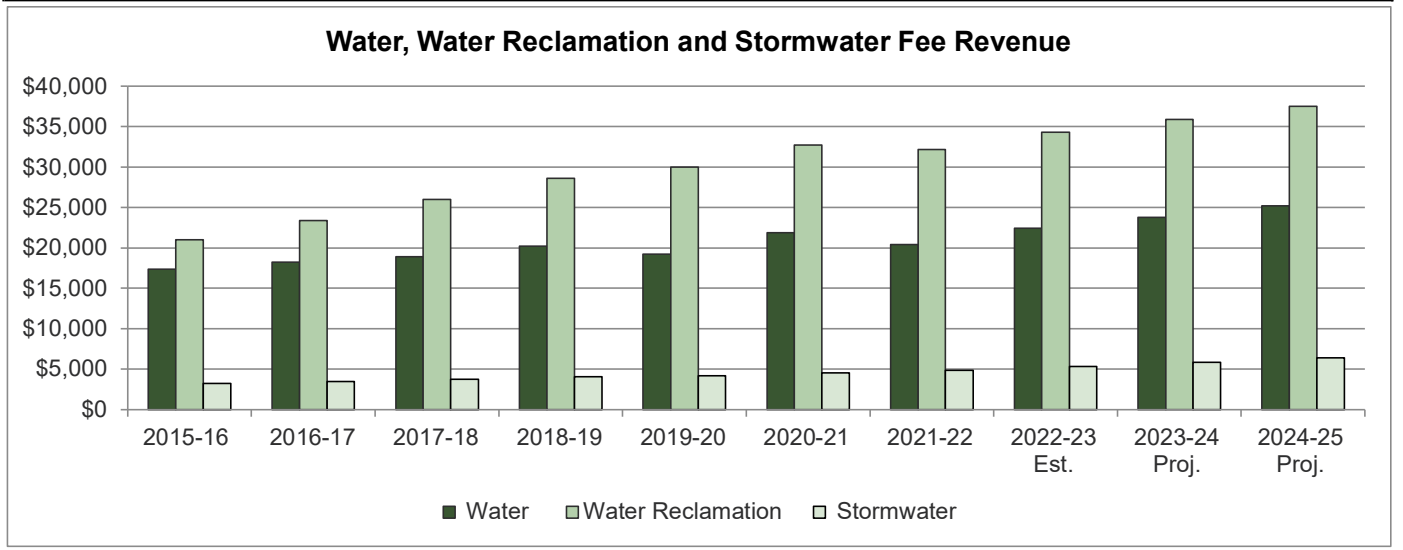
The City has contracted with FCS Group to assist the City in developing 30-year financial plans for the water, water reclamation (sewer) and stormwater utilities. Rate models are updated annually to ensure projected rate increases are adequate to cover operations & maintenance and capital expenditures, including annual debt service payments associated with the financing of capital improvements.

The 2023-2025 proposed biennial budget reflects revenue increases of 3.8% per year for water, 2.5% per year for water reclamation, and 7% per year for stormwater. Account activity increases of 2.1% are assumed for water, 2.06% for sewer, and 2.33% for stormwater, which are consistent with the 30-year utility rate forecasting models.

	Rate / Revenue Adjustments		
	Water	Water Reclamation	Storm Water
2024-25 *	3.8%	2.5%	7.0%
2023-24 *	3.8%	2.5%	7.0%
2022-23	3.0%	2.5%	7.0%
2021-22	3.0%	2.5%	7.0%
2020-21	0.0%	3.0%	3.0%
2019-20	1.0%	6.0%	3.0%
2018-19	2.0%	6.0%	3.0%
2017-18	2.0%	6.0%	3.0%
2016-17	2.0%	6.0%	3.0%
2015-16	3.0%	4.0%	25.0%

* projected revenue adjustment

Utility User Fees



General Fund Fines and Forfeitures

Allocations of Revenues	10 Year Trend of Revenues		
	Year	Amount	% Change

(in 000's)

Fines and Forfeitures are collected by the Bend Municipal Court for traffic violations, parking citations and other municipal code violations. All of the revenues are allocated to the General Fund as discretionary revenues that support public safety, municipal court and other General Fund operations.

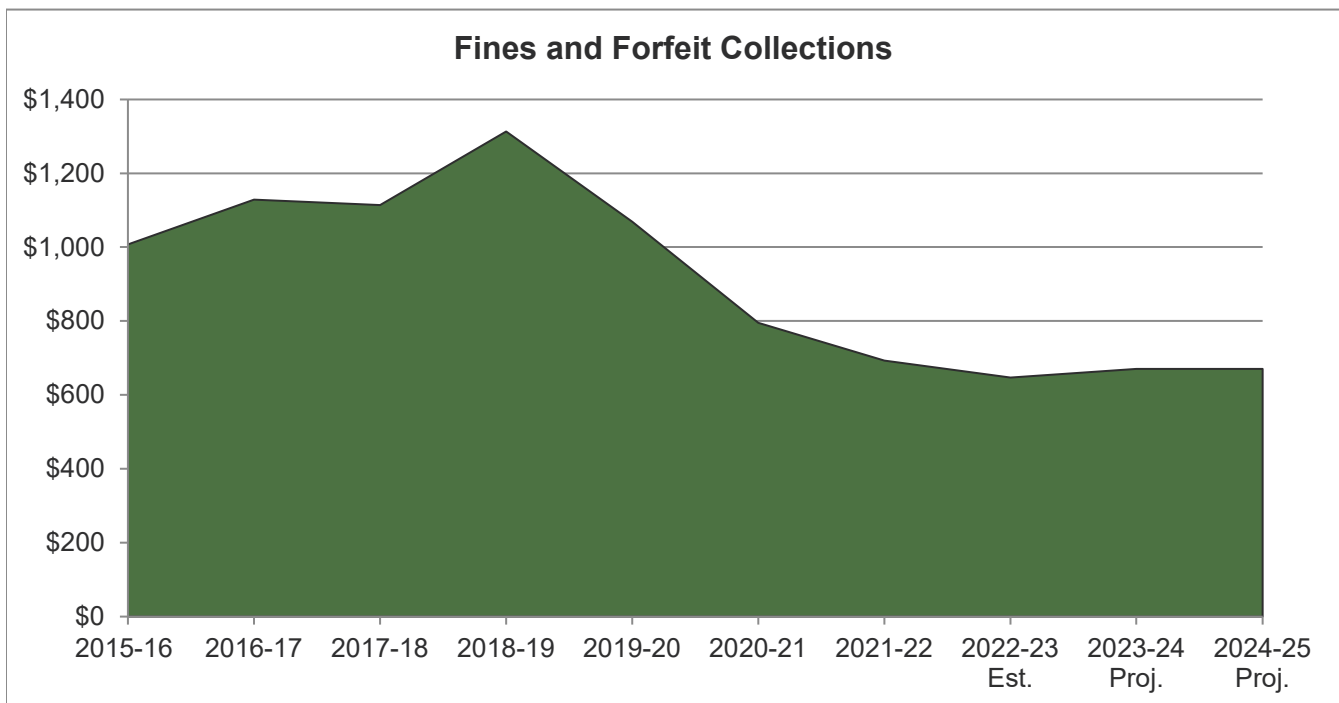
2024-25 *	\$	670	0.0%
2023-24 *		670	3.6%
2022-23 *		647	-6.6%
2021-22		693	-12.8%
2020-21		795	-25.6%
2019-20		1,069	-18.7%
2018-19		1,314	18.0%
2017-18		1,114	-1.3%
2016-17		1,129	12.0%
2015-16		1,008	3.8%

* estimates of 2022-23 year end projections and 2023-2025 biennial budget amounts

Assumptions

Revenues for the 2023-2025 biennium are projected to increase by 3.6% in the first year and remain flat in the second year. The first year increase is due to the return of pre-pandemic traffic citation levels and population growth resulting in slightly increased activity.

Fines and Forfeits



Debt Overview and Analysis

Overview

When the City issues debt to pay for capital projects, a credit rating is often assigned. Municipal credit ratings are based upon the analysis of the local economy and demographics, debt structure, financial condition of the organization, and administration/management strategies. Each factor is evaluated individually and for its effect on the other factors in the context of the municipality's ability to repay its debt.

The City has outstanding bonds rated by Moody's Investors Services ("Moody's) and S&P Global ("S&P"). Moody's rating scale ranges from "Aaa" on the high end to "C" on the low end; S&P's scale is similar, ranging from "AAA" to "D". Rating definitions that apply to the City of Bend obligations are as follows:

Aa2 / AA: An obligor has very strong capacity to meet its financial commitments. It differs from the highest-rated obligors only to a small degree.

The City of Bend's long-term bonds are rated as follows:

	Moody's Investors Service	S&P Global
Full faith and credit obligation bonds	Aa2	AA+
General obligation bonds	n/a	AA+
Water revenue bonds	Aa2	AA
Sewer revenue bonds	n/a	AA

Debt Policies

Refer to the Introductory Section of the budget document for the City's debt and fiscal policies.

Types of Debt Currently Outstanding

Several types of debt are currently issued by the City including:

- Revenue Bonds – Bonds issued to finance facilities that have a definable user or revenue base such as water and sewer facilities. These debt instruments are secured by a specific source of funds, either from the operations of the project being financed or from a dedicated revenue stream, rather than the general taxing powers of the City. The City has both water and sewer revenue bonds outstanding. These bonds impose a 1.25 debt ratio covenant on the City's Water and Sewer (i.e. Water Reclamation) operations.

Est. Outstanding
Balance at 6/30/23

Water revenue bonds (2016 series)	\$ 39,645,000
Sewer revenue bonds (2020 series)	<u>36,655,000</u>
	<u>\$ 76,300,000</u>

- Full Faith and Credit Obligations * – These debt issuances are for infrastructure improvements and capital assets that provide long-term benefits to the community as a whole. These bonds are secured by the full faith and credit (FF&C) of the City and the City has pledged to levy taxes or any other sources of revenues that may be used to repay the obligations. The City currently has the following full faith and credit obligations outstanding:

	Est. Outstanding Balance at 6/30/23	Repayment Source
Pension obligation bonds (2004 series)	\$ 6,665,000	Department budgets
Police facility refinance (2012 series)	1,486,300	General fund
Juniper Ridge line of credit refinance (2013 series)	198,327	Urban renewal taxes
Murphy Crossing urban renewal bonds (2015 series)	1,730,200	Urban renewal taxes
Fire engine replacement (series 2015)	689,100	Fire/EMS revenues
Refinance of Police facility expansion / ambulances / Juniper Ridge transportation / land purchase and purchase of Real Estate (series 2016)	4,823,200	General fund / Fire/EMS revenues / urban renewal taxes / Interfund Transfers from Department budgets
Enterprise Resource Planning software - Phase 1 (series 2018)	5,906,763	Interfund Transfers from Departments
Street equipment (series 2018)	638,242	Street operations revenue
Stormwater equipment (series 2018)	425,495	Stormwater revenues
Transportation improvements (series 2020)	43,519,545	Transportation SDCs
Accessibility improvements (series 2020)	195,455	General fund
Fire equipment, energy projects (series 2020)	934,094	Fire/EMS revenues
Water energy projects (series 2020)	1,041,527	Water revenues
Parking improvements, energy projects (series 2020)	589,999	Parking revenues
Street energy projects (series 2020)	1,414,673	Street operation revenues
Police energy projects (series 2020)	224,707	General fund
Fire equipment 2010 refinance (series 2021)	33,345	Fire/EMS revenues
Fire stations 2010/1999 refinance (series 2021)	246,755	Property taxes from DCRFPD #2
Accessibility improvements 2010 refinance (series 2021)	288,800	General fund
Water/Sewer Improvements 2010 refinance (series 2021)	6,533,100	Water/Sewer revenues
Stormwater infrastructure improvements (series 2021)	3,152,700	Stormwater revenues
Fire equipment	1,239,700	Fire/EMS revenues
Street & operations equipment	867,400	Street operations revenues
Airport vehicles and equipment	84,600	Airport revenues
Cemetery vehicles and equipment	16,900	Cemetery revenues
Enterprise resource planning software – Phase II	1,545,600	Interfund Transfers from Departments
Shelter projects/renovation (series 2022)***	5,800,000	General Fund
Transportation improvements (bonds to be issued May 2023 **)	8,300,000	Transportation SDCs

Fire equipment and vehicles (bonds to be issued May 2023 **)	1,439,100	Fire/EMS revenues
Street operations equipment (bonds to be issued May 2023 **)	1,481,500	Street operations revenues
Airport vehicles (bonds to be issued May 2023 **)	36,100	Airport revenues
Information Technology equipment (bonds to be issued May 2023 **)	575,600	Interfund Transfers from Departments
Juniper Ridge Urban renewal projects (bonds to be issued May 2023 **)	3,200,000	Urban renewal taxes
Design of future Public Works Campus	13,600,000	Interfund Transfers from Departments
Total Full Faith and Credit	\$ 118,923,827	

* The FF&C table includes all debt secured by the City General Fund, whether issued as an FF&C bond, or bank note.

** The proposed budget document was prepared in April 2023. This table includes the “new money” components for the Spring 2023 full faith and credit bonds that were authorized by City Council on February 15, 2023. Closing on the 2023 FF&C bonds is anticipated for mid May 2023. The final adopted budget document will reflect the final issuance amounts. Refer to the [2/15/23 issue summary](#) for additional details.

*** These loans are drawn down on a reimbursement basis. Balances reflect maximum amount eligible to be drawn.

- General Obligation (GO) Bonds – These bonds are secured by the unlimited ad valorem property taxing authority of a municipality. In Oregon GO bonds must be approved by the voters and municipalities are authorized to issue GO bonds only to finance capital improvements. In 2011, City of Bend voters approved a \$30 million GO bond for specific transportation infrastructure improvements. Voters also approved a \$190 million GO Bond for transportation improvements in November 2020. The first series of debt for the 2020 Bond was issued in Spring 2022, with the second series planned for FY 2023-24, the first year of the biennium. Debt payments on these bonds are derived from a levy of property taxes.

Est. Outstanding
Balance at 6/30/23

Transportation improvements (2011 GO Bond)	\$ 12,455,000
Transportation improvements (2020 GO Bond, 1 st series issued in 2022)	<u>32,020,000</u>
	<u>\$44,475,000</u>

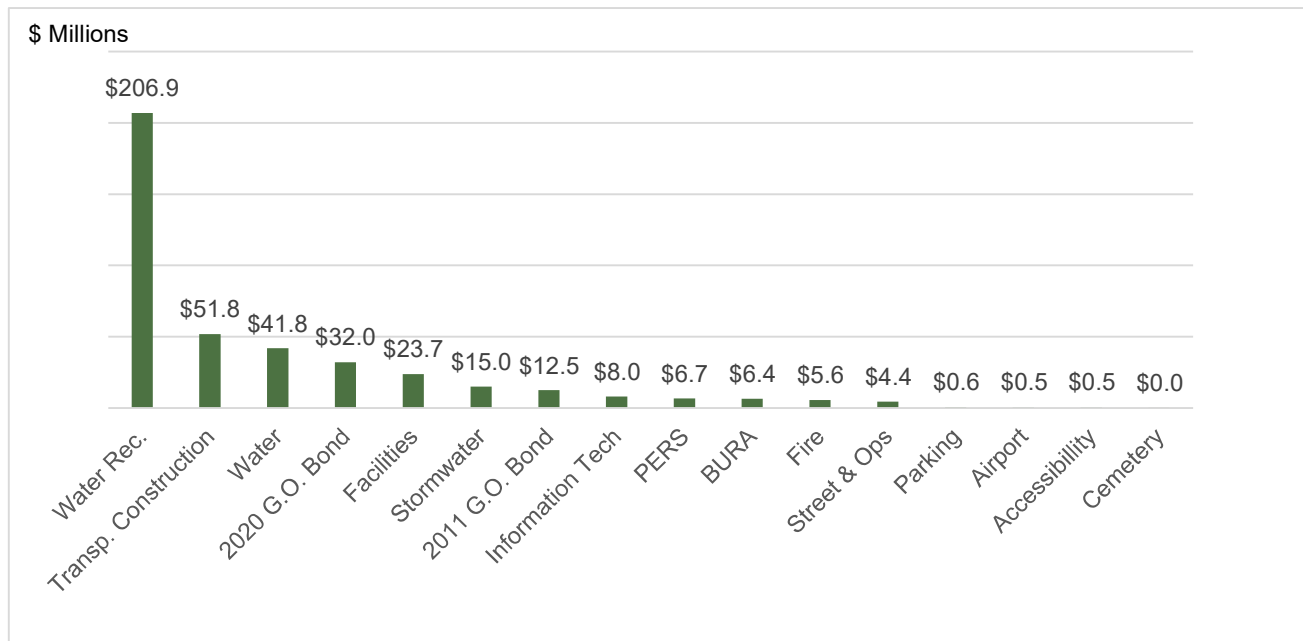
- Notes Payable – The City also utilizes infrastructure loan programs offered by Business Oregon (formerly Oregon Business Development Department) and through the Clean Water State Revolving Fund (CWSRF) program of the Oregon Department of Environmental Quality (DEQ) to finance its water and water reclamation capital improvements. The City currently has the following loan agreements with the Business Oregon and DEQ:

	<u>Est. Outstanding Balance at 6/30/23</u>
Business Oregon Eastside airport improvements (2007)	\$ 376,215
DEQ-CWSRF #R14510, R14511, R14512, R14514 Secondary Expansion *	50,823,041
DEQ-CWSRF #R14515 Colorado Lift Station	10,449,649
DEQ-CWSRF #R14516 SE Interceptor	38,675,511
DEQ-CWSRF #R14517 Plant Interceptor Project	6,210,004
DEQ-CWSRF #R14518 North Area Force Main *	6,143,681
DEQ-CWSRF #R14519 Pump Station Decommission *	8,000,000
DEQ-CWSRF #R14520 Amethyst Mahogany *	1,221,024
DEQ-CWSRF #R14521 Bend Septic Solutions *	9,565,602
DEQ-CWSRF #R14522 Drake Pump Station *	1,812,680
DEQ-CWSRF #R14523 Newport Drainage *	13,397,000
DEQ-CWSRF #R14524 Via Sandia *	2,532,181
DEQ-CWSRF #R14525 SW Sewer Basin *	5,845,000
DEQ-CWSRF #R14526 Solids Handling *	6,900,000
DEQ-CWSRF #R14527 Septic Solutions Phase 1 *	3,521,141
DEQ-CWSRF #R14528 Admiral and King Jehu *	3,950,000
DEQ-CWSRF #R14529 Water Recl. Facility Plan *	750,000
DEQ-CWSRF #R14530 Collection System Master Plan *	1,750,000
DEQ-CWSRF #R14531 Neff and Purcell *	1,400,000
DEQ-CWSRF #R14532 Pettigrew and Bayou *	<u>3,367,315</u>
Total Notes Payable	<u>\$176,690,044</u>

* These loans are drawn down on a reimbursement basis. Balances reflect maximum amount eligible to be drawn.

Current Debt by Fund

Estimated outstanding debt by fund as of 6/30/23 is as follows:



* Reflects the maximum amount eligible to be drawn on loans from the DEQ.

Budgeted Debt Issues for the 2023-2025 Biennium

The following new long-term debt issues are anticipated in the 2023-2025 Biennial Budget:

2023-2025 Proposed New Debt Issuances	2023-2024	2024-2025	2023-2025 Biennium
Fire vehicles & equipment	\$ -	\$ 3,457,800	\$ 3,457,800
Water Reclamation capital projects	6,450,000	575,000	7,025,000
Stormwater capital projects	825,000	6,377,500	7,202,500
Streets & Operations equipment	-	1,203,600	1,203,600
Transportation Construction capital projects	13,541,400	-	13,541,400
2020 General Obligation Bond capital projects	63,964,300	-	63,964,300
Bend Urban Renewal Agency - Juniper Ridge	397,800	-	397,800
Bend Urban Renewal Agency - Core Area	-	6,936,000	6,936,000
Facilities capital projects / land improvements	1,198,000	-	1,198,000
Facilities Juniper Ridge Public Works Campus	45,450,100	73,549,000	118,999,100
Total Debt Proposed	\$ 131,826,600	\$ 92,098,900	\$ 223,925,500

Legal Debt Limitation

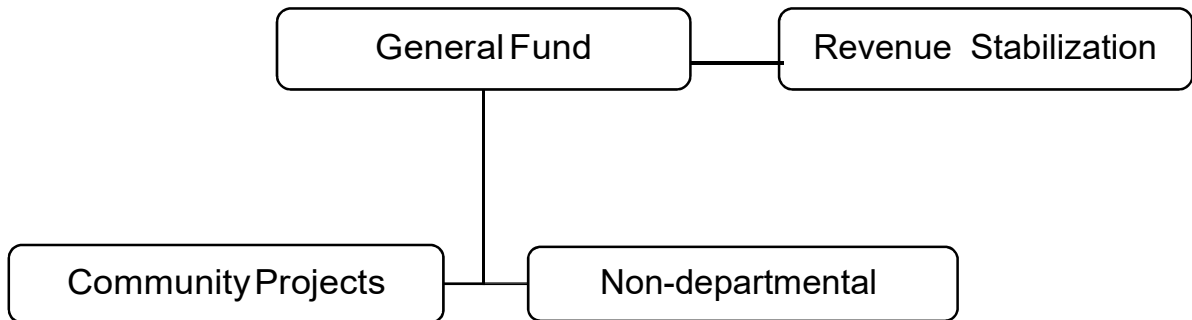
Oregon Revised Statutes (ORS) 287A.050 provides that a city may not issue or have outstanding at the time of issuance general obligation bonds in a principal amount that exceeds 3% of the real market value of the taxable property within its boundaries. This statute also excludes certain types of general obligation bonded indebtedness from being included in the limitation, including general obligation bonds issued for water supply, treatment or distribution. The City's Measure 5 Real Market Value for 2022-23 is \$36,098,484,690, providing for a legal debt margin of \$1,082,954,541. The City is in compliance with its legal debt limitation.

Debt Capacity and Coverage Ratios

A growing city typically has associated debt burden to support its expanding infrastructure needs. The City monitors its debt burden to ensure fiscal responsibility and discipline in issuing debt. Debt issued must be affordable and cost effective, and an appropriate balance between capital needs and the ability to pay for them must be maintained.

The City's outstanding water and sewer revenue bonds have debt coverage requirements of 1.25. The City's long term utility rate forecasting models are updated annually and reflect rate increases necessary to ensure coverage ratios are maintained at levels sufficient to protect the City's credit ratings.

GENERAL FUND SERVICE AREA



General Fund Operational Divisions

The following divisions are accounted for in the General Fund but are functions of the Public Safety, Infrastructure, or Community & Economic Development service areas. Accordingly, their program details are located in the respective programs.

- * Police - Program details can be found under the Public Safety Service Area.
- * Municipal Court - Program details can be found under the Public Safety Service Area.
- * Growth Management - Program details can be found under the Community and Economic Development Service Area.
- * Code Enforcement - Program details can be found under the Community and Economic Development Service Area.
- * Juniper Ridge City Owned Land - Program details can be found under the Community and Economic Development Service Area.
- * Houseless Services – Program details can be found under the Community and Economic Development Service Area.
- * Community Projects - Expenditures related to Community Projects activities, such as support to Central Oregon Intergovernmental Council for transit service, are accounted for in the General Fund.

General Fund - Non-departmental Division

The non-departmental division of the General Fund accounts for the allocation of non-restricted revenues such as property taxes, room taxes, franchise fees and state shared revenues to other City funds or operations that rely on General Fund revenue support. The allocation of discretionary revenues is reflected as General Fund Subsidies through interfund transfers. Other expenditures of this non-departmental division include general fund loans to other funds.

General Fund Revenue Stabilization Fund

This "rainy day" fund is maintained to ensure the continued delivery of City services. Funds will be available for emergency situations, temporary revenue shortfalls, or to provide stability during economic cycles in accordance with the City's fiscal policies relating to the Revenue Stabilization Fund.

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General Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital	\$ 21,235,500	\$ 16,662,850	\$ 29,719,700	\$ 27,983,000	\$ -	\$ 27,983,000
Property taxes	76,290,900	36,933,031	39,232,600	41,237,300	43,293,200	84,530,500
Room tax	16,570,500	9,735,887	9,224,300	9,224,300	9,685,500	18,909,800
Franchise fees	16,663,200	9,282,111	8,138,600	8,187,800	8,249,600	16,437,400
Local marijuana tax	2,934,200	1,572,026	1,091,000	1,168,800	1,246,800	2,415,600
Commercial/Industrial construction tax	1,100,000	104,048	160,500	590,000	590,000	1,180,000
Licenses and permits	164,400	80,756	79,500	82,200	80,900	163,100
Intergovernmental revenues	8,470,600	4,573,692	3,952,900	3,960,600	4,230,700	8,191,300
Charges for services	870,600	801,754	540,000	870,200	1,039,400	1,909,600
Fines and forfeitures	2,124,400	692,556	647,000	669,800	669,900	1,339,700
Miscellaneous	470,400	390,438	1,248,500	529,700	361,500	891,200
Juniper Ridge city owned land sales	34,300	3,205,318	452,100	4,600,000	4,600,000	9,200,000
Interfund loan repayments	2,953,900	716,053	678,600	2,931,600	4,031,900	6,963,500
Interfund transfers	3,440,100	1,025,424	1,743,800	1,791,600	30,000	1,821,600
TOTAL RESOURCES	\$ 153,323,000	\$ 85,775,944	\$ 96,909,100	\$ 103,826,900	\$ 78,109,400	\$ 181,936,300
REQUIREMENTS						
<i>By Service Area/Program:</i>						
Public Safety Program						
Police	\$ 59,636,900	\$ 24,831,979	\$ 31,236,900	\$ 35,450,800	\$ 34,302,400	\$ 69,753,200
Municipal court	1,357,300	542,137	664,000	728,500	764,900	1,493,400
Total Public Safety Program	60,994,200	25,374,116	31,900,900	36,179,300	35,067,300	71,246,600
Community & Econ Dev. Program						
Growth management	2,088,700	539,231	737,100	929,600	958,300	1,887,900
Code enforcement	1,246,100	580,974	641,400	689,400	735,600	1,425,000
Juniper Ridge city owned land	623,000	42,494	273,500	65,500	50,000	115,500
Houseless services	1,375,000	374,166	-	-	-	-
Community projects	3,042,800	1,073,252	1,734,700	1,876,300	1,810,900	3,687,200
Total Community & Econ Dev. Program	8,375,600	2,610,117	3,386,700	3,560,800	3,554,800	7,115,600
Interfund Transfers	75,885,700	28,072,043	33,638,500	44,399,000	35,779,200	80,178,200
Contingency	5,386,700	-	-	9,684,400	(618,900)	9,065,500
Reserves Juniper Ridge land sales	-	-	-	10,003,400	4,327,000	14,330,400
Reserves room tax	2,680,800	-	-	-	-	-
TOTAL REQUIREMENTS	\$ 153,323,000	\$ 56,056,276	\$ 68,926,100	\$ 103,826,900	\$ 78,109,400	\$ 181,936,300
<i>By Category:</i>						
Personnel services	\$ 53,714,400	\$ 23,181,175	\$ 27,533,000	\$ 31,309,200	\$ 32,785,900	\$ 64,095,100
Materials & services	12,341,100	4,029,756	5,457,900	5,951,100	5,716,200	11,667,300
Capital outlay	3,314,300	773,302	2,296,700	2,479,800	120,000	2,599,800
Interfund transfers	75,885,700	28,072,043	33,638,500	44,399,000	35,779,200	80,178,200
Contingency	5,386,700	-	-	9,684,400	(618,900)	9,065,500
Reserves Juniper Ridge land sales	-	-	-	10,003,400	4,327,000	14,330,400
Reserves room tax	2,680,800	-	-	-	-	-
TOTAL REQUIREMENTS	\$ 153,323,000	\$ 56,056,276	\$ 68,926,100	\$ 103,826,900	\$ 78,109,400	\$ 181,936,300

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.
Note: The City's fiscal policies require that the General Fund maintain unassigned reserves of at least 16% of the operating budget, and that reserve balances in the General Fund Stabilization Fund will be considered when evaluating total General Fund reserve levels. The proposed 2023-2025 budget is in compliance with this policy requirement.

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**General Fund
Subsidies, Loans & Transfers**

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
REQUIREMENTS						
General Fund Subsidies:						
Fire/EMS	\$ 35,191,700	\$ 16,729,238	\$ 19,069,100	\$ 20,022,600	\$ 19,017,600	\$ 39,040,200
Streets & Operations	11,674,900	3,084,200	3,544,000	8,056,700	3,856,800	11,913,500
Business Advocacy	125,600	62,800	62,800	88,500	88,500	177,000
Cemetery	444,200	161,700	266,200	442,800	427,100	869,900
	<u>\$ 47,436,400</u>	<u>\$ 20,037,938</u>	<u>\$ 22,942,100</u>	<u>\$ 28,610,600</u>	<u>\$ 23,390,000</u>	<u>\$ 52,000,600</u>
General Fund Year End Loans:						
Metropolitan Planning Organization	\$ 200,000	\$ 54,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 200,000
Community Development Block Grant	200,000	90,000	100,000	100,000	100,000	200,000
Airport Fund	400,000	-	-	-	-	-
Murphy Crossing Urban Renewal Area	549,300	230,833	87,800	58,700	209,800	268,500
Juniper Ridge Urban Renewal Area	626,800	132,719	139,000	2,235,300	2,232,800	4,468,100
Core Area Urban Renewal Area	977,800	265,500	307,800	1,437,600	389,300	1,826,900
	<u>\$ 2,953,900</u>	<u>\$ 773,052</u>	<u>\$ 734,600</u>	<u>\$ 3,931,600</u>	<u>\$ 3,031,900</u>	<u>\$ 6,963,500</u>
General Fund Transfer:						
Internal Service - Overhead	\$ 11,823,400	\$ 5,837,200	\$ 5,986,200	\$ 6,805,200	\$ 6,805,200	\$ 13,610,400
Interfund Charges	1,702,000	693,060	670,200	998,200	998,200	1,996,400
Special Purpose to Commercial & Industrial Constr. Tax Fund	1,100,000	104,048	228,700	590,000	590,000	1,180,000
Special Purpose to Parking	-	-	-	2,360,300	-	2,360,300
Special Purpose to Houseless	1,244,900	-	1,244,900	-	-	-
Special Purpose for Council Goal Initiatives	1,025,000	269,875	140,000	-	-	-
Special Purpose to ARPA	7,038,300	-	-	-	-	-
Special Purpose to Facilities Management	229,300	50,800	347,400	638,500	583,400	1,221,900
Special Purpose - all other	1,181,400	128,686	1,007,900	212,200	212,200	424,400
GF Revenue Stabilization Fund	151,100	177,384	336,500	252,400	168,300	420,700
	<u>\$ 25,495,400</u>	<u>\$ 7,261,053</u>	<u>\$ 9,961,800</u>	<u>\$ 11,856,800</u>	<u>\$ 9,357,300</u>	<u>\$ 21,214,100</u>
TOTAL REQUIREMENTS	<u>\$ 75,885,700</u>	<u>\$ 28,072,043</u>	<u>\$ 33,638,500</u>	<u>\$ 44,399,000</u>	<u>\$ 35,779,200</u>	<u>\$ 80,178,200</u>

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**General Fund
 Community Projects**

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
REQUIREMENTS						
<i>By Category:</i>						
Community & Econ Dev. Program						
Materials & services - Transit	\$ 2,114,500	\$ 1,007,250	\$ 1,343,000	\$ 1,343,000	\$ 1,343,000	\$ 2,686,000
Materials & services	\$ 928,300	\$ 70,127	\$ 391,700	\$ 533,300	\$ 467,900	\$ 1,001,200
Capital outlay	\$ -	\$ (4,125)	\$ -	\$ -	\$ -	\$ -
Total Community & Econ Dev. Program	3,042,800	1,073,252	1,734,700	1,876,300	1,810,900	3,687,200
Interfund Transfers	427,200	205,700	221,500	145,900	145,900	291,800
TOTAL REQUIREMENTS	\$ 3,470,000	\$ 1,278,952	\$ 1,956,200	\$ 2,022,200	\$ 1,956,800	\$ 3,979,000

GENERAL FUND

Overview

The City's General Fund (GF) is the primary operating fund of the City, accounting for operations of the Police department, Municipal Court, Growth Management, Code Enforcement and other activities not accounted for in any other fund. The General Fund also allocates monies to the following Funds and Service Areas: Fire/EMS Fund, Streets & Operations Fund, Community & Economic Development Service Area and Infrastructure Service Area. Details of these allocations can be found on the Subsidies, Loans & Transfers financial summary earlier in this section. In the Proposed 2023-2025 Biennial Budget, General Fund expenditures are allocated 78% to public safety (Police, Fire and Municipal Court), 8% to the Streets & Operations Fund and the remaining 14% to community and economic development and other general city funding needs. The City's goal is to ensure the financial stability of the General Fund and to provide long term funding for public safety and transportation operation needs.

The City's fiscal policies require that the General Fund maintain unassigned reserves of at least 16% of the operating budget, and reserve balances in the General Fund Stabilization Fund will be considered when evaluating total General Fund reserve levels. The proposed 2023-2025 budget is in compliance with this policy requirement.

General Fund Programs

The following programs are charged directly to the General Fund because they rely almost solely on general fund discretionary revenues. Budget and program details are presented under each of the City's major service areas in accordance with the organization of this budget. (This budget document is organized by the City's service areas: General Fund, Public Safety, Infrastructure, Community & Economic Development, and Administration & Central Services). The budget amounts in each program below include program costs (personnel services, materials & services and capital outlay) as well as transfers for overhead, fleet management/garage services and other special purpose transfers.

- Police
 - In this proposed budget, General Fund support of the Police Department is \$83.0 million for the biennium. The allocation of discretionary revenues to the Police Department continues to be a City Council priority as noted in Council Goals and Actions to keep pace with a growing demand in calls for service. The Police Department budget and program details are presented under the City's "Public Safety Service Area".
- Municipal Court
 - The Bend Municipal Court provides resolution and collection services for minor traffic infractions, parking citations, and city ordinance violations. The Municipal Court with a proposed budget of \$2.1 million, is accounted for as a program of the General Fund as it is funded solely by General Fund discretionary revenues. The budget and program details are presented under the City's "Public Safety Service Area".
- Growth Management
 - The Growth Management Program was created to bring together the city's long range planning and transportation planning staff to identify and manage projects of a long-term nature including land use, public facility and transportation planning. The Growth Management division of the General Fund has a proposed budget of approximately \$2.7 million in this biennium and is presented under the City's "Community & Economic Development Service Area".

- Code Enforcement
 - The City's Code Enforcement Program ensures compliance with Bend's land use, environmental, building, and city code. The Code Enforcement division of the General Fund has a budget of approximately \$1.9 million this biennium and is presented under the City's "Community & Economic Development Service Area".
- Houseless Services
 - During the development of the 2021-23 biennial budget, revenue and expenditures related to houseless operations were budgeted within the City's General Fund. In 2023, the City created the Houseless Fund, a separate special revenue fund which will include the revenues and expenditures related to owning and operating shelters, managing the right of way and related services and support to the community along the housing continuum. Starting with 2022-23, houseless activities are recorded in the new Houseless Fund and any beginning working capital and general fund subsidy were transferred to the Houseless Fund. There is no subsidy from the General Fund to the Houseless Fund or activity related to Houseless Services in the 2023-25 biennial budget. Activity prior to 2022-23 that remained in the General Fund is presented along with the new separate Houseless Fund under the City's "Community & Economic Development Service Area".
- Juniper Ridge City Owned Land
 - The Juniper Ridge City Owned Land division accounts for land sale proceeds and development and maintenance costs for city-owned land in Juniper Ridge. The proposed biennial budget of approximately \$0.6 million is presented under the City's "Community & Economic Development Service Area". The reserves associated with the net sales of city owned land in Juniper Ridge included in the General Fund are \$14.3 million at the end of the 2023-25 biennium.

Subsidies, Loans & Transfers

The General Fund allocates general discretionary revenues to various city operations that require supplemental revenue to meet service level expectations. General Fund discretionary revenues consist primarily of property taxes, franchise fees, room taxes, municipal court fines, and state shared revenues. These revenues are allocated as a General Fund subsidy to other funds based on the priorities and values of City Council and the current needs of city operations. The General Fund also makes loans to other funds, transfers, and captures general expenditures not accounted for in any other fund.

General Fund subsidies and loans are described below:

- Fire/EMS Fund
 - The General Fund supports 46% of the Fire/EMS operating budget in the proposed biennial budget. The City provides fire protection and emergency medical services in partnership with the Deschutes County Rural Fire Protection District #2 (DCRFPD#2). Through a contract between the City and DCRFPD#2, each entity contributes to the partnership. The funding rate in the first year of the proposed biennial budget is \$1.310 per \$1,000 taxable assessed value (TAV), which reflects the base rate of \$1.185 plus \$0.020 that was added in 2021 for fire station maintenance and \$0.105 of bridge funding to add 10 FTE's (9 firefighter/paramedics and one business manager). The bridge funding came from one-time American Rescue Plan Act (ARPA) funds that the city received in 2021-2022 and expires in 2024. In the second year of the biennium, the funding rate is back to the \$1.185 base rate, assuming the passage of the Fire/EMS Local Option Levy which at \$0.760 per \$1,000 TAV includes the \$0.020 in maintenance funding and \$0.105 in bridge funding. Total allocation to Fire/EMS over the 2023-

2025 biennium is \$39.0 million. Budget and program details of the City's Fire/EMS program are presented under the City's "Public Safety Service Area".

- **Streets & Operations Fund**
 - Street operations are primarily funded by an allocation of General Fund revenues, State Highway apportionment (i.e. allocation of State gas taxes), garbage franchise fees and grants. In order to support the overlay and street preservation work needed to maintain the Pavement Condition Index (PCI) and other programs to support mobility options and related programming, the proposed 2023-2025 biennial budget includes a General Fund subsidy of \$11.9 million. In the second year of the biennium, the Streets & Operations Fund assumes \$5.0 million of additional funding from a new revenue source like a Transportation Fee. Street operations are accounted for in the Streets & Operations Fund, which is presented under the City's "Infrastructure Service Area".
- **Business Advocacy Fund**
 - The proposed biennial budget includes a \$177,000 contribution to the Business Advocacy program for support of Economic Development of Central Oregon (EDCO). The Business Advocacy program is presented under the "Community & Economic Development Service Area".
- **Cemetery Fund**
 - Included in the proposed biennial budget is General Fund support of \$870,000 for operation of the City-owned Cemetery. This funding is necessary to support the operation and maintenance costs of the cemetery that are not covered by lot sales and burial fee operating revenues. The Cemetery program is presented under the City's "Infrastructure Service Area".
- **General Fund Loans**
 - The proposed biennial budget includes the following short term, year-end operating loans that are necessary to provide cash flow for operations before grant funds are received on a reimbursement basis:
 - \$200,000 to the Bend Metropolitan Planning Organization (MPO)
 - \$200,000 to the Community Development Block Grant (CDBG) Fund
 - The 2023-2025 Proposed Biennial Budget also includes operating loans totaling \$6.6 million to the Bend Urban Renewal Agency for work related to the Juniper Ridge, Murphy Crossing and Core Area urban renewal plans that is eligible for funding from property tax revenues generated in each respective urban renewal area (also referred to as TIF – Tax Increment Financing). TIF can only be used to pay debt service, so the City General Fund will loan funds to each urban renewal agency and the loan will be repaid with TIF.
- **Internal Service – Overhead**
 - The proposed biennial budget includes \$13.6 million in overhead transfers to the Internal Service Fund – City Wide Administration. These transfers support departments like Human Resources, Administration, Finance, and Procurement which are presented in the "Administration & Central Services Service Area." The transfer expenses are assigned to the General Fund programs listed above and to the Community Projects division of the General Fund based on allocation drivers that represent usage. For more details on the transfer expenditures please refer to each General Fund program individually.

- **Interfund Charges**
 - The proposed biennial budget includes \$2.0 million in interfund charges that pay for billable maintenance and repair work performed by other city departments. The majority of the charges in the General Fund relate to work performed by the Fleet Management program. For more details on the transfer expenditures please refer to each General Fund program individually.
- **Special Purpose Transfer to the Commercial and Industrial Construction Tax Fund**
 - Revenue from the City's Commercial and Industrial Construction Tax (CICT) is required to be deposited into the City's General Fund and transferred to the CICT Fund to implement and administer the tax. The CICT fund uses revenue collected to support creation of additional housing units and expansion of existing services for the houseless and formerly houseless populations. The proposed biennial budget includes \$1.2 million in interfund transfers to the CICT fund. The CICT fund is presented under the City's "Community & Economic Development Service Area".
- **Special Purpose Transfer to the Parking Fund**
 - The proposed biennial budget includes a \$2.4 million transfer to the City's Parking fund. The \$2.4 million is the total amount of the City's Room Tax Reserves and will be used in the Parking Fund for a tourism related capital project. The Parking Fund is presented under the City's "Infrastructure Service Area".
- **Special Purpose Transfer to Houseless Fund**
 - During the development of the 2021-23 biennial budget, revenue and expenditures related to houseless operations were budgeted within the City's General Fund. In 2023, the City created the Houseless Fund, a separate special revenue fund which will include the revenues and expenditures related to owning and operating shelters, managing the right of way and related services and support to the community along the housing continuum. Starting with 2022-23, houseless activities will be recorded in the new Houseless Fund and any beginning working capital and general fund subsidy were transferred to the Houseless Fund. There is no subsidy from the General Fund to the Houseless Fund for the 2023-25 biennial budget.
- **Special Purpose Transfer for Council Goal Initiatives**
 - The 2021-23 biennial budget included General Fund transfers to directly support City Council's goals. For the 2023-25 biennial budget, there are no General Fund transfers for City Council's goals from the General Fund. Funding related to council goal initiatives are included throughout the City's funds and do not include specific funding from the General Fund.
- **Special Purpose Transfer to Facilities Management**
 - The proposed biennial budget includes a \$1.2 million transfer to the City's Facilities Management for costs associated with city-owned property that is being funded from the General Fund. Facilities Management is presented under the City's "Administration & Central Services Service Area".
- **Transfer to the General Fund Revenue Stabilization Fund**
 - The City created a General Fund Revenue Stabilization Fund in 2009-2010 to provide reserves for future unanticipated events. The stabilization fund is funded by half of the interest earnings in the General Fund and other funds. For the proposed biennial budget, \$420,700 is expected to be transferred from the General Fund to the Revenue Stabilization Fund.

Community Projects Division

The 2023-2025 proposed General Fund budget also includes the following expenditures not accounted for in any other fund:

- \$2.7 million paid to Central Oregon Intergovernmental Council (COIC) for operation of the Cascades East Transit system
- \$0.4 million (\$0.7 million in expenditures offset by \$0.3 million in related funding) for miscellaneous audits, studies, analysis and contributions
- \$200,000 in expenditures related to the allocation of opioid settlement monies received by the city in 2023. These funds will be used to support and expand the City's partnership with Deschutes County Health Services to provide alternative response for individuals experiencing a substance-use crisis.

2023-2025 Proposed Budget
General Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
1000 - General Fund	-	(29,719,668)	(27,983,000)	-	-	-
BeginWorkingCapital	(21,235,500)	(16,662,850)	(29,719,700)	(27,983,000)	-	(27,983,000)
301000 - Beginning Working Capital	(21,235,500)	(16,662,850)	(29,719,700)	(27,983,000)	-	(27,983,000)
Resources	(132,087,500)	(69,113,094)	(67,189,400)	(75,843,900)	(78,109,400)	(153,953,300)
311100 - Taxes Property Current	(74,850,900)	(36,409,100)	(38,522,700)	(40,498,400)	(42,523,400)	(83,021,800)
311110 - Taxes Property Delinquent	(1,292,200)	(451,533)	(617,000)	(648,000)	(680,400)	(1,328,400)
311120 - Taxes Property Interest Unsegr	(29,800)	(4,367)	(5,200)	(7,400)	(5,800)	(13,200)
311130 - Taxes Property Sales Desch Cty	(118,000)	(46,095)	(43,900)	(43,800)	(43,900)	(87,700)
311140 - Taxes Property Other Tax Distr	-	(21,936)	(43,800)	(39,700)	(39,700)	(79,400)
311200 - Taxes Room Tax	(16,084,200)	(9,444,328)	(8,929,600)	(8,929,600)	(9,376,100)	(18,305,700)
311220 - Taxes Room Tax PubSafety	(486,300)	(291,559)	(294,700)	(294,700)	(309,400)	(604,100)
311301 - Taxes Franch PowerPacificPower	(9,887,300)	(5,316,818)	(4,798,600)	(4,855,900)	(4,914,100)	(9,770,000)
311302 - Taxes Franch Power CEC	(431,000)	(264,816)	(280,900)	(300,600)	(321,700)	(622,300)
311310 - Taxes Franch Gas CNG	(3,927,300)	(2,213,582)	(1,986,200)	(2,044,800)	(2,105,100)	(4,149,900)
311320 - Taxes Franch Telecom Other	(80,800)	(59,713)	(30,600)	(26,600)	(23,200)	(49,800)
311321 - Taxes Franch Telecom CentLink	(187,000)	(106,879)	(70,200)	(59,000)	(49,600)	(108,600)
311322 - Taxes Franch Telecom Quantum	(99,700)	(78,664)	(80,000)	(81,400)	(82,800)	(164,200)
311323 - Taxes Franch Telecom Integra	(37,800)	(19,626)	(20,000)	(20,000)	(20,000)	(40,000)
311324 - Taxes Franch Telecom TDS Baja	(2,004,500)	(1,206,219)	(856,100)	(783,500)	(717,100)	(1,500,600)
311325 - Taxes Franch Telecom AnyBill	(7,800)	(15,794)	(16,000)	(16,000)	(16,000)	(32,000)
311400 - Taxes Marijuana	(2,934,200)	(1,572,026)	(1,091,000)	(1,168,800)	(1,246,800)	(2,415,600)
311500 - Taxes Commer/Indust Construct	(1,100,000)	(104,048)	(160,500)	(590,000)	(590,000)	(1,180,000)
322401 - Lic&Permit Dog License	(164,400)	(80,806)	(79,500)	(82,200)	(80,900)	(163,100)
322402 - Lic&Permit SpecialEventLicense	-	50	-	-	-	-
330100 - Intergovt Federal Direct Grant	-	(9,477)	-	-	-	-
331100 - Intergovt Fed PassThruOR Grant	-	(24,899)	-	-	-	-
332100 - Intergovt State Grant	(1,160,700)	(1,000,000)	(160,700)	-	-	-
333101 - Intergovt Other OR StateShared	(2,536,900)	(1,187,810)	(1,366,900)	(1,431,200)	(1,538,500)	(2,969,700)
333102 - Intergovt Other OR CigaretteTx	(148,700)	(86,365)	(75,000)	(76,500)	(75,100)	(151,600)
333103 - Intergovt Other OR Liquor Tax	(3,620,800)	(1,828,846)	(1,952,800)	(2,044,600)	(2,197,900)	(4,242,500)
333105 - Intergovt Other OR MJ Tax	(366,900)	(183,623)	(152,500)	(163,300)	(174,200)	(337,500)
334101 - Intergovt Other Local School	(636,600)	(252,672)	(245,000)	(245,000)	(245,000)	(490,000)
340910 - Contra-Revenues CollAgencyComm	31,000	8,747	25,400	15,000	15,000	30,000
342100 - Charges&Fees PD Misc	(189,800)	(54,421)	(219,400)	(70,300)	(70,400)	(140,700)
342101 - Charges&Fees PD Impound	(61,600)	(12,900)	(28,200)	(25,200)	(25,200)	(50,400)
342102 - Charges&Fees PD Dog Imp/Board	(20,000)	(8,205)	(8,600)	(9,000)	(9,000)	(18,000)
342104 - Charges&Fees PD Restitution	(1,200)	(349)	(100)	(300)	(300)	(600)
343270 - Charges&Fees LongRangePlanSur	(423,900)	(278,640)	(240,300)	(730,400)	(899,500)	(1,629,900)
343271 - Charges&Fees Annexation	(189,900)	(395,986)	(68,800)	(50,000)	(50,000)	(100,000)
345200 - Charges&Fees Lease Building	-	(60,000)	-	-	-	-
346100 - Charges&Fees Admin Chg	(15,200)	-	-	-	-	-
351100 - Fines&Forfeitures Court	(1,870,300)	(607,035)	(567,000)	(587,000)	(587,100)	(1,174,100)
351101 - Fines&Forfeitures CourtCircuit	(254,100)	(79,166)	(75,000)	(77,100)	(77,100)	(154,200)
351110 - Fines&Forfeitures Court Costs	-	(6,355)	(5,000)	(5,700)	(5,700)	(11,400)
360000 - Investment Income	(302,200)	(354,768)	(673,000)	(504,800)	(336,600)	(841,400)
361000 - Contributions & Donations	(150,000)	-	(150,000)	(13,000)	(13,000)	(26,000)
363000 - Sale of Asset Proceeds	(34,300)	(3,205,318)	(452,100)	(4,600,000)	(4,600,000)	(9,200,000)
366000 - Miscellaneous Revenue	(18,200)	(35,680)	(425,500)	(11,900)	(11,900)	(23,800)
366020 - Miscellaneous Rev Cash Over/Sh	-	10	-	-	-	-
377121 - STDebt Interfund LoanRepayBG	(200,000)	(17,000)	(90,000)	(100,000)	(100,000)	(200,000)
377231 - STDebt Interfund LoanRepayURMD	-	(629,053)	-	-	-	-
377331 - STDebt Interfund LoanRepayURMC	(549,300)	-	(87,800)	(58,700)	(209,800)	(268,500)
377332 - STDebt Interfund LoanRepayURJR	(626,800)	-	(139,000)	(2,235,300)	(2,232,800)	(4,468,100)
377333 - STDebt Interfund LoanRepayCore	(977,800)	-	(307,800)	(437,600)	(1,389,300)	(1,826,900)
377400 - STDebt Interfund LoanRepay AP	(400,000)	-	-	-	-	-
377635 - STDebt Interfund LoanRepay MPO	(200,000)	(70,000)	(54,000)	(100,000)	(100,000)	(200,000)
383001 - Xfer Special PurpGovt	(326,300)	(294,992)	-	(30,000)	(30,000)	(60,000)
383125 - Xfer Special Purp from ARPA	(3,113,800)	(729,932)	(1,743,800)	(1,761,600)	-	(1,761,600)
383500 - Xfer Special Purp from ISFCity	-	(500)	-	-	-	-
Personnel Services	53,714,400	23,181,175	27,533,000	31,309,200	32,785,900	64,095,100
401000 - Salaries Regular	29,242,000	13,114,874	15,508,900	17,676,800	18,437,000	36,113,800

2023-2025 Proposed Budget
General Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
401100 - Salaries OthPayouts	863,700	409,974	755,500	638,300	666,000	1,304,300
401110 - Salaries OthPayoutsHolShiftDif	799,000	230,769	315,300	228,100	237,800	465,900
401120 - Salaries OthPayoutsComptoVEBA	132,400	74,724	116,900	93,800	97,700	191,500
401130 - Salaries OthPayoutsWorkComp	-	90,948	74,300	58,500	61,200	119,700
401200 - Salaries Overtime	2,355,500	758,147	952,600	1,161,400	1,209,400	2,370,800
411001 - Benefits Taxes Social Security	2,057,300	880,434	1,064,700	1,231,100	1,284,000	2,515,100
411002 - Benefits Taxes Medicare	481,100	208,039	254,200	288,000	300,100	588,100
411003 - Benefits Taxes Unemployment	32,800	14,750	17,500	19,900	20,800	40,700
411004 - Benefits AssessWorkCompHrly	13,500	5,766	5,000	3,900	3,800	7,700
411006 - Benefits Taxes OR Paid Leave	-	-	36,800	81,000	84,700	165,700
412001 - Benefits PERS IAP	1,975,600	823,938	1,024,400	1,191,500	1,242,700	2,434,200
412002 - Benefits PERS Tier 1/Tier 2	2,325,000	909,633	931,700	970,100	1,003,900	1,974,000
412003 - Benefits PERS OPSRP	4,110,900	1,618,959	2,120,900	2,770,600	2,895,400	5,666,000
412004 - Benefits PERS Debt Service	833,300	294,445	445,800	347,400	362,400	709,800
413010 - Benefits Insurance WkCompPrem	800,000	344,883	433,900	505,500	537,400	1,042,900
413020 - Benefits Insurance Disability	91,200	35,082	42,800	53,100	55,600	108,700
413030 - Benefits Insurance Life	33,600	10,031	14,100	12,000	12,000	24,000
413040 - Benefits InsuranceHDHealthPrem	4,683,700	1,950,840	2,087,600	2,462,400	2,715,900	5,178,300
413041 - Benefits InsuranceHDHealthDedu	1,086,600	502,214	517,200	544,700	544,900	1,089,600
413042 - Benefits InsuranceHDHealthCoin	128,600	49,641	62,400	83,500	100,400	183,900
413050 - Benefits Insurance DentalPrem	468,100	183,528	180,300	185,300	194,700	380,000
413060 - Benefits Telemed	13,900	7,041	7,000	8,000	8,000	16,000
414010 - Benefits OPEB LongTermFunding	459,300	392,666	210,500	329,800	328,700	658,500
414011 - Benefits OPEB FR PEHP	400	170	100	-	-	-
414020 - Benefits OPEB PERS Supplement	462,000	159,530	209,400	173,200	189,100	362,300
414030 - Benefits City Paid Def Comp	34,700	8,614	32,500	64,700	67,400	132,100
415010 - Benefits Other EmployeeParking	2,000	303	900	1,400	1,400	2,800
415011 - Benefits Other CellPhone Allow	36,600	11,183	7,900	6,600	6,000	12,600
415012 - Benefits Other Clothing Allow	92,800	41,241	44,100	42,800	42,000	84,800
415013 - Benefits Other Uniform Maint	72,000	37,048	43,200	54,700	54,500	109,200
415020 - Benefits Other 125BenefitsAdm	25,500	11,755	14,500	21,100	21,000	42,100
415030 - Benefits Other AltModesIncent	1,200	-	100	-	-	-
415040 - Benefits Other PDPersLegalSvc	100	5	-	-	-	-
Materials & Services	12,341,100	4,029,756	5,457,900	5,951,100	5,716,200	11,667,300
431000 - PurchServ Legal	16,000	7,105	8,000	8,300	8,600	16,900
432000 - PurchServ Consulting	1,635,000	455,615	478,800	630,500	682,600	1,313,100
433100 - PurchServ Financial Audit	36,700	-	-	-	-	-
433400 - PurchServ Financial Banking	-	64	-	-	-	-
433500 - PurchServ Financial BankMerch	45,400	8,734	13,000	16,000	16,000	32,000
434100 - PurchServ TechSoftware&HostSol	976,400	185,640	807,200	717,600	725,300	1,442,900
434200 - PurchServ TechSoftware Maint	193,500	59,906	91,300	114,200	115,000	229,200
434300 - PurchServ Tech Hardware Maint	-	-	3,800	3,800	3,800	7,600
434400 - PurchServ Tech Consulting	6,400	6,259	1,000	3,200	3,200	6,400
434500 - PurchServ Tech Data Services	87,000	37,472	29,300	47,300	47,300	94,600
434600 - PurchServ Tech OtherCommunicat	406,900	127,880	156,800	204,000	213,100	417,100
435000 - PurchServ R&M	149,000	-	500	500	500	1,000
435100 - PurchServ R&M Equipment	114,700	31,280	37,000	51,100	52,700	103,800
435200 - PurchServ R&M Vehicles	82,100	24,507	34,000	35,300	36,700	72,000
436040 - PurchServ UT Waste Disposal	-	126	-	-	-	-
436050 - PurchServ TelephoneDirectLine	600	9	-	-	-	-
437000 - PurchServ Other	1,941,100	213,134	140,200	330,900	138,900	469,800
437001 - PurchServ Other Postage	73,800	13,597	15,800	18,900	19,200	38,100
437002 - PurchServ Other Advertising	9,400	3,220	6,000	4,900	5,000	9,900
437003 - PurchServ Other Copiers	59,900	22,685	26,000	27,000	27,900	54,900
437004 - PurchServ Other Mobile Devices	223,800	120,480	142,900	132,300	145,500	277,800
437005 - PurchServ Other Long Distance	1,700	75	100	100	100	200
437010 - PurchServ Other Temporary Help	10,500	-	-	-	-	-
437103 - PurchServ Other Mailing Serv	5,000	1,280	2,500	3,000	3,000	6,000
437104 - PurchServ Other OnlineSubscrip	600	-	-	-	-	-
437105 - PurchServ Other Animal Control	146,000	69,279	83,000	86,300	89,700	176,000
437107 - PurchServ Other ChildForensic	70,000	35,000	38,500	38,500	38,500	77,000

2023-2025 Proposed Budget
General Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
437108 - PurchServ Other COLES/CODE	124,000	47,661	62,700	49,600	51,600	101,200
437114 - PurchServ Other Security	2,400	-	-	-	-	-
437115 - PurchServ Other Transit	2,114,500	1,007,250	1,343,000	1,343,000	1,343,000	2,686,000
437116 - PurchServ Other Vehicle Tows	9,200	6,715	7,000	7,300	7,600	14,900
440000 - Equipment <Cap Threshold	415,100	338,755	238,100	151,500	136,000	287,500
440020 - Equipment <CapThresh Vehicle	64,300	2,256	12,000	28,000	17,100	45,100
440030 - Equipment <CapThresh CERT	86,100	41,097	43,700	45,500	47,200	92,700
440100 - Equipment <CapThresh Safety	233,200	109,705	49,500	98,500	100,900	199,400
440201 - Equipment <CapThresh BldgFurn	4,000	17,736	2,500	-	-	-
442000 - Equipment <CapThresh Tech	252,200	126,942	209,500	166,500	121,300	287,800
451000 - ConsumSupp&Mat Office Supplies	40,000	11,951	18,600	19,500	20,100	39,600
452010 - ConsumSupp&Mat Veh Fuel	200	-	200	600	600	1,200
453000 - ConsumSupp&Mat Other Op	108,500	42,821	54,900	61,600	64,600	126,200
453007 - ConsumSupp&Mat K9 & Animal	9,200	2,489	3,600	3,700	3,800	7,500
453008 - ConsumSupp&Mat Ammunition	90,000	49,333	45,000	46,800	48,600	95,400
453009 - ConsumSupp&Mat Investigative	33,600	6,903	18,300	18,900	19,600	38,500
453011 - ConsumSupp&Mat PolicingOutreac	18,400	8,802	9,400	9,700	10,100	19,800
460000 - Employee Costs	193,100	77,951	85,600	75,300	78,200	153,500
461100 - Emp Costs Prof Dev & Train Req	458,300	188,671	223,400	284,000	293,100	577,100
461200 - Emp Costs Prof Dev & Train Opt	140,900	29,310	63,800	79,800	78,500	158,300
462010 - Employee Costs Recruitment	164,500	40,733	94,700	81,000	85,600	166,600
462020 - Employee Costs Educational Mat	20,000	5,999	5,000	5,200	5,400	10,600
462030 - Employee Costs InternalMeeting	-	875	3,200	3,100	3,200	6,300
462040 - Employee Costs Licenses & Dues	25,000	6,406	11,700	18,700	19,100	37,800
463010 - Employee Costs Equipment	400	-	-	-	-	-
463020 - Employee Costs Medical	218,700	111,808	125,800	131,500	135,300	266,800
463030 - Emp Costs WearingApparel&Maint	217,400	106,289	117,400	137,100	147,500	284,600
463060 - Emp Costs WkCompensationClaims	11,200	8,272	20,000	20,800	21,600	42,400
470000 - Community Education & Outreach	58,900	13,582	39,300	29,300	30,100	59,400
490010 - Leases Building	211,700	106,202	105,400	110,000	123,000	233,000
490040 - Leases Miscellaneous Leases	20,200	12,000	12,900	51,900	90,900	142,800
500010 - Grant Recipients	230,000	840	240,000	-	-	-
510000 - Sponsorships & Contributions	374,000	62,500	52,500	349,000	190,000	539,000
521020 - Other Fees&Permits	100,000	13,753	23,100	50,000	50,000	100,000
521100 - Other City Memberships & Dues	400	450	100	-	-	-
523000 - Other Fines & Late Fees	-	352	300	-	-	-
Capital Outlay	3,314,300	773,302	2,296,700	2,479,800	120,000	2,599,800
600100 - Land Acquisition	200,000	-	176,900	-	-	-
610100 - Vehicles & Trucks	27,000	19,740	200	-	-	-
610110 - Vehicles & Trucks PublicSafety	2,595,300	648,828	1,746,000	2,240,800	-	2,240,800
620100 - Equipment >Cap Threshold	59,000	11,310	-	24,000	-	24,000
620200 - Equipment >CapThresh CompHard	305,000	97,549	243,600	215,000	120,000	335,000
630100 - Buildings&Struct Acquisition	-	(4,125)	-	-	-	-
640100 - Intangibles Computer Software	128,000	-	130,000	-	-	-
Transfers Out - OH	11,823,400	5,837,200	5,986,200	6,805,200	6,805,200	13,610,400
705001 - Xfer City-wide OH CityAttorney	491,200	245,600	245,600	196,200	196,200	392,400
705003 - Xfer City-wide OH IT	2,858,600	1,429,300	1,429,300	1,661,700	1,661,700	3,323,400
705004 - Xfer City-wide OH FacilityMgmt	2,587,400	1,293,700	1,293,700	1,308,000	1,308,000	2,616,000
705005 - Xfer City-wide OH Admin & HR	2,838,400	1,382,300	1,456,100	1,863,700	1,863,700	3,727,400
705006 - Xfer City-wide OH Finance	978,600	489,300	489,300	438,800	438,800	877,600
705007 - Xfer City-wide OH Purchasing	89,400	44,700	44,700	82,100	82,100	164,200
705008 - Xfer City-wide OH Insurance	527,000	263,500	263,500	431,000	431,000	862,000
705013 - Xfer City-wide OH Perf Mgmt	320,600	160,300	160,300	446,300	446,300	892,600
705014 - Xfer City-wide OH Proj Mgmt	984,800	528,500	456,300	254,200	254,200	508,400
705015 - Xfer City-wide OH Real Estate	147,400	-	147,400	123,200	123,200	246,400
Transfers Out	64,062,300	22,234,843	27,652,300	37,593,800	28,974,000	66,567,800
721110 - Xfer GFSubsidy to FR	35,191,700	16,729,238	19,069,100	20,022,600	19,017,600	39,040,200
721220 - Xfer GFSubsidy to BusAdv	125,600	62,800	62,800	88,500	88,500	177,000
721410 - Xfer GFSubsidy to ST	11,674,900	3,084,200	3,544,000	8,056,700	3,856,800	11,913,500
724100 - Xfer GFSubsidy to CY	444,200	161,700	266,200	442,800	427,100	869,900
731001 - Xfer Special Purp to GFStab	151,100	177,384	336,500	252,400	168,300	420,700

2023-2025 Proposed Budget
General Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
731110 - Xfer Special Purp to FR	-	-	-	7,500	7,500	15,000
731130 - Xfer Special Purp to PDRes	-	-	-	100,000	100,000	200,000
731200 - Xfer Special Purp to AH	500,000	-	724,400	97,700	97,700	195,400
731205 - Xfer Special Purp to CICT	1,100,000	104,048	228,700	590,000	590,000	1,180,000
731215 - Xfer Special Purp to Houseless	1,244,900	-	1,244,900	-	-	-
731220 - Xfer Special Purp to BusAdv	100,000	-	100,000	-	-	-
731250 - Xfer Special Purp to ARPA	7,038,300	-	-	-	-	-
731310 - Xfer Special Purp to PL	305,000	58,386	157,400	-	-	-
731410 - Xfer Special Purp to ST	216,000	105,100	110,900	-	-	-
734500 - Xfer Special Purp to PK	-	-	-	2,360,300	-	2,360,300
735000 - Xfer Special Purp to ISFCity	1,055,000	219,875	40,000	-	-	-
735004 - Xfer Special Purp to Facil	229,300	50,800	347,400	638,500	583,400	1,221,900
735106 - Xfer Special Purp to GAFleetRs	30,400	15,200	15,200	7,000	7,000	14,000
741410 - Xfer InterfundChg to ST	80,000	-	-	-	-	-
745110 - Xfer InterfundChg to GAR&M	691,600	345,800	345,800	501,700	501,700	1,003,400
745111 - Xfer InterfundChg to GAParts	397,600	136,174	162,400	217,600	217,600	435,200
745112 - Xfer InterfundChg to GAFuel	532,800	211,086	162,000	278,900	278,900	557,800
761210 - Xfer InterfundLoan to BG	200,000	90,000	100,000	100,000	100,000	200,000
763310 - Xfer InterfundLoan to URMuCon	549,300	230,833	87,800	58,700	209,800	268,500
763320 - Xfer InterfundLoan to URJRCon	626,800	132,719	139,000	2,235,300	2,232,800	4,468,100
763330 - Xfer InterfundLoan to URCore	977,800	265,500	307,800	1,437,600	389,300	1,826,900
764000 - Xfer InterfundLoan to AP	400,000	-	-	-	-	-
766350 - Xfer InterfundLoan to MPO	200,000	54,000	100,000	100,000	100,000	200,000
Contingency	5,386,700	-	-	9,684,400	(618,900)	9,065,500
910000 - Contingency	5,386,700	-	-	9,684,400	(618,900)	9,065,500
Reserves	2,680,800	-	-	10,003,400	4,327,000	14,330,400
900805 - Reserves Room Tax	2,680,800	-	-	-	-	-
900810 - Reserves Juniper Ridge Land Sales	-	-	-	10,003,400	4,327,000	14,330,400
Grand Total	-	(29,719,668)	(27,983,000)	-	-	-

General Fund Revenue Stabilization Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 4,282,600	\$ 4,310,400	\$ 4,800,000	\$ 5,613,100	\$ -	\$ 5,613,100
Miscellaneous	\$ 150,700	\$ 53,948	\$ 78,000	\$ 58,500	\$ 39,000	\$ 97,500
Interfund transfers	501,600	435,642	735,100	551,500	367,400	918,900
TOTAL RESOURCES	\$ 4,934,900	\$ 4,799,990	\$ 5,613,100	\$ 6,223,100	\$ 406,400	\$ 6,629,500
	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
REQUIREMENTS						
<i>By Category:</i>						
Reserves Operations	\$ 4,934,900	\$ -	\$ -	\$ 6,223,100	\$ 406,400	\$ 6,629,500
TOTAL REQUIREMENTS	\$ 4,934,900	\$ -	\$ -	\$ 6,223,100	\$ 406,400	\$ 6,629,500

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

GENERAL FUND
General Fund Revenue Stabilization Fund

Overview

The General Fund Revenue Stabilization Fund is a special revenue fund that was established in 2009-2010 to ensure the continued delivery of City services in the event of another severe recession and to protect the City's bond rating. City Council adopted a policy to make funds from this Revenue Stabilization Fund available only for severe economic downturns or major unforeseen events. Individual operating funds will continue to maintain their own contingencies and reserves for operations within each fund. This Revenue Stabilization Fund serves as the City's "rainy day fund" for the General Fund and use of reserves in this fund are not permitted without Council approval. Further criteria on when reserves can be used can be found in the City's fiscal policies in the introductory section of the budget document.

The City's fiscal policies require that the General Fund maintain unassigned reserves of at least 16% of the operating budget, and reserve balances in the General Fund Stabilization Fund will be considered when evaluating total General Fund reserve levels. The adopted 2023-2025 budget is in compliance with this policy requirement.

Goals for the 2023-2025 Biennial Budget

- Continue funding the Revenue Stabilization Fund to increase the City's emergency funds

Major Accomplishments during the 2021-2023 Biennium

- Increased the General Fund Stabilization Fund balance to approximately \$5.6 million

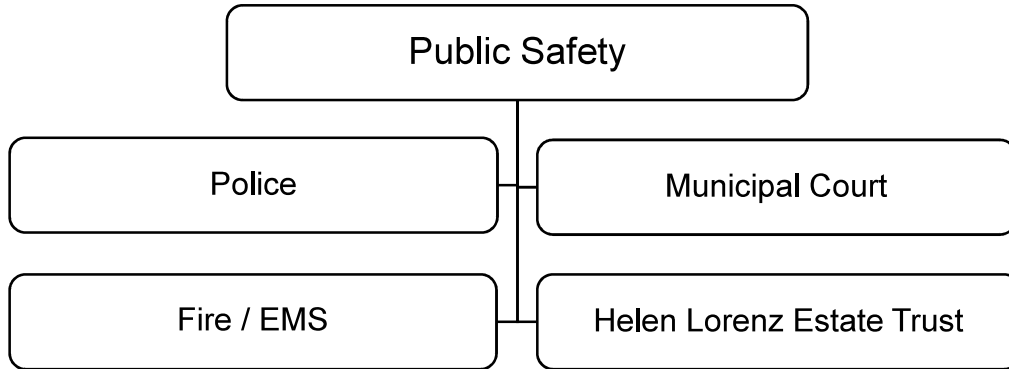
2023-2025 Proposed Budget
General Fund Revenue Stabilization Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
1001 - General Fund Stabilization Fnd	-	(4,799,990)	(5,613,100)	-	-	-
BeginWorkingCapital	(4,282,600)	(4,310,400)	(4,800,000)	(5,613,100)	-	(5,613,100)
301000 - Beginning Working Capital	(4,282,600)	(4,310,400)	(4,800,000)	(5,613,100)	-	(5,613,100)
Resources	(652,300)	(489,590)	(813,100)	(610,000)	(406,400)	(1,016,400)
360000 - Investment Income	(150,700)	(53,948)	(78,000)	(58,500)	(39,000)	(97,500)
383001 - Xfer Special PurpGovt	(305,900)	(305,039)	(514,100)	(385,700)	(256,900)	(642,600)
383005 - Xfer Special PurpIntServ	(195,700)	(130,603)	(221,000)	(165,800)	(110,500)	(276,300)
Reserves	4,934,900	-	-	6,223,100	406,400	6,629,500
900800 - Reserves Operations	4,934,900	-	-	6,223,100	406,400	6,629,500
Grand Total	-	(4,799,990)	(5,613,100)	-	-	-

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PUBLIC SAFETY SERVICE AREA



Police

Police

The expenditures of the City's police department are accounted for in the General Fund. Divisions of the police department include patrol, community response program, criminal investigation, and administrative services.

Police Reserve Fund

The Police Reserve Fund accounts for the operating reserve for the Police Department.

Fire / Emergency Medical Services (EMS) Funds

Fire/EMS Fund

This fund accounts for the expenditures of the City's fire department which include fire suppression and prevention and emergency medical services.

Fire Station Debt Service Fund.

This fund accounts for debt service related to long-term debt that was issued by the City to finance Fire facilities.

Municipal Court

The expenditures of the City's municipal court are funded by discretionary revenues and accounted for in the General Fund. The Bend Municipal Court provides for the resolution and collection of fines from minor traffic infractions, and city ordinance violations issued within the city limits.

Helen Lorenz Estate Trust

This fund accounts for the annual grants received from the Helen Lorenz Estate for the specific benefit of the City of Bend Police & Fire Departments.

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**General Fund
Police**

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
REQUIREMENTS						
<i>By Category:</i>						
Public Safety Program						
Personnel services	\$ 50,450,900	\$ 21,799,536	\$ 25,863,200	\$ 29,553,300	\$ 30,896,600	\$ 60,449,900
Materials & services	6,098,700	2,274,756	3,272,600	3,417,700	3,285,800	6,703,500
Capital outlay	3,087,300	757,687	2,119,600	2,479,800	120,000	2,599,800
Total Public Safety Program	59,636,900	24,831,979	31,255,400	35,450,800	34,302,400	69,753,200
Interfund Transfers	11,104,800	5,472,623	5,373,600	6,647,100	6,647,100	13,294,200
TOTAL REQUIREMENTS	\$ 70,741,700	\$ 30,304,602	\$ 36,629,000	\$ 42,097,900	\$ 40,949,500	\$ 83,047,400

Authorized Full Time Equivalent	149.50	153.50	153.50
Allocated Full Time Equivalent	149.50	153.50	153.50

PUBLIC SAFETY

Police

Overview

The police program is funded through the General Fund. Police services are part of the governmental process that provides for overall public safety through the protection of life, property and the preservation of peace. The Police Department is responsible for responding to criminal and non-criminal conduct and taking appropriate courses of action based on laws, policy, training and safety. The Police Department is tasked with enforcing laws enacted by elected officials or by the voter-approved ballot measures and interpreted by the courts. The regulation of criminal conduct is accomplished through a variety of strategies which include the enforcement of state and local laws, ordinances and regulations, community engagement, community education, problem-solving and proactive criminal interdiction.

The Police Department is a state-accredited agency that meets the highest standards for excellence in law enforcement. The Department provides exemplary, year-round, 24-hour service to the Bend community and adheres to the highest standards of ethical behavior. The Department's primary objective is to provide a safe community environment for all people in Bend with the highest level of service possible within available resources. The organization is committed to the philosophy of community policing and embraces its role as a community guardian by equally serving and protecting the entire community through teamwork, integrity and excellence while engaging in constitutional policing. The Police Department is committed to serving everyone fairly and strives to achieve equity and justice in its service.

Goals & Objectives for the 2023-2025 Biennial Budget

- Ensure core services keep pace with a growing city and adjust service levels commensurate with available staffing resources
- Through collaboration with the City's Information Technology Department, use technology advancements and innovation to provide premier public safety services, enhance our workforce capabilities and optimize current technology systems
- Identify, evaluate and implement alternative response models to parking and animal complaints and enforcement issues
- Enhance current facilities to support ongoing mandated training and certification needs
- Upon receiving the completed staffing study, review and develop short- and long-term plans to meet the best practices identified in the staffing study within budget and financial limitations
- Continue to invest in and support alternative crisis response models that reduce the need for law enforcement to respond and resolve, including coordination with Deschutes County, use opioid settlement dollars to fund an alternative response model for opioid-use crisis calls
- Continue to support non-law enforcement alternative response models to the houselessness crisis
- Evaluate automated traffic enforcement to improve traffic safety

Major Accomplishments during the 2021-2023 Biennium

The Police Department lost personnel to retirements, job change and agency changes, resulting in significant understaffing during 2020, 2021, and most of 2022. However, one of the department's major accomplishments was the hiring of more than 40 new staff members during the 2021-2023 biennium to backfill vacancies.

Additional accomplishments include:

- Recruited a diverse workforce to meet the tremendous staffing challenges presented in 2020
- Supported the Deschutes County Crisis Stabilization Center to provide 24/7 help to individuals experiencing a mental health crisis and the addition of a County Non-Law Enforcement Crisis responder to respond to certain calls without requiring a law enforcement presence
- Invested in ongoing 40-hour basic Crisis Intervention Training (CIT) for sworn staff members, reaching the goal of being a 100 percent CIT-trained agency
- Added two DUII-specific officers in response to the bi-annual community survey, resulting in significant effort and focus on enforcement and roadway safety. DUII enforcement increased in the 2021-2023 biennium by more than 100 percent compared to the 2019-2021 biennium
- Added designated patrol districts, moving from five to seven districts. Each district now has assigned Neighborhood Associations to which officers are responsible for engagement
- Implemented policy, training, accountability and legal changes to comply with more than 23 police reform bills passed in the 2021 Oregon Legislative Session
- The Police Chief developed an ongoing Police Chief's Advisory Council program and fully implemented the advisory council in 2022 with 20 community members intended to reflect a diverse range of lived experiences and racial and ethnic backgrounds
- Maintained a standard of a very low reliance on the use of force through ongoing training in scenario-based de-escalation and communications

Significant Changes from the 2021-2023 Biennial Budget

- One (1) new Community Service Officer Sergeant to add supervisory support to the Community Service Officer team
- Three (3) new Police Officers to work toward increasing patrol teams from nine to 10 members
- \$259,000 of American Rescue Plan Act (ARPA) funding for sponsorship of the regional emergency services training and coordination center (CORE3) managed by Central Oregon Intergovernmental Council
- \$200,000 transferred to the Police Reserve Fund to save for a mobile command vehicle in 2028

Patrol Program

As the foundation of the Police Department, the Patrol Program provides 24-hour police services to the City. The focus is on protecting the lives, property and rights of all people by providing a uniformed police response to both emergency and non-emergency calls for service. Officers are charged with enforcing federal, state and local laws and city ordinances. The Police Department special units such as the K-9 Program and the Tri-County Central Oregon Emergency Response Team (CERT) are included in the Patrol Division.

Community Response Program

The Community Response Program focuses on enhancing the quality and livability of our community. Special units such as the Traffic Team, Problem Oriented Policing Team, Community Service Officers, and School Resource Officers are included in the Community Response Team. These teams work in collaboration to efficiently focus resources on issues that directly affect the community each day.

Criminal Investigation Program

The Criminal Investigation Program is responsible for providing investigative follow-up and support for the Patrol Program and to ensure investigative leads requiring follow-up from outside sources, such as the Department of Justice's Crimes Against Children unit and Department of Human Services' Cross Report system are assigned to investigators and follow up is conducted. This program reviews cases requiring expertise or an extra amount of time to investigate. These cases include homicides, suspicious death investigations, major assaults, sexual assault, child abuse, internet sexual exploitation or trafficking of children, robberies, embezzlements and other major thefts. Employees assigned to the Central Oregon Drug Enforcement (CODE) team are also included in this program. The CODE team is comprised of local, state and federal law enforcement agencies within the tri-county area. Their mission is to suppress major criminal drug activity in the Central Oregon region. The Criminal Investigations division is responsible for responding to the tri-county area as part of the Major Incident Team (MIT) for investigation that typically involves officer use of deadly force or homicide investigations.

Administrative Services Program

The Administrative Services Program includes the Police Chief's office, which provides overall management and leadership of the Police Department. The Administrative Services Program also includes administrative personnel performing foundational support functions serving the entire Police Department. The administrative service teams include training, information technology, evidence, records, budget, purchasing, payroll, human resources, accreditation, policy, fleet, facilities, reserves, cadets and volunteers.

Public Safety
Police

FIVE YEAR VEHICLE, EQUIPMENT & INTANGIBLES PLAN

	2023-24	2024-25	2025-26	2026-27	2027-28
Vehicles:					
Two (2) K9 SUV Hybrid replacements	\$ 206,000	\$ -	\$ -	\$ -	\$ -
One (1) Patrol Lt SUV Hybrid replacement	97,500	-	-	-	-
One (1) CSO F150 new	93,900	-	-	-	-
Three (3) Patrol F150 replacements	307,200	-	-	-	-
One (1) Patrol SUV Hybrid new	101,000	-	-	-	-
Six (6) SRO SUV Hybrid replacements	542,400	-	-	-	-
Six (6) Patrol SUV Hybrid replacements	606,000	-	627,600	-	-
Two (2) CSO F150 replacements	187,800	-	193,800	-	-
One (1) Training Expedition replacement	-	-	104,000	-	-
Two (2) Admin replacements	-	-	100,400	-	-
One (1) CERT Negotiator Van replacement	-	-	200,000	-	-
One (1) Patrol SGT SUV Hybrid replacement	99,000	-	102,100	-	110,600
One (1) Traffic BMW replacement	-	-	82,400	-	88,900
One (1) K9 SUV Hybrid replacement	-	-	106,600	-	115,300
Two (2) Patrol F150 replacements	-	-	212,600	-	230,800
Two (2) Traffic/DUII SUV Hybrid replacements	-	-	199,200	-	215,600
One (1) CERT Mini Van replacement	-	-	-	-	100,000
One (1) Command Post new	-	-	-	-	500,000
One (1) Command Three LT SUV replacement	-	-	-	-	83,900
One (1) CSO F150 replacement	-	-	-	-	100,200
One (1) Forensic Technician Van replacement	-	-	-	-	81,300
One (1) ILP SUV Hybrid replacement	-	-	-	-	113,200
One (2) Patrol SUV Hybrid replacements	-	-	-	-	252,600
Three (3) Admin replacements	-	-	-	-	148,800
Seven (7) Patrol SUV Hybrid replacements	-	-	-	-	792,400
Subtotal Vehicles	\$ 2,240,800	\$ -	\$ 1,928,700	\$ -	\$ 2,933,600
Equipment:					
TruNarc tester replacement	\$ 24,000	\$ -	\$ 25,900	\$ -	\$ -
K9 replacement (dog) replacement	-	-	35,000	-	39,900
Traffic / crime scene reconstruction replacement	-	-	105,000	-	105,000
Traffic / crime scene reconstruction rover	-	-	10,900	-	11,900
Drone BVLOS Launch Site	80,000	-	80,000	-	80,000
Drone replacement	30,000	30,000	31,200	32,500	33,800
Drone Support Equipment	15,000	15,000	15,000	15,000	15,000
Camera System	90,000	75,000	-	-	50,000
Subtotal Equipment	\$ 239,000	\$ 120,000	\$ 303,000	\$ 47,500	\$ 335,600
Intangibles:					
Physical evidence solution replacement	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Subtotal Intangibles	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Total	\$ 2,479,800	\$ 120,000	\$ 2,231,700	\$ 47,500	\$ 3,369,200

2023-2025 Proposed Budget
Police



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
1300 - Police	70,741,700	30,304,602	36,629,000	42,097,900	40,949,500	83,047,400
Personnel Services	50,450,900	21,799,536	25,863,200	29,553,300	30,896,600	60,449,900
401000 - Salaries Regular	27,268,000	12,253,752	14,465,500	16,581,800	17,266,900	33,848,700
401100 - Salaries OthPayouts	848,000	384,611	725,600	618,700	645,300	1,264,000
401110 - Salaries OthPayoutsHolShiftDif	799,000	230,769	315,300	228,100	237,800	465,900
401120 - Salaries OthPayoutsComptoVEBA	132,400	72,720	114,800	93,000	96,900	189,900
401130 - Salaries OthPayoutsWorkComp	-	90,948	73,900	58,400	61,000	119,400
401200 - Salaries Overtime	2,340,900	753,147	951,300	1,160,800	1,208,800	2,369,600
411001 - Benefits Taxes Social Security	1,932,600	826,628	999,200	1,161,900	1,210,100	2,372,000
411002 - Benefits Taxes Medicare	451,900	195,455	238,800	271,800	282,800	554,600
411003 - Benefits Taxes Unemployment	30,700	13,798	16,500	18,800	19,600	38,400
411004 - Benefits AssessWorkCompHrly	12,500	5,382	4,700	3,600	3,500	7,100
411006 - Benefits Taxes OR Paid Leave	-	-	34,700	76,500	80,000	156,500
412001 - Benefits PERS IAP	1,864,600	780,454	963,700	1,124,500	1,171,100	2,295,600
412002 - Benefits PERS Tier 1/Tier 2	2,106,100	824,994	866,700	904,900	936,100	1,841,000
412003 - Benefits PERS OPSRP	3,955,600	1,572,041	2,026,700	2,651,200	2,766,400	5,417,600
412004 - Benefits PERS Debt Service	783,000	278,908	419,200	327,900	341,500	669,400
413010 - Benefits Insurance WkCompPrem	786,200	339,454	425,600	495,300	526,300	1,021,600
413020 - Benefits Insurance Disability	86,000	33,085	40,200	50,200	52,400	102,600
413030 - Benefits Insurance Life	31,700	9,299	13,100	11,100	11,100	22,200
413040 - Benefits InsuranceHDHealthPrem	4,356,700	1,823,798	1,935,700	2,296,100	2,522,800	4,818,900
413041 - Benefits InsuranceHDHealthDedu	1,010,000	464,164	479,400	507,700	505,900	1,013,600
413042 - Benefits InsuranceHDHealthCoin	115,900	44,753	57,700	77,400	93,000	170,400
413050 - Benefits Insurance DentalPrem	432,900	171,477	166,900	172,600	180,800	353,400
413060 - Benefits Telemed	12,800	6,583	6,500	7,400	7,400	14,800
414010 - Benefits OPEB LongTermFunding	430,100	377,402	197,700	310,700	309,600	620,300
414011 - Benefits OPEB FR PEHP	400	170	100	-	-	-
414020 - Benefits OPEB PERS Supplement	407,800	139,597	189,300	166,400	181,200	347,600
414030 - Benefits City Paid Def Comp	34,700	8,614	29,100	56,800	59,100	115,900
415010 - Benefits Other EmployeeParking	-	-	200	400	400	800
415011 - Benefits Other CellPhone Allow	32,400	9,060	5,700	4,000	4,000	8,000
415012 - Benefits Other Clothing Allow	91,600	40,641	42,900	41,000	40,800	81,800
415013 - Benefits Other Uniform Maint	72,000	37,048	43,200	54,700	54,500	109,200
415020 - Benefits Other 125BenefitsAdm	23,100	10,779	13,300	19,600	19,500	39,100
415030 - Benefits Other AltModesIncent	1,200	-	-	-	-	-
415040 - Benefits Other PDPersLegalSvc	100	5	-	-	-	-
Materials & Services	6,098,700	2,274,756	3,272,600	3,417,700	3,285,800	6,703,500
431000 - PurchServ Legal	16,000	7,105	8,000	8,300	8,600	16,900
432000 - PurchServ Consulting	155,000	50,411	186,500	10,000	47,600	57,600
433100 - PurchServ Financial Audit	1,100	-	-	-	-	-
433400 - PurchServ Financial Banking	-	64	-	-	-	-
433500 - PurchServ Financial BankMerch	3,000	699	1,000	1,000	1,000	2,000
434100 - PurchServ TechSoftware&HostSol	968,400	185,288	805,200	715,600	723,300	1,438,900
434200 - PurchServ TechSoftware Maint	84,600	9,176	30,000	50,200	47,500	97,700
434300 - PurchServ Tech Hardware Maint	-	-	3,800	3,800	3,800	7,600
434400 - PurchServ Tech Consulting	6,400	6,259	1,000	3,200	3,200	6,400
434500 - PurchServ Tech Data Services	87,000	37,472	29,300	47,300	47,300	94,600
434600 - PurchServ Tech OtherCommunicat	406,900	127,880	156,800	204,000	213,100	417,100
435000 - PurchServ R&M	1,000	-	500	500	500	1,000
435100 - PurchServ R&M Equipment	114,300	31,280	37,000	51,100	52,700	103,800
435200 - PurchServ R&M Vehicles	82,100	24,507	34,000	35,300	36,700	72,000
436050 - PurchServ TelephoneDirectLine	-	7	-	-	-	-
437000 - PurchServ Other	287,000	62,840	56,700	97,400	100,800	198,200
437001 - PurchServ Other Postage	47,800	6,879	8,000	8,300	8,600	16,900
437002 - PurchServ Other Advertising	4,200	2,708	2,800	2,900	3,000	5,900
437003 - PurchServ Other Copiers	40,600	17,785	20,800	21,600	22,300	43,900
437004 - PurchServ Other Mobile Devices	215,000	113,853	137,100	126,000	139,000	265,000
437005 - PurchServ Other Long Distance	1,200	63	-	-	-	-
437105 - PurchServ Other Animal Control	146,000	69,279	83,000	86,300	89,700	176,000
437107 - PurchServ Other ChildForensic	70,000	35,000	38,500	38,500	38,500	77,000
437108 - PurchServ Other COLES/CODE	124,000	47,661	62,700	49,600	51,600	101,200

2023-2025 Proposed Budget
Police



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
437114 - PurchServ Other Security	2,400	-	-	-	-	-
437116 - PurchServ Other Vehicle Tows	9,200	6,715	7,000	7,300	7,600	14,900
440000 - Equipment <Cap Threshold	413,100	330,745	262,100	135,500	134,500	270,000
440020 - Equipment <CapThresh Vehicle	64,300	2,256	12,000	28,000	17,100	45,100
440030 - Equipment <CapThresh CERT	86,100	41,097	43,700	45,500	47,200	92,700
440100 - Equipment <CapThresh Safety	230,400	109,680	48,300	96,000	99,700	195,700
440201 - Equipment <CapThresh BldgFurn	4,000	17,736	2,500	-	-	-
442000 - Equipment <CapThresh Tech	236,300	122,039	195,300	155,000	117,800	272,800
451000 - ConsumSupp&Mat Office Supplies	25,800	9,597	13,100	13,600	14,200	27,800
452010 - ConsumSupp&Mat Veh Fuel	200	-	200	600	600	1,200
453000 - ConsumSupp&Mat Other Op	108,500	42,821	47,900	61,600	64,600	126,200
453007 - ConsumSupp&Mat K9 & Animal	9,200	2,489	3,600	3,700	3,800	7,500
453008 - ConsumSupp&Mat Ammunition	90,000	49,333	45,000	46,800	48,600	95,400
453009 - ConsumSupp&Mat Investigative	33,600	6,903	18,300	18,900	19,600	38,500
453011 - ConsumSupp&Mat PolicingOutreac	18,400	8,802	9,400	9,700	10,100	19,800
460000 - Employee Costs	179,500	70,083	84,400	75,200	78,100	153,300
461100 - Emp Costs Prof Dev & Train Req	454,900	188,671	219,400	278,000	287,100	565,100
461200 - Emp Costs Prof Dev & Train Opt	105,500	28,043	51,500	56,200	57,900	114,100
462010 - Employee Costs Recruitment	164,500	40,733	94,700	80,800	84,100	164,900
462020 - Employee Costs Educational Mat	20,000	5,999	5,000	5,200	5,400	10,600
462030 - Employee Costs InternalMeeting	-	875	3,000	3,100	3,200	6,300
462040 - Employee Costs Licenses & Dues	18,500	5,023	8,700	13,100	13,500	26,600
463020 - Employee Costs Medical	218,700	111,808	125,800	131,500	135,300	266,800
463030 - Emp Costs WearingApparel&Maint	214,400	106,289	116,300	135,000	146,000	281,000
463060 - Emp Costs WkCompensationClaims	10,000	8,272	20,000	20,800	21,600	42,400
470000 - Community Education & Outreach	33,500	6,377	16,900	17,600	18,300	35,900
490010 - Leases Building	211,700	106,202	105,400	110,000	123,000	233,000
490040 - Leases Miscellaneous Leases	15,400	9,600	10,100	49,100	88,100	137,200
510000 - Sponsorships & Contributions	259,000	-	-	259,000	-	259,000
523000 - Other Fines & Late Fees	-	352	300	-	-	-
Capital Outlay	3,087,300	757,687	2,119,600	2,479,800	120,000	2,599,800
610110 - Vehicles & Trucks PublicSafety	2,595,300	648,828	1,746,000	2,240,800	-	2,240,800
620100 - Equipment >Cap Threshold	59,000	11,310	-	24,000	-	24,000
620200 - Equipment >CapThresh CompHard	305,000	97,549	243,600	215,000	120,000	335,000
640100 - Intangibles Computer Software	128,000	-	130,000	-	-	-
Transfers Out - OH	9,397,800	4,719,000	4,678,800	5,552,700	5,552,700	11,105,400
705001 - Xfer City-wide OH CityAttorney	169,800	84,900	84,900	60,800	60,800	121,600
705003 - Xfer City-wide OH IT	2,555,800	1,277,900	1,277,900	1,527,400	1,527,400	3,054,800
705004 - Xfer City-wide OH FacilityMgmt	2,262,800	1,131,400	1,131,400	1,151,700	1,151,700	2,303,400
705005 - Xfer City-wide OH Admin & HR	2,157,200	1,053,900	1,103,300	1,553,000	1,553,000	3,106,000
705006 - Xfer City-wide OH Finance	841,600	420,800	420,800	378,900	378,900	757,800
705007 - Xfer City-wide OH Purchasing	50,000	25,000	25,000	45,800	45,800	91,600
705008 - Xfer City-wide OH Insurance	477,400	238,700	238,700	386,600	386,600	773,200
705013 - Xfer City-wide OH Perf Mgmt	136,600	68,300	68,300	264,500	264,500	529,000
705014 - Xfer City-wide OH Proj Mgmt	746,600	418,100	328,500	184,000	184,000	368,000
Transfers Out	1,707,000	753,623	694,800	1,094,400	1,094,400	2,188,800
731130 - Xfer Special Purp to PDRes	-	-	-	100,000	100,000	200,000
735004 - Xfer Special Purp to Facil	68,800	50,800	18,000	-	-	-
735106 - Xfer Special Purp to GAFleetRs	30,200	15,100	15,100	6,900	6,900	13,800
745110 - Xfer InterfundChg to GAR&M	686,000	343,000	343,000	494,500	494,500	989,000
745111 - Xfer InterfundChg to GAParts	393,200	135,130	158,900	216,000	216,000	432,000
745112 - Xfer InterfundChg to GAFuel	528,800	209,593	159,800	277,000	277,000	554,000
Grand Total	70,741,700	30,304,602	36,629,000	42,097,900	40,949,500	83,047,400

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Police Reserve Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 588,900	\$ 589,328	\$ 346,800	\$ 353,400	\$ -	\$ 353,400
Miscellaneous	9,600	7,475	6,600	6,700	6,900	13,600
Interfund transfers	-	-	-	100,000	100,000	200,000
TOTAL RESOURCES	\$ 598,500	\$ 596,803	\$ 353,400	\$ 460,100	\$ 106,900	\$ 567,000
REQUIREMENTS						
<i>By Category:</i>						
Interfund Transfers	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Reserves Operations	348,500	-	-	460,100	106,900	567,000
TOTAL REQUIREMENTS	\$ 598,500	\$ 250,000	\$ -	\$ 460,100	\$ 106,900	\$ 567,000

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

PUBLIC SAFETY
Police Reserve Fund

Overview

The Police Reserve Fund is a special revenue fund that was established in June 2010 to set aside operating reserves for the Police Department. These funds may be used for sustaining services in the event of an emergency and absorb unanticipated operating needs that arise during the year but were not anticipated during the budget process. Use of these reserves requires approval by City Council.

Significant Changes from the 2021-2023 Biennial Budget

- The budget reflects a one-time increase of \$200,000 which will be transferred from the Police Department budget to save for a mobile command post to be purchased using the Police Reserve Fund in 2028.

2023-2025 Proposed Budget
Police Reserve Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
1130 - Police Reserve Fund	-	(346,803)	(353,400)	-	-	-
BeginWorkingCapital	(588,900)	(589,328)	(346,800)	(353,400)	-	(353,400)
301000 - Beginning Working Capital	(588,900)	(589,328)	(346,800)	(353,400)	-	(353,400)
Resources	(9,600)	(7,475)	(6,600)	(106,700)	(106,900)	(213,600)
360000 - Investment Income	(9,600)	(7,475)	(6,600)	(6,700)	(6,900)	(13,600)
383100 - Xfer Special Purp from GF	-	-	-	(100,000)	(100,000)	(200,000)
Transfers Out	250,000	250,000	-	-	-	-
731000 - Xfer Special Purp to GF	250,000	250,000	-	-	-	-
Reserves	348,500	-	-	460,100	106,900	567,000
900800 - Reserves Operations	348,500	-	-	460,100	106,900	567,000
Grand Total	-	(346,803)	(353,400)	-	-	-

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Fire/EMS Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 6,271,000	\$ 6,678,398	\$ 7,795,000	\$ 8,900,400	\$ -	\$ 8,900,400
Property taxes	5,515,500	2,677,807	2,846,000	2,987,900	11,902,800	14,890,700
Room tax	486,300	291,559	294,700	294,700	309,400	604,100
Intergovernmental revenues	12,396,200	5,846,565	6,497,000	6,733,000	8,816,800	15,549,800
Charges for services	9,198,900	5,876,140	5,437,100	4,822,200	4,968,400	9,790,600
Miscellaneous	185,400	148,058	178,300	150,400	122,500	272,900
Debt proceeds	1,836,000	-	1,457,800	-	3,457,800	3,457,800
Interfund transfers	105,300	13,544	36,300	45,800	37,500	83,300
General fund subsidy	35,191,700	16,729,238	19,069,100	20,022,600	19,017,600	39,040,200
TOTAL RESOURCES	\$ 71,186,300	\$ 38,261,309	\$ 43,611,300	\$ 43,957,000	\$ 48,632,800	\$ 92,589,800

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
REQUIREMENTS						
<i>By Category:</i>						
Public Safety Program						
Personnel services	\$ 48,527,400	\$ 21,690,650	\$ 25,492,900	\$ 28,773,000	\$ 32,074,200	\$ 60,847,200
Materials & services	5,940,000	3,170,532	3,366,100	3,771,800	3,969,600	7,741,400
Capital outlay	3,445,000	1,109,369	1,422,500	1,858,000	4,756,000	6,614,000
Total Public Safety Program	57,912,400	25,970,551	30,281,500	34,402,800	40,799,800	75,202,600
Interfund Transfers	7,295,400	3,774,245	3,763,600	4,982,500	4,963,500	9,946,000
Debt Service	1,575,000	721,524	665,800	824,500	788,000	1,612,500
Contingency	4,203,500	-	-	3,747,200	2,081,500	5,828,700
Reserves	200,000	-	-	-	-	-
TOTAL REQUIREMENTS	\$ 71,186,300	\$ 30,466,320	\$ 34,710,900	\$ 43,957,000	\$ 48,632,800	\$ 92,589,800

Authorized Full Time Equivalents	139.62	139.62	148.62
Allocated Full Time Equivalents	142.62	144.12	153.12

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

PUBLIC SAFETY

Fire/EMS Fund

Overview

The City of Bend Fire & Rescue (BF&R) Department is responsible for providing fire suppression, emergency medical services (EMS), and fire prevention services for the City of Bend (City) and the Deschutes County Rural Fire Protection District No. 2 (District), which contracts for services. Through private fire contracts, BF&R also provides fire service to the High Desert Museum, the Mt. Bachelor ski area, and several residential properties. The total fire protection area is 164 square miles. In addition, BF&R is responsible for an Ambulance Service Area of more than 1,450 square miles.

Goals and Objectives for the 2023-2025 Biennial Budget

- Protect and improve the health and safety of residents and businesses by maintaining emergency response times in the city of Bend under six minutes, nine minutes or less within the District, and a cardiac arrest resuscitation rate of 50%
- Develop long-term facilities asset maintenance plan and address the needs of aging buildings
- Ensure operational response meets the needs of our growing community
- Maintain sufficient apparatus for first line response capabilities
- Improve processes in all divisions to increase quality and efficiency
- Collaborate with the City's Information Technology Department to use technology advancements and innovation to provide premier public safety services, enhance our workforce capabilities and optimize current technology systems

Major Accomplishments during the 2021-2023 Biennium

- Achieved the goal of a cardiac arrest resuscitation rate of 50%, well above the national average
- Hired nine (9) firefighter/paramedics to staff the Pilot Butte Station and one (1) business manager through a City and District joint funding agreement
- Placed a ladder truck in service at the North Station
- Completed a firefighter recruit training academy with the largest group of candidates in department history with all academy graduates on track to finish the nine-month probation
- Created a recruitment video to help attract new staff to our team
- Added a temporary ambulance biller position to ensure smooth and efficient billing processes; the passage of the local option levy discussed below will allow this position to be converted from a temporary Limited Term Engagement (LTE) employee to a permanent FTE

Significant Changes from the 2021-2023 Biennial Budget

On Wednesday, February 15, 2023, Council adopted a resolution calling for an election to renew and increase the five-year local operating levy for Fire and EMS that expires on June 30, 2024. At the time of the budget book publishing, the outcome of the May election is unknown. The proposed budget assumes that the voters approved the levy in May 2023 special election, and includes:

- Increased funding from voter-approved levy with a rate of 76 cents per \$1,000 of taxable assessed value, beginning July 1, 2024, the second year of the biennium
- Six (6) firefighter paramedic positions for a fourth Advanced Life Support (ALS) ambulance which is essential to meet the increasing emergency medical needs of our community

- Three (3) emergency medical technicians (EMTs) to return the Basic Life Support (BLS) system back to operating at full capacity and meet the community's growing demand for a nonemergent transport option as well as hospital facility transfers
- One (1) EMS biller to keep pace with the added volume of EMS bills
 - As discussed above, this position is currently a temporary LTE position and funding from the levy will enable the conversion to a permanent FTE
- In total, the levy funding includes the ongoing support for one (1) EMS biller, three (3) EMTs and six (6) firefighter paramedic positions for a total of ten (10) FTEs
- Increased the building and facilities maintenance budget to address the maintenance and repair of aging fire stations

Fire/EMS Operations Program

The Fire/EMS Operations Program includes structural fire suppression, EMS response and transport, technical rescue operations, hazardous materials initial response, highway and roadway crash response, and wildland fire suppression. The fire department maintains a series of cooperative agreements with adjoining jurisdictions and cooperating agencies to maximize efficiency and service delivery.

The fire department's operational plan guides fire suppression and EMS response and transport for the City and the District, as well as other entities that contract for fire protection services with the City. The department conducts continual operational reviews to ensure efficient use of resources during emergency response. Creative and innovative staffing plans are used to maximize available staffing to meet the growing demands of the community.

Fire Prevention Program

The Fire Prevention Program provides the community with several services that enhance public safety and assist the Fire/EMS Operations Division in meeting the requests for emergency response.

- Community awareness and educational programs focused on changing behaviors and attitudes in an effort to promote fire and home safety
- Review of development plans for commercial buildings and residential subdivisions to ensure conformity with fire prevention codes and local fire protection ordinances
- Periodically conduct fire safety inspections to meet the minimum requirements of the Oregon Fire Code
- Investigate all uncontrolled fires to determine origin and cause

Support Services Program

The Support Services Program provides the internal administrative services that are necessary to support daily fire department operations. Examples of this support include: billing for ambulance services, budget development and fiscal oversight, procurement and contract management, human resource management, fleet acquisition and maintenance coordination, facilities maintenance, wireless communication device acquisition and maintenance (radios, phones, mobile data computers), grant submittal and oversight, data research, development, and analysis, policy and procedure development and review, social media engagement, community outreach, entry-level firefighter testing, promotional testing, labor relations, and contract negotiations.

PUBLIC SAFETY
Fire/EMS Fund

FIVE YEAR VEHICLE, EQUIPMENT, IMPROVEMENTS & INTANGIBLES PLAN

	2023-24	2024-25	2025-26	2026-27	2027-28
Vehicles:					
Two (2) Medic re-chassis'	\$ 470,000	\$ 470,000	\$ 470,000	\$ -	\$ -
Two (2) Type 1 Engine replacements	-	2,220,000	-	-	-
One (1) Type 1 Engine replacement	-	-	1,110,000	1,110,000	-
Two (2) Type 3 Engine replacements	-	-	-	-	860,000
One (1) Type 6 Engine	-	250,000	-	-	-
Two (2) Water Tender replacements	-	920,000	-	-	-
One (1) Fire Marshal and prevention staff vehicle	195,000	-	-	175,000	60,000
One (1) Command vehicle replacement	80,000	-	-	80,000	-
One (1) Staff vehicle replacement	-	70,000	60,000	60,000	-
One (1) EMS Logistics van	-	-	80,000	-	-
One (1) Ladder Truck	-	-	-	-	2,000,000
One (1) Type 1 Engine major repair and maintenance	100,000	100,000	100,000	-	-
One (1) Combi-tool for Engine 324	20,000	-	-	-	-
One (1) Escape Belt system	60,000	-	-	-	-
One (1) SRV Utility Box for the F350	30,000	-	-	-	-
Subtotal Vehicles	\$ 955,000	\$ 4,030,000	\$ 1,820,000	\$ 1,425,000	\$ 2,920,000
Equipment:					
Two (2) Lucas Auto CPR systems	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -
One (1) Prevention equipment trailer	16,000	-	-	-	-
One (1) Training equipment trailer	16,000	-	-	-	-
Subtotal Equipment	\$ 62,000	\$ 30,000	\$ -	\$ -	\$ -
Buildings & Structures Tenant Improvements					
One (1) Water Heater	\$ 60,000	\$ -	\$ -	\$ -	\$ -
Three (3) Furnace and heat pump replacements	96,000	96,000	-	-	-
One (1) Generator replacement	55,000	-	50,000	-	-
One (1) Station interior paint and floor replacement	100,000	100,000	-	-	-
One (1) HVAC Replacement	500,000	500,000	-	-	-
One (1) Station roof replacement	-	-	-	100,000	100,000
One (1) Exhaust ventilation system replacement	-	-	25,000	25,000	-
Subtotal Buildings & Structures	\$ 811,000	\$ 696,000	\$ 75,000	\$ 125,000	\$ 100,000
Intangibles:					
MobileEyes Prevention software	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Subtotal Intangibles	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,858,000	\$ 4,756,000	\$ 1,895,000	\$ 1,550,000	\$ 3,020,000

2023-2025 Proposed Budget
Fire/EMS Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
1110 - Fire/EMS Fund	-	(7,794,989)	(8,900,400)	-	-	-
BeginWorkingCapital	(6,271,000)	(6,678,398)	(7,795,000)	(8,900,400)	-	(8,900,400)
301000 - Beginning Working Capital	(6,271,000)	(6,678,398)	(7,795,000)	(8,900,400)	-	(8,900,400)
Resources	(64,915,300)	(31,582,911)	(35,816,300)	(35,056,600)	(48,492,500)	(83,549,100)
311100 - Taxes Property Current	(5,413,900)	(2,639,999)	(2,794,900)	(2,934,600)	(11,709,100)	(14,643,700)
311110 - Taxes Property Delinquent	(93,500)	(32,558)	(44,700)	(47,000)	(47,000)	(94,000)
311120 - Taxes Property Interest Unsegr	(1,500)	(317)	(400)	(400)	(400)	(800)
311130 - Taxes Property Sales Desch Cty	(6,600)	(3,342)	(3,200)	(3,200)	(3,200)	(6,400)
311140 - Taxes Property Other Tax Distr	-	(1,591)	(2,800)	(2,700)	(2,800)	(5,500)
311220 - Taxes Room Tax PubSafety	(486,300)	(291,559)	(294,700)	(294,700)	(309,400)	(604,100)
331100 - Intergovt Fed PassThruOR Grant	(1,355,800)	(472,888)	(589,300)	(589,300)	(589,300)	(1,178,600)
332100 - Intergovt State Grant	(339,000)	(110,674)	(131,600)	(131,600)	(131,600)	(263,200)
334103 - Intergovt Other Local DCRFD	(10,701,400)	(4,993,830)	(5,676,100)	(6,012,100)	(8,095,900)	(14,108,000)
335100 - Intergovt Other	-	(269,173)	(100,000)	-	-	-
342200 - Charges&Fees FR Misc	(1,000)	(1,750)	(1,400)	(1,400)	(1,400)	(2,800)
342201 - Charges&Fees FR Line Sales	(1,381,600)	(706,616)	(666,000)	(666,000)	(666,000)	(1,332,000)
342202 - Charges&Fees FR ProtectContrac	(116,000)	(64,323)	(51,200)	(51,200)	(51,200)	(102,400)
342203 - Charges&Fees FR Marsh Plan Rev	(660,300)	(548,416)	(354,100)	(354,100)	(354,100)	(708,200)
342204 - Charges&Fees FR Med Membership	(179,900)	(89,631)	(91,600)	(91,600)	(91,600)	(183,200)
342210 - Charges&Fees FR Ambul Serv	(2,000)	(4,555)	(2,000)	(2,000)	(2,000)	(4,000)
342211 - Charges&Fees FR Ambul ServZoll	(6,858,100)	(3,705,350)	(3,515,300)	(3,655,900)	(3,802,100)	(7,458,000)
342212 - Charges&Fees FR Ambul GEMT-CC	-	(755,499)	(755,500)	-	-	-
360000 - Investment Income	(52,000)	(78,631)	(111,600)	(83,700)	(55,800)	(139,500)
361000 - Contributions & Donations	(3,000)	(6,565)	(1,500)	(1,500)	(1,500)	(3,000)
363000 - Sale of Asset Proceeds	-	(17,213)	-	-	-	-
366000 - Miscellaneous Revenue	(130,400)	(45,649)	(65,200)	(65,200)	(65,200)	(130,400)
370100 - LTD Proceeds FF&C	(1,836,000)	-	(1,457,800)	-	(3,457,800)	(3,457,800)
382100 - Xfer Subsidies from GF	(35,191,700)	(16,729,238)	(19,069,100)	(20,022,600)	(19,017,600)	(39,040,200)
383001 - Xfer Special PurpGovt	(94,100)	(13,544)	(36,300)	(38,300)	(30,000)	(68,300)
383100 - Xfer Special Purp from GF	-	-	-	(7,500)	(7,500)	(15,000)
384004 - Xfer InterfundChg Ent	(3,400)	-	-	-	-	-
384005 - Xfer InterfundChg IntServ	(7,800)	-	-	-	-	-
Personnel Services	48,527,400	21,690,650	25,492,900	28,773,000	32,074,200	60,847,200
401000 - Salaries Regular	25,591,000	11,836,082	14,124,400	16,147,700	17,955,400	34,103,100
401100 - Salaries OthPayouts	300,900	201,053	192,100	194,800	214,300	409,100
401110 - Salaries OthPayoutsHolShiftDif	332,200	165,541	188,400	185,000	207,700	392,700
401120 - Salaries OthPayoutsComptoVEBA	27,400	13,818	11,700	11,500	12,900	24,400
401130 - Salaries OthPayoutsWorkComp	200,000	70,253	82,300	81,500	91,500	173,000
401200 - Salaries Overtime	3,289,300	1,347,370	1,668,100	1,742,700	1,939,500	3,682,200
411001 - Benefits Taxes Social Security	1,847,100	810,458	969,500	1,138,500	1,266,200	2,404,700
411002 - Benefits Taxes Medicare	434,400	193,473	232,700	266,200	296,100	562,300
411003 - Benefits Taxes Unemployment	30,200	13,636	16,200	18,400	20,500	38,900
411004 - Benefits AssessWorkCompHrly	16,600	6,593	6,200	4,300	4,500	8,800
411006 - Benefits Taxes OR Paid Leave	-	-	33,900	73,500	81,700	155,200
412001 - Benefits PERS IAP	1,790,800	792,717	914,100	1,022,700	1,139,500	2,162,200
412002 - Benefits PERS Tier 1/Tier 2	2,192,700	1,003,737	1,047,700	1,152,500	1,217,700	2,370,200
412003 - Benefits PERS OPSRP	3,601,000	1,457,997	1,781,900	2,213,000	2,525,100	4,738,100
412004 - Benefits PERS Debt Service	739,300	283,264	400,600	298,400	332,400	630,800
413010 - Benefits Insurance WkCompPrem	851,700	426,662	559,600	585,100	667,600	1,252,700
413020 - Benefits Insurance Disability	78,000	30,603	38,100	49,200	54,700	103,900
413030 - Benefits Insurance Life	29,900	7,604	11,700	9,800	10,400	20,200
413040 - Benefits InsuranceHDHealthPrem	4,099,800	1,639,601	1,792,300	2,017,500	2,338,700	4,356,200
413041 - Benefits InsuranceHDHealthDedu	979,300	430,932	437,700	446,000	470,000	916,000
413042 - Benefits InsuranceHDHealthCoin	124,000	60,638	63,900	77,800	98,700	176,500
413050 - Benefits Insurance DentalPrem	393,200	147,392	149,400	151,500	167,700	319,200
413060 - Benefits Telemed	13,200	5,734	6,300	7,400	7,900	15,300
414010 - Benefits OPEB LongTermFunding	646,600	357,223	324,900	445,000	470,100	915,100
414011 - Benefits OPEB FR PEHP	275,600	130,475	138,200	148,400	166,600	315,000
414020 - Benefits OPEB PERS Supplement	569,200	225,742	249,600	205,300	233,200	438,500

2023-2025 Proposed Budget
Fire/EMS Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
414030 - Benefits City Paid Def Comp	-	-	19,100	43,500	46,600	90,100
415010 - Benefits Other EmployeeParking	400	-	-	-	-	-
415011 - Benefits Other CellPhone Allow	35,000	16,291	16,200	16,100	16,100	32,200
415012 - Benefits Other Clothing Allow	1,000	365	-	100	100	200
415014 - Benefits Other Auto Allow	7,200	3,600	1,500	-	-	-
415020 - Benefits Other 125BenefitsAdm	27,400	11,736	14,400	19,600	20,800	40,400
415030 - Benefits Other AltModesIncent	3,000	60	200	-	-	-
Materials & Services	5,940,000	3,170,532	3,366,100	3,771,800	3,969,600	7,741,400
432000 - PurchServ Consulting	278,600	146,680	189,000	112,000	138,000	250,000
433100 - PurchServ Financial Audit	1,100	-	1,100	-	-	-
433300 - PurchServ Financial Bond Sale	36,000	15	28,600	-	67,800	67,800
433310 - PurchServ Financial BondRegist	1,700	-	1,000	-	-	-
433500 - PurchServ Financial BankMerch	19,000	12,584	27,000	28,400	29,800	58,200
434100 - PurchServ TechSoftware&HostSol	34,400	16,337	136,500	43,500	67,000	110,500
434200 - PurchServ TechSoftware Maint	83,500	39,431	80,000	65,600	66,200	131,800
434510 - PurchServ Tech Radio	100,600	53,967	33,200	46,000	57,200	103,200
435100 - PurchServ R&M Equipment	75,700	48,901	45,000	70,500	67,300	137,800
435200 - PurchServ R&M Vehicles	120,000	24,948	60,000	58,500	61,000	119,500
435300 - PurchServ R&M Buildings&Struct	470,000	325,557	150,000	164,500	172,800	337,300
436010 - PurchServ UT Electricity	136,000	71,790	76,000	79,800	83,800	163,600
436020 - PurchServ UT Gas	40,000	28,552	27,000	28,400	29,900	58,300
436030 - PurchServ UT Water	10,800	4,708	4,000	4,200	4,500	8,700
436040 - PurchServ UT Waste Disposal	22,000	14,214	11,000	11,600	12,200	23,800
436050 - PurchServ TelephoneDirectLine	-	571	600	600	600	1,200
436060 - PurchServ UT IDB	47,800	19,166	23,000	25,300	26,600	51,900
437000 - PurchServ Other	408,800	344,136	226,200	259,500	294,500	554,000
437001 - PurchServ Other Postage	24,000	17,215	31,000	38,000	40,400	78,400
437002 - PurchServ Other Advertising	4,000	1,451	1,500	1,500	1,500	3,000
437003 - PurchServ Other Copiers	24,000	11,493	12,000	12,300	12,300	24,600
437004 - PurchServ Other Mobile Devices	406,000	143,566	150,000	98,000	101,000	199,000
437005 - PurchServ Other Long Distance	2,000	627	-	-	-	-
437101 - PurchServ Other Janitorial	60,000	14,893	60,000	60,000	62,000	122,000
437102 - PurchServ Other VegetationCont	36,400	18,723	18,200	19,200	20,200	39,400
437111 - PurchServ Other FacilityManage	85,600	39,200	40,000	40,000	40,000	80,000
437117 - PurchServ Other Winter Ops	19,000	3,394	9,500	11,000	11,000	22,000
440000 - Equipment <Cap Threshold	171,100	161,949	98,000	120,300	117,800	238,100
440010 - Equipment <CapThresh Medical	142,000	49,786	90,000	85,000	91,000	176,000
440100 - Equipment <CapThresh Safety	250,000	130,034	210,000	213,500	190,000	403,500
440201 - Equipment <CapThresh BldgFurn	20,000	2,250	47,000	36,000	36,000	72,000
442000 - Equipment <CapThresh Tech	69,200	47,103	72,500	139,100	109,800	248,900
451000 - ConsumSupp&Mat Office Supplies	34,000	21,117	16,000	18,000	19,000	37,000
452010 - ConsumSupp&Mat Veh Fuel	10,000	11,087	20,000	22,000	24,200	46,200
453000 - ConsumSupp&Mat Other Op	9,000	4,073	5,000	4,000	4,000	8,000
453002 - ConsumSupp&Mat Chemicals	16,000	6,636	8,000	10,000	10,000	20,000
453005 - ConsumSupp&Mat Janitorial	20,000	9,602	12,000	12,600	13,300	25,900
453012 - ConsumSupp&Mat Drugs	110,700	49,222	75,000	78,800	82,800	161,600
453013 - ConsumSupp&Mat MedicalSupplies	451,000	309,817	253,000	284,500	299,200	583,700
460000 - Employee Costs	81,000	31,639	46,000	45,000	45,000	90,000
460010 - Emp Costs Volunteers	34,000	12,239	14,000	14,000	14,000	28,000
461100 - Emp Costs Prof Dev & Train Req	358,500	150,211	187,000	197,000	200,000	397,000
461200 - Emp Costs Prof Dev & Train Opt	-	1,782	1,200	-	-	-
462020 - Employee Costs Educational Mat	100,000	16,787	50,000	75,000	47,000	122,000
462040 - Employee Costs Licenses & Dues	45,000	22,929	21,500	15,200	15,400	30,600
463020 - Employee Costs Medical	213,000	94,383	102,000	167,500	148,500	316,000
463030 - Emp Costs WearingApparel&Maint	240,000	142,880	91,500	168,600	199,200	367,800
463060 - Emp Costs WkCompensationClaims	20,000	17,918	10,000	11,000	12,100	23,100
470000 - Community Education & Outreach	70,000	9,090	32,000	36,000	37,000	73,000
490010 - Leases Building	928,500	465,699	462,800	739,800	786,200	1,526,000
521020 - Other Fees&Permits	-	180	200	500	500	1,000

2023-2025 Proposed Budget
Fire/EMS Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
Capital Outlay	3,445,000	1,109,369	1,422,500	1,858,000	4,756,000	6,614,000
610100 - Vehicles & Trucks	145,000	-	135,000	385,000	2,290,000	2,675,000
610110 - Vehicles & Trucks PublicSafety	2,379,600	1,064,122	390,000	570,000	1,740,000	2,310,000
620100 - Equipment >Cap Threshold	760,400	-	747,500	62,000	30,000	92,000
630220 - Buildings&Struct TenantImprove	80,000	45,247	116,000	811,000	696,000	1,507,000
640100 - Intangibles Computer Software	80,000	-	34,000	30,000	-	30,000
Transfers Out - OH	5,844,000	2,922,000	2,737,400	3,697,700	3,697,700	7,395,400
705001 - Xfer City-wide OH CityAttorney	44,600	22,300	22,300	18,700	18,700	37,400
705003 - Xfer City-wide OH IT	1,765,200	882,600	882,600	1,084,100	1,084,100	2,168,200
705005 - Xfer City-wide OH Admin & HR	1,759,200	879,600	879,600	1,593,500	1,593,500	3,187,000
705006 - Xfer City-wide OH Finance	854,400	427,200	427,200	360,300	360,300	720,600
705007 - Xfer City-wide OH Purchasing	73,000	36,500	36,500	53,300	53,300	106,600
705008 - Xfer City-wide OH Insurance	595,000	297,500	297,500	415,200	415,200	830,400
705013 - Xfer City-wide OH Perf Mgmt	-	-	-	9,900	9,900	19,800
705014 - Xfer City-wide OH Proj Mgmt	752,600	376,300	191,700	162,700	162,700	325,400
Transfers Out	1,451,400	852,245	1,026,200	1,284,800	1,265,800	2,550,600
731001 - Xfer Special Purp to GFStab	26,100	39,315	55,800	41,900	27,900	69,800
732110 - Xfer Special Purp to FRStADS	10,000	5,000	5,000	5,000	-	5,000
735106 - Xfer Special Purp to GAFleetRs	41,600	20,800	20,800	11,800	11,800	23,600
743400 - Xfer InterfundChg to TRConst	2,500	-	-	-	-	-
745110 - Xfer InterfundChg to GAR&M	941,800	470,900	470,900	837,500	837,500	1,675,000
745111 - Xfer InterfundChg to GAParts	264,200	148,452	306,800	187,300	187,300	374,600
745112 - Xfer InterfundChg to GAFuel	165,200	167,778	166,900	201,300	201,300	402,600
Debt Service	1,575,000	721,524	665,800	824,500	788,000	1,612,500
801017 - LTDPPrFF&C 2015 FR Eng Replace	661,000	-	-	-	-	-
801020 - LTDPPrFF&C 2016 NewMulti&Refund	254,000	-	-	-	-	-
801021 - LTDPPr Future Debt	165,000	-	-	67,000	67,000	134,000
801024 - LTDPPrFF&C 2020 FR Engine Repl	46,000	21,732	23,400	24,200	25,000	49,200
801026 - LTDPPrFF&C 2020 Ameresco	25,000	11,717	12,600	13,100	13,500	26,600
801028 - LTDPPrFF&C 2021REF Fire&Debt	64,000	31,833	31,800	33,400	-	33,400
801031 - LTDPPrFF&C 2021A Ref 2015B Fire	-	332,600	337,700	342,200	346,900	689,100
801032 - LTDPPrFF&C 2021A Ref 2016 FF&C	-	159,600	105,300	109,400	108,400	217,800
801037 - LTDPPrFF&C 2021A LadderTruck	-	59,100	60,400	61,300	62,100	123,400
811017 - LTDInFF&C 2015 FR Eng Replace	60,000	-	-	-	-	-
811020 - LTDInFF&C 2016 NewMulti&Refund	53,000	-	-	-	-	-
811021 - LTDIn Future Debt	146,000	-	-	88,000	88,000	176,000
811024 - LTDInFF&C 2020 FR Engine Repl	63,000	31,656	30,800	29,900	28,900	58,800
811026 - LTDInFF&C 2020 Ameresco	35,000	17,068	16,600	16,100	15,600	31,700
811028 - LTDInFF&C 2021REF Fire&Debt	3,000	1,221	900	500	-	500
811031 - LTDInFF&C 2021A Ref 2015B Fire	-	19,053	14,000	9,400	4,800	14,200
811032 - LTDInFF&C 2021A Ref 2016 FF&C	-	16,894	14,600	13,100	11,700	24,800
811037 - LTDInFF&C 2021A LadderTruck	-	19,050	17,700	16,900	16,100	33,000
Contingency	4,203,500	-	-	3,747,200	1,941,200	5,688,400
910000 - Contingency	4,203,500	-	-	3,747,200	1,941,200	5,688,400
Reserves	200,000	-	-	-	-	-
900400 - Reserves Major Maintenance	200,000	-	-	-	-	-
Grand Total	-	(7,794,989)	(8,900,400)	-	-	-

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Fire Station Debt Service Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 6,100	\$ 7,012	\$ 7,400	\$ 7,900	\$ -	\$ 7,900
Intergovernmental revenues	485,600	244,601	240,800	250,000	-	250,000
Miscellaneous	600	681	1,100	800	-	800
Interfund transfers	10,000	5,000	5,000	5,000	-	5,000
TOTAL RESOURCES	\$ 502,300	\$ 257,294	\$ 254,300	\$ 263,700	\$ -	\$ 263,700
REQUIREMENTS						
<i>By Category:</i>						
Interfund Transfers	\$ 10,300	\$ 5,340	\$ 5,600	\$ 13,700	\$ -	\$ 13,700
Debt Service	485,600	244,601	240,800	250,000	-	250,000
Reserves Debt Service	6,400	-	-	-	-	-
TOTAL REQUIREMENTS	\$ 502,300	\$ 249,941	\$ 246,400	\$ 263,700	\$ -	\$ 263,700

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

PUBLIC SAFETY

Fire Station Debt Service Fund

Overview

The City of Bend (City) partnered with the Deschutes County Rural Fire Protection District # 2 (District) to construct four fire stations and a fire administration building in 1999. Full faith and credit obligation bonds were issued by the City to finance the facilities. The Fire Station Debt Service Fund accounts for the debt service associated with these bonds. The debt was refinanced in 2010 and again in 2021 to obtain savings on interest. The final payment on the debt is scheduled to be in 2024.

The City is responsible for the repayment of the bonds and collects funds from the District to make those debt service payments.

Note: The debt for the East fire station was issued directly by the District and the debt service payments for that issue are made directly by the District. The District, not the City, also issued the debt for the two new stations that opened in 2020: the Pilot Butte Station in Bend and rebuilding of the Tumalo Station.



(C) 2006 Dustin Mitsch / Alpen Exposure

City of Bend Fire Station Number 301

Significant Changes from the 2021-2023 Biennial Budget

- The final debt payment will be made in fiscal year 2023-24 and the fund will be closed during the 2023-2025 biennium

2023-2025 Proposed Budget
Fire Station Debt Service Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
2110 - Fire Station Debt Service Fund	-	(7,353)	(7,900)	-	-	-
BeginWorkingCapital	(6,100)	(7,012)	(7,400)	(7,900)	-	(7,900)
301000 - Beginning Working Capital	(6,100)	(7,012)	(7,400)	(7,900)	-	(7,900)
Resources	(496,200)	(250,282)	(246,900)	(255,800)	-	(255,800)
334103 - Intergovt Other Local DCRFD	(485,600)	(244,601)	(240,800)	(250,000)	-	(250,000)
360000 - Investment Income	(600)	(681)	(1,100)	(800)	-	(800)
383111 - Xfer Special Purp from FR	(10,000)	(5,000)	(5,000)	(5,000)	-	(5,000)
Transfers Out	10,300	5,340	5,600	13,700	-	13,700
731001 - Xfer Special Purp to GFStab	300	340	600	400	-	400
731110 - Xfer Special Purp to FR		-	-	8,300	-	8,300
735006 - Xfer Special Purp to FN	10,000	5,000	5,000	5,000	-	5,000
Debt Service	485,600	244,601	240,800	250,000	-	250,000
801028 - LTDPrFF&C 2021REF Fire&Debt	470,400	235,567	234,700	246,800	-	246,800
811028 - LTDInFF&C 2021REF Fire&Debt	15,200	9,034	6,100	3,200	-	3,200
Reserves	6,400	-	-	-	-	-
900100 - Reserves Debt Service	6,400	-	-	-	-	-
Grand Total	-	(7,353)	(7,900)	-	-	-

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**General Fund
 Municipal Court**

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
REQUIREMENTS						
<i>By Category:</i>						
Public Safety Program						
Personnel services	\$ 1,141,500	\$ 461,528	\$ 562,700	\$ 602,800	\$ 640,800	\$ 1,243,600
Materials & services	215,800	80,609	101,300	125,700	124,100	249,800
Total Public Safety Program	1,357,300	542,137	664,000	728,500	764,900	1,493,400
Interfund Transfers	569,600	286,400	283,200	298,700	298,700	597,400
TOTAL REQUIREMENTS	\$ 1,926,900	\$ 828,537	\$ 947,200	\$ 1,027,200	\$ 1,063,600	\$ 2,090,800

Authorized Full Time Equivalents	4.00	4.00	4.00
Allocated Full Time Equivalents	4.00	4.00	4.00

PUBLIC SAFETY **Municipal Court**

Overview

Bend Municipal Court provides a local forum for the resolution of minor traffic violations, parking citations and city ordinance infractions issued within the city limits of Bend. The Municipal Court is the judicial branch of the city government. The Municipal Court Judge, appointed by the City Council, presides over cases referred to the Court by various City of Bend departments. The majority of cases heard in Municipal Court are traffic violations. The Court does not handle criminal, civil or small claims cases.

Goals & Objectives for the 2023-2025 Biennial Budget

- Complete configuration, testing, and implementation of an Online Records Search product for public access to court records
- Continue to enhance existing court programs to promote compliance, increase collection rates of fines and ensure appropriate and equitable access to the court for all members of the public
- Continue to develop and expand Spanish language offerings, including providing consistent and regular Spanish language hearings and court materials
- Explore and develop alternative sentencing programs and guidelines

Major Accomplishments during the 2021-2023 Biennium

- Completed configuration, testing and implementation of new case management software
- Implemented online payment platform to allow for submittal of plea and payments without appearing in court
- Implemented the Department of Motor Vehicle's (DMV) e-conviction program to streamline the submission of timely and accurate convictions
- Implemented the DMV's electronic meterskip process to improve efficiencies and accuracy in processing parking citations
- Expansion of Young Drivers Program to capture a larger group of young drivers with additional requirements that promote accountability and responsible driving behaviors

Significant Changes from the 2021-2023 Biennial Budget

- Increased budget to support the continued development and expansion of Spanish language offerings, including providing consistent and regular Spanish language hearings and court materials
- Increased budget to provide additional training opportunities for the Municipal Court Judge to ensure the court is operating appropriately, professionally, and as efficiently as possible

2023-2025 Proposed Budget
Municipal Court



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
1200 - Municipal Court	1,926,900	828,537	947,200	1,027,200	1,063,600	2,090,800
Personnel Services	1,141,500	461,528	562,700	602,800	640,800	1,243,600
401000 - Salaries Regular	727,800	298,480	369,500	381,200	404,100	785,300
401100 - Salaries OthPayouts	1,800	18,429	7,700	5,300	5,700	11,000
401200 - Salaries Overtime	11,600	4,194	700	-	-	-
411001 - Benefits Taxes Social Security	46,100	19,475	23,000	24,000	25,400	49,400
411002 - Benefits Taxes Medicare	10,800	4,555	5,400	5,600	5,900	11,500
411003 - Benefits Taxes Unemployment	800	251	300	400	400	800
411004 - Benefits AssessWorkCompHrly	400	133	100	100	100	200
411006 - Benefits Taxes OR Paid Leave	-	-	700	1,500	1,600	3,100
412001 - Benefits PERS IAP	34,900	9,647	18,600	23,200	24,600	47,800
412002 - Benefits PERS Tier 1/Tier 2	37,900	23,161	-	-	-	-
412003 - Benefits PERS OPSRP	59,500	11,572	42,100	56,700	60,100	116,800
412004 - Benefits PERS Debt Service	18,700	3,357	8,100	6,800	7,200	14,000
413010 - Benefits Insurance WkCompPrem	600	271	400	500	500	1,000
413020 - Benefits Insurance Disability	1,700	495	800	1,000	1,100	2,100
413030 - Benefits Insurance Life	600	194	300	300	300	600
413040 - Benefits InsuranceHDHealthPrem	122,600	40,035	55,600	63,300	69,700	133,000
413041 - Benefits InsuranceHDHealthDedu	28,800	14,656	13,800	14,000	14,000	28,000
413042 - Benefits InsuranceHDHealthCoin	1,100	908	1,000	2,500	3,000	5,500
413050 - Benefits Insurance DentalPrem	13,200	3,538	4,900	4,800	5,000	9,800
413060 - Benefits Telemed	500	136	200	200	200	400
414010 - Benefits OPEB LongTermFunding	11,200	3,921	4,000	6,700	6,700	13,400
414020 - Benefits OPEB PERS Supplement	9,700	3,859	4,500	2,400	2,800	5,200
414030 - Benefits City Paid Def Comp	-	-	600	1,700	1,800	3,500
415010 - Benefits Other EmployeeParking	400	-	-	-	-	-
415020 - Benefits Other 125BenefitsAdm	800	261	400	600	600	1,200
Materials & Services	215,800	80,609	101,300	125,700	124,100	249,800
432000 - PurchServ Consulting	15,000	-	2,800	10,000	10,000	20,000
433500 - PurchServ Financial BankMerch	42,400	8,035	12,000	15,000	15,000	30,000
434100 - PurchServ TechSoftware&HostSol	-	352	-	-	-	-
434200 - PurchServ TechSoftware Maint	97,000	48,274	58,900	61,300	64,400	125,700
436050 - PurchServ TelephoneDirectLine	600	2	-	-	-	-
437000 - PurchServ Other	200	417	100	100	100	200
437001 - PurchServ Other Postage	21,800	6,492	7,200	10,000	10,000	20,000
437003 - PurchServ Other Copiers	3,600	1,950	2,200	2,300	2,300	4,600
437004 - PurchServ Other Mobile Devices	300	-	-	-	-	-
437005 - PurchServ Other Long Distance	200	1	100	100	100	200
442000 - Equipment <CapThresh Tech	4,000	1,890	3,000	3,200	1,500	4,700
451000 - ConsumSupp&Mat Office Supplies	10,000	1,867	5,000	5,000	5,000	10,000
460000 - Employee Costs	-	7,777	-	-	-	-
461200 - Emp Costs Prof Dev & Train Opt	14,500	877	5,400	14,600	11,600	26,200
462030 - Employee Costs InternalMeeting	-	-	200	-	-	-
462040 - Employee Costs Licenses & Dues	1,200	275	1,000	1,000	1,000	2,000
463030 - Emp Costs WearingApparel&Maint	200	-	600	300	300	600
490040 - Leases Miscellaneous Leases	4,800	2,400	2,800	2,800	2,800	5,600
Transfers Out - OH	569,600	286,400	283,200	298,700	298,700	597,400
705001 - Xfer City-wide OH CityAttorney	17,800	8,900	8,900	14,000	14,000	28,000
705003 - Xfer City-wide OH IT	115,600	57,800	57,800	53,300	53,300	106,600
705004 - Xfer City-wide OH FacilityMgmt	227,000	113,500	113,500	115,600	115,600	231,200
705005 - Xfer City-wide OH Admin & HR	36,400	17,900	18,500	45,300	45,300	90,600
705006 - Xfer City-wide OH Finance	22,400	11,200	11,200	9,000	9,000	18,000
705007 - Xfer City-wide OH Purchasing	1,200	600	600	1,400	1,400	2,800
705008 - Xfer City-wide OH Insurance	8,600	4,300	4,300	8,200	8,200	16,400
705014 - Xfer City-wide OH Proj Mgmt	140,600	72,200	68,400	51,900	51,900	103,800
Grand Total	1,926,900	828,537	947,200	1,027,200	1,063,600	2,090,800

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Helen Lorenz Estate Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Miscellaneous	\$ 170,400	\$ 58,536	\$ 36,300	\$ 60,000	\$ 60,000	\$ 120,000
TOTAL RESOURCES	\$ 170,400	\$ 58,536	\$ 36,300	\$ 60,000	\$ 60,000	\$ 120,000
	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
REQUIREMENTS						
<i>By Category:</i>						
Interfund Transfers	\$ 170,400	\$ 58,536	\$ 36,300	\$ 60,000	\$ 60,000	\$ 120,000
TOTAL REQUIREMENTS	\$ 170,400	\$ 58,536	\$ 36,300	\$ 60,000	\$ 60,000	\$ 120,000

PUBLIC SAFETY
Helen Lorenz Estate Fund

Overview

The Helen Lorenz Estate Fund is a special revenue fund that was established in September 2013 in response to an agreement between the City of Bend, personal representatives of the Helen Lorenz Estate, and the Oregon Community Foundation (OCF). The special revenue fund accounts for annual grants to be received from OCF and the financial activities related to mineral rights received from the Helen Lorenz Estate. Grant requests to OCF are subject to approval, based on the requirements set forth by the Helen Lorenz Estate. The grants are reserved specifically for the Police and Fire Departments.

Police and Fire Department approved uses

- Purchase of equipment and supplies that are above and beyond the normal and ordinary equipment and supplies purchased by the departments for their normal daily operations
- Purchase of historical items and vehicles or for equipment and supplies to support the restoration, preservation, and display of historical items

Police Department specific approved uses

- Fund an annual awards banquet or similar event to honor and recognize employees and/or volunteers of the Bend Police Department

Fire Department specific approved uses

- Contribute to the funding of land and buildings to be used for the purpose of Fire/EMS public education, maintenance and storage of historical archives and Fire/EMS related museums and exhibits
- Reimburse employee travel and lodging expenses related to attendance of courses and education programs outside of State requirements
- Fund expenses to bring national level Fire/EMS expert speakers and trainers to Bend

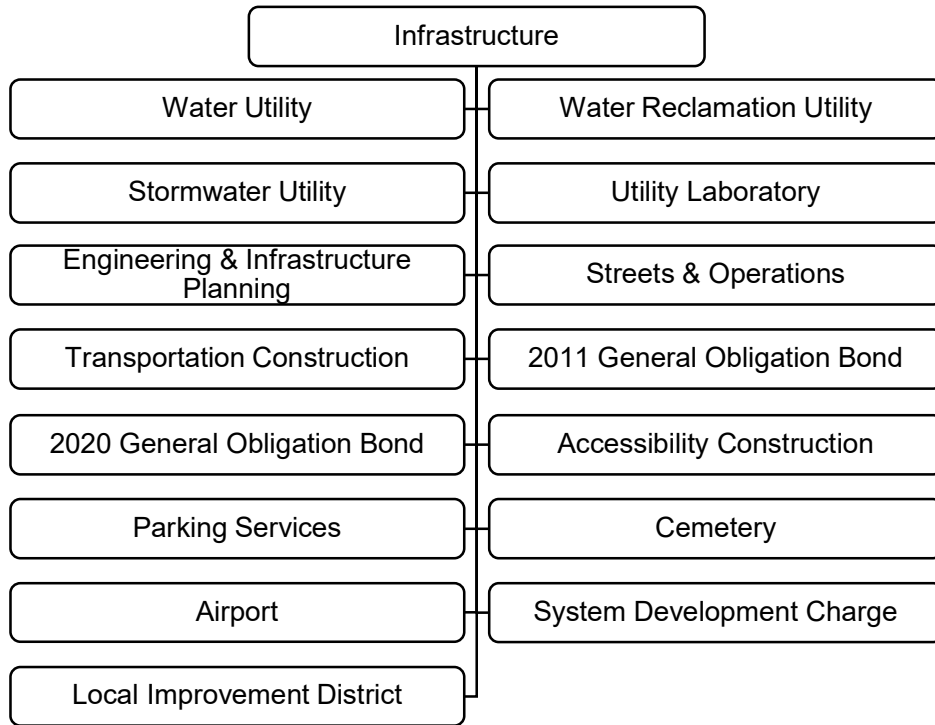
2023-2025 Proposed Budget
Helen Lorenz Estate Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
Resources	(170,400)	(58,536)	(36,300)	(60,000)	(60,000)	(120,000)
361000 - Contributions & Donations	(170,400)	(58,536)	(36,300)	(60,000)	(60,000)	(120,000)
Transfers Out	170,400	58,536	36,300	60,000	60,000	120,000
731000 - Xfer Special Purp to GF	76,300	44,992	-	30,000	30,000	60,000
731110 - Xfer Special Purp to FR	94,100	13,544	36,300	30,000	30,000	60,000
Grand Total	-	-	-	-	-	-

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INFRASTRUCTURE SERVICE AREA



Water, Water Reclamation and Stormwater Utilities

These funds account for the operations, maintenance and capital investment of the respective utility businesses. These programs are fee supported and expenditures consist of operations & maintenance costs, debt service & capital costs.

Utility Laboratory and Engineering & Infrastructure Planning

The Utility Laboratory and Engineering & Infrastructure Planning activities provide service to other City departments or functions and are accounted for as divisions of the Internal Service Fund. The costs incurred by these internal service divisions are allocated to other City departments or functions as department overhead through the City's cost allocation plan.

Streets & Operations

This program accounts for maintenance and operation of the City's streets.

Transportation Construction

This program accounts for construction/capital improvements to the transportation system.

2011 General Obligation Bond

The General Obligation (G.O.) Bond Construction and Debt Service Funds account for the transportation construction projects and debt payments associated with the issuance of G.O. Bonds approved by the voters in May 2011.

2020 General Obligation Bond

The General Obligation (G.O.) Bond Construction and Debt Service Funds account for the transportation construction projects and debt payments associated with the issuance of G.O. Bonds approved by the voters in November 2020.

Accessibility Construction

This program accounts for construction activity and capital accessibility improvements.

Parking Services

This program accounts for the activities and operations of City parking.

Continued on the next page

Cemetery

The Cemetery Fund accounts for the operations and maintenance of the cemetery. The Cemetery Permanent Maintenance Fund accounts for funds accumulated for ongoing, permanent maintenance at the Cemetery.

Airport

This program accounts for the activities and operations of the Bend Municipal Airport.

System Development Charge (SDC)

This fund accounts for the collection of Transportation, Water and Water Reclamation SDCs. Use of the SDC's are shown as transfers out to the respective construction activity accounted for in the Transportation Construction, Water and Water Reclamation programs.

Local Improvement District (LID)

This program consists of the LID Construction Fund. This fund account for costs associated with infrastructure that provides direct benefit to property owners with in the LID. There are no active LID's.

INFRASTRUCTURE **Utility Department**

ONE WATER

The Utility Department has four service Divisions: Business Operations, Field Operations and Maintenance, Environmental Compliance and the Capital Improvement Program managed by the Engineering & Infrastructure Planning Department. The Utility Department adopted the “One Water” concept, which is an integrated planning and implementation approach to managing finite water resources. One Water is a collaborative way of achieving sustainable, reliable, and resilient water systems. For Bend, a great example are the gains made in operational efficiencies by cross training across all three City Utilities: Water, Water Reclamation and Stormwater. Having staff trained to perform in all three areas allows the Utility Department to be more efficient and more adaptable to changing regulations, operational and maintenance needs, community values and internal City goals and objectives.



Water Fund

Programs within the Water Fund ensure treatment and delivery of the highest quality water from pure sources to Bend residents, businesses and visitors in support of industry and homeowner needs.



Water Reclamation Fund

Programs within the Water Reclamation Fund make sure that wastewater is a renewable resource. Safe conveyance and treatment processes along with strong operational objectives ensure that the management of wastewater and its byproducts are an important part of the City’s environmental stewardship process.



Stormwater Fund

Programs within the Stormwater Fund seek to prevent and/or minimize localized flooding events to protect the public and the water quality of both surface water and groundwater resources.

Business Operations

The Business Operations Division is comprised of four programs that provide department wide services:

- The Business Management program oversees all policy, legal, budget, and financial activities.
- The Utility Billing program performs all functions related to customer service, billing of water, sewer, and stormwater accounts, general billing, sewer dump fees, property damage fees, industrial pretreatment and all non-rate related fees and charges.
- The Utility Support Services program performs the outreach, communication, training, education, general administrative process oversight and human resources management.

- The Safety program performs safety related activities such as emergency management, operational program analysis and operator certification training.

Field Operations and Maintenance

The Field Operations and Maintenance Division includes eight programs and includes two treatment facilities:

- The Water Reclamation Facility program is responsible for operating and maintaining the wastewater treatment facility. This team of certified operators is responsible for providing reliable wastewater treatment and meeting all permit parameters established by the Oregon DEQ.
- The Water Operations program operates the Heidi Lansdowne Intake facility, Water Filtration Facility, water distribution system, groundwater wells, disinfection, reservoirs, pump stations and pressure regulating systems to deliver water throughout the City.
- The Engineering Services program performs small to mid-sized repair and maintenance projects not delivered by the Engineering and Infrastructure Planning Department. These projects address operational deficiencies and system optimization.
- The Repair and Replacement program is responsible for the operations, maintenance and emergency repairs of the City's water and wastewater systems. This includes rehabilitation of sewer manholes, water valves, hydrants, and other water system appurtenances.
- The Stormwater Operations and Maintenance program provides for the operations, maintenance, and repair of stormwater infrastructure, including pipe and catch basin repair, drill hole reconditioning, water quality controls, system cleaning and emergency flood response.
- The Collection System program performs the operation and general maintenance functions of the collection system. This program is responsible for inspecting and cleaning wastewater piping, lift station operations, smoke testing and collection system odor control activities.
- The Customer Service & Meter Backflow program responds to internal and external customer needs, performs underground utility locates, and water meter turn on/off activity. This program oversees the City's leak detection services, and the Safe Drinking Water program that prevents cross contamination of the City's water system.
- The Industrial Pretreatment program protects the City's infrastructure and guards the biological process at the City's water reclamation facility. This program oversees monitored dischargers and the City's resource recovery and reuse efforts.

Environmental Compliance

The Environmental Compliance Division includes two programs:

- The Environmental Resources program provides long term planning, acquisition, management, and compliance for the City's water rights including the legislative policy work and coordination with key water stakeholders such as local irrigation districts, Deschutes Basin Water Collaborative, US Forest Service, US Geological Service and the Oregon Water Resources Department.
- The Water Quality Environmental Services Program includes the Water Quality Laboratory and the Field Sampling and Measurement Program. The laboratory provides environmental laboratory analysis, regulatory reporting, and technical support for various City programs and external customers. The Field Sampling and Measurement Program provides field sampling and measurement services for various City programs and departments.

Capital Infrastructure Program

The Capital Infrastructure Program, administered by the Engineering & Infrastructure Planning Department, implements projects identified in various City-adopted long-range plans and from operational needs. Projects are prioritized through coordinated departmental efforts that consider the integration of planning and development, engineering, construction, financing requirements and future operational costs. For program goals and objectives, please see the Engineering & Infrastructure Planning Department budget in the infrastructure section.

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Water Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 63,151,000	\$ 64,753,545	\$ 68,919,600	\$ 67,656,000	\$ -	\$ 67,656,000
Charges for services	45,673,400	21,276,480	23,261,700	24,612,300	25,996,300	50,608,600
Miscellaneous	1,511,600	894,947	1,182,600	881,000	590,100	1,471,100
Interfund transfers	7,488,500	4,162,303	2,889,900	2,978,000	3,135,800	6,113,800
TOTAL RESOURCES	\$ 117,824,500	\$ 91,087,275	\$ 96,253,800	\$ 96,127,300	\$ 29,722,200	\$ 125,849,500
REQUIREMENTS						
<i>By Category:</i>						
Infrastructure Program						
Personnel services	\$ 13,050,400	\$ 5,701,864	\$ 6,436,700	\$ 7,593,300	\$ 8,037,800	\$ 15,631,100
Materials & services	9,995,700	3,240,727	4,615,000	5,480,100	5,771,400	11,251,500
Capital outlay	26,345,400	5,560,030	9,887,500	24,657,600	20,917,000	45,574,600
Total Infrastructure Program	49,391,500	14,502,621	20,939,200	37,731,000	34,726,200	72,457,200
Interfund Transfers	7,174,900	3,482,058	3,477,100	4,922,600	4,922,600	9,845,200
Debt Service	8,369,000	4,182,906	4,181,500	4,183,400	4,184,700	8,368,100
Contingency	4,674,600	-	-	6,807,100	-	6,807,100
Reserves Future Construction	41,714,500	-	-	35,983,200	(14,111,300)	21,871,900
Reserves Major Maintenance	5,000,000	-	-	5,000,000	-	5,000,000
Reserves Rate Stabilization	1,500,000	-	-	1,500,000	-	1,500,000
TOTAL REQUIREMENTS	\$ 117,824,500	\$ 22,167,585	\$ 28,597,800	\$ 96,127,300	\$ 29,722,200	\$ 125,849,500

Authorized Full Time Equivalents	38.00	40.00	40.00
Allocated Full Time Equivalents	46.38	46.35	47.35

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

INFRASTRUCTURE **Water Fund**

Overview

The City's potable water system derives its primary source from the pristine spring fed waters of the Bend Municipal Watershed, and a secondary source from groundwater contained in the Deschutes Regional Aquifer. The City operates 21 wells, 16 reservoirs and 6 pump stations; and delivers water to over 27,000 customer accounts through over 470 miles of water mains. The core function of the potable water system is to provide safe and reliable drinking water and fire protection for the community members of Bend through the prudent and efficient use of ratepayer funds.

The Water Filtration Facility is located approximately 1 mile northwest of Bend at the Outback Site. This facility is an advanced membrane treatment facility with an annual average of 8.5 million gallons per day, though it varies greatly between winter maximum daily water demand and summer maximum daily water demand. The treatment facility was required to meet federal water treatment regulations when it came online in April of 2016. While still relatively new, the Water Filtration Facility is beginning to show signs of aging and will require increased maintenance and equipment replacement costs in the coming years.

The City maintains a 30-year water rate model to project the financial needs of the Water Fund. The City's goal is to ensure the financial stability of the Water Fund while continuing to evaluate the affordability of rates for ratepayers and meet stewardship, regulatory and environmental compliance commitments.

The most significant challenge facing the Water Fund within this budget cycle will be implementing water efficiency and conservation efforts identified in the 2021 Water Management and Conservation Plan and addressing portions of the distribution system that contain old infrastructure, specifically the aging cast iron, galvanized iron and steel pipes. The City prioritizes replacement work based on the age of the pipe, the potential consequence and criticality of failure, project coordination with other city departments and private utility projects, and /the results of the distribution system leak detection program.

Goals & Objectives for the 2023-2025 Biennial Budget

- Begin implementing water efficiency and conservation measures identified in the 2021 Water Management and Conservation Plan
- Deliver Utility Department Capital Repair and Replacement projects as planned on scope, schedule, and budget
- Improve the public understanding of One Water concepts with a focus on watershed health
- Conduct water cost of service analysis to ensure rate structure is sufficient to fund long term costs and is fairly and equitably allocating proportional cost to users
- Replace the water and wastewater supervisory control and data acquisition (SCADA) systems
- Complete in-conduit hydro feasibility study
- Continue Outback expansion land acquisition to support wildfire resiliency and facility needs
- Continue participation in the Deschutes Basin Water Collaborative

Major Accomplishments during the 2021-2023 Biennium

- Updated the department's Utility Assistance Programs to support the City Council's 2021-2023 Shared Prosperity Goal

- Completed Tumalo-Broadway Waterline replacement project, which included water and stormwater improvements
- Completed the Murphy Booster Pump Station Project
- Completed Phase 11 of the Residential Meter Box Upgrade Project
- Coordinated with ODOT on US 20: Mervin Sampels – Greenwood 3rd Street project to deliver water and sewer infrastructure with planned transportation and mobility improvements

Significant Changes from the 2021-2023 Biennial Budget

- Additional budget for synergy projects that align with other street & transportation projects
- Funding to comply with Environmental Protection Agency revised lead and copper rules
- One (1) new Utility Worker Apprentice to assist with utility project support, emergency response and preventative maintenance of the water distribution system
- One (1) additional unbudgeted Utility Worker Apprentice positions to improve the hiring and training process timeline and drive down vacancy periods. This position are unbudgeted and will be funded through vacancy savings

INFRASTRUCTURE
Water Fund

FIVE YEAR VEHICLE, EQUIPMENT & INTANGIBLES PLAN

	2023-24	2024-25	2025-26	2026-27	2027-28
Vehicles:					
One (1) Heavy duty truck w/service body replacements	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -
One (1) Standard truck replacement	40,000	-	-	-	-
One (1) Dump truck replacement	-	125,000	-	-	-
One (1) Standard truck w/ service body replacement	-	55,000	-	-	-
Two (2) Standard truck replacements	-	-	80,000	-	-
Two (2) Standard truck w/service body replacements	-	-	110,000	-	-
One (1) Tractor loader replacement	-	-	-	200,000	-
One (1) Heavy duty truck replacement	-	-	-	65,000	-
One (1) Utility trailer replacement	-	-	-	8,000	-
Two (2) Heavy duty truck replacement	-	-	-	-	130,000
Subtotal Vehicles	\$ 120,000	\$ 260,000	\$ 190,000	\$ 273,000	\$ 130,000
Equipment:					
One (1) Onan generator replacement	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Subtotal Equipment	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Intangibles:					
SCADA System Replacement Project	\$ 625,000	\$ 625,000	\$ -	\$ -	\$ -
Subtotal Intangibles	\$ 625,000	\$ 625,000	\$ -	\$ -	\$ -
Total	\$ 745,000	\$ 885,000	\$ 190,000	\$ 273,000	\$ 230,000

FIVE YEAR REPAIR & REPLACEMENT CAPITAL PROJECT PLAN

	2023-24	2024-25	2025-26	2026-27	2027-28
Water Line replacement Projects	\$ 1,625,000	\$ 1,000,000	\$ 1,550,000	\$ 1,000,000	\$ 1,000,000
Meter Box Replacement Program	600,000	600,000	750,000	750,000	750,000
Reservoir Maintenance	2,520,300	145,000	-	-	-
Water Operations - Well Projects	250,000	-	200,000	-	-
Pump Station Maintenance	-	330,000	200,000	200,000	2,200,000
SCADA & Instrument Controls Projects	-	175,000	-	-	-
Total	\$ 4,995,300	\$ 2,250,000	\$ 2,700,000	\$ 1,950,000	\$ 3,950,000

**Water Fund
Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification*	2023-24	2024-25	2025-26	2026-27	2027-28	Total
1GB27 Bear Creek Road and 27th Street Improvements	5	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,000,000
1GNCC North Corridor Project Coordination	1	1,405,700	-	-	-	-	1,405,700
1GOPB Olney Pedestian and Bicycle Improvements	5	350,000	350,000	-	-	-	700,000
1GWAC Wilson Avenue Corridor Improvements	2	701,000	-	-	-	-	701,000
1RFGU Franklin & Greenwood Underpass	5	800,000	532,000	-	-	-	1,332,000
1TNPS Neff and Purcell Intersection	3	10,600	-	-	-	-	10,600
1WABD Awbrey Butte Distribution Improvements	4	13,500,000	9,600,000	-	-	-	23,100,000
1WFRB Fire Rock Bridge	5	250,000	250,000	-	-	-	500,000
1WFRR Capital Repair and Replacement Program	5	600,000	3,000,000	3,000,000	3,000,000	3,000,000	12,600,000
1WHCD In-Conduit Hydropower Feasibility Study	1	50,000	-	-	-	-	50,000
1WOFI Outback Facility Improvements	5	750,000	1,600,000	9,000,000	9,000,000	5,880,900	26,230,900
1WPDI Pilot Butte Distribution Improvements	5	-	500,000	5,000,000	7,000,000	2,300,000	14,800,000
1WWCM Well Capital Maintenance	5	-	1,450,000	3,676,000	-	-	5,126,000
Total		\$ 18,917,300	\$ 17,782,000	\$ 20,676,000	\$ 19,000,000	\$ 11,180,900	\$ 87,556,200

*The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97

Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		



2023-2025 Proposed Budget

Water Fund

	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget	Actuals 2021-22	Year End Projection	Proposed Budget	Proposed Budget	Total 2023-2025
4200 - Water Fund	-	(68,919,690)	(67,656,000)	-	-	-
BeginWorkingCapital	(63,151,000)	(64,753,545)	(68,919,600)	(67,656,000)	-	(67,656,000)
301000 - Beginning Working Capital	(63,151,000)	(64,753,545)	(68,919,600)	(67,656,000)	-	(67,656,000)
Resources	(54,673,500)	(26,333,730)	(27,334,200)	(28,471,300)	(29,722,200)	(58,193,500)
331100 - Intergovt Fed PassThruOR Grant	-	(4,036)	-	-	-	-
340510 - Charges & Fees ServiceCharge	(475,700)	(6,726)	(197,800)	(202,200)	(206,600)	(408,800)
340900 - Contra-Revenues Bad Debts	36,800	(175,548)	-	-	-	-
340910 - Contra-Revenues CollAgencyCor	2,800	-	-	-	-	-
344100 - Charges&Fees Res Base	(14,438,400)	(7,084,392)	(7,641,000)	(8,098,700)	(8,583,800)	(16,682,500)
344105 - Charges&Fees Res Volume	(14,760,900)	(6,384,539)	(6,868,000)	(7,279,400)	(7,715,400)	(14,994,800)
344110 - Charges&Fees Non-Res Base	(2,110,100)	(1,086,196)	(1,160,000)	(1,229,400)	(1,303,100)	(2,532,500)
344115 - Charges&Fees Non-Res Volume	(7,742,400)	(3,627,471)	(4,233,000)	(4,486,500)	(4,755,300)	(9,241,800)
344120 - Charges&Fees MultiFam Base	(1,424,500)	(718,908)	(778,000)	(824,600)	(873,900)	(1,698,500)
344125 - Charges&Fees MultiFam Volume	(3,103,300)	(1,512,648)	(1,766,000)	(1,871,700)	(1,983,900)	(3,855,600)
344320 - Charges&Fees Hydrant Sales	(41,400)	(23,100)	(22,100)	(22,600)	(23,100)	(45,700)
344330 - Charges&Fees Meter Surcharge	(200)	-	-	-	-	-
344520 - Charges&Fees ServicesReimburs	(34,700)	(34,462)	(44,500)	(39,500)	(40,300)	(79,800)
344530 - Charges&Fees Set-up Fees	(2,200)	(79,440)	(70,100)	(71,600)	(73,100)	(144,700)
344540 - Charges&Fees MeterInstallation	(866,200)	(403,035)	(303,700)	(310,400)	(317,300)	(627,700)
345200 - Charges&Fees Lease Building	(286,600)	(139,455)	(163,600)	(168,500)	(113,100)	(281,600)
346110 - Charges&Fees Returned Check	(12,000)	(560)	(13,900)	(7,200)	(7,400)	(14,600)
360000 - Investment Income	(1,276,800)	(758,309)	(1,163,300)	(872,500)	(581,600)	(1,454,100)
363000 - Sale of Asset Proceeds	-	(16,600)	(10,800)	-	-	-
364206 - LoanRepayInt City N/R	(182,000)	(87,616)	-	-	-	-
366000 - Miscellaneous Revenue	(52,800)	(28,386)	(8,500)	(8,500)	(8,500)	(17,000)
383140 - Xfer Special Purp from SDC	(7,488,500)	(4,021,864)	(2,889,900)	(2,978,000)	(3,135,800)	(6,113,800)
383500 - Xfer Special Purp from ISFCity	-	(140,439)	-	-	-	-
384001 - Xfer InterfundChg Govt	(263,200)	-	-	-	-	-
384004 - Xfer InterfundChg Ent	(119,200)	-	-	-	-	-
384005 - Xfer InterfundChg IntServ	(32,000)	-	-	-	-	-
Personnel Services	13,050,400	5,701,864	6,436,700	7,593,300	8,037,800	15,631,100
401000 - Salaries Regular	7,286,100	3,291,605	3,668,100	4,188,100	4,410,000	8,598,100
401100 - Salaries OthPayouts	58,100	45,808	68,500	37,200	39,100	76,300
401120 - Salaries OthPayoutsComptoVEB/	32,500	24,876	96,600	20,200	21,200	41,400
401130 - Salaries OthPayoutsWorkComp	-	3,710	8,200	2,500	2,700	5,200
401200 - Salaries Overtime	480,800	228,543	258,200	489,400	524,200	1,013,600
411001 - Benefits Taxes Social Security	478,700	217,110	249,400	293,600	309,900	603,500
411002 - Benefits Taxes Medicare	112,600	50,776	58,600	68,500	72,600	141,100
411003 - Benefits Taxes Unemployment	8,700	3,592	4,200	4,800	5,000	9,800
411004 - Benefits AssessWorkCompHrly	7,800	1,762	1,500	1,100	1,100	2,200
411006 - Benefits Taxes OR Paid Leave	-	-	8,500	18,900	20,000	38,900
412001 - Benefits PERS IAP	463,200	206,581	230,800	284,300	299,900	584,200
412002 - Benefits PERS Tier 1/Tier 2	551,800	167,412	183,700	213,200	222,300	435,500
412003 - Benefits PERS OPSRP	869,200	360,625	409,100	550,100	582,000	1,132,100
412004 - Benefits PERS Debt Service	210,600	73,278	100,200	83,000	87,400	170,400
413010 - Benefits Insurance WkCompPren	124,100	60,400	68,100	72,200	77,400	149,600
413020 - Benefits Insurance Disability	22,000	8,708	9,900	12,800	13,400	26,200
413030 - Benefits Insurance Life	8,800	2,891	3,700	3,200	3,300	6,500
413040 - Benefits InsuranceHDHealthPrerr	1,489,800	563,140	620,000	829,700	913,000	1,742,700
413041 - Benefits InsuranceHDHealthDedl	344,500	148,267	153,600	183,900	183,900	367,800
413042 - Benefits InsuranceHDHealthCoin	24,300	10,634	12,500	24,800	29,800	54,600
413050 - Benefits Insurance DentalPrem	148,000	53,019	52,900	62,600	65,800	128,400
413060 - Benefits Telemed	5,400	2,008	2,000	2,300	2,300	4,600
414010 - Benefits OPEB LongTermFundin	89,700	77,589	45,100	76,300	76,300	152,600
414020 - Benefits OPEB PERS Supplemer	173,000	71,465	82,400	24,700	28,800	53,500
414030 - Benefits City Paid Def Comp	-	-	6,900	16,300	16,800	33,100
415010 - Benefits Other EmployeeParking	3,600	1,333	1,200	1,800	1,800	3,600
415011 - Benefits Other CellPhone Allow	15,900	6,911	7,600	6,100	6,100	12,200
415012 - Benefits Other Clothing Allow	31,000	16,335	20,900	15,300	15,300	30,600



2023-2025 Proposed Budget

Water Fund

	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget	Actuals 2021-22	Year End Projection	Proposed Budget	Proposed Budget	Total 2023-2025
415020 - Benefits Other 125BenefitsAdm	8,600	3,389	4,200	6,400	6,400	12,800
415030 - Benefits Other AltModesIncent	1,600	97	100	-	-	-
Materials & Services	9,995,700	3,240,727	4,615,000	5,480,100	5,771,400	11,251,500
431000 - PurchServ Legal	55,000	418	5,000	35,000	35,000	70,000
432000 - PurchServ Consulting	767,000	104,460	289,800	535,500	555,000	1,090,500
433300 - PurchServ Financial Bond Sale	-	17	-	-	-	-
433310 - PurchServ Financial BondRegist	1,200	500	600	600	600	1,200
433400 - PurchServ Financial Banking	-	-	200	200	200	400
433500 - PurchServ Financial BankMerch	431,000	217,090	242,000	249,300	256,800	506,100
434100 - PurchServ TechSoftware&HostSc	3,800	1,005	900	800	800	1,600
434200 - PurchServ TechSoftware Maint	562,300	179,406	308,600	257,500	269,800	527,300
434500 - PurchServ Tech Data Services	30,400	14,487	15,300	15,600	16,000	31,600
434510 - PurchServ Tech Radio	1,800	720	800	900	900	1,800
435000 - PurchServ R&M	18,000	-	9,000	9,000	9,000	18,000
435100 - PurchServ R&M Equipment	393,200	113,191	198,300	224,600	189,600	414,200
435300 - PurchServ R&M Buildings&Struct	70,000	20,534	58,000	56,500	56,500	113,000
435400 - PurchServ R&M Infrastructure	1,020,000	186,941	320,000	325,000	325,000	650,000
436010 - PurchServ UT Electricity	2,227,200	846,711	1,011,500	1,149,300	1,207,800	2,357,100
436030 - PurchServ UT Water	32,000	13,366	16,000	16,000	16,000	32,000
436035 - PurchServ UT Water Rights	120,000	53,039	60,000	60,000	60,000	120,000
436040 - PurchServ UT Waste Disposal	3,600	327	1,800	1,800	1,800	3,600
436050 - PurchServ TelephoneDirectLine	13,400	184	1,000	1,000	1,000	2,000
436060 - PurchServ UT IDB	19,400	10,617	18,000	18,300	18,800	37,100
437000 - PurchServ Other	139,000	29,741	79,300	82,700	83,500	166,200
437001 - PurchServ Other Postage	15,800	12,624	7,600	9,600	9,600	19,200
437002 - PurchServ Other Advertising	-	-	-	1,000	2,000	3,000
437003 - PurchServ Other Copiers	29,700	10,066	17,700	17,700	17,700	35,400
437004 - PurchServ Other Mobile Devices	75,400	45,340	46,500	44,800	45,000	89,800
437005 - PurchServ Other Long Distance	200	12	-	-	-	-
437010 - PurchServ Other Temporary Help	327,000	-	1,700	-	-	-
437102 - PurchServ Other VegetationCont	54,000	22,182	27,000	30,000	32,000	62,000
437103 - PurchServ Other Mailing Serv	223,800	75,960	120,000	126,000	132,300	258,300
437104 - PurchServ Other OnlineSubscrip	400	218	200	200	200	400
437110 - PurchServ Other External Test	531,000	252,997	278,000	305,000	335,000	640,000
437114 - PurchServ Other Security	-	334	25,000	-	-	-
440000 - Equipment <Cap Threshold	360,300	121,192	164,700	175,600	175,700	351,300
440100 - Equipment <CapThresh Safety	36,800	14,235	11,600	12,000	12,100	24,100
440201 - Equipment <CapThresh BldgFurn	6,500	3,085	-	-	-	-
442000 - Equipment <CapThresh Tech	46,600	21,073	24,200	26,700	23,500	50,200
442010 - Equipment <CapThresh TechUse	-	-	7,500	-	-	-
451000 - ConsumSupp&Mat Office Supplie	16,200	4,545	8,000	8,000	8,000	16,000
452010 - ConsumSupp&Mat Veh Fuel	20,000	3,773	5,600	6,000	6,000	12,000
453000 - ConsumSupp&Mat Other Op	26,800	9,518	10,300	11,000	11,500	22,500
453002 - ConsumSupp&Mat Chemicals	285,000	127,664	249,500	269,500	291,400	560,900
453005 - ConsumSupp&Mat Janitorial	2,000	392	500	500	500	1,000
453006 - ConsumSupp&Mat UT Meters&Pz	1,200,000	536,635	600,000	635,000	650,000	1,285,000
460000 - Employee Costs	12,000	3,477	4,400	4,400	4,400	8,800
461100 - Emp Costs Prof Dev & Train Req	48,900	7,756	23,600	27,500	27,500	55,000
461200 - Emp Costs Prof Dev & Train Opt	65,200	11,304	35,800	43,200	45,500	88,700
462010 - Employee Costs Recruitment	5,700	561	500	1,500	1,500	3,000
462020 - Employee Costs Educational Mat	11,200	1,564	2,600	2,300	2,700	5,000
462040 - Employee Costs Licenses & Dues	46,500	19,942	29,700	32,500	32,500	65,000
463020 - Employee Costs Medical	5,400	2,083	2,600	3,100	3,100	6,200
463030 - Emp Costs WearingApparel&Mai	18,600	6,514	9,700	9,200	9,200	18,400
463060 - Emp Costs WkCompensationClai	1,000	6,124	300	-	-	-
470000 - Community Education & Outreach	283,200	25,268	104,700	369,700	519,700	889,400
510000 - Sponsorships & Contributions	-	9,750	-	100,000	100,000	200,000
521020 - Other Fees&Permits	319,000	83,500	150,800	159,800	159,800	319,600
521100 - Other City Memberships & Dues	-	1,408	1,500	1,500	1,500	3,000



2023-2025 Proposed Budget

Water Fund

	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget	Actuals 2021-22	Year End Projection	Proposed Budget	Proposed Budget	Total 2023-2025
522000 - Other Taxes	13,000	6,803	7,100	7,200	7,400	14,600
523000 - Other Fines & Late Fees	200	74	-	-	-	-
Capital Outlay	26,345,400	5,560,030	9,887,500	24,657,600	20,917,000	45,574,600
610100 - Vehicles & Trucks	305,000	-	257,600	120,000	260,000	380,000
620100 - Equipment >Cap Threshold	581,000	84,739	547,700	-	-	-
640100 - Intangibles Computer Software	-	-	-	625,000	625,000	1,250,000
650100 - Infrastructure Repair&Replace	6,378,900	2,824,679	1,307,500	4,995,300	2,250,000	7,245,300
650200 - Infrastructure CapImprove	19,080,500	2,650,612	7,774,700	18,917,300	17,782,000	36,699,300
Transfers Out - OH	6,012,800	2,974,300	3,038,500	4,283,100	4,283,100	8,566,200
705001 - Xfer City-wide OH CityAttorney	80,400	40,200	40,200	57,300	57,300	114,600
705003 - Xfer City-wide OH IT	1,047,800	523,900	523,900	702,500	702,500	1,405,000
705004 - Xfer City-wide OH FacilityMgmt	500,600	250,300	250,300	104,600	104,600	209,200
705005 - Xfer City-wide OH Admin & HR	1,028,200	499,400	528,800	589,200	589,200	1,178,400
705006 - Xfer City-wide OH Finance	453,600	226,800	226,800	222,400	222,400	444,800
705007 - Xfer City-wide OH Purchasing	168,000	84,000	84,000	133,500	133,500	267,000
705008 - Xfer City-wide OH Insurance	503,000	251,500	251,500	306,600	306,600	613,200
705013 - Xfer City-wide OH Perf Mgmt	76,200	38,100	38,100	52,900	52,900	105,800
705014 - Xfer City-wide OH Proj Mgmt	494,000	239,800	254,200	134,900	134,900	269,800
705015 - Xfer City-wide OH Real Estate	20,400	-	20,400	23,900	23,900	47,800
705016 - Xfer City-wide OH JR PW Campu	-	-	-	186,500	186,500	373,000
715101 - Xfer Dept OH Engineering	1,040,800	520,400	520,400	1,294,400	1,294,400	2,588,800
715102 - Xfer Dept OH UT Laboratory	599,800	299,900	299,900	474,400	474,400	948,800
Transfers Out	1,162,100	507,758	438,600	639,500	639,500	1,279,000
731320 - Xfer Special Purp to PE	205,000	102,500	102,500	102,500	102,500	205,000
735106 - Xfer Special Purp to GAFleetRs	18,600	9,300	9,300	4,300	4,300	8,600
741410 - Xfer InterfundChg to ST	188,000	60,362	20,000	50,000	50,000	100,000
743400 - Xfer InterfundChg to TRConst	3,500	-	-	-	-	-
745110 - Xfer InterfundChg to GAR&M	416,000	208,000	208,000	309,900	309,900	619,800
745111 - Xfer InterfundChg to GAParts	148,200	55,400	63,000	79,500	79,500	159,000
745112 - Xfer InterfundChg to GAFuel	182,800	72,196	35,800	93,300	93,300	186,600
Debt Service	8,369,000	4,182,906	4,181,500	4,183,400	4,184,700	8,368,100
801026 - LTDPrFF&C 2020 Ameresco	79,000	37,296	40,100	41,500	42,900	84,400
801027 - LTDPrFF&C 2021REF Access,W/	274,000	135,441	137,300	138,800	140,100	278,900
802003 - LTDPrRev 2016 Water	3,720,000	1,815,000	1,905,000	2,005,000	2,110,000	4,115,000
811026 - LTDInFF&C 2020 Ameresco	108,000	54,328	52,900	51,300	49,600	100,900
811027 - LTDInFF&C 2021REF Access,W/	35,000	17,966	16,300	14,600	12,800	27,400
812003 - LTDInRev 2016 Water	4,153,000	2,122,875	2,029,900	1,932,200	1,829,300	3,761,500
Contingency	4,674,600	-	-	6,807,100	-	6,807,100
910000 - Contingency	4,674,600	-	-	6,807,100	-	6,807,100
Reserves	48,214,500	-	-	42,483,200	(14,111,300)	28,371,900
900200 - Reserves Future Construction	41,714,500	-	-	35,983,200	(14,111,300)	21,871,900
900400 - Reserves Major Maintenance	5,000,000	-	-	5,000,000	-	5,000,000
900700 - Reserves Rate Stabilization	1,500,000	-	-	1,500,000	-	1,500,000
Grand Total	-	(68,919,690)	(67,656,000)	-	-	-

Water Reclamation Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 74,721,500	\$ 80,883,262	\$ 92,616,500	\$ 100,619,800	\$ -	\$ 100,619,800
Charges for services	69,482,700	33,563,799	35,984,800	37,257,000	38,921,700	76,178,700
Miscellaneous	1,445,200	1,111,164	1,653,000	1,254,200	855,400	2,109,600
Debt proceeds	18,389,700	21,294,488	14,732,800	6,450,000	575,000	7,025,000
Interfund transfers	10,196,000	6,252,614	5,007,400	5,157,500	5,431,000	10,588,500
TOTAL RESOURCES	\$ 174,235,100	\$ 143,105,327	\$ 149,994,500	\$ 150,738,500	\$ 45,783,100	\$ 196,521,600
REQUIREMENTS						
<i>By Category:</i>						
Infrastructure Program						
Personnel services	\$ 15,871,200	\$ 6,771,782	\$ 7,556,200	\$ 9,016,400	\$ 9,760,600	\$ 18,777,000
Materials & services	8,876,600	3,811,285	4,622,300	5,230,300	5,205,800	10,436,100
Capital outlay	54,781,200	20,027,522	15,690,500	31,150,000	22,745,000	53,895,000
Total Infrastructure Program	79,529,000	30,610,589	27,869,000	45,396,700	37,711,400	83,108,100
Interfund Transfers	16,130,100	7,957,975	8,077,800	8,325,400	8,325,400	16,650,800
Debt Service	29,019,500	11,920,244	13,427,900	14,027,800	14,853,700	28,881,500
Contingency	3,288,800	-	-	6,299,900	-	6,299,900
Reserves Future Construction	34,642,500	-	-	59,171,500	(15,107,400)	44,064,100
Reserves Major Maintenance	5,000,000	-	-	5,000,000	-	5,000,000
Reserves Debt Service	5,625,200	-	-	11,517,200	-	11,517,200
Reserves Rate Stabilization	1,000,000	-	-	1,000,000	-	1,000,000
TOTAL REQUIREMENTS	\$ 174,235,100	\$ 50,488,808	\$ 49,374,700	\$ 150,738,500	\$ 45,783,100	\$ 196,521,600

Authorized Full Time Equivalents	35.00	36.00	36.00
Allocated Full Time Equivalents	56.73	58.65	59.65

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

INFRASTRUCTURE **Water Reclamation Fund**

Overview

The City's sewer collection system collects and conveys wastewater from over 34,700 customer accounts to the treatment plant in a well-maintained system, with minimal blockages and overflows. The collection system includes over 484 miles of wastewater pipes and 388 wastewater pumping lift stations. The lift stations provide a means of moving wastewater from areas lacking gravity sewer lines to an adjacent area where gravity lines exist.

The Water Reclamation Facility (WRF) is located approximately eight miles northeast of Bend. This facility is an advanced conventional activated sludge plant built in 1980, with an average daily capacity of 8.5 million gallons/day. The WRF is the only facility with the capability of treating Bend's domestic and industrial wastewater. The WRF operates under a Water Pollution Control Facility permit issued by the Department of Environmental Quality (DEQ). The permit contains requirements concerning the treatment and disposal of all wastewater from the collection system, and the operation and maintenance of all equipment needed to meet these requirements. The facility recently expanded to operate with a state-of-the-art Integrated Fixed Activated Sludge (IFAS) treatment process that replaces the conventional activated sludge process and enables the WRF to handle increased loads and flows.

The City maintains a 30-year sewer rate model to project the financial needs of the Water Reclamation Utility Fund. The City's goal is to ensure the financial stability of the Water Reclamation Fund while continuing to evaluate the affordability of rates for ratepayers and meeting stewardship, regulatory and environmental compliance commitments.

The most significant challenge facing the Water Reclamation Fund in this budget cycle will be addressing on-going operational needs at the WRF, including preparing for the facility plan update and optimization of IFAS processes and analyzing the impacts of water conservation on the collection system associated with low-flow conditions. The City continues to work on minimizing these rate impacts while ensuring the financial stability of the Water Reclamation Fund.

Goals & Objectives for the 2023-2025 Biennial Budget

- Deliver Utility Department Capital Repair and Replacement projects as planned on scope, schedule, and budget
- Complete the Water Reclamation Facility Plan update that includes an electronic operations and maintenance (EOM) manual for the entire facility
- Complete performance testing and implement recommended optimization measures for digester and aeration basin operations at the WRF
- Promote long term water supply resiliency through water reuse and resource recovery
- Replace the water and wastewater supervisory control and data acquisition (SCADA) systems
- Complete long-range master planning efforts for the collection system

Major Accomplishments during the 2021-2023 Biennium

- Updated the department's Utility Assistance Programs to support the City Council's 2021-2023 Shared Prosperity Goal
- Completed water reclamation cost of service analysis following the implementation of the extra strength rate program determined an equitable distribution of cost shares across customer classes

- Coordinated with ODOT on US 20: Mervin Sampels – Greenwood 3rd Street project to deliver water and sewer infrastructure with planned transportation and mobility improvements
- Completed sewer pipe rehabilitation project totaling 4,200 feet of pipe rehabilitated

Significant Changes from the 2021-2023 Biennial Budget

- One (1) Utility Worker Apprentice to assist with utility project support, emergency response and preventative maintenance of the collections system
- Chemical, consumables, and electrical costs increased at the WRF due to changing to a UV disinfection system and increases in the aeration basin and dewatering capacity designed to create redundancy in processes
- Process equipment replacements costs for items not included in the recent Solids Handling Improvements project
- Increased funding to meet revised Environmental Protection Agency lead and copper rule compliance

INFRASTRUCTURE
Water Reclamation Fund

FIVE YEAR VEHICLE, EQUIPMENT & INTANGIBLES PLAN

	2023-24	2024-25	2025-26	2026-27	2027-28
Vehicles:					
One (1) Heavy duty truck w/service body/canopy replacement	\$ 55,000	\$ 80,000	\$ 100,000	\$ -	\$ -
One (1) Standard truck replacement	40,000	50,000	-	-	40,000
One (1) SUV replacement	40,000	-	-	-	40,000
One (1) Heavy duty truck w/service body/canopy replacement	65,000	-	-	-	-
One (1) CCTV Van-solar	300,000	-	-	300,000	-
Two (2) Small SUV replacement	-	-	70,000	-	-
One (1) Heavy duty truck w/service body/canopy replacement	-	-	65,000	-	-
One (1) Standard truck w/service body replacement	-	-	-	-	55,000
Three (3) Standard truck w/service body replacement	-	-	-	135,000	-
One (1) CAT wheel loader replacement	-	-	-	255,000	255,000
Subtotal Vehicles	\$ 500,000	\$ 130,000	\$ 235,000	\$ 690,000	\$ 390,000
Equipment:					
Wastewater Reclamation Facility (WRF) equipment	\$ 60,000	\$ -	\$ -	\$ -	\$ -
WRF - replace mix box mixer & variable frequency drive (VFD)	60,000	-	-	-	-
WRF - replace digester feed pump	70,000	-	-	-	-
One (1) Portable generator replacement	95,000	-	-	-	-
WRF - replace One (1) Auma valve	20,000	20,000	-	-	-
One (1) emergency backup Generator replacement	100,000	65,000	55,000	-	-
WRF - Glycol heat exchanger-headworks	-	150,000	-	-	-
One (1) Brown Bear aerator replacement	-	300,000	-	-	-
One (1) emergency backup Generator replacement	-	65,000	-	-	-
One (1) Vactor replacement	-	-	450,000	-	-
One (1) Case loader replacement	-	-	-	255,000	-
Subtotal Equipment	\$ 405,000	\$ 600,000	\$ 505,000	\$ 255,000	\$ -
Intangibles:					
SCADA Replacement Project	\$ 625,000	\$ 625,000	\$ -	\$ -	\$ -
Subtotal Intangibles	\$ 625,000	\$ 625,000	\$ -	\$ -	\$ -
Total	\$ 1,530,000	\$ 1,355,000	\$ 740,000	\$ 945,000	\$ 390,000

FIVE YEAR REPAIR & REPLACEMENT CAPITAL PROJECT PLAN

	2023-24	2024-25	2025-26	2026-27	2027-28
Cured-in-Place Piping (CIPP) Sewerline Rehabilitation	\$ 1,130,000	\$ 600,000	\$ 625,000	\$ 700,000	\$ 725,000
Manhole Rehabilitation	50,000	50,000	50,000	50,000	50,000
Water Reclamation Facility Ops & Maintenance Projects	205,000	400,000	250,000	250,000	250,000
Lift Station Maintenance Projects	585,000	165,000	100,000	100,000	100,000
Total	\$ 1,970,000	\$ 1,215,000	\$ 1,025,000	\$ 1,100,000	\$ 1,125,000

**Water Reclamation Fund
Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification*	2023-24	2024-25	2025-26	2026-27	2027-28	Total CIP
1GB27 Bear Creek Road and 27th Street Improvements	5	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
1GOPB Olney Pedestrian and Bike Improvements	5	300,000	700,000	-	-	-	1,000,000
1GNCC North Corridor Project Coordination	1	120,000	-	-	-	-	120,000
1SAAI Addison & Butler Mkt Gravity Improvement	5	-	-	1,512,000	-	-	1,512,000
1SAMM SW Sewer Basin Improvements	5	-	375,000	1,800,000	2,400,000	3,600,000	8,175,000
1SEMP SE Area Master Plan	5	7,000,000	7,900,000	-	-	-	14,900,000
1SFPW WRF Facilities Plan Update	1	1,000,000	100,000	-	-	-	1,100,000
1SJRS Juniper Ridge Pump Station Decommissioning	5	500,000	1,000,000	-	-	-	1,500,000
1SMP1 Collection System Master Plan Update	1	1,550,000	100,000	-	-	-	1,650,000
1SN04 Pettigrew and Bayou Sewer Project	1	2,100,000	-	-	-	-	2,100,000
1SN05 Pinehaven and Woodhaven Sewer Project	5	475,000	450,000	-	-	-	925,000
1SN06 Silver Sage Sewer Project	5	1,200,000	1,200,000	-	-	-	2,400,000
1SNP Bend Sewer Neighborhood Extension Program	5	745,000	1,850,000	3,500,000	3,500,000	3,500,000	13,095,000
1SOC1 Odor Control Master Plan	5	-	-	-	-	1,155,000	1,155,000
1SPCR WRF Primary Clarifier Rehabilitation	3	3,900,000	-	-	-	-	3,900,000
1SPGA Large Gravity Pipe Condition Assessment	5	-	-	200,000	200,000	-	400,000
1SPS1 Awbrey Glen and Westside Pump Station Improvements	2	3,260,000	1,500,000	-	-	-	4,760,000
1SPSD Pump Station Decommissions Program	1	1,800,000	-	-	-	-	1,800,000
1SPSX Pump Station Program Funding	1	900,000	1,000,000	2,500,000	2,500,000	2,500,000	9,400,000
1SRRR Water Reclamation Capital Repair and Replacement Projects	1	500,000	500,000	2,500,000	2,500,000	2,500,000	8,500,000
1SSFU Support Facilities Upgrade	5	-	-	500,000	500,000	-	1,000,000
1TBMW Wells Acres Road & Butler Market Road Roundabout	5	1,900,000	-	-	-	-	1,900,000
1WABD Awbrey Butte Distribution Improvements	4	-	3,500,000	-	-	-	3,500,000
Total		\$ 27,650,000	\$ 20,175,000	\$ 12,512,000	\$ 11,600,000	\$ 13,255,000	\$ 85,192,000

*The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97

Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		



2023-2025 Proposed Budget
Water Reclamation Fund

	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
4300 - Water Reclamation Fund	-	(92,616,519)	(100,619,800)	-	-	-
BeginWorkingCapital	(74,721,500)	(80,883,262)	(92,616,500)	(100,619,800)	-	(100,619,800)
301000 - Beginning Working Capital	(74,721,500)	(80,883,262)	(92,616,500)	(100,619,800)	-	(100,619,800)
Resources	(99,513,600)	(62,222,065)	(57,378,000)	(50,118,700)	(45,783,100)	(95,901,800)
340510 - Charges & Fees ServiceCharge	(97,000)	40	(84,400)	(61,300)	(61,400)	(122,700)
340900 - Contra-Revenues Bad Debts	-	(99,545)	-	-	-	-
344100 - Charges&Fees Res Base	(28,712,600)	(14,032,323)	(14,924,000)	(15,612,200)	(16,332,100)	(31,944,300)
344105 - Charges&Fees Res Volume	(13,841,500)	(7,028,179)	(7,083,000)	(7,409,600)	(7,751,300)	(15,160,900)
344110 - Charges&Fees Non-Res Base	(1,695,300)	(848,598)	(891,000)	(932,000)	(975,000)	(1,907,000)
344115 - Charges&Fees Non-Res Volume	(3,357,200)	(1,479,717)	(1,542,000)	(1,613,100)	(1,687,400)	(3,300,500)
344120 - Charges&Fees MultiFam Base	(4,290,600)	(2,159,448)	(2,345,000)	(2,453,100)	(2,566,200)	(5,019,300)
344125 - Charges&Fees MultiFam Volume	(4,414,400)	(2,361,912)	(2,607,000)	(2,727,200)	(2,852,900)	(5,580,100)
344410 - Charges&Fees Sewage Dump Fees	(1,379,000)	(785,286)	(1,081,300)	(785,300)	(785,300)	(1,570,600)
344430 - Charges&Fees ExtStr Base Std	(512,400)	(236,462)	(258,000)	(269,900)	(282,300)	(552,200)
344431 - Charges&Fees ExtStr ProgFee	(425,000)	(220,639)	(230,000)	(234,700)	(239,500)	(474,200)
344432 - Charges&Fees ExtStr Flow Std	(10,236,400)	(4,014,711)	(4,644,000)	(4,858,200)	(5,082,200)	(9,940,400)
344440 - Charges&Fees Indust Pretreat	(34,000)	(38,625)	(24,900)	(24,900)	(24,900)	(49,800)
344520 - Charges&Fees ServicesReimburse	-	-	(300)	-	-	-
344530 - Charges&Fees Set-up Fees	(206,600)	(29,505)	(81,000)	(82,700)	(84,400)	(167,100)
344620 - Charges&Fees SewerConnection	(226,100)	(188,889)	(188,900)	(192,800)	(196,800)	(389,600)
360000 - Investment Income	(1,349,800)	(981,576)	(1,595,200)	(1,196,400)	(797,600)	(1,994,000)
363000 - Sale of Asset Proceeds	(40,000)	(75,597)	-	-	-	-
364206 - LoanRepayInt City N/R	(2,000)	(910)	-	-	-	-
365201 - Assessments Int LIDWood&Romain	(9,000)	(3,756)	-	-	-	-
365202 - Assessments Int Sewer Liens	-	(459)	-	-	-	-
366000 - Miscellaneous Revenue	(44,400)	(48,866)	(57,800)	(57,800)	(57,800)	(115,600)
370000 - LTD Proceeds	-	(10,838,260)	-	-	-	-
371300 - LTD Proceeds-FederalNotesPayab	(18,389,700)	(10,456,228)	(14,732,800)	(6,450,000)	(575,000)	(7,025,000)
383140 - Xfer Special Purp from SDC	(10,196,000)	(5,915,561)	(5,007,400)	(5,157,500)	(5,431,000)	(10,588,500)
383500 - Xfer Special Purp from ISFCity	-	(337,053)	-	-	-	-
384001 - Xfer InterfundChg Govt	(11,500)	(40,000)	-	-	-	-
384004 - Xfer InterfundChg Ent	(13,900)	-	-	-	-	-
384005 - Xfer InterfundChg IntServ	(29,200)	-	-	-	-	-
Personnel Services	15,871,200	6,771,782	7,556,200	9,016,400	9,760,600	18,777,000
401000 - Salaries Regular	8,693,100	3,864,855	4,279,800	5,058,100	5,456,100	10,514,200
401100 - Salaries OthPayouts	207,500	41,779	105,100	57,800	61,800	119,600
401120 - Salaries OthPayoutsComptoVEBA	24,900	18,047	60,600	8,900	9,500	18,400
401130 - Salaries OthPayoutsWorkComp	-	1,270	16,000	4,900	5,400	10,300
401200 - Salaries Overtime	711,600	326,039	315,900	520,000	569,500	1,089,500
411001 - Benefits Taxes Social Security	583,800	256,540	291,200	350,200	378,400	728,600
411002 - Benefits Taxes Medicare	137,300	59,998	68,300	82,000	88,600	170,600
411003 - Benefits Taxes Unemployment	10,500	4,271	4,700	5,600	6,200	11,800
411004 - Benefits AssessWorkCompHrly	9,100	2,200	1,800	1,300	1,300	2,600
411006 - Benefits Taxes OR Paid Leave	-	-	9,900	22,700	24,400	47,100
412001 - Benefits PERS IAP	564,900	243,152	280,700	339,000	366,200	705,200
412002 - Benefits PERS Tier 1/Tier 2	523,400	143,751	166,000	186,400	194,300	380,700
412003 - Benefits PERS OPSRP	1,132,200	454,185	525,200	702,100	763,100	1,465,200
412004 - Benefits PERS Debt Service	264,900	86,899	123,600	98,800	106,600	205,400
413010 - Benefits Insurance WkCompPrem	151,100	73,647	80,300	96,100	106,100	202,200
413020 - Benefits Insurance Disability	27,100	10,294	11,700	15,300	16,200	31,500
413030 - Benefits Insurance Life	10,700	3,533	4,400	3,900	4,000	7,900
413040 - Benefits InsuranceHDHealthPrem	1,866,100	720,889	775,600	963,500	1,077,200	2,040,700
413041 - Benefits InsuranceHDHealthDedu	430,100	188,564	191,200	213,700	217,000	430,700
413042 - Benefits InsuranceHDHealthCoin	35,800	16,156	18,600	29,400	35,900	65,300
413050 - Benefits Insurance DentalPrem	183,000	68,304	65,300	72,500	77,400	149,900
413060 - Benefits Telemed	6,600	2,593	2,500	2,900	3,000	5,900
414010 - Benefits OPEB LongTermFunding	109,900	96,444	54,500	94,700	97,900	192,600
414020 - Benefits OPEB PERS Supplement	113,600	48,145	51,600	30,200	36,600	66,800
414030 - Benefits City Paid Def Comp	-	-	8,600	18,700	19,200	37,900



2023-2025 Proposed Budget
Water Reclamation Fund

	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget	Actuals 2021-22	Year End Projection	Proposed Budget	Proposed Budget	Total 2023-2025
415010 - Benefits Other EmployeeParking	5,300	1,897	1,800	2,600	2,600	5,200
415011 - Benefits Other CellPhone Allow	27,900	15,078	13,200	9,200	9,200	18,400
415012 - Benefits Other Clothing Allow	27,200	18,515	22,700	18,300	19,200	37,500
415020 - Benefits Other 125BenefitsAdm	12,400	4,628	5,300	7,600	7,700	15,300
415030 - Benefits Other AltModesIncent	1,200	109	100	-	-	-
Materials & Services	8,876,600	3,811,285	4,622,300	5,230,300	5,205,800	10,436,100
431000 - PurchServ Legal	35,000	-	6,500	20,000	20,000	40,000
432000 - PurchServ Consulting	483,500	242,634	245,300	265,400	245,000	510,400
433310 - PurchServ Financial BondRegist	2,000	750	1,000	1,000	1,000	2,000
433400 - PurchServ Financial Banking	-	-	200	200	200	400
433500 - PurchServ Financial BankMerch	606,200	300,592	394,000	405,900	418,100	824,000
434100 - PurchServ TechSoftware&HostSol	33,200	11,420	12,700	65,700	32,300	98,000
434200 - PurchServ TechSoftware Maint	235,600	86,133	126,000	122,500	129,000	251,500
434500 - PurchServ Tech Data Services	43,600	4,679	46,000	5,900	4,200	10,100
434510 - PurchServ Tech Radio	1,800	720	800	800	800	1,600
435100 - PurchServ R&M Equipment	934,200	303,766	489,800	564,600	464,600	1,029,200
435300 - PurchServ R&M Buildings&Struct	202,000	74,326	83,300	106,500	106,500	213,000
435400 - PurchServ R&M Infrastructure	993,500	207,378	423,000	410,000	410,000	820,000
436010 - PurchServ UT Electricity	1,438,600	774,501	722,000	911,700	967,300	1,879,000
436020 - PurchServ UT Gas	4,200	2,188	2,000	2,000	2,000	4,000
436030 - PurchServ UT Water	20,300	7,578	10,300	17,900	17,900	35,800
436040 - PurchServ UT Waste Disposal	37,500	16,385	18,200	70,200	20,700	90,900
436050 - PurchServ TelephoneDirectLine	10,700	38	1,000	1,500	1,500	3,000
436060 - PurchServ UT IDB	17,400	10,393	11,000	11,200	11,500	22,700
437000 - PurchServ Other	1,092,000	567,979	635,400	697,000	731,500	1,428,500
437001 - PurchServ Other Postage	11,200	2,010	3,300	3,600	3,600	7,200
437002 - PurchServ Other Advertising	-	-	-	1,000	2,000	3,000
437003 - PurchServ Other Copiers	33,700	11,556	17,300	17,400	17,300	34,700
437004 - PurchServ Other Mobile Devices	73,000	35,613	34,500	38,800	39,000	77,800
437005 - PurchServ Other Long Distance	200	17	-	-	-	-
437010 - PurchServ Other Temporary Help	127,000	-	2,400	-	-	-
437102 - PurchServ Other VegetationCont	72,000	24,349	36,000	36,000	36,000	72,000
437103 - PurchServ Other Mailing Serv	302,000	105,177	160,900	165,700	170,600	336,300
437104 - PurchServ Other OnlineSubscrip	400	218	200	200	200	400
437114 - PurchServ Other Security	1,000	5,013	19,200	5,300	5,300	10,600
440000 - Equipment <Cap Threshold	261,600	140,863	124,900	136,200	136,300	272,500
440100 - Equipment <CapThresh Safety	60,000	9,296	23,900	29,400	29,400	58,800
440201 - Equipment <CapThresh BldgFurn	10,000	-	1,000	1,000	1,000	2,000
442000 - Equipment <CapThresh Tech	51,100	33,607	31,200	27,200	29,300	56,500
442010 - Equipment <CapThresh TechUserE	-	-	7,500	-	-	-
451000 - ConsumSupp&Mat Office Supplies	15,700	6,304	8,900	8,900	8,900	17,800
452010 - ConsumSupp&Mat Veh Fuel	54,000	77,352	82,200	83,000	83,000	166,000
453000 - ConsumSupp&Mat Other Op	49,600	35,545	29,700	90,200	90,700	180,900
453002 - ConsumSupp&Mat Chemicals	1,130,000	561,669	535,000	625,500	685,200	1,310,700
453005 - ConsumSupp&Mat Janitorial	4,000	1,747	42,200	42,200	42,200	84,400
460000 - Employee Costs	15,800	4,632	5,800	6,000	6,000	12,000
461100 - Emp Costs Prof Dev & Train Req	53,000	13,458	31,400	36,300	36,300	72,600
461200 - Emp Costs Prof Dev & Train Opt	70,700	10,422	37,700	44,700	47,700	92,400
462010 - Employee Costs Recruitment	10,500	361	500	1,000	1,000	2,000
462020 - Employee Costs Educational Mat	8,800	1,731	3,300	4,300	4,300	8,600
462030 - Employee Costs InternalMeeting	600	-	500	500	500	1,000
462040 - Employee Costs Licenses & Dues	35,700	13,614	29,500	33,100	33,100	66,200
463010 - Employee Costs Equipment	4,000	132	2,000	1,000	1,000	2,000
463020 - Employee Costs Medical	12,400	2,796	5,300	5,900	5,900	11,800
463030 - Emp Costs WearingApparel&Maint	29,900	9,284	11,500	12,300	12,300	24,600
463060 - Emp Costs WkCompensationClaims	1,000	902	500	500	500	1,000
470000 - Community Education & Outreach	45,200	10,472	16,500	18,600	18,600	37,200
510000 - Sponsorships & Contributions	-	13,500	-	-	-	-
521020 - Other Fees&Permits	141,000	68,081	86,000	74,500	74,500	149,000

2023-2025 Proposed Budget
Water Reclamation Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget	Actuals 2021-22	Year End Projection	Proposed Budget	Proposed Budget	Total 2023-2025
523000 - Other Fines & Late Fees	200	104	3,000	-	-	-
Capital Outlay	54,781,200	20,027,522	15,690,500	31,150,000	22,745,000	53,895,000
610100 - Vehicles & Trucks	100,000	-	217,900	500,000	130,000	630,000
620100 - Equipment >Cap Threshold	1,416,000	491,485	380,000	405,000	600,000	1,005,000
640100 - Intangibles Computer Software	-	-	-	625,000	625,000	1,250,000
650100 - Infrastructure Repair&Replace	1,560,000	51,415	540,500	1,970,000	1,215,000	3,185,000
650200 - Infrastructure CapImprove	51,705,200	19,484,622	14,552,100	27,650,000	20,175,000	47,825,000
Transfers Out - OH	14,961,000	7,415,500	7,545,500	7,542,100	7,542,100	15,084,200
705001 - Xfer City-wide OH CityAttorney	71,400	35,700	35,700	56,100	56,100	112,200
705003 - Xfer City-wide OH IT	985,600	492,800	492,800	558,100	558,100	1,116,200
705004 - Xfer City-wide OH FacilityMgmt	530,600	265,300	265,300	122,300	122,300	244,600
705005 - Xfer City-wide OH Admin & HR	1,882,400	910,600	971,800	887,000	887,000	1,774,000
705006 - Xfer City-wide OH Finance	1,288,200	644,100	644,100	643,700	643,700	1,287,400
705007 - Xfer City-wide OH Purchasing	797,000	398,500	398,500	311,100	311,100	622,200
705008 - Xfer City-wide OH Insurance	755,200	377,600	377,600	406,100	406,100	812,200
705013 - Xfer City-wide OH Perf Mgmt	76,200	38,100	38,100	52,900	52,900	105,800
705014 - Xfer City-wide OH Proj Mgmt	539,200	236,800	302,400	161,900	161,900	323,800
705015 - Xfer City-wide OH Real Estate	3,200	-	3,200	5,500	5,500	11,000
705016 - Xfer City-wide OH JR PW Campus	-	-	-	447,500	447,500	895,000
715101 - Xfer Dept OH Engineering	5,932,600	2,966,300	2,966,300	2,229,600	2,229,600	4,459,200
715102 - Xfer Dept OH UT Laboratory	2,099,400	1,049,700	1,049,700	1,660,300	1,660,300	3,320,600
Transfers Out	1,169,100	542,475	532,300	783,300	783,300	1,566,600
731320 - Xfer Special Purp to PE	205,000	102,500	102,500	102,500	102,500	205,000
735106 - Xfer Special Purp to GAFleetRs	22,000	11,000	11,000	5,600	5,600	11,200
741410 - Xfer InterfundChg to ST	20,000	5,419	10,000	50,000	50,000	100,000
743400 - Xfer InterfundChg to TRConst	1,300	-	-	-	-	-
745110 - Xfer InterfundChg to GAR&M	500,600	250,300	250,300	399,100	399,100	798,200
745111 - Xfer InterfundChg to GAParts	226,200	95,265	112,700	126,100	126,100	252,200
745112 - Xfer InterfundChg to GAFuel	194,000	77,991	45,800	100,000	100,000	200,000
Debt Service	29,019,500	11,920,244	13,427,900	14,027,800	14,853,700	28,881,500
801013 - LTDPPrFF&C 2012 WRRefund2002Re	710,000	345,000	-	-	-	-
801021 - LTDPPr Future Debt	-	-	-	614,700	1,232,400	1,847,100
801027 - LTDPPrFF&C 2021REF Access,WA,W	1,273,000	631,859	640,300	647,500	653,300	1,300,800
801035 - LTDPPrFF&C 2021B Ref 2012 FF&C	-	7,400	366,900	-	-	-
802006 - LTDPPrRev 2020 WR	1,270,000	620,000	650,000	680,000	715,000	1,395,000
803004 - LTDPPrNP 2011 WRF R14510 Expans	522,000	256,127	264,800	273,600	282,800	556,400
803005 - LTDPPrNP 2011 WRF R14511 Expans	1,247,000	615,305	630,700	646,400	662,600	1,309,000
803006 - LTDPPrNP 2012 WRF R14512 Expans	1,666,000	822,316	842,600	863,200	884,400	1,747,600
803007 - LTDPPrNP 2014 WR R14513 CSMP	662,000	661,786	-	-	-	-
803008 - LTDPPrNP 2015 WRF R14514 Expans	1,757,600	-	446,100	905,100	922,600	1,827,700
803009 - LTDPPrNP WRF R14515 CO LiftStn	1,173,000	580,260	592,000	603,900	616,000	1,219,900
803010 - LTDPPrNP 2015 WR R14516 SEInter	4,570,000	2,273,014	2,295,800	2,318,900	2,342,100	4,661,000
803011 - LTDPPrNP WR R14518 N Area Cap	550,200	-	283,300	287,900	292,500	580,400
803012 - LTDPPrNP WR R14517 PlantIntReha	627,000	310,535	315,600	320,600	325,800	646,400
803014 - LTDPPrNP 2019 WR R14520 AmMahc	108,500	27,511	55,900	57,000	58,200	115,200
803015 - LTDPPrNP 2019 WR R14521 Sep Sol	851,300	-	434,400	442,100	449,900	892,000
803016 - LTDPPrNP 2020 WR R14522 Drake	173,800	-	41,600	84,100	85,300	169,400
803018 - LTDPPrNP 2021 WR R14524 ViaSan	141,800	-	-	115,800	117,200	233,000
803019 - LTDPPrNP 2021 WR R14525 SWSew	247,400	-	-	-	-	-
803020 - LTDPPrNP 2021 WR R14526 Solids	150,700	-	-	-	-	-
803021 - LTDPPrNP 2021 WR R14527 Sep Sol	-	-	-	161,000	163,000	324,000
811013 - LTDInFF&C 2012 WRRefund2002Re	30,000	6,856	-	-	-	-
811021 - LTDIn Future Debt	-	-	-	249,000	493,700	742,700
811027 - LTDInFF&C 2021REF Access,WA,W	160,000	83,816	75,900	67,800	59,700	127,500
811035 - LTDInFF&C 2021B Ref 2012 FF&C	-	3,438	1,700	-	-	-
812006 - LTDInRev 2020 WR	3,727,000	1,878,500	1,847,500	1,815,000	1,781,000	3,596,000
813004 - LTDInNP 2011 WRF R14510 Expans	286,000	147,623	137,800	127,600	117,100	244,700
813005 - LTDInNP 2011 WRF R14511 Expans	768,000	392,491	374,100	355,200	335,900	691,100
813006 - LTDInNP 2012 WRF R14512 Expans	936,000	479,613	455,400	430,500	405,000	835,500

2023-2025 Proposed Budget
Water Reclamation Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget	Actuals 2021-22	Year End Projection	Proposed Budget	Proposed Budget	Total 2023-2025
813007 - LTDInNP 2014 WR R14513 CSMP	6,000	5,265	-	-	-	-
813008 - LTDInNP 2015 WRF R14514 Expans	1,670,300	-	1,097,000	492,900	470,800	963,700
813009 - LTDInNP 2015 WR R14515ColoLift	559,000	286,215	271,700	256,800	241,600	498,400
813010 - LTDInNP 2015 WR R14516 SEInter	1,252,000	642,996	608,900	574,400	539,600	1,114,000
813011 - LTDInNP WR R14518 N Area Cap	598,200	355,559	133,900	127,900	121,900	249,800
813012 - LTDInNP WR R14517 PlantIntReha	277,000	141,546	135,000	128,400	121,600	250,000
813014 - LTDInNP 2019 WRF R14520 AmMal	149,300	64,880	31,600	30,100	28,700	58,800
813015 - LTDInNP 2019 WRF R14521 SepSol	626,400	280,333	223,200	213,400	203,400	416,800
813016 - LTDInNP 2020 WRF R14522 Drake	53,400	-	58,200	33,600	32,000	65,600
813018 - LTDInNP 2021 WRF R14524 ViaSan	57,700	-	43,100	43,300	41,300	84,600
813019 - LTDInNP 2021 WRF R14525 SWSev	100,600	-	-	-	-	-
813020 - LTDInNP 2021 WRF R14526 Solids	61,300	-	-	-	-	-
813021 - LTDInNP 2021 WRF R14527 SepSol	-	-	72,900	60,100	57,300	117,400
Contingency	3,288,800	-	-	6,299,900	-	6,299,900
910000 - Contingency	3,288,800	-	-	6,299,900	-	6,299,900
Reserves	46,267,700	-	-	76,688,700	(15,107,400)	61,581,300
900100 - Reserves Debt Service	5,625,200	-	-	11,517,200	-	11,517,200
900200 - Reserves Future Construction	34,642,500	-	-	59,171,500	(15,107,400)	44,064,100
900400 - Reserves Major Maintenance	5,000,000	-	-	5,000,000	-	5,000,000
900700 - Reserves Rate Stabilization	1,000,000	-	-	1,000,000	-	1,000,000
Grand Total	-	(92,616,519)	(100,619,800)	-	-	-

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Stormwater Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 7,248,500	\$ 5,826,915	\$ 1,877,300	\$ 9,682,500	\$ -	\$ 9,682,500
Charges for services	10,025,700	4,852,334	5,344,800	5,851,100	6,405,500	12,256,600
Miscellaneous	150,700	46,734	24,300	18,300	12,200	30,500
Debt proceeds	9,872,000	-	12,010,000	825,000	6,377,500	7,202,500
Interfund transfers	60,300	84,263	-	-	-	-
TOTAL RESOURCES	\$ 27,357,200	\$ 10,810,246	\$ 19,256,400	\$ 16,376,900	\$ 12,795,200	\$ 29,172,100
REQUIREMENTS						
<i>By Category:</i>						
Infrastructure Program						
Personnel services	\$ 2,860,100	\$ 1,219,190	\$ 1,393,900	\$ 1,953,600	\$ 1,853,100	\$ 3,806,700
Materials & services	1,393,700	284,937	525,800	824,900	978,500	1,803,400
Capital outlay	13,647,000	5,802,061	5,984,400	5,932,000	4,255,000	10,187,000
Total Infrastructure Program	17,900,800	7,306,188	7,904,100	8,710,500	7,086,600	15,797,100
Interfund Transfers	2,715,300	1,338,737	1,381,600	1,876,800	1,880,300	3,757,100
Debt Service	693,000	287,979	288,200	286,900	1,164,600	1,451,500
Contingency	741,800	-	-	1,290,900	-	1,290,900
Reserves Future Construction	4,852,400	-	-	3,013,800	2,663,700	5,677,500
Reserves Debt Service	453,900	-	-	1,198,000	-	1,198,000
TOTAL REQUIREMENTS	\$ 27,357,200	\$ 8,932,904	\$ 9,573,900	\$ 16,376,900	\$ 12,795,200	\$ 29,172,100

Authorized Full Time Equivalents	7.00	8.00	8.00
Allocated Full Time Equivalents	10.39	13.11	11.11

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

INFRASTRUCTURE

Stormwater Fund

Overview

The City's stormwater system consists of 68 miles of stormwater pipe, over 11,000 catch basins and 241 swales. Unlike some communities, Bend's stormwater system and sewer collection systems are not combined. The primary responsibility of the Stormwater Fund is to protect water quality and prevent flooding through the maintenance, repair, and expansion of the stormwater system in compliance with federal and state regulation. Stormwater regulation is governed by the National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer (MS4) Phase II stormwater permit, the Underground Injection Control (UIC) Water Pollution Control Facilities (WPCF) permit, and Public Facility Plan requirements.

Effective implementation of stormwater activities and controls requires cross-departmental effort. Stormwater activities are coordinated with the Transportation and Mobility Department; Growth Management, Planning, Engineering and Building divisions of the Community and Economic Development Department; and with staff in the Engineering and Infrastructure Planning Department. Illicit discharges and spill response are coordinated with the Bend Police, and Fire and Rescue Departments.

The City maintains a 30-year stormwater rate model to project the financial needs of the Stormwater Fund. The City's goal is to ensure the financial stability of the Stormwater Fund while balancing the affordability of rates for ratepayers and meeting stewardship, regulatory and environmental compliance commitments.

The most significant challenges facing the Stormwater Fund in this budget cycle will be resourcing the Integrated Stormwater Management Plan and Stormwater Master Plan while also meeting the regulatory directives for permit requirements. Additional challenges will be maintaining the new Newport Avenue Corridor stormwater infrastructure and new maintenance from the Reed Market and Galveston Avenue corridors.

Goals & Objectives for the 2023-2025 Biennial Budget

- Deliver Utility Department Capital Repair and Replacement projects as planned on scope, schedule, and budget
- Deliver an Integrated Stormwater Management Plan to address the needs of reissued NPDES and WPCF-UIC permits
- Conduct stormwater cost of service analysis to ensure rate structure is sufficient to fund long term costs
- Complete demonstration projects and educational outreach to pilot new technologies that meet stormwater permit requirements
- Complete long-range master planning efforts for the stormwater system

Major Accomplishments during the 2021-2023 Biennium

- Acquired new Municipal Separate Storm Sewer National Pollutant Discharge Elimination System (MS4 NPDES) permit
- Initiated compliance audit and updates to the City's Stormwater Management Program (SWMP) plan
- Updated Underground Injection Control Water Pollution Control Facilities (UIC WPCF) permit
- Completed Tumalo-Broadway Waterline replacement project that included water and stormwater improvements

- Updated the department's Utility Assistance Programs to support the City Council's 2021-2023 Shared Prosperity Goal

Significant Changes from the 2021-2023 Biennial Budget

- Increased costs for watershed management for vegetation control, catch basin and drill hole rehabilitation, and maintenance to improve water quality
- Increased infrastructure, signage, and outreach for MS4 regulatory permit compliance
- One (1) additional Utility Compliance Technician to assist with permit compliance and inspections

INFRASTRUCTURE
Stormwater Fund

FIVE YEAR VEHICLE PLAN

	2023-24	2024-25	2025-26	2026-27	2027-28
Vehicles:					
One (1) Sweeper replacement	\$ -	\$ 390,000	\$ -	\$ -	\$ 390,000
One (1) Vactor replacement	-	-	450,000	-	-
Total	\$ -	\$ 390,000	\$ 450,000	\$ -	\$ 390,000

FIVE YEAR REPAIR & REPLACEMENT CAPITAL PROJECT PLAN

	2023-24	2024-25	2025-26	2026-27	2027-28
Stormwater Drainage Improvements Projects	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Stormwater Synergy Opportunity Projects	457,000	75,000	200,000	-	-
Drillhole Pretreatment Retrofit Program	150,000	150,000	150,000	150,000	150,000
Drillhole Rehabilitation Maintenance Program	50,000	50,000	50,000	50,000	50,000
Total	\$ 957,000	\$ 575,000	\$ 700,000	\$ 500,000	\$ 500,000

Stormwater Fund
Five Year Capital Improvement Program (CIP) Schedule

	Cost Estimate Classification*	2023-24	2024-25	2025-26	2026-27	2027-28	Total CIP
1GWAC Wilson Avenue Corridor Improvements	2	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
1RCAP Stormwater Capital Repair and Replacement Program	5	300,000	500,000	500,000	500,000	500,000	2,300,000
1RFGU Franklin & Greenwood Underpass	5	2,000,000	2,000,000	2,250,000	-	-	6,250,000
1RMP1 Stormwater Master Plan Update	5	450,000	50,000	-	-	-	500,000
1RNPR Newport Corridor Improvements	1	800,000	-	-	-	-	800,000
1RSAB South Awbrey Butte Drainage Improvements	5	-	-	2,000,000	5,500,000	2,500,000	10,000,000
1TNPS Neff & Purcell Intersection	3	25,000	-	-	-	-	25,000
1WABD Awbrey Butte Distribution Improvements	4	1,200,000	740,000	-	-	-	1,940,000
Total		\$ 4,975,000	\$ 3,290,000	\$ 4,750,000	\$ 6,000,000	\$ 3,000,000	\$ 22,015,000

*The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97

Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

2023-2025 Proposed Budget
Stormwater Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget	Actuals 2021-22	Year End Projection	Proposed Budget	Proposed Budget	Total 2023-2025
4400 - Stormwater Fund	-	(1,877,342)	(9,682,500)	-	-	-
BeginWorkingCapital	(7,248,500)	(5,826,915)	(1,877,300)	(9,682,500)	-	(9,682,500)
301000 - Beginning Working Capital	(7,248,500)	(5,826,915)	(1,877,300)	(9,682,500)	-	(9,682,500)
Resources	(20,108,700)	(4,983,331)	(17,379,100)	(6,694,400)	(12,795,200)	(19,489,600)
340510 - Charges & Fees ServiceCharge	(13,000)	-	(8,800)	(8,800)	(8,800)	(17,600)
340900 - Contra-Revenues Bad Debts	200	(6,500)	100	100	100	200
344530 - Charges&Fees Set-up Fees	(6,200)	(4,455)	(2,100)	(2,100)	(2,100)	(4,200)
344600 - Charges&Fees Stormwater Fee	(10,006,700)	(4,841,379)	(5,334,000)	(5,840,300)	(6,394,700)	(12,235,000)
360000 - Investment Income	(150,500)	(46,732)	(24,200)	(18,200)	(12,100)	(30,300)
366000 - Miscellaneous Revenue	(200)	(2)	(100)	(100)	(100)	(200)
370000 - LTD Proceeds	-	-	-	-	(6,377,500)	(6,377,500)
371300 - LTD Proceeds-FederalNotesPayab	(9,872,000)	-	(12,010,000)	(825,000)	-	(825,000)
383500 - Xfer Special Purp from ISFCity	-	(84,263)	-	-	-	-
384001 - Xfer InterfundChg Govt	(12,100)	-	-	-	-	-
384004 - Xfer InterfundChg Ent	(27,600)	-	-	-	-	-
384005 - Xfer InterfundChg IntServ	(20,600)	-	-	-	-	-
Personnel Services	2,860,100	1,219,190	1,393,900	1,953,600	1,853,100	3,806,700
401000 - Salaries Regular	1,677,200	728,313	823,500	1,125,800	1,059,200	2,185,000
401100 - Salaries OthPayouts	15,400	8,593	24,600	12,200	12,200	24,400
401120 - Salaries OthPayoutsComptoVEBA	2,100	1,030	3,900	1,100	1,100	2,200
401130 - Salaries OthPayoutsWorkComp	-	54	6,000	1,800	1,500	3,300
401200 - Salaries Overtime	52,800	26,839	38,800	112,600	112,000	224,600
411001 - Benefits Taxes Social Security	108,200	46,283	55,100	77,800	73,500	151,300
411002 - Benefits Taxes Medicare	25,300	10,823	12,800	18,200	17,200	35,400
411003 - Benefits Taxes Unemployment	2,100	768	900	1,300	1,200	2,500
411004 - Benefits AssessWorkCompHrly	1,900	406	400	300	200	500
411006 - Benefits Taxes OR Paid Leave	-	-	1,900	4,900	4,800	9,700
412001 - Benefits PERS IAP	104,900	45,087	49,200	70,900	66,700	137,600
412002 - Benefits PERS Tier 1/Tier 2	121,400	35,963	31,800	32,700	34,000	66,700
412003 - Benefits PERS OPSRP	196,500	78,047	90,200	151,200	139,600	290,800
412004 - Benefits PERS Debt Service	45,500	16,004	21,400	20,600	19,400	40,000
413010 - Benefits Insurance WkCompPrem	30,200	13,129	17,400	24,400	22,900	47,300
413020 - Benefits Insurance Disability	5,200	1,917	2,200	3,300	3,200	6,500
413030 - Benefits Insurance Life	2,100	675	900	900	800	1,700
413040 - Benefits InsuranceHDHealthPrem	303,100	128,373	133,100	188,600	187,800	376,400
413041 - Benefits InsuranceHDHealthDedu	72,700	32,236	32,400	41,800	37,800	79,600
413042 - Benefits InsuranceHDHealthCoin	7,400	2,840	3,200	7,100	7,300	14,400
413050 - Benefits Insurance DentalPrem	36,200	12,773	12,900	14,300	13,600	27,900
413060 - Benefits Telemed	1,400	494	500	700	600	1,300
414010 - Benefits OPEB LongTermFunding	22,200	16,000	10,400	21,600	18,400	40,000
414020 - Benefits OPEB PERS Supplement	11,600	6,570	11,600	7,300	7,200	14,500
414030 - Benefits City Paid Def Comp	-	-	1,500	4,000	4,100	8,100
415010 - Benefits Other EmployeeParking	800	247	200	300	300	600
415011 - Benefits Other CellPhone Allow	4,200	1,985	1,100	700	700	1,400
415012 - Benefits Other Clothing Allow	6,700	2,908	4,900	5,400	4,300	9,700
415020 - Benefits Other 125BenefitsAdm	2,200	820	1,100	1,800	1,500	3,300
415030 - Benefits Other AltModesIncent	800	13	-	-	-	-
Materials & Services	1,393,700	284,937	525,800	824,900	978,500	1,803,400
431000 - PurchServ Legal	-	-	500	3,000	3,000	6,000
432000 - PurchServ Consulting	484,500	38,409	162,500	201,100	201,000	402,100
433300 - PurchServ Financial Bond Sale	-	-	-	-	127,500	127,500
433400 - PurchServ Financial Banking	-	-	100	100	100	200
433500 - PurchServ Financial BankMerch	82,400	38,965	43,400	44,700	46,000	90,700
434100 - PurchServ TechSoftware&HostSol	800	175	-	-	-	-
434200 - PurchServ TechSoftware Maint	172,600	31,764	34,400	27,500	29,200	56,700
434500 - PurchServ Tech Data Services	800	-	-	-	-	-
435100 - PurchServ R&M Equipment	18,000	3,104	9,000	9,000	9,000	18,000
435400 - PurchServ R&M Infrastructure	240,000	66,771	120,000	145,000	175,000	320,000
436010 - PurchServ UT Electricity	4,000	1,745	2,000	2,300	2,400	4,700

2023-2025 Proposed Budget
Stormwater Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget	Actuals 2021-22	Year End Projection	Proposed Budget	Proposed Budget	Total 2023-2025
436060 - PurchServ UT IDB	-	523	600	500	500	1,000
437000 - PurchServ Other	30,000	304	15,000	25,000	25,000	50,000
437001 - PurchServ Other Postage	1,600	256	300	600	600	1,200
437002 - PurchServ Other Advertising	-	-	500	500	500	1,000
437003 - PurchServ Other Copiers	1,000	293	500	500	500	1,000
437004 - PurchServ Other Mobile Devices	9,500	5,178	6,300	9,500	9,500	19,000
437005 - PurchServ Other Long Distance	-	1	-	-	-	-
437010 - PurchServ Other Temporary Help	95,000	-	500	-	-	-
437102 - PurchServ Other VegetationCont	24,000	11,015	12,000	212,000	212,000	424,000
437103 - PurchServ Other Mailing Serv	42,600	13,632	20,900	20,700	21,300	42,000
437104 - PurchServ Other OnlineSubscrip	200	36	100	100	100	200
440000 - Equipment <Cap Threshold	19,400	6,352	7,000	7,700	8,100	15,800
440100 - Equipment <CapThresh Safety	2,200	1,704	1,700	1,200	1,200	2,400
440201 - Equipment <CapThresh BldgFurn	200	105	100	100	100	200
442000 - Equipment <CapThresh Tech	18,600	8,929	7,500	7,500	9,800	17,300
451000 - ConsumSupp&Mat Office Supplies	2,400	1,063	1,100	1,300	1,300	2,600
452010 - ConsumSupp&Mat Veh Fuel	200	-	200	200	200	400
453000 - ConsumSupp&Mat Other Op	2,000	1,223	1,600	1,500	1,500	3,000
460000 - Employee Costs	200	41	600	500	500	1,000
461100 - Emp Costs Prof Dev & Train Req	7,600	2,285	13,000	8,200	8,000	16,200
461200 - Emp Costs Prof Dev & Train Opt	19,200	2,353	7,000	11,000	11,000	22,000
462010 - Employee Costs Recruitment	800	80	200	-	-	-
462040 - Employee Costs Licenses & Dues	13,000	3,511	4,200	5,000	5,000	10,000
463020 - Employee Costs Medical	1,200	243	600	600	600	1,200
463030 - Emp Costs WearingApparel&Maint	2,600	244	1,300	1,300	1,300	2,600
463060 - Emp Costs WkCompensationClaims	-	-	1,700	1,700	1,700	3,400
470000 - Community Education & Outreach	68,600	28,573	34,800	55,000	45,000	100,000
510000 - Sponsorships & Contributions	-	1,750	-	-	-	-
521020 - Other Fees&Permits	28,500	14,297	14,600	20,000	20,000	40,000
523000 - Other Fines & Late Fees	-	13	-	-	-	-
Capital Outlay	13,647,000	5,802,061	5,984,400	5,932,000	4,255,000	10,187,000
610100 - Vehicles & Trucks	-	-	-	-	390,000	390,000
650100 - Infrastructure Repair&Replace	1,195,000	175,868	616,600	957,000	575,000	1,532,000
650200 - Infrastructure CapImprove	12,452,000	5,626,193	5,367,800	4,975,000	3,290,000	8,265,000
Transfers Out - OH	1,984,000	987,000	997,000	1,443,800	1,443,800	2,887,600
705001 - Xfer City-wide OH CityAttorney	125,000	62,500	62,500	28,000	28,000	56,000
705003 - Xfer City-wide OH IT	176,800	88,400	88,400	85,000	85,000	170,000
705004 - Xfer City-wide OH FacilityMgmt	108,000	54,000	54,000	21,300	21,300	42,600
705005 - Xfer City-wide OH Admin & HR	231,400	112,500	118,900	235,100	235,100	470,200
705006 - Xfer City-wide OH Finance	135,800	67,900	67,900	70,700	70,700	141,400
705007 - Xfer City-wide OH Purchasing	73,800	36,900	36,900	82,300	82,300	164,600
705008 - Xfer City-wide OH Insurance	88,400	44,200	44,200	79,500	79,500	159,000
705013 - Xfer City-wide OH Perf Mgmt	76,200	38,100	38,100	69,400	69,400	138,800
705014 - Xfer City-wide OH Proj Mgmt	90,000	43,400	46,600	25,400	25,400	50,800
705015 - Xfer City-wide OH Real Estate	400	-	400	700	700	1,400
705016 - Xfer City-wide OH JR PW Campus	-	-	-	111,900	111,900	223,800
715101 - Xfer Dept OH Engineering	578,200	289,100	289,100	397,300	397,300	794,600
715102 - Xfer Dept OH UT Laboratory	300,000	150,000	150,000	237,200	237,200	474,400
Transfers Out	731,300	351,737	384,600	433,000	436,500	869,500
731320 - Xfer Special Purp to PE	75,000	37,500	37,500	37,500	37,500	75,000
731410 - Xfer Special Purp to ST	372,700	181,000	176,900	196,900	200,400	397,300
735106 - Xfer Special Purp to GAFleetRs	3,600	1,800	1,800	1,000	1,000	2,000
741410 - Xfer InterfundChg to ST	110,000	34,781	100,000	65,000	65,000	130,000
745110 - Xfer InterfundChg to GAR&M	79,400	39,700	39,700	68,900	68,900	137,800
745111 - Xfer InterfundChg to GAParts	40,000	17,909	7,700	25,600	25,600	51,200
745112 - Xfer InterfundChg to GAFuel	50,600	39,047	21,000	38,100	38,100	76,200
Debt Service	693,000	287,979	288,200	286,900	1,164,600	1,451,500
801021 - LTDP Future Debt	258,000	-	-	-	543,200	543,200
801033 - LTDP PrFF&C 2021A Ref 2018 FF&C	-	81,078	82,500	82,400	83,700	166,100

2023-2025 Proposed Budget
Stormwater Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget	Actuals 2021-22	Year End Projection	Proposed Budget	Proposed Budget	Total 2023-2025
801041 - LTDPPrFF&C 2021A Stormwater	-	150,200	153,700	155,800	157,900	313,700
804003 - LTDPPrFFC 2018 ErpStrtStrm Bond	158,000	-	-	-	-	-
811021 - LTDIn Future Debt	246,000	-	-	-	334,300	334,300
811033 - LTDInFF&C 2021A Ref 2018 FF&C	-	8,255	7,000	5,800	4,700	10,500
811041 - LTDInFF&C 2021A Stormwater	-	48,446	45,000	42,900	40,800	83,700
814003 - LTDInFFC 2018 ErpStrtStrm Bond	31,000	-	-	-	-	-
Contingency	741,800	-	-	1,290,900	-	1,290,900
910000 - Contingency	741,800	-	-	1,290,900	-	1,290,900
Reserves	5,306,300	-	-	4,211,800	2,663,700	6,875,500
900100 - Reserves Debt Service	453,900	-	-	1,198,000	-	1,198,000
900200 - Reserves Future Construction	4,852,400	-	-	3,013,800	2,663,700	5,677,500
Grand Total	-	(1,877,342)	(9,682,500)	-	-	-

Internal Service Fund - Departmental Administration
Utility Laboratory

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 716,200	\$ 834,121	\$ 743,200	\$ 364,000	\$ -	\$ 364,000
Miscellaneous	-	4,799	4,100	-	-	-
Interfund transfers	2,999,200	1,499,600	1,499,600	2,371,900	2,371,900	4,743,800
TOTAL RESOURCES	\$ 3,715,400	\$ 2,338,520	\$ 2,246,900	\$ 2,735,900	\$ 2,371,900	\$ 5,107,800
REQUIREMENTS						
<i>By Category:</i>						
Infrastructure Program						
Personnel services	\$ 2,432,600	\$ 1,070,248	\$ 1,271,600	\$ 1,552,400	\$ 1,653,500	\$ 3,205,900
Materials & services	540,100	181,216	271,300	416,500	375,300	791,800
Capital outlay	225,000	103,301	106,100	-	74,000	74,000
Total Infrastructure Program	3,197,700	1,354,765	1,649,000	1,968,900	2,102,800	4,071,700
Interfund Transfers	477,800	240,500	233,900	493,600	493,600	987,200
Contingency	39,900	-	-	273,400	(224,500)	48,900
TOTAL REQUIREMENTS	\$ 3,715,400	\$ 1,595,265	\$ 1,882,900	\$ 2,735,900	\$ 2,371,900	\$ 5,107,800
Authorized Full Time Equivalents			9.00	9.00	9.00	
Allocated Full Time Equivalents			9.00	9.00	9.00	

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

INFRASTRUCTURE **Utility Laboratory**

Overview

The City of Bend Water Quality Laboratory is part of the Utility Department's Environmental Services Division, whose purpose is to help the City plan for and respond to public health and environmental issues. The lab is accredited by the Oregon Environmental Laboratory Accreditation Program, National Environmental Laboratory Accreditation Program, and the Oregon Health Authority to perform analyses under the regulations administered by these agencies. Laboratory staff are experienced in a wide range of sampling and testing methods for both water and solids. Staff members have college degrees in chemistry, biology, microbiology, or environmental science and experience conducting environmental testing in government and private sector laboratories.

The main functions of the laboratory and field sampling and measurement programs are to perform drinking water, wastewater, reuse water and biosolids analysis for regulatory compliance and process performance including Industrial Pretreatment sampling and waste discharge analysis, flow monitoring of the wastewater collection system to support modeling and planning, water quality monitoring on the Deschutes River, Bridge Creek and Tumalo Creek and specially requested analysis in conjunction with capital improvement projects. The data generated by the Laboratory is utilized to determine compliance with state and federal regulatory requirements and environmental compliance, water/sewer/stormwater rates, process control, identify unknown substances and analyze drinking water (surface/groundwater) quality.

The Laboratory is a division of the Internal Service Fund – Departmental Administration and is cost allocated to the Water, Water Reclamation and Stormwater Funds based on testing, sampling and analysis required for each system. The most significant challenges facing the Laboratory in this budget cycle include increasing demand for public health protection and increasing regulatory and operating requirements for sampling and analysis of drinking water, wastewater, biosolids, reuse water, stormwater, and all environmental waters to comply with the Environmental Protection Agency's revised lead and copper rule.

Goals & Objectives for the 2023-2025 Biennial Budget

- Achieve compliance with revised Lead and Copper Rule requirements by earning The NELAC Institute (TNI) accreditation for metals
- Improve public understanding of water quality and potential contaminants by responding to customer inquiries and participating in public outreach and education
- Meet growing demands of water, wastewater, and stormwater regulatory compliance through continuous process improvement and efficient functioning
- Ensure new Juniper Ridge Laboratory design will meet the community's needs for decades to come
- Develop two new analyses to help reduce the need for contract lab services
- Modernize laboratory equipment and increase analytical capacity to meet the demands of larger, short-term projects

Major Accomplishments during the 2021-2023 Biennium

- Field Sampling & Measurement program increased flow monitoring to 25 sites for improved data accuracy in the collection system
- Maintained Oregon Laboratory Accreditation Program / TNI Accreditation, retaining the Laboratory's ability to analyze drinking water for regulatory compliance and to protect public health

- Received an average of 6,000 unique samples and performed an average of 19,000 unique analyses each year

Significant Changes from the 2021-2023 Biennial Budget

- New Environmental Protection Agency lead and copper regulatory compliance requires more temporary staffing and program cost increases for testing and analysis
- Increased costs for consumables, chemicals, and hazardous waste disposal

INFRASTRUCTURE
Utility Laboratory

FIVE YEAR VEHICLE & EQUIPMENT PLAN

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
Vehicles:					
One (1) Cargo van replacement	\$ -	\$ 60,000	\$ -	\$ -	\$ -
Subtotal Vehicles	\$ -	\$ 60,000	\$ -	\$ -	\$ -
Equipment:					
One (1) BOD Incubator	\$ -	\$ 14,000	\$ -	\$ -	\$ -
One (1) YSI ExO Multi-parameter Sonde	-	-	-	22,000	22,000
One (1) Refrigerated Field Composite Sampler	-	-	-	-	11,500
One (1) Replacement SEAL Flow Analyzer	-	-	-	-	15,000
One (1) Replacement SEAL Discrete Analyzer	-	-	-	-	30,000
Subtotal Equipment	\$ -	\$ 14,000	\$ -	\$ 22,000	\$ 78,500
Total	\$ -	\$ 74,000	\$ -	\$ 22,000	\$ 78,500

2023-2025 Proposed Budget

Utility Laboratory



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
3510 - Utility Laboratory	-	(743,255)	(364,000)	-	-	-
BeginWorkingCapital	(716,200)	(834,121)	(743,200)	(364,000)	-	(364,000)
301000 - Beginning Working Capital	(716,200)	(834,121)	(743,200)	(364,000)	-	(364,000)
Resources	(2,999,200)	(1,504,399)	(1,503,700)	(2,371,900)	(2,371,900)	(4,743,800)
363000 - Sale of Asset Proceeds	-	(4,026)	(3,400)	-	-	-
366000 - Miscellaneous Revenue	-	(773)	(700)	-	-	-
381004 - XferDept OH Ent	(2,999,200)	(1,499,600)	(1,499,600)	(2,371,900)	(2,371,900)	(4,743,800)
Personnel Services	2,432,600	1,070,248	1,271,600	1,552,400	1,653,500	3,205,900
401000 - Salaries Regular	1,468,600	648,923	771,500	933,100	991,900	1,925,000
401100 - Salaries OthPayouts	15,300	13,568	22,900	14,000	14,700	28,700
401120 - Salaries OthPayoutsComptoVEBA	200	1,688	2,100	1,300	1,300	2,600
401200 - Salaries Overtime	15,300	4,397	5,500	9,300	9,900	19,200
411001 - Benefits Taxes Social Security	92,900	40,309	48,900	59,400	63,100	122,500
411002 - Benefits Taxes Medicare	21,800	9,427	11,400	13,900	14,800	28,700
411003 - Benefits Taxes Unemployment	1,500	671	800	1,000	1,000	2,000
411004 - Benefits AssessWorkCompHrly	800	315	300	200	200	400
411006 - Benefits Taxes OR Paid Leave	-	-	1,700	3,800	4,100	7,900
412001 - Benefits PERS IAP	90,000	40,194	47,200	57,500	61,100	118,600
412002 - Benefits PERS Tier 1/Tier 2	122,500	44,912	49,400	54,200	56,400	110,600
412003 - Benefits PERS OPSRP	158,900	61,043	73,900	103,600	111,000	214,600
412004 - Benefits PERS Debt Service	38,500	14,357	20,700	16,800	17,800	34,600
413010 - Benefits Insurance WkCompPrem	22,100	11,207	14,400	22,000	23,800	45,800
413020 - Benefits Insurance Disability	4,200	1,720	2,100	2,600	2,700	5,300
413030 - Benefits Insurance Life	1,700	586	800	700	700	1,400
413040 - Benefits InsuranceHDHealthPrem	257,600	112,141	128,100	171,900	189,100	361,000
413041 - Benefits InsuranceHDHealthDedu	60,200	29,242	31,600	38,000	38,000	76,000
413042 - Benefits InsuranceHDHealthCoin	2,900	-	3,000	5,000	6,000	11,000
413050 - Benefits Insurance DentalPrem	27,700	10,476	10,900	12,900	13,600	26,500
413060 - Benefits Telemed	1,000	396	400	500	500	1,000
414010 - Benefits OPEB LongTermFunding	22,000	13,461	9,800	15,100	15,100	30,200
414020 - Benefits OPEB PERS Supplement	-	6,463	6,900	5,400	6,300	11,700
414030 - Benefits City Paid Def Comp	-	-	2,500	5,300	5,500	10,800
415011 - Benefits Other CellPhone Allow	3,000	2,700	2,400	2,000	2,000	4,000
415012 - Benefits Other Clothing Allow	2,200	1,060	1,400	1,600	1,600	3,200
415020 - Benefits Other 125BenefitsAdm	1,700	752	900	1,300	1,300	2,600
415030 - Benefits Other AltModesIncent	-	240	100	-	-	-
Materials & Services	540,100	181,216	271,300	416,500	375,300	791,800
432000 - PurchServ Consulting	-	-	-	55,000	30,000	85,000
434200 - PurchServ TechSoftware Maint	21,400	4,560	5,000	19,600	7,500	27,100
434400 - PurchServ Tech Consulting	1,000	-	-	-	-	-
434500 - PurchServ Tech Data Services	17,000	3,561	8,300	3,000	3,000	6,000
435100 - PurchServ R&M Equipment	32,300	16,396	16,900	22,900	23,000	45,900
436040 - PurchServ UT Waste Disposal	5,600	-	3,100	5,000	5,000	10,000
437000 - PurchServ Other	14,500	6,655	6,700	7,500	7,800	15,300
437001 - PurchServ Other Postage	1,900	-	900	1,100	1,200	2,300
437003 - PurchServ Other Copiers	1,600	478	1,000	800	800	1,600
437004 - PurchServ Other Mobile Devices	16,100	2,627	3,600	9,600	9,600	19,200
437005 - PurchServ Other Long Distance	200	4	100	100	100	200
437010 - PurchServ Other Temporary Help	20,000	-	-	-	-	-
437104 - PurchServ Other OnlineSubscrip	3,000	590	900	900	900	1,800
437110 - PurchServ Other External Test	106,500	36,346	55,000	77,000	82,000	159,000
440000 - Equipment <Cap Threshold	97,000	23,692	75,000	70,000	70,000	140,000
440020 - Equipment <CapThresh Vehicle	200	106	100	100	100	200
440100 - Equipment <CapThresh Safety	3,000	2,490	1,700	14,500	2,500	17,000
440201 - Equipment <CapThresh BldgFurn	2,700	-	700	1,400	1,400	2,800
441000 - Equipment <CapThresh EmergOps	2,000	-	1,000	1,000	1,000	2,000
442000 - Equipment <CapThresh Tech	3,000	621	1,500	1,500	1,800	3,300
451000 - ConsumSupp&Mat Office Supplies	1,400	681	700	700	700	1,400

2023-2025 Proposed Budget

Utility Laboratory



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
452010 - ConsumSupp&Mat Veh Fuel	-	-	200	100	100	200
453002 - ConsumSupp&Mat Chemicals	55,000	26,761	25,000	38,000	40,000	78,000
453004 - ConsumSupp&Mat Lab	108,000	49,825	50,000	70,000	70,000	140,000
460000 - Employee Costs	1,800	150	600	700	700	1,400
461100 - Emp Costs Prof Dev & Train Req	1,600	528	1,500	700	700	1,400
461200 - Emp Costs Prof Dev & Train Opt	16,800	2,591	8,800	11,000	11,000	22,000
462010 - Employee Costs Recruitment	1,000	-	-	500	500	1,000
462020 - Employee Costs Educational Mat	400	-	800	900	900	1,800
462040 - Employee Costs Licenses & Dues	4,100	2,305	2,100	2,400	2,500	4,900
463020 - Employee Costs Medical	400	159	-	200	200	400
463030 - Emp Costs WearingApparel&Maint	600	90	100	300	300	600
Capital Outlay	225,000	103,301	106,100	-	74,000	74,000
610100 - Vehicles & Trucks	30,000	-	35,600	-	60,000	60,000
620100 - Equipment >Cap Threshold	195,000	103,301	70,500	-	14,000	14,000
Transfers Out - OH	474,400	240,500	233,900	493,000	493,000	986,000
705003 - Xfer City-wide OH IT	195,200	97,600	97,600	104,600	104,600	209,200
705005 - Xfer City-wide OH Admin & HR	146,200	71,200	75,000	103,100	103,100	206,200
705006 - Xfer City-wide OH Finance	40,600	20,300	20,300	20,300	20,300	40,600
705007 - Xfer City-wide OH Purchasing	4,600	2,300	2,300	4,900	4,900	9,800
705008 - Xfer City-wide OH Insurance	19,000	9,500	9,500	18,600	18,600	37,200
705014 - Xfer City-wide OH Proj Mgmt	60,800	39,600	21,200	11,200	11,200	22,400
705015 - Xfer City-wide OH Real Estate	8,000	-	8,000	-	-	-
705016 - Xfer City-wide OH JR PW Campus	-	-	-	230,300	230,300	460,600
Transfers Out	3,400	-	-	600	600	1,200
745111 - Xfer InterfundChg to GAParts	1,400	-	-	200	200	400
745112 - Xfer InterfundChg to GAFuel	2,000	-	-	400	400	800
Contingency	39,900	-	-	273,400	(224,500)	48,900
910000 - Contingency	39,900	-	-	273,400	(224,500)	48,900
Grand Total	-	(743,255)	(364,000)	-	-	-

**Internal Service Fund - Departmental Administration
Engineering & Infrastructure Planning Department (EIPD)**

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 636,200	\$ 837,444	\$ 1,806,300	\$ 1,781,300	\$ -	\$ 1,781,300
Interfund transfers	11,564,400	5,782,200	5,782,200	5,769,600	5,769,600	11,539,200
TOTAL RESOURCES	\$ 12,200,600	\$ 6,619,644	\$ 7,588,500	\$ 7,550,900	\$ 5,769,600	\$ 13,320,500
	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
REQUIREMENTS						
<i>By Category:</i>						
Infrastructure Program						
Personnel services	\$ 9,241,100	\$ 3,663,398	\$ 4,372,600	\$ 4,861,500	\$ 5,099,300	\$ 9,960,800
Materials & services	758,600	195,736	397,400	431,300	384,500	815,800
Capital outlay	177,000	-	51,800	-	-	-
Total Infrastructure Program	10,176,700	3,859,134	4,821,800	5,292,800	5,483,800	10,776,600
Interfund Transfers	1,927,800	954,216	985,400	1,246,900	1,246,900	2,493,800
Contingency	96,100	-	-	1,011,200	(961,100)	50,100
TOTAL REQUIREMENTS	\$ 12,200,600	\$ 4,813,350	\$ 5,807,200	\$ 7,550,900	\$ 5,769,600	\$ 13,320,500

Authorized Full Time Equivalents	34.00	36.00	36.00
Allocated Full Time Equivalents	30.80	30.80	30.80

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

INFRASTRUCTURE

Engineering & Infrastructure Planning Department (EIPD)

Overview

The Engineering and Infrastructure Planning Department (EIPD) is responsible for the planning, design, engineering and construction of improvements to the City's infrastructure systems outlined in the Capital Improvement Programs (CIPs). These five-year plans specify the City's capital project schedules and link infrastructure spending to the goals and values outlined in the City's strategic and master plans. The input from community advisory groups, public agencies, internal City departments and City Council helps prioritize areas of focus to ensure that the City's infrastructure meets the current and long-term economic growth needs of our community in the Water Reclamation, Transportation, 2020 General Obligation Bond, Accessibility, Water and Stormwater program areas. EIPD also supports the delivery of infrastructure work related to the Airport, Parking, Facilities, Juniper Ridge Urban Renewal Area, Core Area Urban Renewal Area, and Murphy Area Urban Renewal Area.

EIPD professional, technical and support staff are professionally trained in a wide array of duties. These include professionally licensed engineers, state certified inspectors, and numerous other federally certified skills such as alternative delivery and construction management. The department's project management practices are based on Project Management Institute (PMI) standards. These standards drive the department's primary objective: To deliver meaningful infrastructure improvements for the betterment of the community, now and for generations to come, using transparency, inclusivity, and integrity.

Goals & Objectives for the 2023-2025 Biennial Budget

- Deliver the 2020 GO Bond projects as identified in the adopted CIP with a focus on at least one complete north-south and one complete east-west Key Route in addition to some portion of the Midtown Crossings Project area
- Deliver updated Wastewater and Stormwater Master Plans that address current operations of these systems as well as provide a basis for future system planning
- Deliver Water Filtration Facility and Water Reclamation Facility plans that address current operations of these facilities as well as provide a basis for future facility planning
- Integrate specific outcomes aligned with the City's Diversity, Equity, and Inclusion (DEI) goals for the Capital Planning and Engineering Programs
- Develop initiatives that incorporate Council adopted climate action goals and the Strategic Energy Management Plan

Major Accomplishments during the 2021-2023 Biennium

- Delivered over \$150 million in infrastructure improvements on 50 projects
- Updated the City's Standards and Specifications, including special provisions, to provide a standard set of procedures for managing projects. This improved the quality of design and construction and reduced the cost of maintenance for City infrastructure
- Delivered the City's first Integrated Water System Master Plan including a Water Management and Conservation Plan. This charts a path for the City to continue to deliver clean and reliable water to the community for the next 20 years and included planning efforts to look forward for another 100 years.
- Recognized at the State level by the American Council of Engineering Companies for the successful delivery of the Murphy Road Improvement Project as an overall Grand Award Winner
- Recognized at the Federal level by the Design Build Institute of America for the successful delivery of the Murphy Road Improvements Project as a National Merit Award winner in Transportation

- Created the City's first 2020 GO Bond CIP and initiated multiple projects in alignment with the CIP

Significant Changes from the 2021-2023 Biennial Budget

- Two (2) FTE added to support the 2020 General Obligation Bond Construction Fund Capital Improvement Program (CIP):
 - One (1) new Project Engineer
 - One (1) new Senior Project Engineer
- Supporting new Core Urban Renewal Area CIP
- Supporting new Air Traffic Control Tower project (AP22B) on the Airport CIP

INFRASTRUCTURE
Engineering & Infrastructure Planning

FIVE YEAR VEHICLE & EQUIPMENT PLAN

	2023-24	2024-25	2025-26	2026-27	2027-28
Vehicles:					
One (1) electric vehicle replacement	\$ -	\$ -	\$ 45,000	\$ 50,000	\$ 50,000
Subtotal Vehicles	\$ -	\$ -	\$ 45,000	\$ 50,000	\$ 50,000
Equipment:					
One (1) office trailer	\$ -	\$ -	\$ -	\$ 100,000	\$ -
Subtotal Equipment	\$ -	\$ -	\$ -	\$ 100,000	\$ -
Total	\$ -	\$ -	\$ 45,000	\$ 150,000	\$ 50,000

2023-2025 Proposed Budget
Engineering & Infrastructure Planning Department (EIPD)



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
3200 - Eng & Infrastructure Planning	-	(1,806,294)	(1,781,300)	-	-	-
BeginWorkingCapital	(636,200)	(837,444)	(1,806,300)	(1,781,300)	-	(1,781,300)
301000 - Beginning Working Capital	(636,200)	(837,444)	(1,806,300)	(1,781,300)	-	(1,781,300)
Resources	(11,564,400)	(5,782,200)	(5,782,200)	(5,769,600)	(5,769,600)	(11,539,200)
381001 - XferDept OH Govt	(4,012,800)	(2,006,400)	(2,006,400)	(1,804,200)	(1,804,200)	(3,608,400)
381004 - XferDept OH Ent	(7,551,600)	(3,775,800)	(3,775,800)	(3,965,400)	(3,965,400)	(7,930,800)
Personnel Services	9,241,100	3,663,398	4,372,600	4,861,500	5,099,300	9,960,800
401000 - Salaries Regular	5,555,800	2,228,444	2,713,000	3,089,300	3,229,000	6,318,300
401100 - Salaries OthPayouts	100,000	34,155	75,300	72,100	75,100	147,200
401120 - Salaries OthPayoutsComptoVEBA	2,000	2,489	2,200	2,100	2,200	4,300
401130 - Salaries OthPayoutsWorkComp	-	4,276	2,000	1,900	2,000	3,900
401200 - Salaries Overtime	277,800	130,241	158,700	180,700	188,900	369,600
411001 - Benefits Taxes Social Security	367,800	143,929	174,400	196,300	205,100	401,400
411002 - Benefits Taxes Medicare	86,000	33,660	40,800	45,900	48,000	93,900
411003 - Benefits Taxes Unemployment	6,000	2,702	2,900	3,200	3,300	6,500
411004 - Benefits AssessWorkCompHrly	3,100	1,060	900	700	700	1,400
411006 - Benefits Taxes OR Paid Leave	-	-	6,000	12,700	13,200	25,900
412001 - Benefits PERS IAP	329,600	132,106	148,400	152,100	159,000	311,100
412002 - Benefits PERS Tier 1/Tier 2	-	6,681	29,600	41,300	43,000	84,300
412003 - Benefits PERS OPSRP	807,900	294,450	316,400	343,700	359,300	703,000
412004 - Benefits PERS Debt Service	118,700	47,279	65,900	44,400	46,400	90,800
413010 - Benefits Insurance WkCompPrem	50,400	21,128	26,300	28,900	30,800	59,700
413020 - Benefits Insurance Disability	16,400	5,866	7,200	8,500	8,900	17,400
413030 - Benefits Insurance Life	6,200	2,313	2,900	2,900	3,000	5,900
413040 - Benefits InsuranceHDHealthPrem	963,500	351,270	368,900	368,400	406,000	774,400
413041 - Benefits InsuranceHDHealthDedu	222,200	90,479	91,500	83,200	83,200	166,400
413042 - Benefits InsuranceHDHealthCoin	23,100	13,974	11,700	15,400	18,500	33,900
413050 - Benefits Insurance DentalPrem	95,900	32,795	31,700	28,300	29,700	58,000
413060 - Benefits Telemed	3,000	1,227	1,300	1,500	1,500	3,000
414010 - Benefits OPEB LongTermFunding	90,500	43,380	37,800	53,500	53,500	107,000
414020 - Benefits OPEB PERS Supplement	55,300	20,371	18,500	18,500	21,600	40,100
414030 - Benefits City Paid Def Comp	-	-	13,500	34,900	36,300	71,200
415010 - Benefits Other EmployeeParking	20,900	4,026	5,400	8,000	8,000	16,000
415011 - Benefits Other CellPhone Allow	25,300	9,705	10,200	10,600	10,600	21,200
415012 - Benefits Other Clothing Allow	5,000	2,850	5,700	8,600	8,600	17,200
415020 - Benefits Other 125BenefitsAdm	5,700	2,338	2,900	3,900	3,900	7,800
415030 - Benefits Other AltModesIncent	3,000	204	600	-	-	-
Materials & Services	758,600	195,736	397,400	431,300	384,500	815,800
432000 - PurchServ Consulting	80,000	17,150	50,000	50,000	50,000	100,000
434200 - PurchServ TechSoftware Maint	174,400	52,359	73,600	224,700	180,400	405,100
434400 - PurchServ Tech Consulting	186,000	33,312	130,300	-	-	-
435100 - PurchServ R&M Equipment	2,600	309	4,900	3,100	4,900	8,000
437001 - PurchServ Other Postage	600	-	300	300	300	600
437002 - PurchServ Other Advertising	200	-	100	100	100	200
437003 - PurchServ Other Copiers	25,000	6,999	9,700	9,700	9,700	19,400
437004 - PurchServ Other Mobile Devices	24,000	9,318	10,800	11,800	12,300	24,100
437005 - PurchServ Other Long Distance	-	3	-	-	-	-
437010 - PurchServ Other Temporary Help	10,000	-	-	-	-	-
437104 - PurchServ Other OnlineSubscrip	10,500	5,586	5,500	5,500	5,500	11,000
440000 - Equipment <Cap Threshold	2,400	5,552	800	1,600	1,600	3,200
440100 - Equipment <CapThresh Safety	6,500	1,130	4,000	4,000	4,000	8,000
440201 - Equipment <CapThresh BldgFurn	2,000	-	500	500	500	1,000
442000 - Equipment <CapThresh Tech	52,200	17,157	24,000	25,100	21,800	46,900
451000 - ConsumSupp&Mat Office Supplies	13,000	2,300	4,000	4,500	4,500	9,000
460000 - Employee Costs	-	633	600	600	600	1,200
461100 - Emp Costs Prof Dev & Train Req	80,000	13,774	40,000	50,000	50,000	100,000
461200 - Emp Costs Prof Dev & Train Opt	24,000	8,496	10,000	10,000	10,000	20,000
462010 - Employee Costs Recruitment	4,500	2,824	4,500	5,000	2,500	7,500
462020 - Employee Costs Educational Mat	1,700	341	300	300	300	600

2023-2025 Proposed Budget
Engineering & Infrastructure Planning Department (EIPD)



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
462030 - Employee Costs InternalMeeting	4,000	757	2,000	2,000	2,000	4,000
462040 - Employee Costs Licenses & Dues	40,000	15,875	14,000	15,000	16,000	31,000
463020 - Employee Costs Medical	4,000	850	1,500	1,500	1,500	3,000
463030 - Emp Costs WearingApparel&Maint	3,000	150	2,000	2,000	2,000	4,000
470000 - Community Education & Outreach	8,000	861	4,000	4,000	4,000	8,000
Capital Outlay	177,000	-	51,800	-	-	-
610100 - Vehicles & Trucks	77,000	-	43,300	-	-	-
640100 - Intangibles Computer Software	100,000	-	8,500	-	-	-
Transfers Out - OH	1,885,400	924,400	961,000	1,205,000	1,205,000	2,410,000
705001 - Xfer City-wide OH CityAttorney	-	-	-	21,000	21,000	42,000
705003 - Xfer City-wide OH IT	417,200	208,600	208,600	270,300	270,300	540,600
705004 - Xfer City-wide OH FacilityMgmt	455,000	227,500	227,500	190,800	190,800	381,600
705005 - Xfer City-wide OH Admin & HR	622,800	301,800	321,000	351,500	351,500	703,000
705006 - Xfer City-wide OH Finance	125,800	62,900	62,900	66,300	66,300	132,600
705007 - Xfer City-wide OH Purchasing	6,200	3,100	3,100	4,200	4,200	8,400
705008 - Xfer City-wide OH Insurance	66,400	33,200	33,200	60,400	60,400	120,800
705013 - Xfer City-wide OH Perf Mgmt	-	-	-	52,900	52,900	105,800
705014 - Xfer City-wide OH Proj Mgmt	192,000	87,300	104,700	43,800	43,800	87,600
705016 - Xfer City-wide OH JR PW Campus	-	-	-	143,800	143,800	287,600
Transfers Out	42,400	29,816	24,400	41,900	41,900	83,800
735106 - Xfer Special Purp to GAFleetRs	1,000	500	500	300	300	600
745110 - Xfer InterfundChg to GAR&M	22,400	11,200	11,200	22,300	22,300	44,600
745111 - Xfer InterfundChg to GAParts	5,600	4,453	4,800	5,200	5,200	10,400
745112 - Xfer InterfundChg to GAFuel	13,400	13,663	7,900	14,100	14,100	28,200
Contingency	96,100	-	-	1,011,200	(961,100)	50,100
910000 - Contingency	96,100	-	-	1,011,200	(961,100)	50,100
Grand Total	-	(1,806,294)	(1,781,300)	-	-	-

Streets & Operations Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 4,659,600	\$ 5,246,645	\$ 5,327,900	\$ 620,000	\$ -	\$ 620,000
Franchise Fees	2,542,700	1,489,539	1,356,000	1,396,700	1,438,600	2,835,300
Intergovernmental revenues	15,276,400	9,537,515	8,341,500	9,301,000	9,264,100	18,565,100
Charges for services	-	-	-	-	5,000,000	5,000,000
Miscellaneous	344,800	49,958	289,700	153,500	147,400	300,900
Debt proceeds	1,326,000	-	1,782,900	-	1,203,600	1,203,600
Interfund transfers	1,504,700	410,839	1,466,400	1,167,300	1,183,200	2,350,500
General fund subsidy	11,674,900	3,084,200	3,544,000	8,056,700	3,856,800	11,913,500
TOTAL RESOURCES	\$ 37,329,100	\$ 19,818,696	\$ 22,108,400	\$ 20,695,200	\$ 22,093,700	\$ 42,788,900
	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
REQUIREMENTS						
<i>By Category:</i>						
Infrastructure Program						
Personnel services	\$ 12,974,300	\$ 5,758,571	\$ 7,042,800	\$ 7,649,800	\$ 8,099,800	\$ 15,749,600
Materials & services	5,777,700	1,979,360	2,706,600	2,850,600	2,831,900	5,682,500
Capital outlay	10,525,600	3,128,865	7,344,600	4,518,800	6,140,000	10,658,800
Total Infrastructure Program	29,277,600	10,866,796	17,094,000	15,019,200	17,071,700	32,090,900
Interfund Transfers	6,881,800	3,247,279	4,015,600	4,641,500	4,387,300	9,028,800
Debt Service	889,000	376,726	378,800	634,500	634,700	1,269,200
Contingency	280,700	-	-	400,000	-	400,000
TOTAL REQUIREMENTS	\$ 37,329,100	\$ 14,490,801	\$ 21,488,400	\$ 20,695,200	\$ 22,093,700	\$ 42,788,900

Authorized Full Time Equivalents	57.00	56.00	56.00
Allocated Full Time Equivalents	55.05	55.35	55.35

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

INFRASTRUCTURE **Streets & Operations Fund**

Overview

The Streets & Operations Fund, part of the Transportation & Mobility Department, is responsible for street preservation, legends and markings, winter sanding and plowing operations, landscape maintenance and vegetation control of public right of ways, sweeping services, street surface and sidewalk management/maintenance, accessibility construction improvements, traffic control, traffic signal program/maintenance, and bridge program/maintenance. The City of Bend has about 882 total lane miles, or 427 centerline miles. Approximately 160 lane miles are arterials, 76 lane miles are collectors, and 646 lane miles are local residential roadways.

Goals & Objectives for the 2023-2025 Biennial Budget

- Work with City Council and advocate for transportation funding needs as identified in the Transportation System Plan (TSP) to formulate and begin implementation of the goals, policies, actions, projects, and programs identified in Table 5-2 of the TSP which identifies “Recommended Near-Term Program Funding Allocations”. A copy of the adopted TSP is available on the City’s website
- Advocate and work with City Council and community stakeholders to implement a Transportation Fee with a prioritized use of funds towards Operations & Maintenance, TSP Programs, and small safety or multi-modal capital improvements in conjunction with street preservation projects
- Create list of projects and prioritization matrix with consideration of the General Obligation (GO) Bond, TSP, Transportation Capital Improvement Program (CIP), Community Member Service Requests, Safe Routes to Schools, Bike / Pedestrian Priority Routes, Low Stress Network Routes, Equity mapping and Diversity, Equity, Inclusion and Accessibility (DEIA) criteria. Coordinate efforts with Bend La Pine School District, Bend Parks & Recreation District (BPRD), the Neighborhood Leadership Alliance (NLA), and other community stakeholders
- Program and utilize the most cost-effective street preservation and maintenance treatments within our current resources to maintain our current Pavement Condition Index (PCI) of 76 over this next biennium and attempt to minimize the increasing deferred maintenance back log
- Update and follow our 5-year Bridge Maintenance Program and 5-year Traffic Signal Program which will primarily be self-performed work
- Partner with BPRD on re-decking and making safety improvements to Columbia Park Pedestrian Bridge over the Deschutes River
- Collaborate and participate as stakeholder in the ODOT managed design replacement project for Archie Briggs Road Bridges, while advocating for leveraging of State Local Bridge Program for construction funding
- Continue efforts with the Fleet Management Department to upgrade existing outdated vehicles and equipment at or beyond life cycle, within available resources
- Partner with BPRD in design of Riverfront Street complete street project, including Deschutes River Trail. Pursue construction funding opportunities. This project is funded out of the Transportation Construction Fund but managed by Streets & Operations staff
- Active stakeholder participation in design of the Juniper Ridge Public Works campus considering current employee and staff needs while designing for the future workforce

Major Accomplishments during the 2021-2023 Biennium

- With reduced resources compared to previous biennial budgets, all Department programs supported programming, preparing, and utilizing the most cost-effective street preservation and maintenance treatments to maintain our streets conditions at a city-wide average Pavement Condition Index (PCI) of 75
- Improvement in community survey results related to street maintenance and conditions
- Arterial Streets and Collector Streets PCI values of 81, maintained at our goal level. Local Residential Streets PCI increased from 72 to 74
- Supported multiple Departments with self-performed work including Utility Department, Parking Division, EIPD CIP projects and Facilities sidewalk upgrades
- Successful completed synergy projects including 31 projects with Facilities, EIPD and Private Development Engineering, 29 projects for Storm Water and 31 projects for Utilities
- Assisted the Parking Division with projects in the Centennial Garage, installed 120 bike racks, and various neighborhood mobility projects. Streets also coordinated surface treatments and restriping of all the downtown parking lots
- Positive rating supporting the MS4 storm water program through our street sweeping program
- Successful support and self-performed work on Neighborhood Street Safety Program (NSSP) projects
- Updated Standard and Specifications for multi-modal and low stress mode options. Created Complete Streets Design Guide
- Coordinated with Fleet Management Department and fleet management software for full GPS / Telematics implementation to provide data based operational decisions, routing benefits (particularly sweeping and winter snow plowing), and for public facing informational data
- Replaced paint striping truck at end-of-life cycle with new truck and new technologies for increased efficiency
- Supported multi modal and low stress network improvements and policies
- Repurposed seasonal staff funds to create four (4) FTE Public Works Laborer entry level positions to address seasonal / temporary help challenges, and with the increased level of service needs for multimodal bike and pedestrian maintenance including winter operations
- A focused area Pedestrian Masterplan project in progress within available resources which is identifying high pedestrian need geographic areas, inventorying the areas, and preparing a prioritized project list for the areas
- Added a project engineer to the Transportation Engineering Operations team for capacity to focus on the TSP program or smaller scale quick build projects (multi modal, low stress, mobility, connectivity).
- Awarded Metropolitan Planning Organization (MPO) Surface Transportation Block Grant (STBG) project funds

Significant Changes from the 2021-2023 Biennial Budget

- Street preservation program dollars will be deployed with the most cost-effective maintenance treatments available in order to maintain our current Pavement Condition Index (PCI) of 76 in the next biennium, while minimizing increased deferred maintenance backlog. The forecasted costs of maintaining a PCI of 76 have increased to \$4.5M per year
- Changes to DOT regulations on obtaining Commercial Drivers Licensing (CDL) required an increase in the training budget by approximately \$6k per person to go to a certified driving school. Training for 4 staff members is included in the biennial budget
- The Streets & Operations budget reflects \$5M in 2024-25 in revenue from a new transportation fee or other revenue source which is needed to maintain current levels of service. At the time the budget

was prepared, City Council was evaluating the scope and implementation of a transportation fee or other revenue source and the budget reflects a revenue placeholder pending implementation of additional revenues

- Small street sweeper and ToolCat included in budget for maintenance of protected bike lanes and sidewalks. The Wilson corridor is an example of a recently constructed protected bike lane and protected roundabout where this new equipment will be required
- Allocation of \$200K per year of Accessibility Funds to fund pedestrian synergy and complete street approach with maintenance and street preservation work where appropriate
- Overall budget is mostly status quo with available resources. Sustainable funding through a Transportation Fee is necessary for improvements in level of service and implementation of TSP programs
- One (1) authorized FTE transferred to the Cemetery Fund

Transportation Engineering and Business Operations Divisions

The Transportation Engineering Operations and Business Operations Divisions support all Transportation & Mobility Department programs. The Engineering Division includes two licensed transportation engineers, a project engineer, and two engineering technicians who study, plan, and implement traffic control devices for Bend's transportation system. They are responsible for upgrading and creating signal timing plans along major signal corridors, bridge improvement program, traffic signal program, street light utility billing, NSSP Program support, Key Bike Pedestrian Routes, Low Stress Network, support street maintenance, and on-going signal timing and traffic control upgrade projects. In addition, the Engineering Division program works in conjunction with private development dealing with the on-going management and maintenance of lane closures, right of way and revocable permits as well as community member service requests. The Business Operations Division includes budget development and implementation, purchasing, procurement, contracts, staffing and work plans, and community outreach.

Streets & Operations Division

The Streets & Operations Division has various programs providing field services in repairing and maintaining the overall condition of the City's streets. This includes several areas: concrete, sweeping, landscape, legends and markings, winter operations, street maintenance and preservation.

- The Street Maintenance and Preservation program maintains the condition of the streets by providing crack seal, chip seal, slurry seal, overlay, pothole patching services and other street preservation methods
- The Accessibility program maintains and makes improvements to infrastructure including accessible ramps, curbs and sidewalks
- The Street Sweeping program consists of cleaning the City's streets for debris removal, which contributes to water and air quality improvements and improved surface conditions for all modes of transportation in the City
- The Signs & Markings program includes, but is not limited to, installing and maintaining signs, striping and other markings providing a safe transportation network for all users
- The Winter Operations program oversees the division's response to snow and ice conditions, flooding, wind and other acts of nature
- The Landscaping Program is responsible for maintenance of the streets landscape in designated areas. This includes fire mitigation, the spray program of noxious weeds, the preparation for pavement preservation equipment clearance, hazard tree assessment and removal, the repair of City of Bend landscape after motor vehicle accidents, Water irrigation systems, Bend Beautification, and site clearance response

INFRASTRUCTURE
Streets & Operations Fund

FIVE YEAR VEHICLE & EQUIPMENT PLAN

	2023-24	2024-25	2025-26	2026-27	2027-28
Vehicles:					
Two (2) 1-1/2 YD Protected Bike Lane Sweeper	\$ 400,000	\$ -	\$ -	\$ -	\$ -
Two (2) F450 Work Truck Replacements W/ Plow	130,000	-	-	-	-
One (1) F550 Work Truck Replacement W/ Plow	70,000	-	-	-	-
Two (2) F350 Work Truck Replacements	125,000	-	-	-	-
Three (3) F550 Work Truck Replacements	200,000	-	-	-	-
One (1) Asphalt Patch Truck Replacement	-	350,000	-	-	-
One (1) Work Truck Replacement	-	45,000	-	-	-
One (1) Sweeper Replacement	-	380,000	-	-	-
Three (3) Work Truck Replacements	-	-	195,000	-	-
One (1) Sander / Plow / Dump Truck Replacement	-	-	250,000	-	-
One (1) Work Truck Replacement	-	-	-	45,000	-
One (1) Dump Truck Replacement	-	-	-	250,000	-
One (1) Sander / Plow / Dump Truck Replacement	-	-	-	250,000	-
One (1) SUV Work Vehicle Replacement	-	-	-	45,000	-
One (1) Work Truck Replacement	-	-	-	-	50,000
One (1) SUV Work Vehicle Replacement	-	-	-	-	40,000
Two (2) Dump Truck Replacements	-	-	-	-	520,000
One (1) Mag / Plow / Dump Truck Replacement	-	-	-	-	250,000
One (1) Sweeper Replacement	-	-	-	-	410,000
Subtotal Vehicles	\$ 925,000	\$ 775,000	\$ 445,000	\$ 590,000	\$ 1,270,000
Equipment:					
Two (2) Bobcat Toolcat with attachments	\$ 230,000	\$ -	\$ -	\$ -	\$ -
One (1) Air Compressor Replacement	25,000	-	-	-	-
One (1) Plow blade	30,000	-	-	-	-
Future Equipment Needs	-	100,000	100,000	100,000	100,000
Subtotal Equipment	\$ 285,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Total	\$ 1,210,000	\$ 875,000	\$ 545,000	\$ 690,000	\$ 1,370,000

FIVE YEAR REPAIR, REPLACEMENT & NEW STRUCTURES PLAN

	2023-24	2024-25	2025-26	2026-27	2027-28
Street Preservation	\$ 2,752,800	\$ 4,500,000	\$ 4,500,000	\$ 4,500,000	\$ 4,500,000
ADA Ramps & Barrier Removals	200,000	200,000	200,000	200,000	200,000
Bridge Program Projects	56,000	-	-	-	-
Signal Efficiency Operations	75,000	50,000	50,000	50,000	50,000
Traffic Signal Replacement Const Project	-	385,000	-	-	-
Solar Street Lights Installation	15,000	-	-	-	-
Bike Lanes Stress Reduction	80,000	-	100,000	100,000	100,000
Art in Public Places - Roundabouts	130,000	130,000	-	-	-
Total	\$ 3,308,800	\$ 5,265,000	\$ 4,850,000	\$ 4,850,000	\$ 4,850,000

2023-2025 Proposed Budget
Streets & Operations Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
1410 - Streets & Operations	-	(5,327,895)	(620,000)	-	-	-
BeginWorkingCapital	(4,659,600)	(5,246,645)	(5,327,900)	(620,000)	-	(620,000)
301000 - Beginning Working Capital	(4,659,600)	(5,246,645)	(5,327,900)	(620,000)	-	(620,000)
Resources	(32,669,500)	(14,572,051)	(16,780,500)	(20,075,200)	(22,093,700)	(42,168,900)
311330 - Taxes Franch Garbage	(2,542,700)	(1,489,539)	(1,356,000)	(1,396,700)	(1,438,600)	(2,835,300)
331100 - Intergovt Fed PassThruOR Grant	(1,301,400)	(1,716,910)	(538,800)	(973,800)	(650,700)	(1,624,500)
333104 - Intergovt Other OR Hwy Apport	(13,975,000)	(7,820,605)	(7,802,700)	(8,327,200)	(8,613,400)	(16,940,600)
346000 - Charges&Fees Other	-	-	-	-	(5,000,000)	(5,000,000)
360000 - Investment Income	(24,800)	(27,054)	(24,700)	(18,500)	(12,400)	(30,900)
361000 - Contributions & Donations	(260,000)	-	(260,000)	(130,000)	(130,000)	(260,000)
362100 - Insurance Settlement	-	(2,307)	-	-	-	-
363000 - Sale of Asset Proceeds	-	(10,371)	-	-	-	-
366000 - Miscellaneous Revenue	(60,000)	(10,226)	(5,000)	(5,000)	(5,000)	(10,000)
370100 - LTD Proceeds FF&C	(1,326,000)	-	(1,782,900)	-	(1,203,600)	(1,203,600)
382100 - Xfer Subsidies from GF	(11,674,900)	(3,084,200)	(3,544,000)	(8,056,700)	(3,856,800)	(11,913,500)
383005 - Xfer Special PurpIntServ	-	-	(302,000)	(302,700)	(309,000)	(611,700)
383100 - Xfer Special Purp from GF	(216,000)	(105,100)	(110,900)	-	-	-
383126 - Xfer Special Purp from Housles	(302,000)	-	(301,600)	(302,700)	(308,800)	(611,500)
383332 - Xfer Special Purp from URJRCon	-	(24,176)	-	-	-	-
383340 - Xfer Special Purp from TRConst	(100,000)	-	(75,000)	-	-	-
383440 - Xfer Special Purp from SW	(372,700)	(181,000)	(176,900)	(196,900)	(200,400)	(397,300)
384001 - Xfer InterfundChg Govt	(180,000)	-	(370,000)	(200,000)	(200,000)	(400,000)
384004 - Xfer InterfundChg Ent	(334,000)	(100,563)	(130,000)	(165,000)	(165,000)	(330,000)
Personnel Services	12,974,300	5,758,571	7,042,800	7,649,800	8,099,800	15,749,600
401000 - Salaries Regular	7,286,300	3,325,879	4,075,400	4,475,700	4,726,200	9,201,900
401100 - Salaries OthPayouts	50,200	35,162	89,100	45,200	47,600	92,800
401120 - Salaries OthPayoutsComptoVEBA	5,800	845	7,500	3,000	3,000	6,000
401130 - Salaries OthPayoutsWorkComp	8,700	16,997	40,500	15,800	16,700	32,500
401200 - Salaries Overtime	440,400	157,242	231,400	264,500	279,300	543,800
411001 - Benefits Taxes Social Security	483,100	214,127	272,100	297,900	314,600	612,500
411002 - Benefits Taxes Medicare	109,300	50,185	63,800	69,600	73,700	143,300
411003 - Benefits Taxes Unemployment	7,100	3,575	4,400	4,700	5,100	9,800
411004 - Benefits AssessWorkCompHrly	3,700	1,997	1,800	1,400	1,400	2,800
411006 - Benefits Taxes OR Paid Leave	-	-	9,400	19,300	20,100	39,400
412001 - Benefits PERS IAP	467,400	197,902	243,800	256,800	270,800	527,600
412002 - Benefits PERS Tier 1/Tier 2	573,200	154,164	169,300	190,800	196,400	387,200
412003 - Benefits PERS OPSRP	809,300	345,535	440,300	498,400	528,300	1,026,700
412004 - Benefits PERS Debt Service	193,400	70,904	108,100	75,000	79,000	154,000
413010 - Benefits Insurance WkCompPrem	240,600	133,435	168,100	194,500	210,400	404,900
413020 - Benefits Insurance Disability	20,700	8,846	10,900	13,100	13,500	26,600
413030 - Benefits Insurance Life	7,700	3,328	4,200	3,900	4,000	7,900
413040 - Benefits InsuranceHDHealthPrem	1,461,300	627,956	684,000	749,700	824,600	1,574,300
413041 - Benefits InsuranceHDHealthDedu	344,000	164,113	169,300	165,800	165,800	331,600
413042 - Benefits InsuranceHDHealthCoin	20,700	16,917	16,600	30,200	36,400	66,600
413050 - Benefits Insurance DentalPrem	164,300	64,071	62,700	56,300	59,000	115,300
413060 - Benefits Telemed	5,200	2,434	2,700	3,000	3,000	6,000
414010 - Benefits OPEB LongTermFunding	106,800	88,168	54,700	91,100	91,100	182,200
414020 - Benefits OPEB PERS Supplement	108,700	45,520	55,500	33,400	38,600	72,000
414030 - Benefits City Paid Def Comp	-	-	7,000	16,700	17,200	33,900
415010 - Benefits Other EmployeeParking	300	229	300	400	400	800
415011 - Benefits Other CellPhone Allow	2,200	581	1,100	1,400	1,400	2,800
415012 - Benefits Other Clothing Allow	43,400	24,451	43,600	64,500	64,500	129,000
415020 - Benefits Other 125BenefitsAdm	10,100	4,008	5,200	7,700	7,700	15,400
415030 - Benefits Other AltModesIncent	400	-	-	-	-	-
Materials & Services	5,777,700	1,979,360	2,706,600	2,850,600	2,831,900	5,682,500
431000 - PurchServ Legal	4,000	479	-	2,000	2,000	4,000
432000 - PurchServ Consulting	475,000	86,828	273,300	233,900	333,600	567,500
433300 - PurchServ Financial Bond Sale	26,000	23	35,000	-	23,600	23,600
433310 - PurchServ Financial BondRegist	1,700	-	100	100	100	200

2023-2025 Proposed Budget
Streets & Operations Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
434100 - PurchServ TechSoftware&HostSol	42,500	20,575	14,700	7,600	7,600	15,200
434200 - PurchServ TechSoftware Maint	111,700	47,285	50,900	62,500	57,800	120,300
434510 - PurchServ Tech Radio	36,500	19,619	21,500	21,500	21,500	43,000
435000 - PurchServ R&M	4,400	883	700	1,200	1,200	2,400
435100 - PurchServ R&M Equipment	13,400	108	4,700	17,700	17,700	35,400
435300 - PurchServ R&M Buildings&Struct	9,500	1,548	3,100	31,000	3,000	34,000
435400 - PurchServ R&M Infrastructure	1,147,000	567,277	496,000	631,000	599,200	1,230,200
436010 - PurchServ UT Electricity	727,200	311,752	325,000	350,000	350,000	700,000
436030 - PurchServ UT Water	12,000	6,420	6,000	7,000	7,000	14,000
436040 - PurchServ UT Waste Disposal	35,000	4,271	6,600	9,500	9,500	19,000
436050 - PurchServ TelephoneDirectLine	7,400	570	-	-	-	-
436060 - PurchServ UT IDB	239,000	79,957	150,000	155,000	155,000	310,000
437000 - PurchServ Other	374,200	29,770	257,400	243,400	248,800	492,200
437001 - PurchServ Other Postage	200	52	-	100	100	200
437002 - PurchServ Other Advertising	11,200	-	1,500	1,000	1,000	2,000
437003 - PurchServ Other Copiers	26,000	11,618	17,500	13,000	13,000	26,000
437004 - PurchServ Other Mobile Devices	67,600	22,887	25,500	25,500	25,500	51,000
437005 - PurchServ Other Long Distance	400	12	-	100	100	200
437010 - PurchServ Other Temporary Help	329,900	40,431	6,000	-	-	-
437102 - PurchServ Other VegetationCont	64,000	14,443	32,000	32,000	32,000	64,000
437117 - PurchServ Other Winter Ops	926,000	244,801	450,000	400,000	300,000	700,000
440000 - Equipment <Cap Threshold	129,000	57,664	63,700	60,700	84,700	145,400
440100 - Equipment <CapThresh Safety	68,000	32,177	32,100	33,000	33,000	66,000
440201 - Equipment <CapThresh BldgFurn	8,000	7,021	2,100	11,000	3,000	14,000
441000 - Equipment <CapThresh EmergOps	11,000	780	2,500	2,500	2,500	5,000
442000 - Equipment <CapThresh Tech	46,500	3,375	30,800	25,300	28,400	53,700
451000 - ConsumSupp&Mat Office Supplies	18,600	8,077	8,600	9,100	9,100	18,200
452010 - ConsumSupp&Mat Veh Fuel	200	65	100	20,000	20,000	40,000
453000 - ConsumSupp&Mat Other Op	5,000	6	600	1,000	1,000	2,000
453001 - ConsumSupp&Mat Legends&Marking	602,400	295,855	302,200	320,600	320,600	641,200
453003 - ConsumSupp&Mat VegetationContr	36,000	10,471	13,000	22,000	21,000	43,000
460000 - Employee Costs	9,600	5,688	6,400	6,600	6,600	13,200
461100 - Emp Costs Prof Dev & Train Req	26,600	5,164	12,800	14,800	14,800	29,600
461200 - Emp Costs Prof Dev & Train Opt	81,600	27,072	38,800	44,100	43,300	87,400
462010 - Employee Costs Recruitment	2,000	406	-	400	400	800
462040 - Employee Costs Licenses & Dues	9,000	3,880	4,300	18,500	18,500	37,000
463010 - Employee Costs Equipment	1,800	-	600	1,000	1,000	2,000
463020 - Employee Costs Medical	10,400	4,943	4,200	4,500	4,500	9,000
463030 - Emp Costs WearingApparel&Maint	7,200	1,132	4,700	5,500	5,300	10,800
463060 - Emp Costs WkCompensationClaims	-	2,209	-	400	400	800
470000 - Community Education & Outreach	11,000	1,705	1,100	3,500	3,500	7,000
521020 - Other Fees&Permits	1,600	61	500	800	800	1,600
523000 - Other Fines & Late Fees	400	-	-	200	200	400
Capital Outlay	10,525,600	3,128,865	7,344,600	4,518,800	6,140,000	10,658,800
610100 - Vehicles & Trucks	1,538,800	187,324	1,321,700	925,000	775,000	1,700,000
620100 - Equipment >Cap Threshold	439,000	260,336	218,600	285,000	100,000	385,000
630210 - Buildings&Struct New Construct	260,000	-	260,000	130,000	130,000	260,000
630220 - Buildings&Struct TenantImprove	28,100	-	-	-	-	-
650200 - Infrastructure CapImprove	8,259,700	2,681,205	5,544,300	3,178,800	5,135,000	8,313,800
Transfers Out - OH	3,897,400	1,913,300	1,984,100	2,479,300	2,479,300	4,958,600
705001 - Xfer City-wide OH CityAttorney	107,200	53,600	53,600	31,500	31,500	63,000
705003 - Xfer City-wide OH IT	561,000	280,500	280,500	419,400	419,400	838,800
705004 - Xfer City-wide OH FacilityMgmt	560,200	280,100	280,100	140,100	140,100	280,200
705005 - Xfer City-wide OH Admin & HR	1,030,000	500,400	529,600	651,500	651,500	1,303,000
705006 - Xfer City-wide OH Finance	548,000	274,000	274,000	260,800	260,800	521,600
705007 - Xfer City-wide OH Purchasing	163,000	81,500	81,500	76,400	76,400	152,800
705008 - Xfer City-wide OH Insurance	303,600	151,800	151,800	188,500	188,500	377,000
705013 - Xfer City-wide OH Perf Mgmt	341,600	170,800	170,800	-	-	-
705014 - Xfer City-wide OH Proj Mgmt	278,600	120,600	158,000	83,000	83,000	166,000



2023-2025 Proposed Budget
Streets & Operations Fund

	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
705015 - Xfer City-wide OH Real Estate	4,200	-	4,200	-	-	-
705016 - Xfer City-wide OH JR PW Campus	-	-	-	628,100	628,100	1,256,200
Transfers Out	2,984,400	1,333,979	2,031,500	2,162,200	1,908,000	4,070,200
731001 - Xfer Special Purp to GFStab	12,500	13,527	12,400	9,300	6,200	15,500
735004 - Xfer Special Purp to Facil	-	-	12,000	-	-	-
735106 - Xfer Special Purp to GAFleetRs	76,000	38,000	38,000	18,200	18,200	36,400
743400 - Xfer InterfundChg to TRConst	13,500	-	576,400	251,100	-	251,100
744300 - Xfer InterfundChg to WR	-	40,000	-	-	-	-
745005 - Xfer InterfundChg to AdminHR	89,800	41,372	42,700	-	-	-
745110 - Xfer InterfundChg to GAR&M	1,720,400	860,200	860,200	1,290,300	1,290,300	2,580,600
745111 - Xfer InterfundChg to GAParts	552,000	139,632	190,700	333,800	333,800	667,600
745112 - Xfer InterfundChg to GAFuel	520,200	201,248	299,100	259,500	259,500	519,000
Debt Service	889,000	376,726	378,800	634,500	634,700	1,269,200
801021 - LTDPPr Future Debt	251,000	-	-	174,000	174,000	348,000
801026 - LTDPPrFF&C 2020 Ameresco	106,000	50,658	54,500	56,300	58,200	114,500
801033 - LTDPPrFF&C 2021A Ref 2018 FF&C	-	121,617	123,700	123,500	125,600	249,100
801038 - LTDPPrFF&C 2021A Streets	-	103,200	105,100	106,500	108,000	214,500
804003 - LTDPPrFFC 2018 ErpStrtStrm Bond	237,000	-	-	-	-	-
811021 - LTDIn Future Debt	103,000	-	-	84,000	84,000	168,000
811026 - LTDInFF&C 2020 Ameresco	146,000	73,792	71,800	69,600	67,400	137,000
811033 - LTDInFF&C 2021A Ref 2018 FF&C	-	12,383	10,400	8,700	7,100	15,800
811038 - LTDInFF&C 2021A Streets	-	15,076	13,300	11,900	10,400	22,300
814003 - LTDInFFC 2018 ErpStrtStrm Bond	46,000	-	-	-	-	-
Contingency	280,700	-	-	400,000	-	400,000
910000 - Contingency	280,700	-	-	400,000	-	400,000
Grand Total	-	(5,327,895)	(620,000)	-	-	-

Transportation Construction Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 23,889,300	\$ 26,126,855	\$ 15,360,600	\$ 18,065,900	\$ -	\$ 18,065,900
Franchise Fees	5,564,200	2,672,499	2,795,800	2,866,100	2,932,100	5,798,200
Intergovernmental revenues	2,000,000	2,000,000	-	703,600	-	703,600
Miscellaneous	987,000	403,146	219,500	96,200	64,200	160,400
Debt proceeds	14,737,500	-	8,454,100	13,541,400	-	13,541,400
Interfund loan repayments	1,064,500	352,334	-	-	-	-
Interfund transfers	25,024,600	7,892,531	15,108,000	8,828,800	10,763,300	19,592,100
TOTAL RESOURCES	\$ 73,267,100	\$ 39,447,365	\$ 41,938,000	\$ 44,102,000	\$ 13,759,600	\$ 57,861,600

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
REQUIREMENTS						
By Category:						
Infrastructure Program						
Personnel services	\$ 1,366,100	\$ 534,599	\$ 700,900	\$ 703,100	\$ 739,300	\$ 1,442,400
Materials & services	9,619,600	568,097	5,645,300	1,328,200	2,235,400	3,563,600
Capital outlay	35,192,100	16,468,429	11,253,000	11,198,800	7,600,000	18,798,800
Total Infrastructure Program	46,177,800	17,571,125	17,599,200	13,230,100	10,574,700	23,804,800
Interfund Transfers	6,449,300	3,114,250	3,300,700	3,025,200	3,025,200	6,050,400
Debt Service	7,157,000	3,401,412	2,972,200	3,649,200	4,738,100	8,387,300
Contingency	707,300	-	-	674,700	-	674,700
Reserves Future Construction	4,568,800	-	-	12,857,500	(4,287,900)	8,569,600
Reserves Debt Service	7,508,000	-	-	9,468,400	-	9,468,400
Reserves Developer Exactions	698,900	-	-	1,196,900	(290,500)	906,400
TOTAL REQUIREMENTS	\$ 73,267,100	\$ 24,086,787	\$ 23,872,100	\$ 44,102,000	\$ 13,759,600	\$ 57,861,600

Authorized Full Time Equivalents	0.00	0.00	0.00
Allocated Full Time Equivalents	4.55	4.15	4.15

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

INFRASTRUCTURE

Transportation Construction Fund

Overview

The City's system of roads, bridges, sidewalks, curb ramps, trails and bike lanes get people from place to place reliably and is the foundation for the high quality of life in Bend. The Transportation Construction Fund supports programs and initiatives that provide Bend with a comprehensive, connected system to meet the City's growing transportation needs.

The City maintains a financial model to project the long-term financial needs of the Transportation Construction Fund. Transportation construction is primarily funded by System Development Charges (SDCs). Other funding sources include water and water reclamation utility franchise fees, grants and developer contributions. The City's goal is to ensure the financial stability of the Transportation Construction Fund while continuing to evaluate the affordability of the transportation system.

The most significant challenge facing the Transportation Construction Fund within this budget cycle will be financing infrastructure. Prioritization of work considers current and projected transportation conditions, as well as project coordination with Streets & Operations and private development projects. Note that projects associated with the 2020 Transportation General Obligation Bond are not accounted for in this fund – they are accounted for in a standalone 2020 General Obligation Bond Fund.

Project prioritization is shifting from traditional capacity improvement projects to a more focused multimodal approach which emphasizes pedestrian and bicycling improvements and safety.

Project prioritization may also be impacted by the State of Oregon's Climate Friendly and Equitable and Communities (CFEC) rules.

Goals & Objectives for the 2023-2025 Biennial Budget

- Deliver Capital Improvement Program (CIP) projects as scoped, on time and within budget
- Pursue Council approved funding strategies within the Transportation System Plan (TSP) to deliver additional near-term and mid-term priority TSP projects and programs
- Continue to pursue synergy opportunities with public and private projects for efficient delivery of transportation system improvements as outlined in the TSP, including transportation projects that will be constructed in congruence with 2020 GO Bond Construction project
- Update the Transportation SDC methodology
- Build out projects in the 5-Year Transportation CIP as follows: Wilson Avenue Corridor Improvements, Butler Market & Wells Acres Intersection Safety Improvements, Neff & Purcell Intersection construction, and coordination/delivery with Bend Parks and Recreation for the Riverfront Improvement project

Major Accomplishments during the 2021-2023 Biennium

- Completed projects as outlined in the Neighborhood Street Safety Program. This program is now part of the 2020 GO Bond, under project 1GLRS, Neighborhood Street Safety Program. Completed Empire corridor improvements project using progressive design build alternative delivery method.
- Completed Murphy corridor improvements project, using the progressive design build alternative delivery method, for which the City won the DBIA National Merit award and the ACEC Grand award.
- Updated Standards and Specifications resulting in more bicycle and pedestrian friendly cross sections.

- Completed the Brosterhous railroad undercrossing project providing safe access for students attending the new Caldera High School.

Significant Changes from the 2021-2023 Biennial Budget

- Funding allocations for Transportation Construction staff are re-evaluated each biennium as Council goals and program needs change, which results in a fluctuation of the number of full-time equivalents (FTE) in each fund from one biennium to the next
- Shifting priorities to completion of existing projects and those funded by the GO Bond has resulted in decreased capital expenditures of other transportation infrastructure projects in the proposed 2023-2025 biennium
- A \$703,600 contribution from BPRD is included in fiscal year 2023-24 for CIP project, 1TRVF Riverfront Improvements. A \$325,000 contribution from Bend MPO is projected in fiscal year 2022-23
- A \$1,540,700 capital contribution to 1GNCC North Corridor Project Coordination, delivered by ODOT, is included in fiscal year 2024-25. \$4,000,000 was contributed in fiscal year 2022-23
- \$1.5 million is included in the city-wide budget for funding the CFEC work plan addressing future housing and employment land needs (including efficiency measures and potential UGB expansion), land use and infrastructure modeling, public engagement, urbanization, and public infrastructure planning. Half of the budget (\$750k) is included in the Transportation Construction budget. The other \$750k of costs are included in the General Fund Growth Management budget, presented in the Community & Economic Development service area of the budget document.

**Transportation Construction Fund
Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification**	2023-24	2024-25	2025-26	2026-27	2027-28	Total
1GFAI Franklin Avenue Corridor Improvements	5	\$ 425,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,425,000
1GOPB Olney Pedestrian and Bike Improvements	5	-	500,000	-	-	-	500,000
1GWAC Wilson Avenue Corridor Improvements	2	6,350,000	-	-	-	-	6,350,000
1T3IN 3rd & Reed Market Intersection	5	-	150,000	500,000	2,350,000	2,000,000	5,000,000
1T3ML 3rd & Miller Intersection	5	100,000	300,000	2,800,000	-	-	3,200,000
1TABB Archie Briggs Bridge Replacement	5	-	2,000,000	-	-	-	2,000,000
1TBKE Bicycle Greenways	2	648,800	-	-	-	-	648,800
1TBKP Bicycle Program	1	500,000	-	-	-	-	500,000
1TBMW Butler Mkt/Wells Acres	5	1,195,000	2,750,000	-	-	-	3,945,000
1TBRB Bond & Reed Market Roundabout	5	-	750,000	3,500,000	-	-	4,250,000
1TCHI Brosterhous/Chase	5	-	-	-	-	1,000,000	1,000,000
1TCKR Country Club Road / Knott Road Intersection Improvements	5	-	-	-	-	700,000	700,000
1TCON 27th/Conners Intersection	5	-	-	500,000	2,000,000	-	2,500,000
1TCSI Citywide Safety Improvements	1	46,400	-	-	-	-	46,400
1TGCI Galveston Corridor Improvements	5	-	150,000	2,000,000	1,900,000	-	4,050,000
1TNPS Neff & Purcell Intersection	3	975,000	-	-	-	-	975,000
1TRVF Riverfront Improvements	5	928,600	-	-	-	-	928,600
1TWAC 27th & Wells Acres Road Intersection Improvements	5	-	-	-	-	700,000	700,000
1XSTS Standards & Specifications Update	1	30,000	-	-	-	-	30,000
Total*		\$ 11,198,800	\$ 7,600,000	\$ 9,300,000	\$ 6,250,000	\$ 4,400,000	\$ 38,748,800

*Fiscal year 2024-25 materials & services expenditure appropriations include \$1,540,700 for a capital contribution to 1GNCC North Corridor Project Coordination, delivered by ODOT

**The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97

Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

2023-2025 Proposed Budget
Transportation Construction Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
3400 - Transp Construction Fund	-	(15,360,578)	(18,065,900)	-	-	-
BeginWorkingCapital	(23,889,300)	(26,126,855)	(15,360,600)	(18,065,900)	-	(18,065,900)
301000 - Beginning Working Capital	(23,889,300)	(26,126,855)	(15,360,600)	(18,065,900)	-	(18,065,900)
Resources	(49,377,800)	(13,320,510)	(26,577,400)	(26,036,100)	(13,759,600)	(39,795,700)
311340 - Taxes Franch TR Water City	(5,564,200)	(2,672,499)	(2,795,800)	(2,866,100)	(2,932,100)	(5,798,200)
331100 - Intergovt Fed PassThruOR Grant	(2,000,000)	(2,000,000)	-	-	-	-
334102 - Intergovt Other Local Parks	-	-	-	(703,600)	-	(703,600)
360000 - Investment Income	(724,200)	(210,535)	(128,300)	(96,200)	(64,200)	(160,400)
361100 - Contributions & Donations Dev	-	(192,410)	(70,000)	-	-	-
363000 - Sale of Asset Proceeds	-	-	(21,200)	-	-	-
364106 - LoanRepayPrin City N/R	(261,800)	-	-	-	-	-
366000 - Miscellaneous Revenue	(1,000)	(201)	-	-	-	-
370100 - LTD Proceeds FF&C	(14,737,500)	-	(8,454,100)	(13,541,400)	-	(13,541,400)
377342 - STDebtInterfundLoanRepayGO20TC	(1,064,500)	(352,334)	-	-	-	-
383001 - Xfer Special PurpGovt	-	-	(543,700)	(251,100)	-	(251,100)
383140 - Xfer Special Purp from SDC	(24,991,400)	(7,892,531)	(14,564,300)	(8,577,700)	(10,763,300)	(19,341,000)
384001 - Xfer InterfundChg Govt	(16,000)	-	-	-	-	-
384004 - Xfer InterfundChg Ent	(11,900)	-	-	-	-	-
384005 - Xfer InterfundChg IntServ	(5,300)	-	-	-	-	-
Personnel Services	1,366,100	534,599	700,900	703,100	739,300	1,442,400
401000 - Salaries Regular	825,300	333,655	438,400	435,200	456,200	891,400
401100 - Salaries OthPayouts	10,300	5,448	11,000	12,300	12,900	25,200
401200 - Salaries Overtime	3,000	-	2,100	6,400	6,600	13,000
411001 - Benefits Taxes Social Security	52,000	20,496	27,500	28,100	29,500	57,600
411002 - Benefits Taxes Medicare	12,200	4,832	6,500	6,600	6,900	13,500
411003 - Benefits Taxes Unemployment	800	470	500	500	500	1,000
411004 - Benefits AssessWorkCompHrly	400	132	100	100	100	200
411006 - Benefits Taxes OR Paid Leave	-	-	900	1,800	1,900	3,700
412001 - Benefits PERS IAP	50,300	19,216	27,000	27,200	28,500	55,700
412002 - Benefits PERS Tier 1/Tier 2	109,600	36,705	39,700	43,100	44,800	87,900
412003 - Benefits PERS OPSRP	68,300	18,794	34,800	37,400	39,400	76,800
412004 - Benefits PERS Debt Service	16,700	7,030	11,900	7,900	8,300	16,200
413010 - Benefits Insurance WkCompPrem	7,600	2,645	4,400	5,500	5,800	11,300
413020 - Benefits Insurance Disability	2,300	894	1,200	1,200	1,300	2,500
413030 - Benefits Insurance Life	800	377	500	400	500	900
413040 - Benefits InsuranceHDHealthPrem	123,300	48,804	57,400	53,000	58,400	111,400
413041 - Benefits InsuranceHDHealthDedu	28,600	13,054	14,300	12,000	12,000	24,000
413042 - Benefits InsuranceHDHealthCoin	6,700	3,897	600	2,100	2,500	4,600
413050 - Benefits Insurance DentalPrem	12,700	4,556	5,100	4,100	4,300	8,400
413060 - Benefits Telemed	400	173	200	200	200	400
414010 - Benefits OPEB LongTermFunding	12,600	5,811	6,400	7,400	7,400	14,800
414020 - Benefits OPEB PERS Supplement	18,200	6,696	6,100	2,500	2,900	5,400
414030 - Benefits City Paid Def Comp	-	-	2,900	6,200	6,500	12,700
415010 - Benefits Other EmployeeParking	2,000	412	900	1,300	1,300	2,600
415011 - Benefits Other CellPhone Allow	600	215	-	100	100	200
415020 - Benefits Other 125BenefitsAdm	800	287	400	500	500	1,000
415030 - Benefits Other AltModesIncent	600	-	100	-	-	-
Materials & Services	9,619,600	568,097	5,645,300	1,328,200	2,235,400	3,563,600
432000 - PurchServ Consulting	430,000	52,742	50,000	375,000	375,000	750,000
433300 - PurchServ Financial Bond Sale	289,100	678	165,800	270,800	-	270,800
433310 - PurchServ Financial BondRegist	2,000	-	-	-	-	-
434100 - PurchServ TechSoftware&HostSol	1,400	-	700	700	700	1,400
434200 - PurchServ TechSoftware Maint	13,700	319	7,100	7,200	7,300	14,500
437000 - PurchServ Other	8,854,700	513,018	1,410,000	647,800	203,000	850,800
437002 - PurchServ Other Advertising	1,200	549	600	1,000	1,000	2,000
440000 - Equipment <Cap Threshold	5,200	743	-	15,000	97,000	112,000
442000 - Equipment <CapThresh Tech	2,400	-	1,200	500	500	1,000
451000 - ConsumSupp&Mat Office Supplies	2,000	48	900	1,000	1,000	2,000
461200 - Emp Costs Prof Dev & Train Opt	6,300	-	3,200	3,200	3,200	6,400

2023-2025 Proposed Budget
Transportation Construction Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
470000 - Community Education & Outreach	11,600	-	5,800	6,000	6,000	12,000
510000 - Sponsorships & Contributions	-	-	4,000,000	-	1,540,700	1,540,700
Capital Outlay	35,192,100	16,468,429	11,253,000	11,198,800	7,600,000	18,798,800
650200 - Infrastructure CaplImprove	35,192,100	16,468,429	11,253,000	11,198,800	7,600,000	18,798,800
Transfers Out - OH	6,246,200	3,058,000	3,188,200	2,987,700	2,987,700	5,975,400
705001 - Xfer City-wide OH CityAttorney	241,200	120,600	120,600	126,200	126,200	252,400
705003 - Xfer City-wide OH IT	28,600	14,300	14,300	14,900	14,900	29,800
705004 - Xfer City-wide OH FacilityMgmt	74,800	37,400	37,400	20,000	20,000	40,000
705005 - Xfer City-wide OH Admin & HR	1,057,000	508,000	549,000	354,000	354,000	708,000
705006 - Xfer City-wide OH Finance	451,400	225,700	225,700	276,800	276,800	553,600
705007 - Xfer City-wide OH Purchasing	418,400	209,200	209,200	285,100	285,100	570,200
705008 - Xfer City-wide OH Insurance	213,200	106,600	106,600	180,600	180,600	361,200
705013 - Xfer City-wide OH Perf Mgmt	131,400	65,700	65,700	115,700	115,700	231,400
705014 - Xfer City-wide OH Proj Mgmt	66,000	6,900	59,100	28,400	28,400	56,800
705015 - Xfer City-wide OH Real Estate	37,000	-	37,000	11,700	11,700	23,400
715101 - Xfer Dept OH Engineering	3,527,200	1,763,600	1,763,600	1,574,300	1,574,300	3,148,600
Transfers Out	203,100	56,250	112,500	37,500	37,500	75,000
731320 - Xfer Special Purp to PE	75,000	56,250	37,500	37,500	37,500	75,000
731410 - Xfer Special Purp to ST	100,000	-	75,000	-	-	-
733410 - Xfer Special Purp to GOTRCon	28,100	-	-	-	-	-
Debt Service	7,157,000	3,401,412	2,972,200	3,649,200	4,738,100	8,387,300
801016 - LTDPPrFF&C 2013 TR Refund2003	426,000	425,562	-	-	-	-
801021 - LTDPPr Future Debt	304,000	-	-	678,400	1,765,000	2,443,400
801023 - LTDPPrFF&C 2020 TransSystemImpr	1,534,000	751,624	781,500	811,300	846,100	1,657,400
811016 - LTDInFF&C 2013 TR Refund2003	4,000	3,500	-	-	-	-
811021 - LTDIn Future Debt	477,000	-	-	-	-	-
811023 - LTDInFF&C 2020 TransSystemImpr	4,412,000	2,220,726	2,190,700	2,159,500	2,127,000	4,286,500
Contingency	707,300	-	-	674,700	-	674,700
910000 - Contingency	707,300	-	-	674,700	-	674,700
Reserves	12,775,700	-	-	23,522,800	(4,578,400)	18,944,400
900100 - Reserves Debt Service	7,508,000	-	-	9,468,400	-	9,468,400
900200 - Reserves Future Construction	4,568,800	-	-	12,857,500	(4,287,900)	8,569,600
900210 - Reserves Developer Exactions	698,900	-	-	1,196,900	(290,500)	906,400
Grand Total	-	(15,360,578)	(18,065,900)	-	-	-

2011 General Obligation Bond Debt Service Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 1,705,600	\$ 1,781,873	\$ 1,908,400	\$ 2,041,200	\$ -	\$ 2,041,200
Property taxes	3,724,400	1,929,862	1,840,800	1,658,300	1,737,100	3,395,400
Miscellaneous	52,600	32,227	42,200	31,700	21,100	52,800
Debt proceeds	15,729,100	15,729,022	-	-	-	-
TOTAL RESOURCES	\$ 21,211,700	\$ 19,472,984	\$ 3,791,400	\$ 3,731,200	\$ 1,758,200	\$ 5,489,400
REQUIREMENTS						
<i>By Category:</i>						
Infrastructure Program						
Materials & services	\$ 98,100	\$ 94,509	\$ 500	\$ 500	\$ 500	\$ 1,000
Total Infrastructure Program	98,100	94,509	500	500	500	1,000
Debt Service	19,308,000	17,470,058	1,749,700	1,752,800	1,751,300	3,504,100
Reserves	1,805,600	-	-	1,977,900	6,400	1,984,300
TOTAL REQUIREMENTS	\$ 21,211,700	\$ 17,564,567	\$ 1,750,200	\$ 3,731,200	\$ 1,758,200	\$ 5,489,400

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

INFRASTRUCTURE

2011 General Obligation Bond

Overview

In May 2011, the City of Bend voters passed a \$30 million general obligation (G.O.) bond measure to improve safety, mobility and access on major street corridors and intersections. The City's significant growth impacted the transportation system. The measure was proposed so that street infrastructure improvements could be made before there were further impacts from growth. Projects completed with the bond proceeds from the 2011 G.O. Bond include:

- 18th Street/Empire Avenue roundabout
- Simpson Avenue/Mt. Washington Drive roundabout
- Brookwood Boulevard/Powers Road roundabout
- Reed Market Road from 3rd Street to 27th Street
- 27th Street reconstruction from Hwy 20 (Greenwood Avenue) to Neff Road with SE Interceptor Project
- 14th Street/Century Drive reconstruction

The projects constructed with this G.O. Bond were closed out by the end of fiscal year 2019. Annual debt service payments on the 2011 G.O. Bond will continue through 2032.

2023-2025 Proposed Budget
2011 General Obligation Bond Debt Service Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
2410 - 2011 GO Bond Debt Service Fund	-	(1,908,417)	(2,041,200)	-	-	-
BeginWorkingCapital	(1,705,600)	(1,781,873)	(1,908,400)	(2,041,200)	-	(2,041,200)
301000 - Beginning Working Capital	(1,705,600)	(1,781,873)	(1,908,400)	(2,041,200)	-	(2,041,200)
Resources	(19,506,100)	(17,691,111)	(1,883,000)	(1,690,000)	(1,758,200)	(3,448,200)
311100 - Taxes Property Current	(3,680,000)	(1,900,848)	(1,816,700)	(1,636,000)	(1,713,700)	(3,349,700)
311110 - Taxes Property Delinquent	(37,600)	(25,235)	(18,600)	(17,300)	(18,100)	(35,400)
311120 - Taxes Property Interest Unsegr	(800)	(228)	(400)	(400)	(400)	(800)
311130 - Taxes Property Sales Desch Cty	(6,000)	(2,406)	(3,000)	(2,800)	(2,900)	(5,700)
311140 - Taxes Property Other Tax Distr	-	(1,145)	(2,100)	(1,800)	(2,000)	(3,800)
360000 - Investment Income	(52,600)	(32,227)	(42,200)	(31,700)	(21,100)	(52,800)
370100 - LTD Proceeds FF&C	(15,729,100)	(13,420,000)	-	-	-	-
372100 - LTD Premium	-	(2,309,022)	-	-	-	-
Materials & Services	98,100	94,509	500	500	500	1,000
433310 - PurchServ Financial BondRegist	98,100	94,509	500	500	500	1,000
Debt Service	19,308,000	17,470,058	1,749,700	1,752,800	1,751,300	3,504,100
801011 - LTDPPrFF&C 2012 GO Bond TR	2,630,000	16,930,000	-	-	-	-
801044 - LTDPPrFF&C 2012 GO Bond Ref TR	15,632,000	-	965,000	1,130,000	1,185,000	2,315,000
811011 - LTDInFF&C 2012 GO Bond TR	1,046,000	540,058	-	-	-	-
811044 - LTDPlnF&C 2012 GO Bond Ref TR	-	-	784,700	622,800	566,300	1,189,100
Year to Year Transfer	-	-	-	-	-	-
Reserves	1,805,600	-	-	1,977,900	6,400	1,984,300
900100 - Reserves Debt Service	1,805,600	-	-	1,977,900	6,400	1,984,300
Grand Total	-	(1,908,417)	(2,041,200)	-	-	-

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2020 General Obligation Bond Construction Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ -	\$ -	\$ 30,751,100	\$ 15,542,700	\$ -	\$ 15,542,700
Investment income	140,000	105,881	462,200	346,700	346,700	693,400
Debt proceeds	35,450,800	35,232,146	-	63,964,300	-	63,964,300
Interfund transfers	28,100	-	-	-	-	-
TOTAL RESOURCES	\$ 35,618,900	\$ 35,338,027	\$ 31,213,300	\$ 79,853,700	\$ 346,700	\$ 80,200,400
REQUIREMENTS						
<i>By Category:</i>						
Infrastructure Program						
Personnel services	\$ 1,400,400	\$ 391,836	\$ 645,600	\$ 1,056,800	\$ 1,117,800	\$ 2,174,600
Materials & services	523,900	403,860	405,000	1,250,600	305,300	1,555,900
Capital outlay	22,308,000	3,438,891	14,620,000	21,479,200	27,550,000	49,029,200
Total Infrastructure Program	24,232,300	4,234,587	15,670,600	23,786,600	28,973,100	52,759,700
Debt Service - Interfund loan repayment	1,064,500	352,334	-	-	-	-
Reserves	10,322,100	-	-	56,067,100	(28,626,400)	27,440,700
TOTAL REQUIREMENTS	\$ 35,618,900	\$ 4,586,921	\$ 15,670,600	\$ 79,853,700	\$ 346,700	\$ 80,200,400

Authorized Full Time Equivalents	0.00	0.00	0.00
Allocated Full Time Equivalents	4.50	6.50	6.50

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

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2020 General Obligation Bond Debt Service Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ -	\$ -	\$ -	\$ 85,700	\$ -	\$ 85,700
Property taxes	2,468,000	-	2,393,800	2,446,000	7,731,300	10,177,300
Miscellaneous	5,300	-	12,100	9,100	6,100	15,200
TOTAL RESOURCES	\$ 2,473,300	\$ -	\$ 2,405,900	\$ 2,540,800	\$ 7,737,400	\$ 10,278,200
REQUIREMENTS						
<i>By Category:</i>						
Infrastructure Program						
Materials & services	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -
Total Infrastructure Program	500	-	-	-	-	-
Debt Service	2,320,500	-	2,320,200	2,315,600	7,718,000	10,033,600
Reserves	152,300	-	-	225,200	19,400	244,600
TOTAL REQUIREMENTS	\$ 2,473,300	\$ -	\$ 2,320,200	\$ 2,540,800	\$ 7,737,400	\$ 10,278,200

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

INFRASTRUCTURE

2020 General Obligation Bond

Overview

Community surveys show traffic congestion, flow and safety are top concerns for people living in Bend. In November 2020, the City voters passed Transportation Bond Measure 9-135 for \$190 million to improve traffic flow, east-west connections, safety, mobility and access on major street corridors and intersections.

The list of approved projects to be funded with the 2020 General Obligation (G.O.) Bond includes improvements to roads, intersections, and key east-west corridors, neighborhood safety improvement projects, a connected cross town bicycle network, sidewalks and safe crossings for access to schools, parks, and jobs, sidewalk infill on key routes, contributions to improvements on US97/the Parkway, including redesign and construction of interchanges and on/off ramps, and transit infrastructure improvements and matching funds for transit system capital improvements.

A bond oversight committee of community members advises the City Council and City staff on the implementation and progress of the G.O. bond and provides information to the public on the progress of projects funded by the Bond.

The \$190 million of G.O. bond proceeds will fund project design and construction, bond issuance costs, and costs to administer the projects. The bonds will be issued in a series, over time, to provide money in multiple years for completion of the projects. The first series of bonds was issued during the 2021-2023 biennium, with the second series anticipated in the first year of the upcoming biennium. The bonds are repaid by annual assessment of real property. The first property tax assessment occurred in the fiscal year 2022-23.

Goals & Objectives for the 2023-2025 Biennial Budget

- Continue success of Neighborhood Street Safety Program
- Finish the Wilson Avenue Corridor Improvements project
- Build out primary north-south connection and a combination of Key Routes as the primary east-west connection using key routes and Phase IV bicycle greenway funding
- Build out other projects as identified on the GO bond CIP including Archie Briggs, Butler Market & Boyd Acres Road Improvements, and portions of the Greater Midtown Crossings Project which include sub-projects Franklin Avenue Corridor Improvements, Greenwood Avenue Undercrossing, and Hawthorne Avenue Overcrossing
- Begin design and construction of Bear Creek and 27th Street Improvements

Major Accomplishments during the 2021-2023 Biennium

- Adopted the first 2020 GO bond 5-Year Capital Improvement Program
- Delivered the first two years of GO bond supported Neighborhood Street Safety Program projects
- Made significant progress on the Wilson Avenue Corridor Improvements Project including one of the nation's first fully protected bicycle roundabout
- Initiated multiple studies to initiate key east-west corridor connection projects

Significant Changes from the 2021-2023 Biennial Budget

- Two (2) allocated FTE added to support the 2020 GO Bond Capital Improvement Program (CIP). These FTE are authorized in the Internal Service Fund - Departmental Administration in the Engineering & Infrastructure Planning Department (EIPD):
 - One (1) new Senior Project Engineer
 - One (1) new Project Engineer
- The second series of debt to fund Bond projects will be issued in fiscal year 2023-24. Based on the timing of the debt issuance, increases to the property tax levy related to this debt issuances will likely affect tax bills in Fall 2024.

**2020 General Obligation Bond Construction Fund
Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification*	2023-24	2024-25	2025-26	2026-27	2027-28	Total
1GABB Archie Briggs Improvements	5	\$ 100,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 400,000
1GAEE Aune Street Extension (East)	5	700,000	2,000,000	3,550,000	-	-	6,250,000
1GAEW Aune Street Extension (West)	5	-	-	250,000	3,000,000	4,250,000	7,500,000
1GB27 Bear Creek Road and 27th Street Improvements	5	4,200,000	4,100,000	3,000,000	-	-	11,300,000
1GBBA Butler Market Road and Boyd Acres Road Improvements	5	2,700,000	845,700	-	-	-	3,545,700
1GCAC Colorado Avenue Capacity Improvements	5	-	-	75,000	250,000	3,500,000	3,825,000
1GCAI Colorado Avenue Interchange Improvements	5	-	-	-	150,000	280,000	430,000
1GEAI Empire Avenue Interchange	5	-	-	-	-	1,450,000	1,450,000
1GEAT Enhanced Access to Transit	5	150,000	1,000,000	75,000	1,000,000	75,000	2,300,000
1GEOB Empire & OB Riley Intersection	5	-	-	150,000	750,000	2,600,000	3,500,000
1GFAI Franklin Avenue Corridor Improvements	5	3,500,000	1,725,000	-	-	-	5,225,000
1GGAU Greenwood Avenue Undercrossing	5	750,000	-	-	-	-	750,000
1GHAO Hawthorne Avenue Overcrossing	5	-	2,425,000	4,570,000	-	-	6,995,000
1GITS Intelligent Information Systems	5	200,000	600,000	-	-	-	800,000
1GKKR Key Routes River West Neighborhood	5	220,000	-	-	-	-	220,000
1GLRS Neighborhood Street Safety Program	2	900,000	1,650,000	750,000	750,000	750,000	4,800,000
1GMPR Murphy Parkway Ramps Project	5	-	-	4,125,000	5,875,000	-	10,000,000
1GNCC North Corridor Project Coordination	1	1,540,700	3,259,300	-	-	-	4,800,000
1GNCI Neff Corridor Improvements	5	600,000	2,171,000	1,300,000	-	-	4,071,000
1GOPB Olney Pedestrian and Bike Improvements	5	1,050,000	1,151,000	-	-	-	2,201,000
1GOPI Olney Corridor Improvements	5	-	-	750,000	3,250,000	3,000,000	7,000,000
1GPCB Powers, Parrell and Chase Intersections	5	-	-	-	-	500,000	500,000
1GPCI Portland Avenue Corridor Improvements	5	1,800,000	1,580,000	-	-	-	3,380,000
1GPUR Purcell Extension Project	3	216,500	-	-	-	-	216,500
1GRMC Reed Market Corridor	5	700,000	3,000,000	5,465,000	12,000,000	12,000,000	33,165,000
1GRRR Revere Intersection Improvements	5	-	-	750,000	3,250,000	3,000,000	7,000,000
1GWAC Wilson Avenue Corridor Improvements	2	1,552,000	-	-	-	-	1,552,000
1TBKE Bicycle Greenways Project	2	600,000	1,743,000	-	-	-	2,343,000
Total		\$ 21,479,200	\$ 27,550,000	\$ 24,810,000	\$ 30,275,000	\$ 31,405,000	\$ 135,519,200

*The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97

Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

2023-2025 Proposed Budget
2020 General Obligation Bond Construction Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
3420 - 2020 GO Bond Trans Constr Fund	-	(30,751,106)	(15,542,700)	-	-	-
BeginWorkingCapital	-	-	(30,751,100)	(15,542,700)	-	(15,542,700)
301000 - Beginning Working Capital	-	-	(30,751,100)	(15,542,700)	-	(15,542,700)
Resources	(35,618,900)	(35,338,027)	(462,200)	(64,311,000)	(346,700)	(64,657,700)
360000 - Investment Income	(140,000)	(105,881)	(462,200)	(346,700)	(346,700)	(693,400)
370100 - LTD Proceeds FF&C	(35,450,800)	(32,880,000)	-	(63,964,300)	-	(63,964,300)
372100 - LTD Premium	-	(2,352,146)	-	-	-	-
383340 - Xfer Special Purp from TRConst	(28,100)	-	-	-	-	-
Personnel Services	1,400,400	391,836	645,600	1,056,800	1,117,800	2,174,600
401000 - Salaries Regular	875,900	248,759	428,800	668,900	705,400	1,374,300
401100 - Salaries OthPayouts	3,700	-	5,500	19,600	20,700	40,300
401120 - Salaries OthPayoutsComptoVEBA	-	3,833	1,300	-	-	-
401200 - Salaries Overtime	5,800	86	-	-	-	-
411001 - Benefits Taxes Social Security	55,400	15,075	26,800	42,700	45,000	87,700
411002 - Benefits Taxes Medicare	13,100	3,526	6,300	10,000	10,500	20,500
411003 - Benefits Taxes Unemployment	1,100	250	400	700	700	1,400
411004 - Benefits AssessWorkCompHrly	800	104	100	200	200	400
411006 - Benefits Taxes OR Paid Leave	-	-	900	2,800	2,900	5,700
412001 - Benefits PERS IAP	53,500	15,232	23,400	36,400	38,400	74,800
412002 - Benefits PERS Tier 1/Tier 2	-	10,894	6,800	5,000	5,200	10,200
412003 - Benefits PERS OPSRP	129,600	27,207	48,500	85,500	90,300	175,800
412004 - Benefits PERS Debt Service	21,600	5,588	10,400	10,600	11,200	21,800
413010 - Benefits Insurance WkCompPrem	1,200	1,463	4,700	9,000	9,700	18,700
413020 - Benefits Insurance Disability	2,600	649	900	1,800	1,900	3,700
413030 - Benefits Insurance Life	1,100	263	500	700	700	1,400
413040 - Benefits InsuranceHDHealthPrem	157,000	39,511	49,400	99,500	109,500	209,000
413041 - Benefits InsuranceHDHealthDedu	35,500	10,119	12,500	22,000	22,000	44,000
413042 - Benefits InsuranceHDHealthCoin	-	-	700	3,300	3,900	7,200
413050 - Benefits Insurance DentalPrem	13,600	3,303	4,800	7,500	7,800	15,300
413060 - Benefits Telemed	600	126	200	300	300	600
414010 - Benefits OPEB LongTermFunding	20,900	4,389	6,100	11,600	11,600	23,200
414020 - Benefits OPEB PERS Supplement	-	-	800	3,900	4,600	8,500
414030 - Benefits City Paid Def Comp	-	-	2,600	10,000	10,500	20,500
415010 - Benefits Other EmployeeParking	3,500	329	400	-	-	-
415011 - Benefits Other CellPhone Allow	2,000	919	2,400	4,000	4,000	8,000
415012 - Benefits Other Clothing Allow	800	-	-	-	-	-
415020 - Benefits Other 125BenefitsAdm	1,100	211	400	800	800	1,600
Materials & Services	523,900	403,860	405,000	1,250,600	305,300	1,555,900
431000 - PurchServ Legal	-	780	5,000	5,000	5,000	10,000
432000 - PurchServ Consulting	-	176,448	400,000	300,000	300,000	600,000
433300 - PurchServ Financial Bond Sale	523,900	226,111	-	945,300	-	945,300
437002 - PurchServ Other Advertising	-	452	-	300	300	600
440000 - Equipment <Cap Threshold	-	69	-	-	-	-
Capital Outlay	22,308,000	3,438,891	14,620,000	21,479,200	27,550,000	49,029,200
650200 - Infrastructure CapImprove	22,308,000	3,438,891	14,620,000	21,479,200	27,550,000	49,029,200
Debt Service	1,064,500	352,334	-	-	-	-
873400 - Short term-Loan Repay to TC	1,064,500	352,334	-	-	-	-
Reserves	10,322,100	-	-	56,067,100	(28,626,400)	27,440,700
900200 - Reserves Future Construction	10,322,100	-	-	56,067,100	(28,626,400)	27,440,700
Grand Total	-	(30,751,106)	(15,542,700)	-	-	-



2023-2025 Proposed Budget
2020 General Obligation Bond Debt Service Fund

	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
2420 - 2020 GO Bond Debt Service Fund	-	-	(85,700)	-	-	-
BeginWorkingCapital	-	-	-	(85,700)	-	(85,700)
301000 - Beginning Working Capital	-	-	-	(85,700)	-	(85,700)
Resources	(2,473,300)	-	(2,405,900)	(2,455,100)	(7,737,400)	(10,192,500)
311100 - Taxes Property Current	(2,468,000)	-	(2,393,800)	(2,428,500)	(7,697,800)	(10,126,300)
311110 - Taxes Property Delinquent	-	-	-	(10,000)	(10,000)	(20,000)
311120 - Taxes Property Interest Unsegr	-	-	-	(600)	(1,800)	(2,400)
311130 - Taxes Property Sales Desch Cty	-	-	-	(4,100)	(12,900)	(17,000)
311140 - Taxes Property Other Tax Distr	-	-	-	(2,800)	(8,800)	(11,600)
360000 - Investment Income	(5,300)	-	(12,100)	(9,100)	(6,100)	(15,200)
Materials & Services	500	-	-	-	-	-
433310 - PurchServ Financial BondRegist	500	-	-	-	-	-
Debt Service	2,320,500	-	2,320,200	2,315,600	7,718,000	10,033,600
801021 - LTDPr Future Debt	1,109,000	-	-	-	-	-
801043 - LTDPrFF&C 2020 GO Bond TR	-	-	860,000	1,110,000	1,165,000	2,275,000
811021 - LTDIn Future Debt	1,211,000	-	-	-	5,402,900	5,402,900
811043 - LTDInFF&C 2020 GO Bond TR	500	-	1,460,200	1,205,600	1,150,100	2,355,700
Reserves	152,300	-	-	225,200	19,400	244,600
900100 - Reserves Debt Service	152,300	-	-	225,200	19,400	244,600
Grand Total	-	-	(85,700)	-	-	-

Accessibility Construction Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 867,900	\$ 878,604	\$ 1,130,000	\$ 1,017,100	\$ -	\$ 1,017,100
Franchise Fees	1,854,700	890,662	872,800	683,200	703,700	1,386,900
Miscellaneous	171,100	12,725	23,600	17,700	11,800	29,500
Debt proceeds	816,000	-	-	-	-	-
TOTAL RESOURCES	\$ 3,709,700	\$ 1,781,991	\$ 2,026,400	\$ 1,718,000	\$ 715,500	\$ 2,433,500
REQUIREMENTS						
<i>By Category:</i>						
Infrastructure Program						
Personnel services	\$ -	\$ 2	\$ -	\$ -	\$ -	\$ -
Materials & services	16,700	2,045	200	200	200	400
Capital outlay	1,537,000	59,273	100,000	530,000	500,000	1,030,000
Total Infrastructure Program	1,553,700	61,320	100,200	530,200	500,200	1,030,400
Interfund Transfers	711,000	294,462	605,100	491,200	488,200	979,400
Debt Service	670,000	296,187	304,000	305,900	13,500	319,400
Contingency	24,000	-	-	25,000	-	25,000
Reserves	751,000	-	-	365,700	(286,400)	79,300
TOTAL REQUIREMENTS	\$ 3,709,700	\$ 651,969	\$ 1,009,300	\$ 1,718,000	\$ 715,500	\$ 2,433,500

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

INFRASTRUCTURE

Accessibility Construction Fund

Overview

The Accessibility Construction Program is responsible for overseeing the phases of development from design through construction of accessibility improvements in the City's rights-of-way. The Accessibility Program Manager works closely with Project Engineers in the Engineering & Infrastructure Planning Department (EIPD) to report on progress made on improving infrastructure commensurate with the Americans with Disabilities Act (ADA) through the city's ADA Transition Plan for Curb Ramps in Public Rights-of-Way.

Goals & Objectives for the 2023-2025 Biennial Budget

- Continue to work toward meeting the ADA infrastructure requirements for curb ramps and related sidewalks within the City of Bend's jurisdiction
- Respond to community member requests for barrier removal involving the public rights-of-way in a timely manner
- Ensure that accessibility standards are implemented appropriately and consistently across the City departments
- Act as a resource for City staff with questions about accessible building standards or policies

Major Accomplishments during the 2021-2023 Biennium

- Collaborated with other City departments to ensure accessibility standards were applied correctly and consistently
- Collaboration with the Streets Division of the Transportation and Mobility Department to increase the number of compliant curb ramps citywide via street alteration projects
- Identified accessibility opportunities within city-wide Capital Improvement Projects through the use of Capital Improvement Project 1AADA

Significant Changes from the 2021-2023 Biennial Budget

- Additional projects have been identified and added to the 5-year Capital Improvement Program schedule:
 - 1ADEI NW Delaware Accessibility Improvements: Design and construct accessibility improvements along NW Delaware Avenue. This project was prioritized by the City of Bend Accessibility Advisory Committee (COBAAC) and the Central Oregon Coalition for Access (COCA)
 - 1WABD Awbrey Butte Distribution Improvements: Made up of 9 subprojects to replace or install over 4 miles of water pipelines; ability to make accessibility improvements through synergy opportunities within larger project scope
 - 1SPSD Pump Station Decommissioning: for the enhanced crossing at Ladera Drive as shown on the Connector Routes & Crossings Map (Appendix C) in the adopted 2022 City Standards and Specifications
- Full Faith & Credit bond issued in 2010 and refunded in 2021 will be paid off in fiscal year 2023-24

**Accessibility Construction Fund
Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification**	2023-24	2024-25	2025-26	2026-27	2027-28	Total
1AADA Accessibility Opportunity Capital Projects	5	\$ 45,000	\$ 90,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 1,635,000
1ADEI NW Delaware Accessibility Improvements	5	400,000	400,000	-	-	-	800,000
1WABD Awbrey Butte Distribution Improvements	4	65,000	10,000	-	-	-	75,000
1SPSD Pump Station Decommissioning	1	20,000					20,000
Total*		\$ 530,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,530,000

*Interfund Transfers expenditure appropriations include \$200,000 annually for ADA capital synergy & quick build opportunity projects with the Streets & Operations Fund

**The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97

Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

2023-2025 Proposed Budget
Accessibility Construction Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
3500 - Accessibility Construction Fnd	-	(1,130,022)	(1,017,100)	-	-	-
BeginWorkingCapital	(867,900)	(878,604)	(1,130,000)	(1,017,100)	-	(1,017,100)
301000 - Beginning Working Capital	(867,900)	(878,604)	(1,130,000)	(1,017,100)	-	(1,017,100)
Resources	(2,841,800)	(903,387)	(896,400)	(700,900)	(715,500)	(1,416,400)
311340 - Taxes Franch TR Water City	(1,854,700)	(890,662)	(872,800)	(683,200)	(703,700)	(1,386,900)
360000 - Investment Income	(59,100)	(12,725)	(23,600)	(17,700)	(11,800)	(29,500)
361000 - Contributions & Donations	(112,000)	-	-	-	-	-
370100 - LTD Proceeds FF&C	(816,000)	-	-	-	-	-
Personnel Services	-	2	-	-	-	-
413042 - Benefits InsuranceHDHealthCoin	-	2	-	-	-	-
Materials & Services	16,700	2,045	200	200	200	400
433300 - PurchServ Financial Bond Sale	16,000	3	-	-	-	-
433310 - PurchServ Financial BondRegist	500	-	100	100	100	200
437001 - PurchServ Other Postage	200	-	100	100	100	200
440000 - Equipment <Cap Threshold	-	2,042	-	-	-	-
Capital Outlay	1,537,000	59,273	100,000	530,000	500,000	1,030,000
650200 - Infrastructure CapImprove	1,537,000	59,273	100,000	530,000	500,000	1,030,000
Transfers Out - OH	581,400	288,100	293,300	282,300	282,300	564,600
705001 - Xfer City-wide OH CityAttorney	26,800	13,400	13,400	42,100	42,100	84,200
705003 - Xfer City-wide OH IT	3,200	1,600	1,600	-	-	-
705005 - Xfer City-wide OH Admin & HR	20,600	9,900	10,700	61,500	61,500	123,000
705006 - Xfer City-wide OH Finance	22,200	11,100	11,100	10,100	10,100	20,200
705007 - Xfer City-wide OH Purchasing	10,800	5,400	5,400	1,000	1,000	2,000
705008 - Xfer City-wide OH Insurance	6,200	3,100	3,100	600	600	1,200
705014 - Xfer City-wide OH Proj Mgmt	3,800	800	3,000	1,400	1,400	2,800
705015 - Xfer City-wide OH Real Estate	2,200	-	2,200	-	-	-
715101 - Xfer Dept OH Engineering	485,600	242,800	242,800	165,600	165,600	331,200
Transfers Out	129,600	6,362	311,800	208,900	205,900	414,800
731001 - Xfer Special Purp to GFStab	29,600	6,362	11,800	8,900	5,900	14,800
741410 - Xfer InterfundChg to ST	100,000	-	300,000	200,000	200,000	400,000
Debt Service	670,000	296,187	304,000	305,900	13,500	319,400
801021 - LTDP Future Debt	26,000	-	-	-	-	-
801023 - LTDPPrFF&C 2020 TransSystemImpr	8,000	3,376	3,600	3,700	3,900	7,600
801027 - LTDPPrFF&C 2021REF Access,WA,W	557,000	272,200	283,200	288,800	-	288,800
811021 - LTDIn Future Debt	40,000	-	-	-	-	-
811023 - LTDInFF&C 2020 TransSystemImpr	20,000	9,974	9,900	9,700	9,600	19,300
811027 - LTDInFF&C 2021REF Access,WA,WI	19,000	10,637	7,300	3,700	-	3,700
Contingency	24,000	-	-	25,000	-	25,000
910000 - Contingency	24,000	-	-	25,000	-	25,000
Reserves	751,000	-	-	365,700	(286,400)	79,300
900200 - Reserves Future Construction	751,000	-	-	365,700	(286,400)	79,300
Grand Total	-	(1,130,022)	(1,017,100)	-	-	-

Parking Services Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 1,875,300	\$ 2,137,211	\$ 2,585,700	\$ 2,472,100	\$ -	\$ 2,472,100
Licenses and permits	1,144,500	905,430	853,700	889,800	889,800	1,779,600
Charges for services	490,800	229,306	284,700	290,000	290,000	580,000
Fines and forfeitures	1,149,000	638,917	630,200	634,800	636,600	1,271,400
Miscellaneous	34,800	58,444	44,400	33,300	22,200	55,500
Interfund transfers	30,400	-	32,700	2,360,300	-	2,360,300
TOTAL RESOURCES	\$ 4,724,800	\$ 3,969,308	\$ 4,431,400	\$ 6,680,300	\$ 1,838,600	\$ 8,518,900
REQUIREMENTS						
<i>By Category:</i>						
Infrastructure Program						
Personnel services	\$ 434,900	\$ 206,223	\$ 228,000	\$ 356,100	\$ 376,300	\$ 732,400
Materials & services	1,650,800	725,742	930,300	1,265,800	1,177,700	2,443,500
Capital outlay	365,200	15,908	331,600	700,000	1,660,300	2,360,300
Total Infrastructure Program	2,450,900	947,873	1,489,900	2,321,900	3,214,300	5,536,200
Interfund Transfers	728,000	347,293	377,600	300,900	301,000	601,900
Debt Service	182,000	88,485	91,800	89,600	87,300	176,900
Contingency	93,900	-	-	317,900	-	317,900
Reserves Future Construction	1,270,000	-	-	3,450,000	(1,764,000)	1,686,000
Reserves Major Maintenance	-	-	-	200,000	-	200,000
TOTAL REQUIREMENTS	\$ 4,724,800	\$ 1,383,651	\$ 1,959,300	\$ 6,680,300	\$ 1,838,600	\$ 8,518,900

Authorized Full Time Equivalents	1.00	2.00	2.00
Allocated Full Time Equivalents	1.30	2.30	2.30

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

INFRASTRUCTURE **Parking Services Fund**

Overview

The Parking Services Fund supports all city related parking programs in parking districts and the Centennial Parking Garage. This fund manages on and off-street public parking and parking coordination efforts city-wide. The fund provides parking management and enforcement services, operations and maintenance of parking districts and public parking facilities, including the downtown parking structure and off-street surface parking lots. This fund also manages city related parking signage, as well as permitting and coordination. Additionally, this fund coordinates the administration of the parking permit system for all parking districts, metered parking areas, coordination with special events, and security services for the downtown parking structure.

Revenues for this fund are derived from five primary sources: parking permit sales, parking citation fines, metered or paid parking areas, leases for commercial space in parking garages, and permit fees for garbage/grease stored on city-owned property and rights-of-way by downtown businesses.

The Parking Services Division is a division of the Transportation and Mobility Department.

Goals & Objectives for the 2023-2025 Biennial Budget

- Continue implementation of the parking management strategies in downtown Bend as adopted in the 2017 Downtown Parking Study
- Continue development of a self-sustaining Parking Services Program
- Identify long-term funding for parking improvements and maintenance
- Evaluate and update the five-year Capital Improvement Program based on direction and policies from the Transportation System Plan, City Wide Parking Study, and Downtown Parking Study
- Innovate and modernize parking management in Bend to support continued new housing and commercial developments, population growth, and to increase parking revenues
- Evaluate and prepare a curb management plan that supports the Transportation System Plan objectives, including micro mobility and mobility hubs
- Conduct Demonstration Project to evaluate Smart Commercial Loading Zone Project
- Conduct Demonstration Project to evaluate Dynamic Parking Pricing on paid surface lots and in the Centennial Garage
- Establish a city-wide parking advisory committee to develop a city-wide parking management plan
- Evaluate feasibility for enhancements or renovations of the North Mirror Pond Lot
- Establish a New Mobility Framework to provide guidance for local action to support implementation of program strategies
- Expand the Neighborhood Mobility Point program and bike parking facilities

Major Accomplishments during the 2021-2023 Biennium

- Established the Old Bend Neighborhood Parking Benefit District as a permanent program
- Successfully modernized the downtown monthly parking program
- Initiated an Automated Parking Guidance System in the downtown parking district
- Completed New Mobility Report in partnership with OSU (Oregon State University) Cascade Mobility Lab
- Implemented paid parking and removed free parking on downtown surface lots and the Parking Garage
- Re-launched city-wide bike share program

- Launched and established a Neighborhood Mobility Point Program which connected the bike share program to transit stops and other various locations in neighborhoods within Bend

Significant Changes from the 2021-2023 Biennial Budget

- Division focus shifted to include mobility projects
- One (1) new Program Technician FTE to assist Division Manager in advancing programs

**Parking Services Fund
Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification*	2023-24	2024-25	2025-26	2026-27	2027-28	Total CIP
1PNMP North Mirror Pond Improvements	5	\$ 700,000	\$ 1,660,300	\$ -	\$ -	\$ -	\$ 2,360,300
Total		\$ 700,000	\$ 1,660,300	\$ -	\$ -	\$ -	\$ 2,360,300

*The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97

Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

2023-2025 Proposed Budget
Parking Services Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
3400 - Streets & Operations	-	(2,585,657)	(2,472,100)	-	-	-
BeginWorkingCapital	(1,875,300)	(2,137,211)	(2,585,700)	(2,472,100)	-	(2,472,100)
301000 - Beginning Working Capital	(1,875,300)	(2,137,211)	(2,585,700)	(2,472,100)	-	(2,472,100)
Resources	(2,849,500)	(1,832,097)	(1,845,700)	(4,208,200)	(1,838,600)	(6,046,800)
322501 - Lic&Permit PK Permits	(1,106,300)	(887,746)	(772,800)	(790,000)	(790,000)	(1,580,000)
322503 - Lic&Permit PK Permits CityEmpl	-	-	(53,200)	(79,800)	(79,800)	(159,600)
322504 - Lic&Permit DT Garbage Enc	(38,200)	(17,684)	(27,700)	(20,000)	(20,000)	(40,000)
345200 - Charges&Fees Lease Building	(490,800)	(229,306)	(284,700)	(290,000)	(290,000)	(580,000)
351200 - Fines&Forfeitures PK	(1,149,000)	(637,649)	(626,700)	(630,800)	(632,600)	(1,263,400)
351210 - Fines&Forfeitures PKCentennial	-	(1,268)	(3,500)	(4,000)	(4,000)	(8,000)
360000 - Investment Income	(34,800)	(29,241)	(44,400)	(33,300)	(22,200)	(55,500)
361100 - Contributions & Donations Dev	-	(27,973)	-	-	-	-
362100 - Insurance Settlement	-	(1,230)	-	-	-	-
383001 - Xfer Special PurpGovt	(30,400)	-	(32,700)	-	-	-
383100 - Xfer Special Purp from GF	-	-	-	(2,360,300)	-	(2,360,300)
Personnel Services	434,900	206,223	228,000	356,100	376,300	732,400
401000 - Salaries Regular	273,800	131,171	142,300	217,600	229,400	447,000
401100 - Salaries OthPayouts	-	4,497	6,800	5,200	5,400	10,600
401200 - Salaries Overtime	-	-	800	2,500	2,600	5,100
411001 - Benefits Taxes Social Security	17,100	8,218	9,100	13,900	14,700	28,600
411002 - Benefits Taxes Medicare	3,900	1,950	2,200	3,300	3,400	6,700
411003 - Benefits Taxes Unemployment	200	136	100	300	300	600
411004 - Benefits AssessWorkCompHrly	200	55	-	-	-	-
411006 - Benefits Taxes OR Paid Leave	-	-	300	900	900	1,800
412001 - Benefits PERS IAP	16,600	7,609	8,800	13,500	14,200	27,700
412002 - Benefits PERS Tier 1/Tier 2	13,800	4,700	5,200	6,000	6,200	12,200
412003 - Benefits PERS OPSRP	33,600	14,086	16,300	29,000	30,600	59,600
412004 - Benefits PERS Debt Service	5,900	2,735	3,800	3,900	4,200	8,100
413010 - Benefits Insurance WkCompPrem	200	156	100	300	300	600
413020 - Benefits Insurance Disability	800	351	400	600	700	1,300
413030 - Benefits Insurance Life	200	154	100	300	300	600
413040 - Benefits InsuranceHDHealthPrem	45,800	19,982	18,900	37,600	41,300	78,900
413041 - Benefits InsuranceHDHealthDedu	10,400	4,991	4,700	8,300	8,300	16,600
413042 - Benefits InsuranceHDHealthCoin	-	-	1,700	1,200	1,400	2,600
413050 - Benefits Insurance DentalPrem	4,200	1,702	1,600	2,800	3,000	5,800
413060 - Benefits Telemed	200	63	-	100	100	200
414010 - Benefits OPEB LongTermFunding	4,200	2,209	2,100	3,900	3,900	7,800
414020 - Benefits OPEB PERS Supplement	3,400	1,376	1,700	1,400	1,600	3,000
414030 - Benefits City Paid Def Comp	-	-	900	2,400	2,400	4,800
415011 - Benefits Other CellPhone Allow	-	-	-	800	800	1,600
415020 - Benefits Other 125BenefitsAdm	200	82	100	300	300	600
415030 - Benefits Other AltModesIncent	200	-	-	-	-	-
Materials & Services	1,650,800	725,742	930,300	1,265,800	1,177,700	2,443,500
432000 - PurchServ Consulting	5,000	414	14,000	135,000	40,000	175,000
433300 - PurchServ Financial Bond Sale	-	11	-	-	-	-
433500 - PurchServ Financial BankMerch	215,100	109,532	60,500	68,000	70,000	138,000
434100 - PurchServ TechSoftware&HostSol	19,500	6,381	31,000	500	500	1,000
434200 - PurchServ TechSoftware Maint	1,000	-	400	500	600	1,100
435000 - PurchServ R&M	48,800	17,275	28,200	18,800	18,800	37,600
435300 - PurchServ R&M Buildings&Struct	257,900	133,217	101,000	160,000	140,000	300,000
435400 - PurchServ R&M Infrastructure	-	-	200	-	-	-
436010 - PurchServ UT Electricity	50,000	17,295	24,000	25,000	25,000	50,000
436050 - PurchServ TelephoneDirectLine	3,000	-	-	-	-	-
436060 - PurchServ UT IDB	18,900	8,969	11,600	12,600	12,600	25,200
437000 - PurchServ Other	-	252	-	26,600	26,600	53,200
437001 - PurchServ Other Postage	400	-	300	500	500	1,000
437002 - PurchServ Other Advertising	400	-	-	500	500	1,000



2023-2025 Proposed Budget
Parking Services Fund

	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
437004 - PurchServ Other Mobile Devices	12,200	4,570	5,200	6,500	5,700	12,200
437005 - PurchServ Other Long Distance	200	1	-	-	-	-
437102 - PurchServ Other VegetationCont	50,200	11,823	18,100	28,000	29,000	57,000
437104 - PurchServ Other OnlineSubscrip	-	319	-	-	-	-
437113 - PurchServ Other PKManage&Enfor	786,900	365,159	546,800	681,400	710,500	1,391,900
437114 - PurchServ Other Security	57,300	22,110	25,000	22,000	22,000	44,000
437117 - PurchServ Other Winter Ops	60,000	6,638	38,000	43,000	43,000	86,000
440000 - Equipment <Cap Threshold	15,000	3,845	500	5,000	5,000	10,000
442000 - Equipment <CapThresh Tech	600	-	-	4,000	-	4,000
442010 - Equipment <CapThresh TechUserE	2,000	-	300	300	300	600
451000 - ConsumSupp&Mat Office Supplies	600	949	200	500	500	1,000
453005 - ConsumSupp&Mat Janitorial	200	-	-	-	-	-
460000 - Employee Costs	800	-	200	400	400	800
461200 - Emp Costs Prof Dev & Train Opt	4,000	-	3,800	8,000	8,000	16,000
462010 - Employee Costs Recruitment	-	-	-	500	-	500
462040 - Employee Costs Licenses & Dues	1,600	695	900	1,000	1,000	2,000
470000 - Community Education & Outreach	12,000	1,343	4,200	2,000	2,000	4,000
490020 - Leases Land Lease	15,000	8,750	9,000	9,000	9,000	18,000
521020 - Other Fees&Permits	400	-	500	200	200	400
522000 - Other Taxes	11,800	6,194	6,400	6,000	6,000	12,000
Capital Outlay	365,200	15,908	331,600	700,000	1,660,300	2,360,300
610100 - Vehicles & Trucks	30,000	-	27,100	-	-	-
620100 - Equipment >Cap Threshold	335,200	15,908	-	-	-	-
630230 - Buildings&Struct Repair&Replac	-	-	500	-	-	-
650200 - Infrastructure CapImprove	-	-	304,000	700,000	1,660,300	2,360,300
Transfers Out - OH	517,800	243,800	274,000	298,200	298,200	596,400
705001 - Xfer City-wide OH CityAttorney	62,600	31,300	31,300	49,100	49,100	98,200
705003 - Xfer City-wide OH IT	6,200	3,100	3,100	4,700	4,700	9,400
705004 - Xfer City-wide OH FacilityMgmt	-	-	-	77,000	77,000	154,000
705005 - Xfer City-wide OH Admin & HR	217,800	104,700	113,100	51,100	51,100	102,200
705006 - Xfer City-wide OH Finance	34,800	17,400	17,400	18,100	18,100	36,200
705007 - Xfer City-wide OH Purchasing	14,200	7,100	7,100	10,200	10,200	20,400
705008 - Xfer City-wide OH Insurance	65,200	32,600	32,600	32,200	32,200	64,400
705013 - Xfer City-wide OH Perf Mgmt	92,000	46,000	46,000	23,100	23,100	46,200
705014 - Xfer City-wide OH Proj Mgmt	6,800	1,600	5,200	2,700	2,700	5,400
705015 - Xfer City-wide OH Real Estate	18,200	-	18,200	30,000	30,000	60,000
Transfers Out	210,200	103,493	103,600	2,700	2,800	5,500
735004 - Xfer Special Purp to Facil	202,000	101,000	101,000	-	-	-
741110 - Xfer InterfundChg to FR	2,000	-	-	-	-	-
741240 - Xfer InterfundChg to EID	5,100	2,493	2,600	2,700	2,800	5,500
743400 - Xfer InterfundChg to TRConst	1,100	-	-	-	-	-
Debt Service	182,000	88,485	91,800	89,600	87,300	176,900
801025 - LTDPrFF&C 2020 PK MirrorPond	105,000	50,000	55,000	55,000	55,000	110,000
801026 - LTDPrFF&C 2020 Ameresco	12,000	5,550	6,000	6,200	6,400	12,600
811025 - LTDInFF&C 2020 PK MirrorPond	48,000	24,850	22,900	20,700	18,500	39,200
811026 - LTDInFF&C 2020 Ameresco	17,000	8,085	7,900	7,700	7,400	15,100
Contingency	93,900	-	-	317,900	-	317,900
910000 - Contingency	93,900	-	-	317,900	-	317,900
Reserves	1,270,000	-	-	3,650,000	(1,764,000)	1,886,000
900200 - Reserves Future Construction	1,270,000	-	-	3,450,000	(1,764,000)	1,686,000
900400 - Reserves Major Maintenance	-	-	-	200,000	-	200,000
Grand Total	-	(2,585,657)	(2,472,100)	-	-	-

Cemetery Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 600	\$ 32,478	\$ 41,900	\$ 40,000	\$ -	\$ 40,000
Charges for services	230,800	93,582	123,500	124,600	126,100	250,700
Miscellaneous	1,200	7,030	-	-	-	-
Interfund transfers	23,400	16,030	12,300	9,300	6,200	15,500
General fund subsidy	444,200	161,700	266,200	442,800	427,100	869,900
TOTAL RESOURCES	\$ 700,200	\$ 310,820	\$ 443,900	\$ 616,700	\$ 559,400	\$ 1,176,100
REQUIREMENTS						
<i>By Category:</i>						
Infrastructure Program						
Personnel services	\$ 289,800	\$ 143,156	\$ 201,900	\$ 292,300	\$ 308,700	\$ 601,000
Materials & services	208,900	71,568	91,900	106,400	106,800	213,200
Capital outlay	40,000	-	51,000	60,000	10,000	70,000
Total Infrastructure Program	538,700	214,724	344,800	458,700	425,500	884,200
Interfund Transfers	125,500	48,447	53,200	128,100	128,100	256,200
Debt Service	14,000	5,790	5,900	5,900	5,800	11,700
Contingency	22,000	-	-	24,000	-	24,000
TOTAL REQUIREMENTS	\$ 700,200	\$ 268,961	\$ 403,900	\$ 616,700	\$ 559,400	\$ 1,176,100

Authorized Full Time Equivalents	1.00	2.00	2.00
Allocated Full Time Equivalents	1.10	1.85	1.85

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

INFRASTRUCTURE **Cemetery Fund**

Overview

The Pilot Butte Cemetery was established in the early 1900's and is listed as one of Oregon's Historic Cemeteries. The location provides a connection to Bend's past, with headstones dating back to 1903. The property consists of 40 acres offering 14 acres of burial plots that have been developed and are maintained by the Transportation & Mobility Department and 2 columbariums, containing 160 niches.

Cemetery revenues have been suffering over the last several years, as many of the prime lots have been sold and consumers have opted for cremation over full burials. Limited operating revenues, coupled with the steady increase in operating & maintenance costs, has necessitated an increase in the General Fund subsidy and help from the Streets & Operations Division to maintain the current service levels at the Cemetery. Fees were reviewed and increased during the 2019-2021 biennium to reflect the service options and cost of service, as well as align to the market; however, to remain competitive, fees have not been increased to a level that would eliminate the need for a subsidy from the General Fund.

Goals & Objectives for the 2023-2025 Biennial Budget

- Complete attainable street preservation projects and continue to look for funding opportunities to address the aging roadways in the Cemetery
- Continue with hazardous tree mitigation in the Cemetery
- Establish an on-site workspace for Cemetery staff. With the majority of the Transportation & Mobility Department transitioning to the new Juniper Ridge Public Work Campus in 2025, the Cemetery will need a workable space to maintain and oversee all operations. The Cemetery Caretaker's House provides an excellent location and ample public parking but lacks sufficient office space and does not currently have a customer service area to meet with grieving public to assist with their burial needs. The current building is neither ADA nor code compliant, thus options will need to be weighed to determine the most fiscally responsible solution
- Provide training for Cemetery and administrative staff to implement and use new Cemetery management software
- Develop plan to provide arbor space over columbarium area

Major Accomplishments during the 2021-2023 Biennium

- Selected a Cemetery software that captures the complete historical Cemetery data, transitioning that data to a public application, allowing loved ones to easily locate graves sites or to view available sites
- Removed 11 hazardous trees in the Cemetery, 3 of which were cleared through self-performed work
- Reduced water consumption in the Cemetery by working with the City's Water Conservation Program Manager to better align watering times and utilization

Significant Changes from the 2021-2023 Biennial Budget

- One (1) authorized position transferred from the Streets & Operations Fund
- Increased General Fund subsidy due to rising personnel costs and new software implementation

INFRASTRUCTURE
Cemetery

FIVE YEAR VEHICLE & EQUIPMENT PLAN

	2023-24	2024-25	2025-26	2026-27	2027-28
Vehicles:					
One (1) Utility vehicle	\$ -	\$ -	\$ 18,000	\$ -	\$ -
One (1) Work truck replacement	50,000	-	-	-	-
Subtotal Vehicles	\$ 50,000	\$ -	\$ 18,000	\$ -	\$ -
Equipment:					
One (1) Onsite facility	\$ -	\$ -	\$ 50,000	\$ -	\$ -
Subtotal Equipment	\$ -	\$ -	\$ 50,000	\$ -	\$ -
Total	\$ 50,000	\$ -	\$ 68,000	\$ -	\$ -

FIVE YEAR REPAIR & REPLACEMENT CAPITAL PROJECT PLAN

	2023-24	2024-25	2025-26	2026-27	2027-28
Street Preservation on road through Cemetery	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -
Total	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -

2023-2025 Proposed Budget
Cemetery Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
3400 - Streets & Operations	-	(41,859)	(40,000)	-	-	-
BeginWorkingCapital	(600)	(32,478)	(41,900)	(40,000)	-	(40,000)
301000 - Beginning Working Capital	(600)	(32,478)	(41,900)	(40,000)	-	(40,000)
Resources	(699,600)	(278,342)	(402,000)	(576,700)	(559,400)	(1,136,100)
346310 - Charges&Fees Cem Burial	(131,400)	(41,295)	(59,500)	(59,500)	(59,500)	(119,000)
346320 - Charges&Fees Cem Lot Sales	(84,400)	(39,987)	(52,500)	(53,700)	(55,100)	(108,800)
346340 - Charges&Fees Cem Head & Liner	(15,000)	(12,300)	(11,500)	(11,400)	(11,500)	(22,900)
360000 - Investment Income	(1,200)	(121)	-	-	-	-
363000 - Sale of Asset Proceeds	-	(3,202)	-	-	-	-
366000 - Miscellaneous Revenue	-	(3,707)	-	-	-	-
382100 - Xfer Subsidies from GF	(444,200)	(161,700)	(266,200)	(442,800)	(427,100)	(869,900)
383610 - Xfer Special Purp from CemPM	(23,400)	(16,030)	(12,300)	(9,300)	(6,200)	(15,500)
Personnel Services	289,800	143,156	201,900	292,300	308,700	601,000
401000 - Salaries Regular	167,700	77,817	113,800	173,800	182,900	356,700
401100 - Salaries OthPayouts	-	292	3,100	1,800	1,900	3,700
401200 - Salaries Overtime	8,400	16,065	14,300	10,400	11,000	21,400
411001 - Benefits Taxes Social Security	11,000	5,793	8,100	11,500	12,100	23,600
411002 - Benefits Taxes Medicare	2,700	1,364	1,900	2,700	2,800	5,500
411003 - Benefits Taxes Unemployment	200	95	100	200	200	400
411004 - Benefits AssessWorkCompHrly	200	47	-	100	100	200
411006 - Benefits Taxes OR Paid Leave	-	-	300	700	800	1,500
412001 - Benefits PERS IAP	10,600	5,148	7,500	9,900	10,400	20,300
412002 - Benefits PERS Tier 1/Tier 2	37,100	15,881	18,200	21,200	22,100	43,300
412003 - Benefits PERS OPSRP	6,200	1,071	4,800	9,700	10,600	20,300
412004 - Benefits PERS Debt Service	3,500	1,856	3,200	2,900	3,000	5,900
413010 - Benefits Insurance WkCompPrem	5,100	3,165	5,200	7,900	8,400	16,300
413020 - Benefits Insurance Disability	400	207	300	500	500	1,000
413030 - Benefits Insurance Life	200	71	100	100	100	200
413040 - Benefits InsuranceHDHealthPrem	22,900	7,726	12,100	23,100	25,400	48,500
413041 - Benefits InsuranceHDHealthDedu	5,800	2,324	3,200	5,100	5,100	10,200
413042 - Benefits InsuranceHDHealthCoin	400	176	700	1,400	1,700	3,100
413050 - Benefits Insurance DentalPrem	3,500	1,412	1,500	1,700	1,800	3,500
413060 - Benefits Telemed	200	52	100	100	100	200
414010 - Benefits OPEB LongTermFunding	2,300	1,995	1,300	3,000	3,000	6,000
414020 - Benefits OPEB PERS Supplement	-	-	300	1,100	1,300	2,400
414030 - Benefits City Paid Def Comp	-	-	100	200	200	400
415012 - Benefits Other Clothing Allow	1,200	530	1,500	2,800	2,800	5,600
415020 - Benefits Other 125BenefitsAdm	200	69	200	400	400	800
Materials & Services	208,900	71,568	91,900	106,400	106,800	213,200
434200 - PurchServ TechSoftware Maint	3,000	-	3,700	3,700	3,700	7,400
435300 - PurchServ R&M Buildings&Struct	4,000	-	-	2,000	2,000	4,000
435400 - PurchServ R&M Infrastructure	10,000	7,731	3,600	8,000	8,000	16,000
436010 - PurchServ UT Electricity	2,400	1,145	1,200	1,200	1,200	2,400
436040 - PurchServ UT Waste Disposal	14,200	7,915	7,100	7,500	7,500	15,000
436060 - PurchServ UT IDB	92,700	41,757	55,000	60,000	60,000	120,000
437010 - PurchServ Other Temporary Help	37,000	1,162	1,000	-	-	-
440000 - Equipment <Cap Threshold	8,200	6,377	2,800	6,500	6,500	13,000
440100 - Equipment <CapThresh Safety	200	-	-	-	-	-
453000 - ConsumSupp&Mat Other Op	34,000	4,376	17,000	17,000	17,000	34,000
461200 - Emp Costs Prof Dev & Train Opt	2,000	354	-	-	-	-
463020 - Employee Costs Medical	400	373	-	300	300	600
521020 - Other Fees&Permits	800	378	500	200	600	800
Capital Outlay	40,000	-	51,000	60,000	10,000	70,000
610100 - Vehicles & Trucks	-	-	-	50,000	-	50,000
640100 - Intangibles Computer Software	30,000	-	41,000	-	-	-
650200 - Infrastructure CapImprove	10,000	-	10,000	10,000	10,000	20,000
Transfers Out - OH	47,800	23,200	24,600	86,300	86,300	172,600
705001 - Xfer City-wide OH CityAttorney	-	-	-	38,600	38,600	77,200
705003 - Xfer City-wide OH IT	15,800	7,900	7,900	9,500	9,500	19,000

2023-2025 Proposed Budget
Cemetery Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
705005 - Xfer City-wide OH Admin & HR	12,600	6,200	6,400	21,600	21,600	43,200
705006 - Xfer City-wide OH Finance	6,200	3,100	3,100	3,700	3,700	7,400
705007 - Xfer City-wide OH Purchasing	1,600	800	800	1,400	1,400	2,800
705008 - Xfer City-wide OH Insurance	3,600	1,800	1,800	3,100	3,100	6,200
705013 - Xfer City-wide OH Perf Mgmt	-	-	-	6,600	6,600	13,200
705014 - Xfer City-wide OH Proj Mgmt	8,000	3,400	4,600	1,800	1,800	3,600
Transfers Out	77,700	25,247	28,600	41,800	41,800	83,600
735106 - Xfer Special Purp to GAFleetRs	2,000	1,000	1,000	500	500	1,000
743400 - Xfer InterfundChg to TRConst	5,500	-	-	-	-	-
745110 - Xfer InterfundChg to GAR&M	43,800	21,900	21,900	32,900	32,900	65,800
745111 - Xfer InterfundChg to GAParts	14,800	1,144	5,100	4,700	4,700	9,400
745112 - Xfer InterfundChg to GAFuel	11,600	1,203	600	3,700	3,700	7,400
Debt Service	14,000	5,790	5,900	5,900	5,800	11,700
801021 - LTDP Future Debt	12,000	-	-	-	-	-
801039 - LTDPPrFF&C 2021A Cemetery	-	5,400	5,500	5,600	5,600	11,200
811021 - LTDIn Future Debt	2,000	-	-	-	-	-
811039 - LTDInFF&C 2021A Cemetery	-	390	400	300	200	500
Contingency	22,000	-	-	24,000	-	24,000
910000 - Contingency	22,000	-	-	24,000	-	24,000
Grand Total	-	(41,859)	(40,000)	-	-	-

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Cemetery Permanent Maintenance Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 645,500	\$ 652,554	\$ 673,400	\$ 687,700	\$ -	\$ 687,700
Charges for services	15,400	6,136	7,400	7,400	7,400	14,800
Miscellaneous	34,200	36,530	24,600	18,500	12,300	30,800
TOTAL RESOURCES	\$ 695,100	\$ 695,220	\$ 705,400	\$ 713,600	\$ 19,700	\$ 733,300
REQUIREMENTS						
<i>By Category:</i>						
Infrastructure Program						
Materials & services	\$ 10,800	\$ 5,796	\$ 5,400	\$ 5,400	\$ 5,400	\$ 10,800
Total Infrastructure Program	10,800	5,796	5,400	5,400	5,400	10,800
Interfund Transfers	23,400	16,030	12,300	9,300	6,200	15,500
Reserves Permanent Maintenance	660,900	-	-	698,900	8,100	707,000
TOTAL REQUIREMENTS	\$ 695,100	\$ 21,826	\$ 17,700	\$ 713,600	\$ 19,700	\$ 733,300

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

INFRASTRUCTURE
Cemetery Permanent Maintenance Fund

Overview

The City operates a municipal cemetery registered as an endowment cemetery under Oregon Revised Statutes (ORS) 97.810. The ORS requires the City to establish, maintain, and operate an endowment care fund for the cemetery and requires that no less than 15% of cemetery lot sales be deposited into the fund as permanent maintenance fees, and other statutory fees.

In accordance with ORS 97.830, investment income earned and realized by this fund will be transferred to the Cemetery program to be used for the general care and maintenance of the cemetery property. Transfer of investment earnings from the cemetery permanent maintenance trust are limited to actual cash earnings (interest and dividends) received by the trust. Additional investment earnings from fluctuations in market-value are held in trust until the investment is sold or matures.

2023-2025 Proposed Budget
Cemetery Permanent Maintenance Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
3400 - Streets & Operations	-	(673,394)	(687,700)	-	-	-
BeginWorkingCapital	(645,500)	(652,554)	(673,400)	(687,700)	-	(687,700)
301000 - Beginning Working Capital	(645,500)	(652,554)	(673,400)	(687,700)	-	(687,700)
Resources	(49,600)	(42,666)	(32,000)	(25,900)	(19,700)	(45,600)
346330 - Charges&Fees Cem Perm Maint	(15,400)	(6,136)	(7,400)	(7,400)	(7,400)	(14,800)
360000 - Investment Income	(34,200)	(36,530)	(24,600)	(18,500)	(12,300)	(30,800)
Materials & Services	10,800	5,796	5,400	5,400	5,400	10,800
433400 - PurchServ Financial Banking	10,800	5,796	5,400	5,400	5,400	10,800
Transfers Out	23,400	16,030	12,300	9,300	6,200	15,500
734100 - Xfer Special Purp to CY	23,400	16,030	12,300	9,300	6,200	15,500
Reserves	660,900	-	-	698,900	8,100	707,000
900600 - Reserves Permanent Maintenance	660,900	-	-	698,900	8,100	707,000
Grand Total	-	(673,394)	(687,700)	-	-	-

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Airport Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 324,600	\$ 282,029	\$ 710,800	\$ 1,057,100	\$ -	\$ 1,057,100
Intergovernmental revenues	2,130,500	478,452	2,237,300	2,498,000	898,000	3,396,000
Charges for services	2,246,800	1,153,018	1,185,100	1,220,700	1,257,300	2,478,000
Miscellaneous	400	17,278	6,700	5,000	3,400	8,400
Debt proceeds	37,300	-	37,300	-	-	-
Short-term loan proceeds from GF	400,000	-	-	-	-	-
TOTAL RESOURCES	\$ 5,139,600	\$ 1,930,777	\$ 4,177,200	\$ 4,780,800	\$ 2,158,700	\$ 6,939,500
REQUIREMENTS						
<i>By Category:</i>						
Infrastructure Program						
Personnel services	\$ 745,200	\$ 228,907	\$ 268,300	\$ 478,600	\$ 508,500	\$ 987,100
Materials & services	453,800	108,722	303,500	247,300	212,500	459,800
Capital outlay	2,238,500	442,504	1,737,900	1,932,000	500,000	2,432,000
Total Infrastructure Program	3,437,500	780,133	2,309,700	2,657,900	1,221,000	3,878,900
Interfund Transfers	1,143,900	376,402	748,100	595,300	595,300	1,190,600
Debt Service	532,000	63,424	62,300	70,700	69,300	140,000
Contingency	26,200	-	-	2,900	23,100	26,000
Reserves	-	-	-	1,454,000	250,000	1,704,000
TOTAL REQUIREMENTS	\$ 5,139,600	\$ 1,219,959	\$ 3,120,100	\$ 4,780,800	\$ 2,158,700	\$ 6,939,500

Authorized Full Time Equivalents	2.50	2.50	2.50
Allocated Full Time Equivalents	1.70	2.90	2.90

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

INFRASTRUCTURE **Airport Fund**

Overview

The Airport fund provides oversight and management of the planning, operations, maintenance, development, and capital improvements at the Bend Municipal Airport (BDN). The Bend Municipal Airport is the 3rd busiest of 97 public use airports in Oregon and is identified by the Oregon Department of Aviation as a Category 2, High Activity Business/General Aviation airport. The most recent count identified 292 based aircraft. The Federal Aviation Administration (FAA) reported an annual 141,000 operations, an average of 386 takeoff and landings daily in 2022. Total based aircraft and annual aircraft operations is the basis used by the FAA to program the award of federal Airport Capital Improvement Program (AIP) and Bi-Partisan Infrastructure Law (BIL) grants.

BDN is located on 420 acres, situated five miles east of Bend's city limits. The airport is owned and operated by the City of Bend, and is located within Deschutes County outside the Bend Urban Growth Boundary. Airport facilities consist of a single 5,200-foot runway; a 26-acre Helicopter Operations Area (HOA) with full utilities and 21 Helicopter parking pads; two full parallel taxiways; more than 100 aircraft storage hangars and buildings for commercial aviation use. As of 2022, eighteen aviation related businesses are located at the Airport. According to the most recent (2018) Oregon Aviation Plan, the regional economic impact of the Bend Municipal Airport is \$166M in sales/output.

Principal sources of operating revenue for the Airport come from over 200 tenants including long term ground leases, monthly City-owned hangar and tie down agreements, and fuel flowage fees. Expenses include operation, maintenance, and capital improvement of the Airport infrastructure. Federal grants provide significant funding for airport capital improvements.

Goals & Objectives for the 2023-2025 Biennial Budget

- Obtain approvals from Deschutes County to adopt the Airport Master Plan, completed in 2022
- Obtain approvals from Deschutes County to adopt amendments to the text of the Deschutes County Zoning ordinance to allow an air traffic control tower
- Pursue revenue sources for airport improvements to include design and construction of the air traffic control tower, pavement maintenance management projects and new access road
- Complete new Airport Minimum Standards in response to demand for long-term development projects; creation of additional hangar space; provide improved amenities for airport users; and generate additional revenues to support the Airport Fund

Major Accomplishments during the 2021-2023 Biennium

- Completed the Airport Master Plan and obtained related approvals from FAA
- Collaborated with airport stakeholders to include the Public Action Committee and the Friends of the Airport to improve communications and obtain support for projects identified as priorities during planning of the 2022 Airport Master Plan
- Applied for and received a \$4.8M Connect Oregon grant for design and construction of an air traffic control tower
- Received \$1.6 million from the Bipartisan Infrastructure Law to invest toward project costs for a permanent air traffic control tower
- Enhanced safety and provided services that meet the needs of pilots by completing a nearly \$2M runway rehabilitation including signage upgrades

- Completed the required text amendment with Deschutes County to allow for appropriate aviation uses on Airport property
- Utilized new equipment, allowing Airport staff to gain efficiencies in performing snow removal operations, reducing reliance on outside contractors to provide this service, at a saving of at least \$10,000 per snow event

Significant Changes from the 2021-2023 Biennium

- Realized additional revenue due to the addition of new hangars along with restated and amended month-to-month lease agreements
- Enhanced communication, collaboration, airport awareness, and community engagement through Airport Manager's relationship-building with federal and state officials, active participation in memberships with professional organizations to include the Oregon Airport Managers Association, US Contract Tower Policy Board and American Association of Airport Executives
- Transitioned the Bend Municipal Airport to the City of Bend's Transportation & Mobility Department, resulting in additional administrative support for Airport staff
- Design for an Air Traffic Control Tower (AP22B) is included in the 5-year CIP schedule for \$1,600,000. A siting study was completed in fiscal year 2022-23. Construction of the tower is not included in the budget and will be contingent on future grant funding

INFRASTRUCTURE
Airport Fund

FIVE YEAR EQUIPMENT PLAN

	2023-24	2024-25	2025-26	2026-27	2027-28
Equipment:					
One (1) Automated Weather Observing System (AWOS) \$	32,000	-	-	-	-
Total	\$ 32,000	\$ -	\$ -	\$ -	\$ -

Airport Fund
Five Year Capital Improvement Program (CIP) Schedule

	Cost Estimate Classification*	2023-24	2024-25	2025-26	2026-27	2027-28	Total
AP22B Air Traffic Control Tower - Siting & Design	5	\$ 1,600,000	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000
AP25A Taxiway A & B Rehabilitation	5	300,000	-	-	-	-	300,000
AP26A Multiple Taxilanes/Apron Reconstruction & Rehabilitation	5	-	500,000	3,315,000	-	-	3,815,000
AP27A West Apron Reconstruction & Rehabilitation	5	-	-	-	270,000	3,265,000	3,535,000
Total		\$ 1,900,000	\$ 500,000	\$ 3,315,000	\$ 270,000	\$ 3,265,000	\$ 9,250,000

*The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97

Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

2023-2025 Proposed Budget

Airport Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
4000 - Airport Fund	-	(710,818)	(1,057,100)	-	-	-
BeginWorkingCapital	(324,600)	(282,029)	(710,800)	(1,057,100)	-	(1,057,100)
301000 - Beginning Working Capital	(324,600)	(282,029)	(710,800)	(1,057,100)	-	(1,057,100)
Resources	(4,815,000)	(1,648,748)	(3,466,400)	(3,723,700)	(2,158,700)	(5,882,400)
330100 - Intergovt Federal Direct Grant	(2,025,000)	(429,096)	(2,237,300)	(2,498,000)	(898,000)	(3,396,000)
332100 - Intergovt State Grant	(105,500)	(49,356)	-	-	-	-
340900 - Contra-Revenues Bad Debts	-	(2,447)	-	-	-	-
343400 - Charges&Fees Tie Down Fees	(31,600)	(13,745)	-	-	-	-
343401 - Charges&Fees Fuel Flowage Fee	(92,800)	(66,269)	-	-	-	-
345110 - Charges&Fees Lease AP Ground	(1,159,000)	(594,845)	(1,185,100)	(1,220,700)	(1,257,300)	(2,478,000)
345120 - Charges&Fees Lease AP Hangar	(795,600)	(393,313)	-	-	-	-
345200 - Charges&Fees Lease Building	(137,100)	(67,218)	-	-	-	-
345300 - Charges&Fees Lease ROW	(30,700)	(15,181)	-	-	-	-
360000 - Investment Income	(400)	(4,746)	(6,700)	(5,000)	(3,400)	(8,400)
366000 - Miscellaneous Revenue	-	(12,532)	-	-	-	-
370000 - LTD Proceeds	(37,300)	-	(37,300)	-	-	-
376100 - STDebt Interfund Loans from GF	(400,000)	-	-	-	-	-
Personnel Services	745,200	228,907	268,300	478,600	508,500	987,100
401000 - Salaries Regular	475,500	153,583	174,500	282,900	300,100	583,000
401100 - Salaries OthPayouts	-	9	4,700	6,200	6,500	12,700
401200 - Salaries Overtime	-	-	1,200	3,400	3,500	6,900
411001 - Benefits Taxes Social Security	29,800	9,216	11,000	18,100	19,200	37,300
411002 - Benefits Taxes Medicare	7,000	2,155	2,600	4,200	4,500	8,700
411003 - Benefits Taxes Unemployment	400	156	200	300	300	600
411004 - Benefits AssessWorkCompHrly	200	77	100	100	100	200
411006 - Benefits Taxes OR Paid Leave	-	-	400	1,200	1,200	2,400
412001 - Benefits PERS IAP	28,800	9,293	10,900	17,600	18,600	36,200
412002 - Benefits PERS Tier 1/Tier 2	-	1,559	4,700	8,000	8,300	16,300
412003 - Benefits PERS OPSRP	70,600	19,975	21,500	37,500	39,800	77,300
412004 - Benefits PERS Debt Service	12,000	3,319	4,700	5,100	5,400	10,500
413010 - Benefits Insurance WkCompPrem	4,000	1,817	2,300	4,300	4,700	9,000
413020 - Benefits Insurance Disability	1,300	403	500	800	800	1,600
413030 - Benefits Insurance Life	500	177	200	300	300	600
413040 - Benefits InsuranceHDHealthPrem	73,000	14,997	15,900	56,100	61,700	117,800
413041 - Benefits InsuranceHDHealthDedu	15,600	4,197	4,000	12,400	12,400	24,800
413042 - Benefits InsuranceHDHealthCoin	2,500	1,336	1,100	1,700	2,000	3,700
413050 - Benefits Insurance DentalPrem	9,200	2,422	2,400	4,200	4,400	8,600
413060 - Benefits Telemed	400	119	100	200	200	400
414010 - Benefits OPEB LongTermFunding	8,500	2,638	1,800	5,800	5,800	11,600
414020 - Benefits OPEB PERS Supplement	-	-	400	2,000	2,400	4,400
414030 - Benefits City Paid Def Comp	-	-	900	2,700	2,800	5,500
415010 - Benefits Other EmployeeParking	400	-	-	-	-	-
415011 - Benefits Other CellPhone Allow	4,300	960	900	1,500	1,500	3,000
415012 - Benefits Other Clothing Allow	600	330	1,100	1,600	1,600	3,200
415020 - Benefits Other 125BenefitsAdm	600	169	200	400	400	800
Materials & Services	453,800	108,722	303,500	247,300	212,500	459,800
432000 - PurchServ Consulting	85,000	13,055	96,900	55,000	30,000	85,000
433300 - PurchServ Financial Bond Sale	800	-	1,000	-	-	-
433310 - PurchServ Financial BondRegist	300	-	-	-	-	-
434100 - PurchServ TechSoftware&HostSol	15,000	7,164	7,400	7,900	8,100	16,000
434500 - PurchServ Tech Data Services	-	4,058	6,000	6,000	6,000	12,000
435000 - PurchServ R&M	20,400	10,623	11,000	13,000	13,000	26,000
435100 - PurchServ R&M Equipment	8,000	1,818	7,000	4,000	4,000	8,000
435300 - PurchServ R&M Buildings&Struct	68,000	17,848	51,000	40,000	30,000	70,000
436010 - PurchServ UT Electricity	39,000	14,506	14,800	16,000	16,000	32,000
436020 - PurchServ UT Gas	1,800	506	500	700	700	1,400
436035 - PurchServ UT Water Rights	1,200	705	1,000	800	800	1,600
436040 - PurchServ UT Waste Disposal	13,600	4,529	4,800	5,000	5,000	10,000



2023-2025 Proposed Budget

Airport Fund

	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
436050 - PurchServ TelephoneDirectLine	20,800	1,313	1,000	1,000	1,000	2,000
436060 - PurchServ UT IDB	12,300	4,759	6,000	6,000	6,000	12,000
437000 - PurchServ Other	11,000	4,809	5,500	6,000	6,000	12,000
437001 - PurchServ Other Postage	1,000	49	700	500	500	1,000
437004 - PurchServ Other Mobile Devices	2,400	899	1,200	1,200	1,200	2,400
437005 - PurchServ Other Long Distance	200	-	-	-	-	-
437101 - PurchServ Other Janitorial	10,000	-	7,000	7,500	7,500	15,000
437102 - PurchServ Other VegetationCont	11,000	3,008	17,000	7,000	7,000	14,000
437114 - PurchServ Other Security	-	636	-	200	200	400
437117 - PurchServ Other Winter Ops	100,000	-	50,000	50,000	50,000	100,000
440000 - Equipment <Cap Threshold	2,000	500	500	1,500	1,500	3,000
442000 - Equipment <CapThresh Tech	2,000	-	500	1,000	1,000	2,000
451000 - ConsumSupp&Mat Office Supplies	2,000	675	500	1,000	1,000	2,000
453000 - ConsumSupp&Mat Other Op	3,000	1,852	500	1,000	1,000	2,000
460000 - Employee Costs	400	479	200	300	300	600
461100 - Emp Costs Prof Dev & Train Req	-	597	900	1,000	1,000	2,000
461200 - Emp Costs Prof Dev & Train Opt	14,000	11,037	7,000	8,500	8,500	17,000
462040 - Employee Costs Licenses & Dues	2,600	1,555	1,600	2,000	2,000	4,000
463030 - Emp Costs WearingApparel&Maint	-	363	-	200	200	400
470000 - Community Education & Outreach	2,000	1,182	1,000	1,000	1,000	2,000
521020 - Other Fees&Permits	4,000	197	1,000	2,000	2,000	4,000
Capital Outlay	2,238,500	442,504	1,737,900	1,932,000	500,000	2,432,000
610100 - Vehicles & Trucks	36,500	-	36,200	-	-	-
620100 - Equipment >Cap Threshold	32,000	-	-	32,000	-	32,000
650200 - Infrastructure CapImprove	2,170,000	442,504	1,701,700	1,900,000	500,000	2,400,000
Transfers Out - OH	876,400	251,000	625,400	563,700	563,700	1,127,400
705001 - Xfer City-wide OH CityAttorney	187,600	93,800	93,800	79,400	79,400	158,800
705003 - Xfer City-wide OH IT	53,800	26,900	26,900	17,200	17,200	34,400
705004 - Xfer City-wide OH FacilityMgmt	-	-	-	26,800	26,800	53,600
705005 - Xfer City-wide OH Admin & HR	97,800	47,100	50,700	52,400	52,400	104,800
705006 - Xfer City-wide OH Finance	82,400	41,200	41,200	41,900	41,900	83,800
705007 - Xfer City-wide OH Purchasing	7,000	3,500	3,500	8,700	8,700	17,400
705008 - Xfer City-wide OH Insurance	55,200	27,600	27,600	29,200	29,200	58,400
705013 - Xfer City-wide OH Perf Mgmt	-	-	-	16,500	16,500	33,000
705014 - Xfer City-wide OH Proj Mgmt	29,400	10,900	18,500	7,500	7,500	15,000
705015 - Xfer City-wide OH Real Estate	363,200	-	363,200	240,000	240,000	480,000
715101 - Xfer Dept OH Engineering	-	-	-	44,100	44,100	88,200
Transfers Out	267,500	125,402	122,700	31,600	31,600	63,200
735004 - Xfer Special Purp to Facil	203,200	101,300	101,900	-	-	-
735106 - Xfer Special Purp to GAFleetRs	1,400	700	700	300	300	600
741110 - Xfer InterfundChg to FR	1,400	-	-	-	-	-
741410 - Xfer InterfundChg to ST	16,000	-	-	-	-	-
743400 - Xfer InterfundChg to TRConst	500	-	-	-	-	-
745110 - Xfer InterfundChg to GAR&M	33,800	16,900	16,900	21,800	21,800	43,600
745111 - Xfer InterfundChg to GAParts	7,800	3,641	700	6,400	6,400	12,800
745112 - Xfer InterfundChg to GAFuel	3,400	2,861	2,500	3,100	3,100	6,200
Debt Service	532,000	63,424	62,300	70,700	69,300	140,000
801021 - LTDP Future Debt	18,000	-	-	-	-	-
801040 - LTDPPrFF&C 2021A AirportEquip	-	9,900	10,100	10,200	10,300	20,500
803002 - LTDPPrNP 2007 APEastsideImprove	62,000	30,673	31,000	36,200	36,500	72,700
811021 - LTDIn Future Debt	10,000	-	-	4,700	4,700	9,400
811040 - LTDInFF&C 2021A AirportEquip	-	1,466	1,300	1,200	1,100	2,300
813002 - LTDInNP 2007 APEastsideImprove	42,000	21,385	19,900	18,400	16,700	35,100
871000 - Short term-Loan Repay to GF	400,000	-	-	-	-	-

2023-2025 Proposed Budget
Airport Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
Contingency	26,200	-	-	2,900	23,100	26,000
910000 - Contingency	26,200	-	-	2,900	23,100	26,000
Reserves	-	-	-	1,454,000	250,000	1,704,000
900810 - Reserves	-	-	-	1,454,000	250,000	1,704,000
Grand Total	-	(710,818)	(1,057,100)	-	-	-

System Development Charge (SDC) Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 17,534,000	\$ 21,158,431	\$ 21,330,300	\$ 14,077,600	\$ -	\$ 14,077,600
Charges for services	31,690,000	17,740,900	14,765,800	15,211,000	16,014,000	31,225,000
Miscellaneous	722,000	451,432	618,500	470,800	325,500	796,300
TOTAL RESOURCES	\$ 49,946,000	\$ 39,350,763	\$ 36,714,600	\$ 29,759,400	\$ 16,339,500	\$ 46,098,900
REQUIREMENTS						
<i>By Category:</i>						
Interfund Transfers	43,026,700	18,020,458	22,637,000	16,888,600	19,505,500	36,394,100
Reserves Future Construction	6,919,300	-	-	12,870,800	(3,166,000)	9,704,800
TOTAL REQUIREMENTS	\$ 49,946,000	\$ 18,020,458	\$ 22,637,000	\$ 29,759,400	\$ 16,339,500	\$ 46,098,900

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

INFRASTRUCTURE
System Development Charge (SDC) Fund

Overview

The System Development Charges (SDC) Fund is a special revenue fund used to account for the collection of Transportation, Water and Water Reclamation SDCs. These SDCs are recorded as revenues in the SDC Fund. The use of the revenues is accounted for as a transfer out from the SDC fund to the Transportation Construction, Water and Water Reclamation Funds, respectively.

The 2023-2025 Proposed Biennial Budget assumes Engineering News Record (ENR), a construction cost inflation index, increases of 3% per fiscal year based on the March 2023 report.

SDC Methodologies

SDCs are critical resources used to fund transportation, water and water reclamation capital improvements. SDCs are one-time fees charged to new development or change of use in existing buildings when building permits are issued for their fair share of the cost of infrastructure built or needed to serve growth. The SDC fees are established through methodology studies and the current SDCs are collected at 100% of the allowed fee plus annual increases based on ENR. The City is in the process of updating its SDC methodologies. The methodology update includes a comprehensive review of the transportation and water methodologies and project lists to reflect recent master planning efforts and holistic review of the implementation structures for all three SDCs. The transportation SDC methodology was last updated in 2011 and the water SDC methodology was updated in 2009. The sewer SDC methodology was adopted by City Council in August 2015. The SDC rates for a single-family dwelling unit are estimated as follows:

	2022-23 Actuals	2023-24 Estimate	2024-25 Estimate
Transportation SDC	\$9,269	\$9,547	\$9,833
Water SDC	\$6,355	\$6,546	\$6,742
Water Reclamation SDC	\$5,667	\$5,837	\$6,012

Goals for the 2023-2025 Biennial Budget

- Update the Transportation, Water, and Water Reclamation SDC methodologies. Budget for these methodology updates are included on their respective Capital Improvement Programs (CIPs)

2023-2025 Proposed Budget
System Development Charge (SDC) Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
1400 - System Development Charge Fund	-	(21,330,305)	(14,077,600)	-	-	-
BeginWorkingCapital	(17,534,000)	(21,158,431)	(21,330,300)	(14,077,600)	-	(14,077,600)
301000 - Beginning Working Capital	(17,534,000)	(21,158,431)	(21,330,300)	(14,077,600)	-	(14,077,600)
Resources	(32,412,000)	(18,192,332)	(15,384,300)	(15,681,800)	(16,339,500)	(32,021,300)
347010 - Charges&Fees SDC Admin	(431,300)	(284,637)	(238,500)	(245,800)	(258,700)	(504,500)
347020 - Charges&Fees SDC Improvement	(23,893,800)	(12,676,556)	(10,503,500)	(10,820,500)	(11,390,900)	(22,211,400)
347030 - Charges&Fees SDC Reimbursement	(7,320,700)	(4,760,957)	(4,007,300)	(4,127,700)	(4,346,500)	(8,474,200)
347100 - Charges&Fees SDC Water Surchrg	(44,200)	(18,750)	(16,500)	(17,000)	(17,900)	(34,900)
360000 - Investment Income	(667,400)	(408,429)	(572,400)	(429,300)	(286,200)	(715,500)
364114 - LoanRepayPrin SDC Loan	(45,100)	(36,484)	(38,800)	(35,500)	(35,600)	(71,100)
364214 - LoanRepayInt SDC Loan	(9,500)	(6,519)	(7,300)	(6,000)	(3,700)	(9,700)
Transfers Out	43,026,700	18,020,458	22,637,000	16,888,600	19,505,500	36,394,100
733400 - Xfer Special Purp to TRConst	24,991,400	7,892,531	14,564,300	8,577,700	10,763,300	19,341,000
734200 - Xfer Special Purp to WA	7,488,500	4,021,864	2,889,900	2,978,000	3,135,800	6,113,800
734300 - Xfer Special Purp to WR	10,196,000	5,915,561	5,007,400	5,157,500	5,431,000	10,588,500
745006 - Xfer InterfundChg to FN	177,200	97,918	88,600	88,600	88,600	177,200
745103 - Xfer InterfundChg to CD	173,600	92,584	86,800	86,800	86,800	173,600
Reserves	6,919,300	-	-	12,870,800	(3,166,000)	9,704,800
900200 - Reserves Future Construction	6,919,300	-	-	12,870,800	(3,166,000)	9,704,800
Grand Total	-	(21,330,305)	(14,077,600)	-	-	-

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Local Improvement District (LID) Construction Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 633,000	\$ 633,187	\$ 637,200	\$ 643,100	\$ -	\$ 643,100
Miscellaneous	15,000	7,925	11,900	8,900	6,000	14,900
TOTAL RESOURCES	\$ 648,000	\$ 641,112	\$ 649,100	\$ 652,000	\$ 6,000	\$ 658,000
REQUIREMENTS						
<i>By Category:</i>						
Interfund Transfers	\$ 7,600	\$ 3,962	\$ 6,000	\$ 4,500	\$ 3,000	\$ 7,500
Reserves Future Construction	640,400	-	-	647,500	3,000	650,500
TOTAL REQUIREMENTS	\$ 648,000	\$ 3,962	\$ 6,000	\$ 652,000	\$ 6,000	\$ 658,000

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

INFRASTRUCTURE
Local Improvement District (LID) Construction Fund

Overview

Local Improvement Districts (LIDs) are formed for the construction of infrastructure to provide direct benefit to property owners in the LID. The construction and financing of LIDs are governed by Oregon Revised Statutes 223.205 to 223.295. In the past, property owners have petitioned the City to form LIDs for wastewater infrastructure to be constructed in areas within the City of Bend that are on septic systems. City engineering staff work with property owners to design the infrastructure, and if the cost is feasible and the assessments to the property owners are affordable, then the City will build the infrastructure and assessments will be levied to the properties that receive benefit.

The Local Improvement District Construction fund accounts for the cost of infrastructure constructed through the LID process. Once construction is complete, the City issues long term debt to reimburse the LID Construction fund and the costs are assessed to the property owners benefited through an assessment process. Currently there are no active LIDs.

The remaining reserve balance in this fund will be used for future LIDs.

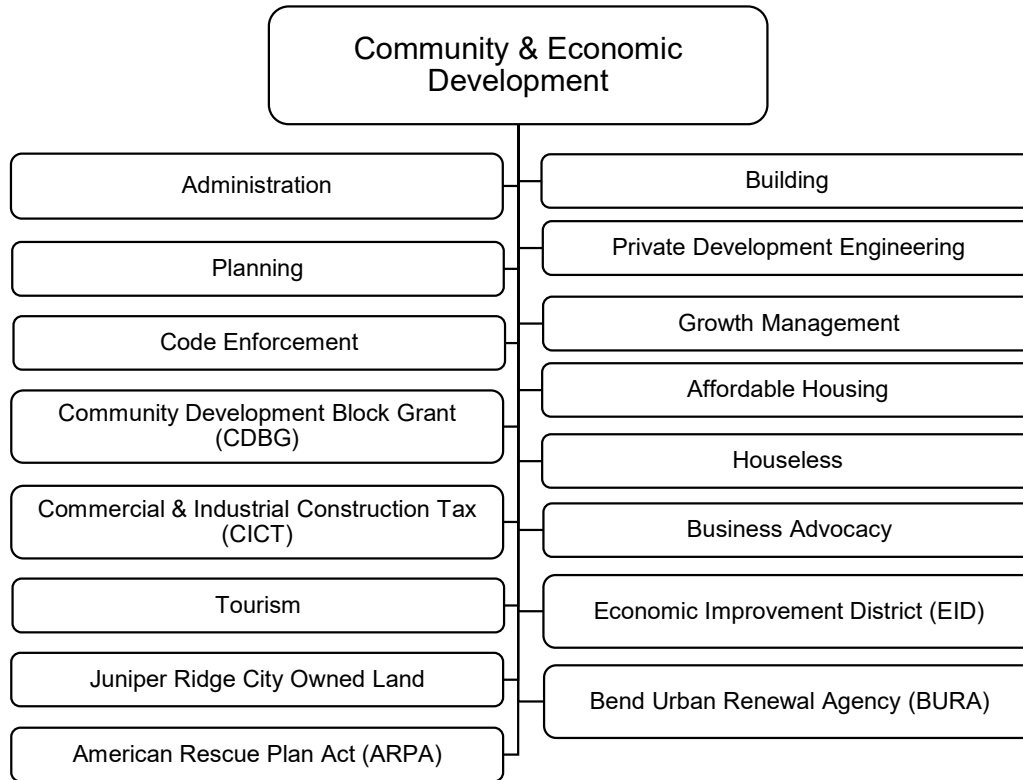
2023-2025 Proposed Budget
Local Improvement District (LID) Construction Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
3600 - LID Construction Fund	-	(637,150)	(643,100)	-	-	-
BeginWorkingCapital	(633,000)	(633,187)	(637,200)	(643,100)	-	(643,100)
301000 - Beginning Working Capital	(633,000)	(633,187)	(637,200)	(643,100)	-	(643,100)
Resources	(15,000)	(7,925)	(11,900)	(8,900)	(6,000)	(14,900)
360000 - Investment Income	(15,000)	(7,925)	(11,900)	(8,900)	(6,000)	(14,900)
Transfers Out	7,600	3,962	6,000	4,500	3,000	7,500
731001 - Xfer Special Purp to GFStab	7,600	3,962	6,000	4,500	3,000	7,500
Reserves	640,400	-	-	647,500	3,000	650,500
900200 - Reserves Future Construction	640,400	-	-	647,500	3,000	650,500
Grand Total	-	(637,150)	(643,100)	-	-	-

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COMMUNITY & ECONOMIC DEVELOPMENT SERVICE AREA



Community and Economic Development Department (CEDD) Administration

This Internal Service Fund division accounts for the administrative support of the various Community and Economic Development departments and functions.

Building and Planning

Activities for these funds include managing building inspections and permitting, accounting for current planning activities, and reviewing new development plans, plats and partitions for compliance.

Private Development Engineering

This program is responsible for ensuring that all public improvements made in conjunction with community development are constructed to development standards so they can be accepted into the inventory of public assets for perpetuity. The program also coordinates with the Growth Management program and Legal department to assure infrastructure planning is coordinated with the projected long term demand of future development.

Code Enforcement

Expenditures related to the Code Enforcement program are accounted for in the General Fund. Code Enforcement's mission is to protect the safety and health of the community by ensuring compliance with the City's land use and building codes.

Growth Management

Growth Management identifies and manages activities of a long-term nature including land use, public facility and transportation planning.

Community Development Block Grant (CDBG)

This fund accounts for the City's Community Development Block Grant program which is funded by CDBG direct entitlement and other grant funds allocated through the U.S. Department of Housing and Urban Development.

Affordable Housing

This fund accounts for the City's Affordable Housing program which is funded by an affordable housing fee assessed on building permits.

Commercial & Industrial Construction Tax (CICT)

This fund accounts for the collection of additional fee of 1/3 of 1% of the total building permit valuation for commercial and industrial building permits issued by the City. Under State law, these funds are collected in the General Fund then transferred to the CICT program to manage revenue and expenses.

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Houseless

This is a new fund created in Spring 2023 to account for all revenues and expenditures related to owning and operating shelters, managing the right of way and related services and support to the community along the housing continuum. This fund is primarily grant funded.

Business Advocacy

This fund is responsible for implementing the Bend Economic Development Advisory Board's Strategic Plan.

Tourism

This fund accounts for the expenditure of room tax revenues dedicated to tourism promotion.

Economic Improvement District (EID)

This fund accounts for collection and payment of assessments for the Economic Improvement District created for the maintenance and beautification of downtown Bend.

Juniper Ridge City Owned Land

The Juniper Ridge City-Owned Land program of the General Fund accounts for the operating costs to manage the entire 1,500 acres of city-owned land in Juniper Ridge, as well as fund activities related to future development of the approximately 509 acres within the URA. The Juniper Ridge City-Owned Land Fund is funded by land sale revenue from property sold within the Juniper Ridge Urban Renewal Area (URA).

Bend Urban Renewal Agency (BURA)

These funds account for the activities of the City's urban renewal districts. The Juniper Ridge Construction and Debt Service Funds account for the activities of the City's Juniper Ridge urban renewal district. The Murphy Crossing Construction and Debt Service Funds account for the activities of the City's Murphy Crossing urban renewal district. The Core Area Construction and Debt Service Funds account for the activities of the City's Core Area Tax Increment Finance Area.

American Rescue Plan Act (ARPA)

This fund accounts for funds received from the US Department of Treasury through the American Rescue Plan Act, Coronavirus State and Local Fiscal Recovery Funds

**Internal Service Fund - Departmental Administration
Community and Economic Development (CEDD) Administration**

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 791,400	\$ 781,413	\$ 1,277,000	\$ 752,200	\$ -	\$ 752,200
Licenses and permits	582,000	306,150	317,500	317,300	318,700	636,000
Charges for services	287,800	150,613	166,800	168,600	173,600	342,200
Miscellaneous	-	-	5,200	-	-	-
Interfund transfers	4,868,100	2,420,284	2,446,000	3,429,100	3,429,100	6,858,200
TOTAL RESOURCES	\$ 6,529,300	\$ 3,658,460	\$ 4,212,500	\$ 4,667,200	\$ 3,921,400	\$ 8,588,600
	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
REQUIREMENTS						
<i>By Category:</i>						
Community & Econ Dev. Program						
Personnel services	\$ 4,974,200	\$ 1,756,488	\$ 2,730,300	\$ 3,364,300	\$ 3,604,800	\$ 6,969,100
Materials & services	493,400	110,671	251,400	133,700	122,200	255,900
Total Community & Econ Dev. Program	5,467,600	1,867,159	2,981,700	3,498,000	3,727,000	7,225,000
Interfund Transfers	949,200	514,294	478,600	656,700	656,700	1,313,400
Contingency	112,500	-	-	512,500	(462,300)	50,200
TOTAL REQUIREMENTS	\$ 6,529,300	\$ 2,381,453	\$ 3,460,300	\$ 4,667,200	\$ 3,921,400	\$ 8,588,600

Authorized Full Time Equivalents	19.75	21.75	21.75
Allocated Full Time Equivalents	21.25	22.25	22.25

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

COMMUNITY & ECONOMIC DEVELOPMENT

Community and Economic Development Department Administration

Overview

The Community and Economic Development Department (CEDD) Administration, Licensing, and Development Services Divisions provide support services to the operational divisions within CEDD: Building, Planning, Private Development Engineering (PDE), Growth Management, Business Advocacy, and Code Enforcement. These divisions enable CEDD to work as one coordinated department, while allowing each division to focus on its specific regulatory areas of authority and expertise. The primary roles of these divisions are to administer the human, physical, digital and data resources of CEDD, to facilitate data-driven decision-making by CEDD management, to operate the CEDD Permit Center, and to manage City licensing and special programs.

Goals & Objectives for the 2023-2025 Biennial Budget

- Transfer the Private Security Company and Secondhand Dealer License programs from the Police Department to the Licensing Program in collaboration with the Police Department
- Establish framework, resources and processes for proactive enforcement of short-term rental properties
- Meet application-to-issuance turnaround timeframes for programs housed in the Licensing Division
- Shepherd public right-of-way (ROW) programs through the City's Spark! process improvement methodology and implement improvements as identified through that process
- Create standard policies and procedures to accommodate internal and external customer needs, with a focus on diversity, equity, inclusion and accessibility
- Participate in the System Development Charge (SDC) Methodology update by providing input and recommendations as part of internal working group and develop, update and implement programs and policies based on methodology outcomes
- Engage in continuous improvement efforts within existing development services programs by updating internal tools, providing ongoing staff training, making enhancements within the permitting software, and improving collaboration and outreach efforts
- Expand Documents and Agreements Program by developing desired turnaround timeframes, solidifying processes around performance agreement enforcement, and collaborating with various departments on agreement needs

Major Accomplishments during the 2021-2023 Biennium

- Continued permit center functions and aided all City Hall functions during facility closure due to the COVID-19 pandemic
- Completed a third-party audit of short-term rentals which resulted in identification of unlicensed rentals and established procedures to perform annual compliance auditing
- With the assistance of an external consultant, completed a department-wide fee study to ensure that cost of service is captured accurately
- Completed two major updates to the permitting software to enhance functionality
- Reestablished department metrics and reporting as a result of the new permitting software
- Added Business Parklet Program to allow businesses to expand into the right-of-way
- Transitioned the Room Tax Registration program into the Licensing Division
- Established an Economic Development Division within the department

Significant Changes from the 2021-2023 Biennial Budget

- One (1) Business Systems Analyst II was transferred to the Office of Performance Management (OPM)
- One (1) New Applications Analyst in IT is being funded 50% by CEDD Administration to support the permitting software
- One (1) New Program Coordinator for the Home Energy Score program and Short-Term Rental compliance

2023-2025 Proposed Budget



CITY OF BEND

Community and Economic Development (CEDD) Administration

	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
2200 - Community Development	-	(1,277,007)	(752,200)	-	-	-
BeginWorkingCapital	(791,400)	(781,413)	(1,277,000)	(752,200)	-	(752,200)
301000 - Beginning Working Capital	(791,400)	(781,413)	(1,277,000)	(752,200)	-	(752,200)
Resources	(5,737,900)	(2,877,047)	(2,935,500)	(3,915,000)	(3,921,400)	(7,836,400)
321000 - Lic&Permit Business Other	(3,200)	(6,980)	(8,900)	(8,800)	(9,100)	(17,900)
321101 - Lic&Permit Business Liquor	(3,700)	(5,575)	(7,900)	(7,800)	(8,000)	(15,800)
321103 - Lic&Permit Business HiredVeh	(17,900)	(4,635)	(8,600)	(8,600)	(8,800)	(17,400)
321104 - Lic&Permit Business Marijuana	(32,700)	(21,960)	(24,900)	(24,900)	(25,500)	(50,400)
321110 - Lic&Permit Business ST Rental	(524,300)	(262,435)	(262,400)	(262,400)	(262,400)	(524,800)
322402 - Lic&Permit SpecialEventLicense	(200)	(4,565)	(4,800)	(4,800)	(4,900)	(9,700)
343110 - Charges&Fees Recording Fees	(81,600)	(34,281)	(37,500)	(39,400)	(41,400)	(80,800)
346100 - Charges&Fees Admin Chg	(206,200)	(116,332)	(129,300)	(129,200)	(132,200)	(261,400)
366000 - Miscellaneous Revenue	-	-	(5,200)	-	-	-
381001 - XferDept OH Govt	(4,686,900)	(2,327,700)	(2,359,200)	(3,342,300)	(3,342,300)	(6,684,600)
383500 - Xfer Special Purp from ISFCity	(7,600)	-	-	-	-	-
384140 - Xfer InterfundChg from SDC	(173,600)	(92,584)	(86,800)	(86,800)	(86,800)	(173,600)
Personnel Services	4,974,200	1,756,488	2,730,300	3,364,300	3,604,800	6,969,100
401000 - Salaries Regular	3,033,300	1,100,491	1,736,100	2,109,000	2,255,900	4,364,900
401100 - Salaries OthPayouts	23,300	13,761	49,400	39,500	41,700	81,200
401120 - Salaries OthPayoutsComptoVEBA	-	565	1,000	800	800	1,600
401130 - Salaries OthPayoutsWorkComp	-	-	200	200	200	400
401200 - Salaries Overtime	3,200	15,935	5,000	5,300	5,500	10,800
411001 - Benefits Taxes Social Security	191,000	68,738	109,600	133,600	142,900	276,500
411002 - Benefits Taxes Medicare	44,700	16,076	25,700	31,200	33,400	64,600
411003 - Benefits Taxes Unemployment	3,200	1,138	1,800	2,200	2,300	4,500
411004 - Benefits AssessWorkCompHrly	1,300	566	700	500	500	1,000
411006 - Benefits Taxes OR Paid Leave	-	-	3,900	8,600	9,200	17,800
412001 - Benefits PERS IAP	184,900	62,719	101,100	129,300	138,200	267,500
412002 - Benefits PERS Tier 1/Tier 2	88,700	39,410	68,800	74,600	76,600	151,200
412003 - Benefits PERS OPSRP	408,400	115,651	183,300	265,300	285,900	551,200
412004 - Benefits PERS Debt Service	76,700	22,739	43,600	37,700	40,300	78,000
413010 - Benefits Insurance WkCompPrem	10,200	3,570	6,100	8,700	9,500	18,200
413020 - Benefits Insurance Disability	8,600	2,945	4,600	5,800	6,200	12,000
413030 - Benefits Insurance Life	3,100	1,146	1,800	1,800	1,900	3,700
413040 - Benefits InsuranceHDHealthPrem	581,000	184,612	250,800	321,300	357,400	678,700
413041 - Benefits InsuranceHDHealthDedu	133,500	51,129	62,900	72,300	73,000	145,300
413042 - Benefits InsuranceHDHealthCoin	7,600	3,139	5,300	11,200	13,500	24,700
413050 - Benefits Insurance DentalPrem	57,900	17,428	23,100	24,600	26,000	50,600
413060 - Benefits Telemed	1,800	698	900	1,100	1,100	2,200
414010 - Benefits OPEB LongTermFunding	86,300	25,041	22,700	37,600	37,800	75,400
414020 - Benefits OPEB PERS Supplement	-	-	3,700	13,400	15,800	29,200
414030 - Benefits City Paid Def Comp	-	-	6,600	15,100	15,600	30,700
415010 - Benefits Other EmployeeParking	12,000	3,336	3,800	5,800	5,800	11,600
415011 - Benefits Other CellPhone Allow	8,900	4,230	5,500	5,000	5,000	10,000
415020 - Benefits Other 125BenefitsAdm	4,600	1,425	2,200	2,800	2,800	5,600
415030 - Benefits Other AltModesIncent	-	-	100	-	-	-
Materials & Services	493,400	110,671	251,400	133,700	122,200	255,900
431000 - PurchServ Legal	-	-	10,000	-	-	-
432000 - PurchServ Consulting	100,000	13,565	115,000	5,000	5,000	10,000
433100 - PurchServ Financial Audit	-	-	33,000	35,000	35,000	70,000
434200 - PurchServ TechSoftware Maint	30,000	2,274	15,600	4,300	4,500	8,800
437000 - PurchServ Other	3,000	1,215	1,500	1,100	1,100	2,200
437001 - PurchServ Other Postage	4,000	-	100	100	100	200
437002 - PurchServ Other Advertising	-	1,348	200	-	-	-
437003 - PurchServ Other Copiers	31,000	4,676	12,000	12,000	12,000	24,000
437004 - PurchServ Other Mobile Devices	8,200	2,747	4,100	4,000	4,000	8,000
437010 - PurchServ Other Temporary Help	100,000	16,943	-	-	-	-
437103 - PurchServ Other Mailing Serv	1,000	4,479	4,000	4,000	4,000	8,000
437104 - PurchServ Other OnlineSubscrip	-	200	300	300	300	600
440000 - Equipment <Cap Threshold	4,000	173	200	200	200	400
440100 - Equipment <CapThresh Safety	8,000	-	-	-	-	-

2023-2025 Proposed Budget



CITY OF BEND

Community and Economic Development (CEDD) Administration

	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
440201 - Equipment <CapThresh BldgFurn	1,000	15,178	3,500	-	-	-
442000 - Equipment <CapThresh Tech	6,200	5,969	5,600	13,100	1,100	14,200
451000 - ConsumSupp&Mat Office Supplies	41,600	3,302	3,600	3,800	4,000	7,800
460000 - Employee Costs	8,000	1,259	1,600	1,600	1,600	3,200
461100 - Emp Costs Prof Dev & Train Req	6,000	190	1,500	2,500	2,500	5,000
461200 - Emp Costs Prof Dev & Train Opt	25,200	6,345	4,800	8,000	6,500	14,500
462010 - Employee Costs Recruitment	-	-	1,000	-	-	-
462020 - Employee Costs Educational Mat	1,000	34	500	100	100	200
462040 - Employee Costs Licenses & Dues	2,800	574	1,200	1,500	1,500	3,000
463030 - Emp Costs WearingApparel&Maint	1,000	-	1,000	500	500	1,000
463060 - Emp Costs WkCompensationClaims	1,400	-	-	-	-	-
470000 - Community Education & Outreach	10,000	-	1,000	5,000	5,000	10,000
521010 - Other Fees&Permits File&Record	100,000	30,000	30,000	31,500	33,100	64,600
521020 - Other Fees&Permits	-	200	100	100	100	200
Transfers Out - OH	949,200	485,200	464,000	650,200	650,200	1,300,400
705003 - Xfer City-wide OH IT	294,600	147,300	147,300	161,200	161,200	322,400
705004 - Xfer City-wide OH FacilityMgmt	281,600	140,800	140,800	126,800	126,800	253,600
705005 - Xfer City-wide OH Admin & HR	203,400	99,100	104,300	243,700	243,700	487,400
705006 - Xfer City-wide OH Finance	51,400	25,700	25,700	37,100	37,100	74,200
705007 - Xfer City-wide OH Purchasing	1,000	500	500	3,300	3,300	6,600
705008 - Xfer City-wide OH Insurance	24,200	12,100	12,100	36,900	36,900	73,800
705013 - Xfer City-wide OH Perf Mgmt	-	-	-	6,600	6,600	13,200
705014 - Xfer City-wide OH Proj Mgmt	93,000	59,700	33,300	23,700	23,700	47,400
705015 - Xfer City-wide OH Real Estate	-	-	-	10,900	10,900	21,800
Transfers Out	-	29,094	14,600	6,500	6,500	13,000
745111 - Xfer InterfundChg to GAParts	-	3,023	8,000	1,700	1,700	3,400
745112 - Xfer InterfundChg to GAFuel	-	26,071	6,600	4,800	4,800	9,600
Contingency	112,500	-	-	512,500	(462,300)	50,200
910000 - Contingency	112,500	-	-	512,500	(462,300)	50,200
Grand Total	-	(1,277,007)	(752,200)	-	-	-

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Building Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 12,252,900	\$ 12,455,177	\$ 12,880,300	\$ 10,307,700	\$ -	\$ 10,307,700
Licenses and permits	10,123,400	4,799,194	4,541,800	5,450,200	6,665,700	12,115,900
Charges for services	3,652,500	3,641,465	2,201,400	2,641,700	3,230,800	5,872,500
Miscellaneous	208,100	153,440	225,800	169,300	112,900	282,200
TOTAL RESOURCES	\$ 26,236,900	\$ 21,049,276	\$ 19,849,300	\$ 18,568,900	\$ 10,009,400	\$ 28,578,300
REQUIREMENTS						
<i>By Category:</i>						
Community & Econ Dev. Program						
Personnel services	\$ 11,838,700	\$ 5,121,050	\$ 6,135,400	\$ 6,927,000	\$ 7,393,700	\$ 14,320,700
Materials & services	747,500	193,185	473,200	463,400	468,500	931,900
Total Community & Econ Dev. Program	12,586,200	5,314,235	6,608,600	7,390,400	7,862,200	15,252,600
Interfund Transfers	6,681,900	2,854,685	2,933,000	3,869,600	3,869,600	7,739,200
Contingency	6,968,800	-	-	7,308,900	(1,722,400)	5,586,500
TOTAL REQUIREMENTS	\$ 26,236,900	\$ 8,168,920	\$ 9,541,600	\$ 18,568,900	\$ 10,009,400	\$ 28,578,300

Authorized Full Time Equivalents	44.00	44.00	44.00
Allocated Full Time Equivalents	45.00	45.00	45.00

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

COMMUNITY & ECONOMIC DEVELOPMENT

Building Fund

Overview

The Building Program is comprised of the Building Safety and Electrical programs and serves as the clearinghouse for all construction permitting through a shared permitting software platform that includes coordination with Planning, Engineering, Utilities, Fire, State of Oregon Department of Environmental Quality, Deschutes County Environmental Health and Sanitation, and State of Oregon Department of Agriculture. The control measures are permit issuance and certificate of occupancy. Without clearance from all affected agencies, permits and occupancies are not issued. This provides a high level of accountability and quality control for regulating development services.

Goals & Objectives for the 2023-2025 Biennial Budget

- Enhance the Prescreen program for the Building Safety Division to catch application errors earlier in the permitting process resulting in faster review times
- Create “Subject to Field Inspection” permits to reduce staff review time
- Implement process improvements which will allow minor commercial permits to be processed more efficiently
- Enhance public outreach and communications related to the existing permitting process and new programs being implemented
- Implement process to allow for bulk uploading of application files which will reduce applicant upload time and allow for more efficient staff review of the application files

Major Accomplishments during the 2021-2023 Biennium

- With the assistance of an external consultant, completed a department-wide fee study to ensure that cost of service is captured accurately
- Implemented a new permitting software to move all activity online and allow for better reporting, document management and transparency into the permitting process
- Implemented a Cover Sheet for commercial projects to assist developers with submitting required documentation
- Implemented a Master/Reissue program to move similar projects through the permitting process quicker

Significant Changes from the 2021-2023 Biennial Budget

- Proposed 20% fee increase each year of the biennium to move towards aligning fees with the cost-of-service delivery and to support plan review work that has become more complex with increased housing density and demands of redevelopment
- Increasing usage of third-party plan review consultants

COMMUNITY & ECONOMIC DEVELOPMENT
Building Fund

FIVE YEAR VEHICLE PLAN

	2023-24	2024-25	2025-26	2026-27	2027-2028
Vehicles:					
Four (4) Vehicle replacements	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 200,000

2023-2025 Proposed Budget
Building Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
1300 - Building Fund	-	(12,880,356)	(10,307,700)	-	-	-
BeginWorkingCapital	(12,252,900)	(12,455,177)	(12,880,300)	(10,307,700)	-	(10,307,700)
301000 - Beginning Working Capital	(12,252,900)	(12,455,177)	(12,880,300)	(10,307,700)	-	(10,307,700)
Resources	(13,984,000)	(8,594,099)	(6,969,000)	(8,261,200)	(10,009,400)	(18,270,600)
322200 - Lic&Permit Building Permits	(4,229,800)	(2,523,210)	(2,367,100)	(2,840,600)	(3,474,000)	(6,314,600)
322210 - Lic&Permit Plumbing Permits	(1,773,700)	(881,451)	(813,200)	(975,800)	(1,193,400)	(2,169,200)
322220 - Lic&Permit Mechanical Permits	(1,272,700)	(472,570)	(497,900)	(597,500)	(730,800)	(1,328,300)
322230 - Lic&Permit Electrical Permits	(1,807,700)	(914,802)	(856,600)	(1,027,900)	(1,257,200)	(2,285,100)
322240 - Lic&Permit Mobile Home Permits	(16,300)	(7,161)	(7,000)	(8,400)	(10,300)	(18,700)
322250 - Lic&Permit FR/LifeSafetyPermit	(1,023,200)	-	-	-	-	-
343210 - Charges&Fees Reinspection Fees	(21,600)	-	(3,500)	(4,200)	(5,100)	(9,300)
343230 - Charges&Fees Plan Review	(800)	(21,064)	(24,200)	(29,100)	(35,600)	(64,700)
343240 - Charges&Fees Plan Check Fees	(3,630,100)	(3,620,401)	(2,173,700)	(2,608,400)	(3,190,100)	(5,798,500)
360000 - Investment Income	(208,100)	(153,423)	(225,800)	(169,300)	(112,900)	(282,200)
366000 - Miscellaneous Revenue	-	(17)	-	-	-	-
Personnel Services	11,838,700	5,121,050	6,135,400	6,927,000	7,393,700	14,320,700
401000 - Salaries Regular	7,162,200	3,165,261	3,764,200	4,252,600	4,542,800	8,795,400
401100 - Salaries OthPayouts	34,100	30,873	82,300	39,500	42,000	81,500
401120 - Salaries OthPayoutsComptoVEBA	3,000	3,802	25,200	12,100	12,900	25,000
401130 - Salaries OthPayoutsWorkComp	-	-	1,800	800	900	1,700
401200 - Salaries Overtime	66,000	46,581	53,000	49,300	51,200	100,500
411001 - Benefits Taxes Social Security	454,400	197,102	240,500	270,000	288,300	558,300
411002 - Benefits Taxes Medicare	106,300	46,097	56,300	63,100	67,400	130,500
411003 - Benefits Taxes Unemployment	7,100	3,813	4,500	4,300	4,700	9,000
411004 - Benefits AssessWorkCompHrly	3,500	1,473	1,400	1,000	1,000	2,000
411006 - Benefits Taxes OR Paid Leave	-	-	8,100	17,400	18,600	36,000
412001 - Benefits PERS IAP	440,100	184,973	224,300	261,300	279,000	540,300
412002 - Benefits PERS Tier 1/Tier 2	392,700	129,255	135,900	151,100	157,800	308,900
412003 - Benefits PERS OPSRP	881,400	336,139	421,000	536,000	574,700	1,110,700
412004 - Benefits PERS Debt Service	182,900	66,769	99,000	76,200	81,400	157,600
413010 - Benefits Insurance WkCompPrem	72,000	30,292	39,200	47,200	51,500	98,700
413020 - Benefits Insurance Disability	19,700	8,368	10,000	11,700	12,500	24,200
413030 - Benefits Insurance Life	7,100	2,458	3,700	3,000	3,000	6,000
413040 - Benefits InsuranceHDHealthPrem	1,342,700	552,112	635,500	741,100	804,800	1,545,900
413041 - Benefits InsuranceHDHealthDedu	308,000	137,648	156,700	166,300	164,000	330,300
413042 - Benefits InsuranceHDHealthCoin	34,300	16,375	21,700	22,500	27,000	49,500
413050 - Benefits Insurance DentalPrem	127,700	48,463	52,300	56,500	58,500	115,000
413060 - Benefits Telemed	3,700	1,804	2,100	2,200	2,200	4,400
414010 - Benefits OPEB LongTermFunding	85,800	69,182	41,200	73,600	73,600	147,200
414020 - Benefits OPEB PERS Supplement	47,100	23,151	29,000	27,000	31,500	58,500
414030 - Benefits City Paid Def Comp	-	-	3,100	8,400	8,800	17,200
415010 - Benefits Other EmployeeParking	29,000	7,102	7,400	11,200	11,200	22,400
415011 - Benefits Other CellPhone Allow	12,300	4,560	4,000	3,900	3,900	7,800
415012 - Benefits Other Clothing Allow	7,500	3,931	7,600	11,900	12,700	24,600
415020 - Benefits Other 125BenefitsAdm	7,100	2,962	4,100	5,800	5,800	11,600
415030 - Benefits Other AltModesIncent	1,000	504	300	-	-	-
Materials & Services	747,500	193,185	473,200	463,400	468,500	931,900
432000 - PurchServ Consulting	53,000	22,975	295,000	265,000	265,000	530,000
433400 - PurchServ Financial Banking	-	67	100	100	100	200
433500 - PurchServ Financial BankMerch	16,000	3,049	3,000	3,500	4,000	7,500
434100 - PurchServ TechSoftware&HostSol	-	14,879	9,900	10,500	11,000	21,500
434200 - PurchServ TechSoftware Maint	307,200	76,128	50,600	53,700	55,300	109,000
435200 - PurchServ R&M Vehicles	3,000	-	1,500	1,500	1,500	3,000
437000 - PurchServ Other	2,000	583	900	900	900	1,800
437001 - PurchServ Other Postage	400	12	100	100	100	200
437002 - PurchServ Other Advertising	-	1,098	-	-	-	-
437003 - PurchServ Other Copiers	-	797	-	-	-	-
437004 - PurchServ Other Mobile Devices	100,000	27,845	29,000	29,000	29,000	58,000
437005 - PurchServ Other Long Distance	600	89	-	-	-	-
437104 - PurchServ Other OnlineSubscrip	9,200	4,502	5,700	3,500	1,500	5,000
440000 - Equipment <Cap Threshold	4,600	341	1,000	1,500	1,500	3,000

2023-2025 Proposed Budget
Building Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
440201 - Equipment <CapThresh BldgFurn	3,000	-	-	500	500	1,000
442000 - Equipment <CapThresh Tech	37,600	5,689	22,500	13,000	17,500	30,500
451000 - ConsumSupp&Mat Office Supplies	-	1,267	1,900	400	400	800
460000 - Employee Costs	1,000	1,331	800	600	600	1,200
461100 - Emp Costs Prof Dev & Train Req	93,000	9,780	18,000	46,000	46,000	92,000
461200 - Emp Costs Prof Dev & Train Opt	46,600	2,084	6,500	12,200	12,200	24,400
462010 - Employee Costs Recruitment	-	3,000	-	400	400	800
462020 - Employee Costs Educational Mat	40,400	12,041	17,200	12,000	12,000	24,000
462040 - Employee Costs Licenses & Dues	16,100	2,384	7,000	4,000	4,000	8,000
463030 - Emp Costs WearingApparel&Maint	8,400	3,239	2,500	4,000	4,000	8,000
463060 - Emp Costs WkCompensationClaims	2,000	-	-	-	-	-
463070 - Emp Costs Employee Parking	200	-	-	-	-	-
470000 - Community Education & Outreach	2,000	-	-	1,000	1,000	2,000
521100 - Other City Memberships & Dues	1,200	5	-	-	-	-
Transfers Out - OH	6,601,300	2,830,700	2,892,900	3,812,900	3,812,900	7,625,800
705001 - Xfer City-wide OH CityAttorney	8,400	4,200	4,200	21,000	21,000	42,000
705003 - Xfer City-wide OH IT	735,400	367,700	367,700	513,800	513,800	1,027,600
705004 - Xfer City-wide OH FacilityMgmt	428,000	214,000	214,000	175,800	175,800	351,600
705005 - Xfer City-wide OH Admin & HR	431,000	215,500	215,500	455,900	455,900	911,800
705006 - Xfer City-wide OH Finance	185,600	92,800	92,800	82,800	82,800	165,600
705007 - Xfer City-wide OH Purchasing	10,400	5,200	5,200	4,700	4,700	9,400
705008 - Xfer City-wide OH Insurance	99,600	49,800	49,800	84,700	84,700	169,400
705013 - Xfer City-wide OH Perf Mgmt	1,061,800	530,900	530,900	611,600	611,600	1,223,200
705014 - Xfer City-wide OH Proj Mgmt	601,600	300,800	363,000	226,300	226,300	452,600
705015 - Xfer City-wide OH Real Estate	-	-	-	15,300	15,300	30,600
715103 - Xfer Dept OH Community Dev	3,039,500	1,049,800	1,049,800	1,621,000	1,621,000	3,242,000
Transfers Out	80,600	23,985	40,100	56,700	56,700	113,400
735106 - Xfer Special Purp to GAFleetRs	1,400	700	700	400	400	800
745110 - Xfer InterfundChg to GAR&M	31,600	15,800	15,800	33,300	33,300	66,600
745111 - Xfer InterfundChg to GAParts	14,200	7,485	19,200	9,800	9,800	19,600
745112 - Xfer InterfundChg to GAFuel	33,400	-	4,400	13,200	13,200	26,400
Contingency	6,968,800	-	-	7,308,900	(1,722,400)	5,586,500
910000 - Contingency	6,968,800	-	-	7,308,900	(1,722,400)	5,586,500
Grand Total	-	(12,880,356)	(10,307,700)	-	-	-

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Planning Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 3,739,700	\$ 3,802,822	\$ 3,985,000	\$ 2,976,800	\$ -	\$ 2,976,800
Licenses and permits	175,500	69,303	73,100	100,000	132,400	232,400
Intergovernmental revenues	-	1,313	10,500	15,000	15,000	30,000
Charges for services	5,846,800	3,894,542	3,047,300	3,961,400	5,241,000	9,202,400
Miscellaneous	37,900	49,976	71,400	53,500	35,700	89,200
Interfund transfers	305,000	58,386	157,400	-	-	-
TOTAL RESOURCES	\$ 10,104,900	\$ 7,876,342	\$ 7,344,700	\$ 7,106,700	\$ 5,424,100	\$ 12,530,800
REQUIREMENTS						
<i>By Category:</i>						
Community & Econ Dev. Program						
Personnel services	\$ 5,943,000	\$ 2,333,461	\$ 2,683,600	\$ 3,052,800	\$ 3,208,500	\$ 6,261,300
Materials & services	308,800	99,413	172,500	196,300	184,700	381,000
Total Community & Econ Dev. Program	6,251,800	2,432,874	2,856,100	3,249,100	3,393,200	6,642,300
Interfund Transfers	2,929,300	1,458,513	1,511,800	2,078,200	2,069,300	4,147,500
Contingency	923,800	-	-	1,779,400	(38,400)	1,741,000
TOTAL REQUIREMENTS	\$ 10,104,900	\$ 3,891,387	\$ 4,367,900	\$ 7,106,700	\$ 5,424,100	\$ 12,530,800

Authorized Full Time Equivalents	20.00	20.00	20.00
Allocated Full Time Equivalents	20.00	20.00	20.00

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

COMMUNITY & ECONOMIC DEVELOPMENT

Planning Fund

Overview

The Planning program establishes and maintains the land use framework within which businesses and residents conduct their daily activities. It is responsible for implementing state-mandated requirements for comprehensive planning and zoning, public facilities planning and development review. The program includes multiple sub-programs designated to accomplish this work: Development Review, Sign Code Permitting, Historic Preservation and Code administration. The Planning program ensures the City's compliance with the Oregon Revised Statutes, Oregon Administrative Rules, Oregon case law, Bend Comprehensive Plan, Public Facilities Plans, the Bend Development Code, Bend Code, Historic Preservation Code, and the Sign Code.

Planning provides a vital economic development role in the City by providing the land use permits necessary for commercial and residential construction and for land divisions. This program continually strives to streamline processes and minimize unnecessary regulations to reduce delay and eliminate uncertainty. As part of its work, the program also:

- Reviews all land development in the City
- Serves as the venue for public participation and due process in land development
- Maintains and updates the Bend Development Code, Historic Preservation Code, and Sign Code
- Oversees the Historic Preservation Program and Planning Commission
- Interacts with developers of potential small to large-scale projects to foster economic development opportunities and goals

Goals & Objectives for the 2023-2025 Biennial Budget

- Meet planning review targets set by application type
 - Type I applications: 30 days
 - Type II applications: 60 days
 - Type III applications: 75 days
 - Permanent sign applications: 14 days
- Complete annual Development Code updates to reflect state mandates, Council goals, and to achieve internal consistency among development regulations, including:
 - Tree Protection standards balancing housing affordability and natural resource preservation
 - Respond to Climate Friendly and Equitable Communities (CFEC) rules
- Provide ongoing educational resources/outreach about Development Code and process updates

Major Accomplishments during the 2021-2023 Biennium

- Implemented a new permitting software
- With the assistance of an external consultant, completed a department-wide fee study to ensure that cost of service is captured accurately
- Implemented Development Code updates to appropriately reflect state mandates and Council goals including:
 - HB 2001 implementation to allow duplex, tri-plex and quad-plexes in all residential zones
 - Senate Bill 458 implementation to expedite middle housing land divisions
 - Increased separation distance for whole-house short-term rentals from 250 feet to 500 feet

- Eliminated minimum vehicle parking requirements related to the CFEC rules
- Updated the Development Code, Transportation System Plan Maps, and Comprehensive Plan Maps for internal consistency

Significant Changes from the 2021-2023 Biennial Budget

- Proposed 30% fee increase each year of the biennium to move towards aligning fees with the cost of service delivery and to support Planning work that has become more complex with increased housing density and demands of redevelopment

COMMUNITY & ECONOMIC DEVELOPMENT
Planning Fund

FIVE YEAR VEHICLE PLAN

	2023-24	2024-25	2025-26	2026-27	2027-28
Vehicles:					
Two (2) Vehicle replacements	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 100,000

**2023-2025 Proposed Budget
Planning Fund**



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
1310 - Planning Fund	-	(3,984,955)	(2,976,800)	-	-	-
BeginWorkingCapital	(3,739,700)	(3,802,822)	(3,985,000)	(2,976,800)	-	(2,976,800)
301000 - Beginning Working Capital	(3,739,700)	(3,802,822)	(3,985,000)	(2,976,800)	-	(2,976,800)
Resources	(6,365,200)	(4,073,520)	(3,359,700)	(4,129,900)	(5,424,100)	(9,554,000)
322310 - Lic&Permit Sign Permits	(175,500)	(69,303)	(73,100)	(100,000)	(132,400)	(232,400)
331100 - Intergovt Fed PassThruOR Grant	-	(1,313)	-	-	-	-
332100 - Intergovt State Grant	-	-	(10,500)	(15,000)	(15,000)	(30,000)
343230 - Charges&Fees Plan Review	(5,837,400)	(3,894,542)	(3,045,100)	(3,958,600)	(5,237,300)	(9,195,900)
343240 - Charges&Fees Plan Check Fees	(9,400)	-	(2,200)	(2,800)	(3,700)	(6,500)
360000 - Investment Income	(37,900)	(49,976)	(71,400)	(53,500)	(35,700)	(89,200)
383100 - Xfer Special Purp from GF	(305,000)	(58,386)	(157,400)	-	-	-
Personnel Services	5,943,000	2,333,461	2,683,600	3,052,800	3,208,500	6,261,300
401000 - Salaries Regular	3,592,900	1,467,046	1,718,300	1,919,000	2,009,000	3,928,000
401100 - Salaries OthPayouts	39,800	43,055	54,200	41,100	42,600	83,700
401120 - Salaries OthPayoutsComptoVEBA	-	1,869	900	600	700	1,300
401130 - Salaries OthPayoutsWorkComp	-	271	100	100	100	200
401200 - Salaries Overtime	10,000	1,437	200	-	-	-
411001 - Benefits Taxes Social Security	227,000	91,922	108,700	121,600	127,200	248,800
411002 - Benefits Taxes Medicare	53,200	21,497	25,400	28,400	29,800	58,200
411003 - Benefits Taxes Unemployment	3,700	1,517	2,500	2,000	2,100	4,100
411004 - Benefits AssessWorkCompHrly	1,500	691	600	500	500	1,000
411006 - Benefits Taxes OR Paid Leave	-	-	3,700	7,800	8,200	16,000
412001 - Benefits PERS IAP	219,900	88,413	97,600	117,600	123,100	240,700
412002 - Benefits PERS Tier 1/Tier 2	268,600	85,035	72,300	78,700	81,500	160,200
412003 - Benefits PERS OPSRP	403,700	143,386	172,900	234,100	245,700	479,800
412004 - Benefits PERS Debt Service	89,800	31,253	42,300	34,300	35,900	70,200
413010 - Benefits Insurance WkCompPrem	33,100	15,514	17,800	18,700	19,900	38,600
413020 - Benefits Insurance Disability	10,500	3,867	4,600	5,300	5,500	10,800
413030 - Benefits Insurance Life	3,600	1,476	1,800	1,700	1,800	3,500
413040 - Benefits InsuranceHDHealthPrem	631,100	209,678	228,900	275,800	303,800	579,600
413041 - Benefits InsuranceHDHealthDedu	148,000	58,462	58,100	62,000	62,000	124,000
413042 - Benefits InsuranceHDHealthCoin	13,900	2,849	4,000	10,000	12,000	22,000
413050 - Benefits Insurance DentalPrem	66,900	22,719	22,800	21,100	22,100	43,200
413060 - Benefits Telemed	1,800	860	900	1,000	1,000	2,000
414010 - Benefits OPEB LongTermFunding	90,400	30,623	23,500	34,100	34,100	68,200
414020 - Benefits OPEB PERS Supplement	11,100	4,585	8,100	12,000	14,000	26,000
414030 - Benefits City Paid Def Comp	-	-	7,400	17,400	18,000	35,400
415010 - Benefits Other EmployeeParking	15,000	2,634	3,100	4,700	4,700	9,400
415011 - Benefits Other CellPhone Allow	3,400	1,380	900	700	700	1,400
415020 - Benefits Other 125BenefitsAdm	4,100	1,422	1,800	2,500	2,500	5,000
415030 - Benefits Other AltModesIncent	-	-	200	-	-	-
Materials & Services	308,800	99,413	172,500	196,300	184,700	381,000
431000 - PurchServ Legal	16,000	-	8,000	10,000	10,000	20,000
432000 - PurchServ Consulting	18,000	2,787	-	15,000	-	15,000
433500 - PurchServ Financial BankMerch	10,000	1,479	1,500	1,900	2,000	3,900
434100 - PurchServ TechSoftware&HostSol	28,000	28,609	21,700	24,100	28,500	52,600
434200 - PurchServ TechSoftware Maint	55,200	14,696	31,400	27,700	28,500	56,200
437000 - PurchServ Other	16,000	1,065	17,500	20,200	20,200	40,400
437001 - PurchServ Other Postage	2,000	1,340	500	1,000	1,000	2,000
437002 - PurchServ Other Advertising	8,000	6,947	6,000	5,000	5,000	10,000
437003 - PurchServ Other Copiers	-	743	-	-	-	-
437004 - PurchServ Other Mobile Devices	4,000	480	500	500	500	1,000
437005 - PurchServ Other Long Distance	100	57	-	-	-	-
437103 - PurchServ Other Mailing Serv	80,000	21,012	55,000	57,200	59,600	116,800
437112 - PurchServ Other HearingOfficer	3,000	-	3,000	3,000	3,000	6,000
440000 - Equipment <Cap Threshold	2,000	-	-	-	-	-
442000 - Equipment <CapThresh Tech	19,500	7,444	5,000	7,300	5,000	12,300
451000 - ConsumSupp&Mat Office Supplies	-	217	500	3,000	500	3,500
453000 - ConsumSupp&Mat Other Op	-	-	100	100	100	200
460000 - Employee Costs	1,000	166	300	300	300	600
461100 - Emp Costs Prof Dev & Train Req	16,000	5,722	5,000	6,000	6,000	12,000

**2023-2025 Proposed Budget
Planning Fund**



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
461200 - Emp Costs Prof Dev & Train Opt	3,000	-	1,000	1,500	1,500	3,000
462010 - Employee Costs Recruitment	-	1,240	1,200	1,000	1,000	2,000
462020 - Employee Costs Educational Mat	-	-	500	500	500	1,000
462040 - Employee Costs Licenses & Dues	5,000	-	5,000	5,000	5,000	10,000
463030 - Emp Costs WearingApparel&Maint	7,000	-	500	-	500	500
463060 - Emp Costs WkCompensationClaims	-	-	2,300	-	-	-
470000 - Community Education & Outreach	15,000	5,409	6,000	6,000	6,000	12,000
Transfers Out - OH	2,906,700	1,432,100	1,474,600	2,049,000	2,049,000	4,098,000
705001 - Xfer City-wide OH CityAttorney	240,400	120,200	120,200	74,000	74,000	148,000
705003 - Xfer City-wide OH IT	287,000	143,500	143,500	209,100	209,100	418,200
705004 - Xfer City-wide OH FacilityMgmt	352,800	176,400	176,400	144,800	144,800	289,600
705005 - Xfer City-wide OH Admin & HR	300,000	145,700	154,300	220,600	220,600	441,200
705006 - Xfer City-wide OH Finance	86,000	43,000	43,000	40,800	40,800	81,600
705007 - Xfer City-wide OH Purchasing	4,600	2,300	2,300	2,000	2,000	4,000
705008 - Xfer City-wide OH Insurance	37,400	18,700	18,700	37,800	37,800	75,600
705013 - Xfer City-wide OH Perf Mgmt	420,400	210,200	210,200	413,200	413,200	826,400
705014 - Xfer City-wide OH Proj Mgmt	227,800	109,700	118,100	83,800	83,800	167,600
705015 - Xfer City-wide OH Real Estate	12,800	-	12,800	12,400	12,400	24,800
715103 - Xfer Dept OH Community Dev	937,500	462,400	475,100	810,500	810,500	1,621,000
Transfers Out	22,600	26,413	37,200	29,200	20,300	49,500
731001 - Xfer Special Purp to GFStab	19,000	24,988	35,700	26,800	17,900	44,700
745110 - Xfer InterfundChg to GAR&M	2,200	1,100	1,100	1,800	1,800	3,600
745111 - Xfer InterfundChg to GAParts	200	212	-	300	300	600
745112 - Xfer InterfundChg to GAFuel	1,200	113	400	300	300	600
Contingency	923,800	-	-	1,779,400	(38,400)	1,741,000
910000 - Contingency	923,800	-	-	1,779,400	(38,400)	1,741,000
Grand Total	-	(3,984,955)	(2,976,800)	-	-	-

Private Development Engineering Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 4,544,900	\$ 4,594,639	\$ 5,030,800	\$ 4,421,500	\$ -	\$ 4,421,500
Licenses and permits	1,190,500	590,042	506,000	556,500	625,000	1,181,500
Charges for services	5,467,600	2,824,269	2,537,200	2,790,900	3,134,200	5,925,100
Miscellaneous	118,100	70,740	98,400	73,800	49,200	123,000
Interfund transfers	560,000	298,750	280,000	280,000	280,000	560,000
TOTAL RESOURCES	\$ 11,881,100	\$ 8,378,440	\$ 8,452,400	\$ 8,122,700	\$ 4,088,400	\$ 12,211,100
REQUIREMENTS						
<i>By Category:</i>						
Community & Econ Dev. Program						
Personnel services	\$ 4,743,700	\$ 1,906,097	\$ 2,518,100	\$ 2,791,800	\$ 2,931,600	\$ 5,723,400
Materials & services	221,800	70,077	102,300	106,900	108,600	215,500
Total Community & Econ Dev. Program	4,965,500	1,976,174	2,620,400	2,898,700	3,040,200	5,938,900
Interfund Transfers	2,761,600	1,371,428	1,410,500	1,464,600	1,452,300	2,916,900
Contingency	4,154,000	-	-	3,759,400	(404,100)	3,355,300
TOTAL REQUIREMENTS	\$ 11,881,100	\$ 3,347,602	\$ 4,030,900	\$ 8,122,700	\$ 4,088,400	\$ 12,211,100

Authorized Full Time Equivalents	19.00	19.00	19.00
Allocated Full Time Equivalents	18.70	18.70	18.70

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

COMMUNITY & ECONOMIC DEVELOPMENT

Private Development Engineering Fund

Overview

Private Development Engineering (PDE) staff are dedicated to ensuring that new development in the City of Bend meets the goals of the community while protecting the City's vital infrastructure. This requires collaboration between the Planning and Building Divisions, and the Transportation and Mobility, and Utility Departments. Staff work closely with engineering consulting firms, land developers, and private landowners, providing guidance through the City of Bend development processes, and to coordinate new development efforts with other local, state, and federal agencies.

PDE staff review all new development plans and plats for engineering accuracy and compliance with City of Bend standards and specifications. Staff reviews new development including all commercial and industrial sites, residential subdivisions, schools, and parks. PDE is generally responsible for elements of most types of building and planning permits as well as all Right of Way (ROW) permits within the Urban Growth Boundary (UGB).

Goals & Objectives for the 2023-2025 Biennial Budget

- Standardize submittal and review processes for Tier 3 – Infrastructure Permits
- Implement In-house Design program
- Work with the Transportation and Mobility Department and City staff to produce various design guidelines and standards for items like roundabout design, mini roundabout standards, and ROW cross sections standards
- Continuous review and improvements of the coordination efforts between the City and its jurisdictional partners including the Oregon Department of Transportation, Deschutes County, Avion Water, Roats Water and the local irrigation districts
- Continue to be flexible in response to code updates resulting from new state mandates, including but not limited to Climate Friendly and Equitable Communities

Major Accomplishments during the 2021-2023 Biennium

- With the assistance of an external consultant, completed a department-wide fee study to ensure that cost of service is captured accurately
- Worked with the Engineering and Infrastructure Planning Department (EIPD) to update Standards and Specifications
- Worked with the City Manager's Office and City Attorney's Office to update City code related to franchise utility agreements
- Attained full staffing levels
- Refined engineering workflow processes to leverage the new permitting software

Significant Changes from the 2021-2023 Biennial Budget

- Proposed 10% fee increase each year of the biennium to move towards aligning fees with the cost of service delivery and to support permit review work that has become more complex with housing density and demands of redevelopment

COMMUNITY & ECONOMIC DEVELOPMENT
Private Development Engineering Fund

FIVE YEAR VEHICLE PLAN

	2023-24	2024-25	2025-26	2026-27	2027-28
Vehicles:					
Two (2) Vehicle replacements	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 100,000

2023-2025 Proposed Budget
Private Development Engineering Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
1320 - Private Dev Engineering Fund	-	(5,030,838)	(4,421,500)	-	-	-
BeginWorkingCapital	(4,544,900)	(4,594,639)	(5,030,800)	(4,421,500)	-	(4,421,500)
301000 - Beginning Working Capital	(4,544,900)	(4,594,639)	(5,030,800)	(4,421,500)	-	(4,421,500)
Resources	(7,336,200)	(3,783,801)	(3,421,600)	(3,701,200)	(4,088,400)	(7,789,600)
322403 - Lic&Permit Street Cut Permits	(1,190,500)	(590,042)	(506,000)	(556,500)	(625,000)	(1,181,500)
343110 - Charges&Fees Recording Fees	(4,300)	-	-	-	-	-
343200 - Charges&Fees DevelopmentReview	(1,065,800)	(707,034)	(579,200)	(637,100)	(715,500)	(1,352,600)
343220 - Charges&Fees Grading Review	(605,000)	(407,922)	(312,000)	(343,100)	(385,400)	(728,500)
343230 - Charges&Fees Plan Review	(1,059,300)	(51,293)	(15,000)	(15,000)	(15,000)	(30,000)
343250 - Charges&Fees Engineering Fees	(748,200)	(311,643)	(300,400)	(330,500)	(371,100)	(701,600)
343260 - Charges&Fees PW Inspection	(1,966,300)	(1,346,079)	(1,329,500)	(1,464,000)	(1,645,900)	(3,109,900)
346000 - Charges&Fees Other	(18,700)	(298)	(1,100)	(1,200)	(1,300)	(2,500)
360000 - Investment Income	(118,100)	(70,740)	(98,400)	(73,800)	(49,200)	(123,000)
383001 - Xfer Special PurpGovt	(75,000)	(56,250)	(37,500)	(37,500)	(37,500)	(75,000)
383004 - Xfer Special PurpEnt	(485,000)	(242,500)	(242,500)	(242,500)	(242,500)	(485,000)
Personnel Services	4,743,700	1,906,097	2,518,100	2,791,800	2,931,600	5,723,400
401000 - Salaries Regular	2,882,000	1,210,958	1,605,200	1,714,700	1,792,000	3,506,700
401100 - Salaries OthPayouts	11,500	18,553	39,000	39,200	40,800	80,000
401120 - Salaries OthPayoutsComptoVEBA	-	124	300	300	300	600
401200 - Salaries Overtime	24,000	17,282	7,500	9,500	9,900	19,400
411001 - Benefits Taxes Social Security	180,100	75,294	101,100	109,300	114,300	223,600
411002 - Benefits Taxes Medicare	42,400	17,608	23,600	25,600	26,700	52,300
411003 - Benefits Taxes Unemployment	3,100	1,256	1,700	1,800	1,800	3,600
411004 - Benefits AssessWorkCompHrly	1,300	620	600	400	400	800
411006 - Benefits Taxes OR Paid Leave	-	-	3,600	7,100	7,400	14,500
412001 - Benefits PERS IAP	174,300	60,090	87,000	105,800	110,600	216,400
412003 - Benefits PERS OPSRP	427,500	135,930	198,600	258,600	270,200	528,800
412004 - Benefits PERS Debt Service	71,300	21,769	37,200	30,900	32,300	63,200
413010 - Benefits Insurance WkCompPrem	24,200	12,895	19,200	20,800	22,100	42,900
413020 - Benefits Insurance Disability	8,500	3,230	4,300	4,700	4,900	9,600
413030 - Benefits Insurance Life	2,700	1,243	1,700	1,600	1,600	3,200
413040 - Benefits InsuranceHDHealthPrem	579,800	207,316	247,800	287,700	317,000	604,700
413041 - Benefits InsuranceHDHealthDedu	134,200	55,514	61,600	64,800	64,800	129,600
413042 - Benefits InsuranceHDHealthCoin	7,600	7,002	5,700	9,400	11,200	20,600
413050 - Benefits Insurance DentalPrem	56,400	20,404	22,100	22,000	23,100	45,100
413060 - Benefits Telemed	1,600	773	900	900	900	1,800
414010 - Benefits OPEB LongTermFunding	78,600	25,404	23,600	32,300	32,300	64,600
414020 - Benefits OPEB PERS Supplement	8,400	3,438	7,000	11,200	13,100	24,300
414030 - Benefits City Paid Def Comp	-	-	7,500	17,400	18,100	35,500
415010 - Benefits Other EmployeeParking	13,500	4,761	3,600	5,400	5,400	10,800
415011 - Benefits Other CellPhone Allow	2,800	355	500	-	-	-
415012 - Benefits Other Clothing Allow	4,500	2,980	5,300	8,000	8,000	16,000
415020 - Benefits Other 125BenefitsAdm	3,400	1,298	1,700	2,400	2,400	4,800
415030 - Benefits Other AltModesIncent	-	-	200	-	-	-
Materials & Services	221,800	70,077	102,300	106,900	108,600	215,500
432000 - PurchServ Consulting	60,000	-	30,000	30,000	30,000	60,000
433500 - PurchServ Financial BankMerch	20,000	583	1,000	1,000	1,000	2,000
434100 - PurchServ TechSoftware&HostSol	-	6,613	4,400	4,700	4,900	9,600
434200 - PurchServ TechSoftware Maint	64,500	22,852	35,400	41,700	43,200	84,900
437000 - PurchServ Other	1,000	1,432	1,000	1,000	1,000	2,000
437001 - PurchServ Other Postage	1,000	283	1,000	1,000	1,000	2,000
437003 - PurchServ Other Copiers	-	798	-	-	-	-
437004 - PurchServ Other Mobile Devices	13,000	7,992	6,000	6,000	6,000	12,000
437005 - PurchServ Other Long Distance	100	7	-	-	-	-
437010 - PurchServ Other Temporary Help	-	5,830	-	-	-	-
437103 - PurchServ Other Mailing Serv	4,000	-	-	-	-	-
440000 - Equipment <Cap Threshold	4,000	2,428	2,000	2,000	2,000	4,000
440201 - Equipment <CapThresh BldgFurn	1,000	-	-	-	-	-
442000 - Equipment <CapThresh Tech	13,000	8,043	7,000	3,000	3,000	6,000
451000 - ConsumSupp&Mat Office Supplies	-	356	300	300	300	600
460000 - Employee Costs	2,000	4,559	1,000	-	-	-

2023-2025 Proposed Budget
Private Development Engineering Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
461100 - Emp Costs Prof Dev & Train Req	10,000	970	3,000	5,000	5,000	10,000
461200 - Emp Costs Prof Dev & Train Opt	10,000	591	3,000	5,000	5,000	10,000
462010 - Employee Costs Recruitment	-	1,000	2,000	500	500	1,000
462040 - Employee Costs Licenses & Dues	6,000	3,318	3,500	4,000	4,000	8,000
463010 - Employee Costs Equipment	-	50	-	-	-	-
463030 - Emp Costs WearingApparel&Maint	3,000	2,372	1,000	1,000	1,000	2,000
470000 - Community Education & Outreach	8,000	-	500	500	500	1,000
521010 - Other Fees&Permits File&Record	-	-	200	200	200	400
521100 - Other City Memberships & Dues	1,000	-	-	-	-	-
523000 - Other Fines & Late Fees	200	-	-	-	-	-
Transfers Out - OH	2,670,900	1,322,100	1,348,800	1,407,000	1,407,000	2,814,000
705001 - Xfer City-wide OH CityAttorney	116,200	58,100	58,100	42,100	42,100	84,200
705003 - Xfer City-wide OH IT	139,000	69,500	69,500	106,700	106,700	213,400
705004 - Xfer City-wide OH FacilityMgmt	148,400	74,200	74,200	60,900	60,900	121,800
705005 - Xfer City-wide OH Admin & HR	207,600	101,200	106,400	180,100	180,100	360,200
705006 - Xfer City-wide OH Finance	58,000	29,000	29,000	32,400	32,400	64,800
705007 - Xfer City-wide OH Purchasing	3,000	1,500	1,500	1,400	1,400	2,800
705008 - Xfer City-wide OH Insurance	30,600	15,300	15,300	33,700	33,700	67,400
705013 - Xfer City-wide OH Perf Mgmt	157,600	78,800	78,800	69,400	69,400	138,800
705014 - Xfer City-wide OH Proj Mgmt	170,000	79,000	91,000	64,600	64,600	129,200
705015 - Xfer City-wide OH Real Estate	-	-	-	5,200	5,200	10,400
715103 - Xfer Dept OH Community Dev	1,640,500	815,500	825,000	810,500	810,500	1,621,000
Transfers Out	90,700	49,328	61,700	57,600	45,300	102,900
731001 - Xfer Special Purp to GFStab	59,100	35,370	49,200	36,900	24,600	61,500
735106 - Xfer Special Purp to GAFleetRs	400	200	200	100	100	200
745110 - Xfer InterfundChg to GAR&M	8,000	4,000	4,000	7,600	7,600	15,200
745111 - Xfer InterfundChg to GAParts	4,800	894	700	2,300	2,300	4,600
745112 - Xfer InterfundChg to GAFuel	18,400	8,864	7,600	10,700	10,700	21,400
Contingency	4,154,000	-	-	3,759,400	(404,100)	3,355,300
910000 - Contingency	4,154,000	-	-	3,759,400	(404,100)	3,355,300
Grand Total	-	(5,030,838)	(4,421,500)	-	-	-

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**General Fund
Code Enforcement**

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
REQUIREMENTS						
<i>By Category:</i>						
Community & Econ Dev. Program						
Personnel services	\$ 1,156,500	\$ 547,252	\$ 609,300	\$ 632,300	\$ 699,600	\$ 1,331,900
Materials & services	62,600	13,982	31,900	57,100	36,000	93,100
Capital outlay	27,000	19,740	200	-	-	-
Total Community & Econ Dev. Program	1,246,100	580,974	641,400	689,400	735,600	1,425,000
Interfund Transfers	341,400	166,462	175,200	219,300	219,300	438,600
TOTAL REQUIREMENTS	\$ 1,587,500	\$ 747,436	\$ 816,600	\$ 908,700	\$ 954,900	\$ 1,863,600

Authorized Full Time Equivalent	5.00	5.00	5.00
Allocated Full Time Equivalent	4.00	4.00	4.00

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

COMMUNITY & ECONOMIC DEVELOPMENT

Code Enforcement

Overview

The City of Bend's Code Enforcement Division protects the health and safety of the City's residents and visitors and community livability by ensuring compliance with Bend's land-use, environmental and building codes. The City ensures code compliance by emphasizing voluntary compliance and by penalizing code violators who do not comply.

The division ensures compliance with the Bend Municipal Code, Bend Development Code and State of Oregon Specialty Codes. Code Enforcement staff provides the following customer services: inspections, enforcement actions, and in-person customer relations. In order to provide a professional level of service, staff maintain proper certifications including required continuing education credits.

Goals & Objectives for the 2023-2025 Biennial Budget

- Verify 95% of complaints submitted through the City's online permit center within two (2) business days of receipt
- Ensure that 95% of past due items are less than 30 days past due
- Maintain a minimum of 35% proactive enforcement cases
- Strive for 90% or higher voluntary enforcement case compliance
- Inspect 300 tax lots per assigned area for wildfire hazard each year
- Increase proactive nuisance complaint enforcement

Major Accomplishments during the 2021-2023 Biennium

- Implemented a new permitting software
- Inspected over 2,100 tax lots for wildfire hazards
- Assisted with development and implementation of houselessness policies
- 99.5% voluntary compliance rate

2023-2025 Proposed Budget
Code Enforcement



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
2100 - Code Enforcement	1,587,500	747,436	816,600	908,700	954,900	1,863,600
Personnel Services	1,156,500	547,252	609,300	632,300	699,600	1,331,900
401000 - Salaries Regular	682,700	337,950	369,300	384,800	420,300	805,100
401100 - Salaries OthPayouts	7,600	3,702	14,500	5,200	5,500	10,700
401120 - Salaries OthPayoutsComptoVEBA	-	2,004	2,100	800	800	1,600
401200 - Salaries Overtime	3,000	806	600	600	600	1,200
411001 - Benefits Taxes Social Security	43,200	20,561	23,300	24,200	26,500	50,700
411002 - Benefits Taxes Medicare	10,100	4,809	5,500	5,700	6,200	11,900
411003 - Benefits Taxes Unemployment	700	345	400	400	400	800
411004 - Benefits AssessWorkCompHrly	400	158	100	100	100	200
411006 - Benefits Taxes OR Paid Leave	-	-	800	1,600	1,700	3,300
412001 - Benefits PERS IAP	41,800	20,826	23,300	23,500	25,700	49,200
412002 - Benefits PERS Tier 1/Tier 2	108,600	36,920	40,900	44,600	46,400	91,000
412003 - Benefits PERS OPSRP	48,000	22,530	25,600	27,100	31,300	58,400
412004 - Benefits PERS Debt Service	17,300	7,399	10,200	6,800	7,500	14,300
413010 - Benefits Insurance WkCompPrem	6,500	2,925	4,200	5,500	6,100	11,600
413020 - Benefits Insurance Disability	1,900	899	1,000	1,000	1,100	2,100
413030 - Benefits Insurance Life	700	288	400	300	300	600
413040 - Benefits InsuranceHDHealthPrem	119,800	53,245	55,600	63,300	79,600	142,900
413041 - Benefits InsuranceHDHealthDedu	28,000	14,021	13,800	14,000	16,000	30,000
413042 - Benefits InsuranceHDHealthCoin	7,600	2,109	2,600	2,000	2,400	4,400
413050 - Benefits Insurance DentalPrem	12,800	5,238	4,900	4,800	5,700	10,500
413060 - Benefits Telemed	400	198	200	200	200	400
414010 - Benefits OPEB LongTermFunding	9,000	7,175	4,200	6,700	6,700	13,400
414020 - Benefits OPEB PERS Supplement	-	-	700	2,400	2,800	5,200
414030 - Benefits City Paid Def Comp	-	-	800	1,700	1,800	3,500
415011 - Benefits Other CellPhone Allow	4,200	2,040	2,200	2,600	2,000	4,600
415012 - Benefits Other Clothing Allow	1,200	600	1,200	1,800	1,200	3,000
415020 - Benefits Other 125BenefitsAdm	1,000	504	500	500	500	1,000
Materials & Services	62,600	13,982	31,900	57,100	36,000	93,100
434200 - PurchServ TechSoftware Maint	-	-	200	200	200	400
437000 - PurchServ Other	20,000	5,973	10,000	10,000	10,000	20,000
437001 - PurchServ Other Postage	2,000	226	500	500	500	1,000
437004 - PurchServ Other Mobile Devices	7,500	4,906	4,800	5,800	6,000	11,800
437005 - PurchServ Other Long Distance	100	10	-	-	-	-
437103 - PurchServ Other Mailing Serv	5,000	1,280	2,500	3,000	3,000	6,000
437104 - PurchServ Other OnlineSubscrip	600	-	-	-	-	-
440000 - Equipment <Cap Threshold	2,000	960	1,500	16,000	1,500	17,500
440100 - Equipment <CapThresh Safety	2,400	25	1,200	2,500	1,200	3,700
442000 - Equipment <CapThresh Tech	2,400	-	4,400	6,800	500	7,300
451000 - ConsumSupp&Mat Office Supplies	1,000	61	200	600	600	1,200
460000 - Employee Costs	-	91	-	-	-	-
461100 - Emp Costs Prof Dev & Train Req	3,400	-	4,000	6,000	6,000	12,000
461200 - Emp Costs Prof Dev & Train Opt	7,300	-	-	1,000	1,000	2,000
462010 - Employee Costs Recruitment	-	-	-	200	1,500	1,700
462040 - Employee Costs Licenses & Dues	1,500	-	500	1,000	1,000	2,000
463030 - Emp Costs WearingApparel&Maint	2,800	-	500	1,800	1,200	3,000
463060 - Emp Costs WkCompensationClaims	1,200	-	-	-	-	-
470000 - Community Education & Outreach	3,000	-	1,500	1,700	1,800	3,500
521100 - Other City Memberships & Dues	400	450	100	-	-	-
Capital Outlay	27,000	19,740	200	-	-	-
610100 - Vehicles & Trucks	27,000	19,740	200	-	-	-
Transfers Out - OH	329,800	162,200	167,600	210,300	210,300	420,600
705001 - Xfer City-wide OH CityAttorney	44,600	22,300	22,300	28,000	28,000	56,000
705003 - Xfer City-wide OH IT	73,200	36,600	36,600	42,100	42,100	84,200
705004 - Xfer City-wide OH FacilityMgmt	22,800	11,400	11,400	3,200	3,200	6,400
705005 - Xfer City-wide OH Admin & HR	42,200	20,800	21,400	62,000	62,000	124,000
705006 - Xfer City-wide OH Finance	19,400	9,700	9,700	8,400	8,400	16,800
705007 - Xfer City-wide OH Purchasing	1,400	700	700	700	700	1,400
705008 - Xfer City-wide OH Insurance	12,200	6,100	6,100	9,100	9,100	18,200
705013 - Xfer City-wide OH Perf Mgmt	78,800	39,400	39,400	49,600	49,600	99,200

2023-2025 Proposed Budget
Code Enforcement



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
705014 - Xfer City-wide OH Proj Mgmt	35,200	15,200	20,000	7,200	7,200	14,400
Transfers Out	11,600	4,262	7,600	9,000	9,000	18,000
735106 - Xfer Special Purp to GAFleetRs	200	100	100	100	100	200
745110 - Xfer InterfundChg to GAR&M	4,200	2,100	2,100	5,800	5,800	11,600
745111 - Xfer InterfundChg to GAParts	3,800	638	3,500	1,300	1,300	2,600
745112 - Xfer InterfundChg to GAFuel	3,400	1,424	1,900	1,800	1,800	3,600
Grand Total	1,587,500	747,436	816,600	908,700	954,900	1,863,600

**General Fund
Growth Management**

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
REQUIREMENTS						
<i>By Category:</i>						
Community & Econ Dev. Program						
Personnel services	\$ 965,500	\$ 372,859	\$ 497,800	\$ 520,800	\$ 548,900	\$ 1,069,700
Materials & services	1,123,200	166,372	239,300	408,800	409,400	818,200
Total Community & Econ Dev. Program	2,088,700	539,231	737,100	929,600	958,300	1,887,900
Interfund Transfers	956,400	465,075	490,900	383,900	383,900	767,800
TOTAL REQUIREMENTS	\$ 3,045,100	\$ 1,004,306	\$ 1,228,000	\$ 1,313,500	\$ 1,342,200	\$ 2,655,700

Authorized Full Time Equivalent	6.00	6.00	6.00
Allocated Full Time Equivalent	3.25	3.25	3.25

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

COMMUNITY & ECONOMIC DEVELOPMENT

Growth Management

Overview

Growth Management is a division of the Community and Economic Development Department (CEDD). The Growth Management Division (GMD) focuses on city-wide or sub-city plans spanning land use, public facilities, and transportation planning. The specific focus of the division's work is directed by City Council priorities, but GMD will continue evolving into a long-range planning program around the subject areas of outreach and growth monitoring. GMD also plays a key support role for other departments in their major projects and programs.

GMD is responsible for the following:

- Creating and implementing long-range land use and infrastructure plans per state law and City Council goals
- Incorporating the community's increasing desire for forward looking plans, community involvement, and bringing innovative ideas and trends into the City's policies and practices
- Influencing new legislation and statewide rules to achieve City Council objectives
- Implementing new statewide planning laws and rules such as Climate Friendly and Equitable Communities (CFEC) rules

Statewide planning laws now require Bend to update long-range housing plans on an ongoing cycle. The new CFEC rules and housing-related legislation and rules will be met through outward-facing community planning projects in this biennium. The projects will align meeting state requirements and multiple City Council goals. GMD will involve people who have been historically underserved, as well as key agencies, groups, and interested parties. While most of GMD's staff time is spent achieving Council goals, they also support many other departments including CEDD, Engineering and Infrastructure Planning, Transportation and Mobility, and the City Manager's Office.

GMD is funded by the General Fund, the long-range planning surcharge fee and the Transportation Construction Fund. Staff are assigned projects based on Council Goals, and their funding depends on what type of projects they support. Projects and programs related to housing and employment needs and capacity, and the analysis of changes to land use patterns in the current Urban Growth Boundary (UGB) are funded by the General Fund and the long-range planning surcharge fee. Transportation work, including the transportation system planning embedded in the CFEC rules and support for other transportation-related projects and initiatives are funded out of the Transportation Construction Fund.

Goals & Objectives for the 2023-2025 Biennial Budget

- Begin working on the projects described in the CFEC work plan that optimize the foundational land use and infrastructure plan needed to accommodate Bend's growth
- Complete Housing Needs Analysis and Economic Opportunities Analysis
- Address greenhouse gas reductions associated with CFEC rules
- Evaluate efficient use of land within the UGB
- Evaluate integrating an Urban Reserve program in coordination with Deschutes County
- Align infrastructure plans with new land use patterns
- Bring Stevens Road Tract into the UGB
- Support other Council goals and projects including public facility and airport planning, the Council's legislative agenda, state rulemaking, aligning the Metropolitan Planning Organization and City objectives, and assist with projects related to climate, fire resilience, equity and outreach

Major Accomplishments during the 2021-2023 Biennium

- Completed and adopted the Stevens Road Tract Concept Plan
- Completed the technical component of the Housing Capacity Analysis
- Developed the City's CFEC work plan and submitted it to the Department of Land Conservation and Development for review
- Started the Climate Friendly Area study with its associated public engagement plan
- Continued to provide support for the airport, sewer collection system's master plan, Council's legislative agenda, and large development proposals

Significant Changes from the 2021-2023 Biennial Budget

- \$1.5 million is included in the city-wide budget for funding the CFEC work plan addressing future housing and employment land needs (including efficiency measures and potential UGB expansion), land use and infrastructure modeling, public engagement, urbanization, and public infrastructure planning. Half of the budget (\$750k) is included in the General Fund's Growth Management budget. The other \$750k of costs related to the transportation system plan requirements, modeling and community engagement are included in the Transportation Construction Fund budget presented in the Infrastructure service area of the budget document.
- The Long Range Planning surcharge, which is charged as a percentage of building, planning and private development engineering fees and is recorded in the General Fund, is increasing from 4% of permit fees to 10% to support the costs of long range planning activities.

2023-2025 Proposed Budget
Growth Management



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
2400 - Growth Management	3,045,100	1,004,306	1,228,000	1,313,500	1,342,200	2,655,700
Personnel Services	965,500	372,859	497,800	520,800	548,900	1,069,700
401000 - Salaries Regular	563,500	224,692	304,600	329,000	345,700	674,700
401100 - Salaries OthPayouts	6,300	3,232	7,700	9,100	9,500	18,600
411001 - Benefits Taxes Social Security	35,400	13,770	19,200	21,000	22,000	43,000
411002 - Benefits Taxes Medicare	8,300	3,220	4,500	4,900	5,200	10,100
411003 - Benefits Taxes Unemployment	600	356	300	300	400	700
411004 - Benefits AssessWorkCompHrly	200	93	100	100	100	200
411006 - Benefits Taxes OR Paid Leave	-	-	600	1,400	1,400	2,800
412001 - Benefits PERS IAP	34,300	13,011	18,800	20,300	21,300	41,600
412002 - Benefits PERS Tier 1/Tier 2	72,400	24,558	24,100	20,600	21,400	42,000
412003 - Benefits PERS OPSRP	47,800	12,816	26,500	35,600	37,600	73,200
412004 - Benefits PERS Debt Service	14,300	4,781	8,300	5,900	6,200	12,100
413010 - Benefits Insurance WkCompPrem	6,700	2,233	3,700	4,200	4,500	8,700
413020 - Benefits Insurance Disability	1,600	603	800	900	1,000	1,900
413030 - Benefits Insurance Life	600	250	300	300	300	600
413040 - Benefits InsuranceHDHealthPrem	84,600	33,762	40,700	39,700	43,800	83,500
413041 - Benefits InsuranceHDHealthDedu	19,800	9,373	10,200	9,000	9,000	18,000
413042 - Benefits InsuranceHDHealthCoin	4,000	1,871	1,100	1,600	2,000	3,600
413050 - Benefits Insurance DentalPrem	9,200	3,275	3,600	3,100	3,200	6,300
413060 - Benefits Telemed	200	124	100	200	200	400
414010 - Benefits OPEB LongTermFunding	9,000	4,168	4,600	5,700	5,700	11,400
414020 - Benefits OPEB PERS Supplement	44,500	16,074	14,900	2,000	2,300	4,300
414030 - Benefits City Paid Def Comp	-	-	2,000	4,500	4,700	9,200
415010 - Benefits Other EmployeeParking	1,600	303	700	1,000	1,000	2,000
415011 - Benefits Other CellPhone Allow	-	83	-	-	-	-
415020 - Benefits Other 125BenefitsAdm	600	211	300	400	400	800
415030 - Benefits Other AltModesIncent	-	-	100	-	-	-
Materials & Services	1,123,200	166,372	239,300	408,800	409,400	818,200
432000 - PurchServ Consulting	1,000,000	152,226	183,000	375,000	375,000	750,000
434100 - PurchServ TechSoftware&HostSol	8,000	-	2,000	2,000	2,000	4,000
434200 - PurchServ TechSoftware Maint	11,900	2,456	2,200	2,500	2,900	5,400
435100 - PurchServ R&M Equipment	400	-	-	-	-	-
437000 - PurchServ Other	1,200	42	100	100	100	200
437001 - PurchServ Other Postage	2,200	-	100	100	100	200
437002 - PurchServ Other Advertising	5,200	512	3,200	2,000	2,000	4,000
437003 - PurchServ Other Copiers	15,700	2,950	3,000	3,100	3,300	6,400
437004 - PurchServ Other Mobile Devices	1,000	1,721	1,000	500	500	1,000
437005 - PurchServ Other Long Distance	200	1	-	-	-	-
437010 - PurchServ Other Temporary Help	10,500	-	-	-	-	-
440100 - Equipment <CapThresh Safety	400	-	-	-	-	-
442000 - Equipment <CapThresh Tech	9,500	3,013	6,800	1,500	1,500	3,000
451000 - ConsumSupp&Mat Office Supplies	3,200	349	300	300	300	600
460000 - Employee Costs	13,600	-	1,200	100	100	200
461200 - Emp Costs Prof Dev & Train Opt	13,600	390	6,900	8,000	8,000	16,000
462040 - Employee Costs Licenses & Dues	3,800	1,108	1,500	3,600	3,600	7,200
463010 - Employee Costs Equipment	400	-	-	-	-	-
470000 - Community Education & Outreach	22,400	1,604	5,000	10,000	10,000	20,000
521020 - Other Fees&Permits	-	-	23,000	-	-	-
Transfers Out - OH	953,800	463,900	489,900	382,100	382,100	764,200
705001 - Xfer City-wide OH CityAttorney	160,800	80,400	80,400	28,000	28,000	56,000
705003 - Xfer City-wide OH IT	114,000	57,000	57,000	38,900	38,900	77,800
705004 - Xfer City-wide OH FacilityMgmt	74,800	37,400	37,400	37,500	37,500	75,000
705005 - Xfer City-wide OH Admin & HR	378,000	181,900	196,100	94,200	94,200	188,400
705006 - Xfer City-wide OH Finance	40,400	20,200	20,200	17,200	17,200	34,400
705007 - Xfer City-wide OH Purchasing	8,000	4,000	4,000	10,300	10,300	20,600
705008 - Xfer City-wide OH Insurance	14,800	7,400	7,400	12,700	12,700	25,400
705013 - Xfer City-wide OH Perf Mgmt	105,200	52,600	52,600	132,200	132,200	264,400
705014 - Xfer City-wide OH Proj Mgmt	55,600	23,000	32,600	7,900	7,900	15,800
705015 - Xfer City-wide OH Real Estate	2,200	-	2,200	3,200	3,200	6,400

2023-2025 Proposed Budget
Growth Management



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
Transfers Out	2,600	1,175	1,000	1,800	1,800	3,600
745110 - Xfer InterfundChg to GAR&M	1,400	700	700	1,400	1,400	2,800
745111 - Xfer InterfundChg to GAParts	600	406	-	300	300	600
745112 - Xfer InterfundChg to GAFuel	600	69	300	100	100	200
Grand Total	3,045,100	1,004,306	1,228,000	1,313,500	1,342,200	2,655,700

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Community Development Block Grant (CDBG) Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 200,000	\$ 17,953	\$ 105,800	\$ -	\$ -	\$ -
Intergovernmental revenues	2,107,000	950,352	923,000	606,100	606,100	1,212,200
Miscellaneous	568,400	466,745	259,900	250,200	250,200	500,400
General Fund Loan	200,000	90,000	100,000	100,000	100,000	200,000
Interfund transfers	331,000	106,000	118,800	72,700	84,700	157,400
TOTAL RESOURCES	\$ 3,406,400	\$ 1,631,050	\$ 1,507,500	\$ 1,029,000	\$ 1,041,000	\$ 2,070,000
	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
REQUIREMENTS						
By Category:						
Community & Econ Dev. Program						
Personnel services	\$ 559,200	\$ 178,966	\$ 173,500	\$ 153,100	\$ 163,200	\$ 316,300
Materials & services	2,417,200	1,261,304	1,170,800	717,700	719,500	1,437,200
Total Community & Econ Dev. Program	2,976,400	1,440,270	1,344,300	870,800	882,700	1,753,500
Interfund Transfers	141,200	68,000	73,200	55,900	55,900	111,800
Debt Service	200,000	17,000	90,000	100,000	100,000	200,000
Contingency	-	-	-	2,300	2,400	4,700
Reserves	88,800	-	-	-	-	-
TOTAL REQUIREMENTS	\$ 3,406,400	\$ 1,525,270	\$ 1,507,500	\$ 1,029,000	\$ 1,041,000	\$ 2,070,000

Authorized Full Time Equivalents	0.00	0.00	0.00
Allocated Full Time Equivalents	1.50	1.00	1.00

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

COMMUNITY & ECONOMIC DEVELOPMENT

Community Development Block Grant (CDBG) Fund

Overview

Signed into law by President Ford in August 1974, Title I of the Housing and Community Development Act created a federal block grant funding program. The Community Development Block Grant (CDBG) fund has been continually reauthorized by Congress since it started on January 1, 1975.

The CDBG program's stated purpose is: *"The development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income."*

CDBG is funded by the U.S. Department of Housing and Urban Development (HUD). The CDBG Fund provides, on an annual basis, an allocation of funds to local governments for a wide-range of eligible housing and community development activities. The City of Bend is an "entitlement city" which means it automatically receives the federal money based on a formula that takes into consideration the community needs, including the extent of poverty, population, housing overcrowding, age of housing and population growth lag in relationship to other metropolitan areas. The total funds available to the City of Bend vary each year.

Goals and Objectives for the 2023-2025 Biennial Budget

- Prepare the required 2023 Equity Plan
- Target outreach towards low- and moderate-income households with persons that identify as BIPOC, disabled, and/or homeless, after confirming best practice from organizations that support these populations
- Complete the required 2022-23 and 2023-24 Consolidated Annual Performance and Evaluation Report and submit to HUD
- Provide support to the 2023-24 and 2024-25 CDBG award recipients with technical assistance, capacity building and funding (when available)
- Staff and support Affordable Housing Advisory Committee meetings
- Draft the required 2023-24 and 2024-25 Annual Action Plan and submit to HUD
- Complete the goals of the 2023-2027 Consolidated Plan

Major Accomplishments during the 2021-2023 Biennium

- CDBG funding served over 4,000 low- and moderate-income community members
- An affordable housing developer completed 47 apartment dwellings for low- and moderate-income elderly community members on a property acquired with CDBG funding
- CDBG funding provided 9 low- and moderate-income households with down payment assistance to purchase a home in a land trust
- Completed the required 2020-21 and 2021-22 Consolidated Annual Performance and Evaluation Report and submitted to HUD
- Provided support to the 2021-22 and 2022-23 CDBG award recipients with technical assistance, capacity building and funding
- Staffed and supported Affordable Housing Advisory Committee meetings
- Hired and trained three additional staff that support all programs within the Housing Department
- Completed the goals of the 2019-2021 Consolidated Plan
- Drafted the required 2023-2027 Consolidated Plan

Significant Changes from the 2021-2023 Biennial Budget

- The City will not have the additional federal relief dollars that were available in the last biennium.

2023-2025 Proposed Budget
Community Development Block Grant (CDBG) Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
1210 - CommDev Block Grant Fund	-	(105,780)	-	-	-	-
BeginWorkingCapital	(200,000)	(17,953)	(105,800)	-	-	-
301000 - Beginning Working Capital	(200,000)	(17,953)	(105,800)	-	-	-
Resources	(3,206,400)	(1,613,097)	(1,401,700)	(1,029,000)	(1,041,000)	(2,070,000)
330100 - Intergovt Federal Direct Grant	(2,107,000)	(950,352)	(923,000)	(606,100)	(606,100)	(1,212,200)
360000 - Investment Income	(8,800)	(156)	(100)	-	-	-
364103 - LoanRepayPrin CDBG ARRA Loan	-	(12,229)	-	-	-	-
364105 - LoanRepayPrin CDBG Loan	(284,000)	(266,953)	(79,500)	(100,000)	(100,000)	(200,000)
364110 - LoanRepayPrin NSP1 Grant Loan	-	(72,884)	-	(20,000)	(20,000)	(40,000)
364111 - LoanRepayPrin NSP2 Grant Loan	(215,000)	(114,212)	(150,000)	(130,000)	(130,000)	(260,000)
364116 - LoanRepayPrin NSP3 Grant Loan	(60,000)	-	(30,000)	-	-	-
364205 - LoanRepayInt CDBG Loan	(600)	(311)	(300)	(200)	(200)	(400)
376100 - STDebt Interfund Loans from GF	(200,000)	(90,000)	(100,000)	(100,000)	(100,000)	(200,000)
383001 - Xfer Special PurpGovt	(331,000)	(106,000)	(118,800)	(72,700)	(84,700)	(157,400)
Personnel Services	559,200	178,966	173,500	153,100	163,200	316,300
401000 - Salaries Regular	344,900	117,074	118,100	100,800	107,200	208,000
401100 - Salaries OthPayouts	-	1,922	-	-	-	-
401200 - Salaries Overtime	1,600	307	300	-	-	-
411001 - Benefits Taxes Social Security	21,900	7,270	1,700	1,500	1,600	3,100
411002 - Benefits Taxes Medicare	5,200	1,701	100	100	100	200
411003 - Benefits Taxes Unemployment	400	120	-	-	-	-
411004 - Benefits AssessWorkCompHrly	200	23	-	-	-	-
411006 - Benefits Taxes OR Paid Leave	-	-	200	400	400	800
412001 - Benefits PERS IAP	21,200	6,000	7,100	6,200	6,600	12,800
412003 - Benefits PERS OPSRP	51,900	13,598	16,100	15,100	16,000	31,100
412004 - Benefits PERS Debt Service	8,800	2,186	3,600	1,800	1,900	3,700
413010 - Benefits Insurance WkCompPrem	400	139	100	100	100	200
413020 - Benefits Insurance Disability	1,000	310	300	300	300	600
413030 - Benefits Insurance Life	400	115	100	100	100	200
413040 - Benefits InsuranceHDHealthPrem	67,000	18,976	17,100	17,100	18,900	36,000
413041 - Benefits InsuranceHDHealthDedu	15,400	4,737	4,200	3,900	3,900	7,800
413042 - Benefits InsuranceHDHealthCoin	400	-	-	500	600	1,100
413050 - Benefits Insurance DentalPrem	6,800	1,602	1,400	1,300	1,400	2,700
413060 - Benefits Telemed	400	60	100	-	-	-
414010 - Benefits OPEB LongTermFunding	5,300	2,109	1,300	1,700	1,700	3,400
414020 - Benefits OPEB PERS Supplement	500	229	400	600	700	1,300
414030 - Benefits City Paid Def Comp	-	-	700	800	900	1,700
415010 - Benefits Other EmployeeParking	1,600	214	500	700	700	1,400
415011 - Benefits Other CellPhone Allow	3,500	173	-	-	-	-
415020 - Benefits Other 125BenefitsAdm	400	101	100	100	100	200
Materials & Services	2,417,200	1,261,304	1,170,800	717,700	719,500	1,437,200
432000 - PurchServ Consulting	6,000	-	-	-	-	-
434100 - PurchServ TechSoftware&HostSol	-	-	19,200	19,200	21,000	40,200
437001 - PurchServ Other Postage	400	75	100	100	100	200
437002 - PurchServ Other Advertising	6,000	3,792	4,000	4,000	4,000	8,000
442000 - Equipment <CapThresh Tech	-	19,200	-	500	500	1,000
451000 - ConsumSupp&Mat Office Supplies	200	-	-	-	-	-
461200 - Emp Costs Prof Dev & Train Opt	9,000	-	4,500	4,500	4,500	9,000
462040 - Employee Costs Licenses & Dues	-	-	1,000	1,000	1,000	2,000
470000 - Community Education & Outreach	14,500	-	14,000	3,000	3,000	6,000
500010 - Grant Recipients	1,611,100	649,739	448,000	342,400	342,400	684,800
500020 - Loan Recipients	765,000	588,498	679,500	342,400	342,400	684,800
521020 - Other Fees&Permits	5,000	-	500	600	600	1,200
Transfers Out - OH	141,200	68,000	73,200	55,900	55,900	111,800
705001 - Xfer City-wide OH CityAttorney	27,000	13,500	13,500	14,000	14,000	28,000
705003 - Xfer City-wide OH IT	8,400	4,200	4,200	-	-	-
705004 - Xfer City-wide OH FacilityMgmt	29,800	14,900	14,900	-	-	-
705005 - Xfer City-wide OH Admin & HR	13,400	6,700	6,700	12,300	12,300	24,600
705006 - Xfer City-wide OH Finance	49,800	24,900	24,900	23,900	23,900	47,800
705007 - Xfer City-wide OH Purchasing	-	-	-	200	200	400
705008 - Xfer City-wide OH Insurance	3,400	1,700	1,700	2,200	2,200	4,400

2023-2025 Proposed Budget
Community Development Block Grant (CDBG) Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
705014 - Xfer City-wide OH Proj Mgmt	9,400	2,100	7,300	3,300	3,300	6,600
Debt Service	200,000	17,000	90,000	100,000	100,000	200,000
871000 - Short term-Loan Repay to GF	200,000	17,000	90,000	100,000	100,000	200,000
Contingency	-	-	-	2,300	2,400	4,700
910000 - Contingency	-	-	-	2,300	2,400	4,700
Reserves	88,800	-	-	-	-	-
900810 - Reserves	88,800	-	-	-	-	-
Grand Total	-	(105,780)	-	-	-	-

Affordable Housing

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 4,401,500	\$ 4,980,028	\$ 4,418,500	\$ 738,400	\$ -	\$ 738,400
Charges for services	2,400,000	1,345,769	1,200,000	1,236,000	1,263,600	2,499,600
Miscellaneous	385,200	368,227	88,800	76,300	63,700	140,000
Interfund transfers	1,099,400	37,602	824,400	689,200	252,200	941,400
TOTAL RESOURCES	\$ 8,286,100	\$ 6,731,626	\$ 6,531,700	\$ 2,739,900	\$ 1,579,500	\$ 4,319,400
REQUIREMENTS						
<i>By Category:</i>						
Community & Econ Dev. Program						
Personnel services	\$ 726,300	\$ 323,391	\$ 523,000	\$ 799,400	\$ 852,600	\$ 1,652,000
Materials & services	4,220,800	1,672,899	2,425,700	898,800	794,800	1,693,600
Total Community & Econ Dev. Program	4,947,100	1,996,290	2,948,700	1,698,200	1,647,400	3,345,600
Interfund Transfers	3,267,600	316,800	2,844,600	373,400	385,400	758,800
Contingency	71,400	-	-	668,300	(453,300)	215,000
TOTAL REQUIREMENTS	\$ 8,286,100	\$ 2,313,090	\$ 5,793,300	\$ 2,739,900	\$ 1,579,500	\$ 4,319,400

Authorized Full Time Equivalents	7.00	8.00	8.00
Allocated Full Time Equivalents	3.45	4.94	4.94

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

COMMUNITY & ECONOMIC DEVELOPMENT Affordable Housing Fund

Overview

The City Council approved an ordinance in June 2006, that made the City of Bend the first city in the State of Oregon to implement a fee on new development to aid in the funding of Affordable Housing. This program is funded by a fee of 1/3 of 1% of the total building permit valuation for all building permits issued by the City.

The objective of this program as stated in the ordinance is: *“All funding from this source must be targeted for housing opportunities for residents at or below 100% of median income.”*

Goals for the 2023-2025 Biennial Budget

- In connection with Council’s strategy to “pursue policy actions to increase the supply of housing as a platform for equity”, create units of rent and price restricted housing that’s accessible and affordable to all
- Strengthen surplus land program by focusing on opportunity areas and partnerships with all publicly owned landowners, and rezone prime land with covenants to better utilize available land for affordable housing
- Work with the State to increase housing resources to Bend
- Continue to use the Affordable Housing Fund to leverage affordable housing development capital to generate economic development in Bend through construction of affordable housing
- Focus on lowest affordability levels while providing opportunity for mixed income development of all housing types
- Explore revenue and code/policy options to increase affordable and middle-income housing

Major Accomplishments during the 2021-2023 Biennium

- Funded, permitted, or completed over 800 Affordable Housing units during the 2021-2023 biennium
- Hired additional staff to provide greater service to the community

Significant Changes from the 2021-2023 Biennial Budget

- One (1) new Compliance Coordinator to support ongoing reporting requirements related to the distribution of Affordable Housing funds via loans and grants
- There was a greater allocation of annual funding during the 2021-2023 biennium that was devoted to program staff to meet Council goals and the escalating needs of the community

2023-2025 Proposed Budget
Affordable Housing



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
1200 - Affordable Housing Fund	-	(4,418,536)	(738,400)	-	-	-
BeginWorkingCapital	(4,401,500)	(4,980,028)	(4,418,500)	(738,400)	-	(738,400)
301000 - Beginning Working Capital	(4,401,500)	(4,980,028)	(4,418,500)	(738,400)	-	(738,400)
Resources	(3,884,600)	(1,751,598)	(2,113,200)	(2,001,500)	(1,579,500)	(3,581,000)
343100 - Charges&Fees AffordableHousing	(2,400,000)	(1,345,769)	(1,200,000)	(1,236,000)	(1,263,600)	(2,499,600)
360000 - Investment Income	(52,600)	(59,935)	(50,200)	(37,700)	(25,100)	(62,800)
364100 - LoanRepayPrin	(277,500)	(301,129)	(29,000)	(29,000)	(29,000)	(58,000)
364109 - LoanRepayPrin HOAP	(10,000)	-	-	-	-	-
364200 - LoanRepayInt	(45,100)	(7,163)	(9,600)	(9,600)	(9,600)	(19,200)
383100 - Xfer Special Purp from GF	(500,000)	-	(724,400)	(97,700)	(97,700)	(195,400)
383125 - Xfer Special Purp from ARPA	(599,400)	(37,602)	(100,000)	(591,500)	(154,500)	(746,000)
Personnel Services	726,300	323,391	523,000	799,400	852,600	1,652,000
401000 - Salaries Regular	452,600	208,146	329,600	494,200	526,100	1,020,300
401100 - Salaries OthPayouts	-	1,922	5,600	12,300	12,900	25,200
401200 - Salaries Overtime	1,200	124	200	-	-	-
411001 - Benefits Taxes Social Security	28,200	12,924	20,700	31,200	33,300	64,500
411002 - Benefits Taxes Medicare	6,600	3,022	4,800	7,300	7,800	15,100
411003 - Benefits Taxes Unemployment	400	212	300	500	500	1,000
411004 - Benefits AssessWorkCompHrly	200	120	100	100	100	200
411006 - Benefits Taxes OR Paid Leave	-	-	800	2,000	2,200	4,200
412001 - Benefits PERS IAP	27,400	11,229	20,200	30,200	32,200	62,400
412003 - Benefits PERS OPSRP	65,800	25,374	45,800	73,900	78,700	152,600
412004 - Benefits PERS Debt Service	10,700	4,104	8,500	8,800	9,400	18,200
413010 - Benefits Insurance WkCompPrem	400	236	400	600	700	1,300
413020 - Benefits Insurance Disability	1,400	538	900	1,300	1,400	2,700
413030 - Benefits Insurance Life	400	208	300	400	400	800
413040 - Benefits InsuranceHDHealthPrem	85,400	35,676	55,200	88,600	97,500	186,100
413041 - Benefits InsuranceHDHealthDedu	19,800	8,980	13,500	19,900	19,900	39,800
413042 - Benefits InsuranceHDHealthCoin	600	213	700	2,500	3,000	5,500
413050 - Benefits Insurance DentalPrem	9,000	3,032	4,400	6,800	7,100	13,900
413060 - Benefits Telemed	400	111	200	300	300	600
414010 - Benefits OPEB LongTermFunding	6,600	3,950	4,700	8,400	8,400	16,800
414011 - Benefits OPEB FR PEHP	2,500	-	-	-	-	-
414020 - Benefits OPEB PERS Supplement	500	229	1,100	3,000	3,500	6,500
414030 - Benefits City Paid Def Comp	-	-	2,000	4,100	4,200	8,300
415010 - Benefits Other EmployeeParking	2,200	903	800	1,100	1,100	2,200
415011 - Benefits Other CellPhone Allow	3,600	1,947	1,900	1,300	1,300	2,600
415020 - Benefits Other 125BenefitsAdm	400	191	300	600	600	1,200
Materials & Services	4,220,800	1,672,899	2,425,700	898,800	794,800	1,693,600
432000 - PurchServ Consulting	30,000	-	15,000	12,000	12,000	24,000
434100 - PurchServ TechSoftware&HostSol	48,000	-	-	-	-	-
437000 - PurchServ Other	-	981	-	-	-	-
437002 - PurchServ Other Advertising	600	1,135	-	500	500	1,000
442000 - Equipment <CapThresh Tech	3,500	3,685	4,000	4,500	500	5,000
451000 - ConsumSupp&Mat Office Supplies	700	211	200	200	200	400
460000 - Employee Costs	-	142	-	-	-	-
461100 - Emp Costs Prof Dev & Train Req	-	-	300	-	-	-
461200 - Emp Costs Prof Dev & Train Opt	9,000	2,192	4,200	4,500	4,500	9,000
462040 - Employee Costs Licenses & Dues	2,000	684	1,000	1,000	1,000	2,000
470000 - Community Education & Outreach	1,000	-	500	500	500	1,000
500010 - Grant Recipients	900,000	-	-	-	-	-
500020 - Loan Recipients	3,216,000	1,663,669	2,400,000	875,000	775,000	1,650,000
521020 - Other Fees&Permits	10,000	200	500	600	600	1,200
Transfers Out - OH	436,600	210,800	225,800	300,700	300,700	601,400
705001 - Xfer City-wide OH CityAttorney	41,000	20,500	20,500	33,300	33,300	66,600
705003 - Xfer City-wide OH IT	10,000	5,000	5,000	10,600	10,600	21,200
705004 - Xfer City-wide OH FacilityMgmt	29,800	14,900	14,900	36,100	36,100	72,200
705005 - Xfer City-wide OH Admin & HR	212,800	102,100	110,700	92,600	92,600	185,200
705006 - Xfer City-wide OH Finance	50,200	25,100	25,100	38,800	38,800	77,600
705007 - Xfer City-wide OH Purchasing	200	100	100	700	700	1,400
705008 - Xfer City-wide OH Insurance	2,600	1,300	1,300	5,200	5,200	10,400



2023-2025 Proposed Budget
Affordable Housing

	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
705013 - Xfer City-wide OH Perf Mgmt	78,800	39,400	39,400	56,200	56,200	112,400
705014 - Xfer City-wide OH Proj Mgmt	10,400	2,400	8,000	4,100	4,100	8,200
705015 - Xfer City-wide OH Real Estate	800	-	800	23,100	23,100	46,200
Transfers Out	2,831,000	106,000	2,618,800	72,700	84,700	157,400
731000 - Xfer Special Purp to GF	2,500,000	-	-	-	-	-
731210 - Xfer Special Purp to BG	331,000	106,000	118,800	72,700	84,700	157,400
731215 - Xfer Special Purp to Houseless	-	-	2,500,000	-	-	-
Contingency	71,400	-	-	668,300	(453,300)	215,000
910000 - Contingency	71,400	-	-	668,300	(453,300)	215,000
Grand Total	-	(4,418,536)	(738,400)	-	-	-

Commercial and Industrial Construction Tax Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 120,000	\$ -	\$ 60,000	\$ 70,500	\$ -	\$ 70,400
Miscellaneous	4,800	59	1,800	1,300	700	2,000
Interfund transfers	1,100,000	104,048	228,700	590,000	590,000	1,180,000
TOTAL RESOURCES	\$ 1,224,800	\$ 104,107	\$ 290,500	\$ 661,800	\$ 590,700	\$ 1,252,400
REQUIREMENTS						
<i>By Category:</i>						
Community & Econ Dev. Program						
Personnel services	\$ 298,800	\$ 22,654	\$ 12,200	\$ 10,100	\$ 10,600	\$ 20,700
Materials & services	833,000	-	186,300	568,500	567,400	1,135,900
Total Community & Econ Dev. Program	1,131,800	22,654	198,500	578,600	578,000	1,156,600
Interfund Transfers	43,000	21,500	21,500	12,700	12,700	25,400
Contingency	50,000	-	-	70,500	-	70,400
TOTAL REQUIREMENTS	\$ 1,224,800	\$ 44,154	\$ 220,000	\$ 661,800	\$ 590,700	\$ 1,252,400

Authorized Full Time Equivalents	0.00	0.00	0.00
Allocated Full Time Equivalents	0.05	0.06	0.06

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

COMMUNITY & ECONOMIC DEVELOPMENT

Commercial & Industrial Construction Tax Fund

Overview

The City Council approved an ordinance in December 2020 that established a Commercial and Industrial Construction Tax (CICT). This program is funded by an additional fee of 1/3 of 1% of the total building permit valuation on improvements for commercial and industrial building permits issued by the City. This fee is not assessed on any form of residential construction and has numerous exceptions to the types of projects upon which the fee is assessed. Under State law, these funds are collected in the General Fund then transferred to the CICT Fund to manage revenue and expenses. The City may retain an amount not to exceed four percent (4%) as an administrative fee to recoup the expenses of complying with state requirements. After deducting the administrative fee, the City shall use fifty percent (50%) of the remaining revenues received to fund programs related to housing. Council has prioritized all CICT funds for housing and services benefitting people making no more than 30% AMI.

Goals for the 2023-2025 Biennial Budget

- Collect revenue to support creation of additional units and expansion of existing services for the unstably housed, homeless, and formerly homeless population
- Support creation and expansion of shelter and transitional housing, as well as related services
- Support Permanent Supportive Housing, as well as Housing First initiatives which allow individuals to have access to housing without requiring participation in social services
- Support capacity building activities for community partners to end homelessness and housing insecurity
- Support wealth building activities for people in low-income brackets through investments in supportive services

Major Accomplishments during the 2021-2023 Biennium

- First award of CICT funding since program creation

Significant Changes from the 2021-2023 Biennial Budget

- Revenue estimates for 2021-2023 were not realized due to exemptions not being factored into the original revenue analysis. A combination of changing development patterns due to COVID-19 and differing definitions of “commercial permits” led to less revenue than expected
- Proposed increase from 1/3 of 1% to 1.2% of the total building permit valuation on improvements for commercial and industrial building permits issued by the City to provide additional funding for programs related to housing.

2023-2025 Proposed Budget
Commercial and Industrial Construction Tax Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
1205 - Commer/Indust Constr Tax Fund	-	(59,953)	(70,500)	-	-	-
BeginWorkingCapital	(120,000)	-	(60,000)	(70,500)	-	(70,400)
301000 - Beginning Working Capital	(120,000)	-	(60,000)	(70,500)	-	(70,400)
Resources	(1,104,800)	(104,107)	(230,500)	(591,300)	(590,700)	(1,182,000)
360000 - Investment Income	(4,800)	(59)	(1,800)	(1,300)	(700)	(2,000)
383100 - Xfer Special Purp from GF	(1,100,000)	(104,048)	(228,700)	(590,000)	(590,000)	(1,180,000)
Personnel Services	298,800	22,654	12,200	10,100	10,600	20,700
401000 - Salaries Regular	182,700	14,917	7,900	6,400	6,800	13,200
401100 - Salaries OthPayouts	-	-	100	100	100	200
401200 - Salaries Overtime	1,200	35	100	-	-	-
411001 - Benefits Taxes Social Security	11,700	919	500	400	400	800
411002 - Benefits Taxes Medicare	2,800	215	100	100	100	200
411003 - Benefits Taxes Unemployment	200	15	-	-	-	-
411004 - Benefits AssessWorkCompHrly	-	7	-	-	-	-
412001 - Benefits PERS IAP	11,300	789	500	400	400	800
412003 - Benefits PERS OPSRP	27,500	1,782	1,100	1,000	1,000	2,000
412004 - Benefits PERS Debt Service	4,700	283	200	100	100	200
413010 - Benefits Insurance WkCompPrem	200	17	-	-	-	-
413020 - Benefits Insurance Disability	600	38	-	-	-	-
413030 - Benefits Insurance Life	200	14	-	-	-	-
413040 - Benefits InsuranceHDHealthPrem	37,000	2,373	1,100	1,000	1,100	2,100
413041 - Benefits InsuranceHDHealthDedu	8,600	606	300	200	200	400
413050 - Benefits Insurance DentalPrem	3,900	201	100	100	100	200
413060 - Benefits Telemed	200	7	-	-	-	-
414010 - Benefits OPEB LongTermFunding	2,700	255	100	100	100	200
414030 - Benefits City Paid Def Comp	-	-	-	100	100	200
415010 - Benefits Other EmployeeParking	1,000	68	100	100	100	200
415011 - Benefits Other CellPhone Allow	2,100	100	-	-	-	-
415020 - Benefits Other 125BenefitsAdm	200	13	-	-	-	-
Materials & Services	833,000	-	186,300	568,500	567,400	1,135,900
437002 - PurchServ Other Advertising	600	-	-	-	-	-
440201 - Equipment <CapThresh BldgFurn	5,000	-	-	-	-	-
442000 - Equipment <CapThresh Tech	3,500	-	-	-	-	-
451000 - ConsumSupp&Mat Office Supplies	400	-	-	-	-	-
461200 - Emp Costs Prof Dev & Train Opt	10,000	-	-	-	-	-
462040 - Employee Costs Licenses & Dues	1,000	-	-	-	-	-
470000 - Community Education & Outreach	600	-	-	-	-	-
500010 - Grant Recipients	401,900	-	-	-	-	-
500020 - Loan Recipients	400,000	-	186,300	568,500	567,400	1,135,900
521020 - Other Fees&Permits	10,000	-	-	-	-	-
Transfers Out - OH	43,000	21,500	21,500	12,700	12,700	25,400
705001 - Xfer City-wide OH CityAttorney	12,400	6,200	6,200	-	-	-
705003 - Xfer City-wide OH IT	3,200	1,600	1,600	100	100	200
705005 - Xfer City-wide OH Admin & HR	10,600	5,300	5,300	2,400	2,400	4,800
705006 - Xfer City-wide OH Finance	9,200	4,600	4,600	7,800	7,800	15,600
705007 - Xfer City-wide OH Purchasing	3,200	1,600	1,600	300	300	600
705008 - Xfer City-wide OH Insurance	2,800	1,400	1,400	1,300	1,300	2,600
705014 - Xfer City-wide OH Proj Mgmt	1,600	800	800	800	800	1,600
Contingency	50,000	-	-	70,500	-	70,400
910000 - Contingency	50,000	-	-	70,500	-	70,400
Grand Total	-	(59,953)	(70,500)	-	-	-

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Houseless Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital	\$ -	\$ -	\$ -	\$ 3,505,200	\$ -	\$ 3,505,200
Intergovernmental revenues	1,739,300	-	3,937,800	2,415,000	1,755,000	4,170,000
Interfund transfers	5,437,100	-	5,712,400	2,645,000	1,186,100	3,831,100
TOTAL RESOURCES	\$ 7,176,400	\$ -	\$ 9,650,200	\$ 8,565,200	\$ 2,941,100	\$ 11,506,300
	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
REQUIREMENTS						
<i>By Category:</i>						
Community & Econ Dev. Program						
Personnel services	\$ 197,000	\$ -	\$ 169,400	\$ 321,800	\$ 343,200	\$ 665,000
Materials & services	4,478,000	-	3,474,200	3,553,700	3,348,700	6,902,400
Total Community & Econ Dev. Program	4,675,000	-	3,643,600	3,875,500	3,691,900	7,567,400
Interfund Transfers	2,501,400	-	2,501,400	1,965,600	1,971,900	3,937,500
Contingency	-	-	-	2,724,100	(2,722,700)	1,400
TOTAL REQUIREMENTS	\$ 7,176,400	\$ -	\$ 6,145,000	\$ 8,565,200	\$ 2,941,100	\$ 11,506,300

Authorized Full Time Equivalents	0.00	0.00	0.00
Allocated Full Time Equivalents	2.00	2.00	2.00

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**General Fund
 Houseless Services**

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
REQUIREMENTS						
<i>By Category:</i>						
Community & Econ Dev. Program						
Materials & services	\$ 1,375,000	\$ 374,166	\$ -	\$ -	\$ -	\$ -
Total Community & Econ Dev. Program	1,375,000	374,166	-	-	-	-
Interfund Transfers	1,244,900	-	1,244,900	-	-	-
TOTAL REQUIREMENTS	\$ 2,619,900	\$ 374,166	\$ 1,244,900	\$ -	\$ -	\$ -

COMMUNITY & ECONOMIC DEVELOPMENT

Houseless Fund

Overview

The Houseless program accounts for all revenues and expenditures related to owning and operating shelters, managing the right of way and related services and support to the community along the housing continuum.

The program is predominantly grant funded.

Goals for the 2023-2025 Biennial Budget

- Create stable funding for operations of the three (3) facilities through state level engagement and local collaboration
- Deliver, in partnership, on the shelter contracts with NeighborImpact, Shepherd's House, Central Oregon Villages and others, to operate the facilities and sites in alignment with recognized best practices
- Build program staffing to necessary levels commensurate with Council goals
- Complete Bend's first Permanent Supportive Housing development and service provision
- Support the Coordinated Houseless Response Office to build capacity of providers

Major Accomplishments during the 2021-2023 Biennium

- Acquisition and opening of 3 facilities to support Bend's homeless community
- Completed remodel of Stepping Stone Shelter
- Development, opening, and operation of the Lighthouse Navigation Center
- Development of a site for Temporary Outdoor Shelter
- Creation of a shelter program within the Housing Department
- Creation or maintenance of 414 shelter beds towards Council's 500 bed goal

Significant Changes from the 2021-2023 Biennial Budget

- During the development of the 2021-23 biennial budget, revenue and expenditures related to houseless operations were budgeted within the City's General Fund. In Spring 2023, the City created the Houseless Fund, a separate special revenue fund which will include the revenues and expenditures related to owning and operating shelters, managing the right of way and related services and support to the community along the housing continuum. Starting with 2022-23, houseless activities are recorded in the new Houseless Fund and any beginning working capital and general fund subsidy were transferred to the Houseless Fund. There is no subsidy from the General Fund to the Houseless Fund or activity related to Houseless Services in the 2023-25 biennial budget
- There are no additional relief funds after ARPA is expended

2023-2025 Proposed Budget
Houseless Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
1215 - Houseless Fund	-	-	(3,505,200)	-	-	-
BeginWorkingCapital	-	-	-	(3,505,200)	-	(3,505,200)
301000 - Beginning Working Capital	-	-	-	(3,505,200)	-	(3,505,200)
Resources	(7,176,400)	-	(9,650,200)	(5,060,000)	(2,941,100)	(8,001,100)
331100 - Intergovt Fed PassThruOR Grant	-	-	(55,000)	(415,000)	(930,000)	(1,345,000)
332100 - Intergovt State Grant	(1,739,300)	-	(3,882,800)	(2,000,000)	(825,000)	(2,825,000)
383100 - Xfer Special Purp from GF	(1,244,900)	-	(1,244,900)	-	-	-
383120 - Xfer Special Purp from AH	(2,500,000)	-	(2,500,000)	-	-	-
383125 - Xfer Special Purp from ARPA	(1,692,200)	-	(1,967,500)	(2,645,000)	(1,186,100)	(3,831,100)
Personnel Services	197,000	-	169,400	321,800	343,200	665,000
401000 - Salaries Regular	133,700	-	107,100	199,400	212,200	411,600
401100 - Salaries OthPayouts	-	-	1,300	4,100	4,300	8,400
411001 - Benefits Taxes Social Security	8,100	-	6,700	12,600	13,400	26,000
411002 - Benefits Taxes Medicare	1,900	-	1,600	3,000	3,100	6,100
411003 - Benefits Taxes Unemployment	-	-	100	200	200	400
411006 - Benefits Taxes OR Paid Leave	-	-	300	800	900	1,700
412001 - Benefits PERS IAP	7,800	-	6,500	12,200	13,000	25,200
412003 - Benefits PERS OPSRP	17,700	-	14,800	29,800	31,700	61,500
412004 - Benefits PERS Debt Service	2,600	-	2,600	3,600	3,800	7,400
413010 - Benefits Insurance WkCompPrem	-	-	100	200	300	500
413020 - Benefits Insurance Disability	400	-	300	500	600	1,100
413030 - Benefits Insurance Life	-	-	100	200	200	400
413040 - Benefits InsuranceHDHealthPrem	17,300	-	17,900	36,200	39,800	76,000
413041 - Benefits InsuranceHDHealthDedu	4,000	-	4,400	8,000	8,000	16,000
413042 - Benefits InsuranceHDHealthCoin	-	-	600	1,000	1,200	2,200
413050 - Benefits Insurance DentalPrem	1,500	-	1,400	2,700	2,900	5,600
413060 - Benefits Telemed	-	-	100	100	100	200
414010 - Benefits OPEB LongTermFunding	1,600	-	1,500	3,400	3,400	6,800
414020 - Benefits OPEB PERS Supplement	-	-	300	1,200	1,400	2,600
414030 - Benefits City Paid Def Comp	-	-	800	1,600	1,700	3,300
415010 - Benefits Other EmployeeParking	400	-	200	-	-	-
415011 - Benefits Other CellPhone Allow	-	-	600	700	700	1,400
415020 - Benefits Other 125BenefitsAdm	-	-	100	300	300	600
Materials & Services	4,478,000	-	3,474,200	3,553,700	3,348,700	6,902,400
432000 - PurchServ Consulting	-	-	272,600	-	-	-
437000 - PurchServ Other	4,478,000	-	2,980,100	3,418,200	3,213,200	6,631,400
440000 - Equipment <Cap Threshold	-	-	82,500	-	-	-
442000 - Equipment <CapThresh Tech	-	-	4,000	500	500	1,000
500010 - Grant Recipients	-	-	135,000	135,000	135,000	270,000
Transfers Out - OH	54,400	-	54,400	813,200	813,200	1,626,400
705001 - Xfer City-wide OH CityAttorney	-	-	-	158,900	158,900	317,800
705003 - Xfer City-wide OH IT	-	-	-	3,600	3,600	7,200
705004 - Xfer City-wide OH FacilityMgmt	-	-	-	306,700	306,700	613,400
705005 - Xfer City-wide OH Admin & HR	-	-	-	186,800	186,800	373,600
705006 - Xfer City-wide OH Finance	-	-	-	43,000	43,000	86,000
705007 - Xfer City-wide OH Purchasing	-	-	-	40,500	40,500	81,000
705008 - Xfer City-wide OH Insurance	-	-	-	33,400	33,400	66,800
705014 - Xfer City-wide OH Proj Mgmt	-	-	-	300	300	600
705015 - Xfer City-wide OH Real Estate	54,400	-	54,400	40,000	40,000	80,000
Transfers Out	2,447,000	-	2,447,000	1,152,400	1,158,700	2,311,100
731410 - Xfer Special Purp to ST	302,000	-	302,000	302,700	309,000	611,700
735000 - Xfer Special Purp to ISFCity	900,000	-	900,000	-	-	-
735004 - Xfer Special Purp to Facil	1,245,000	-	1,245,000	849,700	849,700	1,699,400
Contingency	-	-	-	2,724,100	(2,722,700)	1,400
910000 - Contingency	-	-	-	2,724,100	(2,722,700)	1,400
Grand Total	-	-	(3,505,200)	-	-	-

2023-2025 Proposed Budget
Houseless Services



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
2300 - Economic Development	2,619,900	374,166	1,244,900	-	-	-
Materials & Services	1,375,000	374,166	-	-	-	-
432000 - PurchServ Consulting	-	224,237	-	-	-	-
436040 - PurchServ UT Waste Disposal	-	126	-	-	-	-
437000 - PurchServ Other	1,375,000	141,913	-	-	-	-
440000 - Equipment <Cap Threshold	-	7,050	-	-	-	-
500010 - Grant Recipients	-	840	-	-	-	-
Transfers Out	1,244,900	-	1,244,900	-	-	-
731215 - Xfer Special Purp to Houseless	1,244,900	-	1,244,900	-	-	-
Grand Total	2,619,900	374,166	1,244,900	-	-	-

Business Advocacy Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 86,000	\$ 123,298	\$ 157,600	\$ 179,400	\$ -	\$ 179,400
Licenses and permits	676,200	317,000	332,200	521,000	521,000	1,042,000
Miscellaneous	1,600	1,628	2,300	1,700	1,100	2,800
Interfund transfers	350,000	-	250,000	100,000	-	100,000
General fund subsidy	125,600	62,800	62,800	88,500	88,500	177,000
TOTAL RESOURCES	\$ 1,239,400	\$ 504,726	\$ 804,900	\$ 890,600	\$ 610,600	\$ 1,501,200
REQUIREMENTS						
<i>By Category:</i>						
Community & Econ Dev. Program						
Personnel services	\$ 433,500	\$ 150,092	\$ 149,400	\$ 162,600	\$ 169,700	\$ 332,300
Materials & services	671,600	140,647	416,800	298,100	198,200	496,300
Total Community & Econ Dev. Program	1,105,100	290,739	566,200	460,700	367,900	828,600
Interfund Transfers	114,200	56,314	59,300	227,200	226,900	454,100
Contingency	20,100	-	-	202,700	15,800	218,500
TOTAL REQUIREMENTS	\$ 1,239,400	\$ 347,053	\$ 625,500	\$ 890,600	\$ 610,600	\$ 1,501,200

Authorized Full Time Equivalents	1.00	1.00	1.00
Allocated Full Time Equivalents	1.00	1.00	1.00

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

COMMUNITY & ECONOMIC DEVELOPMENT

Business Advocacy Fund

Overview

The mission of the Business Advocacy Program is to advocate for business needs to all of the City's departments. The City's Business Advocate is tasked with providing the business community with regular communication, a single point of contact for questions or concerns, an avenue for feedback on city policies and processes, and to staff the Bend Economic Development Advisory Board (BEDAB) which provides oversight of the tourism promotion contract, the regional economic development contract, and policy input and recommendation to the Bend City Council.

The primary source of funding for this program is the Business Registration Fee. In addition, General Fund dollars are allocated annually in support of regional economic development efforts provided through the City's contract with Economic Development for Central Oregon (EDCO).

Goals & Objectives for the 2023-2025 Biennial Budget

- Complete and present a BEDAB-approved Economic Development Strategy to the Bend City Council
- Participate in the development and review of an Economic Opportunities Analysis
- Work with economic development partners to identify opportunities to share relevant Business Registration data, explore the potential to allow registrants to opt into communications from partner organizations
- Communicate development and permit turnaround metrics to Business Registrants on a quarterly basis and ensure that up to date information is available on the City's Business page
- Explore options for an expedited or preferred permit submittal process
- Adopt a fee on companies participating in the Bend Enterprise Zone to offset growing local costs related to the EDCO contract
- Participate in the development of a Juniper Ridge land sale request for proposal process and identify priorities for successful respondents that support the approved economic development strategy

Major Accomplishments during the 2021-2023 Biennium

- Developed the 2022-24 BEDAB Strategic Plan, which was approved by BEDAB and accepted by the Bend City Council. The approved plan directed future staff work related to the development of an Economic Development Strategy and other components of the 2023-25 Business Advocacy Program goals
- Participated in the development of an approved Regional Recovery Plan framework focused on responding to future economic crises in light of the COVID-19 pandemic
- Built upon City efforts around childcare from prior years, renewing a waiver of transportation system development charges for new or expanded childcare and allocating American Rescue Plan Act (ARPA) funds to home-based childcare and childcare workforce development efforts
- Partnered with the Bend Chamber of Commerce and City Urban Renewal staff to fund an outreach effort focused on underrepresented businesses located within the Core Urban Renewal Area

Significant Changes from the 2021-2023 Biennial Budget

- Proposed \$35.00 increase to business registration fees to support program staff and new programs

2023-2025 Proposed Budget
Business Advocacy Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
1220 - Business Advocacy Fund	-	(157,673)	(179,400)	-	-	-
BeginWorkingCapital	(86,000)	(123,298)	(157,600)	(179,400)	-	(179,400)
301000 - Beginning Working Capital	(86,000)	(123,298)	(157,600)	(179,400)	-	(179,400)
Resources	(1,153,400)	(381,428)	(647,300)	(711,200)	(610,600)	(1,321,800)
321100 - Lic&Permit Business CityLicens	(676,200)	(317,000)	(332,200)	(521,000)	(521,000)	(1,042,000)
360000 - Investment Income	(1,600)	(1,628)	(2,300)	(1,700)	(1,100)	(2,800)
382100 - Xfer Subsidies from GF	(125,600)	(62,800)	(62,800)	(88,500)	(88,500)	(177,000)
383100 - Xfer Special Purp from GF	(100,000)	-	(100,000)	-	-	-
383125 - Xfer Special Purp from ARPA	(250,000)	-	(150,000)	(100,000)	-	(100,000)
Personnel Services	433,500	150,092	149,400	162,600	169,700	332,300
401000 - Salaries Regular	288,800	102,289	102,400	107,900	112,200	220,100
401100 - Salaries OthPayouts	-	1,538	1,000	3,200	3,400	6,600
411001 - Benefits Taxes Social Security	18,300	6,344	6,400	6,900	7,200	14,100
411002 - Benefits Taxes Medicare	4,300	1,484	1,500	1,600	1,700	3,300
411003 - Benefits Taxes Unemployment	400	105	100	100	100	200
411004 - Benefits AssessWorkCompHrly	200	44	-	-	-	-
411006 - Benefits Taxes OR Paid Leave	-	-	200	400	500	900
412001 - Benefits PERS IAP	17,700	6,207	6,200	6,700	6,900	13,600
412003 - Benefits PERS OPSRP	43,200	14,042	14,200	16,300	16,900	33,200
412004 - Benefits PERS Debt Service	7,300	2,214	2,800	1,900	2,000	3,900
413010 - Benefits Insurance WkCompPrem	400	119	100	100	100	200
413020 - Benefits Insurance Disability	900	272	300	300	300	600
413030 - Benefits Insurance Life	400	119	100	100	100	200
413040 - Benefits InsuranceHDHealthPrem	29,900	7,819	7,000	8,600	9,600	18,200
413041 - Benefits InsuranceHDHealthDedu	7,800	2,286	2,000	2,000	2,000	4,000
413042 - Benefits InsuranceHDHealthCoin	-	431	500	500	600	1,100
413050 - Benefits Insurance DentalPrem	4,500	1,440	1,100	700	700	1,400
413060 - Benefits Telemed	200	56	-	-	-	-
414010 - Benefits OPEB LongTermFunding	4,700	1,976	1,600	1,800	1,800	3,600
414020 - Benefits OPEB PERS Supplement	-	-	200	600	700	1,300
414030 - Benefits City Paid Def Comp	-	-	500	1,700	1,700	3,400
415010 - Benefits Other EmployeeParking	1,200	102	200	400	400	800
415011 - Benefits Other CellPhone Allow	2,900	1,064	900	700	700	1,400
415020 - Benefits Other 125BenefitsAdm	400	141	100	100	100	200
Materials & Services	671,600	140,647	416,800	298,100	198,200	496,300
432000 - PurchServ Consulting	2,000	1,422	1,600	1,000	1,000	2,000
433500 - PurchServ Financial BankMerch	-	400	-	-	-	-
434100 - PurchServ TechSoftware&HostSol	2,400	1,106	1,300	1,400	1,500	2,900
437000 - PurchServ Other	263,200	117,000	146,200	177,000	177,000	354,000
437001 - PurchServ Other Postage	7,000	273	1,000	1,000	1,000	2,000
437002 - PurchServ Other Advertising	2,000	-	500	500	500	1,000
437103 - PurchServ Other Mailing Serv	14,000	10,229	2,000	2,000	2,000	4,000
451000 - ConsumSupp&Mat Office Supplies	1,000	-	200	200	200	400
461200 - Emp Costs Prof Dev & Train Opt	4,000	191	1,000	2,000	2,000	4,000
462040 - Employee Costs Licenses & Dues	2,000	-	1,000	1,000	1,000	2,000
470000 - Community Education & Outreach	6,000	1,026	3,000	3,000	3,000	6,000
500010 - Grant Recipients	350,000	-	250,000	100,000	-	100,000
510000 - Sponsorships & Contributions	18,000	9,000	9,000	9,000	9,000	18,000
Transfers Out - OH	113,600	55,500	58,100	226,300	226,300	452,600
705001 - Xfer City-wide OH CityAttorney	35,800	17,900	17,900	70,100	70,100	140,200
705003 - Xfer City-wide OH IT	8,400	4,200	4,200	3,600	3,600	7,200
705004 - Xfer City-wide OH FacilityMgmt	17,800	8,900	8,900	8,900	8,900	17,800
705005 - Xfer City-wide OH Admin & HR	27,200	13,100	14,100	14,600	14,600	29,200
705006 - Xfer City-wide OH Finance	11,600	5,800	5,800	4,800	4,800	9,600
705007 - Xfer City-wide OH Purchasing	2,600	1,300	1,300	1,900	1,900	3,800
705008 - Xfer City-wide OH Insurance	4,400	2,200	2,200	3,500	3,500	7,000
705013 - Xfer City-wide OH Perf Mgmt	-	-	-	16,500	16,500	33,000
705014 - Xfer City-wide OH Proj Mgmt	4,400	2,100	2,300	1,300	1,300	2,600
705015 - Xfer City-wide OH Real Estate	1,400	-	1,400	800	800	1,600
715103 - Xfer Dept OH Community Dev	-	-	-	100,300	100,300	200,600

2023-2025 Proposed Budget
Business Advocacy Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
Transfers Out	600	814	1,200	900	600	1,500
731001 - Xfer Special Purp to GFStab	600	814	1,200	900	600	1,500
Contingency	20,100	-	-	202,700	15,800	218,500
910000 - Contingency	20,100	-	-	202,700	15,800	218,500
Grand Total	-	(157,673)	(179,400)	-	-	-

Tourism Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 1,432,900	\$ 1,432,917	\$ 748,000	\$ 244,400	\$ -	\$ 244,400
Room tax	10,258,800	4,550,169	5,216,300	5,216,300	5,477,100	10,693,400
Miscellaneous	2,000	1,357	6,700	5,000	3,300	8,300
TOTAL RESOURCES	\$ 11,693,700	\$ 5,984,443	\$ 5,971,000	\$ 5,465,700	\$ 5,480,400	\$ 10,946,100
REQUIREMENTS						
<i>By Category:</i>						
Community & Econ Dev. Program						
Materials & services	11,482,600	5,162,457	5,589,500	5,353,800	5,368,500	10,722,300
Total Community & Econ Dev. Program	11,482,600	5,162,457	5,589,500	5,353,800	5,368,500	10,722,300
Interfund Transfers	211,100	74,000	137,100	111,900	111,900	223,800
TOTAL REQUIREMENTS	\$ 11,693,700	\$ 5,236,457	\$ 5,726,600	\$ 5,465,700	\$ 5,480,400	\$ 10,946,100

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

COMMUNITY & ECONOMIC DEVELOPMENT

Tourism Fund

Overview

The Tourism Fund accounts for the collection and use of the portion of room taxes that are dedicated to the promotion of tourism and development of tourism related facilities as required by Oregon Revised Statutes. The City contracts with Visit Bend for the ongoing efforts to promote tourism and manage grants related to the development of tourism related facilities and cultural tourism initiatives.

The City's current room tax rate is 10.4%; 35.4% of total collections are allocated to Visit Bend in line with state statute, the remaining collections go toward the City's General Fund or directly to public safety services.

All overnight lodging operators are required to levy the applicable tax rate on room revenues and remit the proceeds to the City on a monthly or quarterly basis; a rebate of 5% of the taxes is allowed to be retained by lodging providers for the administration of the tax.

Goals & Objectives for the 2023-2025 Biennial Budget

- Promote tourism to increase the number of overnight stays and/or gross room taxes collected in the City of Bend to fund Police, Fire, Streets and other general city services
- Continue to allocate funds for the development of new or improved tourism related facilities in and around Bend
- Deploy \$2.36 million in tourism funds held-back related to a 2017 legal challenge. Direction from the Bend City Council indicates a preference for tourism related facility projects in the Downtown Bend Economic Improvement District, notably along the Brooks Promenade corridor

Major Accomplishments during the 2021-2023 Biennium

- Developed a more modern scope of work in alignment with an ordinance to include tourism related facilities as an allowable use for the Tourism Fund
- Completed issuance of an updated request for proposal for a new five-year Tourism Fund contract
- Began allocating funds toward tourism related facility development via a competitive grant process
- In it's first year, Visit Bend's Sustainability Fund allocated \$840,000 to eight projects in and around Bend

Significant Changes from the 2021-2023 Biennium

- The 2023-25 biennial budget reflects a return to allocating 35.4% of total room tax collections to Visit Bend for approved tourism related uses following the conclusion of a legal challenge dating back to 2017

2023-2025 Proposed Budget
Tourism Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
1230 - Tourism Fund	-	(747,986)	(244,400)	-	-	-
BeginWorkingCapital	(1,432,900)	(1,432,917)	(748,000)	(244,400)	-	(244,400)
301000 - Beginning Working Capital	(1,432,900)	(1,432,917)	(748,000)	(244,400)	-	(244,400)
Resources	(10,260,800)	(4,551,526)	(5,223,000)	(5,221,300)	(5,480,400)	(10,701,700)
311200 - Taxes Room Tax	(10,258,800)	(4,550,169)	(5,216,300)	(5,216,300)	(5,477,100)	(10,693,400)
360000 - Investment Income	(2,000)	(1,357)	(6,700)	(5,000)	(3,300)	(8,300)
Materials & Services	11,482,600	5,162,457	5,589,500	5,353,800	5,368,500	10,722,300
433100 - PurchServ Financial Audit	17,200	-	-	-	-	-
437000 - PurchServ Other	11,465,400	5,162,457	5,589,500	5,353,800	5,368,500	10,722,300
Transfers Out - OH	211,100	74,000	137,100	111,900	111,900	223,800
705001 - Xfer City-wide OH CityAttorney	37,600	13,100	24,500	33,700	33,700	67,400
705005 - Xfer City-wide OH Admin & HR	34,000	11,800	22,200	47,200	47,200	94,400
705006 - Xfer City-wide OH Finance	139,500	49,100	90,400	31,000	31,000	62,000
Grand Total	-	(747,986)	(244,400)	-	-	-

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Economic Improvement District (EID) Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	572,800	250,773	265,000	271,000	277,200	548,200
Interfund transfers	8,000	3,851	4,100	4,200	4,300	8,500
TOTAL RESOURCES	\$ 580,800	\$ 254,624	\$ 269,100	\$ 275,200	\$ 281,500	\$ 556,700
	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
REQUIREMENTS						
<i>By Category:</i>						
Community & Econ Dev. Program						
Materials & services	551,400	246,993	261,000	267,000	273,100	540,100
Total Community & Econ Dev. Program	551,400	246,993	261,000	267,000	273,100	540,100
Interfund Transfers	29,400	7,631	8,100	8,200	8,400	16,600
TOTAL REQUIREMENTS	\$ 580,800	\$ 254,624	\$ 269,100	\$ 275,200	\$ 281,500	\$ 556,700

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

COMMUNITY & ECONOMIC DEVELOPMENT **Economic Improvement District (EID) Fund**

Overview

The Economic Improvement District (EID) was created by the City Council at the request of Downtown property owners to provide a funding program for maintenance by the Downtown Bend Business Association (DBBA). The District was initially formed in 2007 and has been renewed five (5) times. The proposed 2021-24 renewal was adopted May 19, 2021.

The City mails assessments to property owners and collects the revenues. The City Council entered into a contract for services with the DBBA for the implementation of the EID's work plan. A 3% administration fee is maintained to assure that the City recovers administrative costs associated with oversight obligations for the program.

Goals & Objectives for the 2023-2025 Biennial Budget

- Provide a funding program for the maintenance of downtown beautification efforts by the DBBA, as well as funding for marketing, promotions, event sponsorship/coordination, and advertising for the district
- City to continue to provide oversight for the collection and distribution of assessments
- Review current EID boundary with the DBBA and downtown stakeholders, prepare for a potential EID renewal to occur in the first six months of calendar year 2025

Major Accomplishments during the 2021-2023 Biennium

- Renewed the EID for three more years with annual fee increases

Significant Changes from the 2021-2023 Biennium

- Increased assessment amount by \$.01 each year of the upcoming biennium

2023-2025 Proposed Budget

Economic Improvement District (EID) Fund



CITY OF BEND

	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
1240 - Economic Improvement Dist Fund	-	-	-	-	-	-
Resources	(580,800)	(254,624)	(269,100)	(275,200)	(281,500)	(556,700)
360000 - Investment Income	(600)	(270)	(500)	(400)	(300)	(700)
365100 - Assessments Prin	(572,200)	(250,503)	(264,500)	(270,600)	(276,900)	(547,500)
384004 - Xfer InterfundChg Ent	(5,100)	(2,493)	(2,600)	(2,700)	(2,800)	(5,500)
384005 - Xfer InterfundChg IntServ	(2,900)	(1,358)	(1,500)	(1,500)	(1,500)	(3,000)
Materials & Services	551,400	246,993	261,000	267,000	273,100	540,100
437000 - PurchServ Other	551,400	246,993	261,000	267,000	273,100	540,100
Transfers Out	29,400	7,631	8,100	8,200	8,400	16,600
745006 - Xfer InterfundChg to FN	29,400	7,631	8,100	8,200	8,400	16,600
Grand Total	-	-	-	-	-	-

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**General Fund
 Juniper Ridge City Owned Land**

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
REQUIREMENTS						
<i>By Category:</i>						
Community & Econ Dev. Program						
Materials & services	423,000	42,494	96,600	65,500	50,000	115,500
Capital outlay	200,000	-	176,900	-	-	-
Total Community & Econ Dev. Program	623,000	42,494	273,500	65,500	50,000	115,500
Interfund Transfers	385,700	-	145,200	223,000	223,000	446,000
TOTAL REQUIREMENTS	\$ 1,008,700	\$ 42,494	\$ 418,700	\$ 288,500	\$ 273,000	\$ 561,500

COMMUNITY & ECONOMIC DEVELOPMENT **Juniper Ridge City Owned Land**

Overview

Juniper Ridge consists of 1,500 acres of city-owned vacant land located at the north edge of the City of Bend, east of Highway 97 and north of Cooley Road. Approximately 509 acres are within the City's Urban Growth Boundary, City limits, and the Juniper Ridge Urban Renewal Area (URA).

The Juniper Ridge City Owned Land program was established in late FY 2020-21 to account for the operating costs to manage the entire 1,500 acres of city-owned land in Juniper Ridge, as well as fund activities related to future development of the approximately 509 acres within the URA. The Juniper Ridge City Owned Land program is funded by land sale revenue from property sold within the Juniper Ridge URA.

Goals & Objectives for the 2023-2025 Biennial Budget

- Leverage city-owned land at Juniper Ridge to increase opportunities for industrial development and housing
- Reestablish Juniper Ridge Owner's Association and appoint Association Board of Directors
- Amend Juniper Ridge Design Guidelines per Juniper Ridge Work Plan
- Amend Covenants, Conditions and Restrictions (CC&R) applicable area per Juniper Ridge Work Plan
- Revise Juniper Ridge Special Planned Area Development Code to reflect revised land sale and development strategy outlined in Juniper Ridge Work Plan
- Complete large "tract" lot platting for future sale of City-owned land
- Surplus City-owned land and sell large "tract" lots through a competitive bidding process

Major Accomplishments during the 2021-2023 Biennium

- Implemented additional security measures to improve safety for members of the houseless community currently living on the property as well as the neighboring property owners
- Reduced wildfire risks by implementing fuel reduction efforts: fuel breaks and removal of abandoned debris and vehicles
- Sold and closed on all platted lots within the Juniper Ridge Employment Subdistrict (Lots 2, 6, 7, 8, 10 and 11)
- Initiated large "tract" lot platting for future sale of City-owned land

Significant Changes from the 2021-2023 Biennial Budget

- Included \$50k in each year of the biennium related to permit costs to subdivide city-owned land at Juniper Ridge
- New Real Estate Director was hired to help establish the department and its role with land management and sales, and execute the goals established by Council through the Juniper Ridge Work Plan
- The reserves associated with the net sales of city owned land in Juniper Ridge totals are \$14.3 million at the end of the 2023-25 biennium and are presented under the City's "General Fund Service Area".

2023-2025 Proposed Budget
Juniper Ridge City Owned Land



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
2300 - Economic Development	1,008,700	42,494	418,700	288,500	273,000	561,500
Materials & Services	423,000	42,494	96,600	65,500	50,000	115,500
432000 - PurchServ Consulting	175,000	28,741	96,500	15,500	-	15,500
435000 - PurchServ R&M	148,000	-	-	-	-	-
521020 - Other Fees&Permits	100,000	13,753	100	50,000	50,000	100,000
Capital Outlay	200,000	-	176,900	-	-	-
600100 - Land Acquisition	200,000	-	176,900	-	-	-
Transfers Out - OH	145,200	-	145,200	223,000	223,000	446,000
705001 - Xfer City-wide OH CityAttorney	-	-	-	37,400	37,400	74,800
705005 - Xfer City-wide OH Admin & HR	-	-	-	58,000	58,000	116,000
705006 - Xfer City-wide OH Finance	-	-	-	3,000	3,000	6,000
705007 - Xfer City-wide OH Purchasing	-	-	-	2,900	2,900	5,800
705008 - Xfer City-wide OH Insurance	-	-	-	1,700	1,700	3,400
705015 - Xfer City-wide OH Real Estate	145,200	-	145,200	120,000	120,000	240,000
Transfers Out	240,500	-	-	-	-	-
735004 - Xfer Special Purp to Facil	160,500	-	-	-	-	-
741410 - Xfer InterfundChg to ST	80,000	-	-	-	-	-
Grand Total	1,008,700	42,494	418,700	288,500	273,000	561,500

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Bend Urban Renewal Agency (BURA) Juniper Ridge Construction Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt proceeds	3,627,000	-	3,315,000	397,800	-	397,800
Short-term loan proceeds from City GF	626,800	132,719	139,000	2,235,300	2,232,800	4,468,100
Miscellaneous	-	1,357	-	-	-	-
TOTAL RESOURCES	\$ 4,253,800	\$ 134,076	\$ 3,454,000	\$ 2,633,100	\$ 2,232,800	\$ 4,865,900
REQUIREMENTS						
<i>By Category:</i>						
Community & Econ Dev. Program						
Personnel services	\$ 253,500	\$ 4,386	\$ 23,900	\$ 72,500	\$ 74,700	\$ 147,200
Materials & services	221,300	5,314	76,300	2,020,000	2,007,500	4,027,500
Capital outlay	3,575,000	-	3,250,000	390,000	-	390,000
Total Community & Econ Dev. Program	4,049,800	9,700	3,350,200	2,482,500	2,082,200	4,564,700
Interfund Transfers	204,000	124,376	103,800	150,600	150,600	301,200
TOTAL REQUIREMENTS	\$ 4,253,800	\$ 134,076	\$ 3,454,000	\$ 2,633,100	\$ 2,232,800	\$ 4,865,900

Authorized Full Time Equivalents	0.00	0.00	0.00
Allocated Full Time Equivalents	0.40	0.40	0.40

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

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Bend Urban Renewal Agency (BURA) Juniper Ridge Debt Service Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 3,616,800	\$ 3,747,248	\$ 4,576,500	\$ 5,454,100	\$ -	\$ 5,454,100
Property taxes	2,907,000	1,571,022	1,585,100	1,667,100	1,788,300	3,455,400
Miscellaneous	109,500	56,173	95,800	71,800	47,900	119,700
TOTAL RESOURCES	\$ 6,633,300	\$ 5,374,443	\$ 6,257,400	\$ 7,193,000	\$ 1,836,200	\$ 9,029,200
REQUIREMENTS						
<i>By Category:</i>						
Debt Service	\$ 2,187,800	\$ 797,902	\$ 803,300	\$ 2,961,100	\$ 2,793,800	\$ 5,754,900
Reserves Debt Service	4,445,500	-	-	4,231,900	(957,600)	3,274,300
TOTAL REQUIREMENTS	\$ 6,633,300	\$ 797,902	\$ 803,300	\$ 7,193,000	\$ 1,836,200	\$ 9,029,200

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

**COMMUNITY & ECONOMIC DEVELOPMENT
BEND URBAN RENEWAL AGENCY (BURA)
Juniper Ridge Urban Renewal Area**

Overview

The Juniper Ridge Urban Renewal Area (URA) was adopted in 2005 and amended in 2019 as a supporting finance mechanism to address blight (as defined by ORS 457) and aid in the future commercial and industrial development of the area. The amended area represents 721.95 acres in the north area of the City of Bend. The URA includes approximately 509 acres east of Highway 97 and north of Cooley Rd, known as “Juniper Ridge,” a primarily vacant land area owned by the City of Bend and zoned for commercial and industrial use. The maximum indebtedness of the Juniper Ridge URA is \$41,250,000. A boundary map of the Juniper Ridge Urban Renewal Area can be found at bendoregon.gov/urbanrenewal.

The BURA Juniper Ridge Construction Fund accounts for capital improvements to the Juniper Ridge Urban Renewal Area (URA) and is also the operating fund for all activities of BURA as it relates to the Juniper Ridge URA. The BURA Juniper Ridge Debt Service Fund accounts for debt service on urban renewal debt issued. Property taxes levied on the new growth or incremental assessed value within the Juniper Ridge URA are collected and used to pay debt service on the urban renewal debt.

Goals & Objectives for the 2023-2025 Biennial Budget

- Complete construction of Phase I of the Cooley Road / Talus Road Improvements project
- Provide funding for improvements related to the Oregon Department of Transportation (ODOT) US97 North Corridor project
- Support employment based commercial and industrial development

Major Accomplishments during the 2021-2023 Biennium

- Began construction of Phase I of the Cooley Road / Talus Road Improvements project

Significant Changes from the 2021-2023 Biennial Budget

- Urban Renewal activity is moving under the purview of the Real Estate Department
- Provide \$2 million in funding to ODOT for the US97 North Corridor project
- Provide \$2 million in funding for commercial and industrial business development

**BURA Juniper Ridge Construction Fund
Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification*	2023-24	2024-25	2025-26	2026-27	2027-28	Total
1BCTL Cooley Rd. / Talus Rd. Improvements	1	\$ 390,000	\$ -	\$ -	\$ -	\$ -	\$ 390,000
Total		\$ 390,000	\$ -	\$ -	\$ -	\$ -	\$ 390,000

*The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97

Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

2023-2025 Proposed Budget
BURA Juniper Ridge Construction Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
3320 - BURA Juniper Ridge Constr Fund	-	-	-	-	-	-
Resources	(4,253,800)	(134,076)	(3,454,000)	(2,633,100)	(2,232,800)	(4,865,900)
360000 - Investment Income	-	(1,357)	-	-	-	-
370000 - LTD Proceeds	(3,627,000)	-	(3,315,000)	(397,800)	-	(397,800)
376100 - STDebt Interfund Loans from GF	(626,800)	(132,719)	(139,000)	(2,235,300)	(2,232,800)	(4,468,100)
Personnel Services	253,500	4,386	23,900	72,500	74,700	147,200
401000 - Salaries Regular	163,700	2,325	15,300	45,400	46,300	91,700
401100 - Salaries OthPayouts	-	769	500	1,400	1,400	2,800
411001 - Benefits Taxes Social Security	10,900	189	1,000	2,900	3,000	5,900
411002 - Benefits Taxes Medicare	2,600	44	200	700	700	1,400
411003 - Benefits Taxes Unemployment	200	3	-	-	-	-
411004 - Benefits AssessWorkCompHrly	-	1	-	-	-	-
411006 - Benefits Taxes OR Paid Leave	-	-	100	200	200	400
412001 - Benefits PERS IAP	10,500	140	900	2,800	2,900	5,700
412003 - Benefits PERS OPSRP	25,700	317	2,100	6,900	7,000	13,900
412004 - Benefits PERS Debt Service	4,400	47	300	800	800	1,600
413010 - Benefits Insurance WkCompPrem	200	3	-	100	100	200
413020 - Benefits Insurance Disability	600	5	-	100	100	200
413030 - Benefits Insurance Life	200	3	-	-	-	-
413040 - Benefits InsuranceHDHealthPrem	20,700	266	2,200	7,200	8,000	15,200
413041 - Benefits InsuranceHDHealthDedu	5,100	191	500	1,600	1,600	3,200
413042 - Benefits InsuranceHDHealthCoin	-	-	100	200	200	400
413050 - Benefits Insurance DentalPrem	2,900	19	200	500	600	1,100
413060 - Benefits Telemed	200	1	-	-	-	-
414010 - Benefits OPEB LongTermFunding	2,800	36	200	700	700	1,400
414020 - Benefits OPEB PERS Supplement	-	-	100	200	300	500
414030 - Benefits City Paid Def Comp	-	-	200	700	700	1,400
415010 - Benefits Other EmployeeParking	800	-	-	-	-	-
415011 - Benefits Other CellPhone Allow	1,800	24	-	-	-	-
415020 - Benefits Other 125BenefitsAdm	200	3	-	100	100	200
Materials & Services	221,300	5,314	76,300	2,020,000	2,007,500	4,027,500
431000 - PurchServ Legal	-	298	-	-	-	-
432000 - PurchServ Consulting	150,000	-	5,000	5,000	-	5,000
433100 - PurchServ Financial Audit	9,000	4,150	4,800	4,900	5,100	10,000
433300 - PurchServ Financial Bond Sale	52,000	-	65,000	7,800	-	7,800
433310 - PurchServ Financial BondRegist	300	250	300	-	-	-
434200 - PurchServ TechSoftware Maint	5,000	616	700	800	900	1,700
442000 - Equipment <CapThresh Tech	1,000	-	500	500	500	1,000
461200 - Emp Costs Prof Dev & Train Opt	2,000	-	-	1,000	1,000	2,000
462040 - Employee Costs Licenses & Dues	2,000	-	-	-	-	-
500010 - Grant Recipients	-	-	-	2,000,000	2,000,000	4,000,000
Capital Outlay	3,575,000	-	3,250,000	390,000	-	390,000
650200 - Infrastructure CapImprove	3,575,000	-	3,250,000	390,000	-	390,000
Transfers Out - OH	204,000	100,200	103,800	150,600	150,600	301,200
705001 - Xfer City-wide OH CityAttorney	20,200	10,100	10,100	42,100	42,100	84,200
705003 - Xfer City-wide OH IT	6,800	3,400	3,400	-	-	-
705004 - Xfer City-wide OH FacilityMgmt	12,000	6,000	6,000	-	-	-
705005 - Xfer City-wide OH Admin & HR	91,800	44,200	47,600	9,200	9,200	18,400
705006 - Xfer City-wide OH Finance	8,400	4,200	4,200	4,000	4,000	8,000
705007 - Xfer City-wide OH Purchasing	40,000	20,000	20,000	1,700	1,700	3,400
705008 - Xfer City-wide OH Insurance	21,400	10,700	10,700	2,000	2,000	4,000
705013 - Xfer City-wide OH Perf Mgmt	-	-	-	6,600	6,600	13,200
705014 - Xfer City-wide OH Proj Mgmt	3,400	1,600	1,800	700	700	1,400
705015 - Xfer City-wide OH Real Estate	-	-	-	20,000	20,000	40,000
715101 - Xfer Dept OH Engineering	-	-	-	64,300	64,300	128,600
Transfers Out	-	24,176	-	-	-	-
731410 - Xfer Special Purp to ST	-	24,176	-	-	-	-
Grand Total	-	-	-	-	-	-

2023-2025 Proposed Budget
BURA Juniper Ridge Debt Service Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
2320 - BURA Juniper Ridge DebtServFnd	-	(4,576,541)	(5,454,100)	-	-	-
BeginWorkingCapital	(3,616,800)	(3,747,248)	(4,576,500)	(5,454,100)	-	(5,454,100)
301000 - Beginning Working Capital	(3,616,800)	(3,747,248)	(4,576,500)	(5,454,100)	-	(5,454,100)
Resources	(3,016,500)	(1,627,195)	(1,680,900)	(1,738,900)	(1,836,200)	(3,575,100)
311100 - Taxes Property Current	(2,853,300)	(1,550,222)	(1,556,700)	(1,638,900)	(1,758,500)	(3,397,400)
311110 - Taxes Property Delinquent	(49,300)	(17,717)	(25,400)	(26,700)	(28,200)	(54,900)
311120 - Taxes Property Interest Unsegr	(400)	(186)	(200)	(200)	(200)	(400)
311130 - Taxes Property Sales Desch Cty	(4,000)	(1,963)	(2,000)	(600)	(600)	(1,200)
311140 - Taxes Property Other Tax Distr	-	(934)	(800)	(700)	(800)	(1,500)
360000 - Investment Income	(109,500)	(56,173)	(95,800)	(71,800)	(47,900)	(119,700)
Debt Service	2,187,800	797,902	803,300	2,961,100	2,793,800	5,754,900
801015 - LTDPPrFF&C 2013 UR JR Refi LOC	780,000	386,762	392,600	198,400	-	198,400
801020 - LTDPPrFF&C 2016 NewMulti&Refund	476,000	-	-	-	-	-
801021 - LTDPr Future Debt	83,000	-	-	101,000	113,000	214,000
801032 - LTDPPrFF&C 2021A Ref 2016 FF&C	-	242,300	245,300	243,100	249,800	492,900
811015 - LTDInFF&C 2013 UR JR Refi LOC	22,000	13,227	7,500	1,700	-	1,700
811020 - LTDInFF&C 2016 NewMulti&Refund	70,000	-	-	-	-	-
811021 - LTDIn Future Debt	130,000	-	-	166,000	186,000	352,000
811032 - LTDInFF&C 2021A Ref 2016 FF&C	-	22,894	18,900	15,600	12,200	27,800
871000 - Short term-Loan Repay to GF	626,800	132,719	139,000	2,235,300	2,232,800	4,468,100
Reserves	4,445,500	-	-	4,231,900	(957,600)	3,274,300
900100 - Reserves Debt Service	4,445,500	-	-	4,231,900	(957,600)	3,274,300
Grand Total	-	(4,576,541)	(5,454,100)	-	-	-

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Bend Urban Renewal Agency (BURA) Murphy Crossing Construction Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Short-term loan proceeds from City GF	549,300	230,833	87,800	58,700	209,800	268,500
TOTAL RESOURCES	\$ 549,300	\$ 230,833	\$ 87,800	\$ 58,700	\$ 209,800	\$ 268,500
REQUIREMENTS						
<i>By Category:</i>						
Community & Econ Dev. Program						
Personnel services	\$ 92,300	\$ 2,662	\$ 12,000	\$ 36,300	\$ 37,200	\$ 73,500
Materials & services	10,800	162,972	4,800	4,900	5,100	10,000
Capital outlay	310,000	-	-	-	150,000	150,000
Total Community & Econ Dev. Program	413,100	165,634	16,800	41,200	192,300	233,500
Interfund Transfers	136,200	65,200	71,000	17,500	17,500	35,000
TOTAL REQUIREMENTS	\$ 549,300	\$ 230,834	\$ 87,800	\$ 58,700	\$ 209,800	\$ 268,500

Authorized Full Time Equivalents	0.00	0.00	0.00
Allocated Full Time Equivalents	0.20	0.20	0.20

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

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Bend Urban Renewal Agency (BURA) Murphy Crossing Debt Service Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 1,199,600	\$ 1,449,392	\$ 1,493,600	\$ 1,756,800	\$ -	\$ 1,756,800
Property taxes	1,268,500	615,816	679,900	740,100	803,900	1,544,000
Miscellaneous	39,400	21,452	33,400	25,000	16,700	41,700
Debt proceeds	-	-	-	-	-	-
TOTAL RESOURCES	\$ 2,507,500	\$ 2,086,660	\$ 2,206,900	\$ 2,521,900	\$ 820,600	\$ 3,342,500
REQUIREMENTS						
<i>By Category:</i>						
Debt Service	\$ 1,146,300	\$ 593,059	\$ 450,100	\$ 421,400	\$ 572,100	\$ 993,500
Reserves Debt Service	1,361,200	-	-	2,100,500	248,500	2,349,000
TOTAL REQUIREMENTS	\$ 2,507,500	\$ 593,059	\$ 450,100	\$ 2,521,900	\$ 820,600	\$ 3,342,500

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

**COMMUNITY & ECONOMIC DEVELOPMENT
BEND URBAN RENEWAL AGENCY (BURA)
Murphy Crossing Urban Renewal Area**

Overview

The Murphy Crossing Urban Renewal Area (URA) was adopted in 2008 as a finance mechanism to address blight (as defined by ORS 457), and aid in the development and redevelopment of a defined area in the south edge of the City of Bend. The URA consists of approximately 275.15 acres and includes the special planned area known as the Murphy Refinement Plan. The URA is intended to assist with the funding of access and utility improvements, including the overcrossing of the Bend Parkway at Murphy Road and a system of collector and local streets. The maximum amount of indebtedness is \$52,600,000. A boundary map of the Murphy Crossing Urban Renewal Area can be found at bendoregon.gov/urbanrenewal.

The BURA Murphy Crossing Construction Fund accounts for capital improvements to the Murphy Crossing URA and is also the operating fund for all activities of BURA as it relates to the Murphy Crossing URA. The BURA Murphy Crossing Debt Service Fund accounts for debt service on urban renewal debt issued. Property taxes levied on the new growth or incremental assessed value within the Murphy Crossing URA are collected and used to pay debt service on the urban renewal debt.

Goals & Objectives for the 2023-2025 Biennial Budget

- Revise and update the Murphy Crossing Urban Renewal Plan to reflect the built environment and financial projections
- Begin the study and engineering for the Murphy Crossing Interchange

Major Accomplishments during the 2021-2023 Biennium

- Provided financial assistance through the Affordable Housing Development program for the Stillwater Crossing Development project

Significant Changes from the 2021-2023 Biennial Budget

- Urban Renewal activity is moving under the purview of the Real Estate Department

**BURA Murphy Crossing Construction Fund
Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification*	2023-24	2024-25	2025-26	2026-27	2027-28	Total
1BM97 Murphy Rd/US97 Interchange	5	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
1B97N US97 Frontage Road North	5	-	-	-	750,000	-	750,000
1B97S US97 Frontage Road South	5	-	-	-	750,000	-	750,000
Total		\$ -	\$ 150,000	\$ -	\$ 1,500,000	\$ -	\$ 1,650,000

*The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97

Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

2023-2025 Proposed Budget
BURA Murphy Crossing Construction Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
3310 - BURA Murphy Crossing ConstrFnd	-	-	-	-	-	-
Resources	(549,300)	(230,833)	(87,800)	(58,700)	(209,800)	(268,500)
376100 - STDebt Interfund Loans from GF	(549,300)	(230,833)	(87,800)	(58,700)	(209,800)	(268,500)
Personnel Services	92,300	2,661	12,000	36,300	37,200	73,500
401000 - Salaries Regular	58,700	1,713	7,700	22,700	23,100	45,800
401100 - Salaries OthPayouts	-	-	200	700	700	1,400
411001 - Benefits Taxes Social Security	4,300	103	500	1,500	1,500	3,000
411002 - Benefits Taxes Medicare	1,000	24	100	300	300	600
411003 - Benefits Taxes Unemployment	-	2	-	-	-	-
411004 - Benefits AssessWorkCompHrly	-	1	-	-	-	-
411006 - Benefits Taxes OR Paid Leave	-	-	-	100	100	200
412001 - Benefits PERS IAP	4,100	103	500	1,400	1,400	2,800
412003 - Benefits PERS OPSRP	10,200	233	1,100	3,400	3,500	6,900
412004 - Benefits PERS Debt Service	1,800	34	200	400	400	800
413010 - Benefits Insurance WkCompPrem	-	2	-	-	-	-
413020 - Benefits Insurance Disability	200	5	-	100	100	200
413030 - Benefits Insurance Life	-	2	-	-	-	-
413040 - Benefits InsuranceHDHealthPrem	7,000	232	1,100	3,600	4,000	7,600
413041 - Benefits InsuranceHDHealthDedu	1,800	144	300	800	800	1,600
413042 - Benefits InsuranceHDHealthCoin	-	-	-	100	100	200
413050 - Benefits Insurance DentalPrem	1,100	15	100	300	300	600
413060 - Benefits Telemed	-	1	-	-	-	-
414010 - Benefits OPEB LongTermFunding	1,300	29	100	400	400	800
414020 - Benefits OPEB PERS Supplement	-	-	-	100	100	200
414030 - Benefits City Paid Def Comp	-	-	100	400	400	800
415010 - Benefits Other EmployeeParking	200	-	-	-	-	-
415011 - Benefits Other CellPhone Allow	600	16	-	-	-	-
415020 - Benefits Other 125BenefitsAdm	-	2	-	-	-	-
Materials & Services	10,800	162,972	4,800	4,900	5,100	10,000
431000 - PurchServ Legal	-	298	-	-	-	-
433100 - PurchServ Financial Audit	9,000	4,150	4,800	4,900	5,100	10,000
461200 - Emp Costs Prof Dev & Train Opt	1,800	-	-	-	-	-
500010 - Grant Recipients	-	158,524	-	-	-	-
Capital Outlay	310,000	-	-	-	150,000	150,000
650200 - Infrastructure CapImprove	310,000	-	-	-	150,000	150,000
Transfers Out - OH	136,200	65,200	71,000	17,500	17,500	35,000
705001 - Xfer City-wide OH CityAttorney	6,800	3,400	3,400	-	-	-
705003 - Xfer City-wide OH IT	600	300	300	-	-	-
705004 - Xfer City-wide OH FacilityMgmt	12,000	6,000	6,000	-	-	-
705005 - Xfer City-wide OH Admin & HR	53,400	25,700	27,700	11,600	11,600	23,200
705006 - Xfer City-wide OH Finance	30,000	15,000	15,000	900	900	1,800
705007 - Xfer City-wide OH Purchasing	19,800	9,900	9,900	-	-	-
705008 - Xfer City-wide OH Insurance	9,600	4,800	4,800	-	-	-
705013 - Xfer City-wide OH Perf Mgmt	-	-	-	3,300	3,300	6,600
705014 - Xfer City-wide OH Proj Mgmt	4,000	100	3,900	1,700	1,700	3,400
Grand Total	-	-	-	-	-	-

2023-2025 Proposed Budget
BURA Murphy Crossing Debt Service Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
2310 - BURA Murphy Cross DebtServ Fnd	-	(1,493,601)	(1,756,800)	-	-	-
BeginWorkingCapital	(1,199,600)	(1,449,392)	(1,493,600)	(1,756,800)	-	(1,756,800)
301000 - Beginning Working Capital	(1,199,600)	(1,449,392)	(1,493,600)	(1,756,800)	-	(1,756,800)
Resources	(1,307,900)	(637,268)	(713,300)	(765,100)	(820,600)	(1,585,700)
311100 - Taxes Property Current	(1,245,400)	(607,704)	(668,000)	(725,800)	(788,400)	(1,514,200)
311110 - Taxes Property Delinquent	(21,500)	(6,904)	(10,700)	(13,000)	(14,100)	(27,100)
311120 - Taxes Property Interest Unsegr	(400)	(73)	(200)	(200)	(200)	(400)
311130 - Taxes Property Sales Desch Cty	(1,200)	(769)	(600)	(700)	(700)	(1,400)
311140 - Taxes Property Other Tax Distr	-	(366)	(400)	(400)	(500)	(900)
360000 - Investment Income	(39,400)	(21,452)	(33,400)	(25,000)	(16,700)	(41,700)
Debt Service	1,146,300	593,059	450,100	421,400	572,100	993,500
801018 - LTDPPrFF&C 2015 UR Murph	409,000	-	-	-	-	-
801021 - LTDPPr Future Debt	54,000	-	-	-	-	-
801030 - LTDPrFF&C 2021A Ref 2015 Murph	-	210,300	213,800	216,700	219,700	436,400
801042 - LTDPrFF&C 2021B Murphy	-	122,400	123,700	124,800	126,000	250,800
811018 - LTDInFF&C 2015 UR Murph	80,000	-	-	-	-	-
811021 - LTDIn Future Debt	54,000	-	-	-	-	-
811030 - LTDInFF&C 2021A Ref 2015 Murph	-	23,099	19,600	16,700	13,700	30,400
811042 - LTDInFF&C 2021B Murphy	-	6,427	5,200	4,500	2,900	7,400
871000 - Short term-Loan Repay to GF	549,300	230,833	87,800	58,700	209,800	268,500
Reserves	1,361,200	-	-	2,100,500	248,500	2,349,000
900100 - Reserves Debt Service	1,361,200	-	-	2,100,500	248,500	2,349,000
Grand Total	-	(1,493,601)	(1,756,800)	-	-	-

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Bend Urban Renewal Agency (BURA) Core Area Construction Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt proceeds	-	-	-	-	6,936,000	6,936,000
Short-term loan proceeds from City GF	977,800	265,500	307,800	1,437,600	389,300	1,826,900
TOTAL RESOURCES	\$ 977,800	\$ 269,500	\$ 307,800	\$ 1,437,600	\$ 7,325,300	\$ 8,762,900
REQUIREMENTS						
<i>By Category:</i>						
Community & Econ Dev. Program						
Personnel services	\$ 684,400	\$ 141,318	\$ 152,700	\$ 161,100	\$ 167,500	\$ 328,600
Materials & services	75,000	19,782	45,100	169,700	1,051,000	1,220,700
Capital outlay	-	-	-	1,000,000	3,500,000	4,500,000
Total Community & Econ Dev. Program	759,400	161,100	197,800	1,330,800	4,718,500	6,049,300
Interfund Transfers	218,400	108,400	110,000	106,800	106,800	213,600
Debt Service	-	-	-	-	1,000,000	1,000,000
Reserves Future Construction	-	-	-	-	1,500,000	1,500,000
TOTAL REQUIREMENTS	\$ 977,800	\$ 269,500	\$ 307,800	\$ 1,437,600	\$ 7,325,300	\$ 8,762,900

Authorized Full Time Equivalents	2.00	1.00	1.00
Allocated Full Time Equivalents	1.40	0.90	0.90

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

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Bend Urban Renewal Agency (BURA) Core Area Debt Service Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ -	\$ -	\$ 328,300	\$ 786,800	\$ -	\$ 786,800
Property taxes	1,264,500	589,445	758,300	967,600	1,170,200	2,137,800
Miscellaneous	10,000	4,389	8,000	6,000	4,000	10,000
TOTAL RESOURCES	\$ 1,274,500	\$ 593,834	\$ 1,094,600	\$ 1,760,400	\$ 1,174,200	\$ 2,934,600
REQUIREMENTS						
<i>By Category:</i>						
Debt Service	\$ 977,800	\$ 265,500	\$ 307,800	\$ 437,600	\$ 389,300	\$ 826,900
Reserves Debt Service	296,700	-	-	1,322,800	784,900	2,107,700
TOTAL REQUIREMENTS	\$ 1,274,500	\$ 265,500	\$ 307,800	\$ 1,760,400	\$ 1,174,200	\$ 2,934,600

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

**COMMUNITY & ECONOMIC DEVELOPMENT
BEND URBAN RENEWAL AGENCY (BURA)
Core Area Tax Increment Finance Area**

Overview

The Core Area Tax Increment Finance Area (Core Area TIF) was adopted on August 19, 2020, as a finance mechanism to address blight (as defined by ORS 457), and aid future development and redevelopment within a defined area of the City of Bend. The Core Area TIF consists of 637.15 acres within the City of Bend where more intense development and redevelopment should occur to meet the City of Bend's housing and employment needs. The Core Area TIF includes four (4) of the nine (9) Opportunity Areas identified in the 2016 Comprehensive Plan update where growth is encouraged: Bend Central District, KorPine, East Downtown, and Inner Highway 20/Greenwood. The maximum indebtedness of the Core Area TIF is \$195,000,000. A boundary map of the Core Area Tax Increment Finance Area can be found at bendoregon.gov/urbanrenewal.

The BURA Core Area Construction Fund accounts for capital improvements to the Core Area TIF and is also the operating fund for all activities of BURA as it relates to the Core Area TIF. The BURA Core Area Debt Service Fund accounts for debt service on urban renewal/TIF debt issued. Property taxes levied on the new growth or incremental assessed value within the Core Area TIF will be collected and used to pay debt service on the urban renewal/TIF debt.

Goals & Objectives for the 2023-2025 Biennial Budget

- Adopt and implement a Development Assistance Program and support re/development
- Adopt and implement an Affordable Housing Assistance Program and support re/development
- Implement a Business Assistance Program to support local business
- Provide financial support and administer Five-Year Capital Improvement Program (CIP) projects within the Core Area TIF
- Create and monitor Core Area TIF specific performance metrics

Major Accomplishments during the 2021-2023 Biennium

- Established the Core Area Advisory Board (CAAB) as a TIF advisory committee to BURA
- Identified priority spending and program requirements for the Core Area TIF

Significant Changes from the 2021-2023 Biennial Budget

- Adopted a Five-Year Capital Improvement Program (CIP) for the Core Area TIF
- Implementing Business Assistance and Developer Assistance Programs
- Urban Renewal activity is moving under the purview of the Real Estate Department

**BURA Core Area Construction Fund
Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification*	2023-24	2024-25	2025-26	2026-27	2027-28	Total
1GHAO Hawthorne Overcrossing	5	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000	\$ 3,000,000
1GFAI Franklin Crossing & Corridor Improvements	3	500,000	2,500,000	-	-	-	\$ 3,000,000
1BCA2 2nd Street Streetscape Improvements - Franklin to Greenwood	5	500,000	1,000,000	1,000,000	-	-	\$ 2,500,000
Total		\$ 1,000,000	\$ 3,500,000	\$ 1,000,000	\$ 1,500,000	\$ 1,500,000	\$ 8,500,000

*The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97

Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

2023-2025 Proposed Budget
BURA Core Area Construction Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
3330 - BURA Core Area Construct Fund	-	-	-	-	-	-
Resources	(977,800)	(269,500)	(307,800)	(1,437,600)	(7,325,300)	(8,762,900)
361000 - Contributions & Donations	-	(4,000)	-	-	-	-
370000 - LTD Proceeds	-	-	-	-	(6,936,000)	(6,936,000)
376100 - STDebt Interfund Loans from GF	(977,800)	(265,500)	(307,800)	(1,437,600)	(389,300)	(1,826,900)
Personnel Services	684,400	141,318	152,700	161,100	167,500	328,600
401000 - Salaries Regular	427,100	89,108	103,200	104,900	108,700	213,600
401100 - Salaries OthPayouts	-	1,538	1,100	3,100	3,300	6,400
401200 - Salaries Overtime	-	2,242	800	-	-	-
411001 - Benefits Taxes Social Security	27,500	5,973	6,400	6,700	6,900	13,600
411002 - Benefits Taxes Medicare	6,500	1,397	1,500	1,600	1,600	3,200
411003 - Benefits Taxes Unemployment	600	94	100	100	100	200
411004 - Benefits AssessWorkCompHrly	-	38	-	-	-	-
411006 - Benefits Taxes OR Paid Leave	-	-	200	400	400	800
412001 - Benefits PERS IAP	26,600	5,891	6,300	6,500	6,700	13,200
412003 - Benefits PERS OPSRP	65,000	13,342	14,300	15,800	16,400	32,200
412004 - Benefits PERS Debt Service	10,300	2,146	2,800	1,900	2,000	3,900
413010 - Benefits Insurance WkCompPrem	200	1,178	1,000	100	100	200
413020 - Benefits Insurance Disability	1,400	237	300	300	300	600
413030 - Benefits Insurance Life	600	104	100	100	100	200
413040 - Benefits InsuranceHDHealthPrem	80,600	11,719	7,900	11,800	12,900	24,700
413041 - Benefits InsuranceHDHealthDedu	18,600	3,097	2,200	2,600	2,600	5,200
413042 - Benefits InsuranceHDHealthCoin	-	-	800	500	500	1,000
413050 - Benefits Insurance DentalPrem	7,500	1,265	1,100	900	900	1,800
413060 - Benefits Telemed	200	46	-	-	-	-
414010 - Benefits OPEB LongTermFunding	6,600	1,649	1,500	1,600	1,600	3,200
414020 - Benefits OPEB PERS Supplement	-	-	200	500	600	1,100
414030 - Benefits City Paid Def Comp	-	-	800	1,600	1,700	3,300
415010 - Benefits Other EmployeeParking	2,000	-	-	-	-	-
415011 - Benefits Other CellPhone Allow	2,700	136	-	-	-	-
415020 - Benefits Other 125BenefitsAdm	400	118	100	100	100	200
Materials & Services	75,000	19,782	45,100	169,700	1,051,000	1,220,700
431000 - PurchServ Legal	-	1,338	-	-	-	-
432000 - PurchServ Consulting	50,000	10,861	27,500	55,000	-	55,000
433100 - PurchServ Financial Audit	9,000	4,150	4,800	4,900	5,100	10,000
433300 - PurchServ Financial Bond Sale	-	158	-	-	136,000	136,000
434200 - PurchServ TechSoftware Maint	5,000	-	1,800	1,300	1,400	2,700
437004 - PurchServ Other Mobile Devices	-	360	500	500	500	1,000
442000 - Equipment <CapThresh Tech	5,000	-	4,000	-	-	-
461200 - Emp Costs Prof Dev & Train Opt	2,000	469	1,500	2,500	2,500	5,000
462040 - Employee Costs Licenses & Dues	4,000	1,144	1,500	1,500	1,500	3,000
470000 - Community Education & Outreach	-	1,302	1,500	4,000	4,000	8,000
500010 - Grant Recipients	-	-	-	100,000	900,000	1,000,000
510000 - Sponsorships & Contributions	-	-	2,000	-	-	-
Capital Outlay	-	-	-	1,000,000	3,500,000	4,500,000
650200 - Infrastructure CapImprove	-	-	-	1,000,000	3,500,000	4,500,000
Transfers Out - OH	218,400	108,400	110,000	106,800	106,800	213,600
705001 - Xfer City-wide OH CityAttorney	108,000	54,000	54,000	51,400	51,400	102,800
705003 - Xfer City-wide OH IT	3,200	1,600	1,600	3,600	3,600	7,200
705004 - Xfer City-wide OH FacilityMgmt	12,000	6,000	6,000	7,300	7,300	14,600
705005 - Xfer City-wide OH Admin & HR	31,400	15,100	16,300	28,600	28,600	57,200
705006 - Xfer City-wide OH Finance	7,600	3,800	3,800	4,300	4,300	8,600
705007 - Xfer City-wide OH Purchasing	51,800	25,900	25,900	300	300	600
705008 - Xfer City-wide OH Insurance	2,400	1,200	1,200	3,300	3,300	6,600
705013 - Xfer City-wide OH Perf Mgmt	-	-	-	6,600	6,600	13,200
705014 - Xfer City-wide OH Proj Mgmt	2,000	800	1,200	800	800	1,600
705015 - Xfer City-wide OH Real Estate	-	-	-	600	600	1,200
Debt Service	-	-	-	-	1,000,000	1,000,000
871000 - Short term-Loan Repay to GF	-	-	-	-	1,000,000	1,000,000
Reserves	-	-	-	-	1,500,000	1,500,000
900200 - Reserves Future Construction	-	-	-	-	1,500,000	1,500,000
Grand Total	-	-	-	-	-	-

2023-2025 Proposed Budget
BURA Core Area Debt Service Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
2330 - BURA Core Area DebtService Fnd	-	(328,334)	(786,800)	-	-	-
BeginWorkingCapital	-	-	(328,300)	(786,800)	-	(786,800)
301000 - Beginning Working Capital	-	-	(328,300)	(786,800)	-	(786,800)
Resources	(1,274,500)	(593,834)	(766,300)	(973,600)	(1,174,200)	(2,147,800)
311100 - Taxes Property Current	(1,262,700)	(586,369)	(754,900)	(962,600)	(1,152,600)	(2,115,200)
311110 - Taxes Property Delinquent	-	(1,911)	(2,000)	(4,000)	(16,600)	(20,600)
311120 - Taxes Property Interest Unsegr	(200)	(69)	(100)	(100)	(100)	(200)
311130 - Taxes Property Sales Desch Cty	(1,600)	(743)	(900)	(600)	(600)	(1,200)
311140 - Taxes Property Other Tax Distr	-	(353)	(400)	(300)	(300)	(600)
360000 - Investment Income	(10,000)	(4,389)	(8,000)	(6,000)	(4,000)	(10,000)
Debt Service	977,800	265,500	307,800	437,600	389,300	826,900
871000 - Short term-Loan Repay to GF	977,800	265,500	307,800	437,600	389,300	826,900
Reserves	296,700	-	-	1,322,800	784,900	2,107,700
900100 - Reserves Debt Service	296,700	-	-	1,322,800	784,900	2,107,700
Grand Total	-	(328,334)	(786,800)	-	-	-

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American Rescue Plan Act (ARPA) Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ -	\$ -	\$ 77,700	\$ 273,800	\$ -	\$ 273,800
Intergovernmental revenues	14,076,600	1,914,384	4,788,300	5,781,700	1,340,600	7,122,300
Miscellaneous	-	75,637	200,000	78,200	23,300	101,500
TOTAL RESOURCES	\$ 14,076,600	\$ 1,990,021	\$ 5,066,000	\$ 6,133,700	\$ 1,363,900	\$ 7,497,600
REQUIREMENTS						
<i>By Category:</i>						
Community & Econ Dev. Program						
Personnel services	\$ 431,000	\$ 217,051	\$ 3,900	\$ -	\$ -	\$ -
Materials & services	858,000	469,645	458,000	-	-	-
Total Community & Econ Dev. Program	1,289,000	686,696	461,900	-	-	-
Interfund Transfers	7,769,100	1,225,619	4,330,300	5,373,800	1,340,600	6,714,400
Reserves	5,018,500	-	-	759,900	23,300	783,200
TOTAL REQUIREMENTS	\$ 14,076,600	\$ 1,912,315	\$ 4,792,200	\$ 6,133,700	\$ 1,363,900	\$ 7,497,600

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

COMMUNITY & ECONOMIC DEVELOPMENT
American Rescue Plan Act (ARPA) Fund

Overview

The American Rescue Plan Act (ARPA) fund is a special revenue fund that was established in August 2021 to account for funds received from the US Department of Treasury through the American Rescue Plan Act, Coronavirus State and Local Fiscal Recovery funds.

The Coronavirus State and Local Fiscal Recovery Funds program authorized by the American Rescue Plan Act delivered \$350 billion to state, territorial, local, and tribal governments across the country to support their response to recovery from the COVID-19 public health emergency.

The City was the recipient of \$14.1 million in ARPA Funds during the 2021-23 biennium. The City's Stewardship subcommittee has designated the use of the funds for programs and purposes across the City that are in line with the restricted use of the funds per the award. A condition of the award is that the funds must be encumbered by June 2024 and fully expended by June 2026.

Funds have been allocated for the following projects/programs: (\$ in thousands)	
Shelters	\$ 1,500
Division Street/Stepping Stone shelter renovations	500
2nd St. shelter/Lighthouse Nav. Center renovations	100
New positions	1,446
Restoring previously eliminated positions	1,295
Cyber security software	128
Affordable housing relief	400
Utility assistance	200
Workforce/Childcare	250
Community assistance grants	330
Downtown design	70
Mobile Crisis Assessment Team agreement with Deschutes County	328
CORE3 for Central Oregon Intergovernmental Council (COIC)	259
Fire/EMS Services	1,800
Planning for future sustainable revenues	200
Ride Bend for COIC	100
Project Turnkey Shelter Operations	4,000
Envision Bend	80
General Fund Operations	1,091
Total	\$ 14,077

Goals for the 2023-2025 Biennial Budget

- Monitor planned and actual expenses to ensure the funds will be encumbered by June 2024 and fully expended by the June 2026 deadline according to the designated purposes as identified by the Stewardship Subcommittee

Major Accomplishments during the 2021-2023 Biennium

- Established the Community Assistance Grant program to assist qualifying nonprofit organizations recover from the COVID-19 pandemic and to assist non-profit entities provide services to individual members of the community who were negatively impacted by the COVID-19 pandemic, especially those who were disproportionately impacted
- In partnership with Central Oregon Community College and The East Cascades Workforce investment Board, provided construction and childcare workforce training programs
- Provided utility bill assistance for low-income residential customers in the City of Bend facing hardship as a result of the COVID-19 pandemic
- Provided funding for operations and renovations of houseless shelters
- Provided funding for new and eliminated positions at the City in order to maintain essential function levels

Significant Changes from the 2021-2023 Biennial Budget

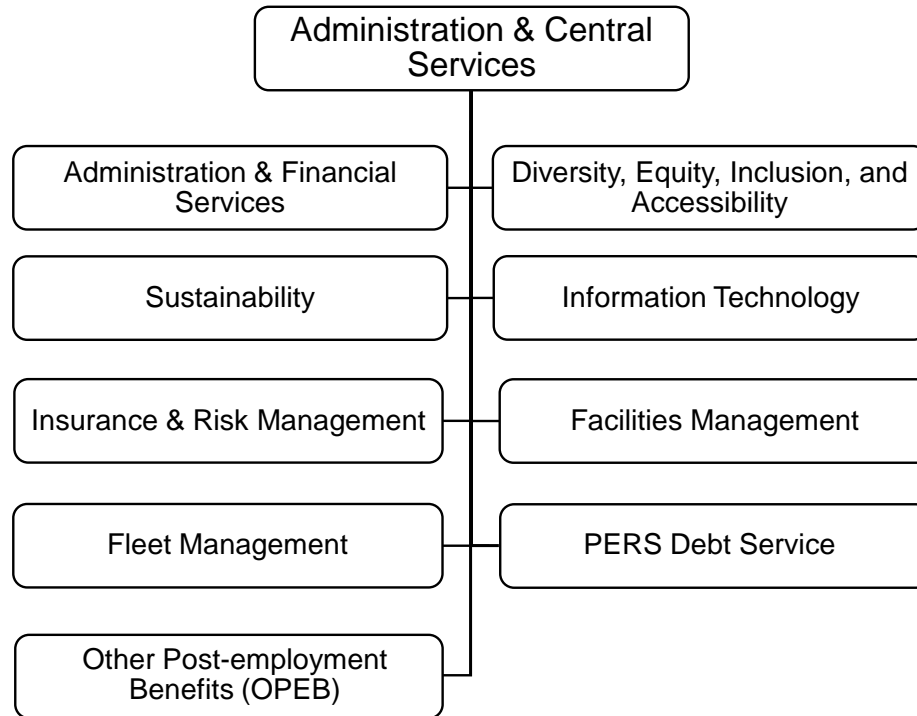
- New fund was created during the 2021-2023 biennium to manage program funding

2023-2025 Proposed Budget
American Rescue Plan Act (ARPA) Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
1250 - American Rescue Plan Act Fund	-	(77,706)	(273,800)	-	-	-
BeginWorkingCapital	-	-	(77,700)	(273,800)	-	(273,800)
301000 - Beginning Working Capital	-	-	(77,700)	(273,800)	-	(273,800)
Resources	(14,076,600)	(1,990,021)	(4,988,300)	(5,859,900)	(1,363,900)	(7,223,800)
330100 - Intergovt Federal Direct Grant	(14,076,600)	(1,914,384)	(4,788,300)	(5,781,700)	(1,340,600)	(7,122,300)
360000 - Investment Income	-	(75,637)	(200,000)	(78,200)	(23,300)	(101,500)
Personnel Services	431,000	217,051	3,900	-	-	-
401000 - Salaries Regular	293,900	140,668	2,800	-	-	-
401100 - Salaries OthPayouts	-	12,731	-	-	-	-
411001 - Benefits Taxes Social Security	18,100	9,241	200	-	-	-
411002 - Benefits Taxes Medicare	4,000	2,215	100	-	-	-
411003 - Benefits Taxes Unemployment	200	154	-	-	-	-
411004 - Benefits AssessWorkCompHrly	-	32	-	-	-	-
412001 - Benefits PERS IAP	17,500	8,493	200	-	-	-
412003 - Benefits PERS OPSRP	42,800	19,236	400	-	-	-
412004 - Benefits PERS Debt Service	7,200	2,879	100	-	-	-
413010 - Benefits Insurance WkCompPrem	200	152	-	-	-	-
413020 - Benefits Insurance Disability	600	380	-	-	-	-
413030 - Benefits Insurance Life	-	160	-	-	-	-
413040 - Benefits InsuranceHDHealthPrem	32,200	14,315	-	-	-	-
413041 - Benefits InsuranceHDHealthDedu	8,000	2,584	-	-	-	-
413042 - Benefits InsuranceHDHealthCoin	-	63	100	-	-	-
413050 - Benefits Insurance DentalPrem	2,500	1,195	-	-	-	-
413060 - Benefits Telemed	-	45	-	-	-	-
414010 - Benefits OPEB LongTermFunding	3,400	1,570	-	-	-	-
415010 - Benefits Other EmployeeParking	400	-	-	-	-	-
415011 - Benefits Other CellPhone Allow	-	880	-	-	-	-
415020 - Benefits Other 125BenefitsAdm	-	58	-	-	-	-
Materials & Services	858,000	469,645	458,000	-	-	-
470000 - Community Education & Outreach	530,000	469,645	130,000	-	-	-
510000 - Sponsorships & Contributions	328,000	-	328,000	-	-	-
Transfers Out	7,769,100	1,225,619	4,330,300	5,373,800	1,340,600	6,714,400
731000 - Xfer Special Purp to GF	5,206,000	729,932	1,743,800	1,761,600	-	1,761,600
731200 - Xfer Special Purp to AH	599,400	37,602	100,000	591,500	154,500	746,000
731215 - Xfer Special Purp to Houseless	-	-	1,967,500	2,645,000	1,186,100	3,831,100
731220 - Xfer Special Purp to BusAdv	250,000	-	150,000	100,000	-	100,000
734500 - Xfer Special Purp to PK	-	-	-	100,000	-	100,000
735000 - Xfer Special Purp to ISFCity	522,900	154,889	270,000	175,700	-	175,700
735003 - Xfer Special Purp to IT	127,500	158,009	-	-	-	-
735004 - Xfer Special Purp to Facil	1,063,300	145,187	99,000	-	-	-
Reserves	5,018,500	-	-	759,900	23,300	783,200
900810 - Reserves	5,018,500	-	-	759,900	23,300	783,200
Grand Total	-	(77,706)	(273,800)	-	-	-

ADMINISTRATION & CENTRAL SERVICES SERVICE AREA



Administration & Financial Services

These Internal Service Fund divisions account for the activities of the following departments: City Council, City Manager's Office, Communications, Real Estate, Office of Performance Management, Human Resources, Financial Services, Procurement & Public Contracts, Project Management, and City Attorney's Office.

Diversity, Equity, Inclusion, and Accessibility

This Internal Service Fund division is responsible for embedding a commitment to diversity, equity, inclusion and accessibility within the City of Bend through internal and external initiatives guided by the work of the City Council's new Human Rights and Equity Commission (HREC) and the internal Diversity, Equity, Inclusion and Accessibility (DEIA) Task Force.

Sustainability

This Internal Service Fund division is responsible for carrying out the City's energy and climate related initiatives, including developing, updating, and implementing the City's Community Climate Action Plan (CCAP) and the City's Strategic Energy Management Plan.

Information Technology

This Internal Service Fund division accounts for the activities of the Information Technology (IT) department which maintains and manages the City's computer software and equipment and phone systems.

Insurance & Risk Management

This Internal Service Fund division accounts for the City's commercial liability insurance, workers compensation insurance, emergency management, and risk management functions.

Facilities Management

This Internal Service Fund division accounts for the maintenance and construction activities of City-owned facilities, including the 15th Street Campus, Downtown Campus, Utilities Campus at Boyd Acres, Juniper Ridge Public Works Campus, Shelters, and the Police building.

Fleet Management

This Internal Service Fund division accounts for fleet management and garage services, which provides garage repairs, preventative maintenance, and fueling for the city-wide fleet of equipment. Costs incurred by this internal division are charged to other City departments or functions through direct billings.

Continued on the next page

PERS Debt Service

This fund accounts for debt service payments on the City's PERS bonds issued to payoff a portion of the PERS unfunded actuarial liability. Contributions from departments are used to fund debt service payments and reserves.

Other Post-employment Benefits (OPEB)

This internal service fund accounts for Other Post-employment Benefits (OPEB) funds collected from departments to fund reserves for future liabilities. The only expenditures permitted from this fund will be for health care expenditures in accordance with ORS 243.343 or in accordance with negotiated union agreements.

**Internal Service Fund - City Wide Administration
Administration & Financial Services**

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 1,392,500	\$ 2,777,478	\$ 4,399,300	\$ 4,226,600	\$ -	\$ 4,226,600
Charges for services	24,800	130,483	88,200	79,900	79,900	159,800
Miscellaneous	90,500	28,619	34,400	35,000	37,500	72,500
Debt proceeds	580,400	-	-	-	-	-
Interfund transfers	30,526,700	14,302,890	15,542,800	17,191,300	17,010,800	34,202,100
TOTAL RESOURCES	\$ 32,614,900	\$ 17,239,470	\$ 20,064,700	\$ 21,532,800	\$ 17,128,200	\$ 38,661,000
REQUIREMENTS						
<i>By Category:</i>						
Admin. & Central Serv. Program						
City Council	\$ 935,400	\$ 303,090	\$ 401,800	\$ 493,100	\$ 507,600	\$ 1,000,700
City Manager's Office	4,447,000	1,953,170	2,603,900	3,436,000	3,574,400	7,010,400
Communications	2,529,300	1,002,996	1,262,400	1,466,700	1,562,200	3,028,900
Real Estate	683,800	168,958	443,900	601,400	580,900	1,182,300
Office of Performance Management	3,473,000	1,234,407	1,742,800	2,106,600	2,272,900	4,379,500
Human Resources	3,606,700	1,447,740	1,738,400	2,216,300	2,223,200	4,439,500
Financial Services	6,376,000	2,716,491	2,864,800	3,371,000	3,442,400	6,813,400
Procurement & Public Contracts	2,001,000	705,370	980,100	1,170,600	1,199,600	2,370,200
Project Management	2,671,600	806,445	1,147,900	1,192,700	1,250,000	2,442,700
City Attorney's Office	2,084,100	905,159	1,104,600	1,269,500	1,324,000	2,593,500
Total Admin. & Central Serv. Program	28,807,900	11,243,826	14,290,600	17,323,900	17,937,200	35,261,100
Interfund Transfers	859,000	401,653	352,600	305,700	305,700	611,400
Debt Service	2,688,000	1,194,707	1,194,900	1,187,200	1,188,800	2,376,000
Contingency	260,000	-	-	2,716,000	(2,303,500)	412,500
TOTAL REQUIREMENTS	\$ 32,614,900	\$ 12,840,186	\$ 15,838,100	\$ 21,532,800	\$ 17,128,200	\$ 38,661,000

Authorized Full Time Equivalents	88.75	92.75	92.75
Allocated Full Time Equivalents	77.80	81.30	81.30

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

ADMINISTRATION & CENTRAL SERVICES City Council

Overview

The City Council is the policy making board elected by the community of Bend. As the governing body of the city, the Council determines public policy for the City of Bend. The City is served by six Councilors and a Mayor who are elected to staggered, four-year terms. Expenditures directly related to the City Council are accounted for as part of the Administration & Financial Services Division in the Internal Service Fund - City Wide Administration.



From left to right: Councilor Barb Campbell, Councilor Anthony Broadman, Mayor Pro Tem Megan Perkins, Mayor Melanie Kebler, Councilor Ariel Méndez, Councilor Mike Riley, Councilor Megan Norris

Melanie Kebler was elected to City Council in November 2020 and was elected as Mayor in 2022.

Melanie grew up in Bend and has spent her career as an attorney working for the public. She enjoys crafting and getting outdoors to hike, bike, and explore with her family.

Barb Campbell was elected to City Council in November 2014, 2018 and 2022.

Barb has lived in Bend for over 20 years. She co-founded Slower Safer Bend dedicated to building a safer, more livable community.

Anthony Broadman was elected to the Bend City Council in November of 2020.

Anthony is a lawyer whose practice focuses on representing Tribal governments, assisting businesses in Bend, and advancing Indigenous rights in federal and state courts. He and his wife, Dr. Kate Broadman, have lived in Bend since 2010 and have three daughters.

Megan Perkins was elected to the Bend City Council in November of 2020.

Megan is a 5th generation Oregonian who moved to Bend in 2018 with her three children and husband. She wants to work with the Council to create a safe, equitable and affordable city for all.

Mike Riley was elected to City Council in November 2022.

Mike was born in Canada, immigrated to the U.S. when he was six, and grew up in California. He has worked primarily in the nonprofit sector, in organizations focused on primary care and emergency medicine, outdoor education, and environmental advocacy. Mike ran for City Council to help make Bend a safe, affordable, and livable community for everyone who calls our small city home.

Ariel Méndez was elected to City Council in November 2022.

Ariel is working towards a sustainable, vibrant, healthy Bend where everyone feels welcome. He enjoys spending time with his wife, Suzanne, and their three kids.

Megan Norris was appointed to the City Council in January 2023.

Megan comes from a family that highly values public service. Her vision for Bend is for it to thrive on the principles of inclusivity, sustainability, and thoughtful governance. In that vein, she will work to bring positive solutions to key issues we face - affordable housing, homelessness, childcare, and environmental protection. Megan and her husband enjoy spending time outdoors with their two daughters and Labrador retriever.

Goals & Objectives for the 2023-2025 Biennial Budget

The following focus areas were identified, by the City Council, as goals and objectives for the 2023-2025 biennium. They were adopted by Council on March 15, 2023.

GOAL: ACCESSIBLE + EFFECTIVE CITY GOVERNMENT

Strategy: Advance the City's commitment to equity

- Develop and pilot an equity framework
- Develop and implement a supplier diversity program
- Develop a process to connect community members who have experienced acts of discrimination with resources and assistance
- Develop and implement a language access policy and program

Strategy: Expand community engagement with an emphasis on underrepresented community members

- Research and develop new and innovative engagement tools to try as pilot programs, including ways to engage new voices
- Use the roundtable program to meet a variety of Council engagement opportunities, reporting back on what was learned and the actions taken in response
- Launch and grow the neighborhood association trailer program

Strategy: Implement process improvements and efficiencies to meet the needs of a growing city

- Review and evaluate current practices for information sharing between the City Council and City advisory boards, identify opportunities for improvement, and consider updates
- Review Council compensation
- Plan and build facilities to meet the needs of a growing city with a lens of sustainability and a reduced carbon footprint (Juniper Ridge & City Hall)
- Implement asset management strategies to support decision making and use of infrastructure assets

GOAL: AFFORDABLE HOUSING + SUSTAINABLE DEVELOPMENT

Strategy: Plan for growth in alignment with climate, economic, and housing affordability strategies to ensure sufficient land supply for future needs

- Initiate an update to our plan for growth that is aligned with the Climate Friendly Equitable Communities (CFEC) rules, ensures Bend has a sufficient land supply and adheres to the concept of 'complete neighborhoods' as we work to meet future needs for housing and jobs
- Bring Stevens Road Tract into the Urban Growth Boundary (UGB)
- Shape state efforts on housing to achieve housing goals in Central Oregon
- Improve permitting processes and review times to support housing and economic development

Strategy: Encourage economic development that results in shared prosperity

- Leverage city-owned land at Juniper Ridge to increase opportunities for industrial development and housing
- Complete funding to begin construction of an air traffic control tower at Bend Municipal Airport
- Strategically invest in the Core Area to spur private development
- Establish an economic development strategic plan
- Complete the Economic Opportunity Analysis

Strategy: Optimize housing continuum

- Seek sustainable funding for shelter operations to maintain existing level of shelter beds
- Explore revenue and code/policy options to increase affordable and middle-income housing
- Actively pursue partnerships to create land availability, funding, and additional capacity for emergency shelters, transitional and affordable housing, and supportive services
- Surplus City owned properties as a strategy to meet housing needs

GOAL: ENVIRONMENT + CLIMATE

Strategy: Advance the Community Climate Action Program (CCAP) and encourage sustainable development

- Update the CCAP to integrate new greenhouse gas reduction strategies to achieve the City's climate action goals, including decarbonizing the energy supply and buildings and reducing emissions from transportation and waste sectors
- Implement 2-4 CCAP strategies prioritized by the Environment and Climate Committee (ECC)
- Develop new polices to support sustainable development including policies that are responsive to community concerns, such as the Tree Code, auto dependent uses in commercial zones and natural gas policy

Strategy: Watershed protection through conservation and water stewardship

- Implement conservation goals in the water management and conservation plan (WMCP)
- Continue participation in the Deschutes Basin Water Collaborative (DBWC)
- Explore options for future expansion of the Water Reclamation Facility through facility planning

GOAL: PUBLIC SAFETY

Strategy: Maintain service levels to keep pace with increasing calls and expanding range of service demands

- Maintain fire/Emergency Medical Service response times and cardiac survivability rate
- Develop a long-term staffing strategy for the Fire and Police departments
- Continue to review and improve employee retention efforts

Strategy: Reduce service demands through partnerships, use of technology, alternative response, and community education

- Identify and implement partnerships for alternative responses to ensure the right response for the right situation
- Advance local gun safety policies in alignment with state policy changes
- Use opioid settlement dollars to fund an alternative response model for opioid-use crisis calls
- Evaluate automated traffic enforcement to improve traffic safety
- Develop and implement a technology investment plan for both Police and Fire departments that expands the use of technology to build capacity and better meet community needs

Strategy: Ensure housing and other critical infrastructure can withstand wildfires and other disasters

- Establish Office of Emergency Management
- Develop Continuity of Operations & Hazard Mitigation plans
- Launch community education, prevention, and preparedness programs

GOAL: TRANSPORTATION + INFRASTRUCTURE

Strategy: Improve the transportation system by focusing on safety and securing sustainable funding aligned with Transportation System Plan (TSP)

- Update System Development Charges (SDC) methodology
- Pursue new revenue sources including grants and a transportation fee and optimize use of funding through pursuing federal transportation project delivery certification
- Collaborate with Central Oregon Intergovernmental Council (COIC) to pursue long term sustainable transit funding
- Implement transportation programs and mobility initiatives in alignment with available funding
- Implement near-term multimodal and safety projects to capitalize on existing system, including building one connected and protected North-South and one East-West key route, and wayfinding
- Continue to pursue funding and partnerships to build the Mid-Town Crossing

Strategy: Ensure water, wastewater, and stormwater systems are aligned with the needs of a growing city

- Complete in-conduit hydro feasibility study
- Continue Outback expansion land acquisition to support wildfire resiliency and facility needs
- Complete long-range master planning efforts for collection system and stormwater

Significant Changes from the 2021 – 2023 Biennial Budget

- The Budget includes funding for a stipend program to remove barriers to participation on City Boards and Committees

ADMINISTRATION & CENTRAL SERVICES **City Manager's Office**

Overview

The City Manager's Office is a part of the Administration & Financial Services Division in the Internal Service Fund - City Wide Administration.

The responsibilities of the City Manager's Office include the provision of professional leadership in the administration and execution of policies and objectives formulated by City Council, the development and recommendation of alternative solutions to community problems for Council consideration, the planning and development of new programs to meet future needs of the City, oversight of the biennial budget process, community relations, interagency coordination and fostering community pride in City government through excellent customer service.

Goals & Objectives for the 2023 - 2025 Biennial Budget

- Provide support to the City Council, including achievement of goals and objectives (see the City Council Budget Narrative earlier in this section for the list of 2023-2025 Goals) and policy directives
- Provide City leadership and direct departments and programs city-wide
- Provide information to, and pursue special projects, as directed by the City Manager and/or City Council
- Manage Advisory Boards, Committees and Commissions
- Establish the Office of Emergency Management, which will be accounted for in the Insurance and Risk Management program

Major Accomplishments during the 2021 - 2023 Biennium

- Proactively and effectively managed City finances and operations, while managing through a pandemic and related economic uncertainty
- Revised Council Goal framework to align the distribution of CARES Act and ARPA funding to community needs
- Established a Navigation Center, (a low-barrier shelter and service hub), used a state grant from Project Turnkey to purchase a motel on Division Street as a permanent shelter site, funded the development of Bend's first temporary outdoor shelter and purchased a hotel on Franklin Avenue to use as temporary shelter in the Bend Central District
- Advocated successfully for legislation address local housing and homelessness strategies, including facilitating funding to launch the Coordinated Houseless Response Office
- Facilitated an Emergency Homelessness Task Force and helped create a plan to address homelessness through a more coordinated and holistic approach
- Completed the Future of Work Action Plan and created a program manager position as foundational elements for the City's Employee Experience and Engagement Program

Significant Changes from the 2021 - 2023 Biennial Budget

- One (1) LTE Grant Writer to review and pursue grant funding opportunities for the entire organization, including infrastructure, public safety, cybersecurity, etc.

ADMINISTRATION & CENTRAL SERVICES

Communications

Overview

Communications, part of the Administration & Financial Services Division within the Internal Service Fund - City Wide Administration, consists of the Communications Services and Neighborhood Association programs.

Communications Services provides information and education to the public and media about City programs, projects and services, and deploys a multi-medium, multi-faceted communications and community relations plan to reach and involve a broad segment of the community. It includes strategic communications planning, media relations, community engagement, crisis communications, internal Citywide communications, oversight of the City's website, social media, and graphic design standards. The Communications Department also provides outreach coordination and communications support to the Bend City Council members. The Communications Department budget supports City Council meeting broadcasting, livestreaming and captioning.

The Neighborhood Association Program supports the City's thirteen (13) recognized Neighborhood Associations (NAs) that provide a link between the City and community members who may have an interest in various local matters, City services, and community engagement. Communications Department staff support the Neighborhood Leadership Alliance (NLA) Council advisory committee, which consists of one representative from each NA and provides input to the City Council from a neighborhood and community perspective.

Communications Department staff also liaise with and provide support to the Human Rights and Equity Commission, a new Council advisory committee, and oversee and manage the annual Welcoming Week initiative.

Goals & Objectives for the 2023 – 2025 Biennial Budget

- Promote interest and participation in the City of Bend's government policies, programs, and services
- Research and develop new and innovative engagement tools and pilot programs in alignment with Council Goals
- Increase community engagement through the Neighborhood Associations and a growing number of partnerships with underrepresented organizations and individuals in the community
- Include listening reports from social media themes, Council summaries and equity partners engagement for Council memos to bolster input and feedback from the community to the Council.
- In collaboration with the Equity Department, develop and implement a language access plan
- Continually improve the user experience of the City's website so visitors to Bendoregon.gov can easily find information they seek.
- Increase the public's online/electronic engagement with the City
- Develop an updated and comprehensive emergency communications plan in conjunction with the new Director of Emergency Management, and Bend's Police and Fire departments to ensure seamless information response in the event of any type of emergency
- Enable consistent messaging and imagery in a variety of outreach tools through citywide policies and trainings for staff who communicate with the public
- Manage a multi-faceted Citywide internal communications program to foster an engaged and informed workforce

Major Accomplishments during the 2021 – 2023 Biennium

- Added a new Community Relations Manager (Equity/Partnerships) position to support equity goals to increase and improve partnerships and relationships with underrepresented groups in the community; developed and increased community partners from underrepresented groups and affiliations by 35%
- Completed assessments on the department's outreach and communication strategy and structure, for underrepresented community members and the neighborhood association system and made programmatic changes and additional recommendations for subsequent program improvements
- Produced monthly NA newsletters to improve communication between the City and NAs
- Assessed, updated and rolled out the Citywide Graphic Branding Standards to provide a more welcoming and inclusive identity for the government
- Grew digital engagement: via e-news subscribers to the Communications Department's primary content sources: the Weekly Road and Traffic Report (88 % over the two-year period), News Releases (95% over the two-year period) and the Bend Current monthly e-newsletter (31% over the two-year period); expanded total social media followers from 38,597 to 45,594 people; launched a monthly podcast which has seen about 5100 downloads over the biennium
- Used a human-centered design approach to assessing and improving the City's website (anticipated completion date summer 2023)
- Added a Council Coordinator to the department to respond to CouncilAll emails, write CouncilAll Email summaries, assist Council with meeting and event coordination, outreach and speaking opportunities and constituent meetings
- Hired an internal communications coordinator to implement an internal communications plan and strategies which include an internal newsletter, quarterly town hall, coordination and distribution of regular City Manager messages and videos citywide and BendHub improvements

Significant Changes from the 2023 – 2025 Biennial Budget

- The Communications technology budget increased to include the full cost of Granicus hosting fees, a new email notification system, a constituent texting software, and a meeting manager software upgrade.
- The Communications outreach budget increased for the new engagement trailer program.

ADMINISTRATION & CENTRAL SERVICES

Real Estate

Overview

The Real Estate Department is a division of the Internal Service Fund – City Wide Administration. The Real Estate Department is responsible for managing a real estate portfolio that includes approximately 1,900 acres of City-owned undeveloped land, both inside and outside the City limits, as well as approximately 300 leases between the Bend Municipal Airport and other City-owned property. In addition, Real Estate Department staff assist other City departments, such as Facilities, Transportation & Mobility, and Engineering & Infrastructure Planning Department, with real property acquisition, surplus property disposition, transaction support and strategy, as well as partner with outside agencies on public/private development and infrastructure projects to the benefit of the City. Revenue is generated through the City's cost allocation plan and expenditures are limited to operational expenses.

Goals & Objectives for the 2023 – 2025 Biennial Budget

- Implement and integrate new Property Management Software
- Support Transportation & Mobility/Airport Management with lease activity and administration, as well as future development at the Bend Airport
- Complete large “tract” lot platting at Juniper Ridge for future sale of City-owned property
- Develop a competitive bidding process and sell surplus City-owned land at Juniper Ridge
- Support Facilities Department in the development of the Juniper Ridge Public Works Campus project
- Support City Manager’s Office and Facilities Department with property acquisition and strategies for a new City Hall
- Support Engineering & Infrastructure Planning Department with surplus property disposition resulting from transportation and infrastructure projects
- Institute Land Management best practices and services for the undeveloped land outside of City limits, including fuel reduction efforts and safety for those experiencing houselessness
- Hire an Urban Renewal/Tax Increment Financing (TIF) Project Manager to oversee, manage, and administer the assistance programs associated with BURA and the three Urban Renewal/TIF districts

Major Accomplishments during the 2021 – 2023 Biennium

- Created the Real Estate Department and completed hiring of staff
- Retained a Real Estate Services Consultant to assist in Property Acquisition
- Supported City Manager’s Office & Facilities Department in the Acquisition of the Rainbow Motel and property located at 705/755 NE 1st Street
- Supported Transportation & Mobility/Airport Management with Lease Amendments & Extensions at the Bend Airport
- Issued Request for Proposal (RFP) for new Property Management Software

Significant Changes from the 2021-2023 Biennial Budget

- Moved Bend Urban Renewal Agency (BURA) reporting and management of the three Urban Renewal/TIF districts from Community & Economic Development to Real Estate

ADMINISTRATION & CENTRAL SERVICES **Office of Performance Management**

Overview

The Office of Performance Management (OPM) is part of the Administration & Financial Services Division in the Internal Service Fund - City Wide Administration. The OPM is a centralized department that coordinates resources to ensure that the City meets the community's goals through data and analytics. The OPM helps the City think differently about its operations and contributes to becoming a more customer-focused and strategically aligned organization through data and technology solutions.

The OPM assists with Council goal setting, monitors performance targets, and supports the City's Innovation Strategic Plan. In addition, the OPM leads the management of enterprise data sets to create synergy between departments.

Goals & Objectives for the 2023 - 2025 Biennial Budget

- Improve the availability, quality and consistency of data via a city-wide data management program
- Provide increased transparency through an open data policy and program, including publicly available dashboards and reporting
- Lead and collaborate with departments to elevate and expand infrastructure asset management.
- Improve the connectivity of the current performance management system with budget development, human resource management, and data analytics
- Direct, support, and monitor business process improvements and changes for key business systems as well as ongoing departmental needs for continuous improvement
- Incubate new or innovative ways of solving problems using technology and data

Major Accomplishments during the 2021 - 2023 Biennium

- Developed and launched the Council Goals Performance Dashboard
- Supported the Community and Economic Development Department (CEDD) with creating and establishing new permitting goals and timelines
- Designed and implemented a SQL and GIS-based data warehouse solution for reporting County CAD data to support the Bend Police Department
- Designed and created the open data portal
- Launched the City of Bend's continuous improvement efforts for asset management. Wrote and adopted the City's asset management policy
- Increased employee knowledge and skills in the use of data and analysis tools through training, communication, and coordination of user group meetings
- Supported 6 Innovation Strategic Plan projects. Completed five partnership projects; 9 projects underway, with a total of 25 continuous improvement projects worked on
- Launched new project for department goals, which includes the development of key performance indicators and dashboards; CEDD, HR, Fire, and Utility are in progress now

Significant Changes from the 2021 - 2023 Biennial Budget

- One (1) new Business Systems Analyst position is authorized in OPM but will be funded by the Utilities Department to support Utility Billing with system management, continuous improvement, and reporting

- Changed the allocation for the continuous improvement team to be fully allocated to the Office of Performance Management for an increase of one (1) allocated FTE
- ESRI contract increases due to population growth and to support telematics

ADMINISTRATION & CENTRAL SERVICES

Human Resources

Overview

The Human Resources Program is a part of the Administration & Financial Services Division within the Internal Service Fund - City Wide Administration. Human Resources guides the establishment and implementation of effective, city-wide employment policies and practices. Human resource management includes talent acquisition, policy development and implementation, compensation and benefit administration, employee/labor relations, safety, and workforce development.

The policies and procedures that determine compensation, benefits, and working conditions of City employees varies depending on whether or not the employee belongs to a labor union. Non-represented employees' pay, benefits, and other conditions of employment are established by personnel policies, whereas the terms of employment for represented employees are determined by labor contracts negotiated between the City and the bargaining unit to which an employee belongs. The bargaining units representing City employees are: the City of Bend Employees Association (COBEA), which as of February of 2023, represents approximately 280 employees in Utilities, Streets & Operations, Finance, Information Systems and Community Development Departments; the International Association of Fire Fighters Local #227 (Bend Fire Association – BFA), representing approximately 106 fire personnel; and the Bend Police Association (BPA), which represents approximately 116 police employees.

Goals & Objectives for the 2023 – 2025 Biennial Budget

- Improve the employee experience by focusing on new methods of talent acquisition, hybrid work assignments, employee onboarding, workforce development, and employee well-being
- Promote an inclusive organizational culture that calls for high standards of performance and aligns employee efforts with the City's mission, vision, and business strategy
- Maintain labor/management relationships that are built on mutual trust and respect and result in collaborative partnerships to achieve the City's mission, vision, and program goals
- Support leaders at all levels in effectively managing their teams by assisting departments with navigating organizational changes related to staffing and workforce planning
- Advocate for strategic staff development, including effective onboarding, career development, planning, and timely and appropriate recognition
- Improve the City's ability to attract and retain the highest quality talent
- Implement organizational changes to ensure compliance with the Oregon Pay Equity Act to include conducting a pay equity analysis and identifying an action plan
- Improve employee well-being by enhancing our benefits such as, adding virtual counseling to our telemedicine contract and upgrading our Employee Assistance Program (EAP) and relaunching the employee wellness program
- Conduct a compensation survey for non-represented employees and members of the City of Bend Employee Association (COBEA)
- Implement administrative policies and processes in compliance with the State Oregon Paid Leave program and incorporate support for additional parental leave for City employees

Major Accomplishments during the 2021 – 2023 Biennium

- Negotiated 3 year successor collective bargaining agreements with Bend Fire Association, Bend Police Association, and COBEA providing labor stability
- Completed classification restructuring of director, managerial and supervisory positions to accurately define job duties, responsibilities, tasks, and authority levels.

- Launched an online onboarding portal for enhanced engagement of new employees and the promotion of City culture and productivity
- Updated compensation plans, retirement programs, and parental leave resources
- Launched the Supervisory Core Competency program to support staff development and enhance competencies related to supervision and leadership
- Partnered with new Employee Experience Manager position to acquire a system to manage organizational feedback
- Convened departmental Human Resources and Timekeeping staff in an ongoing competency development and partnership project to enhance citywide delivery of Human Resources programs and services
- Launched a performance improvement process to align employee performance management systems with City systems in partnership with the Office of Performance Management.
- Launched an internal sourcing and placement program for temporary and intermittent employees
- Transitioned the workforce to remote and hybrid work in order to support city-wide continuity of operations plans
- Continued to decrease the City's insurance premium expense via a high deductible medical insurance plan with a health reimbursement account and a voluntary employee benefit association account program for all employees

Significant Changes from the 2021 – 2023 Biennial Budget

- One (1) LTE Human Resources Leave Administrator for the coordination of the City's existing collective bargaining agreement terms and conditions with the new State Paid Leave Oregon program. This budget for this position is split evenly between Human Resources and Financial Services.

ADMINISTRATION & CENTRAL SERVICES

Financial Services

Overview

The Finance Department is a part of the Administration & Financial Services Division in the Internal Service Fund - City Wide Administration. The Finance Department promotes sound financial management and provides an umbrella of accountable, effective and efficient financial services for our community members and City departments.

This department performs the following functions: accounting, budgeting, financial reporting and analysis, treasury and debt management, payroll and accounts payable processing, billing and collections, oversees compliance and prepares reports for federal grants, grant billing and reporting services. The City produces a monthly financial report and revenue report that compares budget to actual as well as the Annual Comprehensive Financial Report which has earned the distinguished reporting and presentation award from the Government Finance Officers Association (GFOA) since 1993. This department also prepares the City's Biennial Budget and Long Term Financial Plans. It also performs financial analyses and financial planning for the City. The City's budget has earned the distinguished budget presentation award from the GFOA since 1998.

Goals & Objectives for the 2023 - 2025 Biennial Budget

- Oversee financial management for the City and ensure compliance with financial policies as well as state and federal statutes and accounting principles
- Develop long term financial plans and funding strategies for various City operations including facility, transportation and infrastructure planning
- Actively seek and recommend funding strategies to address the City's long-term financial obligations
- Implement new financial reporting and budget software that fits the size and complexity of the City's operations and improves the efficiency of producing the Annual Comprehensive Financial Report and Biennial Budget

Major Accomplishments during the 2021 - 2023 Biennial Budget

- Completed implementation of the grants management and general billing module of the Enterprise Resource Planning (ERP) system in May 2023. This is the final module of the ERP and represents the completion of a multi-year software implementation to modernize and upgrade the City's ERP platform
- Received the GFOA awards for the 2021 – 2023 Biennial Budget, the 2020 - 2021 Annual Comprehensive Financial Report and submitted the 2021 -2022 Annual Comprehensive Financial Report to the GFOA for award consideration
- Entered into an expected total of \$23,1 million of new or increased loans through the State's Clean Water State Revolving Fund Loans (CWSRF) with the Oregon Department of Environmental Quality (DEQ) to provide improvements to critical water reclamation infrastructure at low interest rates
- Issued Full Faith and Credit Bonds in the amount of \$5.8 million to finance the purchase of property at 154 NE Franklin Avenue and renovation and remodel on shelter facilities or other capital costs
- Issued \$51.0 million of General Obligation Bonds, Series 2022 consisting of \$35.0 million to fund transportation infrastructure improvements including a portion of traffic flow, east-west connections and neighborhood safety improves citywide and \$16.0 million to refund the callable portion of the City's General Obligation Bonds, Series 2012 which resulted in approximately \$861,453 of interest savings over the remaining life of the Series 2012 bonds

- Authorized to issue Full Faith and Credit Bonds in an amount not to exceed \$40.1 million to finance the costs of equipment, transportation infrastructure improvements, acquisition of real property, eligible Urban Renewal capital projects and the design of the future Public Works Campus and other capital projects. These bonds are anticipated to close in May 2023.
- Implemented a new debt and loan management system to track the City's debt, leases and other obligations as required under new accounting standards as well as improve the efficiency of record keeping for the City's obligations

Significant Changes from the 2021 - 2023 Biennial Budget

- Capital Outlay for acquisition of annual financial reporting and budgeting system is included in the 2023-2025 Biennial Budget
- The cost for one-half of one (1) LTE Human Resources Leave Administrator for the coordination of the City's existing collective bargaining agreement terms and conditions with the new State Paid Leave Oregon program which is included as one (1) authorized FTE in Human Resources with the cost split evenly between Human Resources and Financial Services
- Updating the allocation for one (1) Accounting Tech II position focused on Ambulance Billing to be funded directly by the Fire Department

ADMINISTRATION & CENTRAL SERVICES

Procurement & Public Contracts

Overview

The Procurement and Public Contracts division is part of the Administration & Financial Services Division in the Internal Service Fund - City Wide Administration. The division provides procurement services and contract administration to all city departments and the public in a timely, courteous, and ethical manner. The division ensures that items including fuel, construction work, professional services, heavy equipment, maintenance equipment and supplies are procured through competitive public contracting processes. In addition to developing and managing invitation for bid and request for proposals processes, the department provides guidance and assistance to City staff to define needs, solicit quotes and administer contracts. The department manages the Vendor, Purchase Order, Procurement Card, and Contracts modules of the city's Enterprise Resource Planning (ERP) system. Procurement negotiates contracting terms and conditions, ensures compliance with applicable procurement laws, ensures fair and equitable treatment of suppliers, and manages the disposition of surplus property.

Goals & Objectives for the 2023 – 2025 Biennial Budget

- Develop a supplier diversity program that leverages City contracting opportunities to incentivize higher wages and increase opportunities for BIPOC and women-owned businesses
- Develop a training program for vendors and internal staff for the newly implemented eProcurement/bidding software system
- Update the City's Procurement webpage to include resources for what eProcurement is and how to find opportunities to do business with the City using the eProcurement/Bidding software system.
- Implement Procurement related sections of the Strategic Energy Management Plan
- Establish sustainability criteria in Request for Proposals (RFP) scoring and on adopt and implement a sustainable procurement policy and comprehensive sustainable procurement program
- Ensure city-wide compliance with purchasing policies and state and local laws
- Realign roles and responsibilities to better support departments and increase efficiencies
- Develop a process in coordination with the Office of Performance Management to review and modernize Information Technology contracts

Major Accomplishments during the 2021 – 2023 Biennium

- Participated in the update of the standards and specifications for public improvements
- Implemented Procurement related sections of the Strategic Energy Management Plan including implementing an e-procurement/bidding software system to increase efficiencies and competition, automating and digitizing paper intensive contract processes, developing policies and procedures that promote re-use and recycling over disposal, and encouraging and supporting departments using life cycle costs when making purchasing decisions.

Significant Changes from the 2021 – 2023 Biennial Budget

- Addition of costs for eProcurement software system annual subscription
- Investment in outreach for Minority, Women, and Emerging Small Business (MWESB)

ADMINISTRATION & CENTRAL SERVICES **Project Management Office**

Overview

The Project Management Office (PMO) Program is part of the Administration & Financial Services Division in the Internal Service Fund - City Wide Administration. The mission of the PMO is to deliver quality project management services, tools and training to the organization. The PMO directly oversees a suite of enterprise projects in the Innovation Strategic Plan. In addition, the program provides project management training and tools, and consulting to help departments deliver their own projects utilizing innovative and nimble approaches coupled with standard project management methodologies.

Goals & Objectives for the 2023 – 2025 Biennial Budget

- Support the implementation of the Innovation Strategic Plan (ISP) by providing project management services and portfolio management. Some of the priority projects include:
 - Continue working on the Infrastructure asset management strategy and system in partnership with the Office of Performance Management
 - Continue to develop the record management strategy, and implement the roadmap developed in the 2021-2023 biennium
 - Implement city website improvements, based on work completed in the 2021-2023 biennium
 - Continue to develop the e-procurement system to update contracting and employment opportunities to incentivize higher wages and opportunities for Black, Indigenous, and people of color, and women-owned businesses
 - Implement improved process and tools to track and manage employee performance
 - Replace the Supervisory Control and Data Acquisition (SCADA) system to improve security, redundancy, and operational efficiency at the water and wastewater facilities
 - Develop a policy for development of mobile applications for public consumption
 - Implement standards and systems to archive text messages as public records
 - Implement a replacement for the IT help desk system & process
 - Implement processes and systems for centralized printing
- Continue to develop the organizations project management capacity by:
 - Providing project management training and create a peer network for staff managing projects
 - Developing and maintaining a flexible project management framework and toolkit

Major Accomplishments during the 2021 – 2023 Biennium

- Implementation and/or replacement of key business systems including:
 - Accounts Receivable/General Billing Module of Munis
 - Fleet Telematics
 - Cemetery Management System
 - Community Service Request System
 - Record Management Strategy & Roadmap
 - E-procurement system
 - Survey Tool
 - Website Improvements
 - Asset Management Strategy & Roadmap

Significant Changes from the 2021 – 2023 Biennial Budget

- One (1) Project Manager position was transferred from the Information Technology Department to the Project Management Office

ADMINISTRATION & CENTRAL SERVICES **City Attorney's Office**

Overview

The City Attorney's Office acts as general in-house counsel to the City of Bend, providing legal advice and services to the City Council, the City Manager, Department Heads, and other management personnel. The attorneys also provide legal advice to boards, commissions, committees, and to City employees related to their official responsibilities. The Office seeks to provide timely and proactive legal advice consistent with a complex system of local, state, and federal laws and regulations, the United States and Oregon constitutions and applicable case law, to be responsive to the City's needs, and to be innovative and solution-oriented.

In addition to providing legal advice, the City's attorneys implement Council policy direction and goals by drafting or amending City ordinances and resolutions, contracts, intergovernmental agreements, engineering and planning documents, and memos. The City Attorney's Office provides ongoing employment and personnel advice related to City employees and collective bargaining. The Office seeks to be proactive, open-minded and creative in resolving disputes and finding solutions to a wide variety of city and community issues. The Office often takes the lead in managing disputes, such as personnel, open records act challenges, land use, and real estate matters, and direct outside counsel in litigation if it occurs.

Goals & Objectives for the 2023 – 2025 Biennial Budget

- Build a strong and respectful relationship with the new City Council to support Council Goals, help educate and respond to Councilor questions and provide legal guidance to facilitate Councilors' community leadership roles and enhance their ability to effectively achieve their objectives
- Continued focus on issues related to houselessness, including: implementation of camping code, drafting the administrative policy, supporting efforts related to transitional housing, shelters, safe parking, and managed vehicle camping, and working with the County-Cities Coordinated Houseless Response Office
- Legal support/research as needed on a variety of ideas from City Council and the City's advisory bodies as they work to advance the Council's goals and priorities
- Continued review and legal advice on structural and governance issues, various City code amendments and additions, and Council and Committee compensation and stipends
- Legal review and ongoing oversight of UGB expansion documents, Airport Master Plan and air traffic control tower development, Juniper Ridge, and numerous planning and development projects
- Review, draft documents and provide advice to Engineering Infrastructure & Planning (EIPD) and Procurement & Public Contracts departments related to major infrastructure projects, including support and coordination with outside counsel on condemnation matters and implementation of the G.O. Bond. A major project may include reviewing contract documents from ODOT in preparation for seeking certification to deliver federally funded transportation projects
- Provide advice regarding affordable housing goal, including tools to maintain affordability, structuring development proposals to achieve affordability and middle-income housing, and other mechanisms to achieve housing strategy of equitable housing opportunities
- Continue to be lead legal support for Outback expansion project, Townsite Act and potential future hydro project
- Continue supporting public safety departments in evolving roles and services, including measures such as the fire levy and alternate responses to policing
- Legal support for multiple code projects, including codes related to parking, transportation fees, utility billing, purchasing, landscaping/trees and local emergency authority

- Provide legal counsel on real property management and acquisition related to development of and relocation to new City Hall in Bend Central District
- Draft and implement ordinance governing franchise utility use of City rights-of-way and manage existing relationship with utility providers to facilitate smooth transition from governance by agreement to governance by generally applicable code
- Develop and adopt revised rules, regulations, and general aviation minimum standards governing use of the airport and development of airport property; provide legal advice on negotiation of ground leases for private development of bare ground on east side of the field
- Support drafting and development of code to implement Climate Friendly and Equitable Communities rules, new System Development Charge methodology and code update

Major Accomplishments during the 2021 – 2023 Biennium

- Supported EIPD in complex and multiple progressive design-build public infrastructure projects and providing increasingly sophisticated document drafting and forms, negotiations with irrigation districts and private property owners, and condemnation proceedings
- Provided legal advice and engagement on return-to-work processes and policies and emergency orders and public meetings as the City emerged from the COVID 19 pandemic
- Worked with City Manager's Office (CMO), staff and Council to support the Human Rights and Equity Commission and Environment & Climate Committee; provided legal support for new initiatives such as the committee stipend program and the home energy score program
- Worked with CMO and Council to help address those facing homelessness in Bend, including Juniper Ridge efforts, research and creation of a safe parking program for overnight vehicle stays, implementing state law, Turnkey project review/documents and other initiatives. Worked with Community & Economic Development Department to develop and draft new code relating to locating shelters in Bend. Led effort with Council to develop and draft new code regulating camping in the City rights-of-way and public property
- Worked with various departments on initiatives to support efforts to create more affordable housing, including HB 4079 UGB pilot project and the Stevens Road Tract (HB 3318)
- Lead attorneys for Transportation System Plan process with ongoing advice to Task Force and staff; drafted all GO Bond and Fire Levy Resolutions and ballot documents
- Handled all municipal court matters, Land Use Board of Appeals (LUBA) appeals, labor and personnel matters, circuit court litigation, and helped resolve major arbitration case, with in house staff
- Ongoing legal support to successful BURA projects (Core Area Urban Renewal Area/TIF/BCD amendments, in particular)
- Negotiated ground leases with private flight academy for development of maintenance and operations hangars at the Helicopter Operation Area with five-year goal of relocating helicopter traffic from west to east side of the field to improve efficiency and safety of operations at the airport
- Led process to update and reorganize council rules; ongoing advice on management of council meetings

Significant Changes from the 2021 – 2023 Biennial Budget

- One (1) existing law clerk position is reclassified into a permanent Associate Attorney to support increased legal services associated with increased City-wide Departmental needs and City Council initiatives and goals

ADMINISTRATION & CENTRAL SERVICES
Administration & Financial Services

FIVE YEAR INTANGIBLES PLAN

	2023-24	2024-25	2025-26	2026-27	2027-28
Intangibles:					
Annual Financial Reporting and Budgeting System	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Total	\$ 50,000	\$ -	\$ -	\$ -	\$ -

2023-2025 Proposed Budget
Administration & Financial Services



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
4100 - Administrative & Financial Serv	-	(4,399,284)	(4,226,600)	-	-	-
Begin Working Capital	(1,392,500)	(2,777,478)	(4,399,300)	(4,226,600)	-	(4,226,600)
301000 - Beginning Working Capital	(1,392,500)	(2,777,478)	(4,399,300)	(4,226,600)	-	(4,226,600)
Resources	(31,222,400)	(14,461,992)	(15,665,400)	(17,306,200)	(17,128,200)	(34,434,400)
340510 - Charges & Fees Service Charge	(4,800)	(2,259)	(2,100)	(2,400)	(2,400)	(4,800)
346100 - Charges & Fees Admin Chg	(20,000)	(19,414)	(20,400)	(12,500)	(12,500)	(25,000)
346110 - Charges & Fees Returned Check	-	(35)	(100)	-	-	-
346200 - Charges & Fees Lien Check	-	(108,775)	(65,600)	(65,000)	(65,000)	(130,000)
361000 - Contributions & Donations	-	-	(100)	-	-	-
366000 - Miscellaneous Revenue	(33,000)	(51)	-	-	-	-
366010 - Miscellaneous Rev Purchase Disc	(57,500)	(28,568)	(34,300)	(35,000)	(37,500)	(72,500)
370100 - LTD Proceeds FF&C	(580,400)	-	-	-	-	-
380001 - Xfer City-wide OH Govt	(18,741,400)	(9,138,468)	(9,638,100)	(11,332,000)	(11,332,000)	(22,664,000)
380004 - Xfer City-wide OH Ent	(8,455,900)	(3,909,584)	(4,533,600)	(4,336,000)	(4,336,000)	(8,672,000)
380005 - Xfer City-wide OH Int Serv	(1,846,900)	(917,641)	(932,000)	(1,197,100)	(1,197,100)	(2,394,200)
380006 - Xfer City-wide OH MPO	(38,800)	(19,400)	(19,400)	(40,700)	(40,700)	(81,400)
383001 - Xfer Special Purp Govt	(26,000)	(13,000)	(13,000)	(13,000)	(8,000)	(21,000)
383100 - Xfer Special Purp from GF	(625,000)	(39,875)	(40,000)	-	-	-
383125 - Xfer Special Purp from ARPA	(522,900)	(154,889)	(270,000)	(175,700)	-	(175,700)
383500 - Xfer Special Purp from ISF City	(63,200)	(4,484)	-	-	-	-
384001 - Xfer Interfund Chg Govt	(29,400)	(7,631)	(8,100)	(8,200)	(8,400)	(16,600)
384140 - Xfer Interfund Chg from SDC	(177,200)	(97,918)	(88,600)	(88,600)	(88,600)	(177,200)
Personnel Services	23,425,700	9,649,340	12,000,900	14,662,800	15,423,300	30,086,100
401000 - Salaries Regular	14,532,100	6,250,680	7,636,000	9,187,400	9,625,900	18,813,300
401100 - Salaries Oth Payouts	215,900	125,922	303,100	233,500	243,600	477,100
401200 - Salaries Overtime	24,700	11,677	14,700	16,400	17,200	33,600
411001 - Benefits Taxes Social Security	916,400	374,889	466,400	585,200	613,300	1,198,500
411002 - Benefits Taxes Medicare	216,800	90,935	113,500	136,700	143,300	280,000
411003 - Benefits Taxes Unemployment	16,100	6,772	9,300	9,400	9,900	19,300
411004 - Benefits Assess Work Comp Hrly	8,100	2,674	2,400	2,000	2,000	4,000
411005 - Benefits Taxes TriMet Transit	-	-	100	-	-	-
411006 - Benefits Taxes OR Paid Leave	-	-	16,200	37,700	39,600	77,300
412001 - Benefits PERS IAP	881,900	354,084	448,600	561,200	588,300	1,149,500
412002 - Benefits PERS Tier 1/Tier 2	536,600	180,507	193,800	220,600	226,600	447,200
412003 - Benefits PERS OPSRP	1,843,500	681,128	886,500	1,221,800	1,283,700	2,505,500
412004 - Benefits PERS Debt Service	364,700	127,742	196,600	163,800	171,500	335,300
413010 - Benefits Insurance Wk Comp Prem	17,400	7,633	9,200	11,100	11,600	22,700
413020 - Benefits Insurance Disability	41,400	16,525	20,400	25,300	26,600	51,900
413030 - Benefits Insurance Life	15,400	6,605	8,100	8,600	8,900	17,500
413040 - Benefits Insurance HD Health Prem	2,497,600	874,319	1,039,800	1,394,700	1,537,000	2,931,700
413041 - Benefits Insurance HD Health Dedu	578,000	227,479	258,700	315,200	315,200	630,400
413042 - Benefits Insurance HD Health Coin	28,500	19,415	30,600	45,800	54,700	100,500
413050 - Benefits Insurance Dental Prem	236,700	81,161	89,700	107,300	112,500	219,800
413060 - Benefits Telemed	12,900	3,125	3,400	4,500	4,500	9,000
414010 - Benefits OPEB Long Term Funding	225,300	109,169	99,100	142,200	142,200	284,400
414020 - Benefits OPEB PERS Supplement	60,800	24,508	38,600	48,700	57,000	105,700
414030 - Benefits City Paid Def Comp	12,000	18,028	56,300	111,100	115,600	226,700
415010 - Benefits Other Employee Parking	53,200	13,689	15,900	23,700	23,700	47,400
415011 - Benefits Other Cell Phone Allow	59,200	27,624	28,700	29,900	29,900	59,800
415014 - Benefits Other Auto Allow	14,900	7,500	7,500	7,500	7,500	15,000
415020 - Benefits Other 125 Benefits Adm	14,800	5,490	7,500	11,500	11,500	23,000
415030 - Benefits Other Alt Modes Incent	800	60	200	-	-	-
Materials & Services	4,342,200	1,331,805	1,973,800	2,611,100	2,513,900	5,125,000
431000 - Purch Serv Legal	4,000	2,755	2,000	2,000	2,000	4,000
432000 - Purch Serv Consulting	985,500	178,047	311,800	476,300	447,500	923,800
433100 - Purch Serv Financial Audit	174,700	69,050	90,300	92,800	95,500	188,300
433200 - Purch Serv Financial Advisor	155,000	75,000	75,000	90,000	90,000	180,000
433300 - Purch Serv Financial Bond Sale	11,400	-	-	-	-	-
433310 - Purch Serv Financial Bond Regist	900	-	-	-	-	-
433400 - Purch Serv Financial Banking	21,400	13,123	28,000	28,800	29,600	58,400
433500 - Purch Serv Financial Bank Merch	26,000	1,996	3,200	3,300	3,400	6,700

2023-2025 Proposed Budget
Administration & Financial Services



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
434100 - PurchServ TechSoftware&HostSol	777,900	263,343	380,600	478,400	476,300	954,700
434200 - PurchServ TechSoftware Maint	416,800	171,307	208,500	333,600	272,800	606,400
434300 - PurchServ Tech Hardware Maint	2,900	1,284	1,400	1,500	1,600	3,100
434400 - PurchServ Tech Consulting	55,000	-	-	-	-	-
434500 - PurchServ Tech Data Services	-	-	-	5,000	5,000	10,000
436050 - PurchServ TelephoneDirectLine	-	120	-	-	-	-
437000 - PurchServ Other	62,700	96,125	86,200	91,500	93,500	185,000
437001 - PurchServ Other Postage	10,600	6,385	7,300	7,900	8,100	16,000
437002 - PurchServ Other Advertising	80,300	14,332	40,100	27,800	31,000	58,800
437003 - PurchServ Other Copiers	14,900	5,057	6,500	6,600	6,700	13,300
437004 - PurchServ Other Mobile Devices	31,300	11,942	12,900	17,800	18,200	36,000
437005 - PurchServ Other Long Distance	1,600	29	-	-	-	-
437010 - PurchServ Other Temporary Help	10,000	-	-	-	-	-
437103 - PurchServ Other Mailing Serv	6,000	-	3,000	1,500	1,500	3,000
437104 - PurchServ Other OnlineSubscrip	31,000	9,458	12,900	13,200	13,300	26,500
440000 - Equipment <Cap Threshold	2,000	105	1,000	2,300	1,000	3,300
440201 - Equipment <CapThresh BldgFurn	1,800	-	-	-	-	-
442000 - Equipment <CapThresh Tech	79,000	30,097	38,700	29,600	24,000	53,600
451000 - ConsumSupp&Mat Office Supplies	38,900	13,197	20,900	22,200	21,500	43,700
453000 - ConsumSupp&Mat Other Op	2,000	654	600	1,000	1,000	2,000
460000 - Employee Costs	26,000	11,045	11,800	27,800	27,800	55,600
461100 - Emp Costs Prof Dev & Train Req	49,000	8,235	31,100	27,500	28,000	55,500
461200 - Emp Costs Prof Dev & Train Opt	498,100	71,116	205,400	303,700	292,600	596,300
462010 - Employee Costs Recruitment	15,100	3,943	8,300	11,000	10,500	21,500
462020 - Employee Costs Educational Mat	2,000	65	-	-	-	-
462030 - Employee Costs InternalMeeting	16,400	6,255	10,000	16,000	16,000	32,000
462040 - Employee Costs Licenses & Dues	41,900	13,905	17,000	20,800	21,000	41,800
463020 - Employee Costs Medical	12,200	5,065	2,000	7,000	7,000	14,000
463030 - Emp Costs WearingApparel&Maint	200	-	-	-	-	-
470000 - Community Education & Outreach	122,500	14,502	72,200	89,600	76,600	166,200
470100 - Community Education&OutreachNA	198,000	68,680	103,500	99,000	99,000	198,000
480100 - Insurance Premiums Other	-	-	-	27,000	28,000	55,000
480300 - Insurance Broker	-	-	-	55,000	57,000	112,000
510000 - Sponsorships & Contributions	40,000	17,691	20,000	20,000	20,000	40,000
521010 - Other Fees&Permits File&Record	800	45	200	200	200	400
521020 - Other Fees&Permits	-	652	500	-	-	-
521100 - Other City Memberships & Dues	316,400	147,113	160,900	173,400	186,700	360,100
523000 - Other Fines & Late Fees	-	87	-	-	-	-
Capital Outlay	1,040,000	262,681	315,900	50,000	-	50,000
640100 - Intangibles Computer Software	1,040,000	262,681	315,900	50,000	-	50,000
Transfers Out - OH	729,000	364,500	341,500	299,300	299,300	598,600
705004 - Xfer City-wide OH FacilityMgmt	729,000	364,500	341,500	299,300	299,300	598,600
Transfers Out	130,000	37,153	11,100	6,400	6,400	12,800
731000 - Xfer Special Purp to GF	-	500	-	-	-	-
735003 - Xfer Special Purp to IT	94,400	26,949	-	-	-	-
735006 - Xfer Special Purp to FN	19,200	-	-	-	-	-
735010 - Xfer Special Purp to CMO	-	4,484	-	-	-	-
735105 - Xfer Special Purp to GA	7,600	280	-	-	-	-
735106 - Xfer Special Purp to GAFleetRs	200	100	100	100	100	200
745110 - Xfer InterfundChg to GAR&M	6,600	3,300	3,300	4,900	4,900	9,800
745111 - Xfer InterfundChg to GAParts	1,000	1,452	7,500	1,100	1,100	2,200
745112 - Xfer InterfundChg to GAFuel	1,000	88	200	300	300	600
Debt Service	2,688,000	1,194,707	1,194,900	1,187,200	1,188,800	2,376,000
801021 - LTDP Future Debt	1,076,000	-	-	-	-	-
801033 - LTDPPrFF&C 2021A Ref 2018 FF&C	-	506,704	515,200	514,500	523,000	1,037,500
801034 - LTDPPrFF&C 2021A Ref 2018 ERP	-	375,100	381,900	387,000	392,300	779,300
801036 - LTDPPrFF&C 2021A ERP	-	178,500	181,700	184,200	186,700	370,900
804003 - LTDPPrFFC 2018 ErpStrtStrm Bond	983,000	-	-	-	-	-
811021 - LTDIn Future Debt	439,000	-	-	-	-	-
811033 - LTDInFF&C 2021A Ref 2018 FF&C	-	51,591	43,200	36,200	29,200	65,400
811034 - LTDInFF&C 2021A Ref 2018 ERP	-	56,101	49,400	44,200	39,000	83,200

2023-2025 Proposed Budget
Administration & Financial Services



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
811036 - LTDInFF&C 2021A ERP	-	26,711	23,500	21,100	18,600	39,700
814003 - LTDInFFC 2018 ErpStrtStrm Bond	190,000	-	-	-	-	-
Contingency	260,000	-	-	2,716,000	(2,303,500)	412,500
910000 - Contingency	260,000	-	-	2,716,000	(2,303,500)	412,500
Grand Total	-	(4,399,284)	(4,226,600)	-	-	-

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**Internal Service Fund - City Wide Administration
Diversity, Equity, Inclusion, and Accessibility**

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ -	\$ -	\$ 139,400	\$ 178,200	\$ -	\$ 178,200
Miscellaneous	-	1,000	1,400	-	-	-
Interfund transfers	1,459,300	717,786	727,700	689,500	689,500	1,379,000
TOTAL RESOURCES	\$ 1,459,300	\$ 718,786	\$ 868,500	\$ 867,700	\$ 689,500	\$ 1,557,200
REQUIREMENTS						
<i>By Category:</i>						
Admin. & Central Serv. Program						
Personnel services	\$ 1,106,000	\$ 498,124	\$ 544,500	\$ 604,500	\$ 632,600	\$ 1,237,100
Materials & services	343,800	81,244	145,800	140,600	141,100	281,700
Total Admin. & Central Serv. Program	1,449,800	579,368	690,300	745,100	773,700	1,518,800
Interfund Transfers	-	-	-	14,300	14,300	28,600
Contingency	9,500	-	-	108,300	(98,500)	9,800
TOTAL REQUIREMENTS	\$ 1,459,300	\$ 579,368	\$ 690,300	\$ 867,700	\$ 689,500	\$ 1,557,200

Authorized Full Time Equivalents	3.50	3.50	3.50
Allocated Full Time Equivalents	3.55	3.25	3.25

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

ADMINISTRATION & CENTRAL SERVICES **Diversity, Equity, Inclusion, and Accessibility**

Overview

Diversity, Equity, Inclusion, and Accessibility (DEIA) is a program of the Administration & Central Services Division of the Internal Services Fund – City Wide Administration.

The Diversity, Equity, Inclusion, and Accessibility (DEIA) program is responsible for embedding a commitment to diversity, equity, inclusion and accessibility within the City of Bend through internal and external initiatives guided by the Internal DEIA Taskforce and related Action Plan and the work plans of the City Council's Human Rights and Equity Commission (HREC) the City of Bend Accessibility Advisory Committee (COBAAC).

The HREC is focused on ensuring historically marginalized and underrepresented people and communities in Bend have equal access to City programs and services, representation in City decision-making, and a venue to raise concerns and complaints about discrimination.

The COBAAC assists and advises the City on the most efficient and responsible means by which to make its programs, services, activities and facilities accessible to all of Bend's residents and visitors. Accessibility Programming within the City of Bend is designed to assist City staff in understanding the intent and application of the Americans with Disabilities Act (ADA) of 1990 and all related codes, standards and guidelines. The program also serves as a resource to City staff and community members on ADA related topics, including Barrier Removal Requests, ADA Grievance Procedures Policies and Reasonable Accommodations under Title I of the ADA.

The Internal DEIA Task Force focused on increasing awareness of equity and cultivating a workplace environment where all feel welcomed and equally valued. This is accomplished by implementing strategies and actions, as well as creating policy and providing learning opportunities around DEIA.

Goals & Objectives for the 2023 - 2025 Biennial Budget

- Update and continue implementing the city-wide DEIA Action Plan that outlines initiatives, trainings, community engagement strategies, policy review, data analysis, and interdepartmental coordination. The plan includes objectives and a timeline for successful completion of outcomes
- Assist with the implementation the HREC Work Plan, which includes:
 - Developing and piloting an equity framework
 - Developing a process to connect community members who have experienced acts of discrimination with resources and assistance
- In coordination with the City's Procurement & Public Contracts division, develop and implement a supplier diversity program
- Develop and implement a language access policy and program
- Expand outreach and public engagement with all community members, so that everyone feels welcome and that their voice will be heard
- Continue to improve access for people with disabilities throughout the City's facilities, programs, services, and activities, as well as throughout the community
- Work to remove barriers to participation on City Boards and Committees and provide equitable access to public meetings and events, including Council meetings
- Maintain and update the City's ADA Transition Plan for Curb Ramps in Public Rights-of-Way document on a bi-annual basis to demonstrate the to-date curb ramp compliance and identify steps to continue to increase compliance across the city

- Maintain and update the City's ADA Self-Evaluation Assessment including evaluation of the City of Bend's programs, services, and activities, facilities, and current policies, practices, and procedures
- Identify and correct barriers to access that are inconsistent with the City of Bend's Title II requirements under the ADA
- Continue building and maintaining relationships with community accessibility groups

Major Accomplishments during the 2021 - 2023 Biennium

- Established the Equity Department
- The first Human Rights and Equity Commission (HREC) Work Plan was developed and approved by Council
- COBBAC created a new strategic plan that was approved by the City Manager
- Implemented the stipend program for City committee volunteers with the intent of lowering barriers to participation. The program has a 90% participation rate
- Provided \$36,000 in sponsorship funding to several community nonprofits through the DEI funds to support diverse events
- Sponsored Welcoming Week, which included 23 organizations who held 13 community events
- Developed the Spanish prioritization plan and funded over \$11,000 in translation resources for the City's commitment to accessible government
- Grew and supported the internal DEIA Taskforce through the update of the internal DEIA Action Plan and quarterly taskforce meetings. The taskforce is made up of 44 employee volunteers that represent every department
- Internal DEIA Taskforce hosted quarterly lunch and learns and diversity discussions on equity related topics of interest to employees. Participation has been strong, ranging from 60 – 200 employees per event
- Evolved and improved internal DEIA tools and resources for all City Departments, including a DEIA BendHub (intranet) page that is accessible to staff and the City Council

Significant Changes from the 2021 - 2023 Biennial Budget

- Budgeted for consultant services for the implementation of the HREC Work Plan
- The Volunteer Coordinator position will be recast as additional support in the Equity Department to focus on the development and implementation of the equity framework and toolkit, and to be a resource for departments to apply the framework

2023-2025 Proposed Budget

Diversity, Equity, Inclusion, and Accessibility



CITY OF BEND

	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
4600 - Diversity Equity Incl & Access	-	(139,418)	(178,200)	-	-	-
BeginWorkingCapital	-	-	(139,400)	(178,200)	-	(178,200)
301000 - Beginning Working Capital	-	-	(139,400)	(178,200)	-	(178,200)
Resources	(1,459,300)	(718,786)	(729,100)	(689,500)	(689,500)	(1,379,000)
322402 - Lic&Permit SpecialEventLicense	-	(1,000)	(900)	-	-	-
361000 - Contributions & Donations	-	-	(500)	-	-	-
380001 - Xfer City-wide OH Govt	(862,500)	(423,768)	(430,700)	(441,700)	(441,700)	(883,400)
380004 - Xfer City-wide OH Ent	(387,300)	(192,578)	(194,200)	(171,300)	(171,300)	(342,600)
380005 - Xfer City-wide OH IntServ	(119,700)	(60,068)	(60,100)	(72,500)	(72,500)	(145,000)
380006 - Xfer City-wide OH MPO	-	-	-	(4,000)	(4,000)	(8,000)
384141 - Xfer InterfundChg from ST	(89,800)	(41,372)	(42,700)	-	-	-
Personnel Services	1,106,000	498,124	544,500	604,500	632,600	1,237,100
401000 - Salaries Regular	712,700	335,017	340,800	384,000	399,700	783,700
401100 - Salaries OthPayouts	7,400	104	25,100	9,900	10,300	20,200
411001 - Benefits Taxes Social Security	45,300	20,358	22,100	24,400	25,400	49,800
411002 - Benefits Taxes Medicare	10,600	4,784	5,200	5,700	5,900	11,600
411003 - Benefits Taxes Unemployment	800	337	400	400	400	800
411004 - Benefits AssessWorkCompHrly	400	142	100	100	100	200
411006 - Benefits Taxes OR Paid Leave	-	-	800	1,600	1,600	3,200
412001 - Benefits PERS IAP	43,800	17,191	19,100	21,600	22,500	44,100
412003 - Benefits PERS OPSRP	107,200	38,919	43,400	52,700	55,100	107,800
412004 - Benefits PERS Debt Service	17,400	6,372	8,300	6,300	6,600	12,900
413010 - Benefits Insurance WkCompPrem	700	386	800	1,400	1,500	2,900
413020 - Benefits Insurance Disability	2,100	899	900	1,100	1,100	2,200
413030 - Benefits Insurance Life	900	389	400	400	400	800
413040 - Benefits InsuranceHDHealthPrem	95,400	45,277	48,500	57,100	63,000	120,100
413041 - Benefits InsuranceHDHealthDedu	22,600	12,037	12,100	13,000	13,000	26,000
413042 - Benefits InsuranceHDHealthCoin	4,600	1,463	700	2,400	2,900	5,300
413050 - Benefits Insurance DentalPrem	11,500	4,238	4,200	4,400	4,600	9,000
413060 - Benefits Telemed	400	180	200	200	200	400
414010 - Benefits OPEB LongTermFunding	13,100	7,070	5,100	6,500	6,500	13,000
414020 - Benefits OPEB PERS Supplement	-	-	700	2,300	2,600	4,900
414030 - Benefits City Paid Def Comp	-	-	1,800	4,900	5,100	10,000
415010 - Benefits Other EmployeeParking	3,000	1,048	1,200	1,700	1,700	3,400
415011 - Benefits Other CellPhone Allow	4,900	1,514	2,100	1,800	1,800	3,600
415020 - Benefits Other 125BenefitsAdm	1,200	399	500	600	600	1,200
Materials & Services	343,800	81,244	145,800	140,600	141,100	281,700
432000 - PurchServ Consulting	104,000	27,187	30,000	65,000	65,000	130,000
434100 - PurchServ TechSoftware&HostSol	1,400	680	700	700	700	1,400
434200 - PurchServ TechSoftware Maint	-	-	2,300	-	-	-
437000 - PurchServ Other	400	196	300	500	500	1,000
437001 - PurchServ Other Postage	200	206	100	100	100	200
437002 - PurchServ Other Advertising	1,000	385	500	500	500	1,000
437004 - PurchServ Other Mobile Devices	3,000	-	1,000	1,500	1,500	3,000
437005 - PurchServ Other Long Distance	200	-	-	-	-	-
437010 - PurchServ Other Temporary Help	100,000	-	-	-	-	-
440000 - Equipment <Cap Threshold	400	-	100	200	200	400
442000 - Equipment <CapThresh Tech	1,000	5,595	500	500	500	1,000
451000 - ConsumSupp&Mat Office Supplies	3,400	1,409	1,200	1,800	1,800	3,600
460000 - Employee Costs	16,200	5,472	8,000	6,000	6,000	12,000
461100 - Emp Costs Prof Dev & Train Req	200	-	-	-	-	-
461200 - Emp Costs Prof Dev & Train Opt	10,000	1,736	-	9,000	9,000	18,000
462010 - Employee Costs Recruitment	-	8,035	50,000	-	-	-
462030 - Employee Costs InternalMeeting	-	228	1,500	1,000	1,000	2,000
462040 - Employee Costs Licenses & Dues	200	-	100	500	500	1,000
470000 - Community Education & Outreach	25,200	2,815	10,000	13,800	13,800	27,600
510000 - Sponsorships & Contributions	70,000	27,300	36,000	36,000	36,000	72,000
521100 - Other City Memberships & Dues	7,000	-	3,500	3,500	4,000	7,500

2023-2025 Proposed Budget
Diversity, Equity, Inclusion, and Accessibility



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
Transfers Out - OH	-	-	-	14,300	14,300	28,600
705004 - Xfer City-wide OH FacilityMgmt	-	-	-	14,300	14,300	28,600
Contingency	9,500	-	-	108,300	(98,500)	9,800
910000 - Contingency	9,500	-	-	108,300	(98,500)	9,800
Grand Total	-	(139,418)	(178,200)	-	-	-

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**Internal Service Fund - City Wide Administration
Sustainability**

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ -	\$ -	\$ 165,500	\$ 152,500	\$ -	\$ 152,500
Miscellaneous	13,400	10,000	-	-	-	-
Interfund transfers	509,400	228,792	179,000	164,900	164,900	329,800
TOTAL RESOURCES	\$ 522,800	\$ 238,792	\$ 344,500	\$ 317,400	\$ 164,900	\$ 482,300
REQUIREMENTS						
<i>By Category:</i>						
Admin. & Central Serv. Program						
Personnel services	\$ 244,200	\$ -	\$ 62,300	\$ 143,100	\$ 149,700	\$ 292,800
Materials & services	275,100	73,219	129,700	102,800	73,000	175,800
Total Admin. & Central Serv. Program	519,300	73,219	192,000	245,900	222,700	468,600
Contingency	3,500	-	-	71,500	(57,800)	13,700
TOTAL REQUIREMENTS	\$ 522,800	\$ 73,219	\$ 192,000	\$ 317,400	\$ 164,900	\$ 482,300

Authorized Full Time Equivalents	1.00	1.00	1.00
Allocated Full Time Equivalents	0.80	0.80	0.80

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

ADMINISTRATION & CENTRAL SERVICES

Sustainability

Overview

The Sustainability program is responsible for carrying out the City's energy and climate related initiatives, including developing, updating, and implementing the City's Community Climate Action Plan (CCAP) and the City's Strategic Energy Management Plan (SEM Plan). These initiatives were launched in 2016 with the adoption of City Council Resolution 3044. This program is also responsible for coordinating the Environment and Climate Committee, a permanent advisory committee to the City Council, due to its close relationship to the Community Climate Action Plan.

Goals & Objectives for the 2023–2025 Biennial Budget

- Implement the Community Climate Action plan through the following activities:
 - Develop and launch new programs to support the new round of prioritized CCAP actions from the Environment and Climate Committee (prioritization to occur before end of FY 2022-23)
 - Implement new ongoing programs established during the 2021-2023 biennium, such as the Home Energy Score and the Electric Vehicle Readiness Plan
 - Provide sponsorships to community organizations that support CCAP goals and strategies
- Update the CCAP to accommodate emerging best practices and evolving community and committee feedback, including integrating new greenhouse gas reduction strategies, decarbonizing the energy supply and buildings and reducing emissions from transportation and waste sectors
- Establish and improve tracking and reporting systems for the CCAP
- Implement the City's internal Strategic Energy Management Plan through coordination of city departments with key implementation responsibilities
- Develop new policies to support sustainable development including policies that are responsive to community concerns, such as the Tree Code, auto dependent uses in the commercial zones, and natural gas policy

Major Accomplishments during the 2021–2023 Biennium

- Prioritized implementation actions for the CCAP for the first round of project implementation
- Developed and launched several CCAP strategies, based on Committee guidance and input:
 - Developed and launched the Home Energy Score Program
 - Created the Bend Electric Vehicle Readiness Plan
 - Supported statewide legislation to advance clean energy that supports CCAP objectives
 - Developed a sponsorship program for community education for CCAP projects in the waste and materials sector
- Managed the Environment and Climate Committee with monthly meetings for the full Committee and additional ad hoc meetings for subcommittees and working groups
- Updated the 2016 Bend Community Greenhouse Gas Emissions Inventory in 2021
- Coordinated the City's internal Strategic Energy Management Team to advance projects in the Strategic Energy Management Plan, including:
 - Designing and planning new facilities and major remodels to be net zero or net zero ready
 - Deploying on-site solar for city owned buildings and land
 - Assessing opportunities for in-line hydro generation throughout the water system

Significant Changes from the 2021–2023 Biennial Budget

- The proposed budget does not include any anticipated grant funding



2023-2025 Proposed Budget

Sustainability

	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
4700 - Sustainability	-	(165,573)	(152,500)	-	-	-
BeginWorkingCapital	-	-	(165,500)	(152,500)	-	(152,500)
301000 - Beginning Working Capital	-	-	(165,500)	(152,500)	-	(152,500)
Resources	(522,800)	(238,792)	(179,000)	(164,900)	(164,900)	(329,800)
364107 - LoanRepayPrin Energy BP	(400)	-	-	-	-	-
364108 - LoanRepayPrin Energy Home Imp	(13,000)	(10,000)	-	-	-	-
380001 - Xfer City-wide OH Govt	(250,000)	(139,364)	(109,100)	(105,600)	(105,600)	(211,200)
380004 - Xfer City-wide OH Ent	(123,800)	(69,337)	(54,300)	(41,000)	(41,000)	(82,000)
380005 - Xfer City-wide OH IntServ	(35,600)	(20,091)	(15,600)	(17,300)	(17,300)	(34,600)
380006 - Xfer City-wide OH MPO	-	-	-	(1,000)	(1,000)	(2,000)
383100 - Xfer Special Purp from GF	(100,000)	-	-	-	-	-
Personnel Services	244,200	-	62,300	143,100	149,700	292,800
401000 - Salaries Regular	150,200	-	39,500	88,900	92,500	181,400
401100 - Salaries OthPayouts	3,000	-	900	2,700	2,800	5,500
411001 - Benefits Taxes Social Security	9,600	-	2,500	5,700	5,900	11,600
411002 - Benefits Taxes Medicare	2,300	-	600	1,300	1,400	2,700
411003 - Benefits Taxes Unemployment	200	-	-	100	100	200
411004 - Benefits AssessWorkCompHrly	200	-	-	-	-	-
411006 - Benefits Taxes OR Paid Leave	-	-	200	400	400	800
412001 - Benefits PERS IAP	9,300	-	2,400	5,500	5,700	11,200
412003 - Benefits PERS OPSRP	22,700	-	5,500	13,400	14,000	27,400
412004 - Benefits PERS Debt Service	3,900	-	900	1,600	1,700	3,300
413010 - Benefits Insurance WkCompPrem	200	-	-	100	100	200
413020 - Benefits Insurance Disability	600	-	100	200	300	500
413030 - Benefits Insurance Life	200	-	-	100	100	200
413040 - Benefits InsuranceHDHealthPrem	28,600	-	5,900	14,200	15,600	29,800
413041 - Benefits InsuranceHDHealthDedu	6,600	-	1,500	3,200	3,200	6,400
413042 - Benefits InsuranceHDHealthCoin	-	-	100	400	500	900
413050 - Benefits Insurance DentalPrem	2,700	-	500	1,100	1,100	2,200
413060 - Benefits Telemed	200	-	-	-	-	-
414010 - Benefits OPEB LongTermFunding	2,800	-	600	1,400	1,400	2,800
414020 - Benefits OPEB PERS Supplement	-	-	100	500	600	1,100
414030 - Benefits City Paid Def Comp	-	-	600	1,400	1,400	2,800
415010 - Benefits Other EmployeeParking	700	-	200	300	300	600
415011 - Benefits Other CellPhone Allow	-	-	200	500	500	1,000
415020 - Benefits Other 125BenefitsAdm	200	-	-	100	100	200
Materials & Services	275,100	73,219	129,700	102,800	73,000	175,800
432000 - PurchServ Consulting	220,000	66,176	90,700	66,500	36,500	103,000
437000 - PurchServ Other	6,000	-	27,000	20,000	20,000	40,000
442000 - Equipment <CapThresh Tech	3,500	-	-	-	-	-
461200 - Emp Costs Prof Dev & Train Opt	1,600	-	-	800	800	1,600
470000 - Community Education & Outreach	19,000	243	2,000	5,000	5,000	10,000
510000 - Sponsorships & Contributions	20,000	5,000	7,000	7,500	7,500	15,000
521100 - Other City Memberships & Dues	5,000	1,800	3,000	3,000	3,200	6,200
Contingency	3,500	-	-	71,500	(57,800)	13,700
910000 - Contingency	3,500	-	-	71,500	(57,800)	13,700
Grand Total	-	(165,573)	(152,500)	-	-	-

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**Internal Service Fund - City Wide Administration
Information Technology (IT)**

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 663,500	\$ 720,830	\$ 771,800	\$ 330,000	\$ -	\$ 330,000
Miscellaneous	-	19,304	-	-	-	-
Debt proceeds	675,300	-	587,200	-	-	-
Interfund transfers	10,069,900	5,130,958	4,946,000	6,071,400	6,071,400	12,142,800
TOTAL RESOURCES	\$ 11,408,700	\$ 5,871,092	\$ 6,305,000	\$ 6,401,400	\$ 6,071,400	\$ 12,472,800
	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET	PROPOSED BUDGET
REQUIREMENTS						
<i>By Category:</i>						
Admin. & Central Serv. Program						
Personnel services	\$ 5,655,500	\$ 2,663,387	\$ 2,902,500	\$ 3,040,200	\$ 3,256,200	\$ 6,296,400
Materials & services	4,270,100	1,926,462	2,387,200	2,618,800	2,752,000	5,370,800
Capital outlay	980,700	351,036	526,900	145,000	115,000	260,000
Total Admin. & Central Serv. Program	10,906,300	4,940,885	5,816,600	5,804,000	6,123,200	11,927,200
Interfund Transfers	315,600	158,329	158,400	126,300	126,300	252,600
Debt Service	134,000	-	-	116,000	116,000	232,000
Contingency	52,800	-	-	355,100	(294,100)	61,000
TOTAL REQUIREMENTS	\$ 11,408,700	\$ 5,099,214	\$ 5,975,000	\$ 6,401,400	\$ 6,071,400	\$ 12,472,800

Authorized Full Time Equivalents	23.00	23.00	23.00
Allocated Full Time Equivalents	20.00	19.00	19.00

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

ADMINISTRATION & CENTRAL SERVICES **Information Technology**

Overview

The Information Technology (IT) Division is part of the Internal Service Fund – City Wide Administration. The mission of IT is to partner with the City’s business units to deliver quality and innovative technology solutions. Information Technology manages the City’s enterprise information systems, including software implementation and management, local and wide area networks and supporting infrastructure. In addition, IT supports the City, community members, and employees through a variety of services and seeks to improve operational efficiency through effective use and stewardship of technology.

Goals & Objectives for the 2023–2025 Biennial Budget

- Support Innovation Strategic Plan projects and initiatives recommended by the Innovation Steering Committee
- Enhance the City’s Information Security Program:
 - Adopt a standard information security platform
 - Develop a citywide cybersecurity policy catalog
 - Deliver ongoing cybersecurity training to City employees
- Implement continuity of operations initiatives as outlined in the IT Business Continuity Plan
- Upgrade the City’s time keeping software application to improve its stability, compatibility, and security
- Consolidate digital communication tools, including messaging, meeting, and phone services
- Migrate the Microsoft 2012 Server fleet to the most current Microsoft server operating system

Major Accomplishments during the 2021–2023 Biennium

- Supported Innovation Strategic Plan projects and initiatives including:
 - Accounts Receivable and General Billing system replacement
 - Online Permit Center optimization
 - e-Procurement system implementation
 - Fleet telematics implementation
 - Cemetery Software
 - Community Service Request Application
 - Employee Survey
- Provided the ability to support hybrid/virtual public meetings in support of HB 2560
- Modernized the City’s conference rooms by adding videoconferencing equipment that provides the ability to hold internal and external hybrid/virtual meetings
- Partnered with users to strengthen and improve the electronic permitting software application to provide customers and employees with a consistent and stable user experience
- Implemented role-based access controls for the electronic permitting application. Collaborated with business units across the organization to develop a formal IT Incident Response Plan that guides the recovery of critical IT infrastructure systems, applications, and data sets
- Updated and modernized the City’s infrastructure footprint in the datacenter to support a healthy hardware lifecycle
- Implemented digital signage to provide public information, internal communication, and enhance customer service
- Upgraded all endpoints to M365 Office

Significant Changes from the 2021–2023 Biennial Budget

- One (1) new LTE Application Analyst position to help support new and existing enterprise applications. This position is budgeted to be split between the Fire Department and the Community and Economic Development Departments
- Augmenting the information security capabilities offered by Office365 by adding additional licenses that enhance the security of user accounts and the integrity of the City's data
- Transitioned (1) Project Manager position from the Information Technology department to the Project Management Office

There are two teams within IT: the Enterprise Operations Team and the Enterprise Applications Team.

Enterprise Operations Team - The Operations team consists of two broad and diverse groups.

The Service Desk supports approximately 750 users across the city organization. They prioritize the prompt restoration of service to end-user technology, provide asset management for 2,000+ pieces of equipment (desktops, laptops, phones, printers, mobile devices, etc.), and manage the provisioning of equipment and access for new and departing employees. They hold a 99% internal customer satisfaction rating.

Infrastructure Operations focuses on supporting City operations by ensuring the smooth functioning of the technology infrastructure that supports operating system and application deployment to internal and external customers. This includes the network infrastructure (160+ network switches across 27 facilities); server and device management (150+ servers), computer operations, storage management, disaster recovery management, and cybersecurity management.

Enterprise Applications Team

The Enterprise Applications Team provides services to the City's users and business operations through the implementation, ongoing support, and continuous improvement and optimization of the major enterprise systems in use at the City. The team also provides asset management for those software systems through maintenance and upgrades, usage reviews and annual audits as well as workflow and process maintenance.

ADMINISTRATION & CENTRAL SERVICES
Information Technology

FIVE YEAR EQUIPMENT PLAN

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
Equipment:					
(1) Web Application Firewall	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Network switches	115,000	115,000	-	-	-
Firewall Replacement	-	-	150,000	-	-
Total	\$ 145,000	\$ 115,000	\$ 150,000	\$ -	\$ -

2023-2025 Proposed Budget
Information Technology



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
4400 - Information Technology	-	(771,878)	(330,000)	-	-	-
BeginWorkingCapital	(663,500)	(720,830)	(771,800)	(330,000)	-	(330,000)
301000 - Beginning Working Capital	(663,500)	(720,830)	(771,800)	(330,000)	-	(330,000)
Resources	(10,745,200)	(5,150,262)	(5,533,200)	(6,071,400)	(6,071,400)	(12,142,800)
366000 - Miscellaneous Revenue	-	(19,304)	-	-	-	-
370100 - LTD Proceeds FF&C	(675,300)	-	(587,200)	-	-	-
380001 - Xfer City-wide OH Govt	(6,418,600)	(3,209,300)	(3,209,300)	(4,031,200)	(4,031,200)	(8,062,400)
380004 - Xfer City-wide OH Ent	(2,286,000)	(1,143,000)	(1,143,000)	(1,377,000)	(1,377,000)	(2,754,000)
380005 - Xfer City-wide OH IntServ	(1,138,200)	(569,100)	(569,100)	(653,300)	(653,300)	(1,306,600)
380006 - Xfer City-wide OH MPO	(49,200)	(24,600)	(24,600)	(9,900)	(9,900)	(19,800)
383125 - Xfer Special Purp from ARPA	(127,500)	(158,009)	-	-	-	-
383500 - Xfer Special Purp from ISFCity	(50,400)	(26,949)	-	-	-	-
Personnel Services	5,655,500	2,663,387	2,902,500	3,040,200	3,256,200	6,296,400
401000 - Salaries Regular	3,516,700	1,704,862	1,859,000	1,951,300	2,089,000	4,040,300
401100 - Salaries OthPayouts	61,500	20,146	49,600	27,100	28,800	55,900
401200 - Salaries Overtime	6,700	2,612	1,500	2,000	2,100	4,100
411001 - Benefits Taxes Social Security	225,300	105,647	119,600	122,800	131,400	254,200
411002 - Benefits Taxes Medicare	52,700	24,707	28,000	28,700	30,700	59,400
411003 - Benefits Taxes Unemployment	3,700	1,748	2,000	2,000	2,100	4,100
411004 - Benefits AssessWorkCompHrly	1,600	747	700	400	400	800
411006 - Benefits Taxes OR Paid Leave	-	-	4,000	7,900	8,500	16,400
412001 - Benefits PERS IAP	218,000	102,518	114,400	118,800	127,200	246,000
412002 - Benefits PERS Tier 1/Tier 2	69,900	46,055	21,200	24,300	25,300	49,600
412003 - Benefits PERS OPSRP	486,700	201,265	244,900	273,800	293,600	567,400
412004 - Benefits PERS Debt Service	89,700	36,724	50,300	34,700	37,100	71,800
413010 - Benefits Insurance WkCompPrem	3,900	1,950	2,200	2,300	2,500	4,800
413020 - Benefits Insurance Disability	10,200	4,422	4,900	5,300	5,700	11,000
413030 - Benefits Insurance Life	3,900	1,239	1,800	1,300	1,300	2,600
413040 - Benefits InsuranceHDHealthPrem	591,600	252,492	253,500	275,100	303,100	578,200
413041 - Benefits InsuranceHDHealthDedu	137,200	65,436	63,600	62,000	62,000	124,000
413042 - Benefits InsuranceHDHealthCoin	12,200	6,144	7,400	9,500	11,400	20,900
413050 - Benefits Insurance DentalPrem	61,500	25,015	23,200	21,100	22,100	43,200
413060 - Benefits Telemed	2,000	947	900	900	900	1,800
414010 - Benefits OPEB LongTermFunding	39,200	33,662	18,900	31,300	31,300	62,600
414020 - Benefits OPEB PERS Supplement	10,100	3,139	6,600	11,400	13,300	24,700
414030 - Benefits City Paid Def Comp	-	-	2,300	5,900	6,100	12,000
415010 - Benefits Other EmployeeParking	14,300	3,615	3,600	5,400	5,400	10,800
415011 - Benefits Other CellPhone Allow	33,300	16,500	16,200	12,500	12,500	25,000
415020 - Benefits Other 125BenefitsAdm	3,600	1,735	2,000	2,400	2,400	4,800
415030 - Benefits Other AltModesIncent	-	60	200	-	-	-
Materials & Services	4,270,100	1,926,462	2,387,200	2,618,800	2,752,000	5,370,800
433300 - PurchServ Financial Bond Sale	13,300	-	-	-	-	-
433310 - PurchServ Financial BondRegist	300	-	-	-	-	-
434100 - PurchServ TechSoftware&HostSol	1,107,000	618,687	799,400	1,113,000	1,161,700	2,274,700
434200 - PurchServ TechSoftware Maint	755,200	282,402	422,300	345,100	448,300	793,400
434300 - PurchServ Tech Hardware Maint	337,400	145,815	169,800	185,000	195,300	380,300
434400 - PurchServ Tech Consulting	298,000	99,297	60,300	115,000	105,000	220,000
434500 - PurchServ Tech Data Services	189,600	33,477	94,800	98,800	98,800	197,600
435100 - PurchServ R&M Equipment	-	(557)	-	-	-	-
435200 - PurchServ R&M Vehicles	600	160	300	300	300	600
436050 - PurchServ TelephoneDirectLine	85,600	84,145	42,800	60,000	60,000	120,000
437000 - PurchServ Other	-	386	-	-	-	-
437001 - PurchServ Other Postage	200	115	200	200	200	400
437002 - PurchServ Other Advertising	2,000	301	1,000	500	500	1,000
437003 - PurchServ Other Copiers	3,200	212	600	600	600	1,200
437004 - PurchServ Other Mobile Devices	4,000	7,364	4,800	5,000	5,000	10,000
437005 - PurchServ Other Long Distance	-	8	-	-	-	-
442000 - Equipment <CapThresh Tech	150,400	120,978	177,000	74,000	55,000	129,000
442010 - Equipment <CapThresh TechUserE	1,064,000	466,964	518,000	513,000	513,000	1,026,000
442020 - Equipment <CapThresh TechSoft	74,300	2,416	9,700	9,500	9,500	19,000
442100 - Equipment <CapThresh TechR&M	20,000	1,033	5,000	5,000	5,000	10,000
451000 - ConsumSupp&Mat Office Supplies	5,000	1,074	1,600	2,500	2,500	5,000
460000 - Employee Costs	2,800	431	1,000	1,400	1,400	2,800
461200 - Emp Costs Prof Dev & Train Opt	154,400	61,458	77,200	88,500	88,500	177,000
462010 - Employee Costs Recruitment	200	46	100	100	100	200
462030 - Employee Costs InternalMeeting	1,000	-	500	500	500	1,000
462040 - Employee Costs Licenses & Dues	1,600	250	800	800	800	1,600



2023-2025 Proposed Budget
Information Technology

	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
Capital Outlay	980,700	351,036	526,900	145,000	115,000	260,000
610100 - Vehicles & Trucks	25,000	-	36,800	-	-	-
620200 - Equipment >CapThresh CompHard	845,700	351,036	379,100	145,000	115,000	260,000
640100 - Intangibles Computer Software	110,000	-	111,000	-	-	-
Transfers Out - OH	300,000	150,000	150,000	114,600	114,600	229,200
705004 - Xfer City-wide OH FacilityMgmt	300,000	150,000	150,000	114,600	114,600	229,200
Transfers Out	15,600	8,329	8,400	11,700	11,700	23,400
735106 - Xfer Special Purp to GAFleetRs	400	200	200	100	100	200
745110 - Xfer InterfundChg to GAR&M	10,000	5,000	5,000	7,800	7,800	15,600
745111 - Xfer InterfundChg to GAParts	3,200	1,123	1,100	2,100	2,100	4,200
745112 - Xfer InterfundChg to GAFuel	2,000	2,006	2,100	1,700	1,700	3,400
Debt Service	134,000	-	-	116,000	116,000	232,000
801021 - LTDP Future Debt	100,000	-	-	86,000	86,000	172,000
811021 - LTDIn Future Debt	34,000	-	-	30,000	30,000	60,000
Contingency	52,800	-	-	355,100	(294,100)	61,000
910000 - Contingency	52,800	-	-	355,100	(294,100)	61,000
Grand Total	-	(771,878)	(330,000)	-	-	-

**Internal Service Fund - City Wide Administration
Insurance & Risk Management**

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 6,374,300	\$ 6,530,073	\$ 6,074,700	\$ 6,538,000	\$ -	\$ 6,538,000
Miscellaneous	228,200	404,235	335,800	114,100	114,100	228,200
Interfund transfers	6,105,900	2,936,774	3,265,500	4,153,300	4,315,700	8,469,000
TOTAL RESOURCES	\$ 12,708,400	\$ 9,871,082	\$ 9,676,000	\$ 10,805,400	\$ 4,429,800	\$ 15,235,200
REQUIREMENTS						
<i>By Category:</i>						
Admin. & Central Serv. Program						
Personnel services	\$ 364,600	\$ 103,357	\$ 182,900	\$ 498,300	\$ 520,500	\$ 1,018,800
Materials & services	6,396,600	3,693,021	2,955,100	3,630,700	4,035,100	7,665,800
Total Admin. & Central Serv. Program	6,761,200	3,796,378	3,138,000	4,129,000	4,555,600	8,684,600
Reserves Commercial Insurance	5,947,200	-	-	6,676,400	(125,800)	6,550,600
TOTAL REQUIREMENTS	\$ 12,708,400	\$ 3,796,378	\$ 3,138,000	\$ 10,805,400	\$ 4,429,800	\$ 15,235,200

Authorized Full Time Equivalents	1.00	2.00	2.00
Allocated Full Time Equivalents	1.70	2.70	2.70

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

ADMINISTRATION & CENTRAL SERVICES **Insurance & Risk Management**

Overview

The insurance and risk management program in the City's Internal Service Fund accounts for funding of commercial liability premiums, policy deductibles and self-insurance reserves for catastrophic losses, as well as the City's newly formed Department of Emergency Management.

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural and human caused disasters. The City purchases insurance policies from commercial carriers and pays annual premiums and deductibles for the following coverages: general and automobile liability, commercial property, cyber liability, crime coverage, airport liability, pollution coverage, and worker's compensation. Additionally, the City carries a public employee dishonesty bond covering the Chief Financial & Administrative Officer, Finance Director and Assistant Finance Director. The City also maintains employee health, life and disability coverages.

Departments are responsible for paying all deductibles and the cost of accident-related repairs not covered by insurance. Reserves in the insurance program are maintained to cover expenses not paid by insurance in the event of catastrophic losses. Use of such reserves is limited to significant expenditures not covered by the City's insurance and that are too large to be absorbed in the department of fund's operating budget or reserves.

The Insurance and Risk Management program also includes the budget for the newly created Department of Emergency Management which includes a Director and a Safety/Risk Manager.

Goals & Objectives for the 2023 – 2025 Biennial Budget

- Establish the department of emergency management, develop continuity of operations plans and incorporate the revised guidance from FEMA into the next update of the City's hazard mitigation plan
- Launch community education, prevention, and preparedness programs
- Continue quarterly meeting of the City of Bend Risk Committee, which is comprised of representatives from the Police, Fire, Transportation & Mobility, Utilities, Legal, Finance, Human Resources and IT departments
- Continued efforts to reduce the number of at fault auto accidents across the City
- Increase safety across City departments
- Recruit and hire a Safety/Risk Manager and assist that person as they onboard to the new position

Major Accomplishments during the 2021 – 2023 Biennium

- The Risk Committee met quarterly during the 2021 and 2022 calendar years
- In FY 2020-21 there were 22 general liability/auto claims, of which 11 were either denied or closed without payment
- In FY 2021-22 there were 22 general liability/auto claims, of which 14 were either denied or closed without payment
- Continued support from the Utility Department's Safety & Risk Program Manager to ensure compliance, training, and support to City employees
- Hired the Director of Emergency Management in Spring 2023
- Worked with the Community and Economic Development Department on the requirements for contractors who apply to be on the Qualified Contractor list, which includes increased insurance

requirements and requires relevant insurance coverage based on the type of work being applied for, which ultimately provides greater risk mitigation and less exposure for the City

Significant Changes from the 2021 – 2023 Biennial Budget

- 15% increase projected for all insurance premiums except workers' compensation and cyber/crime.
- Our broker has informed the City that we should expect an increase of approximately 35% in our cyber/crime rate given the increase in cyber-attacks and losses globally. Many governmental entities are being denied coverage
- The pollution policy is in year three of a three-year policy that was paid in full in FY 2020-21. The policy will be renewed in FY 2023-24

2023-2025 Proposed Budget
Insurance & Risk Management



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
4500 - Insurance & Risk Management	-	(6,074,704)	(6,538,000)	-	-	-
BeginWorkingCapital	(6,374,300)	(6,530,073)	(6,074,700)	(6,538,000)	-	(6,538,000)
301000 - Beginning Working Capital	(6,374,300)	(6,530,073)	(6,074,700)	(6,538,000)	-	(6,538,000)
Resources	(6,334,100)	(3,341,009)	(3,601,300)	(4,267,400)	(4,429,800)	(8,697,200)
362100 - Insurance Settlement	-	(20,000)	-	-	-	-
366000 - Miscellaneous Revenue	(228,200)	(384,235)	(335,800)	(114,100)	(114,100)	(228,200)
380001 - Xfer City-wide OH Govt	(1,859,200)	(929,600)	(929,600)	(1,423,000)	(1,423,000)	(2,846,000)
380004 - Xfer City-wide OH Ent	(1,470,600)	(735,300)	(735,300)	(856,700)	(856,700)	(1,713,400)
380005 - Xfer City-wide OH IntServ	(146,800)	(73,400)	(73,400)	(152,000)	(152,000)	(304,000)
380006 - Xfer City-wide OH MPO	-	-	-	(2,200)	(2,200)	(4,400)
380010 - Xfer City-wide OH WkComp	(2,479,300)	(1,198,474)	(1,527,200)	(1,719,400)	(1,881,800)	(3,601,200)
383100 - Xfer Special Purp from GF	(150,000)	-	-	-	-	-
Personnel Services	364,600	103,357	182,900	498,300	520,500	1,018,800
401000 - Salaries Regular	229,000	65,954	116,900	307,300	319,600	626,900
401100 - Salaries OthPayouts	-	653	2,800	9,200	9,600	18,800
401200 - Salaries Overtime	-	-	300	7,000	7,200	14,200
411001 - Benefits Taxes Social Security	14,500	3,978	7,300	20,100	20,900	41,000
411002 - Benefits Taxes Medicare	3,500	954	1,700	4,700	4,900	9,600
411003 - Benefits Taxes Unemployment	300	68	100	300	300	600
411004 - Benefits AssessWorkCompHrly	300	28	-	100	100	200
411006 - Benefits Taxes OR Paid Leave	-	-	300	1,300	1,300	2,600
412001 - Benefits PERS IAP	14,100	4,000	7,200	19,400	20,200	39,600
412003 - Benefits PERS OPSRP	34,400	9,050	16,300	47,400	49,300	96,700
412004 - Benefits PERS Debt Service	5,400	1,435	2,900	5,700	5,900	11,600
413010 - Benefits Insurance WkCompPrem	200	74	100	400	400	800
413020 - Benefits Insurance Disability	700	177	300	900	900	1,800
413030 - Benefits Insurance Life	300	75	100	300	300	600
413040 - Benefits InsuranceHDHealthPrem	43,400	11,068	16,900	45,900	50,600	96,500
413041 - Benefits InsuranceHDHealthDedu	9,800	2,846	4,100	10,200	10,200	20,400
413042 - Benefits InsuranceHDHealthCoin	1,300	79	300	1,300	1,500	2,800
413050 - Benefits Insurance DentalPrem	4,000	925	1,300	3,500	3,600	7,100
413060 - Benefits Telemed	300	35	-	100	100	200
414010 - Benefits OPEB LongTermFunding	1,700	1,189	1,600	4,600	4,600	9,200
414020 - Benefits OPEB PERS Supplement	-	-	300	1,500	1,800	3,300
414030 - Benefits City Paid Def Comp	-	-	1,200	4,900	5,000	9,900
415010 - Benefits Other EmployeeParking	1,000	200	100	200	200	400
415011 - Benefits Other CellPhone Allow	-	522	700	1,700	1,700	3,400
415020 - Benefits Other 125BenefitsAdm	400	47	100	300	300	600
Materials & Services	6,396,600	3,693,021	2,955,100	3,630,700	4,035,100	7,665,800
432000 - PurchServ Consulting	-	30,000	-	30,000	-	30,000
434200 - PurchServ TechSoftware Maint	2,000	1,123	1,200	1,300	1,400	2,700
437001 - PurchServ Other Postage	-	7	-	-	-	-
461200 - Emp Costs Prof Dev & Train Opt	6,000	3,203	10,000	10,000	10,000	20,000
462040 - Employee Costs Licenses & Dues	1,200	385	400	1,000	1,000	2,000
463060 - Emp Costs WkCompensationClaims	40,000	-	-	-	-	-
480100 - Insurance Premiums Other	116,500	53,471	88,300	170,000	115,000	285,000
480101 - Insurance Premiums LiabGeneral	1,438,000	566,387	675,400	798,000	891,500	1,689,500
480104 - Insurance Premiums LiabAirport	15,400	7,112	9,000	9,000	9,000	18,000
480110 - Insurance Premiums Auto	350,000	161,043	175,000	201,300	231,400	432,700
480120 - Insurance Premiums Property	528,000	233,864	262,700	315,300	375,000	690,300
480130 - Insurance Premiums Wk Comp	2,480,000	2,454,773	1,270,600	1,524,800	1,829,800	3,354,600
480200 - Insurance Deductibles	1,200,000	31,901	300,000	500,000	500,000	1,000,000
480300 - Insurance Broker	209,500	129,029	132,500	50,000	51,000	101,000
524001 - Other Misc Voluntary Claims	10,000	20,723	30,000	20,000	20,000	40,000
Reserves	5,947,200	-	-	6,676,400	(125,800)	6,550,600
900500 - Reserves Commercial Insurance	5,947,200	-	-	6,676,400	(125,800)	6,550,600
Grand Total	-	(6,074,704)	(6,538,000)	-	-	-

**Internal Service Fund - City Wide Administration
Facilities Management**

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 1,467,900	\$ 1,552,114	\$ 1,786,400	\$ 9,171,100	\$ -	\$ 9,171,100
Intergovernmental revenues	2,000,000	2,000,000	-	-	-	-
Charges for services	77,500	36,591	91,000	242,300	195,300	437,600
Miscellaneous	5,060,800	4,792,316	339,500	183,100	125,400	308,500
Debt proceeds	21,783,000	4,601,964	18,156,000	46,648,100	73,549,000	120,197,100
Interfund transfers	11,701,800	4,417,787	6,645,800	7,520,300	7,465,200	14,985,500
TOTAL RESOURCES	\$ 42,091,000	\$ 17,400,772	\$ 27,018,700	\$ 63,764,900	\$ 81,334,900	\$ 145,099,800
REQUIREMENTS						
<i>By Category:</i>						
Admin. & Central Serv. Program						
Personnel services	\$ 3,079,200	\$ 1,110,458	\$ 1,418,400	\$ 1,534,800	\$ 1,625,400	\$ 3,160,200
Materials & services	5,343,900	1,880,837	3,012,400	3,237,300	3,695,500	6,932,800
Capital outlay	29,757,200	10,082,851	12,147,900	53,919,300	52,856,000	106,775,300
Total Admin. & Central Serv. Program	38,180,300	13,074,146	16,578,700	58,691,400	58,176,900	116,868,300
Interfund Transfers	748,200	656,924	226,600	266,600	237,700	504,300
Debt Service	2,675,000	1,883,288	1,042,300	2,221,000	5,267,200	7,488,200
Contingency	487,500	-	-	1,103,000	(214,800)	888,200
Reserves Future Construction	-	-	-	1,482,900	17,867,900	19,350,800
TOTAL REQUIREMENTS	\$ 42,091,000	\$ 15,614,358	\$ 17,847,600	\$ 63,764,900	\$ 81,334,900	\$ 145,099,800

Authorized Full Time Equivalents	10.00	10.00	10.00
Allocated Full Time Equivalents	10.00	10.30	10.30

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

ADMINISTRATION & CENTRAL SERVICES **Facilities Management**

Overview

Facilities Management is a division of the Internal Service Fund – City Wide Administration. Facilities Management is responsible for cleaning, maintenance, repair, small construction and capital improvement projects related to city-owned facilities. In addition, staff assist in the planning and design of future space needs in existing buildings or new city facilities such as the Juniper Ridge Public Works Campus and the future City Hall. The department also provides facility-related project management and maintenance services for the Parking, Housing, and Airport Programs. Revenue is generated through the City’s cost allocation plan from rent charges to the building tenants. Revenue to support the Housing Program’s facility needs is generated through a special purpose transfer. Expenditures include construction and improvement costs, operational expenses, building repairs and maintenance, and debt service.

Goals & Objectives for the 2023 – 2025 Biennial Budget

- Plan and build facilities to meet the needs of a growing city with a lens of sustainability and a reduced carbon footprint
- Provide appropriate work environments to accommodate department needs including teleworks
- Maintain and preserve buildings as assets
- Continue to pursue opportunities for energy savings by leveraging Strategic Energy Management practices and align with council goals related to energy efficiency
- Execute pre-construction, design, and permitting services for the Juniper Ridge Public Works Campus project
- Provide project management for tenant improvements to the Lighthouse Navigation Center
- Continue planning efforts and property acquisition strategies for a new City Hall

Major Accomplishments during the 2021 – 2023 Biennium

- Secured Design-Build and Owner’s Representative contracts for the Juniper Ridge Public Works Campus project
- Completed criteria design for the Juniper Ridge Public Works Campus.
- Assisted with the acquisition of three properties to be used as shelters in support of Council’s housing goals
- Provided project management for design and facility improvements at the Stepping Stone Shelter
- Provided project management for design of facility improvements at the Lighthouse Navigation Center
- Supported the development and execution of property acquisition strategies for a new City Hall

Significant Changes from the 2021 – 2023 Biennial Budget

- Biennial budget includes \$104 million of construction costs for the Juniper Ridge Public Works Campus as well as \$200,000 for continued programming and planning costs associated with a new City Hall.
- Budget reflects approximately \$3 million for annual operating costs related to the three City owned shelter facilities. Funding for operating costs is provided by interfund transfers from the Houseless Fund.

ADMINISTRATION & CENTRAL SERVICES
Facilities Management

FIVE YEAR VEHICLE & EQUIPMENT PLAN

	2023-24	2024-25	2025-26	2026-27	2027-28
Vehicles:					
One (1) Ford F250 cab/chassis, service truck w/ lumber rack and plow frame	\$ -	\$ -	\$ -	\$ 60,000	\$ -
Subtotal Vehicles	\$ -	\$ -	\$ -	\$ 60,000	\$ -
Equipment:					
15th Street Electric Vehicle Charging Station	\$ 10,000	\$ -	\$ -	\$ -	\$ -
One (1) Snow removal vehicle and attachments	\$ -	\$ -	\$ 25,000	\$ -	\$ -
Subtotal Equipment	\$ 10,000	\$ -	\$ 25,000	\$ -	\$ -
Total	\$ 10,000	\$ -	\$ 25,000	\$ 60,000	\$ -

FIVE YEAR REPAIR & REPLACEMENT CAPITAL PROJECT PLAN

	2023-24	2024-25	2025-26	2026-27	2027-28
2nd Street Tenant Improvements	\$ 2,384,000	\$ -	\$ -	\$ -	\$ -
Police facility - one (1) 30 ton HVAC unit replacement	\$ -	\$ -	\$ 315,000	\$ -	\$ -
Police facility - one (1) 5 ton HVAC unit replacement	\$ -	\$ -	\$ 25,000	\$ -	\$ -
Police facility - Carpet replacement	\$ -	\$ -	\$ 35,000	\$ -	\$ -
Police facility - Roof Membrane replacement	\$ -	\$ -	\$ 35,000	\$ -	\$ -
Total	\$ 2,384,000	\$ -	\$ 410,000	\$ -	\$ -

**Facilities Management
Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification*	2023-24	2024-25	2025-26	2026-27	2027-28	Total CIP
Juniper Ridge Public Works Campus	3	\$ 51,375,300	\$ 52,756,000	\$ 19,350,800	\$ -	\$ -	\$ 123,482,100
City Hall Replacement	5	100,000	100,000	10,000,000	10,000,000	10,000,000	30,200,000
705/755 NE 1st - Underground Injection Control	5	50,000	-	-	-	-	50,000
Total		\$ 51,525,300	\$ 52,856,000	\$ 29,350,800	\$ 10,000,000	\$ 10,000,000	\$ 153,732,100

*The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97

Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

2023-2025 Proposed Budget
Facilities Management



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
4200 - Facilities	-	(1,786,414)	(9,171,100)	-	-	-
BeginWorkingCapital	(1,467,900)	(1,552,114)	(1,786,400)	(9,171,100)	-	(9,171,100)
301000 - Beginning Working Capital	(1,467,900)	(1,552,114)	(1,786,400)	(9,171,100)	-	(9,171,100)
Resources	(40,623,100)	(15,848,658)	(25,232,300)	(54,593,800)	(81,334,900)	(135,928,700)
322260 - Lic&Permit Misc Permits	-	(150)	-	-	-	-
331100 - Intergovt Fed PassThruOR Grant	(2,000,000)	(2,000,000)	-	-	-	-
345200 - Charges&Fees Lease Building	(77,500)	(36,591)	(91,000)	(242,300)	(195,300)	(437,600)
360000 - Investment Income	(250,600)	(131,998)	(230,800)	(173,100)	(115,400)	(288,500)
361000 - Contributions & Donations	(3,000,000)	(2,906,487)	-	-	-	-
363000 - Sale of Asset Proceeds	(1,727,800)	(1,739,694)	(4,700)	-	-	-
366000 - Miscellaneous Revenue	(82,400)	(13,987)	(104,000)	(10,000)	(10,000)	(20,000)
370000 - LTD Proceeds	(7,600,000)	(4,601,964)	(3,111,000)	(1,198,000)	-	(1,198,000)
370100 - LTD Proceeds FF&C	(14,183,000)	-	(15,045,000)	(45,450,100)	(73,549,000)	(118,999,100)
380001 - Xfer City-wide OH Govt	(4,265,000)	(2,132,500)	(2,132,500)	(2,836,700)	(2,836,700)	(5,673,400)
380004 - Xfer City-wide OH Ent	(1,139,200)	(569,600)	(569,600)	(1,097,900)	(1,097,900)	(2,195,800)
380005 - Xfer City-wide OH IntServ	(2,255,600)	(1,127,800)	(1,127,800)	(2,097,500)	(2,097,500)	(4,195,000)
380006 - Xfer City-wide OH MPO	(19,200)	(9,600)	(9,600)	-	-	-
383001 - Xfer Special PurpGovt	(160,500)	-	-	-	-	-
383004 - Xfer Special PurpEnt	(405,200)	(202,300)	(202,900)	-	-	-
383100 - Xfer Special Purp from GF	(248,800)	(230,800)	(347,400)	(638,500)	(583,400)	(1,221,900)
383125 - Xfer Special Purp from ARPA	(1,063,300)	(145,187)	(99,000)	-	-	-
383126 - Xfer Special Purp from Housles	(2,145,000)	-	(2,145,000)	(849,700)	(849,700)	(1,699,400)
383141 - Xfer Special Purp from ST	-	-	(12,000)	-	-	-
Personnel Services	3,079,200	1,110,458	1,418,400	1,534,800	1,625,400	3,160,200
401000 - Salaries Regular	1,879,000	674,925	842,600	910,800	961,400	1,872,200
401100 - Salaries OthPayouts	24,400	15,593	23,300	14,500	15,200	29,700
401120 - Salaries OthPayoutsComptoVEBA	-	2,765	4,900	2,200	2,300	4,500
401130 - Salaries OthPayoutsWorkComp	-	1,286	4,400	2,000	2,100	4,100
401200 - Salaries Overtime	34,100	24,548	26,600	31,200	32,900	64,100
411001 - Benefits Taxes Social Security	120,200	43,865	55,300	59,500	62,900	122,400
411002 - Benefits Taxes Medicare	28,000	10,258	12,900	14,000	14,700	28,700
411003 - Benefits Taxes Unemployment	2,000	728	900	900	1,000	1,900
411004 - Benefits AssessWorkCompHrly	800	347	300	200	200	400
411006 - Benefits Taxes OR Paid Leave	-	-	1,800	3,300	3,500	6,800
412001 - Benefits PERS IAP	114,800	36,232	53,400	57,700	60,900	118,600
412002 - Benefits PERS Tier 1/Tier 2	31,700	-	-	-	-	-
412003 - Benefits PERS OPSRP	259,900	81,982	120,900	140,900	148,600	289,500
412004 - Benefits PERS Debt Service	48,800	13,161	23,600	16,700	17,800	34,500
413010 - Benefits Insurance WkCompPrem	31,800	19,584	23,800	23,300	25,300	48,600
413020 - Benefits Insurance Disability	5,300	1,767	2,300	2,500	2,700	5,200
413030 - Benefits Insurance Life	2,000	707	900	800	800	1,600
413040 - Benefits InsuranceHDHealthPrem	323,500	109,888	134,300	158,100	174,100	332,200
413041 - Benefits InsuranceHDHealthDedu	76,600	28,876	33,600	35,200	35,200	70,400
413042 - Benefits InsuranceHDHealthCoin	2,100	602	3,300	5,300	6,200	11,500
413050 - Benefits Insurance DentalPrem	34,600	10,898	12,200	11,900	12,500	24,400
413060 - Benefits Telemed	800	413	500	400	400	800
414010 - Benefits OPEB LongTermFunding	28,300	14,204	11,600	17,400	17,400	34,800
414020 - Benefits OPEB PERS Supplement	13,600	5,960	7,900	6,200	7,200	13,400
414030 - Benefits City Paid Def Comp	-	-	3,400	7,600	7,900	15,500
415010 - Benefits Other EmployeeParking	3,800	571	700	1,100	1,100	2,200
415011 - Benefits Other CellPhone Allow	11,300	6,685	7,400	6,600	6,600	13,200
415012 - Benefits Other Clothing Allow	-	3,710	4,300	3,200	3,200	6,400
415020 - Benefits Other 125BenefitsAdm	1,800	673	1,000	1,300	1,300	2,600
415030 - Benefits Other AltModesIncent	-	230	300	-	-	-
Materials & Services	5,343,900	1,880,837	3,012,400	3,237,300	3,695,500	6,932,800
431000 - PurchServ Legal	-	400	-	-	-	-
432000 - PurchServ Consulting	958,700	249,046	459,200	12,000	-	12,000
433300 - PurchServ Financial Bond Sale	49,300	75,968	356,000	891,200	1,442,200	2,333,400



2023-2025 Proposed Budget
Facilities Management

	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
433310 - PurchServ Financial BondRegist	1,400	-	600	600	600	1,200
434100 - PurchServ TechSoftware&HostSol	23,000	4,800	4,800	7,500	7,500	15,000
434200 - PurchServ TechSoftware Maint	68,700	616	10,100	5,700	5,800	11,500
434400 - PurchServ Tech Consulting	24,400	-	24,400	90,000	-	90,000
435000 - PurchServ R&M	71,600	12,796	42,800	18,200	18,900	37,100
435100 - PurchServ R&M Equipment	287,800	59,921	159,400	175,300	179,100	354,400
435300 - PurchServ R&M Buildings&Struct	1,214,600	362,116	481,600	415,000	401,200	816,200
436010 - PurchServ UT Electricity	420,700	157,727	255,000	298,500	309,700	608,200
436020 - PurchServ UT Gas	102,300	45,496	54,800	84,600	88,100	172,700
436040 - PurchServ UT Waste Disposal	57,200	27,769	34,300	41,900	42,000	83,900
436050 - PurchServ TelephoneDirectLine	2,800	5	-	600	-	600
436060 - PurchServ UT IDB	90,800	44,624	55,300	60,700	62,200	122,900
437000 - PurchServ Other	46,500	25,272	27,600	41,000	41,000	82,000
437001 - PurchServ Other Postage	6,500	3,587	3,600	3,600	3,600	7,200
437003 - PurchServ Other Copiers	12,400	4,162	10,600	10,500	11,000	21,500
437004 - PurchServ Other Mobile Devices	1,000	480	500	500	500	1,000
437005 - PurchServ Other Long Distance	-	1	-	-	-	-
437010 - PurchServ Other Temporary Help	37,700	11,557	5,000	5,000	5,000	10,000
437101 - PurchServ Other Janitorial	760,400	323,957	496,600	542,700	542,700	1,085,400
437111 - PurchServ Other FacilityManage	11,400	9,194	1,400	-	-	-
437116 - PurchServ Other Vehicle Tows	-	300	700	1,400	1,400	2,800
440000 - Equipment <Cap Threshold	45,500	22,871	18,000	20,300	15,000	35,300
440100 - Equipment <CapThresh Safety	27,000	11,883	8,700	-	-	-
440201 - Equipment <CapThresh BldgFurn	195,300	65,631	84,700	91,000	81,000	172,000
442000 - Equipment <CapThresh Tech	15,100	2,362	1,000	2,000	2,000	4,000
442020 - Equipment <CapThresh TechSoft	-	159	-	-	-	-
451000 - ConsumSupp&Mat Office Supplies	2,000	665	200	1,000	1,000	2,000
460000 - Employee Costs	6,600	1,275	4,000	3,500	3,500	7,000
461100 - Emp Costs Prof Dev & Train Req	2,000	-	1,000	1,000	1,000	2,000
461200 - Emp Costs Prof Dev & Train Opt	15,000	4,269	7,500	8,000	8,000	16,000
462010 - Employee Costs Recruitment	2,500	-	-	-	-	-
462040 - Employee Costs Licenses & Dues	2,000	649	1,000	1,000	1,000	2,000
463020 - Employee Costs Medical	1,000	359	500	500	500	1,000
463030 - Emp Costs WearingApparel&Maint	5,500	2,907	3,500	2,500	4,000	6,500
463060 - Emp Costs WkCompensationClaims	-	505	-	-	-	-
490010 - Leases Building	775,200	347,239	398,000	400,000	416,000	816,000
521020 - Other Fees&Permits	-	269	-	-	-	-
Capital Outlay	29,757,200	10,082,851	12,147,900	53,919,300	52,856,000	106,775,300
600100 - Land Acquisition	700,000	710,276	-	-	-	-
610100 - Vehicles & Trucks	57,200	38,017	-	-	-	-
620100 - Equipment >Cap Threshold	100,000	-	-	10,000	-	10,000
630100 - Buildings&Struct Acquisition	11,515,000	8,345,559	3,802,500	-	-	-
630210 - Buildings&Struct New Construct	14,175,000	665,697	6,517,900	51,475,300	52,856,000	104,331,300
630220 - Buildings&Struct TenantImprove	2,852,100	323,302	1,716,700	2,384,000	-	2,384,000
630230 - Buildings&Struct Repair&Replac	349,800	-	110,800	-	-	-
640100 - Intangibles Computer Software	8,100	-	-	-	-	-
650200 - Infrastructure CapImprove	-	-	-	50,000	-	50,000
Transfers Out - OH	-	-	-	138,900	138,900	277,800
705016 - Xfer City-wide OH JR PW Campus	-	-	-	138,900	138,900	277,800
Transfers Out	748,200	656,924	226,600	127,700	98,800	226,500
731001 - Xfer Special Purp to GFStab	125,400	65,999	115,400	86,600	57,700	144,300
734200 - Xfer Special Purp to WA	140,700	140,439	-	-	-	-
734300 - Xfer Special Purp to WR	337,700	337,053	-	-	-	-
734400 - Xfer Special Purp to SW	84,400	84,263	-	-	-	-
735106 - Xfer Special Purp to GAFleetRs	1,000	500	500	300	300	600
741110 - Xfer InterfundChg to FR	7,800	-	-	-	-	-
741240 - Xfer InterfundChg to EID	2,900	1,358	1,500	1,500	1,500	3,000
741410 - Xfer InterfundChg to ST	-	-	70,000	-	-	-

2023-2025 Proposed Budget
Facilities Management



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
743400 - Xfer InterfundChg to TRConst	5,300	-	-	-	-	-
745110 - Xfer InterfundChg to GAR&M	22,600	11,300	11,300	24,100	24,100	48,200
745111 - Xfer InterfundChg to GAParts	8,600	10,989	23,600	8,600	8,600	17,200
745112 - Xfer InterfundChg to GAFuel	11,800	5,023	4,300	6,600	6,600	13,200
Debt Service	2,675,000	1,883,288	1,042,300	2,221,000	5,267,200	7,488,200
801012 - LTDPPrFF&C 2012 PDStaRefund2002	662,000	325,000	-	-	-	-
801020 - LTDPPrFF&C 2016 NewMulti&Refund	1,692,000	1,160,000	-	-	-	-
801021 - LTDPPr Future Debt	-	-	-	273,000	999,000	1,272,000
801026 - LTDPPrFF&C 2020 Ameresco	18,000	8,047	8,700	9,000	9,300	18,300
801032 - LTDPPrFF&C 2021A Ref 2016 FF&C	-	274,800	278,200	280,900	289,600	570,500
801035 - LTDPPrFF&C 2021B Ref 2012 FF&C	-	32,400	363,000	363,900	372,800	736,700
801045 - LTDPPrFF&C 2022	-	-	182,500	177,000	178,000	355,000
811012 - LTDInFF&C 2012 PDStaRefund2002	149,000	6,459	-	-	-	-
811020 - LTDInFF&C 2016 NewMulti&Refund	130,000	6,051	-	-	-	-
811021 - LTDIn Future Debt	-	-	-	909,000	3,224,000	4,133,000
811026 - LTDInFF&C 2020 Ameresco	24,000	11,721	11,400	11,100	10,700	21,800
811032 - LTDInFF&C 2021A Ref 2016 FF&C	-	41,508	36,500	32,700	28,900	61,600
811035 - LTDInFF&C 2021B Ref 2012 FF&C	-	17,302	15,100	11,900	8,500	20,400
811045 - LTDInFF&C 2022	-	-	146,900	152,500	146,400	298,900
Contingency	487,500	-	-	1,103,000	(214,800)	888,200
910000 - Contingency	487,500	-	-	1,103,000	(214,800)	888,200
Reserves	-	-	-	1,482,900	17,867,900	19,350,800
900200 - Reserves Future Construction	-	-	-	1,482,900	17,867,900	19,350,800
Grand Total	-	(1,786,414)	(9,171,100)	-	-	-

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**Internal Service Fund - Departmental Administration
Fleet Management**

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 801,900	\$ 762,694	\$ 880,500	\$ 318,200	\$ -	\$ 318,200
Miscellaneous	25,700	46,114	83,600	62,000	41,400	103,400
Debt proceeds	55,100	-	-	-	-	-
Interfund transfers	8,254,200	3,822,165	4,046,600	5,656,200	5,656,200	11,312,400
TOTAL RESOURCES	\$ 9,136,900	\$ 4,630,973	\$ 5,010,700	\$ 6,036,400	\$ 5,697,600	\$ 11,734,000
REQUIREMENTS						
<i>By Category:</i>						
Admin. & Central Serv. Program						
Personnel services	\$ 3,269,900	\$ 1,274,200	\$ 1,624,100	\$ 2,026,300	\$ 2,141,100	\$ 4,167,400
Materials & services	4,065,272	1,849,897	2,289,900	2,325,500	2,403,200	4,728,700
Capital outlay	167,928	-	131,600	135,000	-	135,000
Total Admin. & Central Serv. Program	7,503,100	3,124,097	4,045,600	4,486,800	4,544,300	9,031,100
Interfund Transfers	1,221,400	626,338	646,900	1,305,400	1,295,100	2,600,500
Debt Service	8,000	-	-	-	-	-
Contingency	4,000	-	-	244,200	(141,800)	102,400
Reserves	400,400	-	-	-	-	-
TOTAL REQUIREMENTS	\$ 9,136,900	\$ 3,750,435	\$ 4,692,500	\$ 6,036,400	\$ 5,697,600	\$ 11,734,000

Authorized Full Time Equivalents	12.00	13.00	13.00
Allocated Full Time Equivalents	12.00	13.00	13.00

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

ADMINISTRATION & CENTRAL SERVICES

Fleet Management

Overview

The Fleet Management Program is accounted for as a division of the Internal Service Fund – Departmental Administration and provides maintenance and services for all City-owned vehicles and heavy equipment. Revenue is generated by billing the departments and/or funds served at the time maintenance is performed. Major expenditures are for personnel, fuel and parts.

Goals & Objectives for the 2023 – 2025 Biennial Budget

- Actively participate and include teams' input in Juniper Ridge Public Works campus and fleet facility design
- Electrify fleet by acquiring the most economical vehicles that will show positive return on investment to the City
- Use telematics data (e.g., harsh braking and acceleration, idle time, diagnostic trouble code reporting, real-time and historical asset tracking) to make smart, data-based fleet decisions
- Explore alternative fuel options where available, specifically renewable diesel fuel
- Ensure staff receive quality training that keeps their skills current with industry standards

Major Accomplishments during the 2021 – 2023 Biennium

- Obtained three-year telematics contract and installed modules on city assets. Telematics provides critical asset data to include harsh braking and acceleration, idle time, check engine light notifications, real-time GPS tracking and many more features to make data-based fleet decisions
- Implemented three motor pools across the city with automated kiosks and reservation system. Eliminated significant employee labor hours by automating key and vehicle reservation management
- Received the city's first three fully electric vehicles and ordered three additional electrical vehicles

Significant Changes from the 2021 – 2023 Biennial Budget

- Added one (1) Fleet Program Coordinator LTE position
- The fuel and parts budgets remain at an elevated level due to recent cost inflation
- Discontinued fleet equipment reserve funding in favor of utilizing current fleet replacement funding strategy

ADMINISTRATION & CENTRAL SERVICES
Fleet Management

FIVE YEAR VEHICLE & EQUIPMENT PLAN

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
Vehicles:					
One (1) Service Truck replacement w/ maintenance body	\$ 55,000	\$ -	\$ -	\$ -	\$ -
Subtotal Vehicles	\$ 55,000	\$ -	\$ -	\$ -	\$ -
Equipment:					
One (1) Truck-mounted air compressor/welder/generator	\$ 15,000	\$ -	\$ -	\$ -	\$ -
One (1) Bulk oil storage system	30,000	-	-	-	-
One (1) Parts washer	15,000	-	-	-	-
One (1) Compressor	20,000	-	-	-	-
Subtotal Equipment	\$ 80,000	\$ -	\$ -	\$ -	\$ -
Total	\$ 135,000	\$ -	\$ -	\$ -	\$ -

2023-2025 Proposed Budget
Fleet Management



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
4300 - Fleet Management	-	(880,538)	(318,200)	-	-	-
BeginWorkingCapital	(801,900)	(762,694)	(880,500)	(318,200)	-	(318,200)
301000 - Beginning Working Capital	(801,900)	(762,694)	(880,500)	(318,200)	-	(318,200)
Resources	(8,335,000)	(3,868,279)	(4,130,200)	(5,718,200)	(5,697,600)	(11,415,800)
360000 - Investment Income	(24,700)	(45,676)	(82,700)	(62,000)	(41,400)	(103,400)
366000 - Miscellaneous Revenue	(1,000)	(438)	(900)	-	-	-
370100 - LTD Proceeds FF&C	(55,100)	-	-	-	-	-
383007 - Xfer Special PurpGAFleetRes	(200,000)	(100,000)	(100,000)	(50,000)	(50,000)	(100,000)
383500 - Xfer Special Purp from ISFCity	-	(280)	-	-	-	-
384001 - Xfer InterfundChg Govt	(5,989,600)	(2,719,737)	(3,030,000)	(4,187,200)	(4,187,200)	(8,374,400)
384004 - Xfer InterfundChg Ent	(1,953,000)	(903,457)	(831,700)	(1,313,100)	(1,313,100)	(2,626,200)
384005 - Xfer InterfundChg IntServ	(111,600)	(98,691)	(84,900)	(105,900)	(105,900)	(211,800)
Personnel Services	3,269,900	1,274,200	1,624,100	2,026,300	2,141,100	4,167,400
401000 - Salaries Regular	1,833,800	656,930	930,800	1,162,200	1,223,100	2,385,300
401100 - Salaries OthPayouts	4,700	18,753	6,300	4,300	4,500	8,800
401120 - Salaries OthPayoutsComptoVEBA	500	590	400	300	300	600
401130 - Salaries OthPayoutsWorkComp	-	37,506	16,800	11,400	12,000	23,400
401200 - Salaries Overtime	78,400	69,896	81,900	87,200	91,700	178,900
411001 - Benefits Taxes Social Security	120,300	47,333	63,500	78,500	82,600	161,100
411002 - Benefits Taxes Medicare	28,200	11,070	14,800	18,300	19,300	37,600
411003 - Benefits Taxes Unemployment	2,000	791	1,000	1,300	1,300	2,600
411004 - Benefits AssessWorkCompHrly	1,100	350	400	300	300	600
411006 - Benefits Taxes OR Paid Leave	-	-	2,200	5,100	5,300	10,400
412001 - Benefits PERS IAP	116,400	45,483	53,500	72,600	76,500	149,100
412002 - Benefits PERS Tier 1/Tier 2	138,800	40,901	24,100	22,600	23,500	46,100
412003 - Benefits PERS OPSRP	215,500	75,653	105,000	162,200	171,000	333,200
412004 - Benefits PERS Debt Service	48,000	16,214	23,000	21,200	22,300	43,500
413010 - Benefits Insurance WkCompPrem	34,600	13,444	21,100	27,100	29,200	56,300
413020 - Benefits Insurance Disability	5,400	1,997	2,500	3,400	3,600	7,000
413030 - Benefits Insurance Life	2,000	667	900	900	900	1,800
413040 - Benefits InsuranceHDHealthPrem	414,000	144,008	174,000	226,200	248,800	475,000
413041 - Benefits InsuranceHDHealthDedu	93,600	36,600	41,800	50,000	50,000	100,000
413042 - Benefits InsuranceHDHealthCoin	10,300	6,325	5,800	7,000	8,400	15,400
413050 - Benefits Insurance DentalPrem	37,900	12,439	13,600	17,000	17,800	34,800
413060 - Benefits Telemed	1,200	472	500	700	700	1,400
414010 - Benefits OPEB LongTermFunding	25,400	17,081	11,000	21,400	21,400	42,800
414020 - Benefits OPEB PERS Supplement	34,800	10,751	12,900	7,800	9,100	16,900
414030 - Benefits City Paid Def Comp	-	-	1,600	4,000	4,200	8,200
415011 - Benefits Other CellPhone Allow	12,400	4,427	8,700	7,300	7,300	14,600
415012 - Benefits Other Clothing Allow	8,600	3,710	4,800	4,200	4,200	8,400
415020 - Benefits Other 125BenefitsAdm	2,000	809	1,200	1,800	1,800	3,600
Materials & Services	4,065,272	1,849,897	2,289,900	2,325,500	2,403,200	4,728,700
433300 - PurchServ Financial Bond Sale	1,100	-	-	-	-	-
433310 - PurchServ Financial BondRegist	300	-	-	-	-	-
434100 - PurchServ TechSoftware&HostSol	7,400	800	5,300	6,400	6,400	12,800
434200 - PurchServ TechSoftware Maint	188,072	15,079	106,500	89,000	89,800	178,800
435100 - PurchServ R&M Equipment	84,900	64,135	43,500	48,000	50,000	98,000
437003 - PurchServ Other Copiers	12,300	2,011	5,000	5,000	5,000	10,000
437004 - PurchServ Other Mobile Devices	4,500	2,175	2,300	2,500	2,500	5,000
437116 - PurchServ Other Vehicle Tows	8,600	6,556	3,500	3,500	3,500	7,000
440000 - Equipment <Cap Threshold	43,000	20,186	50,000	50,000	50,000	100,000
440100 - Equipment <CapThresh Safety	11,800	7,384	27,700	7,500	8,000	15,500
442000 - Equipment <CapThresh Tech	20,500	1,520	15,800	10,500	8,400	18,900
451000 - ConsumSupp&Mat Office Supplies	4,500	1,717	3,000	3,000	3,000	6,000
452010 - ConsumSupp&Mat Veh Fuel	1,772,000	837,881	960,000	980,000	1,000,000	1,980,000
452020 - ConsumSupp&Mat Veh Oil&Lubrica	61,500	35,737	35,000	40,000	40,000	80,000
452030 - ConsumSupp&Mat Veh Tires	396,100	128,472	200,000	200,000	210,000	410,000
452040 - ConsumSupp&Mat Veh Parts	1,293,600	681,772	750,000	787,500	827,000	1,614,500
453000 - ConsumSupp&Mat Other Op	89,400	27,531	35,000	40,000	42,000	82,000
460000 - Employee Costs	600	397	200	-	-	-
461100 - Emp Costs Prof Dev & Train Req	41,000	8,749	31,000	35,000	40,000	75,000
461200 - Emp Costs Prof Dev & Train Opt	-	-	100	-	-	-

2023-2025 Proposed Budget
Fleet Management



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
462040 - Employee Costs Licenses & Dues	3,300	-	1,500	2,000	2,000	4,000
463020 - Employee Costs Medical	1,200	200	500	600	600	1,200
463030 - Emp Costs WearingApparel&Maint	19,600	4,960	14,000	15,000	15,000	30,000
463060 - Emp Costs WkCompensationClaims	-	2,635	-	-	-	-
Capital Outlay	167,928	-	131,600	135,000	-	135,000
610100 - Vehicles & Trucks	80,000	-	36,300	55,000	-	55,000
620100 - Equipment >Cap Threshold	14,000	-	21,300	80,000	-	80,000
640100 - Intangibles Computer Software	73,928	-	74,000	-	-	-
Transfers Out - OH	1,209,000	603,500	605,500	1,274,400	1,274,400	2,548,800
705003 - Xfer City-wide OH IT	231,200	115,600	115,600	117,200	117,200	234,400
705004 - Xfer City-wide OH FacilityMgmt	490,000	245,000	245,000	120,400	120,400	240,800
705005 - Xfer City-wide OH Admin & HR	151,000	73,900	77,100	156,300	156,300	312,600
705006 - Xfer City-wide OH Finance	102,800	51,400	51,400	48,400	48,400	96,800
705007 - Xfer City-wide OH Purchasing	29,200	14,600	14,600	24,100	24,100	48,200
705008 - Xfer City-wide OH Insurance	37,200	18,600	18,600	36,100	36,100	72,200
705014 - Xfer City-wide OH Proj Mgmt	167,600	84,400	83,200	53,600	53,600	107,200
705016 - Xfer City-wide OH JR PW Campus	-	-	-	718,300	718,300	1,436,600
Transfers Out	12,400	22,838	41,400	31,000	20,700	51,700
731001 - Xfer Special Purp to GFStab	12,400	22,838	41,400	31,000	20,700	51,700
Debt Service	8,000	-	-	-	-	-
801021 - LTDP Future Debt	5,000	-	-	-	-	-
811021 - LTDIn Future Debt	3,000	-	-	-	-	-
Contingency	4,000	-	-	244,200	(141,800)	102,400
910000 - Contingency	4,000	-	-	244,200	(141,800)	102,400
Reserves	400,400	-	-	-	-	-
900810 - Reserves	400,400	-	-	-	-	-
Grand Total	-	(880,538)	(318,200)	-	-	-

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PERS Debt Service Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 302,200	\$ 249,829	\$ 8,300	\$ 325,200	\$ -	\$ 325,200
Miscellaneous	39,300	5,951	9,700	7,300	4,900	12,200
Interfund transfers	3,462,200	1,258,071	1,876,600	1,468,400	1,562,100	3,030,500
TOTAL RESOURCES	\$ 3,803,700	\$ 1,513,851	\$ 1,894,600	\$ 1,800,900	\$ 1,567,000	\$ 3,367,900
REQUIREMENTS						
	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
By Category:						
Interfund Transfers	\$ 16,000	\$ 10,975	\$ 12,900	\$ 11,700	\$ 10,500	\$ 22,200
Debt Service	3,052,000	1,494,539	1,556,500	1,621,300	1,692,200	3,313,500
Reserves Debt Service	735,700	-	-	167,900	(135,700)	32,200
TOTAL REQUIREMENTS	\$ 3,803,700	\$ 1,505,514	\$ 1,569,400	\$ 1,800,900	\$ 1,567,000	\$ 3,367,900

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

ADMINISTRATION & CENTRAL SERVICES
PERS Debt Service Fund

Overview

The PERS Debt Service fund accounts for the payment of debt issued to fund a portion of the City's unfunded pension liability under the Oregon Public Employees' Retirement System (PERS) and the Oregon Public Service Retirement Plan. The City issued \$13,725,000 of pension obligation bonds during fiscal year 2003-04 and made a \$13,122,795 lump sum contribution towards its unfunded actuarial liability which was determined to be at a fair value of \$17,497,060 on June 1, 2004. The lump sum contribution is being amortized through June 1, 2028 to provide employer contribution rate relief.

Due to decisions made during 2013-2015, 2017-2019, and 2019-2021 Budget Committee deliberations, a portion of personnel cost savings in department operating budgets were transferred to the PERS Debt Service Fund to increase reserves to offset the financial impact of future PERS increases.

The City used those reserve funds during the 2019-2021 biennium, when the Oregon Legislature established The Employer Incentive Fund. Moneys in the State's Employer Incentive Fund were used to match contributions made by public employers participating in the Oregon Public Employees Retirement System (PERS), as a way to reduce future employer PERS contribution rates. In fiscal year 2020-21, the City made an \$11 million contribution to the Employer Incentive Fund, which was the amount the City could contribute to receive the 25% maximum of matching funds from the State.

This \$11.3 million contribution was made possible by use of \$4.3 million in reserves in the PERS Debt Service Fund, as well as a transfer of \$7 million from the Other Post-Employment Benefits Internal Service Fund. The City's contribution resulted in matching funds from the State of \$2.8 million, which brought the total deposit in to the Employer Incentive Fund of approximately \$14.1 million. Based on a forecasting tool developed by the State, that \$14.1 million initial deposit could reduce the City's future PERS contributions by approximately \$24.3 million over a 10 year period.

2023-2025 Proposed Budget
PERS Debt Service Fund



	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
2200 - PERS Debt Service Fund	-	(8,337)	(325,200)	-	-	-
BeginWorkingCapital	(302,200)	(249,829)	(8,300)	(325,200)	-	(325,200)
301000 - Beginning Working Capital	(302,200)	(249,829)	(8,300)	(325,200)	-	(325,200)
Resources	(3,501,500)	(1,264,022)	(1,886,300)	(1,475,700)	(1,567,000)	(3,042,700)
360000 - Investment Income	(39,300)	(5,951)	(9,700)	(7,300)	(4,900)	(12,200)
383001 - Xfer Special PurpGovt	(2,154,800)	(792,998)	(1,183,900)	(905,200)	(968,700)	(1,873,900)
383004 - Xfer Special PurpEnt	(542,400)	(182,611)	(256,900)	(214,300)	(226,000)	(440,300)
383005 - Xfer Special PurpIntServ	(765,000)	(282,462)	(435,800)	(348,900)	(367,400)	(716,300)
Transfers Out	16,000	10,975	12,900	11,700	10,500	22,200
731001 - Xfer Special Purp to GFStab	-	2,975	4,900	3,700	2,500	6,200
735006 - Xfer Special Purp to FN	16,000	8,000	8,000	8,000	8,000	16,000
Debt Service	3,052,000	1,494,539	1,556,500	1,621,300	1,692,200	3,313,500
801001 - LTDPrFF&C 2004 PERS Pool Oblig	2,050,000	965,000	1,085,000	1,215,000	1,360,000	2,575,000
811001 - LTDInFF&C 2004 PERS Pool Oblig	1,002,000	529,539	471,500	406,300	332,200	738,500
Reserves	735,700	-	-	167,900	(135,700)	32,200
900100 - Reserves Debt Service	735,700	-	-	167,900	(135,700)	32,200
Grand Total	-	(8,337)	(325,200)	-	-	-

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Other Post-employment Benefits (OPEB) Fund

	ADJUSTED BUDGET 2021-2023	ACTUALS 2021-22	ESTIMATE 2022-23	PROPOSED BUDGET 2023-24	PROPOSED BUDGET 2024-25	PROPOSED BUDGET 2023-2025
RESOURCES						
Beginning working capital*	\$ 5,930,900	\$ 5,937,011	\$ 7,430,200	\$ 8,533,700	\$ -	\$ 8,533,700
Charges for services	2,205,800	1,451,445	1,039,300	1,584,500	1,608,700	3,193,200
Miscellaneous	115,800	83,532	128,400	96,300	64,200	160,500
TOTAL RESOURCES	\$ 8,252,500	\$ 7,471,988	\$ 8,597,900	\$ 10,214,500	\$ 1,672,900	\$ 11,887,400
REQUIREMENTS						
<i>By Category:</i>						
Interfund Transfers	\$ 57,900	\$ 41,766	\$ 64,200	\$ 48,200	\$ 32,100	\$ 80,300
Reserves for Future Liability	8,194,600	-	-	10,166,300	1,640,800	11,807,100
TOTAL REQUIREMENTS	\$ 8,252,500	\$ 41,766	\$ 64,200	\$ 10,214,500	\$ 1,672,900	\$ 11,887,400

* Estimate of 2022-23 Beginning Working Capital is presented for illustrative purposes, as beginning working capital is only budgeted for in the 1st year of the biennium.

ADMINISTRATION & CENTRAL SERVICES **Other Post-employment Benefits (OPEB) Fund**

Overview

The City currently participates in three separate Other Post-employment Benefits (OPEB) plans which are discussed below.

1. Implicit rate subsidy for retiree Health Insurance Continuation premiums:
Per ORS 243.303, the City provides a single-employer plan to provide retirees with group health and dental insurance from the date of retirement to age 65. Retirees pay the full premium for coverage, unless the premium is charged under the stand-alone plan, discussed in plan 3 below. As the premiums cannot be separately rated from the group of active employees, there is an implicit rate subsidy paid by the City in its premiums paid for active employees.
2. Contribution to the Oregon PERS (OPERS) cost-sharing multiple-employer defined benefit plan:
The City also contributes to the OPERS Retirement Health Insurance Account. This plan is a multiple-employer defined benefit plan that provides retirees with a monthly contribution toward the cost of Medicare companion health insurance. Rates are assessed each year by OPERS based on a rate actuarially determined to finance the costs of benefits earned by employees during the year.
3. Stand-alone plan for employees meeting certain eligibility requirements:
The third plan is a stand-alone plan where the City provides retiree health benefits to employees with at least 15 years of service prior to retirement. The City pays the premium for retiree coverage until age 62 as long as the retiree maintains insurance coverage. The City will also pay the OPERS sponsored supplement to Medicare insurance beginning at age 65 if continuous coverage is maintained. The City is not responsible for any costs associated with retiree health care insurance, including Medicare and supplement to Medicare for non-represented employees hired after December 31, 2010, for COBEA members hired after August 31, 2011, for Fire Association employees hired after June 30, 2012, or for Police Association employees hired after June 30, 2013.

In response to changes in accounting for OPEB costs required by generally accepted accounting principles, the City started setting aside resources starting in fiscal year ending June 30, 2012. At the end of fiscal year ending June 30, 2018, the City created a new Internal Service Fund to account for these resources and to provide greater transparency for the intended use of these funds.

Revenues are received from user departments through a monthly charge based on the number of employees in each department. Charges are based on anticipated benefit costs for OPEB as calculated in the biennial actuarial valuation prepared for financial reporting purposes.

Management has considered the creation of a trust for the OPEB plan, however, costs are prohibitive until such a time as the plan resources are large enough to warrant the expense (at the end of the biennium there will be approximately \$11.8 million in the fund; this amount needs to be approximately \$50 million to achieve the economies of scale needed to create a separate legal trust). Until then, management continues to look for opportunities to invest OPEB funds in accordance with the City's investment policies as well as identify opportunities to keep OPEB and other personnel costs as low as possible which keeps future liabilities and costs low. As part of these efforts, during the 2019-2021 biennium, \$7 million was transferred from the OPEB Fund to the PERS Debt Service Fund to take advantage of the State's Employer Incentive Fund, which allowed local governments to reduce their future PERS contribution rates. Additional details on this program are available in the PERS Debt Service Fund narrative.

2023-2025 Proposed Budget



CITY OF BEND

Other Post-employment Benefits (OPEB) Fund

	2021-2023 Current Outlook			2023-2025 Proposed Budget		
	Adjusted Budget 2021-2023	Actuals 2021-22	Year End Projection 2022-23	Proposed Budget 2023-24	Proposed Budget 2024-25	Total 2023-2025
5200 - ISF-OPEB Administration	-	(7,430,222)	(8,533,700)	-	-	-
BeginWorkingCapital	(5,930,900)	(5,937,011)	(7,430,200)	(8,533,700)	-	(8,533,700)
301000 - Beginning Working Capital	(5,930,900)	(5,937,011)	(7,430,200)	(8,533,700)	-	(8,533,700)
Resources	(2,321,600)	(1,534,977)	(1,167,700)	(1,680,800)	(1,672,900)	(3,353,700)
346000 - Charges&Fees Other	(2,205,800)	(1,451,445)	(1,039,300)	(1,584,500)	(1,608,700)	(3,193,200)
360000 - Investment Income	(115,800)	(83,532)	(128,400)	(96,300)	(64,200)	(160,500)
Transfers Out	57,900	41,766	64,200	48,200	32,100	80,300
731001 - Xfer Special Purp to GFStab	57,900	41,766	64,200	48,200	32,100	80,300
Reserves	8,194,600	-	-	10,166,300	1,640,800	11,807,100
900310 - Reserves for Future Liability	8,194,600	-	-	10,166,300	1,640,800	11,807,100
Grand Total	-	(7,430,222)	(8,533,700)	-	-	-

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Capital Improvement Program

Overview

The Capital Improvement Program (CIP) identifies infrastructure improvement projects within a 5-year period which are necessary to enhance service levels, address existing deficiencies, and provide for future growth. The 5-year CIP is updated annually and is coordinated with departments within the City.

The City continues to refine its CIP process as a means to enhance both financial planning and management decisions. Construction, repair, replacement and additions that will cost over \$10,000 were considered as departments developed lists of proposed projects. Population changes, land-use patterns and operational impacts are all considered when assessing future demands and needs. The City also looks at both staffing resources needed to complete the projects identified and considers financial impacts to utility rates along with available funds to pay for projects.

A number of CIP projects were identified for funding in the 2024-2028 CIP. Many of the projects outlined in the CIP are complex, multi-year projects involving improvements to water, water reclamation, stormwater and transportation infrastructure. Examples of these improvements include the Wilson Avenue Corridor Improvements, Neff & Purcell Intersection, and Awbrey Butte Distribution Improvements projects. The City of Bend looks for opportunities to align multiple projects to achieve economies of scale and lessen the impacts to the community.

This CIP includes projects in the Water, Water Reclamation, Stormwater, Transportation Construction, Accessibility Construction, 2020 General Obligation Bond, BURA Juniper Ridge, BURA Murphy Crossing, BURA Core Area, Airport and Parking Funds as well as the Facilities Management division of the Internal Service Fund – City Wide Administration.

The Capital Improvement Program process provides the City with documentation of the selection process and timing of capital projects, thus allowing enhanced public accountability and communication. The CIP provides sound financial planning and management of projects which:

- Preserve existing publicly owned property and infrastructure.
- Provide new facilities and infrastructure to accommodate an orderly and well-planned expansion of the community consistent with Statewide Planning Goals.
- Enhance livability within the community.

The 2024-2028 CIP is an integral part of the overall City financial program and is included in the capital outlay category of the City's budget. A schedule that summarizes infrastructure projects by program shows total estimated cost of the project, the annual budgeted costs and funding sources is included in this budget document.

Water Capital Budget

The City completed an update to the Water System Master Plan that identified \$85.0 million over the next five years in system improvements to the surface and groundwater distribution system and repair and replacement improvements to reservoirs, groundwater wells, pipelines, power and security. The proposed budget includes \$28.7 million in projects identified in the Water System Master Plan, and future budget adjustments and Capital Improvement Programs will reflect further implementation of the plan.

The Water Capital Program is primarily focused on providing for the City's current needs as well as address future growth. User fees, system development charges, and long-term debt all provide potential sources of revenue to address these projects. There are no proposed long-term debt issuances in the 2023-2025 biennium for CIP work.

Water Reclamation Capital Budget

The Water Reclamation Program includes projects for the water reclamation facility as well as the collection systems that expand current capacity and extend service within the urban growth boundary.

The capital improvement schedule for water reclamation for the next five years calls for expenditures of \$85.2 million for sewer collection system improvements. This includes completing a master plan for the Southeast area, capacity improvements, solids handling and dewatering system upgrades at the water reclamation facility, and several sewer mains, gravity mains and pump station decommissions. User fees, system development charges, and long-term debt all provide potential sources of revenues to address these projects. The budget includes \$7.0 million of debt proceeds related to draw down of DEQ loan proceeds for loans approved in previous biennium. User rates, system development charges or other revenues of the sewer system will be used for debt service payments of these bonds.

Stormwater Capital Budget

The Stormwater CIP schedule calls for an investment of \$22.0 million over the next five years for a pipe replacement project, system improvements, an update of the Stormwater Master Plan and other projects. The Stormwater program provides for the maintenance and repair of stormwater infrastructure, including pipe and catch basin repair, drill hole reconditioning, water quality controls, and system cleaning. This program pays for system operation, including emergency response during flooding events. The current Stormwater CIP emphasizes the Newport Corridor Improvements, South Awbrey Butte Drainage Improvements and Stormwater Master Plan Update which will produce additional projects to be scheduled in future CIPs.

The most significant challenge facing the Stormwater Capital Program in this budget is financing the significant infrastructure needs. The City maintains a 30-year stormwater model to project the financial needs of the Stormwater Utility Program. Rate projections for the next five years will be subject to discussion as a result of the Stormwater Master Plan Update. The budget includes \$6.4 million in full faith and credit debt proceeds as well as \$825,000 of debt proceeds related to draw down of DEQ loan proceeds for loans approved in the 2021 – 2023 biennium. User rates or other revenues of the stormwater system will be used for debt service payments of these bonds.

Transportation Capital Budgets

Transportation Construction Fund: provides for improvements to the transportation system, including multi-modal projects, funded primarily through system development charges and franchise fees.

2020 General Obligation Bond Construction Fund: includes projects that improve traffic flow, east-west connections, safety, mobility and access on major street corridors and intersections.

Accessibility Construction Fund: includes projects for the development of the City's right of way infrastructure from design through construction.

Parking Services Fund: includes projects for the development of City parking facilities.

The current Transportation Construction schedule emphasizes the completion of CIP projects in design as well as projects to relieve congestion, improve connectivity and safety. The five-year Transportation Construction CIP includes \$38.7 million of projects, many which have synergy opportunities across water, sewer, accessibility and stormwater.

The 2020 General Obligation (GO) Bond Construction fund five year CIP schedule includes \$135.5 million in projects. Projects are reviewed and prioritized by the Transportation Bond Oversight Committee (TBOC) including improvements to roads, intersections, and key east-west corridors, neighborhood safety improvement projects, a connected cross town bicycle network, sidewalks and safe crossings for access to schools, parks, and jobs, sidewalk infill on key routes, contributions to improvements on US97/the Parkway, including redesign and construction of interchanges and on/off ramps, and transit infrastructure improvements and matching funds for transit system capital improvements.

The Accessibility Construction Fund includes projects for the development of the City's right of way infrastructure from design through construction. Progress continues on improving infrastructure commensurate with the Americans with Disabilities Act (ADA) through the city's *ADA Transition Plan for Curb Ramps in Public Rights-of-Way*. The five-year Accessibility Construction CIP includes \$2.5 million of projects.

The Parking Services Fund includes projects for the development and maintenance of parking districts and public parking facilities. The five year CIP will be evaluated and updated based on direction and polices from the Transportation System Plan, City Wide Parking Study, and Downtown Parking Study. The 2023-2025 biennium includes enhancements and renovations of the North Mirror Pond Lot for \$2.4 million.

BURA Capital Budget

BURA Juniper Ridge Construction Fund: includes projects for the Juniper Ridge Urban Renewal Area located in northeast Bend.

BURA Murphy Crossing Construction Fund: provides projects for the area of the southern convergence of the Bend Parkway and Southeast 3rd Street.

BURA Core Area Construction Fund: includes projects for the Juniper Ridge Core Area located in Bend Central District, KorPine, East Downtown, and Inner Highway 20/Greenwood.

The BURA Juniper Ridge Construction Fund includes projects that were identified after years of study of the Juniper Ridge Urban Renewal Area where access and circulation have been negatively affected by the absence of roads. The Plan contains goals, objectives and projects for the development of the ("Area"). The Area consists of approximately 500 acres of industrial land in northeast Bend. The five-year Juniper Ridge Construction CIP includes \$390,000 of projects.

The BURA Murphy Crossing Construction Fund includes projects that were identified after years of study of the Murphy Crossing Urban Renewal Area where access and circulation have been negatively affected by the location and configuration of the Bend Parkway. The Plan contains goals, objectives and projects for the development of the "Area". The area consists of approximately 230 acres of land in the vicinity of the southern convergence of the Bend Parkway and Southeast 3rd Street. The five year BURA Murphy Crossing Construction Fund includes \$1.7 million of projects.

The BURA Core Area Construction Fund includes projects in Opportunity Areas that were identified in the 2016 Comprehensive Plan. The Plan contains goals, objectives and projects for the development of the “Area”. The Area consists of 637.15 acres within the City of Bend where more intense development and redevelopment should occur to meet the City of Bend’s housing and employment needs. The five year BURA Core Area Construction Fund includes \$8.5 million of projects.

Airport Capital Budget

The Airport Capital Budget reflects the continued efforts to meet existing and near term demand, increase safety and enhance the efficiency of operations. The Airport Master Plan Update process that began in 2019 has been completed. The Update process included an extensive, satellite-based, survey and analysis of an airport’s ground and airspace features. FAA, Airport and State funding sources are available to fund the Master Plan Update project, with costs estimated at \$589,000. The five-year Airport CIP includes \$9.3 million of projects.

Facilities Management Budget

The Facilities Management Capital budget accounts for maintenance, repair, small construction and Capital Improvement Projects related to City-owned facilities. In addition, Central Service Staff assist in the planning and design of future space needs in existing buildings or new City facilities. The five-year Facilities Management Construction CIP includes \$153.7 million of projects.

Impacts on Annual Operating Budgets

The individual project summaries on the following pages indicate the impact the completed project will have on the operating budget (i.e. additional staffing, maintenance, debt service and operating costs). Financial impacts are determined using the following definitions and criteria:

- **Positive** - The project will result in annual operating cost savings or generate additional revenue.
- **None** - The project will not result in additional annual operating expenditures.
- **Negligible** - The project will increase annual operating expenditures by less than \$10,000 annually.
- **Minimal** - The project will increase annual operating expenditures by more than \$10,000, but less than \$50,000.
- **Moderate** - The project will increase annual operating expenditures by more than \$50,000, but less than \$100,000.
- **High** - The project will increase operating expenditures by more than \$100,000 annually.
- **Unknown** – The impacts of the project are unknown at this time.

Summary of Infrastructure Capital Projects

Fund / Description	Funding Source					Impact on Annual Operating Budget	Total Project Estimate Across Funds Apr-2023	Multi Year Project Yes/No	Capital Outlay 2023-2025 Biennium	Project Detail on Page #s
	Franchise Fees Rates	SDC's	2020 GO Bond	Urban Renewal	Other Notes					
WATER FUND										
1GB27 Bear Creek Road and 27th Street Improvements	■	■			1	Negligible	\$ 12,800,000	Yes	\$ 1,000,000	412
1GNCC North Corridor Project Coordination	■	■			1	Negligible	14,866,400	Yes	1,405,700	414
1GOPB Olney Pedestrian and Bicycle Improvements	■	■			1	Moderate	4,651,000	Yes	700,000	416
1GWAC Wilson Avenue Corridor Improvements	■	■			1	Moderate	29,455,200	Yes	701,000	418
1RFGU Franklin & Greenwood Underpass	■	■				Minimal	7,582,000	Yes	1,332,000	420
1TNPS Neff & Purcell Intersection	■	■			1	Minimal	10,605,500	Yes	10,600	422
1WABD Awbrey Butte Distribution Improvements	■	■			1	Moderate	31,122,900	Yes	23,100,000	424
1WFRB Fire Rock Bridge	■	■				None	550,000	Yes	500,000	426
1WFRR Capital Repair and Replacement Program	■	■				Negligible	15,656,400	Yes	3,600,000	428
1WHCD In-Conduit Hydropower Feasibility Study	■	■				Unknown	250,000	Yes	50,000	430
1WOFI Outback Facility Improvements	■	■				Unknown	26,339,100	Yes	2,350,000	432
1WPDI Pilot Butte Distribution Improvements	■	■				Moderate	14,800,000	Yes	500,000	434
1WWCM Well Capital Maintenance	■	■				Minimal	5,126,000	Yes	1,450,000	436
Total for Water Fund								\$	36,699,300	
WATER RECLAMATION FUND										
1GB27 Bear Creek Road and 27th Street Improvements	■	■			1	Negligible	\$ 12,800,000	No	\$ 400,000	440
1GOPB Olney Pedestrian and Bike Improvements	■	■			1	Moderate	4,651,000	Yes	1,000,000	442
1GNCC North Corridor Project Coordination	■	■			1	Negligible	14,866,400	No	120,000	444
1SAAI Addison & Butler Mkt Gravity Improvement	■	■				Minimal	1,512,000	No	-	446
1SAMM SW Sewer Basin Improvements	■	■			5	None	13,332,300	Yes	375,000	448
1SEMP SE Area Master Plan	■	■				Moderate	15,000,000	Yes	14,900,000	450
1SFPU WRF Facilities Plan Update	■	■				Unknown	1,150,000	Yes	1,100,000	452
1SJRS Juniper Ridge Pump Station Decommissioning	■	■				None	1,500,000	Yes	1,500,000	454
1SMP1 Collection System Master Plan Update	■	■				Unknown	1,771,900	Yes	1,650,000	456
1SN04 Pettigrew and Bayou Sewer Project	■	■			5	Minimal	2,650,900	Yes	2,100,000	458
1SN05 Pinehaven and Woodhaven Sewer Project	■	■			5	Minimal	1,000,000	Yes	925,000	460
1SN06 Silver Sage Sewer Project	■	■			5	Minimal	2,550,000	Yes	2,400,000	462
1SNEP Bend Sewer Neighborhood Extension Program	■	■				None	16,767,100	Yes	2,595,000	464
1SOC1 Odor Control Master Plan	■	■				Unknown	1,155,000	No	-	466
1SPCR WRF Primary Clarifier Rehabilitation	■	■				Moderate	4,016,300	Yes	3,900,000	468
1SPGA Large Gravity Pipe Condition Assessment	■	■				Unknown	400,000	Yes	-	470
1SPS1 Awbrey Glen and Westside Pump Station Improvements	■	■				Minimal	5,491,100	Yes	4,760,000	472
1SPSD Pump Station Decommissions Program	■	■			5	Positive	10,133,500	Yes	1,800,000	474
1SPSX Pump Station Program Funding	■	■				Positive	12,500,000	Yes	1,900,000	476
1SRRR Water Reclamation Capital Repair and Replacement Projects	■	■				Unknown	11,000,000	Yes	1,000,000	478
1SSFU Support Facilities Upgrade	■	■				Unknown	1,000,000	Yes	-	480
1TBMW Wells Acres Road & Butler Market Road Roundabout	■	■				Negligible	6,445,300	Yes	1,900,000	482
1WABD Awbrey Butte Distribution Improvements	■	■			1	Moderate	31,122,900	No	3,500,000	484
Total for Water Reclamation Fund								\$	47,825,000	
STORMWATER FUND										
1GWAC Wilson Avenue Corridor Improvements	■	■			1	Moderate	\$ 29,455,200	No	\$ 200,000	488
1RCAP Stormwater Capital Repair and Replacement Program	■	■				Unknown	2,800,000	Yes	800,000	490
1RFGU Franklin & Greenwood Underpass	■	■				Minimal	7,582,000	Yes	4,000,000	492
1RMP1 Stormwater Master Plan Update	■	■				Unknown	500,000	Yes	500,000	494
1RNPR Newport Corridor Improvements	■	■			1,5	High	30,615,600	Yes	800,000	496
1RSAB South Awbrey Butte Drainage Improvements	■	■			5	Moderate	10,000,000	Yes	-	498
1TNPS Neff & Purcell Intersection	■	■			1	Minimal	10,605,500	Yes	25,000	500
1WABD Awbrey Butte Distribution Improvements	■	■			1	Moderate	31,122,900	Yes	1,940,000	502
Total for Stormwater Fund								\$	8,265,000	

City of Bend, Oregon
2023-2025 Proposed Biennial Budget

Fund / Description	Funding Source					Impact on Annual Operating Budget	Total Project Estimate Across Funds Apr-2023	Multi Year Project Yes/No	Capital Outlay 2023-2025 Biennium	Project Detail on Page #s
	Franchise Fees Rates	SDC's	2020 GO Bond	Urban Renewal	Other Notes					
TRANSPORTATION CONSTRUCTION FUND										
1GFAI Franklin Avenue Corridor Improvements	■	■				Negligible	\$ 9,650,000	Yes	\$ 1,425,000	506
1GOPB Olney Pedestrian and Bike Improvements	■	■		■	1	Moderate	4,651,000	No	500,000	508
1GWAC Wilson Avenue Corridor Improvements	■	■		■	1	Moderate	29,455,200	Yes	6,350,000	510
1T3IN 3rd & Reed Market Intersection	■	■				Negligible	5,000,000	Yes	150,000	512
1T3ML 3rd & Miller Intersection	■	■				Negligible	3,200,000	Yes	400,000	514
1TABB Archie Briggs Bridge Replacement	■	■				Minimal	2,000,000	No	2,000,000	516
1TBKE Bicycle Greenways	■	■				Negligible	4,173,300	Yes	648,800	518
1TBKP Bicycle Program	■	■				Negligible	700,000	Yes	500,000	520
1TBMW Butler Mkt/Wells Acres	■	■				Negligible	6,445,300	Yes	3,945,000	522
1TBRB Bond & Reed Market Roundabout	■	■				Negligible	4,250,000	Yes	750,000	524
1TCHI Brosterhous/Chase	■	■				Negligible	1,000,000	No	-	526
1TCKR Country Club Road / Knott Road Intersection Improvements	■	■				Negligible	3,700,000	Yes	-	528
1TCON 27th/Conners Intersection	■	■				Negligible	2,500,000	Yes	-	530
1TCSI Citywide Safety Improvements	■	■				Negligible	2,107,800	Yes	46,400	532
1TGCI Galveston Corridor Improvements	■	■				Negligible	4,945,700	Yes	150,000	534
1TNPS Neff & Purcell Intersection	■	■		■	1	Minimal	10,605,500	Yes	975,000	536
1TRVF Riverfront Improvements	■	■		■	2	None	1,028,600	Yes	928,600	538
1TWAC 27th & Wells Acres Road Intersection Improvements	■	■				Negligible	3,700,000	Yes	-	540
1XSTS Standards & Specifications Update	■	■		■	1	None	303,300	Yes	30,000	542
Total for Transportation Construction Fund									\$ 18,798,800	
2020 GENERAL OBLIGATION BOND CONSTRUCTION FUND										
1GABB Archie Briggs Improvements			■			None	\$ 500,000	Yes	\$ 400,000	544
1GAEE Aune Street Extension (East)			■			None	6,350,000	Yes	2,700,000	546
1GAEW Aune Street Extension (West)			■			None	7,500,000	Yes	-	548
1GB27 Bear Creek Road and 27th Street Improvements			■			Negligible	12,800,000	Yes	8,300,000	550
1GBBA Butler Market Road and Boyd Acres Road Improvements			■			Negligible	3,846,000	Yes	3,545,700	552
1GCAC Colorado Avenue Capacity Improvements			■			None	7,000,000	Yes	-	554
1GCAI Colorado Avenue Interchange Improvements			■			None	430,000	Yes	-	556
1GEAI Empire Avenue Interchange			■			None	1,450,000	No	-	558
1GEAT Enhanced Access to Transit			■			None	8,000,000	Yes	1,150,000	560
1GEOB Empire & OB Riley Intersection			■			None	3,500,000	Yes	-	562
1GFAI Franklin Avenue Corridor Improvements			■			Negligible	9,650,000	Yes	5,225,000	564
1GGAU Greenwood Avenue Undercrossing			■			None	750,000	No	750,000	566
1GHAO Hawthorne Avenue Overcrossing			■			Negligible	9,995,000	Yes	2,425,000	568
1GITS Intelligent Information Systems			■			None	5,000,000	Yes	800,000	570
1GKKR Key Routes River West Neighborhood			■			None	220,000	No	220,000	572
1GLRS Neighborhood Street Safety Program			■			Negligible	8,000,000	Yes	2,550,000	574
1GMPR Murphy Parkway Ramps Project			■			Negligible	10,000,000	Yes	-	576
1GNCC North Corridor Project Coordination			■			Negligible	14,866,400	Yes	4,800,000	578
1GNCI Neff Corridor Improvements			■			None	4,071,000	Yes	2,771,000	580
1GOPB Olney Pedestrian and Bike Improvements			■	■	1	Moderate	4,651,000	Yes	2,201,000	582
1GOPI Olney Corridor Improvements			■			None	7,000,000	Yes	-	584
1GPCB Powers, Parrell and Chase Intersections			■			None	5,000,000	Yes	-	586
1GPCI Portland Avenue Corridor Improvements			■			None	3,500,000	Yes	3,380,000	588
1GPUR Purcell Extension Project			■			Minimal	2,216,500	Yes	216,500	590
1GRMC Reed Market Corridor			■			Negligible	40,980,000	Yes	3,700,000	592
1GRRI Revere Intersection Improvements			■			None	7,000,000	Yes	-	594
1GWAC Wilson Avenue Corridor Improvements			■	■	1	Moderate	29,455,200	Yes	1,552,000	596
1TBKE Bicycle Greenways Project			■			Negligible	4,173,300	Yes	2,343,000	598
Total for 2020 GO Bond Construction Fund									\$ 49,029,200	
ACCESSIBILITY CONSTRUCTION FUND										
1AADA Accessibility Opportunity Capital Projects	■					Minimal	\$ 2,261,200	Yes	\$ 135,000	602
1ADEI NW Delaware Accessibility Improvements	■					Minimal	800,000	Yes	800,000	604
1SPSD Pump Station Decommissioning	■					Positive	10,133,500	No	20,000	606
1WABD Awbrey Butte Distribution Improvements				■	1	Moderate	31,122,900	Yes	75,000	608
Total for Accessibility Construction Fund									\$ 1,030,000	
BURA JUNIPER RIDGE CONSTRUCTION FUND										
1BCTL Cooley Rd. / Talus Rd. Improvements			■			None	\$ 3,640,000	Yes	\$ 390,000	612
Total for BURA Juniper Ridge Construction Fund									\$ 390,000	
BURA MURPHY CROSSING CONSTRUCTION FUND										
1BM97 Murphy Rd/US97 Interchange			■			None	\$ 150,000	No	\$ 150,000	616
1B97N US97 Frontage Road North			■			None	750,000	No	-	618
1B97S US97 Frontage Road South			■			None	750,000	No	-	620
Total for BURA Murphy Crossing Construction Fund									\$ 150,000	

Fund / Description	Funding Source					Impact on Annual Operating Budget	Total Project Estimate Across Funds Apr-2023	Multi Year Project Yes/No	Capital Outlay 2023-2025 Biennium	Project Detail on Page #s
	Franchise Fees Rates	SDC's	2020 GO Bond	Urban Renewal	Other					
BURA CORE AREA CONSTRUCTION FUND										
1GHAO Hawthorne Overcrossing				■		Negligible	\$ 9,995,000	Yes	\$ -	624
1GFAL Franklin Crossing & Corridor Improvements				■		Negligible	9,650,000	Yes	3,000,000	626
1BCA2 2nd Street Streetscape Improvements - Franklin to Greenwood				■		None	2,500,000	Yes	1,500,000	628
Total for BURA Core Area Construction Fund									\$ 4,500,000	
Parking Services Fund										
1PNMP North Mirror Pond Improvements				■	6	Negligible	\$ 2,360,000	Yes	\$ 2,360,000	632
Total for Parking Services Fund									\$ 2,360,000	
AIRPORT FUND										
AP22B Air Traffic Control Tower - Siting & Design				■	3	High	\$ 1,900,600	Yes	\$ 1,600,000	636
AP25A Taxiway A & B Rehabilitation				■	3	None	300,000	No	300,000	638
AP26A Multiple Taxilanes/Apron Reconstruction & Rehabilitation				■	3	None	3,815,000	Yes	500,000	640
AP27A West Apron Reconstruction & Rehabilitation				■	3	None	3,535,000	Yes	-	642
Total for Airport Fund									\$ 2,400,000	
FACILITIES MANAGEMENT										
Juniper Ridge Public Works Campus				■	4	Moderate to High	\$ 33,320,000	Yes	\$ 104,131,300	646
City Hall Replacement				■	4	TBD	27,361,800	Yes	200,000	648
705/755 NE 1st - Underground Injection Control				■	4	Minimal	2,366,400	No	50,000	650
Total for Facilities Management									\$ 104,381,300	
CIP TOTAL FOR 2023-2025 BIENNIAL BUDGET									\$ 275,828,600	
Notes										
1 Synergy projects partially funded by Stormwater, Water Reclamation, Water, 2020 General Obligation Bond, Accessibility Construction and/or Transportation Construction.										
2 Partnership with Bend Park and Recreation District and MPO awarded Surface Transportation Block Grant funding										
3 Funded by FAA and State of Oregon Grants. City Match to be funded with Airport revenues and General Fund subsidy if State of Oregon grants not available.										
4 Projects will be funded by issuance of long term debt. Annual debt service payments will be made by operating departments at each site.										
5 Projects will be funded with issuance of long term debt in the Clean Water State Revolving Fund Loan Program.										
6 Project will be funded with restricted tourism revenue										

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**Water Fund
Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification*	2023-24	2024-25	2025-26	2026-27	2027-28	Total
1GB27 Bear Creek Road and 27th Street Improvements	5	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,000,000
1GNCC North Corridor Project Coordination	1	1,405,700	-	-	-	-	1,405,700
1GOPB Olney Pedestian and Bicycle Improvements	5	350,000	350,000	-	-	-	700,000
1GWAC Wilson Avenue Corridor Improvements	2	701,000	-	-	-	-	701,000
1RFGU Franklin & Greenwood Underpass	5	800,000	532,000	-	-	-	1,332,000
1TNPS Neff and Purcell Intersection	3	10,600	-	-	-	-	10,600
1WABD Awbrey Butte Distribution Improvements	4	13,500,000	9,600,000	-	-	-	23,100,000
1WFRB Fire Rock Bridge	5	250,000	250,000	-	-	-	500,000
1WFRR Capital Repair and Replacement Program	5	600,000	3,000,000	3,000,000	3,000,000	3,000,000	12,600,000
1WHCD In-Conduit Hydropower Feasibility Study	1	50,000	-	-	-	-	50,000
1WOFI Outback Facility Improvements	5	750,000	1,600,000	9,000,000	9,000,000	5,880,900	26,230,900
1WPDI Pilot Butte Distribution Improvements	5	-	500,000	5,000,000	7,000,000	2,300,000	14,800,000
1WWCM Well Capital Maintenance	5	-	1,450,000	3,676,000	-	-	5,126,000
Total		\$ 18,917,300	\$ 17,782,000	\$ 20,676,000	\$ 19,000,000	\$ 11,180,900	\$ 87,556,200

*The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97

Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

1GB27 Bear Creek Road and 27th Street Improvements

Fund: Water

Project Manager: Sinclair Burr Cost

Project Status: Active

Project Phase: Planning

Estimate Classification: 5

Est. Start Date: Dec 2022

Est. End Date: Jun 2026

Description & Background

This project will design and construct a single-lane roundabout at the intersection of Bear Creek Road, Pettigrew Road and Purcell Boulevard. Key route projects have been combined for a shared use path and low-stress bikeway on Bear Creek Road from Cessna Avenue to the east Urban Growth Boundary, and on 27th Street from Highway 20 to Reed Market Road. The project will include closing a sidewalk gap to connect the key route between the Coyner and Larkspur trails adjacent to Bear Creek Road.

Includes funding for Water Reclamation and Water distribution upgrades as identified in the corresponding masterplan and CIP.

Need/Justification

Identified in the Transportation System Plan as projects S-3, R2-D, R2-E and R8-A

Near-term project to improve safety at the intersection of Bear Creek Road, Pettigrew Road, and Purcell Boulevard by constructing a single-lane roundabout. Key route projects to improve connectivity and transportation options along both 27th Street and Bear Creek Road.

Project Related to Council Goal: Transportation + Infrastructure

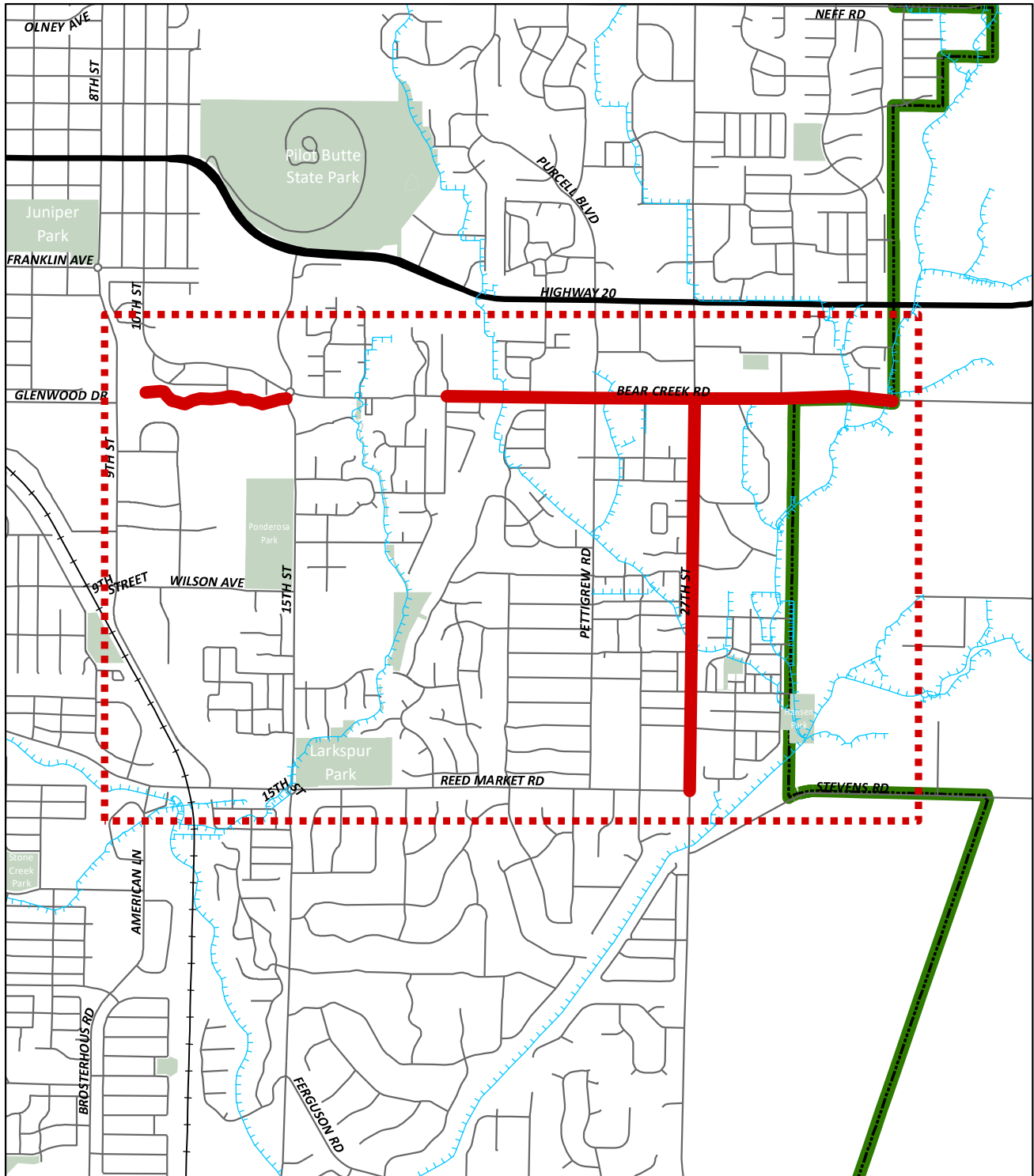
Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	
Transportation Construction	\$ -	
Water	\$ 1,000,000	
Water Reclamation	\$ 400,000	
Stormwater	\$ -	
General Obligation Bond	\$ 11,400,000	
Other (see below)	\$ -	
Impact on Operating Budget: Negligible		

Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 100,000	\$ 5,100,000	\$ 4,600,000	\$ 3,000,000	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$12,800,000



1GB27

Bear Creek Road and 27th Street Improvements

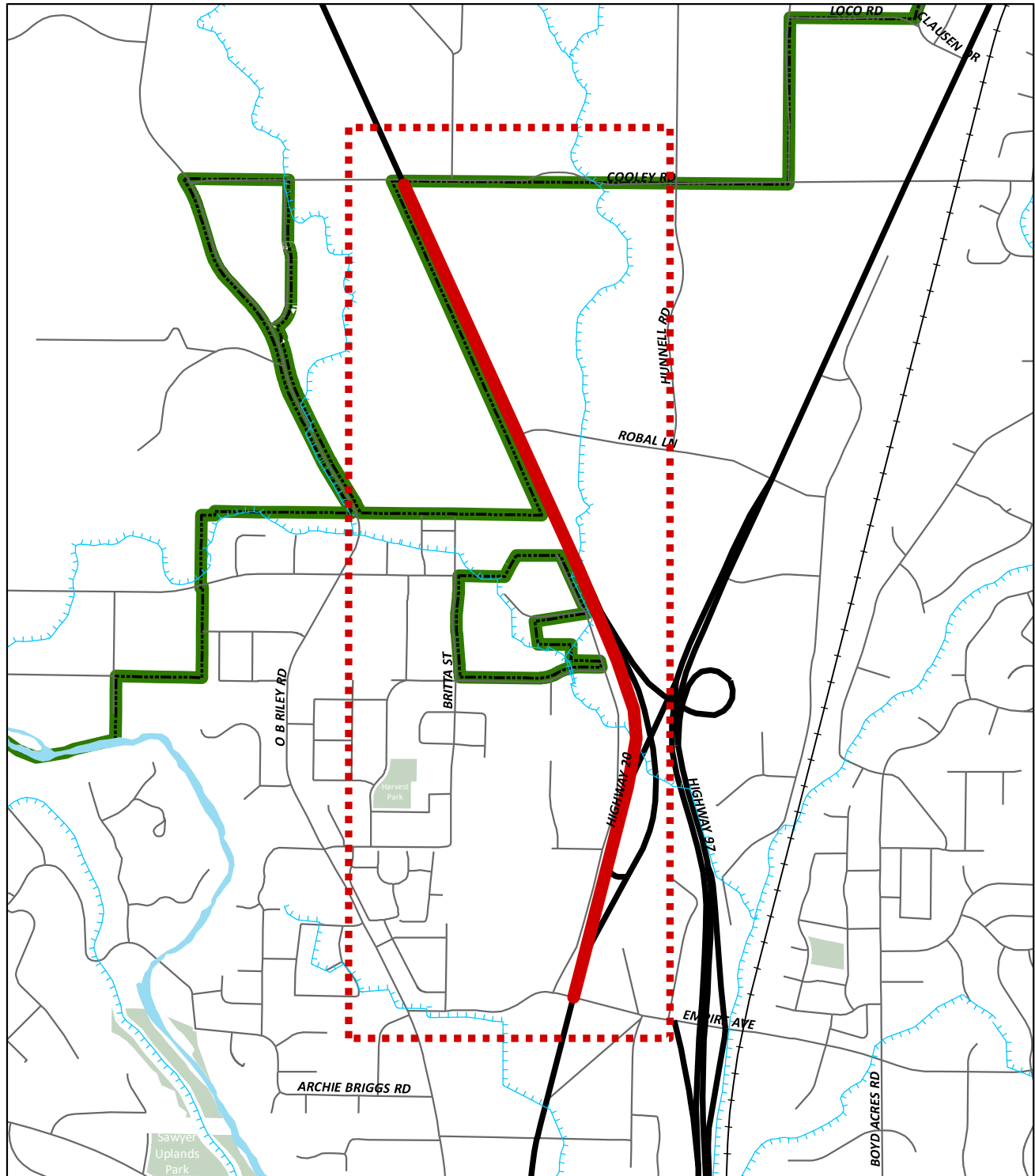




NOT TO SCALE

1GNCC North Corridor Project Coordination

Fund: Water		Project Manager: ODOT	Project Status: Active	Project Phase: Construction
Contribution Cost Estimate		Est. Start Date: Jan 2022	Est. End Date: Dec 2024	
Description & Background				
This is a synergy project with the Oregon Department of Transportation (ODOT) for improvements to the US97 and US20 Bend North Corridor. GO Bond funds were identified in the project list as a contribution to enhance multimodal connectivity and north-south connections.				
Need/Justification				
Identified in the Transportation System Plan as project C-12. The North Corridor project is not identified in the Transportation System Plan as it is a State Highway System project.				
Project Related to Council Goal: Transportation + Infrastructure				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	An intergovernmental agreement (IGA) has been executed with ODOT and approved by Council, and a design-build team has been selected and initiated design and construction activities for the project. Agreements would be breached if funding was not provided as outlined in the IGA.	
Transportation Construction	\$	5,540,700		
Water	\$	2,405,700		
Water Reclamation	\$	120,000		
Stormwater	\$	-		
General Obligation Bond	\$	4,800,000		
Other (see below)	\$	2,000,000		
Impact on Operating Budget: Negligible				
Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 5,000,000	\$ 5,066,400	\$ 4,800,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$14,866,400



 **1GNCC** 

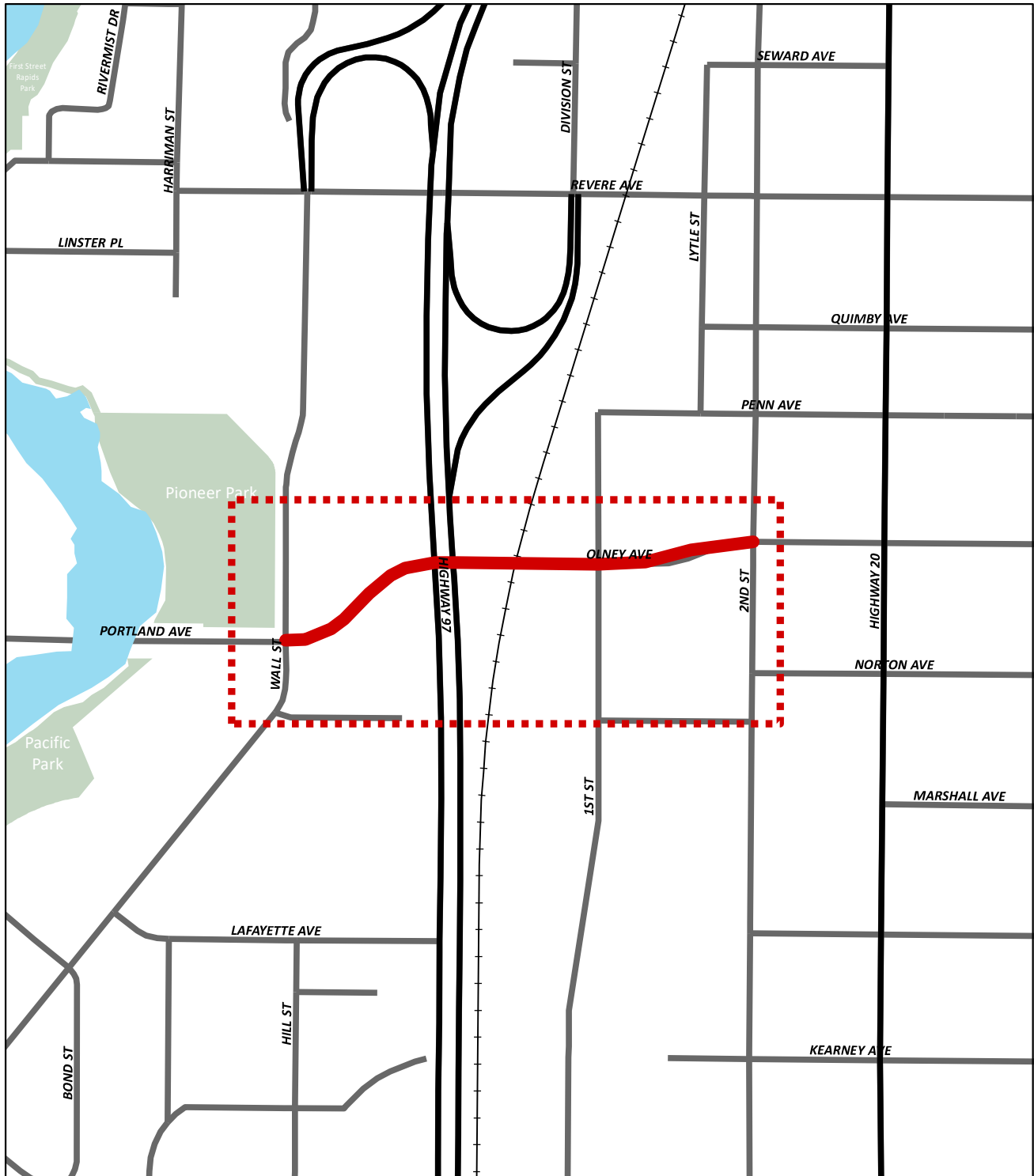
North Corridor Project Coordination



CITY OF BEND NOT TO SCALE

1GOPB Olney Pedestrian and Bike Improvements

Fund: Water		Project Manager: Carrie Theus	Project Status: Active	Project Phase: Design
Cost Estimate Classification: 5		Est. Start Date: Jul 2022	Est. End Date: Dec 2024	
Description & Background				
<p>This project combines several projects aimed at improving bicycle and pedestrian infrastructure along Olney Avenue. The improvements include a safe crossing at the intersection of 2nd Street and Olney Avenue, protected bike lanes on Olney Avenue at the Parkway undercrossing, and a shared use path from Wall Street to the Railroad. The shared use path will close the sidewalk gap, remove barrier to east-west bicycle connectivity, and mitigate right-turn hook crashes at the Wall Street intersection.</p> <p>Additional Water and Water Reclamation funds are included with this project. Water funds are to address aging water distribution pipes running parallel to the project limits and Water Reclamation funds are to address capacity upgrades as identified in the current collection system masterplan, to be confirmed with the upcoming masterplan updates.</p>				
Need/Justification				
<p>Identified in the Transportation System Plan (TSP) as projects M-3, M-12 and R3-E.</p> <p>Near-term projects to improve bicycle and pedestrian safety along Olney Avenue between Wall Street and 2nd Street.</p> <p>Project Related to Council Goal: Transportation + Infrastructure</p>				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.	
Transportation Construction	\$	500,000		
Water	\$	700,000		
Water Reclamation	\$	1,000,000		
Stormwater	\$	-		
General Obligation Bond	\$	2,451,000		
Other (see below)	\$	-		
Impact on Operating Budget: Moderate				
Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 250,000	\$ 1,700,000	\$ 2,701,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$4,651,000



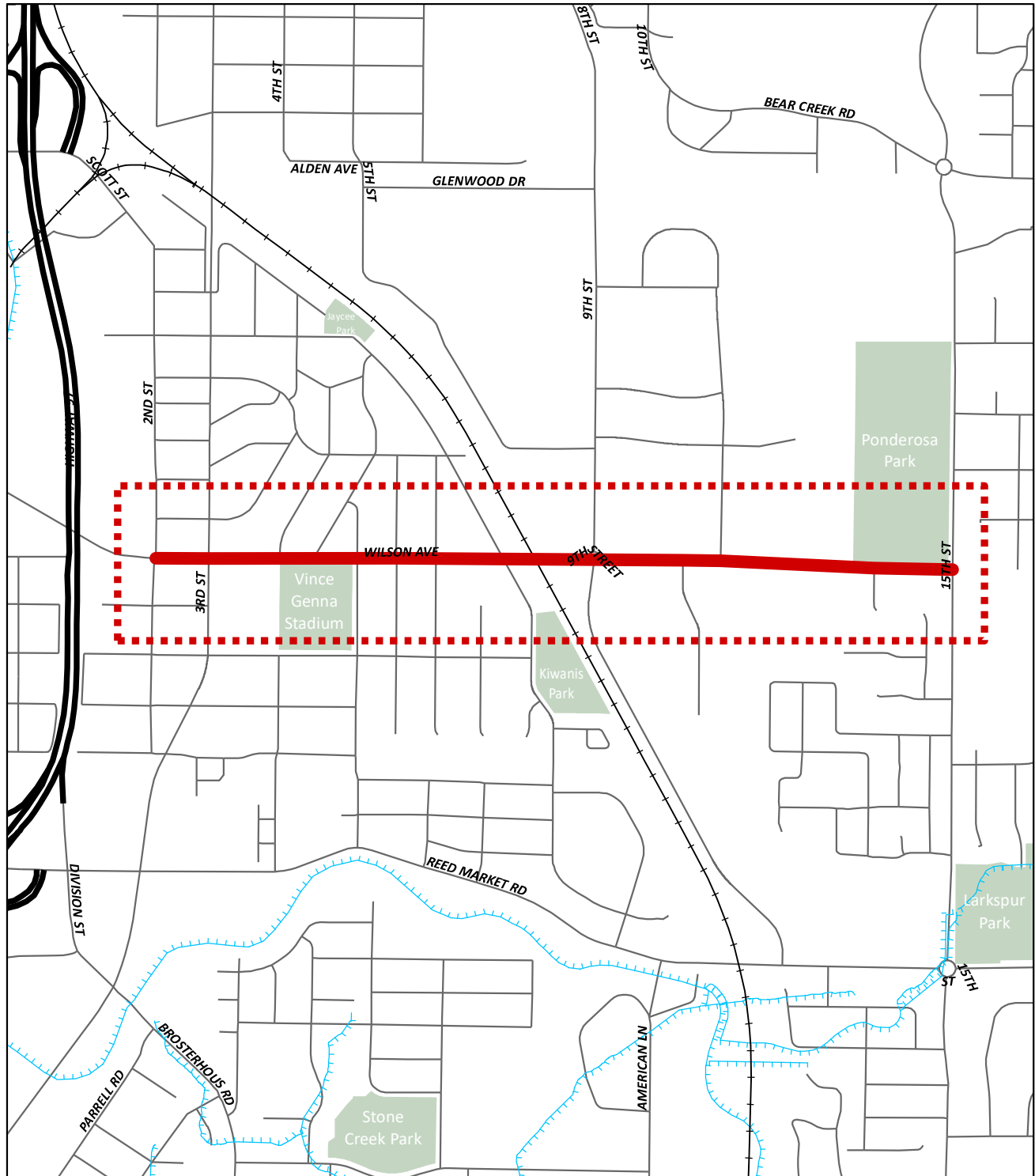
 **1G0PB** 



CITY OF BEND **Olney Pedestrian and Bike Improvements** NOT TO SCALE

1GWAC Wilson Avenue Corridor Improvements

Fund: Water		Project Status: Active	Project Phase: Construction
Project Manager: Sinclair Burr		Est. Start Date: Jul 2020	Est. End Date: Dec 2023
Cost Estimate Classification: 2			
Description & Background			
<p>Work under this project includes improvements to three major intersections along Wilson Avenue – 3rd Street, 9th Street and 15th Street. The project also includes improvements to the 2nd Street and Wilson Avenue intersection and multimodal improvements along the corridor from 2nd Street to 15th Street along with multimodal improvements to 9th Street from Reed Market Road to Glenwood Drive.</p> <p>Includes improvements to aging water distribution infrastructure as identified in the Water masterplan and CIP. Also includes Transportation Construction funds for improvements at the 9th/Wilson intersection. Also includes, stormwater improvements to address an existing lack of stormwater infrastructure for areas draining to the Wilson corridor.</p>			
Need/Justification			
<p>Identified in the Transportation System Plan (TSP) as projects C-22, C-43, R1-A, R1-B, R12-A and R12-B.</p> <p>Near-term and mid-term TSP projects to improve safety, capacity and multimodal connectivity along Wilson Avenue and 9th Street.</p> <p>Project Related to Council Goal: Transportation + Infrastructure</p>			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.	
Transportation Construction	\$ 12,318,000		
Water	\$ 1,402,000		
Water Reclamation	\$ -		
Stormwater	\$ 200,000		
General Obligation Bond	\$ 15,535,200		
Other (see below)	\$ -		
Impact on Operating Budget: Moderate			
Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 6,551,200	\$ 14,101,000	\$ 8,803,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:						\$ 29,455,200	



 **1GWAC** 
CITY OF BEND

 Wilson Avenue Corridor
 NOT TO SCALE

1RFGU Franklin & Greenwood Underpass

Fund: Water

Project Manager: Garrett Sabourin

Project Status: Active

Project Phase: Planning

Cost Estimate Classification: 5

Est. Start Date: Jan 2022

Est. End Date: Jul 2025

Description & Background

Construction of surface water swales to reduce the volume of water entering the underpass, larger capacity storm drains and a pump station to move water from the underpass to an off- site force main and an infiltration swale to retain and infiltrate stormwater. This project is combined with a major evaluation of the Bend Parkway under crossings and executed concurrently for synergy and efficiencies.

Need/Justification

Identified in the 2014 Stormwater Master plan as projects MB18A and MB18B. The Greenwood Avenue Undercrossing project (1GGAU) and the Franklin Avenue Corridor Improvements project (1GFAI) are in the GO Bond and will address the long-term flooding issue of the Bend Parkway underpasses.

Both Franklin Ave and Greenwood Ave are vital east-west corridors providing access to downtown and the west side. The underpasses close during moderate rainfall events blocking all traffic. Flooding of the underpasses create a barrier for emergency vehicles and the public as well as creates a public safety hazard and burden upon the City Staff to respond.

Projected Related to Council Goal: Transportation + Infrastructure

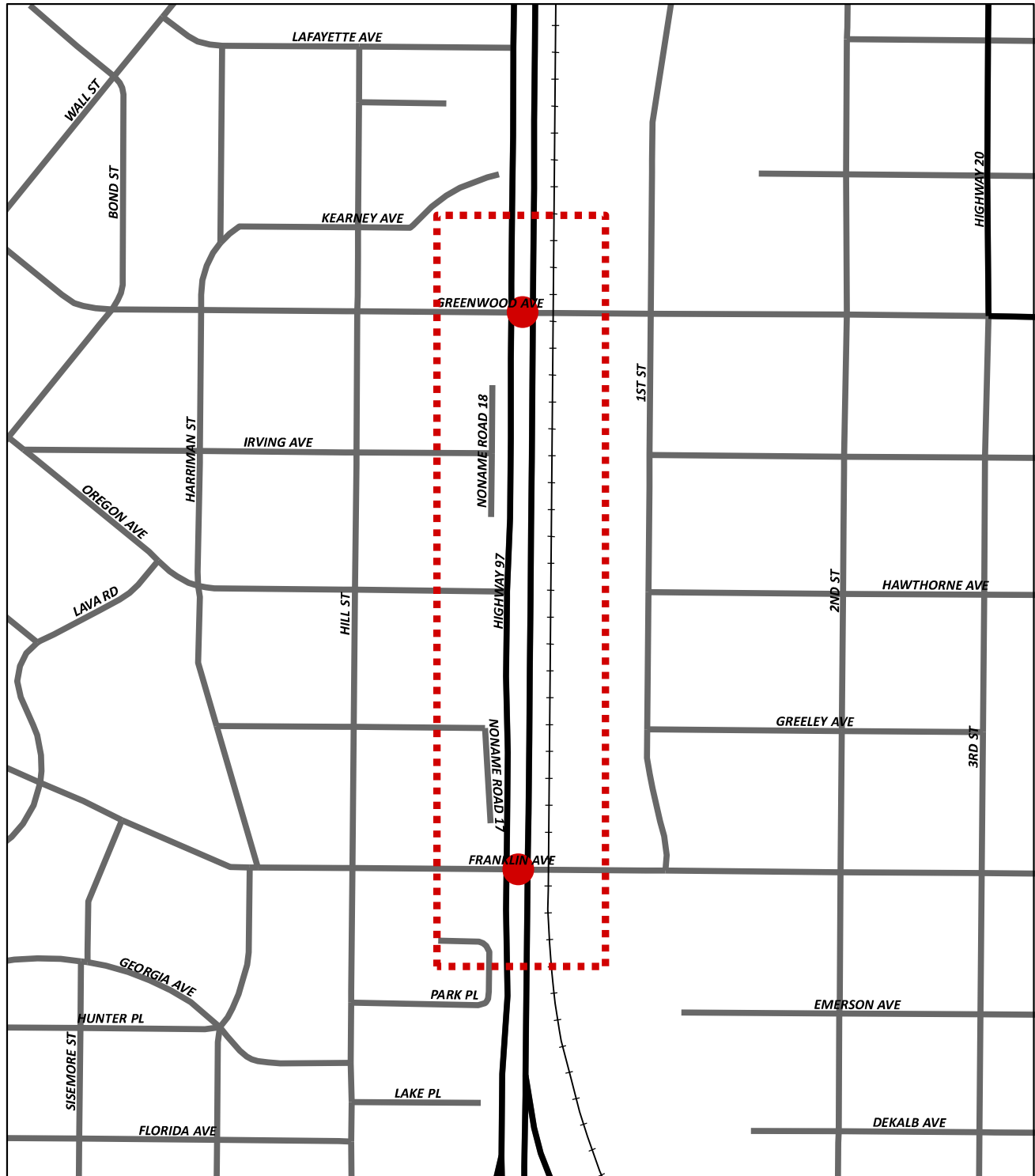
Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	
Transportation Construction	\$ -	
Water	\$ 1,332,000	
Water Reclamation	\$ -	
Stormwater	\$ 6,250,000	
General Obligation Bond	\$ -	
Other (see below)	\$ -	
Impact on Operating Budget: Minimal		

Method of Financing: Water Rates / SDCs, Stormwater Rates

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ 2,800,000	\$ 2,532,000	\$ 2,250,000	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$7,582,000



1RFGU

Franklin & Greenwood Underpass



NOT TO SCALE

1TNPS Neff & Purcell Intersection & Purcell Extension Project

Fund: Water

Project Manager: Drew Wells

Project Status: Active

Project Phase: Construction

Cost Estimate Classification: 3

Est. Start Date: Aug 2018

Est. End Date: Sep 2023

Description & Background

The Neff and Purcell Intersection improvement project includes work to replace an aging signal, new sidewalks where gaps currently exist on Neff Road between Eastwood Drive and Purcell Boulevard, and sewer and stormwater improvements that are highly interrelated to the work at the intersection. Improvements to the existing intersection of Neff and Purcell for all modes of transportation as well as to the pedestrian infrastructure to the west of the signal. An alternatives analysis, backed by City Council review, have determined that a signal is the preferred alternative at this intersection.

This project includes transportation improvements at two locations in the northeast area of town. The Purcell Extension includes a two-lane roadway extension from Purcell Boulevard's current terminus north of the St. Charles Hospital to Courtney Drive, this project also includes work to construct sidewalks where gaps currently exist from Full Moon Drive to the beginning of the Purcell Extension, and stripe for bike lanes from Full Moon Drive to Neff Road. The Purcell extension project is the GO Bond related work under the Neff and Purcell Intersection project.

This project appears on the 2020 GO Bond CIP as 1GPUR Purcell Boulevard Extension.

Need/Justification

This intersection and surrounding streets have been previously identified by the community and a safety study as one of the highest priority parts of the city needing safety improvements. The aging traffic signal at this intersection needs replacement and this, coupled with the improved community connectivity, will benefit users of all ages and abilities and the surrounding neighborhoods.

Projected Related to Council Goal: Transportation + Infrastructure

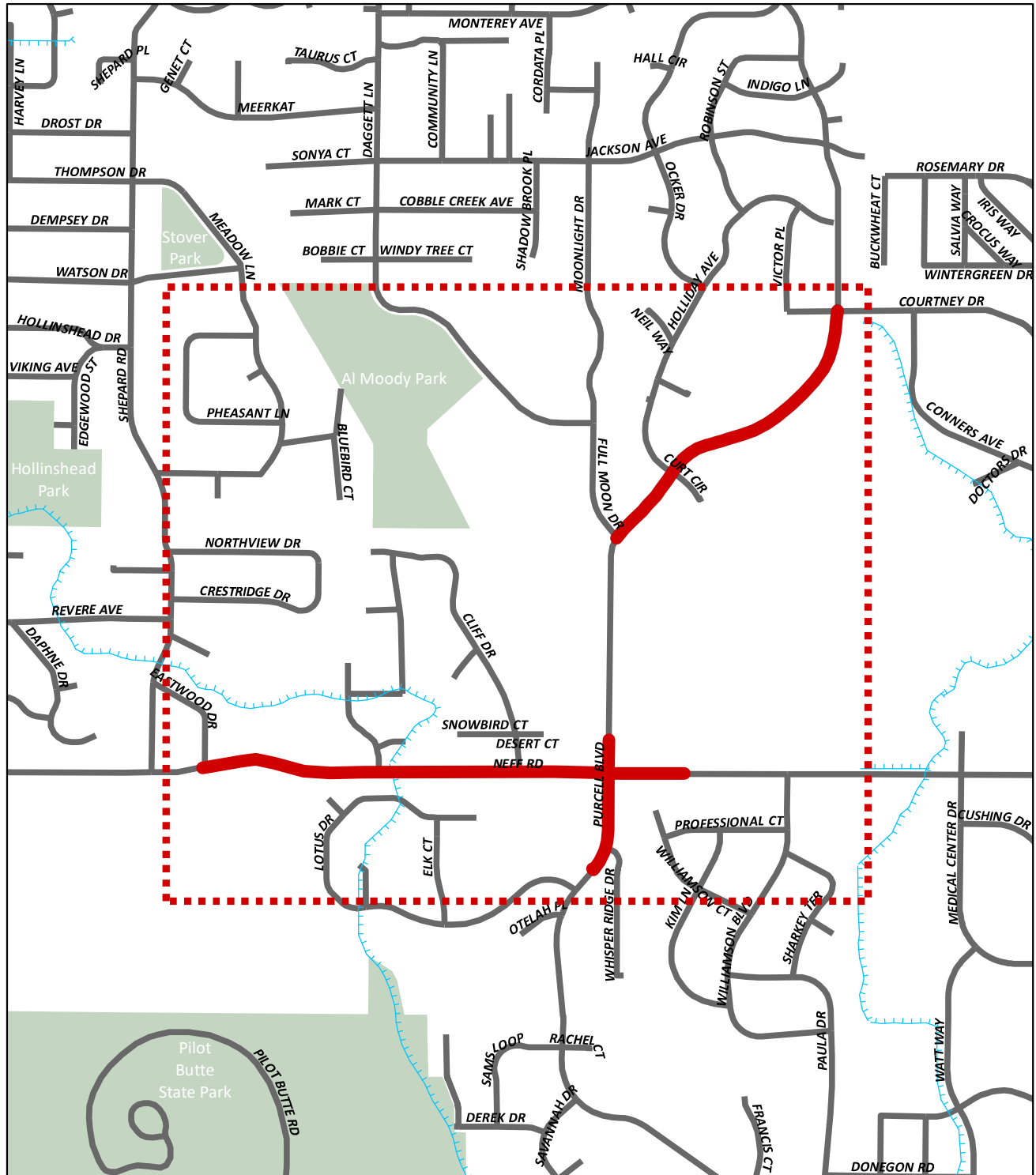
Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	
Transportation Construction	\$ 5,901,400	
Water	\$ 593,600	
Water Reclamation	\$ 1,009,000	
Stormwater	\$ 813,400	
General Obligation Bond	\$ 2,288,100	
Other (see below)	\$ -	
Impact on Operating Budget: Minimal		

Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction

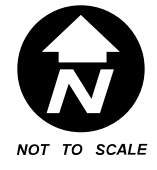
Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 1,615,600	\$ 7,762,800	\$ 1,227,100	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$10,605,500



1TNPS

Neff & Purcell Intersection & Purcell Extension



1WABD Awbrey Butte Distribution Improvements

Fund: Water

Project Manager: Jake Sherman

Project Status: Active

Project Phase: Planning

Cost Estimate Classification: 4

Est. Start Date: Oct 2021

Est. End Date: Jun 2025

Description & Background

In 2021, the City of Bend adopted the Integrated Water System Master Plan (iWSMP), which evaluated the City of Bend’s current water distribution system capacity and the ability to serve projected demands for the next 20 years. The iWSMP identified the Awbrey Butte Distribution Improvements project (“Project”), which is made up of nine sub-projects to replace or install over 4 miles of water pipelines. This Project may also include some synergy opportunities for stormwater, street preservation, sidewalk infill, and other utility improvements in the vicinity of the project area.

Need/Justification

The iWSMP prioritized this Project to be completed within the first five years to address current capacity issues; increase capacity for future growth; upsize existing, aging pipes; increase and/or improve fire flow availability; and provide a large new diameter transmission line for improved hydraulic performance. This Project has been further prioritized due to deteriorating pipes conveying the City’s water supply.

Projected synonymous with: P-13 New Awbrey Transmission, P-23 Awbrey Reservoir Outlet Transmission Upsize, PS-1 Awbrey Pump Station, T-5 Awbrey Reservoir, FFP-10 Awbrey Road and Portland Avenue, FFP-7 12th and Juniper Streets Improvements, FFP-40 Glassow Drive Looping, Miscellaneous Pipe Replacement Segments in area, GO Bond Portland Avenue Corridor Improvements Project, South Awbrey Butte Drainage Study areas. Design is ongoing for the various subprojects and the first Guaranteed Maximum Price package is tentatively scheduled for Council in May 2023 with construction tentatively scheduled to begin in June 2023.

Project Related to Council Goal: Transportation + Infrastructure

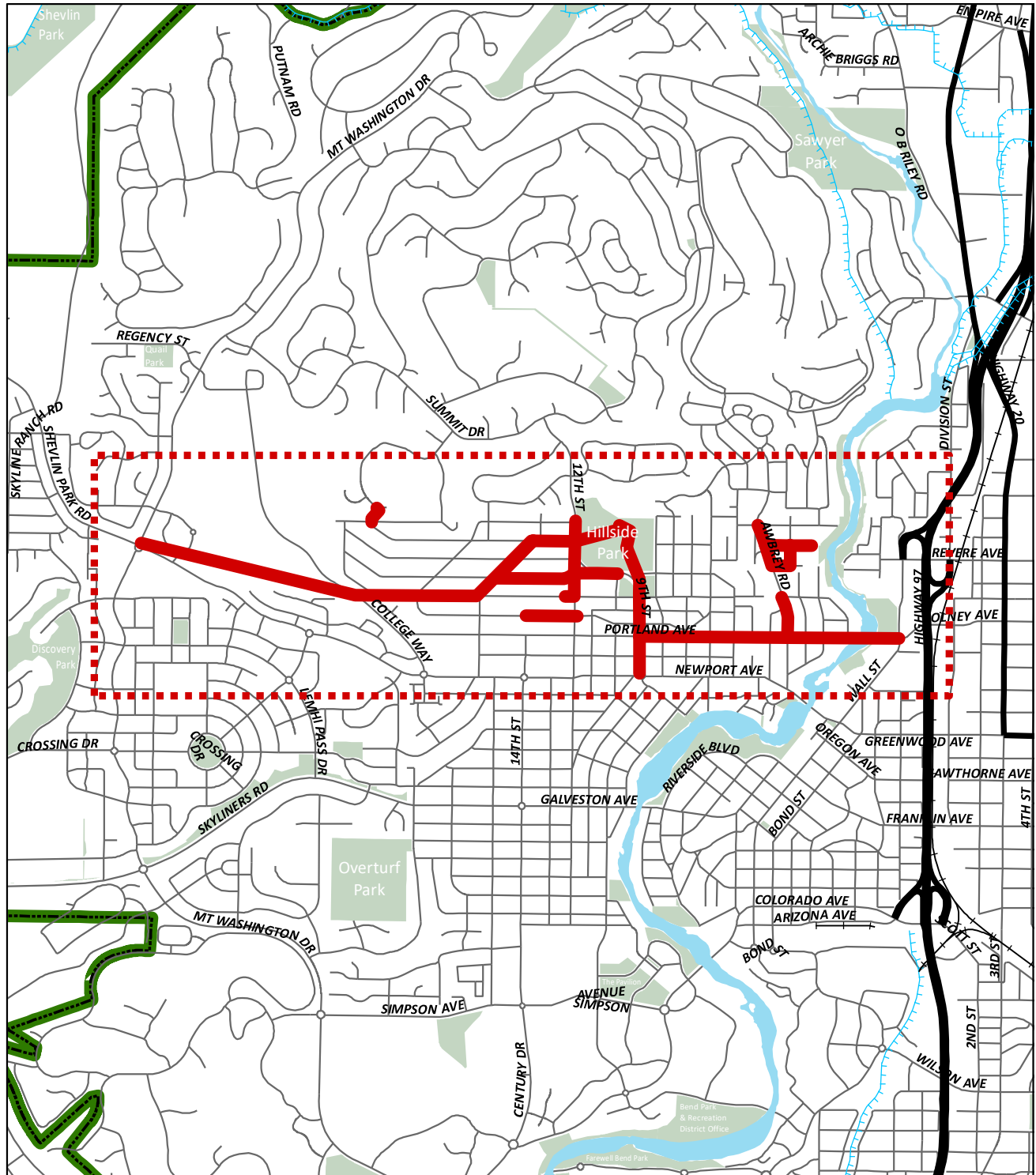
Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ 75,000	N/A as project is active.
Transportation Construction	\$ -	
Water	\$ 25,547,900	
Water Reclamation	\$ 3,500,000	
Stormwater	\$ 2,000,000	
General Obligation Bond	\$ -	
Other (see below)	\$ -	
Impact on Operating Budget: Moderate		

Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 47,900	\$ 2,460,000	\$ 14,765,000	\$ 13,850,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$31,122,900



1WABD

Awbrey Butte Distribution Improvements

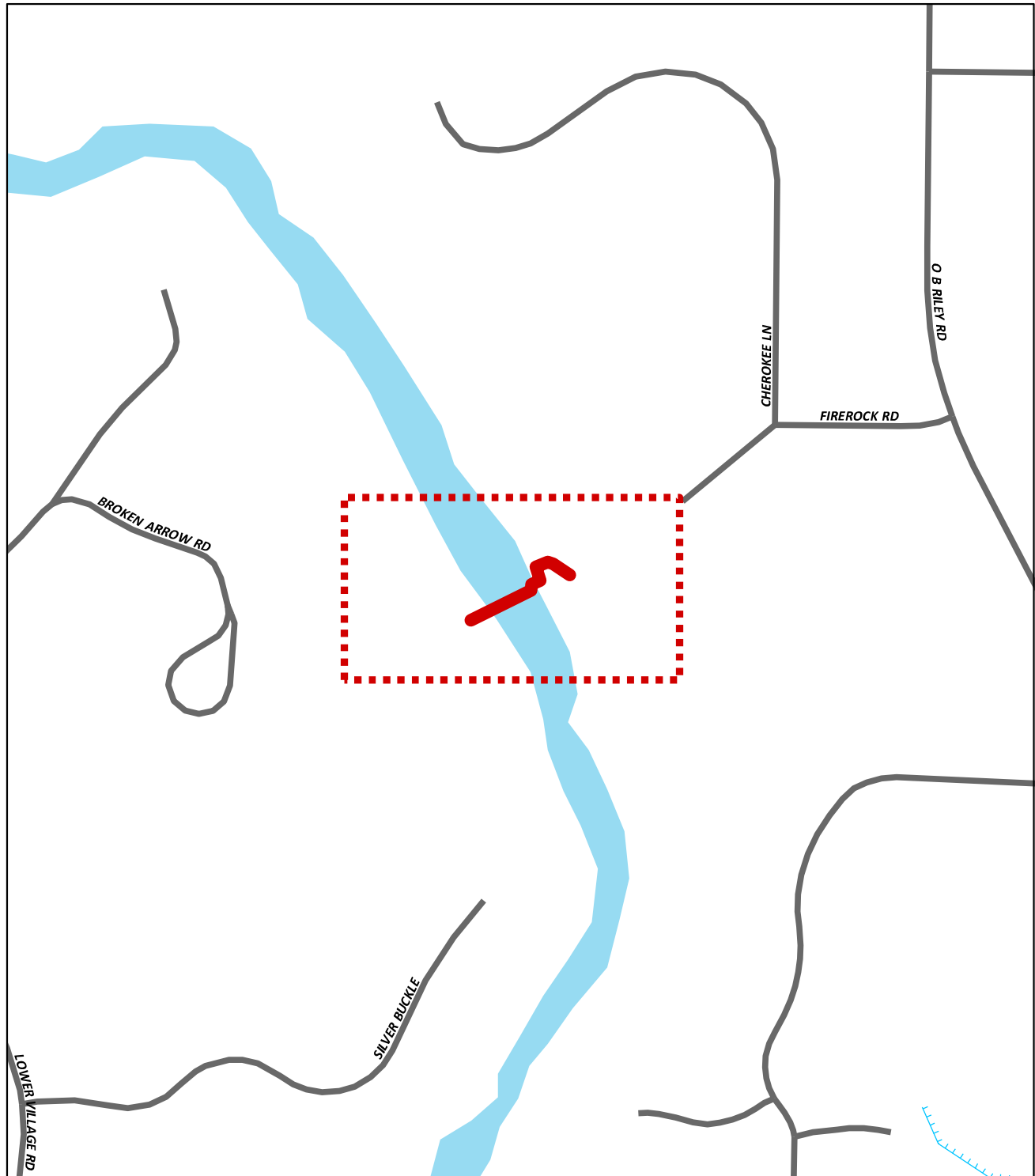




NOT TO SCALE

1WFRB Firerock Bridge

Fund: Water		Project Status: Active	Project Phase: Planning
Project Manager: Jason Suhr		Est. Start Date: Jun 2023	Est. End Date: Nov 2024
Cost Estimate Classification: 5			
Description & Background			
<p>The Firerock Footbridge is a pedestrian bridge that spans the Deschutes River approximately 1,400-lf downstream of the Archie Briggs vehicular bridge. The bridge connects privately-owned land in the Rimrock West neighborhood on the west side of the river and a publicly owned parcel in the Rimrock Village Subdivision on the east side of the river. The project will remove the non-compliant, derelict bridge and associated staircase on the east side of the river.</p>			
Need/Justification			
<p>The footbridge previously supported a waterline that conveyed water across the river. That main is longer is use and beyond repairable. The bridge has been closed to the public since 2015 due to concerns regarding the structural integrity.</p> <p>Projected Related to Council Goal: Transportation + Infrastructure</p>			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	The bridge and staircase are non-compliant and a safety risk for use. The risk will remain until the structures have physically been removed.	
Transportation Construction	\$ -		
Water	\$ 550,000		
Water Reclamation	\$ -		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ -		
Impact on Operating Budget: None			
Method of Financing: 100% Water Rates / SDCs			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 50,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$550,000



 <p>CITY OF BEND</p>	<p>1WFRB</p> <hr/> <p>Firerock Bridge</p>	 <p>NOT TO SCALE</p>
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1WFRR Water Capital Repair and Replacement Program

Fund: Water

Project Manager: Ivan Sinkus

Project Status: Active

Project Phase: Planning

Cost Estimate Classification: 5

Est. Start Date: Jul 2023

Est. End Date: Ongoing

Description & Background

In 2021, the City of Bend adopted the Integrated Water System Master Plan (iWSMP), which evaluates the ability of the City's water distribution system to meet level of service standards under both current and future demand conditions. The iWSMP identified a need to address deteriorating water distribution pipe infrastructure through a Repair and Replacement Program to mitigate main breaks and leaks. There is limited funding available for waterline replacement synergy opportunities through the end of FY 2024 while prioritization software and an implementation strategy are being evaluated. Beginning in FY 2025, the City will launch a \$2.5 million annual program to replace the prioritized pipe segments and increase the level of service of the system. \$500,000 of the budget annually will remain for synergy opportunities not yet defined or budgeted. This program will continue until the existing identified pipe segments have been replaced.

The City's current replacement rate is 1 mile per year, but with the start of this program, the City will look to double this rate while prioritizing replacement decisions based on objective data.

Need/Justification

The City has 440 miles of pipe for water distribution, some reaching or exceeding its useful life. The iWSMP, assigns replacement ratings to the pipe within the system based on pipe material, diameter, valve frequency, and break history. This program will provide the City with a strategy to proactively address pipe failure to prevent the need for more costly repairs in the future.

Projected Related to Council Goal: Transportation + Infrastructure

Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	Not meeting Level of Service or Quality needs.
Transportation Construction	\$ -	
Water	\$ 15,656,400	
Water Reclamation	\$ -	
Stormwater	\$ -	
General Obligation Bond	\$ -	
Other (see below)	\$ -	
Impact on Operating Budget: Negligible		
Method of Financing: 100% Water Rates		

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 56,400	\$ 600,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000
Total Project Cost Estimate:							\$15,656,400

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1WHCD In-Conduit Hydropower Feasibility Study

Fund: Water

Project Manager: Austin Somhegyi

Project Status: Active

Project Phase: Study

Cost Estimate Classification: 1

Est. Start Date: Jan 2022

Est. End Date: Aug 2023

Description & Background

The purpose of the study is to develop feasibility concepts for in-conduit hydropower opportunities available in the City of Bend municipal water system. In October 2021, the City of Bend adopted the Integrated Water System Master Plan (iWSMP), which outlined several potential future projects to the City's municipal water system. These projects include improvements to the Outback Facility, such as pretreatment. The iWSMP also discussed possible implementation of in-conduit hydropower generation that would work in conjunction with pretreatment at the Outback Facility.

The Feasibility Assessment activities are inputs into the development of one or more potential in-conduit hydropower projects in association with the Outback Facility Expansion and throughout the City of Bend water system. Upon completion of the study, it will be shared with City Council to determine if one or more in-conduit hydropower projects should proceed into design and construction.

Need/Justification

This project will help the City of Bend meet the Community Climate Action Plan (CCAP) Climate Action Goals and the 2021-2023 City Council goal for Environment & Climate: focusing on decreasing carbon emissions and mitigating the effects of climate change. O-4 Hydropower Feasibility Study.

Projected Related to Council Goal: Transportation + Infrastructure and Environment + Climate

Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	This may result in prolonging the City's reduction of fossil fuel dependence and not meet Climate Action goals.
Transportation Construction	\$ -	
Water	\$ 250,000	
Water Reclamation	\$ -	
Stormwater	\$ -	
General Obligation Bond	\$ -	
Other (see below)	\$ -	
Impact on Operating Budget: Unknown		
Method of Financing: 100% Water Rates / SDCs		

Project Lifecycle Spending Projection

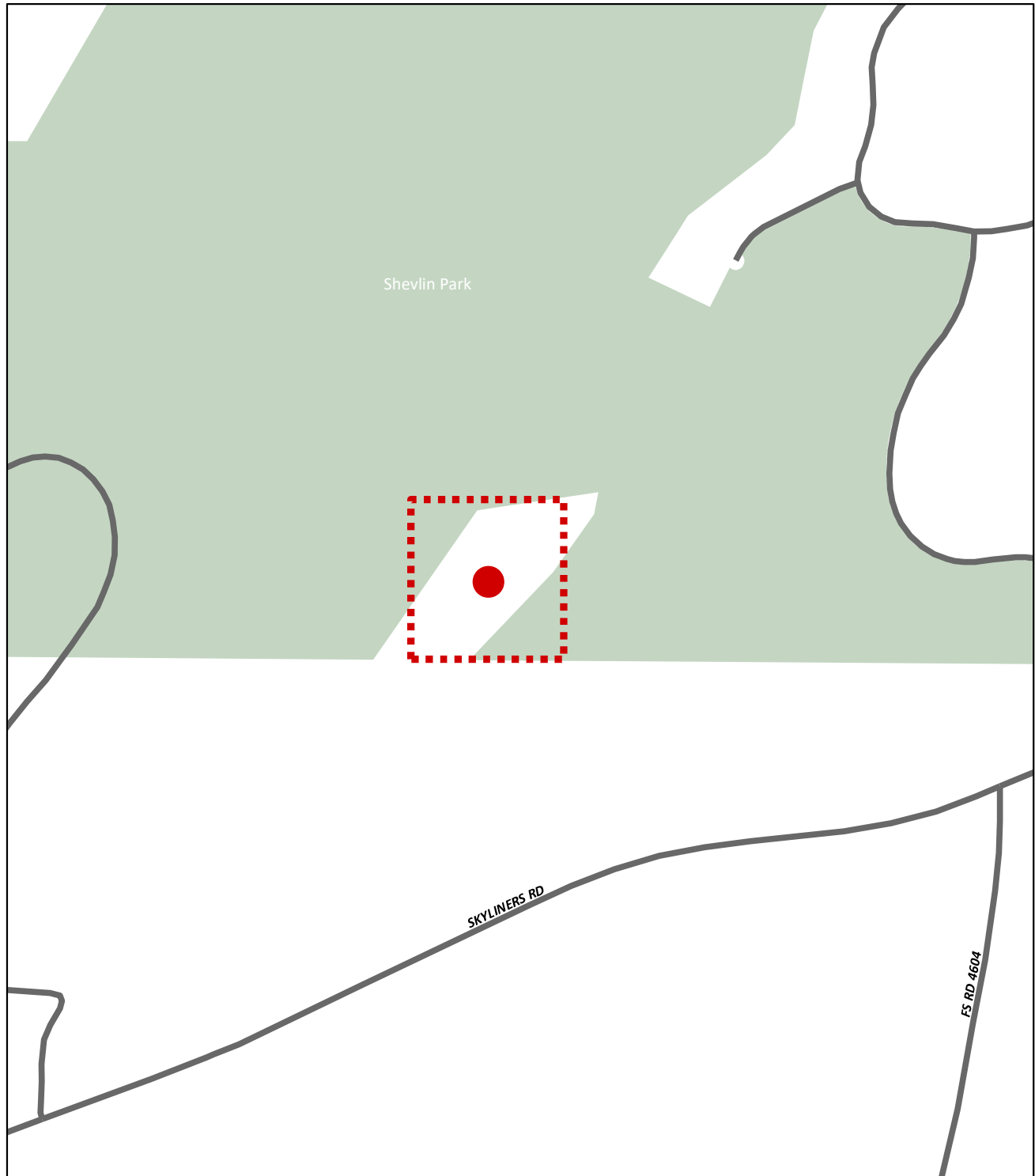
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 200,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$250,000



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1WOFI Outback Facility Improvements

Fund: Water		Project Manager: Brittany Barker	Project Status: Active	Project Phase: Planning
Cost Estimate Classification: 5		Est. Start Date: Jul 2022	Est. End Date: Jun 2028	
Description & Background				
Evaluate the water system and treatment train within the existing Water Filtration Facility and conduct phased condition related improvements.				
Need/Justification				
<p>The City's Water Filtration Facility, located at the Outback Site, treats all surface water generated within the City of Bend. The Outback Facility Plan is a planning document that summarizes existing, near-term, and anticipated long-term flow, loading, treatment, and process conditions. The Facility Plan is a useful tool for planning necessary facilities upgrades and improvements to the plant which are necessitated to meet the demands of growth in the community as well as federal/state regulatory requirements.</p> <p>Project synonymous with the following projects identified in the water master plan: O-1 Outback Facility Plan, O-11 Outback Land Acquisition, TR-1 Pretreatment, T-1 Outback Reservoir #1, T-4 Outback CT Basin, W-1 Outback Well 1, W-2 Outback Well 2</p> <p>Project related to Council Goal: Transportation + Infrastructure</p>				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	A fire in the watershed could be detrimental to the operation and efficiency of the Water Filtration Facility. A Phased approach would be necessary to keep the plant operational and expedite the implementation of projects. A delay may result in not meeting Level of Service or Quality needs.	
Transportation Construction	\$	-		
Water	\$	26,339,100		
Water Reclamation	\$	-		
Stormwater	\$	-		
General Obligation Bond	\$	-		
Other (see below)	\$	-		
Impact on Operating Budget: Unknown				
Method of Financing: 100% Water Rates / SDCs				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 8,200	\$ 100,000	\$ 750,000	\$ 1,600,000	\$ 9,000,000	\$ 9,000,000	\$ 5,880,900	\$ -
Total Project Cost Estimate:							\$26,339,100



 **1WOFI** 

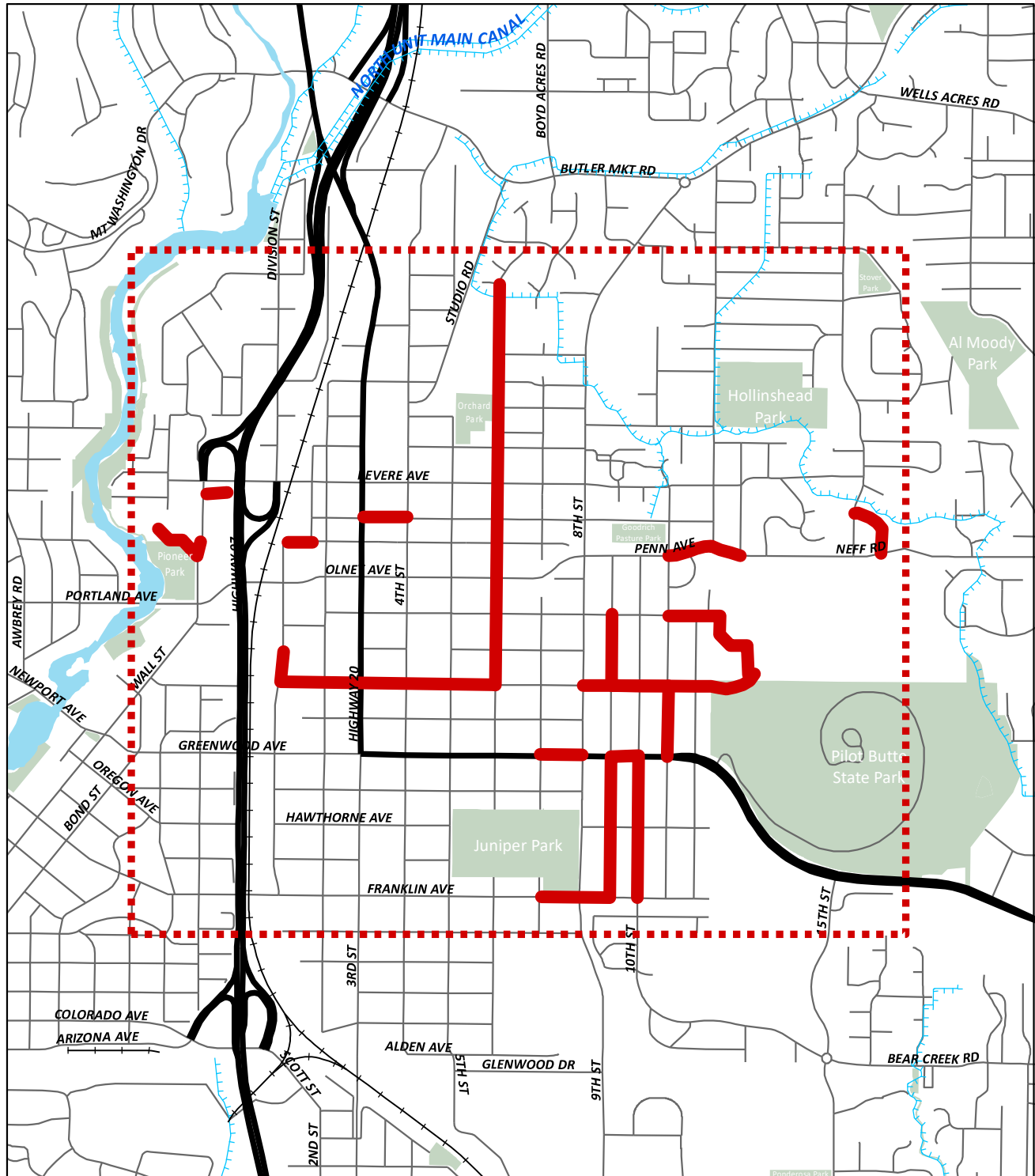
CITY OF BEND

 Outback Facility Improvements NOT TO SCALE

1WPDI Pilot Butte Distribution Improvements

Fund: Water		Project Manager: Jake Sherman	Project Status: Inactive	Project Phase: Inactive
Cost Estimate Classification: 5		Est. Start Date: Jul 2024	Est. End Date: Jun 2028	
Description & Background				
Installation of new and upsized waterline piping in addition to condition related improvements of existing facilities in the Pilot Butte vicinity.				
Need/Justification				
Improvements will increase fire flow availability, upsize and improve pipe condition, and extend useful life. Identified projects from the Integrated Water System Master Plan (iWSMP) include FFP-21 Pilot Butte and Neff Road Upsize, P-19 6th Street Upsize, FFP-17 Highway 20 Looping, and Miscellaneous Pipe Replacement Segments in the area.				
Project related to Council Goal: Transportation + Infrastructure				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	Not meeting Level of Service or Quality needs.	
Transportation Construction	\$	-		
Water	\$	14,800,000		
Water Reclamation	\$	-		
Stormwater	\$	-		
General Obligation Bond	\$	-		
Other (see below)	\$	-		
Impact on Operating Budget: Moderate				
Method of Financing: 100% Water rates / SDCs				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ 500,000	\$ 5,000,000	\$ 7,000,000	\$ 2,300,000	\$ -
Total Project Cost Estimate:							\$14,800,000



1WPDI

Pilot Butte Distribution Improvements

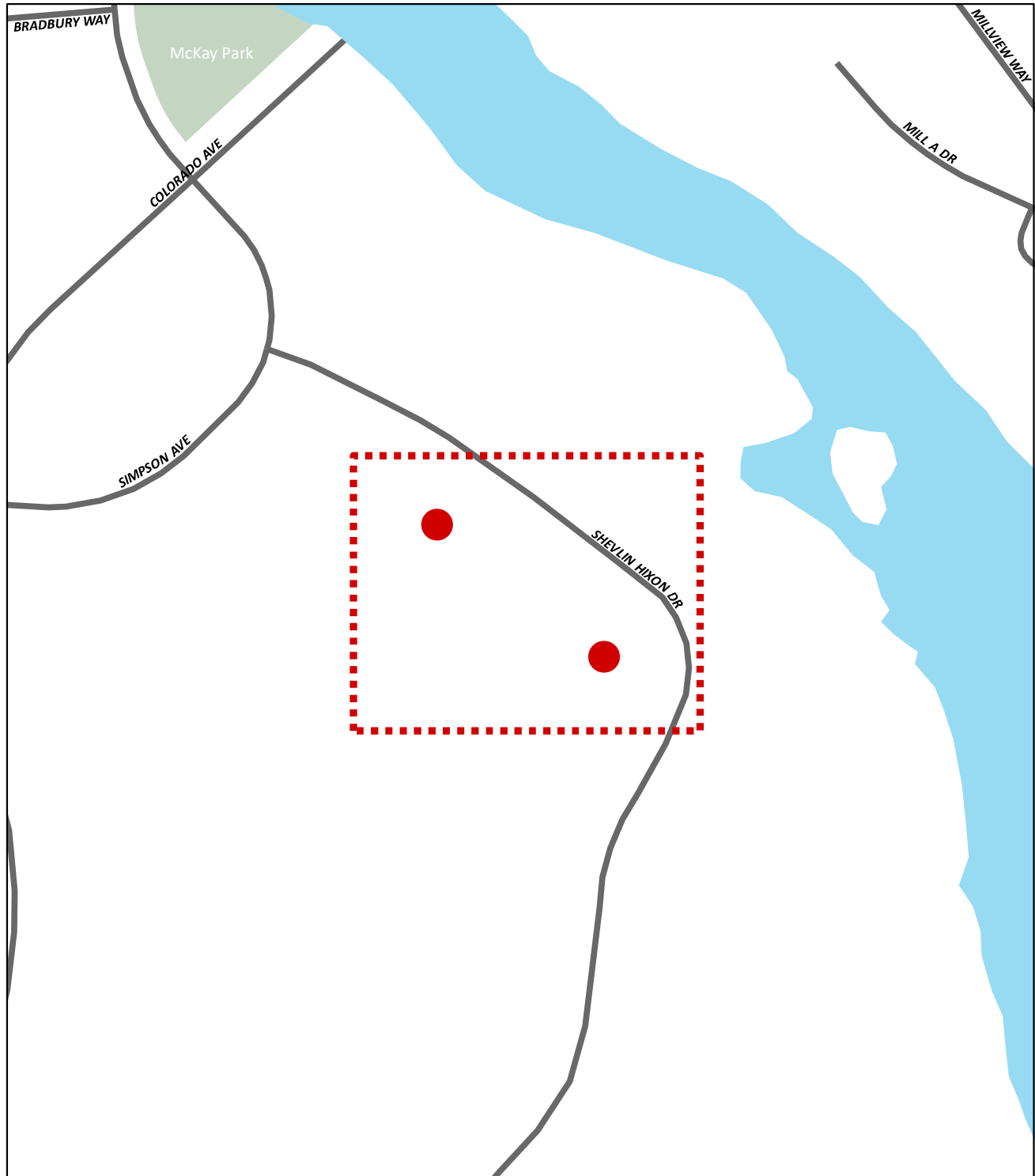




NOT TO SCALE

1WWCM Well Capital Maintenance

Fund: Water		Project Manager: Brittany Barker	Project Status: Inactive	Project Phase: Inactive
Cost Estimate Classification: 5		Est. Start Date: Jul 2024	Est. End Date: Jun 2026	
Description & Background				
Perform condition related improvements - surfacing, groundwater well, standby power, security, instrumentation, landscape/irrigation, fencing, structures, mechanical, gas chlorination system, fire protection, and electrical for the existing River Wells 1 & 2.				
Need/Justification				
When the City's Water Filtration Facility wells have to shut down for maintenance or other unforeseen circumstances, groundwater is pumped from River Wells 1 & 2 to supplement the demand. This project will bring the wells up to current code and extend the useful life. Specific projects as identified in the Integrated Water System Master Plan as projects W-10 River Well 1 and W-11 River Well 2.				
Projected Related to Council Goal: Transportation + Infrastructure				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	Not meeting Level of Service or Quality needs.	
Transportation Construction	\$	-		
Water	\$	5,126,000		
Water Reclamation	\$	-		
Stormwater	\$	-		
General Obligation Bond	\$	-		
Other (see below)	\$	-		
Impact on Operating Budget: Minimal				
Method of Financing: 100% Water rates / SDCs				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ 1,450,000	\$ 3,676,000	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$5,126,000



 **1WWCM** 
CITY OF BEND Well Capital Maintenance NOT TO SCALE

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**Water Reclamation Fund
Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification*	2023-24	2024-25	2025-26	2026-27	2027-28	Total CIP
1GB27 Bear Creek Road and 27th Street Improvements	5	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
1GOPB Olney Pedestrian and Bike Improvements	5	300,000	700,000	-	-	-	1,000,000
1GNCC North Corridor Project Coordination	1	120,000	-	-	-	-	120,000
1SAAI Addison & Butler Mkt Gravity Improvement	5	-	-	1,512,000	-	-	1,512,000
1SAMM SW Sewer Basin Improvements	5	-	375,000	1,800,000	2,400,000	3,600,000	8,175,000
1SEMP SE Area Master Plan	5	7,000,000	7,900,000	-	-	-	14,900,000
1SFPW WRF Facilities Plan Update	1	1,000,000	100,000	-	-	-	1,100,000
1SJRS Juniper Ridge Pump Station Decommissioning	5	500,000	1,000,000	-	-	-	1,500,000
1SMP1 Collection System Master Plan Update	1	1,550,000	100,000	-	-	-	1,650,000
1SN04 Pettigrew and Bayou Sewer Project	1	2,100,000	-	-	-	-	2,100,000
1SN05 Pinehaven and Woodhaven Sewer Project	5	475,000	450,000	-	-	-	925,000
1SN06 Silver Sage Sewer Project	5	1,200,000	1,200,000	-	-	-	2,400,000
1SNP Bend Sewer Neighborhood Extension Program	5	745,000	1,850,000	3,500,000	3,500,000	3,500,000	13,095,000
1SOC1 Odor Control Master Plan	5	-	-	-	-	1,155,000	1,155,000
1SPCR WRF Primary Clarifier Rehabilitation	3	3,900,000	-	-	-	-	3,900,000
1SPGA Large Gravity Pipe Condition Assessment	5	-	-	200,000	200,000	-	400,000
1SPS1 Awbrey Glen and Westside Pump Station Improvements	2	3,260,000	1,500,000	-	-	-	4,760,000
1SPSD Pump Station Decommissions Program	1	1,800,000	-	-	-	-	1,800,000
1SPSX Pump Station Program Funding	1	900,000	1,000,000	2,500,000	2,500,000	2,500,000	9,400,000
1SRRR Water Reclamation Capital Repair and Replacement Projects	1	500,000	500,000	2,500,000	2,500,000	2,500,000	8,500,000
1SSFU Support Facilities Upgrade	5	-	-	500,000	500,000	-	1,000,000
1TBMW Wells Acres Road & Butler Market Road Roundabout	5	1,900,000	-	-	-	-	1,900,000
1WABD Awbrey Butte Distribution Improvements	4	-	3,500,000	-	-	-	3,500,000
Total		\$ 27,650,000	\$ 20,175,000	\$ 12,512,000	\$ 11,600,000	\$ 13,255,000	\$ 85,192,000

*The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97

Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

1GB27 Bear Creek Road and 27th Street Improvements

Fund: Water Reclamation

Project Manager: Sinclair Burr Cost

Project Status: Active

Project Phase: Planning

Estimate Classification: 5

Est. Start Date: Dec 2022

Est. End Date: Jun 2026

Description & Background

This project will design and construct a single-lane roundabout at the intersection of Bear Creek Road, Pettigrew Road and Purcell Boulevard. Key route projects have been combined for a shared use path and low-stress bikeway on Bear Creek Road from Cessna Avenue to the east Urban Growth Boundary, and on 27th Street from Highway 20 to Reed Market Road. The project will include closing a sidewalk gap to connect the key route between the Coyner and Larkspur trails adjacent to Bear Creek Road.

Includes funding for Water Reclamation and Water distribution upgrades as identified in the corresponding masterplan and CIP.

Need/Justification

Identified in the Transportation System Plan as projects S-3, R2-D, R2-E and R8-A

Near-term project to improve safety at the intersection of Bear Creek Road, Pettigrew Road, and Purcell Boulevard by constructing a single-lane roundabout. Key route projects to improve connectivity and transportation options along both 27th Street and Bear Creek Road.

Project Related to Council Goal: Transportation + Infrastructure

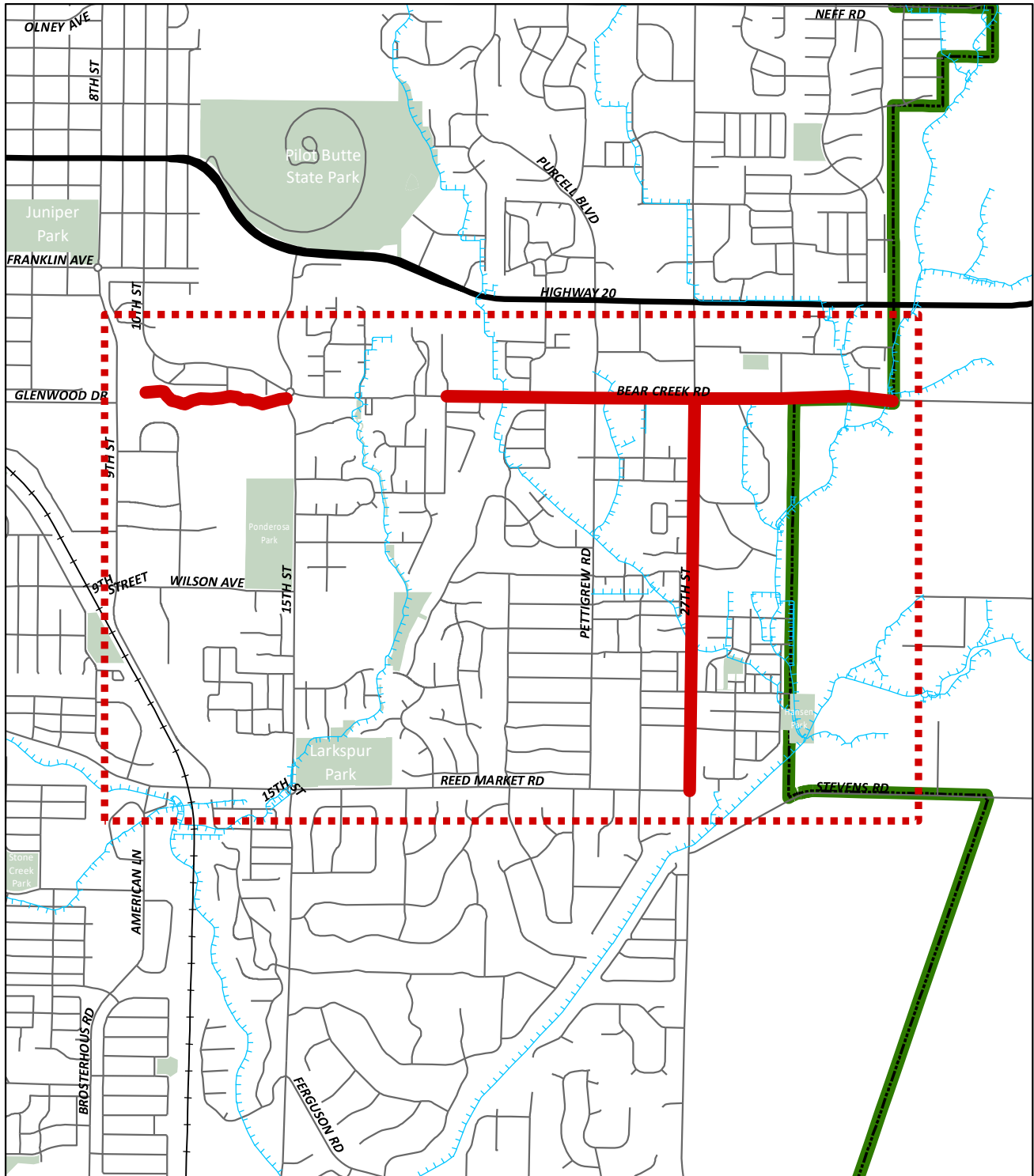
Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	
Transportation Construction	\$ -	
Water	\$ 1,000,000	
Water Reclamation	\$ 400,000	
Stormwater	\$ -	
General Obligation Bond	\$ 11,400,000	
Other (see below)	\$ -	
Impact on Operating Budget: Negligible		

Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 100,000	\$ 5,100,000	\$ 4,600,000	\$ 3,000,000	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$12,800,000



1GB27

Bear Creek Road and 27th Street Improvements



NOT TO SCALE

1GOPB Olney Pedestrian and Bike Improvements

Fund: Water Reclamation

Project Manager: Carrie Theus

Project Status: Active

Project Phase: Design

Cost Estimate Classification: 5

Est. Start Date: Jul 2022

Est. End Date: Dec 2024

Description & Background

This project combines several projects aimed at improving bicycle and pedestrian infrastructure along Olney Avenue. The improvements include a safe crossing at the intersection of 2nd Street and Olney Avenue, protected bike lanes on Olney Avenue at the Parkway undercrossing, and a shared use path from Wall Street to the Railroad. The shared use path will close the sidewalk gap, remove barrier to east-west bicycle connectivity, and mitigate right-turn hook crashes at the Wall Street intersection.

Additional Water and Water Reclamation funds are included with this project. Water funds are to address aging water distribution pipes running parallel to the project limits and Water Reclamation funds are to address capacity upgrades as identified in the current collection system masterplan, to be confirmed with the upcoming masterplan updates.

Need/Justification

Identified in the Transportation System Plan (TSP) as projects M-3, M-12 and R3-E.

Near-term projects to improve bicycle and pedestrian safety along Olney Avenue between Wall Street and 2nd Street.

Project Related to Council Goal: Transportation + Infrastructure

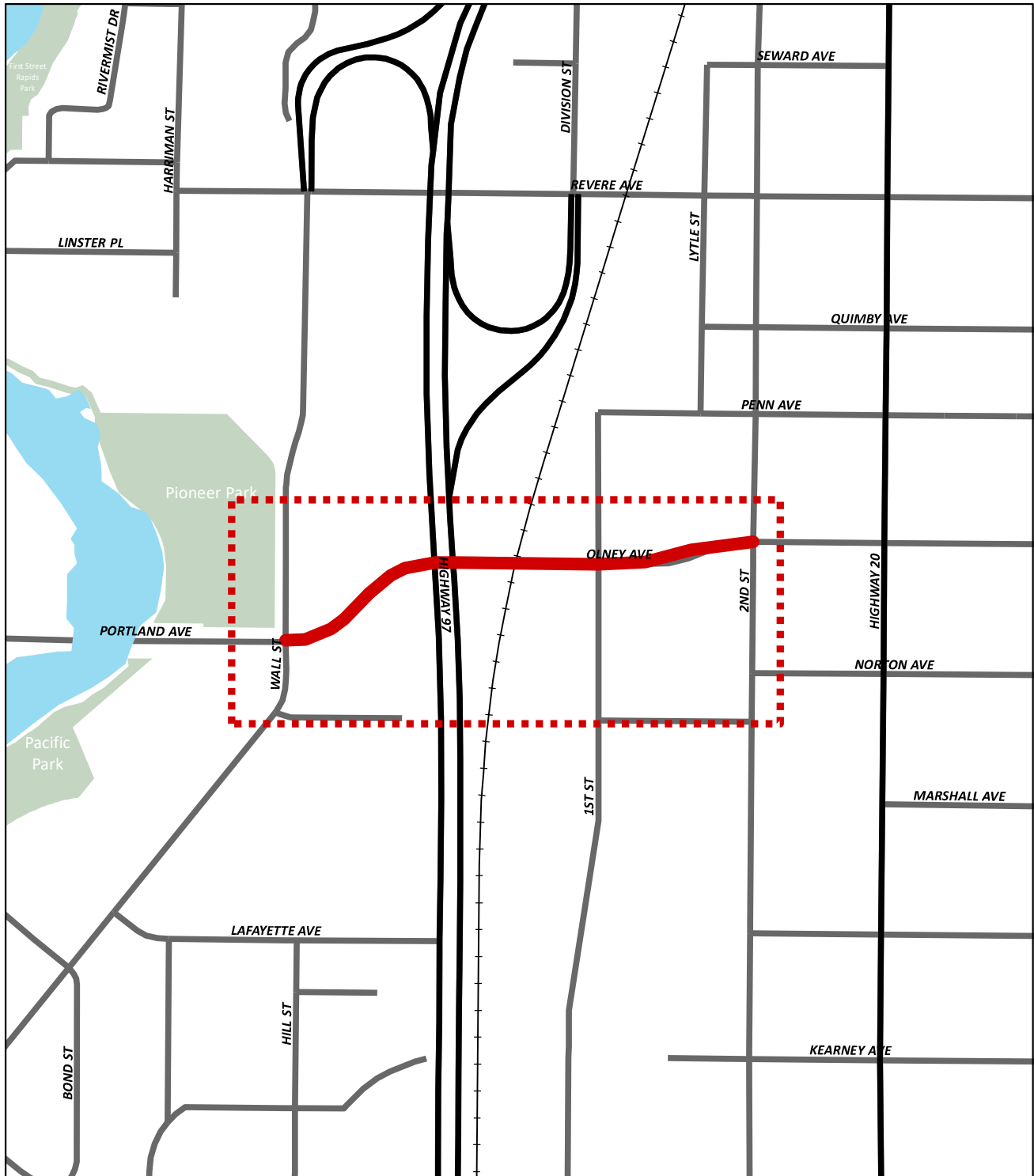
Financial Summary



Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	
Transportation Construction	\$ 500,000	
Water	\$ 700,000	
Water Reclamation	\$ 1,000,000	
Stormwater	\$ -	
General Obligation Bond	\$ 2,451,000	
Other (see below)	\$ -	
Impact on Operating Budget: Moderate		

Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 250,000	\$ 1,700,000	\$ 2,701,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$4,651,000



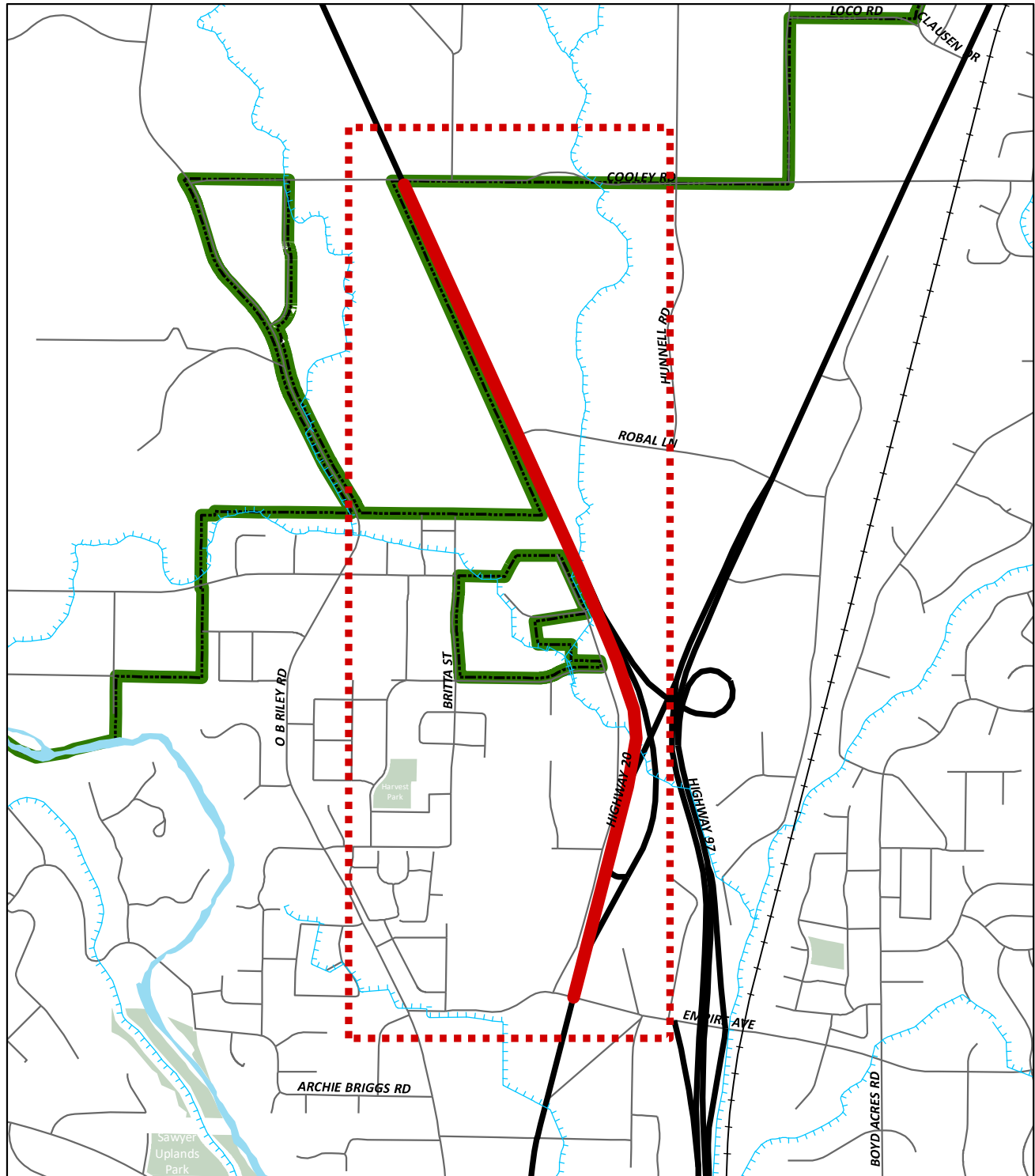
 **1G0PB** 

CITY OF BEND **Olney Pedestrian and Bike Improvements** NOT TO SCALE

1GNCC North Corridor Project Coordination

Fund: Water Reclamation		Project Status: Active	Project Phase: Construction
Project Manager: ODOT		Est. Start Date: Jan 2022	Est. End Date: Dec 2024
Contribution Cost Estimate			
Description & Background			
This is a synergy project with the Oregon Department of Transportation (ODOT) for improvements to the US97 and US20 Bend North Corridor. GO Bond funds were identified in the project list as a contribution to enhance multimodal connectivity and north-south connections.			
Need/Justification			
Identified in the Transportation System Plan as project C-12. The North Corridor project is not identified in the Transportation System Plan as it is a State Highway System project.			
Project Related to Council Goal: Transportation + Infrastructure			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	An intergovernmental agreement (IGA) has been executed with ODOT and approved by Council, and a design-build team has been selected and initiated design and construction activities for the project. Agreements would be breached if funding was not provided as outlined in the IGA.	
Transportation Construction	\$ 5,540,700		
Water	\$ 2,405,700		
Water Reclamation	\$ 120,000		
Stormwater	\$ -		
General Obligation Bond	\$ 4,800,000		
Other (see below)	\$ 2,000,000		
Impact on Operating Budget: Negligible			
Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 5,000,000	\$ 5,066,400	\$ 4,800,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$14,866,400



1GNCC

North Corridor Project Coordination

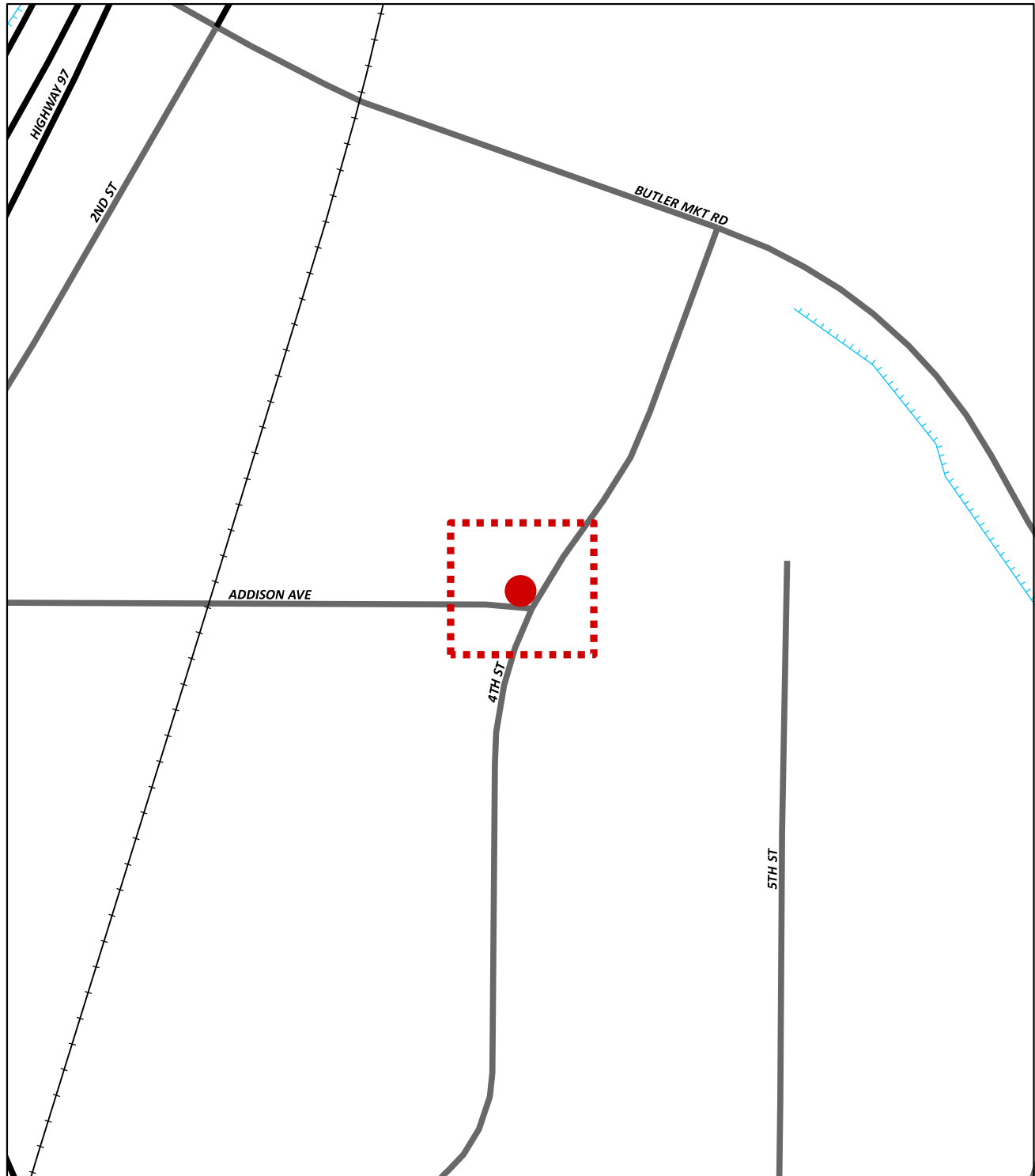




NOT TO SCALE

1SAAI Addison & Butler Mkt Gravity Improvements

Fund: Water Reclamation		Project Status: Pending	Project Phase: Pending
Project Manager: TBD		Est. Start Date: Jul 2025	Est. End Date: Jun 2026
Cost Estimate Classification: 5			
Description & Background			
New 12-inch line along Addison Avenue between 4th Street and Butler Market Road, then new 18-inch line along Butler Market Road to 8th Street, connecting to existing 24-inch line.			
Need/Justification			
Needed to increase the hydraulic conveyance capacity of the local sewer system to accommodate existing and future flows and remove surcharged sewer.			
Projected Related to Council Goal: Transportation + Infrastructure			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Ongoing maintenance of the collection system in this area.	
Transportation Construction	\$ -		
Water	\$ -		
Water Reclamation	\$ 1,512,000		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ -		
Impact on Operating Budget: Minimal			
Method of Financing: 100% Rates / SDCs			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ -	\$ 1,512,000	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$1,512,000



 **1SAAI** 

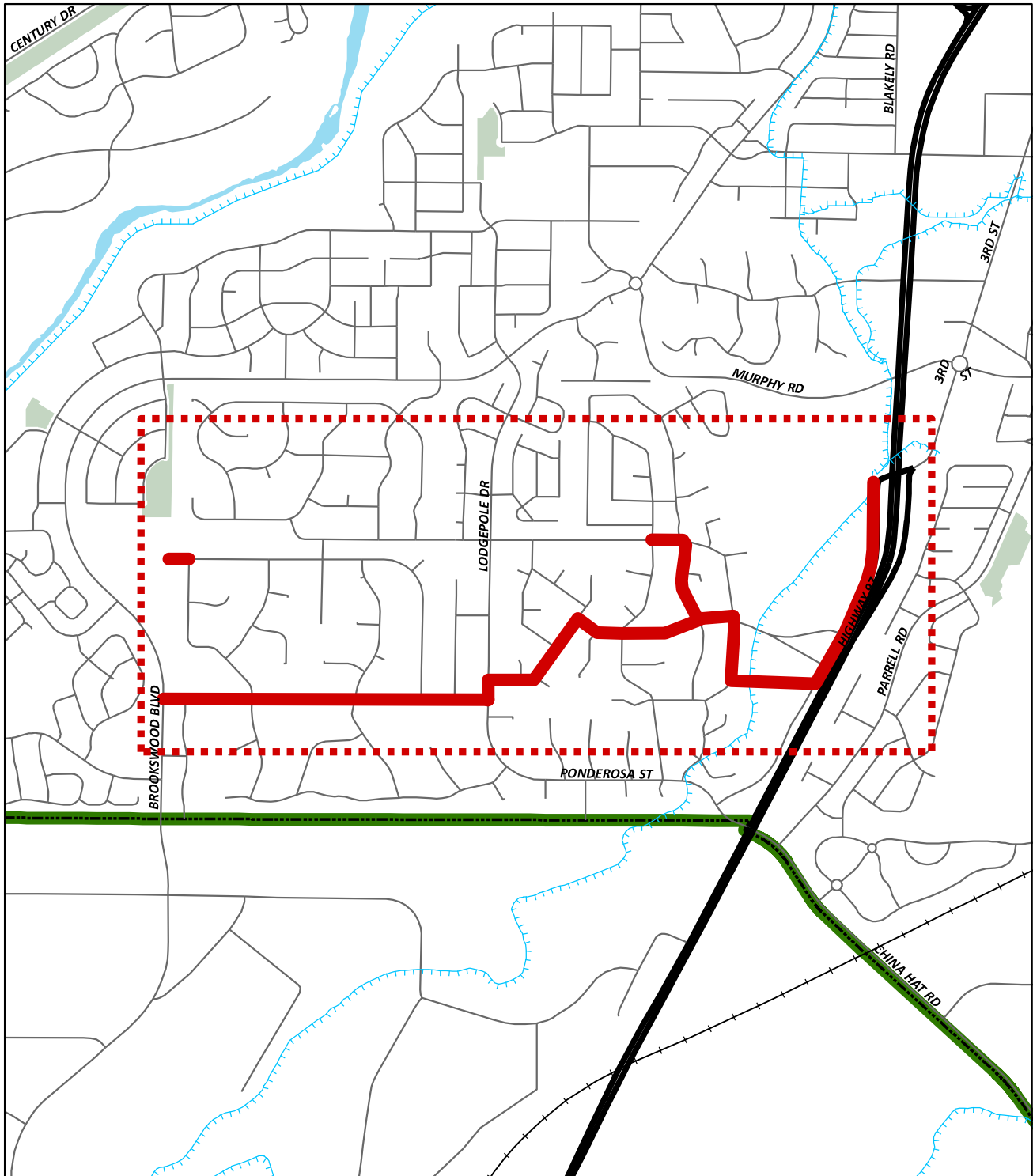
Addison & Butler Mkt Gravity Improvement

CITY OF BEND NOT TO SCALE

1SAMM SW Sewer Basin Improvements

Fund: Water Reclamation		Project Status: Active	Project Phase: Planning
Project Manager: TBD		Est. Start Date: Mar 2020	Est. End Date: May 2028
Cost Estimate Classification: 5			
Description & Background			
Gravity sewer line in SW Bend that provides additional capacity to the City's existing infrastructure and new service to currently undeveloped or unserved areas including Bend's UGB. Phase 1 included the upsize of 200 feet of existing pipe for additional capacity. Phase 2A included the installation of 1,700 feet of 18-inch diameter pipe, which will serve the entire SW Basin as well as accommodate Bend's UGB areas in the south and a new affordable housing development. Phase 2B includes the installation of 2,200 feet of 15-inch diameter pipe that will serve the SW Basin as well as alleviate deficiencies in the existing sewer system. Phases 3 and 4 are future phases, with schedule to be determined a later date.			
Need/Justification			
Project is initiated by dry weather peak flow trigger of 270 gpm at manhole CMH002318. See Project ID 9 in the 2014 Collection System Master Plan for more information on the Flow Monitoring Program.			
Projected Related to Council Goal: Transportation + Infrastructure			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Without providing City sewer to an on-site septic area, development within the Amethyst/Mahogany area and upstream drainage basin areas would not be able to keep up with expected growth. The system capacity remaining the same increases the chances of a sanitary sewer overflow (SSO).	
Transportation Construction	\$ -		
Water	\$ -		
Water Reclamation	\$ 13,332,300		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ -		
Impact on Operating Budget: None			
Method of Financing: 100% Rates / SDCs			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 5,132,300	\$ 25,000	\$ -	\$ 375,000	\$ 1,800,000	\$ 2,400,000	\$ 3,600,000	\$ -
Total Project Cost Estimate:							\$13,332,300



1SAMM

SW Sewer Basin Improvements



NOT TO SCALE

1SEMP SE Area Master Plan

Fund: Water Reclamation		Project Manager: Alex Doza	Project Status: Active	Project Phase: Planning
Cost Estimate Classification: 5		Est. Start Date: May 2023	Est. End Date: Jun 2025	
Description & Background				
The purpose of this project is to increase sanitary sewer system capacity, efficiency, and serviceability within the City and the Southeast Area of the City's UGB. The project will provide for future sewer service to properties within the SEAP and adjacent developments. Southeast Area Master Plan includes installing a regional pump station, force main, and gravity mains in the southeast expansion area known as "The Elbow".				
Need/Justification				
"The Elbow" was included within the City's 2016 UGB expansion. To bring the area into City limits, which allows for development, a sewer solution needs to be implemented. Due to the number of property owners in the area, along with the ultimate sewer solution being a regional pump station, the City is taking the lead to install the necessary facilities. Upon completion, the individual properties will be able to proceed with land use.				
Projected Related to Council Goal: Transportation + Infrastructure				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	Without the regional pump station, the area is without an optimal sewer solution. Should each property develop independently there is potential for numerous, local pump stations that would be dedicated to the City for ownership and operation.	
Transportation Construction	\$	-		
Water	\$	-		
Water Reclamation	\$	15,000,000		
Stormwater	\$	-		
General Obligation Bond	\$	-		
Other (see below)	\$	-		
Impact on Operating Budget: Moderate				
Method of Financing: 100% Rates / SDCs				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 100,000	\$ 7,000,000	\$ 7,900,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$15,000,000

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1SFPU WRF Facilities Plan Update

Fund: Water Reclamation

Project Manager: Dade Pettinger

Project Status: Active

Project Phase: Planning

Cost Estimate Classification: 1

Est. Start Date: Mar 2021

Est. End Date: Dec 2024

Description & Background

Update the current facilities plan to reflect current insight with respect to the treatment plant itself as well as revised growth projections for the 2043 planning year. The current facilities plan was most recently completed in 2008 with a year 2030 planning horizon. Since that time, several factors which influence the operation of the plant have changed including increased flow, increased waste loading, a major plant expansion, revised biological treatment process, and discharge permit requirements. It is typical for facilities plans to be updated every 5 to 10 years depending on overall collection and treatment system dynamics. Project will coordinate with the Collection System Master Plan project to produce a single, 20-year, sewer fund Capital Improvement Plan (CIP).

Need/Justification

The City's water reclamation facility (WRF) treats all the sewage generated within the City of Bend. The WRF Plan is a facility planning document that summarizes existing, near-term, and anticipated long-term flow, loading, and process conditions. The plan is a useful tool for planning necessary facilities upgrades and improvements to the plant which are necessitated to meet the demands of growth in the community as well as federal/state regulatory requirements.

Projected Related to Council Goal: Transportation + Infrastructure

Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	Future capital improvement project prioritization and operations of the treatment plant will be based on limited and potentially outdated data which can lead to unideal operations and permit violations.
Transportation Construction	\$ -	
Water	\$ -	
Water Reclamation	\$ 1,150,000	
Stormwater	\$ -	
General Obligation Bond	\$ -	
Other (see below)	\$ -	
Impact on Operating Budget: Unknown		

Method of Financing: 100% Rates, Department of Environmental Quality (DEQ) Clean Water State Revolving Fund Loan

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 50,000	\$ 1,000,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$1,150,000

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1SJRS Juniper Ridge Pump Station Decommissioning

Fund: Water Reclamation		Project Status: Inactive	Project Phase: Inactive
Project Manager: TBD		Est. Start Date: Jul 2023	Est. End Date: Jun 2025
Cost Estimate Classification: 5			
Description & Background			
Project will decommission the existing Juniper Ridge Pump Station when a gravity connection can be made to the nearby North Interceptor. It will also consider the impacts of removing the long force main that extends south from the site.			
Need/Justification			
As development continues to occur in Juniper Ridge, the existing pump station will reach capacity. There is a newly installed gravity sewer line that can handle the current and future flows from Juniper Ridge. Once the connection to the gravity main is complete, the pump station and accompanying force mains will no longer be needed and can be removed.			
Projected Related to Council Goal: Transportation + Infrastructure			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Development will not be able to progress due to existing pump station reaching capacity.	
Transportation Construction	\$ -		
Water	\$ -		
Water Reclamation	\$ 1,500,000		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ -		
Impact on Operating Budget: None			
Method of Financing: 100% Water Reclamation Rates / SDCs			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ 500,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$1,500,000

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1SMP1 Collection System Master Plan Update

Fund: Water Reclamation		Project Manager: Lisa Cameli	Project Status: Active	Project Phase: Planning
Cost Estimate Classification: 1		Est. Start Date: Mar 2021	Est. End Date: Dec 2024	
Description & Background				
Update the City's Collection System Master Plan to reflect current and future build out conditions; population and employment forecasts and buildable and development types. Major project deliverables include a 20-year Capital Improvement Plan (CIP) and updated Sewer Public Facilities Plan for the sewer fund, utilizing a 2043 planning year. Project will coordinate with the Water Reclamation Facility – Facility Plan Update project to produce a single sewer CIP.				
Need/Justification				
The City's sewer collection system model provides an important measure for development approval and capital improvement project prioritization. The current model is based upon a limited amount of data and it does not meet its objectives in a manner that provides optimal accuracy. Additional field data and model calibration are needed in order to have a reliable and accurate system model. Provides an invaluable tool in determining existing and future capacity constraints. Enhances ability to provide sound private development decisions and effectively prioritize City capital projects.				
Projected Related to Council Goal: Transportation + Infrastructure				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	Private development decisions and capital improvement project prioritization will be based on limited data which can lead to less-than-optimal use of both public and private resources.	
Transportation Construction	\$	-		
Water	\$	-		
Water Reclamation	\$	1,771,900		
Stormwater	\$	-		
General Obligation Bond	\$	-		
Other (see below)	\$	-		
Impact on Operating Budget: Unknown				
Method of Financing: 100% Rates & Department of Environmental Quality (DEQ) Clean Water State Revolving Fund Loan				

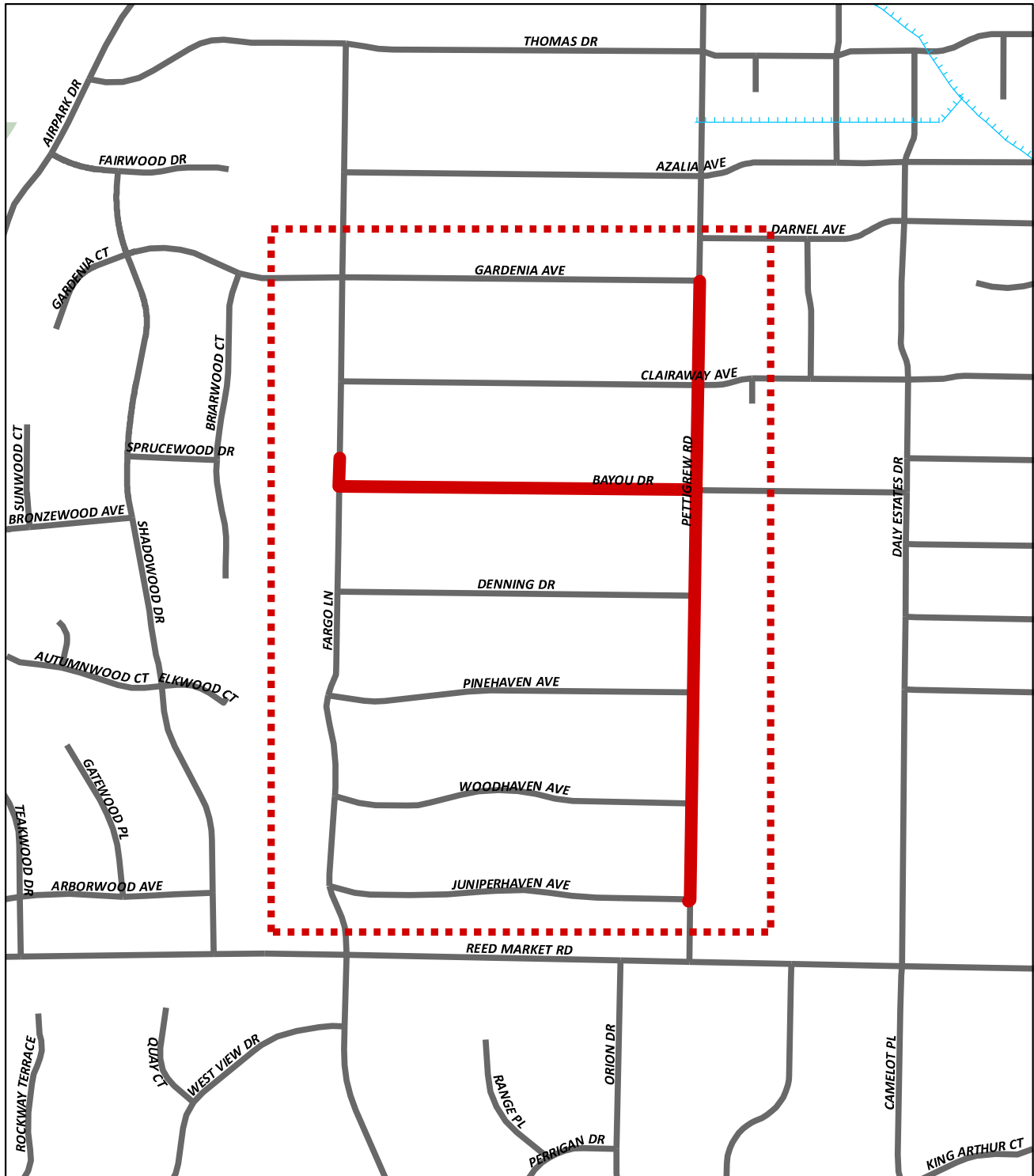
Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 21,900	\$ 100,000	\$ 1,550,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$1,771,900



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1SN04 Pettigrew and Bayou Sewer Project

Fund: Water Reclamation		Project Manager: Dade Pettinger	Project Status: Active	Project Phase: Planning
Cost Estimate Classification: 1		Est. Start Date: Dec 2021	Est. End Date: Nov 2023	
Description & Background				
The Pettigrew and Bayou Sewer Project is the fourth phase of the Septic to Sewer Conversion Program. The project includes construction of approximately 3,310 linear feet of gravity sewer mains and services on Pettigrew Road between Gardenia Avenue and Juniperhaven Avenue; Bayou Drive between Pettigrew Road and Fargo Lane; and a small portion of Fargo Lane from Bayou Drive approximately 200 feet north. The sewer system will provide reliable sewer service to approximately 35 properties currently served by privately-owned onsite septic systems.				
Need/Justification				
Meets CSMP, PFP, and Septic to Sewer Conversion Program goals to eliminate on-site septic systems and install sewer collection systems.				
Projected Related to Council Goal: Transportation + Infrastructure				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	Connection to City sewer increases treatment reliability and groundwater quality. If a property's septic system fails, and City sewer is not physically available, the property is eligible to obtain a septic system repair permit. Once repaired, the likelihood of owner participating in the conversion program to connect to City sewer is minimal.	
Transportation Construction	\$	-		
Water	\$	-		
Water Reclamation	\$	2,650,900		
Stormwater	\$	-		
General Obligation Bond	\$	-		
Other (see below)	\$	-		
Impact on Operating Budget: Minimal				
Method of Financing: 100% Rates & Department of Environmental Quality (DEQ) Clean Water State Revolving Fund Loan				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 50,900	\$ 500,000	\$ 2,100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$2,650,900



 **1SN04** 

CITY OF BEND **Pettigrew and Bayou Sewer** NOT TO SCALE

1SN05 Pinehaven and Woodhaven Sewer Project

Fund: Water Reclamation

Project Manager: Alex Doza

Project Status: Active

Project Phase: Planning

Cost Estimate Classification: 5

Est. Start Date: Oct 2022

Est. End Date: Nov 2024

Description & Background

The Pinehaven and Woodhaven Sewer Project was one of two neighborhood extension program (NEP) projects selected in 2022 for the next phase of the Septic to Sewer Conversion Program. It includes the applications known as Pinehaven and Woodhaven East. The project includes construction of approximately 1,000 linear feet of sewer main and provides laterals to 16 properties.

Need/Justification

Meets Collection System Master Plan, Public Facilities Plan, and Septic to Sewer Conversion Program goals to eliminate septic systems and install sewer collection systems.

Projected Related to Council Goal: Transportation + Infrastructure

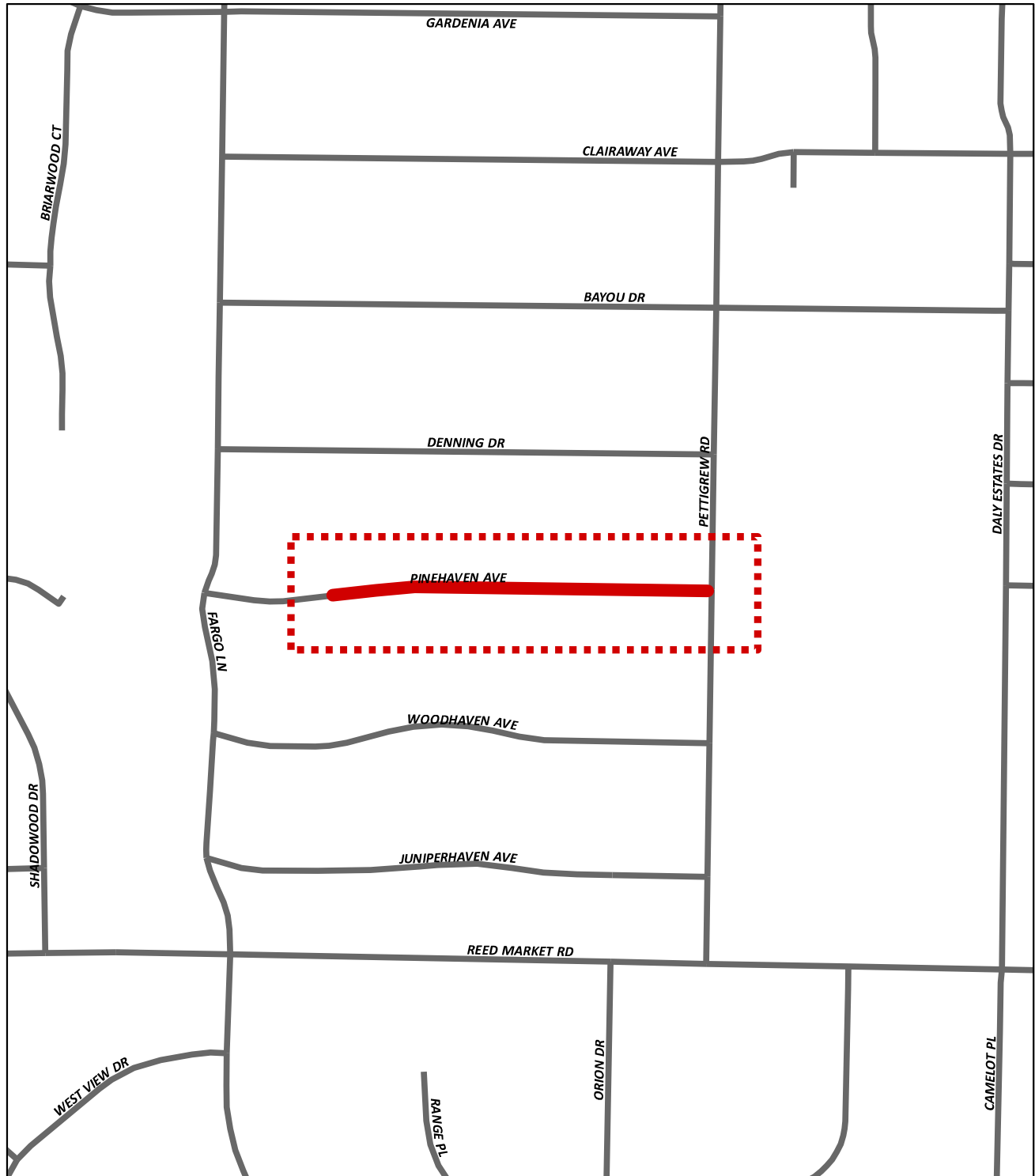
Financial Summary



Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	
Transportation Construction	\$ -	
Water	\$ -	
Water Reclamation	\$ 1,000,000	
Stormwater	\$ -	
General Obligation Bond	\$ -	
Other (see below)	\$ -	
Impact on Operating Budget: Minimal		

Method of Financing: 100% Rates & Department of Environmental Quality (DEQ) Clean Water State Revolving Fund Loan

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 75,000	\$ 475,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$1,000,000



 **1SN05** 
Pinehaven and Woodhaven Sewer Project
CITY OF BEND NOT TO SCALE

1SN06 Silver Sage Sewer Project

Fund: Water Reclamation

Project Manager: Alex Doza

Project Status: Active

Project Phase: Planning

Cost Estimate Classification: 5

Est. Start Date: Oct 2022

Est. End Date: Nov 2024

Description & Background

The Silver Sage Sewer Project was one of two neighborhood extension program (NEP) projects selected in 2022 for the next phase of the Septic to Sewer Conversion Program. It includes the applications known as Tapadera Drive and Benham South. The project includes construction of approximately 2,575 linear feet of sewer main and provides service laterals to 48 properties.

Need/Justification

Meets Collection System Master Plan, Public Facilities Plan, and Septic to Sewer Conversion Program goals to eliminate septic systems and install gravity sewer collection systems.

Projected Related to Council Goal: Transportation + Infrastructure

Financial Summary

Total Project Spending by Fund

Accessibility Construction	\$ -
Transportation Construction	\$ -
Water	\$ -
Water Reclamation	\$ 2,550,000
Stormwater	\$ -
General Obligation Bond	\$ -
Other (see below)	\$ -

Consequence of Delaying or Eliminating

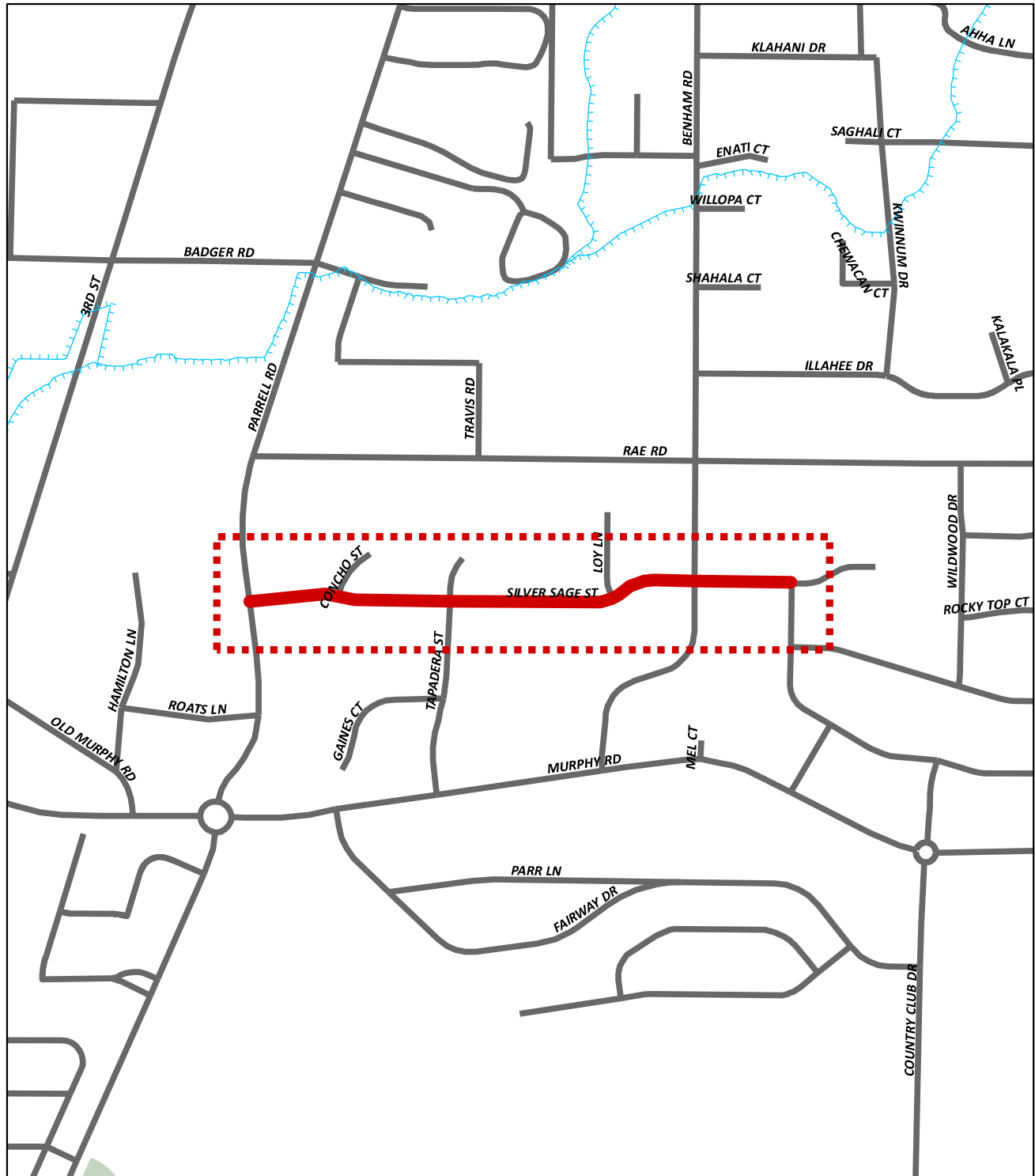
Connection to City sewer increase treatment reliability and groundwater quality. If a property's septic system fails, and City sewer is not physically available, the property is eligible to obtain a septic system repair permit. Once repaired, the likelihood of owner participating in the conversion program to connect to City sewer is minimal.



Impact on Operating Budget: Minimal

Method of Financing: 100% Rates & Department of Environmental Quality (DEQ) Clean Water State Revolving Fund Loan

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 150,000	\$ 1,200,000	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$2,550,000



 **15N06** 

Silver Sage Sewer Project

CITY OF BEND NOT TO SCALE

1SNEP Bend Sewer Neighborhood Extension Program

Fund: Water Reclamation

Project Manager: Jason Suhr

Project Status: Active

Project Phase: Active

Cost Estimate Classification: 5

Est. Start Date: Program

Est. End Date: Program

Description & Background

City of Bend Program allowing property owners to apply for City construction of gravity sewers in their neighborhood. As Septic Tank to Sewer Conversion projects are identified and selected the funding from this program is transferred into those projects for implementation.

Need/Justification

Meets the City's goals of eliminating Septic Tanks, installing gravity sewers, and decommissioning Sewage Pump Stations. Prior, current, and upcoming projects include; 1SBSS Bend South Septic Solutions, 1SDWS Desert Woods Sewer Main, 1SNEP Bend South Neighborhood Extension Program, 1SNOT Nottingham Main & Pump Station Decommission, 1SSIM Simplicity Main & Pump Station Decommission, 1SNO1 Bend Sewer, 1SNO2, 1SNO3, 1SNO4, 1SNO5, 1SNO6

Projected Related to Council Goal: Transportation + Infrastructure

Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	
Transportation Construction	\$ -	
Water	\$ -	
Water Reclamation	\$ 16,767,100	
Stormwater	\$ -	
General Obligation Bond	\$ -	
Other (see below)	\$ -	
Impact on Operating Budget: None		
Method of Financing: 100% Rates & Department of Environmental Quality (DEQ) Clean Water State Revolving Fund Loan		

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$	\$ 172,100	\$ 745,000	\$ 1,850,000	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000
Total Project Cost Estimate:							\$16,767,100

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1SOC1 Odor Control Master Plan

Fund: Water Reclamation

Project Manager: TBD

Project Status: Inactive

Project Phase: Inactive

Cost Estimate Classification: 5

Est. Start Date: Jun 2027

Est. End Date: Jun 2028

Description & Background

Study, documentation, and evaluation of the collection system odors issues as well as recommend improvements and prepare a capital improvement program.

Need/Justification

A natural phenomenon within any wastewater collection system is the production of odorous gases, especially hydrogen sulfide (H2S), the diurnal ventilation of sewers, and the consequential release of that H2S. This project creates a plan to address odor issues and control odors within the sewer system.

Projected Related to Council Goal: Transportation + Infrastructure

Financial Summary

Total Project Spending by Fund

Accessibility Construction	\$ -
Transportation Construction	\$ -
Water	\$ -
Water Reclamation	\$ 1,155,000
Stormwater	\$ -
General Obligation Bond	\$ -
Other (see below)	\$ -

Consequence of Delaying or Eliminating

On-going odor complaints and further deterioration of piping systems due to hydrogen sulfide gas.

Impact on Operating Budget: Unknown

Method of Financing: 100% Rates

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,155,000	\$ -
Total Project Cost Estimate:						\$1,155,000	

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1SPCR WRF Primary Clarifier Rehabilitation

Fund: Water Reclamation

Project Manager: Oliver Murray & Dade Pettinger

Project Status: Active

Project Phase: Planning/Design

Cost Estimate Classification: 3

Est. Start Date: Oct 2022

Est. End Date: Jun 2024

Description & Background

The purpose of this project is to replace the mechanisms and associated equipment in Primary Clarifiers 1&2 that are nearing the end of their useful life. The replacement will both increase asset lifespan and provide a safer working environment for staff.

The work contemplated in this project includes:

- Demolition of existing mechanisms including access bridges, drives, guardrails, weirs, spray water system, electrical conduits/associated wiring, lighting poles, and control panels.
- Replacement of components including the mechanisms, sludge collector mechanism, rake arms, center cage, influent well, scum skimmer arms, scum box, drive, access walkway, weirs, scum baffle, and other ancillary equipment required for a complete system.

Repairs on deteriorating concrete and replacement of the basin bottom grout on each clarifier.

Need/Justification

Existing primary clarifiers 1 and 2 have been in service since construction of the original Water Reclamation Facility (WRF) in 1980 and are due for component replacement and rehabilitation based on their age and condition.

Projected Related to Council Goal: Transportation + Infrastructure

Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	
Transportation Construction	\$ -	
Water	\$ -	
Water Reclamation	\$ 4,016,300	
Stormwater	\$ -	
General Obligation Bond	\$ -	
Other (see below)	\$ -	
Impact on Operating Budget: Moderate		

Method of Financing: 100% Rates & Department of Environmental Quality (DEQ) Clean Water State Revolving Fund Loan, SDCs

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 16,300	\$ 100,000	\$ 3,900,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$4,016,300

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1SPGA Large Gravity Pipe Condition Assessment

Fund: Water Reclamation		Project Status: Inactive	Project Phase: Inactive
Project Manager: TBD		Est. Start Date: Jun 2026	Est. End Date: Jun 2027
Cost Estimate Classification: 5			
Description & Background			
Establish a program to inspect the condition of existing gravity trunk collection system with diameters greater than 15 inches (approximately 4% of the collection system), grade the trunk system components, evaluate rehabilitation options and recommend the most effective solution.			
Need/Justification			
Needed for continued repair and replacement of the major collection system gravity pipes. This type of inspection requires different equipment than is currently owned by the O&M (operations and maintenance) Department and the budget is for the City to hire a consultant to assist with this project.			
Projected Related to Council Goal: Transportation + Infrastructure			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Potential increase to Operations & Maintenance costs and potential risk of not regularly maintaining the collection system.	
Transportation Construction	\$ -		
Water	\$ -		
Water Reclamation	\$ 400,000		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ -		
Impact on Operating Budget: Unknown			
Method of Financing: 100% Rates / SDCs			

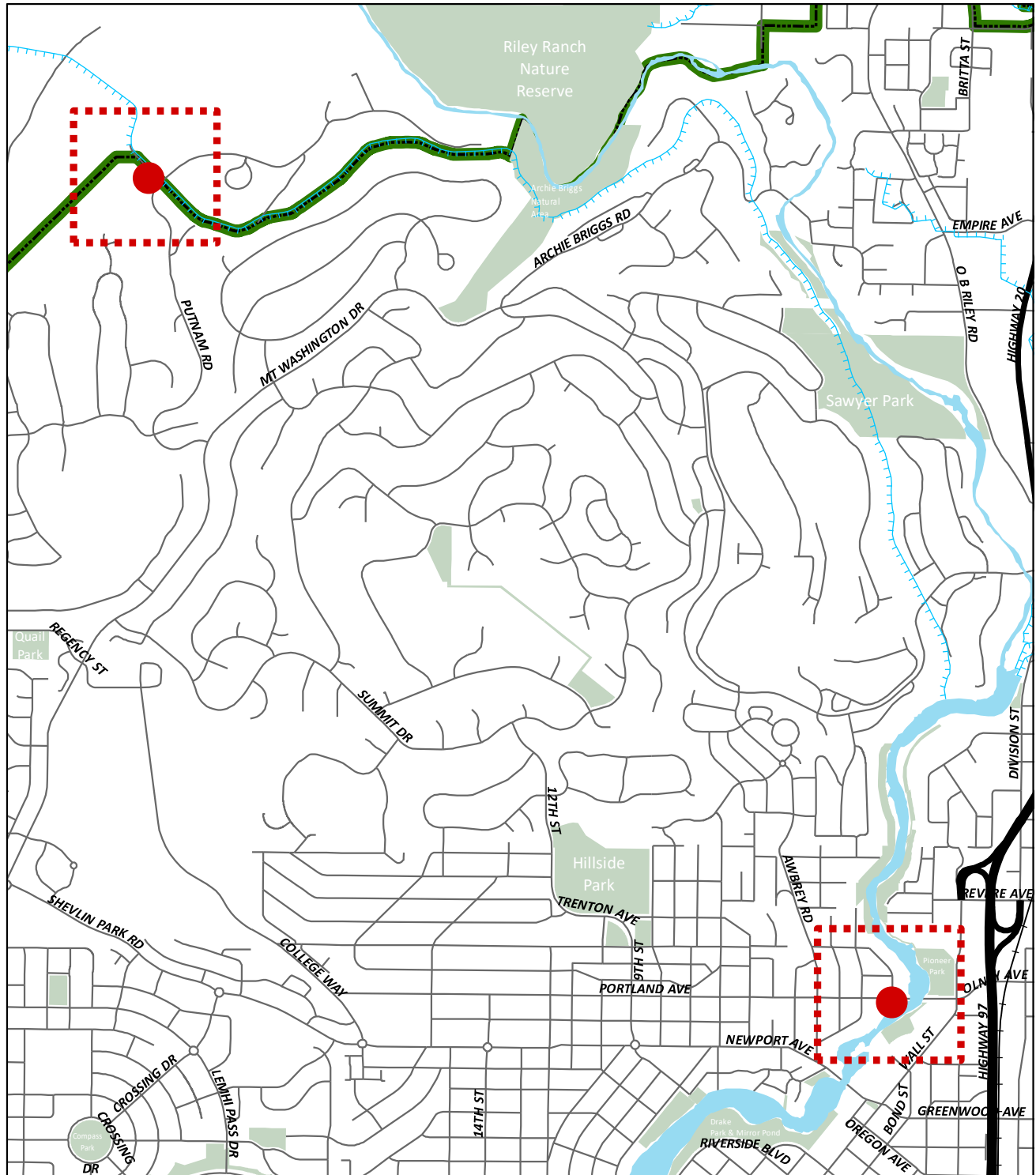
Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -
Total Project Cost Estimate:							\$400,000



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1SPS1 Awbrey Glen and Westside Pump Station Improvements

Fund: Water Reclamation		Project Status: Active	Project Phase: Planning
Project Manager: Lisa Cameli		Est. Start Date: Jan 2022	Est. End Date: Jul 2024
Cost Estimate Classification: 2			
Description & Background			
The Awbrey Glen and Westside Pump Station Improvements Project includes electrical, instrumentation, mechanical, and controls upgrades at the Awbrey Glen and Westside Pump Stations. Site circulation and safety will also be improved with this project. These improvements will address important safety, operational, and maintenance issues at these aging pump stations.			
Need/Justification			
The Awbrey Glen and Westside Pump Stations are nearing the end of their useful lives and upgrades are needed to continue to run these pump stations efficiently and safely.			
Projected Related to Council Goal: Transportation + Infrastructure			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	The Awbrey Glen and Westside Pump Stations are nearing the end of their useful lives and upgrades are needed to continue to run these pump stations efficiently and safely. Failure at either station would result in damages to the surroundings and require an emergency response.	
Transportation Construction	\$ -		
Water	\$ -		
Water Reclamation	\$ 5,332,400		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ -		
Impact on Operating Budget: Minimal			
Method of Financing: 100% Rates & Department of Environmental Quality (DEQ) Clean Water State Revolving Fund Loan			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 158,700	\$ 572,400	\$ 3,260,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$5,491,100



 **1SPS1** 

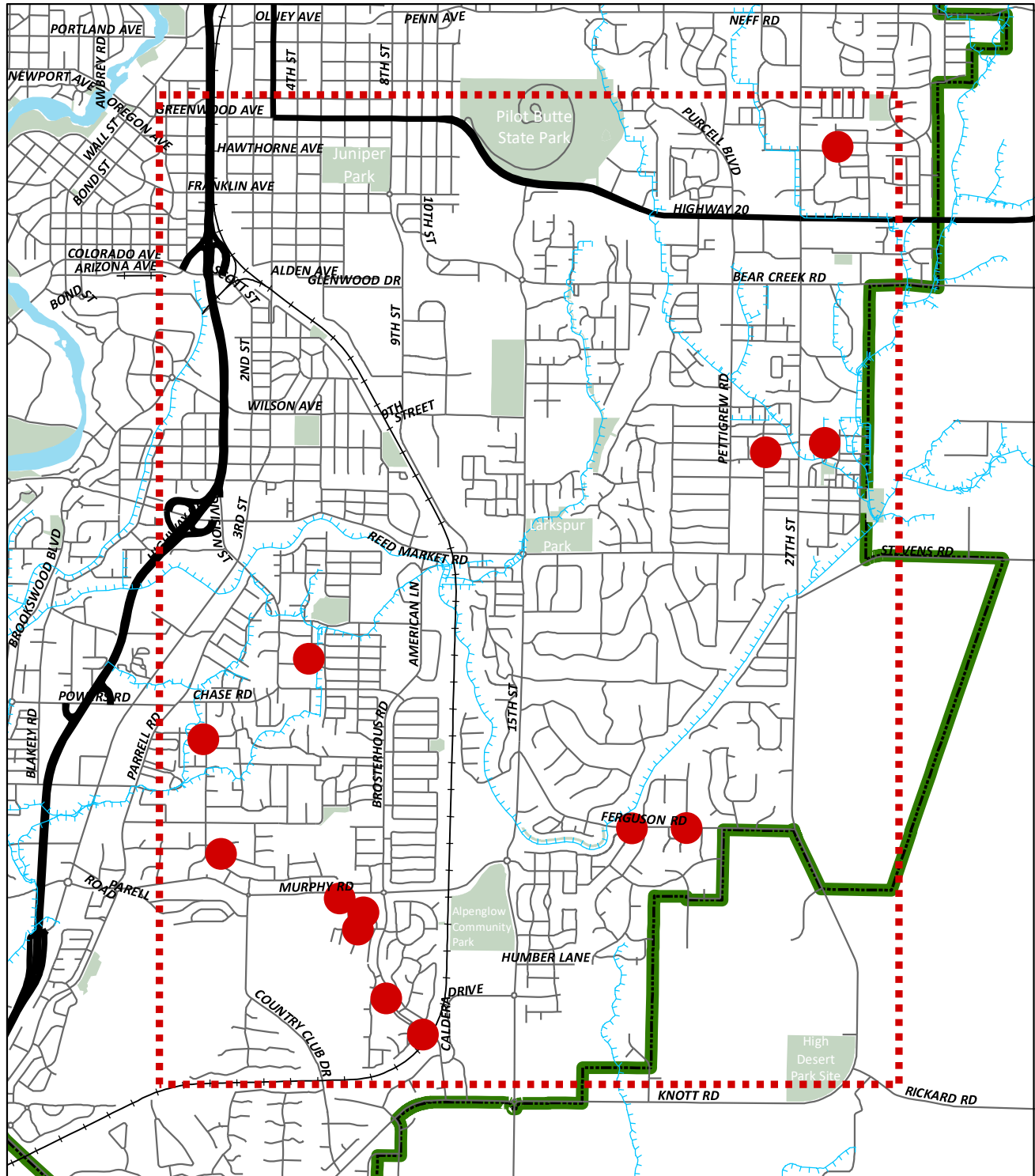
Awbrey Glen and Westside Pump Station Improvements



CITY OF BEND NOT TO SCALE

1SPSD Pump Station Decommission Program

Fund: Water Reclamation		Project Manager: Alex Doza	Project Status: Active	Project Phase: Construction
Cost Estimate Classification: 1		Est. Start Date: Mar 2017	Est. End Date: Sep 2023	
Description & Background				
Decommissioning of several sewer pump stations became viable when the Southeast Interceptor (SEI) was completed and commissioned for service. General scope required to decommission a pump station includes construction of a gravity collection sewer pipe that conveys flows from the pump station site to the SEI. Salvage of pump components and removal of above ground facilities completes the decommission.				
Phase I and II: Quail Ridge I and II, Crown Villa I and II, Stone Haven, Forum, and Darnel				
Phase III: Tri-peaks, Shire, & Desert Skies				
Phase IV: Camden and Ridge Water II				
Need/Justification				
The cost analysis in the Collection System Master Plan determined the following lift station decommissions: Tri-Peaks, Crown Villa #1 & #2, Quail Ridge #1 & #2, Forum, Darnel, Desert Skies, Shire, Stone Haven, Camden, and Ridge Water II.				
The Murphy Road Sewer Connection was needed to redirect the flow away from the station allowing for the decommissioning of the Murphy pump station through an internal City effort and not part of this program.				
Projected Related to Council Goal: Transportation + Infrastructure				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	20,000	Phases 1, II, and III are completed and Phase IV is currently under construction with a Fall 2023 estimated completion. Delaying Phase IV completion can result in the Southeast Expansion Area not having necessary infrastructure for annexation and/or development. Cost savings from pump station decommissioning would not be realized. Leaves another component within the system prone to failure.	
Transportation Construction	\$	-		
Water	\$	-		
Water Reclamation	\$	10,113,500		
Stormwater	\$	-		
General Obligation Bond	\$	-		
Other (see below)	\$	-		
Impact on Operating Budget: Positive				
Method of Financing: Water Reclamation Rates / SDCs, Water/Sewer Franchise Fees				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 4,768,900	\$ 3,544,600	\$ 1,820,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$10,133,500



 **1SPSD** 

Pump Station Decommission Program

CITY OF BEND NOT TO SCALE

1SPSX Pump Station Program Funding

Fund: Water Reclamation		Project Status: On-going	Project Phase: On-going
Project Manager: Jason Suhr		Est. Start Date: Program	Est. End Date: Program
Cost Estimate Classification: 1			
Description & Background			
This program includes capital repair/replacement or decommissioning of pump stations as part of a routine maintenance program. Total cost estimates reflect only the projects scheduled for completion in the 5-year CIP period.			
Need/Justification			
Reduction of operations and maintenance costs with the repair and or replacement of systems identified along with mitigation of outdated and potentially undersized or oversized systems from failing. Projects related to prior, current, and future; 1CSMP Collection System Master Plan Update, 1XNIP North Interceptor Projects, 1XSE Southeast Interceptor Projects, 1SBSS/1SNEP Septic to Sewer Program.			
Projected Related to Council Goal: Transportation + Infrastructure			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Potential of additional sunk cost to keep stations operational before they can be properly rehabilitated or decommissioned. System failures and overflow events are also possible.	
Transportation Construction	\$ -		
Water	\$ -		
Water Reclamation	\$ 12,500,000		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ -		
Impact on Operating Budget: Positive			
Method of Financing: 100% Rates / SDCs			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 600,000	\$ 900,000	\$ 1,000,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
Total Project Cost Estimate:							\$12,500,000

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1SRRR Water Reclamation Capital Repair and Replacement Projects

Fund: Water Reclamation		Project Status: Inactive	Project Phase: Inactive
Project Manager: Jason Suhr		Est. Start Date: Program	Est. End Date: Program
Cost Estimate Classification: 1			
Description & Background			
Annual program funding for synergy opportunities with other projects not yet defined or budgeted to address sewer system deficiencies or system expansion. Program funding additionally allows for the creation of rehabilitation projects to address the aging collection system.			
Need/Justification			
A significant portion of the City’s collection system has been in operation for close to its design life and needs rehabilitation to ensure reliable operation. Contributing sewer funds to other projects allows sewer improvements to be completed in a synergistic manner, reducing the overall cost of any given fund would have incurred as a stand-alone project.			
Projected Related to Council Goal: Transportation + Infrastructure			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Not addressing collection system needs when presented the opportunity puts the City at risk of a future system failure and the need to go back to the same area and address previously known deficiencies. Addressing the aging infrastructure in a planned approach reduces construction costs as compared to performing the same improvements in an emergency scenario.	
Transportation Construction	\$ -		
Water	\$ -		
Water Reclamation	\$ 11,000,000		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ -		
Impact on Operating Budget: Unknown			
Method of Financing: 100% Rates			

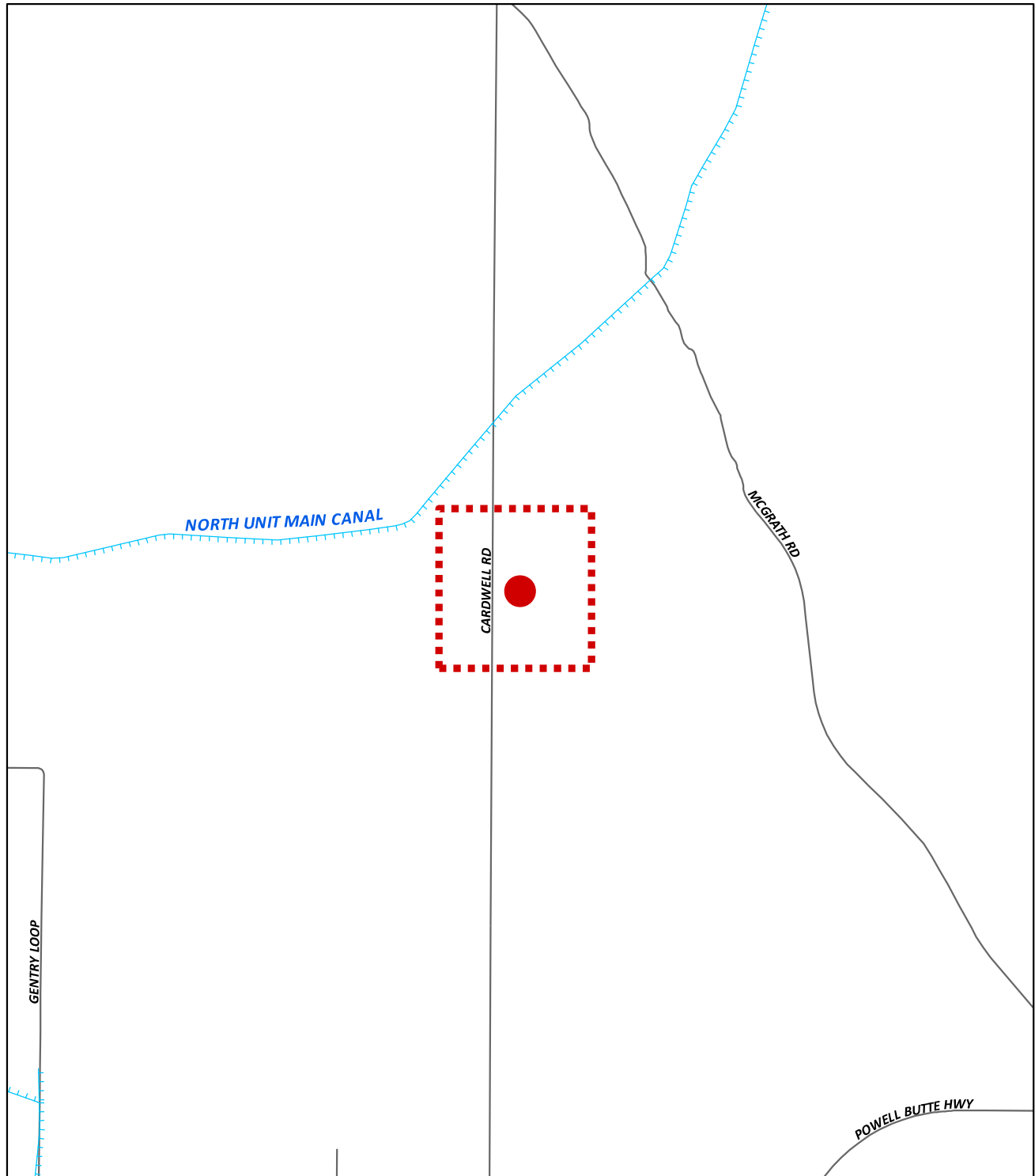
Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
Total Project Cost Estimate:							\$11,000,000



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1SSFU Support Facilities Upgrade

Fund: Water Reclamation		Project Status: Inactive	Project Phase: Inactive
Project Manager: TBD		Est. Start Date: Jul 2025	Est. End Date: Jun 2027
Cost Estimate Classification: 5			
Description & Background			
Upgrades to the WRF support facilities include administration buildings, the laboratory, and various operations and maintenance building to house staff, materials, and equipment.			
Need/Justification			
Several existing buildings were constructed as part of the original plant in 1980 and need upgrades and/or remodeling. New buildings are also needed to meet the demands of a growing plant. The objective of the facility upgrade is to ensure the adequacy of support facilities at the plant to meet current and future needs.			
Projected Related to Council Goal: Transportation + Infrastructure			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Decreased efficiencies in treatment plant operations.	
Transportation Construction	\$ -		
Water	\$ -		
Water Reclamation	\$ 1,000,000		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ -		
Impact on Operating Budget: Unknown			
Method of Financing: 100% Rates			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -
Total Project Cost Estimate:							\$1,000,000

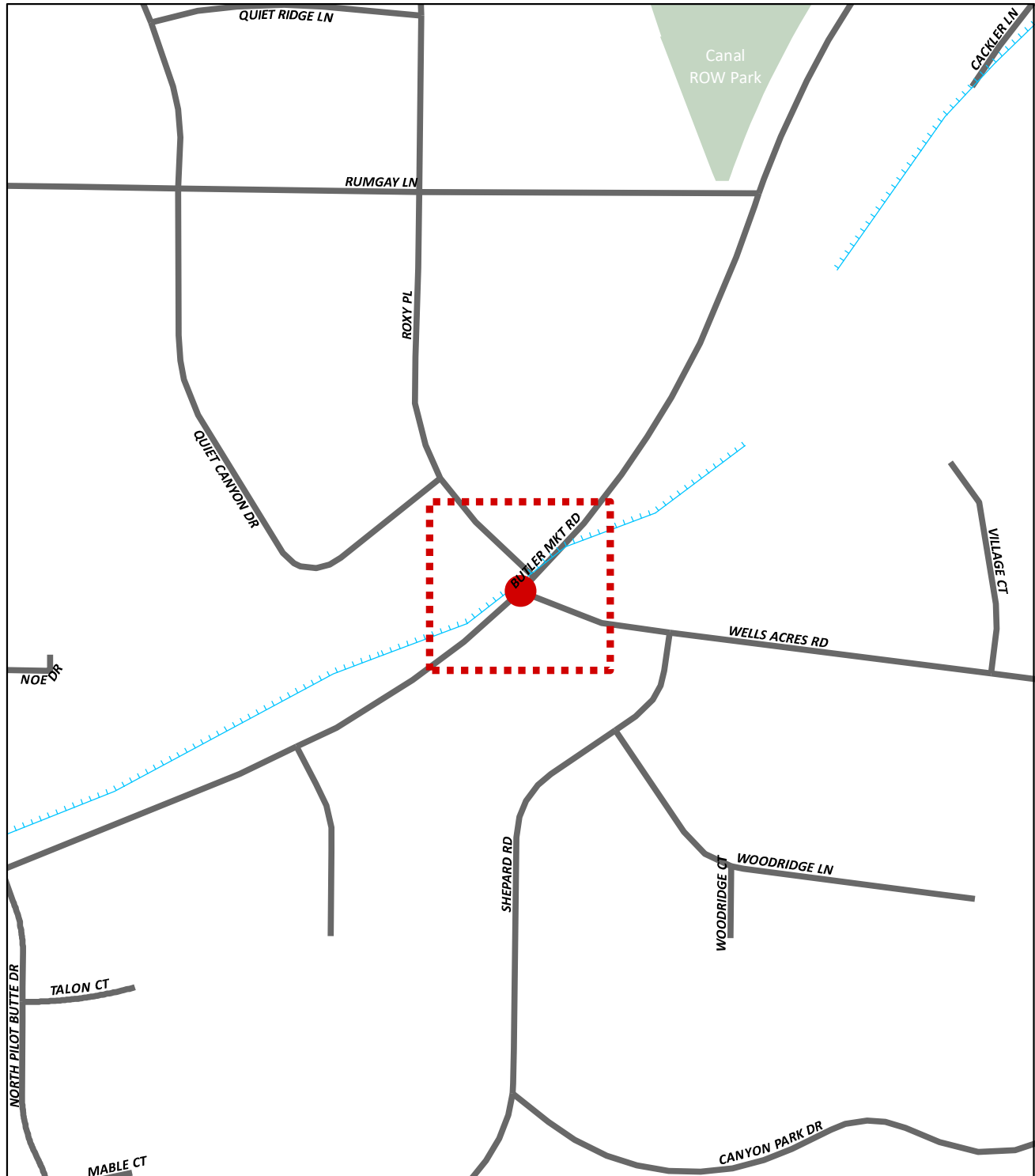




 **1SSFU** 
CITY OF BEND Support Facilities Upgrade NOT TO SCALE

1TBMW Wells Acres Road & Butler Market Road Roundabout

Fund: Water Reclamation		Project Manager: George Franklet	Project Status: Active	Project Phase: Planning/Design
Cost Estimate Classification: 5		Est. Start Date: Jan 2022	Est. End Date: Dec 2024	
Description & Background				
<p>This project will design and construct a roundabout at the intersection of Butler Market Road and Wells Acres Road in northeast Bend. As the area has grown over the years there has been an increasing need to better serve the surrounding community by making accessing the intersection easier and safer for all modes of travel during peak periods of traffic. This project will deliver a long-desired improvement to intersection operations and safety while better connecting neighborhoods, schools, parks, and businesses to the north and south that are currently divided by a busy, fast burrier to safe travel. It should also improve travel time reliability along a major east-west corridor in Bend. There exists synergy opportunities to perform water reclamation work during the process of constructing the roundabout, and subsequent water reclamation funding is being allocated. Project design is being coordinated with the Butler Market Road and Boyd Acres Road key routes project (1GBBA) from the GO Bond.</p>				
Need/Justification				
Projected Related to Council Goal: Transportation + Infrastructure				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	Congestion and delay become worse, as will safety with turning movements. Housing will be delayed.	
Transportation Construction	\$	4,445,300		
Water	\$	-		
Water Reclamation	\$	2,000,000		
Stormwater	\$	-		
General Obligation Bond	\$	-		
Other (see below)	\$	-		
Impact on Operating Budget: Negligible				
Method of Financing: Transportation SDCs, Water Reclamation Rates / SDCs				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 300	\$ 600,000	\$ 3,095,000	\$ 2,750,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$6,445,300



 **1TBMW** 

Wells Acres Road & Butler Market Road Roundabout

CITY OF BEND NOT TO SCALE

1WABD Awbrey Butte Distribution Improvements

Fund: Water Reclamation

Project Manager: Jake Sherman

Project Status: Active

Project Phase: Planning

Cost Estimate Classification: 4

Est. Start Date: Oct 2021

Est. End Date: Jun 2025

Description & Background

In 2021, the City of Bend adopted the Integrated Water System Master Plan (iWSMP), which evaluated the City of Bend’s current water distribution system capacity and the ability to serve projected demands for the next 20 years. The iWSMP identified the Awbrey Butte Distribution Improvements project (“Project”), which is made up of nine sub-projects to replace or install over 4 miles of water pipelines. This Project may also include some synergy opportunities for stormwater, street preservation, sidewalk infill, and other utility improvements in the vicinity of the project area.

Need/Justification

The iWSMP prioritized this Project to be completed within the first five years to address current capacity issues; increase capacity for future growth; upsize existing, aging pipes; increase and/or improve fire flow availability; and provide a large new diameter transmission line for improved hydraulic performance. This Project has been further prioritized due to deteriorating pipes conveying the City’s water supply.

Projected synonymous with: P-13 New Awbrey Transmission, P-23 Awbrey Reservoir Outlet Transmission Upsize, PS-1 Awbrey Pump Station, T-5 Awbrey Reservoir, FFP-10 Awbrey Road and Portland Avenue, FFP-7 12th and Juniper Streets Improvements, FFP-40 Glassow Drive Looping, Miscellaneous Pipe Replacement Segments in area, GO Bond Portland Avenue Corridor Improvements Project, South Awbrey Butte Drainage Study areas. Design is ongoing for the various subprojects and the first Guaranteed Maximum Price package is tentatively scheduled for Council in May 2023 with construction tentatively scheduled to begin in June 2023.

Project Related to Council Goal: Transportation + Infrastructure

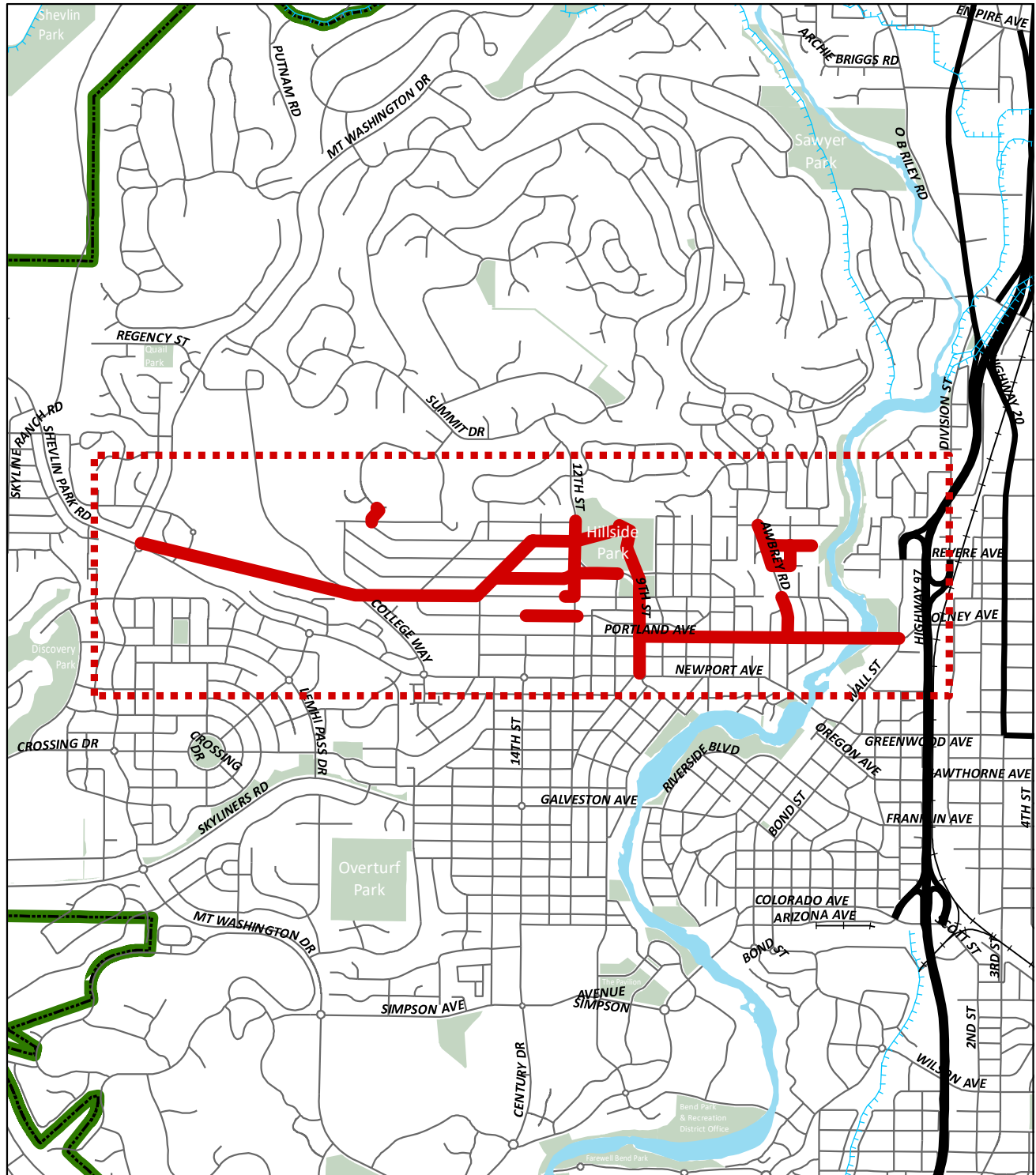
Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ 75,000	N/A as project is active.
Transportation Construction	\$ -	
Water	\$ 25,547,900	
Water Reclamation	\$ 3,500,000	
Stormwater	\$ 2,000,000	
General Obligation Bond	\$ -	
Other (see below)	\$ -	
Impact on Operating Budget: Moderate		

Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 47,900	\$ 2,460,000	\$ 14,765,000	\$ 13,850,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$31,122,900



1WABD

Awbrey Butte Distribution Improvements



NOT TO SCALE

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Stormwater
Five Year Capital Improvement Program (CIP) Schedule

	Cost Estimate Classification*	2023-24	2024-25	2025-26	2026-27	2027-28	Total CIP
1GWAC Wilson Avenue Corridor Improvements	2	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
1RCAP Stormwater Capital Repair and Replacement Program	5	300,000	500,000	500,000	500,000	500,000	2,300,000
1RFGU Franklin & Greenwood Underpass	5	2,000,000	2,000,000	2,250,000	-	-	6,250,000
1RMP1 Stormwater Master Plan Update	5	450,000	50,000	-	-	-	500,000
1RNPR Newport Corridor Improvements	1	800,000	-	-	-	-	800,000
1RSAB South Awbrey Butte Drainage Improvements	5	-	-	2,000,000	5,500,000	2,500,000	10,000,000
1TNPS Neff & Purcell Intersection	3	25,000	-	-	-	-	25,000
1WABD Awbrey Butte Distribution Improvements	4	1,200,000	740,000	-	-	-	1,940,000
Total		\$ 4,975,000	\$ 3,290,000	\$ 4,750,000	\$ 6,000,000	\$ 3,000,000	\$ 22,015,000

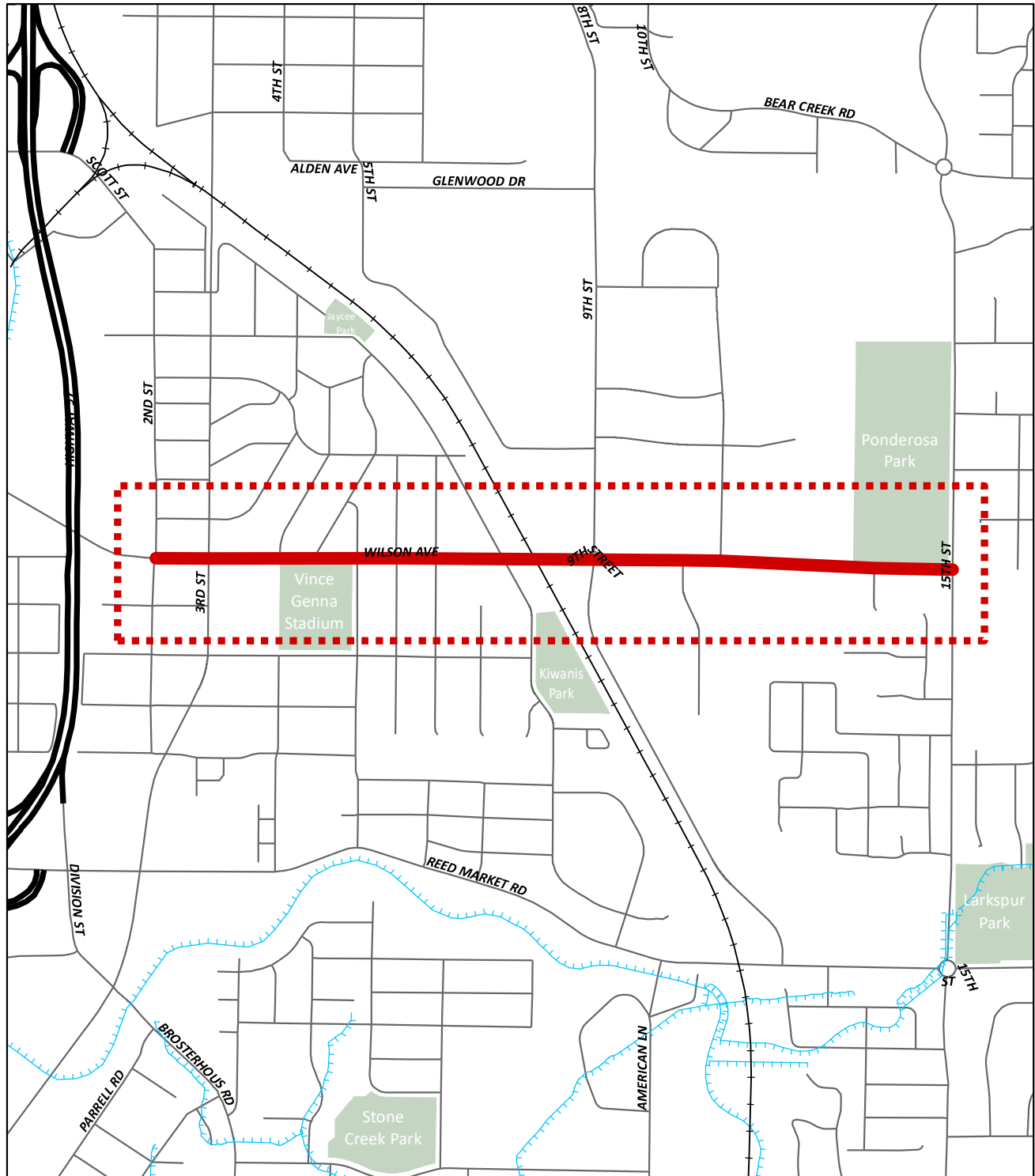
*The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97



Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

1GWAC Wilson Avenue Corridor Improvements

Fund: Stormwater		Project Manager: Sinclair Burr	Project Status: Active	Project Phase: Construction
Cost Estimate Classification: 2		Est. Start Date: Jul 2020	Est. End Date: Dec 2023	
Description & Background				
<p>Work under this project includes improvements to three major intersections along Wilson Avenue – 3rd Street, 9th Street and 15th Street. The project also includes improvements to the 2nd Street and Wilson Avenue intersection and multimodal improvements along the corridor from 2nd Street to 15th Street along with multimodal improvements to 9th Street from Reed Market Road to Glenwood Drive.</p> <p>Includes improvements to aging water distribution infrastructure as identified in the Water masterplan and CIP. Also includes Transportation Construction funds for improvements at the 9th/Wilson intersection. Also includes, stormwater improvements to address an existing lack of stormwater infrastructure for areas draining to the Wilson corridor.</p>				
Need/Justification				
<p>Identified in the Transportation System Plan (TSP) as projects C-22, C-43, R1-A, R1-B, R12-A and R12-B.</p> <p>Near-term and mid-term TSP projects to improve safety, capacity and multimodal connectivity along Wilson Avenue and 9th Street.</p> <p>Project Related to Council Goal: Transportation + Infrastructure</p>				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.	
Transportation Construction	\$	12,318,000		
Water	\$	1,402,000		
Water Reclamation	\$	-		
Stormwater	\$	200,000		
General Obligation Bond	\$	15,535,200		
Other (see below)	\$	-		
Impact on Operating Budget: Moderate				
Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 6,551,200	\$ 14,101,000	\$ 8,803,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:						\$ 29,455,200	



 **1GWAC** 
CITY OF BEND Wilson Avenue Corridor NOT TO SCALE

1RCAP Stormwater Capital Repair and Replacement Program

Fund: Stormwater

Project Manager: Brittany Barker

Project Status: Active

Project Phase: Planning

Cost Estimate Classification: 5

Est. Start Date: Jul 2023

Est. End Date: Ongoing

Description & Background

The current CIP list from the 2014 Stormwater Master Plan is outdated. This program will provide flexibility to complete stormwater improvements annually through synergy opportunities. Upon completion of the Stormwater Master Plan Update Project (1RMP1), this program may evolve to address pipe replacement segments identified in the CIP.

Need/Justification

All stormwater projects currently scheduled in the CIP will be re-evaluated as part of the Stormwater Master Plan Update Project (1RMP1) scheduled in FY 2023-24.

Project related to Council Goal: Transportation + Infrastructure

Financial Summary

Total Project Spending by Fund

Accessibility Construction	\$ -
Transportation Construction	\$ -
Water	\$ -
Water Reclamation	\$ -
Stormwater	\$ 2,800,000
General Obligation Bond	\$ -
Other (see below)	\$ -

Consequence of Delaying or Eliminating

Potential to eliminate synergy opportunities that are vital to project success.

Impact on Operating Budget: Unknown

Method of Financing: 100% Stormwater Rates

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ 300,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Total Project Cost Estimate:							\$2,800,000

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1RFGU Franklin & Greenwood Underpass

Fund: Stormwater

Project Manager: Garrett Sabourin

Project Status: Active

Project Phase: Planning

Cost Estimate Classification: 5

Est. Start Date: Jan 2022

Est. End Date: Jul 2025

Description & Background

Construction of surface water swales to reduce the volume of water entering the underpass, larger capacity storm drains and a pump station to move water from the underpass to an off- site force main and an infiltration swale to retain and infiltrate stormwater. This project is combined with a major evaluation of the Bend Parkway under crossings and executed concurrently for synergy and efficiencies.

Need/Justification

Identified in the 2014 Stormwater Master plan as projects MB18A and MB18B. The Greenwood Avenue Undercrossing project (1GGAU) and the Franklin Avenue Corridor Improvements project (1GFAI) are in the GO Bond and will address the long-term flooding issue of the Bend Parkway underpasses.

Both Franklin Ave and Greenwood Ave are vital east-west corridors providing access to downtown and the west side. The underpasses close during moderate rainfall events blocking all traffic. Flooding of the underpasses create a barrier for emergency vehicles and the public as well as creates a public safety hazard and burden upon the City Staff to respond.

Projected Related to Council Goal: Transportation + Infrastructure

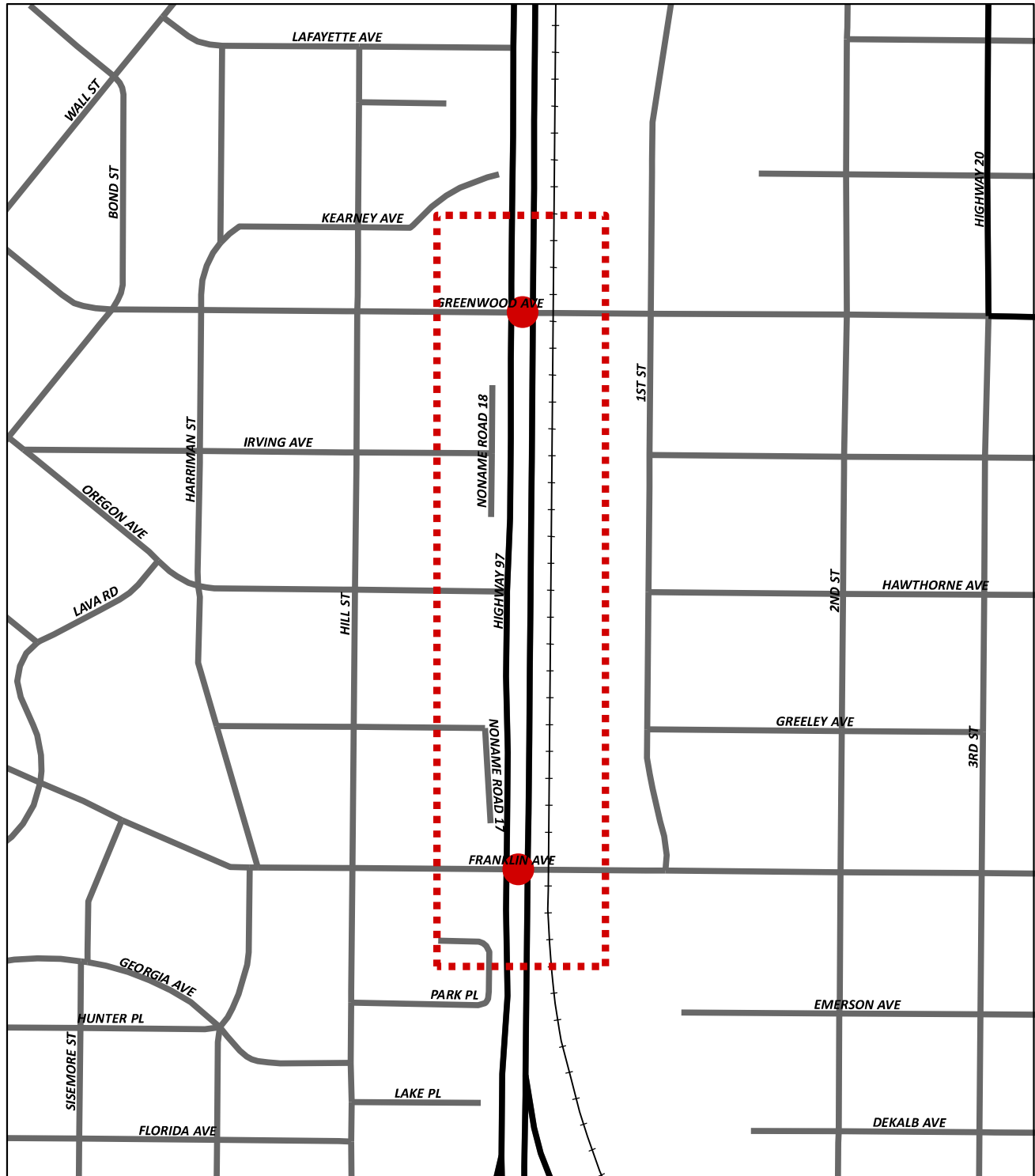
Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	
Transportation Construction	\$ -	
Water	\$ 1,332,000	
Water Reclamation	\$ -	
Stormwater	\$ 6,250,000	
General Obligation Bond	\$ -	
Other (see below)	\$ -	
Impact on Operating Budget: Minimal		

Method of Financing: Water Rates / SDCs, Stormwater Rates

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ 2,800,000	\$ 2,532,000	\$ 2,250,000	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$7,582,000



1RFGU

Franklin & Greenwood Underpass



NOT TO SCALE

1RMP1 Stormwater Master Plan Update

Fund: Stormwater		Project Manager: Austin Somhegyi	Project Status: Inactive	Project Phase: Planning
Cost Estimate Classification: 5		Est. Start Date: Sep 2023	Est. End Date: Jan 2025	
Description & Background				
Update the current Master Plan, document changes in the system, update the system analysis and CIP. The update will ensure the City is utilizing up-to-date and accurate information regarding the condition of the collection system, flow projections, and applicable regulations.				
Need/Justification				
The City's stormwater master plan provides an important measure for development approval and capital improvement project prioritization. The current master plan is based upon a limited amount of data and it does not meet its objectives in a manner that provides optimal accuracy. Provides an invaluable tool in determining existing and future capacity constraints. Enhances ability to provide sound private development decisions and effectively prioritize City capital projects. A major project deliverable includes a 20-year Capital Improvement Plan (CIP). Projected Related to Council Goal: Transportation + Infrastructure				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	Potential to experience reduced system efficiency and short, medium, and long term updated city wide project planning.	
Transportation Construction	\$	-		
Water	\$	-		
Water Reclamation	\$	-		
Stormwater	\$	500,000		
General Obligation Bond	\$	-		
Other (see below)	\$	-		
Impact on Operating Budget: Unknown				
Method of Financing: 100% Stormwater Rates				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ 450,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$500,000

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1RNPR Newport Corridor Improvements

Fund: Stormwater

Project Manager: Brittany Barker

Project Status: Active

Project Phase: Construction

Cost Estimate Classification: 1

Est. Start Date: Mar 2019

Est. End Date: Jul 2023

Description & Background

The South Awbrey Butte Drainage Study identified the replacement of the Newport Avenue trunk line as the highest priority project in the drainage basin and prioritized fifteen associated projects that would directly benefit the trunk line project or mitigate flooding and/or improve water quality in the basin. This project will reconstruct the roadway from College Way to 9th St. to current standards, following the “complete streets” concept, as well as replace the water, sewer and stormwater systems in this segment. In addition, this project will replace the storm and water systems down Nashville Ave from 9th St. to the Deschutes River. The 15 drainage improvements as identified and prioritized in the Final Improvement Plan of the South Awbrey Butte Drainage Study have been separated from this project and are now under a separate CIP Project Number 1RSAB.

Need/Justification

The South Awbrey Butte Drainage Study, completed in 2017, determined that the existing stormwater collection and conveyance system on Newport Avenue needs replacement. This study identified the replacement of the Newport Avenue Trunk Line as the highest priority project in the drainage basin and prioritized fifteen associated projects that would directly benefit the trunk line project or mitigate flooding / improve water quality within the basin.

Projected Related to Council Goal Transportation + Infrastructure

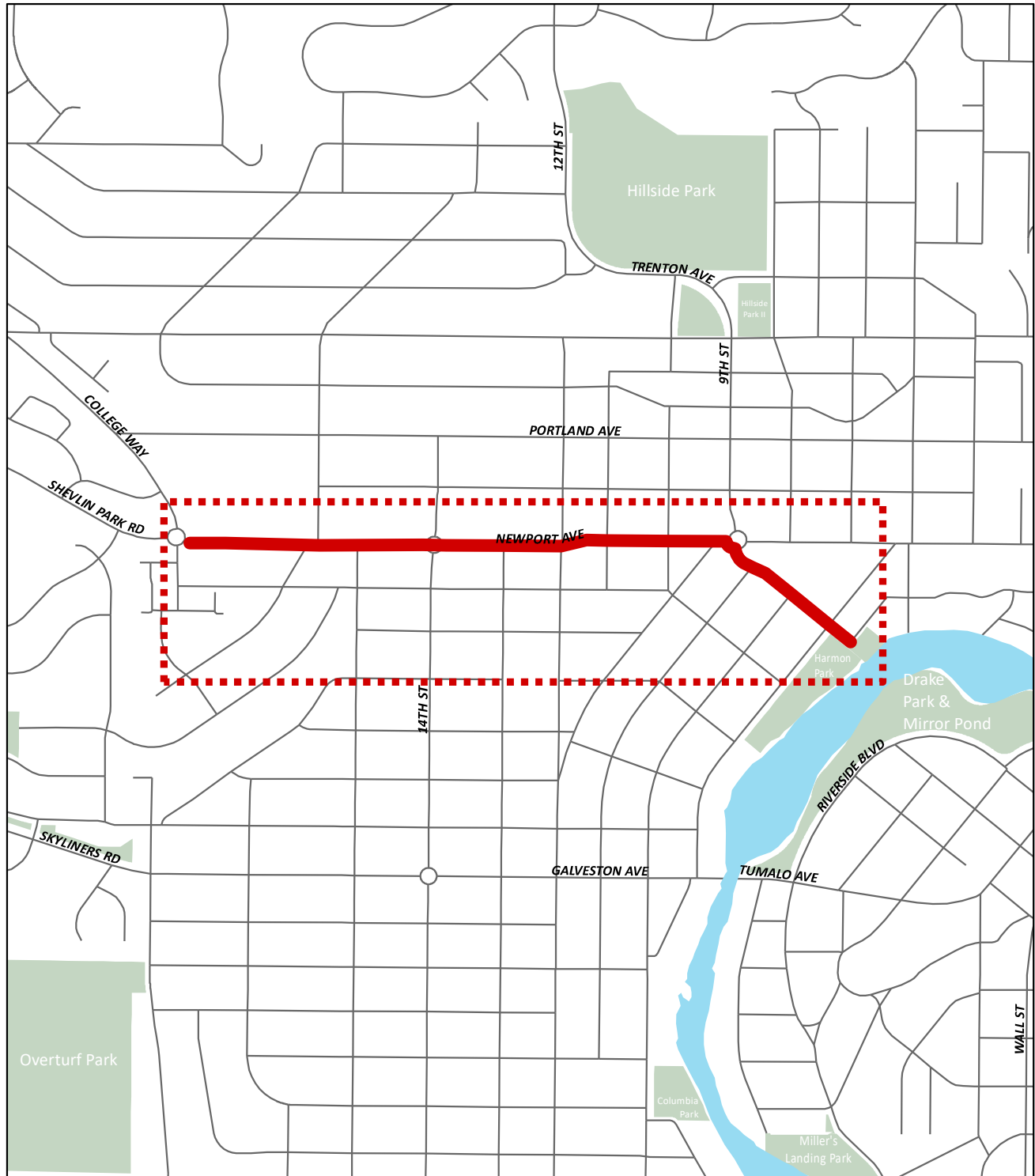
Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ 20,500	Further deterioration of existing pipeline and increased project costs due to escalation.
Transportation Construction	\$ 6,667,200	
Water	\$ 5,808,900	
Water Reclamation	\$ 4,818,500	
Stormwater	\$ 13,300,500	
General Obligation Bond	\$ -	
Other (see below)	\$ -	
Impact on Operating Budget: Moderate		

Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 18,418,300	\$ 11,397,300	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$30,615,600



1RNPR

Newport Corridor Improvements

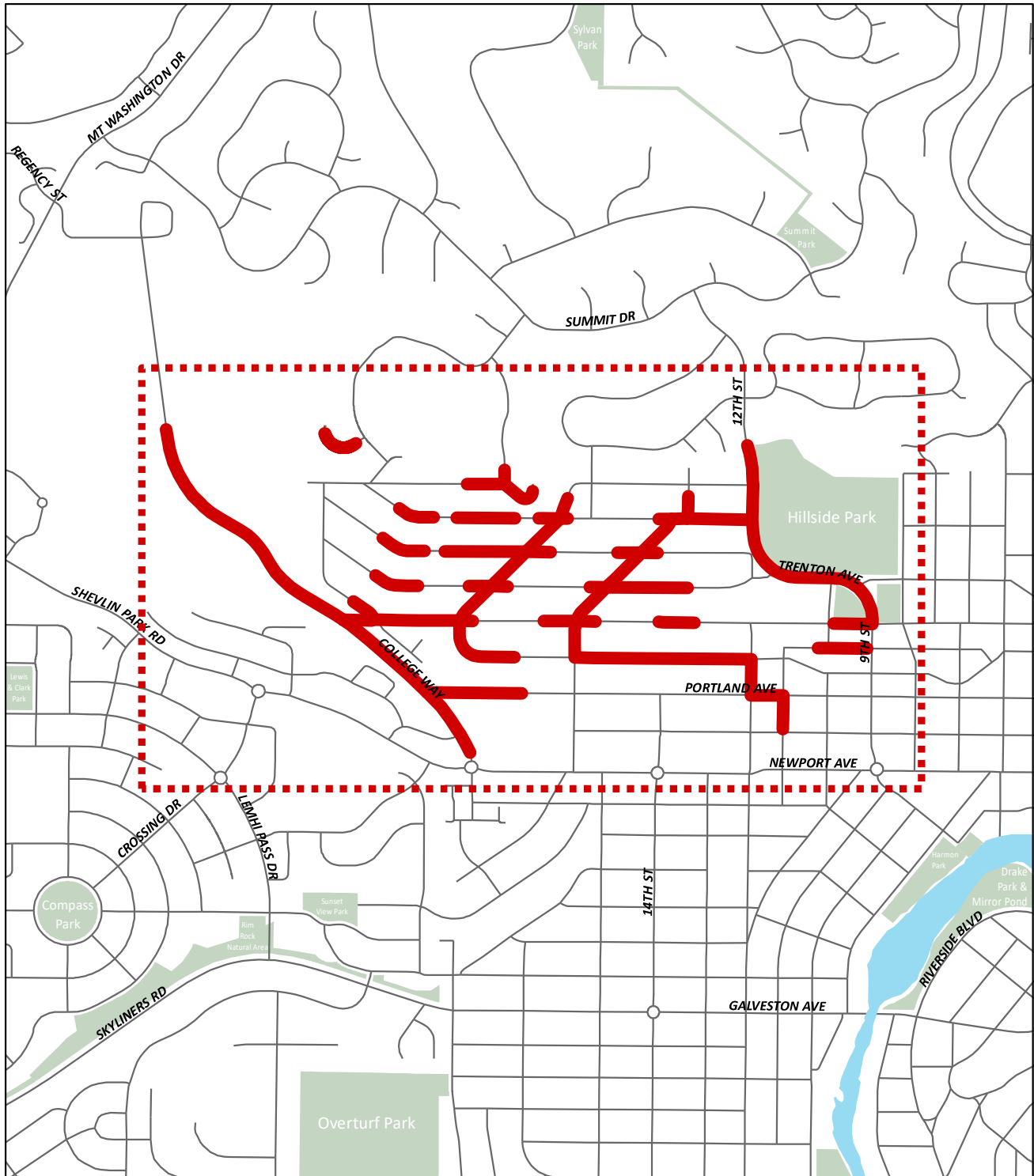




NOT TO SCALE

1RSAB South Awbrey Butte Drainage Improvements

Fund: Stormwater		Project Status: Inactive	Project Phase: Planning
Project Manager: Jake Sherman		Est. Start Date: Jan 2026	Est. End Date: Dec 2027
Cost Estimate Classification: 5			
Description & Background			
<p>The South Awbrey Butte Drainage Study identified the replacement of the Newport Avenue trunk line as the highest priority project in the drainage basin and prioritized fifteen associated projects that would directly benefit the trunk line project or mitigate flooding and/or improve water quality in the basin. The Newport Avenue trunk line is being constructed under a separate CIP Project #1RNPR. The other 15 drainage improvements as identified and prioritized in the Final Improvement Plan of the South Awbrey Butte Drainage Study will be constructed under this project.</p>			
Need/Justification			
<p>The South Awbrey Butte Drainage Study, completed in 2017, determined that the existing stormwater collection and conveyance system is deficient in the fifteen project improvement areas.</p> <p>Projected Related to Council Goal: Transportation + Infrastructure</p>			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Increasing flood risk to adjacent residential properties and the City's liability.	
Transportation Construction	\$ -		
Water	\$ -		
Water Reclamation	\$ -		
Stormwater	\$ 10,000,000		
General Obligation Bond	\$ -		
Other (see below)	\$ -		
Impact on Operating Budget: Unknown			
Method of Financing: 100% Stormwater Rates			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 5,500,000	\$ 2,500,000	\$ -
Total Project Cost Estimate:							\$10,000,000



 **1RSAB** 

South Awbrey Butte Drainage Improvements

CITY OF BEND NOT TO SCALE

1TNPS Neff & Purcell Intersection & Purcell Extension Project

Fund: Stormwater

Project Manager: Drew Wells

Project Status: Active

Project Phase: Construction

Cost Estimate Classification: 3

Est. Start Date: Aug 2018

Est. End Date: Sep 2023

Description & Background

The Neff and Purcell Intersection improvement project includes work to replace an aging signal, new sidewalks where gaps currently exist on Neff Road between Eastwood Drive and Purcell Boulevard, and sewer and stormwater improvements that are highly interrelated to the work at the intersection. Improvements to the existing intersection of Neff and Purcell for all modes of transportation as well as to the pedestrian infrastructure to the west of the signal. An alternatives analysis, backed by City Council review, have determined that a signal is the preferred alternative at this intersection.

This project includes transportation improvements at two locations in the northeast area of town. The Purcell Extension includes a two-lane roadway extension from Purcell Boulevard's current terminus north of the St. Charles Hospital to Courtney Drive, this project also includes work to construct sidewalks where gaps currently exist from Full Moon Drive to the beginning of the Purcell Extension, and stripe for bike lanes from Full Moon Drive to Neff Road. The Purcell extension project is the GO Bond related work under the Neff and Purcell Intersection project.

This project appears on the 2020 GO Bond CIP as 1GPUR Purcell Boulevard Extension.

Need/Justification

This intersection and surrounding streets have been previously identified by the community and a safety study as one of the highest priority parts of the city needing safety improvements. The aging traffic signal at this intersection needs replacement and this, coupled with the improved community connectivity, will benefit users of all ages and abilities and the surrounding neighborhoods.

Projected Related to Council Goal: Transportation + Infrastructure

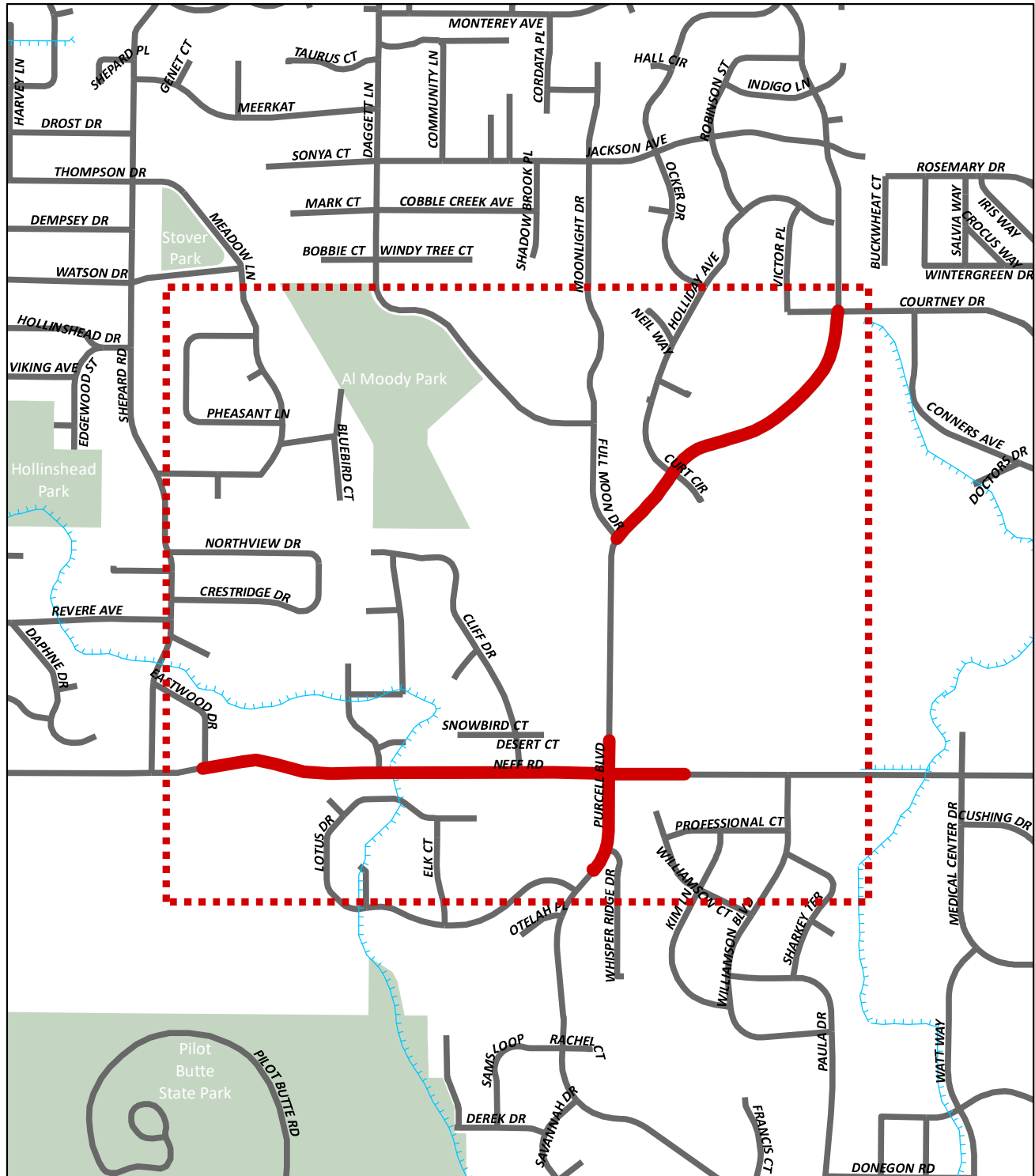
Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	
Transportation Construction	\$ 5,901,400	
Water	\$ 593,600	
Water Reclamation	\$ 1,009,000	
Stormwater	\$ 813,400	
General Obligation Bond	\$ 2,288,100	
Other (see below)	\$ -	
Impact on Operating Budget: Minimal		

Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 1,615,600	\$ 7,762,800	\$ 1,227,100	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$10,605,500



1TNPS
Neff & Purcell Intersection & Purcell Extension



1WABD Awbrey Butte Distribution Improvements

Fund: Stormwater

Project Manager: Jake Sherman

Project Status: Active

Project Phase: Planning

Cost Estimate Classification: 4

Est. Start Date: Oct 2021

Est. End Date: Jun 2025

Description & Background

In 2021, the City of Bend adopted the Integrated Water System Master Plan (iWSMP), which evaluated the City of Bend’s current water distribution system capacity and the ability to serve projected demands for the next 20 years. The iWSMP identified the Awbrey Butte Distribution Improvements project (“Project”), which is made up of nine sub-projects to replace or install over 4 miles of water pipelines. This Project may also include some synergy opportunities for stormwater, street preservation, sidewalk infill, and other utility improvements in the vicinity of the project area.

Need/Justification

The iWSMP prioritized this Project to be completed within the first five years to address current capacity issues; increase capacity for future growth; upsize existing, aging pipes; increase and/or improve fire flow availability; and provide a large new diameter transmission line for improved hydraulic performance. This Project has been further prioritized due to deteriorating pipes conveying the City’s water supply.

Projected synonymous with: P-13 New Awbrey Transmission, P-23 Awbrey Reservoir Outlet Transmission Upsize, PS-1 Awbrey Pump Station, T-5 Awbrey Reservoir, FFP-10 Awbrey Road and Portland Avenue, FFP-7 12th and Juniper Streets Improvements, FFP-40 Glassow Drive Looping, Miscellaneous Pipe Replacement Segments in area, GO Bond Portland Avenue Corridor Improvements Project, South Awbrey Butte Drainage Study areas. Design is ongoing for the various subprojects and the first Guaranteed Maximum Price package is tentatively scheduled for Council in May 2023 with construction tentatively scheduled to begin in June 2023.

Project Related to Council Goal: Transportation + Infrastructure

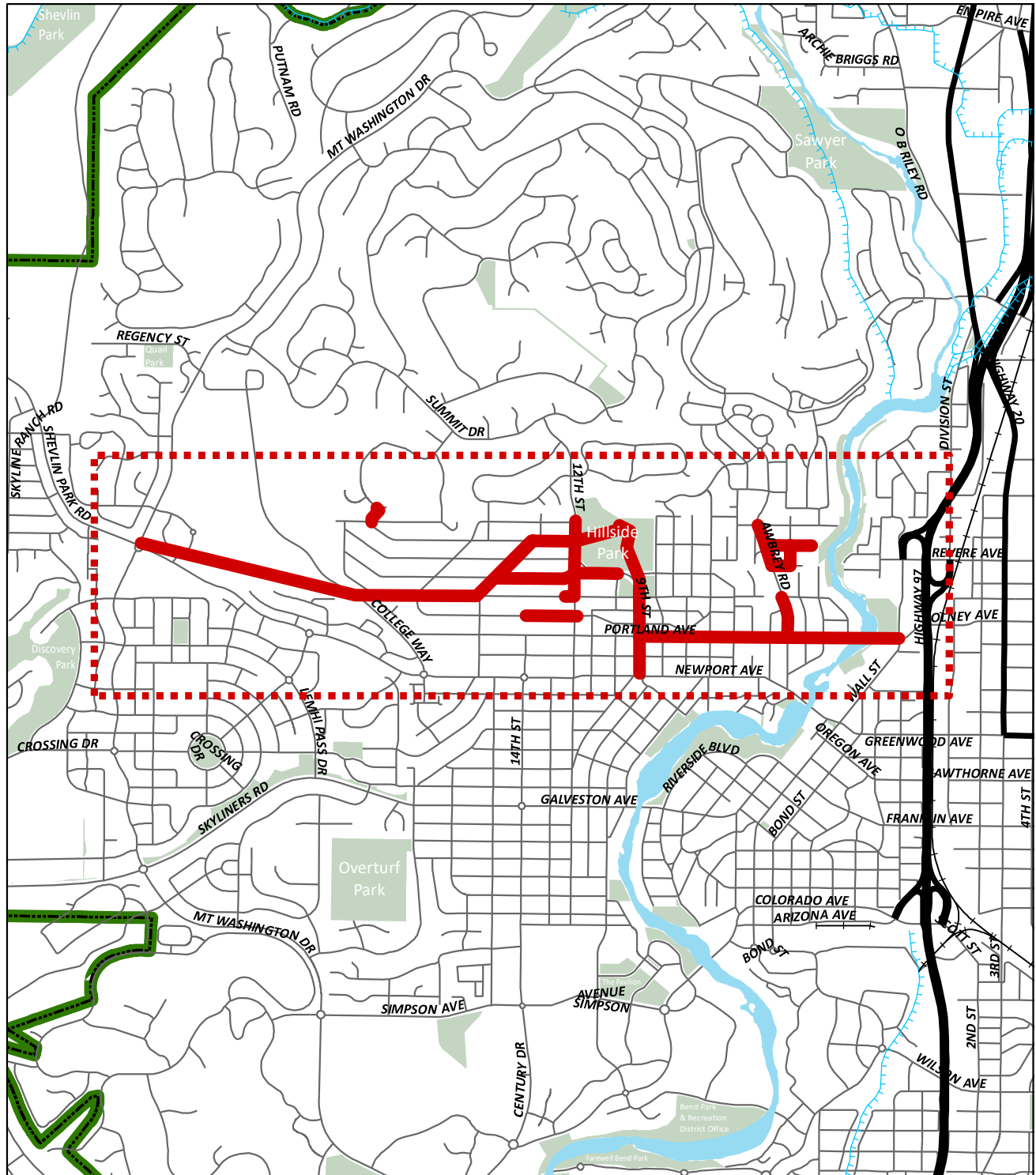
Financial Summary



Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ 75,000	N/A as project is active.
Transportation Construction	\$ -	
Water	\$ 25,547,900	
Water Reclamation	\$ 3,500,000	
Stormwater	\$ 2,000,000	
General Obligation Bond	\$ -	
Other (see below)	\$ -	
Impact on Operating Budget: Moderate		

Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 47,900	\$ 2,460,000	\$ 14,765,000	\$ 13,850,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$31,122,900



 **1WABD** 

CITY OF BEND **Awbrey Butte Distribution Improvements** NOT TO SCALE

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**Transportation Construction Fund
Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification**	2023-24	2024-25	2025-26	2026-27	2027-28	Total
1GFAI Franklin Avenue Corridor Improvements	5	\$ 425,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,425,000
1GOPB Olney Pedestrian and Bike Improvements	5	-	500,000	-	-	-	500,000
1GWAC Wilson Avenue Corridor Improvements	2	6,350,000	-	-	-	-	6,350,000
1T3IN 3rd & Reed Market Intersection	5	-	150,000	500,000	2,350,000	2,000,000	5,000,000
1T3ML 3rd & Miller Intersection	5	100,000	300,000	2,800,000	-	-	3,200,000
1TABB Archie Briggs Bridge Replacement	5	-	2,000,000	-	-	-	2,000,000
1TBKE Bicycle Greenways	2	648,800	-	-	-	-	648,800
1TBKP Bicycle Program	1	500,000	-	-	-	-	500,000
1TBMW Butler Mkt/Wells Acres	5	1,195,000	2,750,000	-	-	-	3,945,000
1TBRB Bond & Reed Market Roundabout	5	-	750,000	3,500,000	-	-	4,250,000
1TCHI Brosterhous/Chase	5	-	-	-	-	1,000,000	1,000,000
1TCKR Country Club Road / Knott Road Intersection Improvements	5	-	-	-	-	700,000	700,000
1TCON 27th/Conners Intersection	5	-	-	500,000	2,000,000	-	2,500,000
1TCSI Citywide Safety Improvements	1	46,400	-	-	-	-	46,400
1TGCI Galveston Corridor Improvements	5	-	150,000	2,000,000	1,900,000	-	4,050,000
1TNPS Neff & Purcell Intersection	3	975,000	-	-	-	-	975,000
1TRVF Riverfront Improvements	5	928,600	-	-	-	-	928,600
1TWAC 27th & Wells Acres Road Intersection Improvements	5	-	-	-	-	700,000	700,000
1XSTS Standards & Specifications Update	1	30,000	-	-	-	-	30,000
Total*		\$ 11,198,800	\$ 7,600,000	\$ 9,300,000	\$ 6,250,000	\$ 4,400,000	\$ 38,748,800

*Fiscal year 2024-25 materials & services expenditure appropriations include \$1,540,700 for a capital contribution to 1GNCC North Corridor Project Coordination, delivered by ODOT

**The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97

Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

1GFAI Franklin Avenue Corridor Improvements

Fund: Transportation Construction

Project Manager: Garrett Sabourin

Project Status: Active

Project Phase: Planning

Cost Estimate Classification: 5

Est. Start Date: Jul 2023

Est. End Date: Jun 2025

Description & Background

A study was conducted in 2022 identifying improvement options at the Franklin Undercrossing of BNSF railway, and to develop concepts for roadway improvements between NW Harriman St and 4th St. This project includes two key intersection projects at 2nd and 4th Streets, as well as a key route enhancement to create a safe crossing at Harriman, manage the conflicts between right turns at Hill Street, provide buffered bike lanes, and enhance signal timing at 3rd Street. Additionally, All Roads Transportation Safety Program (ARTS) grant funds are dedicated to this project to address illumination deficiencies.

There are two utility projects identified in the Water Construction Fund and Storm Construction Fund Capital Improvement Programs to make improvements to the underpass drainage and aging water infrastructure along the corridor. There is a portion of the Neighborhood Greenways project which will be leveraged in this area to complete key route and greenway connections. The project will additionally include CORE Construction Funding as a contribution based on a recommendation from the advisory board and as approved in the 5-year CIP by City Council.

Need/Justification

Identified in the Transportation System Plan as projects M-5, M-6, M-8, M-9, R2-A and R2-C.

Near-term and Key Route projects identified to address safety and connectivity for pedestrians, bicyclists, and the traveling public. Corridor improvements provided to support development in the Core Area urban renewal district, improve access across Bend Parkway and BNSF Railway, as well as provide enhanced safety and mobility at critical crossing locations. Stormwater project 1RFGU will be in concert with this project to address improvements to address long-term flooding issues of underpass and water improvements to upgrade aging cast iron pipe within project limits.

Project Related to Council Goal: Transportation + Infrastructure

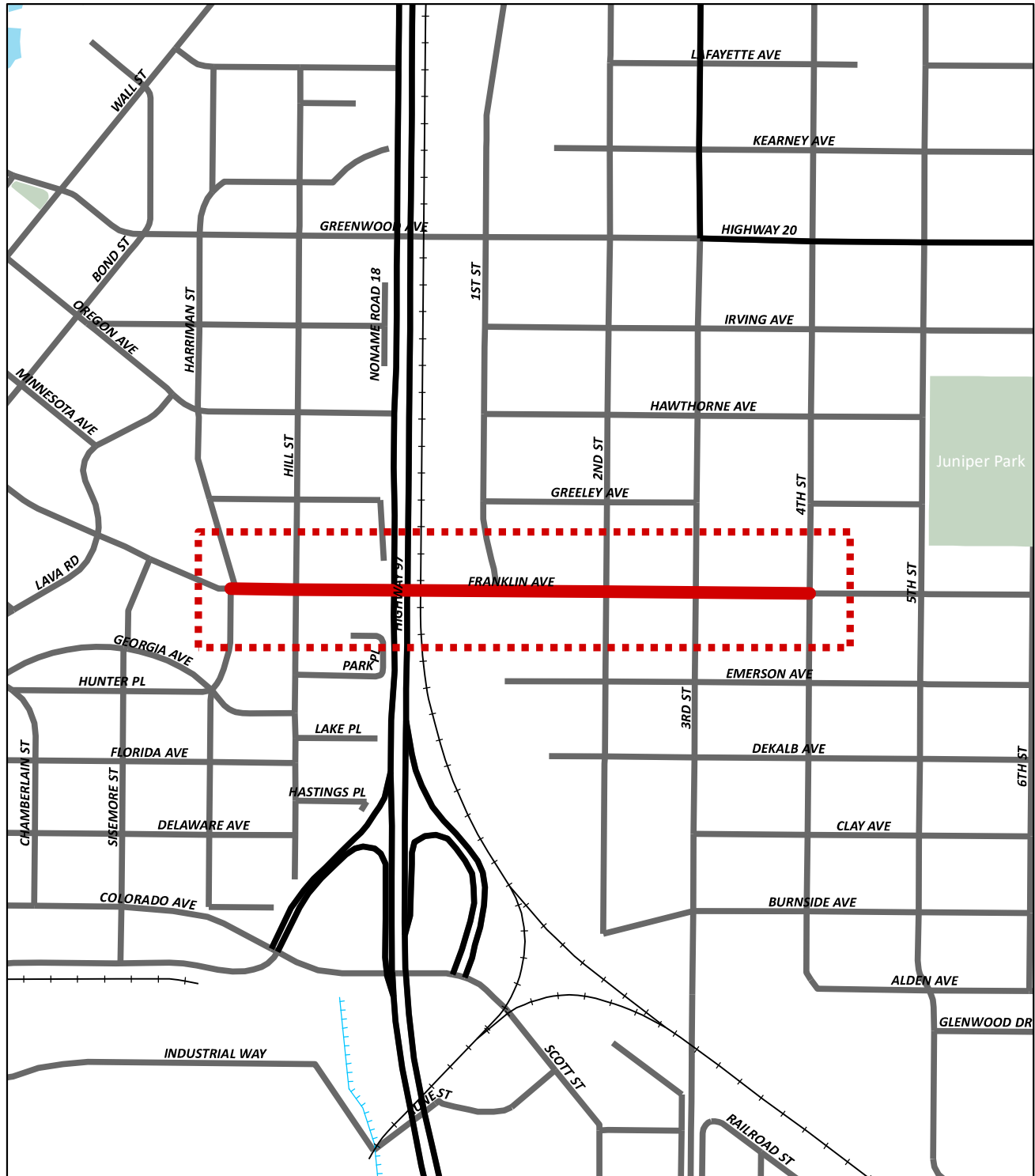
Financial Summary



Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	
Transportation Construction	\$ 1,425,000	
Water	\$ -	
Water Reclamation	\$ -	
Stormwater	\$ -	
General Obligation Bond	\$ 5,225,000	
Other (see below)	\$ 3,000,000	
Impact on Operating Budget: Negligible		

Method of Financing: 2020 General Obligation Bond, Urban Renewal Property Taxes (BURA Core Area Construction Fund), State Directed ARPA Funding (Transportation Construction Fund)

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ 4,425,000	\$ 5,225,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$9,650,000



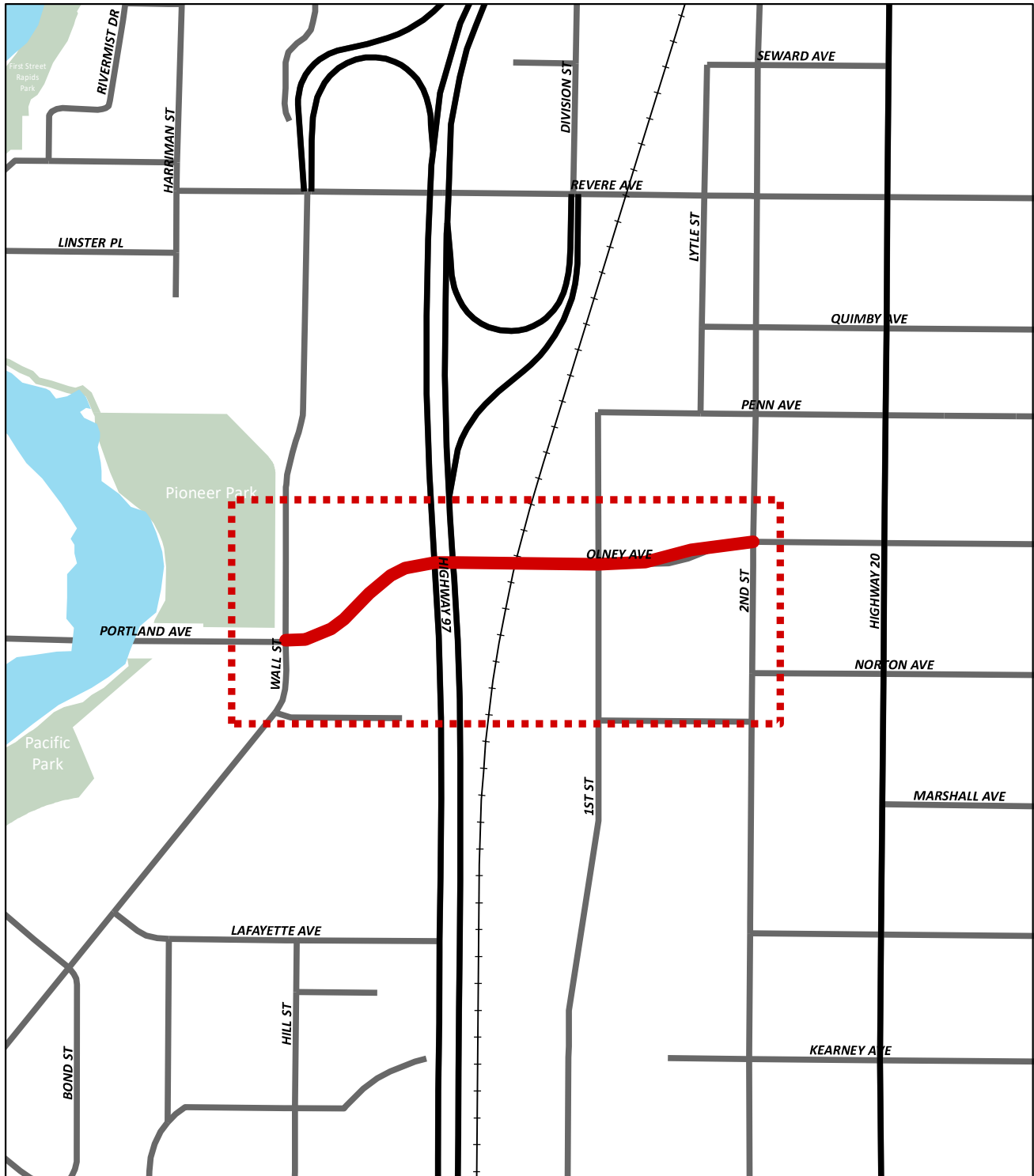
 **1GFAI** 



CITY OF BEND **Midtown - Franklin Corridor Improvements** NOT TO SCALE

1GOPB Olney Pedestrian and Bike Improvements

Fund: Transportation Construction		Project Manager: Carrie Theus	Project Status: Active	Project Phase: Design
Cost Estimate Classification: 5		Est. Start Date: Jul 2022	Est. End Date: Dec 2024	
Description & Background				
<p>This project combines several projects aimed at improving bicycle and pedestrian infrastructure along Olney Avenue. The improvements include a safe crossing at the intersection of 2nd Street and Olney Avenue, protected bike lanes on Olney Avenue at the Parkway undercrossing, and a shared use path from Wall Street to the Railroad. The shared use path will close the sidewalk gap, remove barrier to east-west bicycle connectivity, and mitigate right-turn hook crashes at the Wall Street intersection.</p> <p>Additional Water and Water Reclamation funds are included with this project. Water funds are to address aging water distribution pipes running parallel to the project limits and Water Reclamation funds are to address capacity upgrades as identified in the current collection system masterplan, to be confirmed with the upcoming masterplan updates.</p>				
Need/Justification				
<p>Identified in the Transportation System Plan (TSP) as projects M-3, M-12 and R3-E.</p> <p>Near-term projects to improve bicycle and pedestrian safety along Olney Avenue between Wall Street and 2nd Street.</p> <p>Project Related to Council Goal: Transportation + Infrastructure</p>				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.	
Transportation Construction	\$	500,000		
Water	\$	700,000		
Water Reclamation	\$	1,000,000		
Stormwater	\$	-		
General Obligation Bond	\$	2,451,000		
Other (see below)	\$	-		
Impact on Operating Budget: Moderate				
Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 250,000	\$ 1,700,000	\$ 2,701,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$4,651,000



 **1G0PB** 

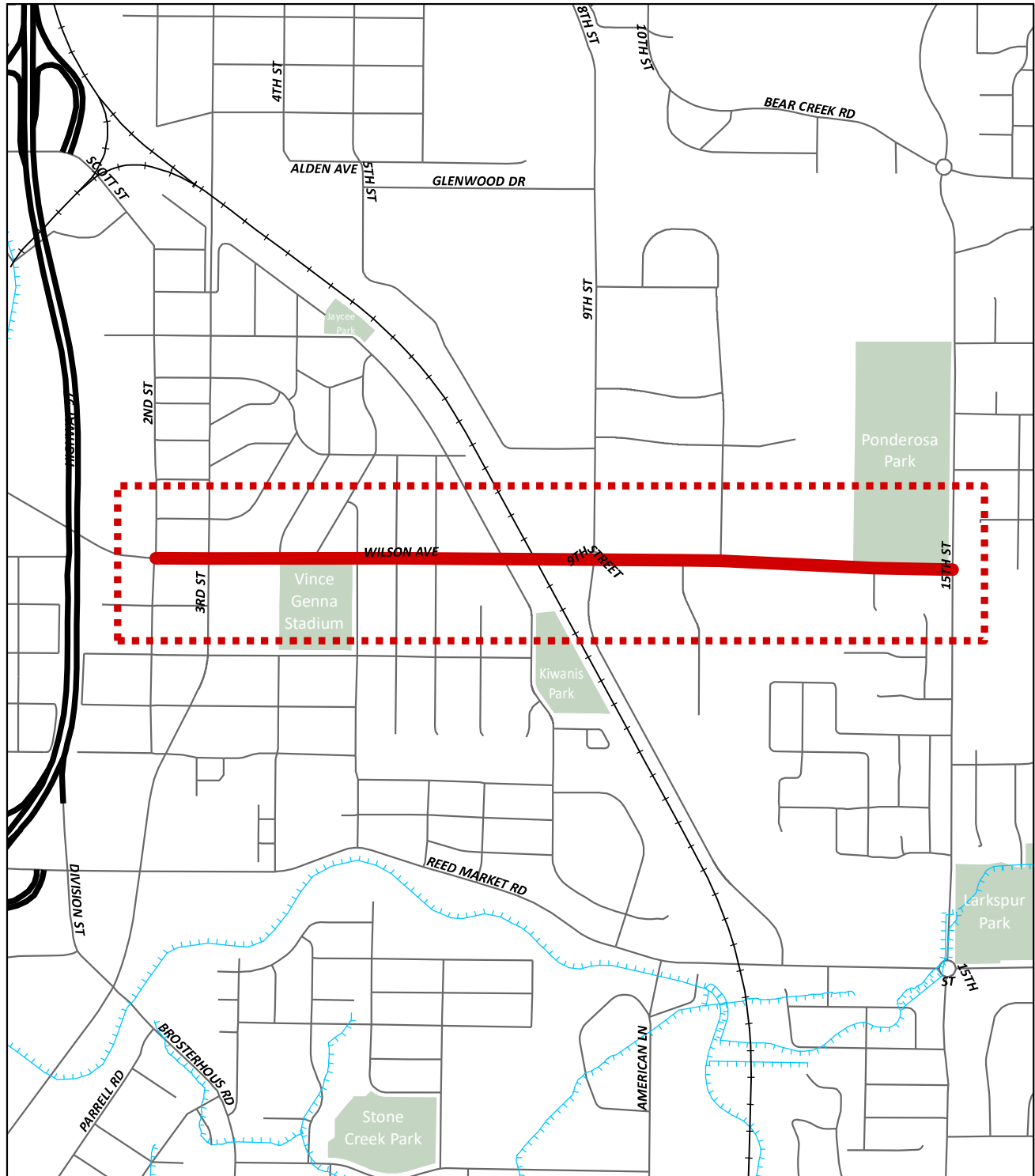
Olney Pedestrian and Bike Improvements



CITY OF BEND NOT TO SCALE

1GWAC Wilson Avenue Corridor Improvements

Fund: Transportation Construction		Project Status: Active	Project Phase: Construction
Project Manager: Sinclair Burr		Est. Start Date: Jul 2020	Est. End Date: Dec 2023
Cost Estimate Classification: 2			
Description & Background			
<p>Work under this project includes improvements to three major intersections along Wilson Avenue – 3rd Street, 9th Street and 15th Street. The project also includes improvements to the 2nd Street and Wilson Avenue intersection and multimodal improvements along the corridor from 2nd Street to 15th Street along with multimodal improvements to 9th Street from Reed Market Road to Glenwood Drive.</p> <p>Includes improvements to aging water distribution infrastructure as identified in the Water masterplan and CIP. Also includes Transportation Construction funds for improvements at the 9th/Wilson intersection. Also includes, stormwater improvements to address an existing lack of stormwater infrastructure for areas draining to the Wilson corridor.</p>			
Need/Justification			
<p>Identified in the Transportation System Plan (TSP) as projects C-22, C-43, R1-A, R1-B, R12-A and R12-B.</p> <p>Near-term and mid-term TSP projects to improve safety, capacity and multimodal connectivity along Wilson Avenue and 9th Street.</p> <p>Project Related to Council Goal: Transportation + Infrastructure</p>			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.	
Transportation Construction	\$ 12,318,000		
Water	\$ 1,402,000		
Water Reclamation	\$ -		
Stormwater	\$ 200,000		
General Obligation Bond	\$ 15,535,200		
Other (see below)	\$ -		
Impact on Operating Budget: Moderate			
Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 6,551,200	\$ 14,101,000	\$ 8,803,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:						\$ 29,455,200	

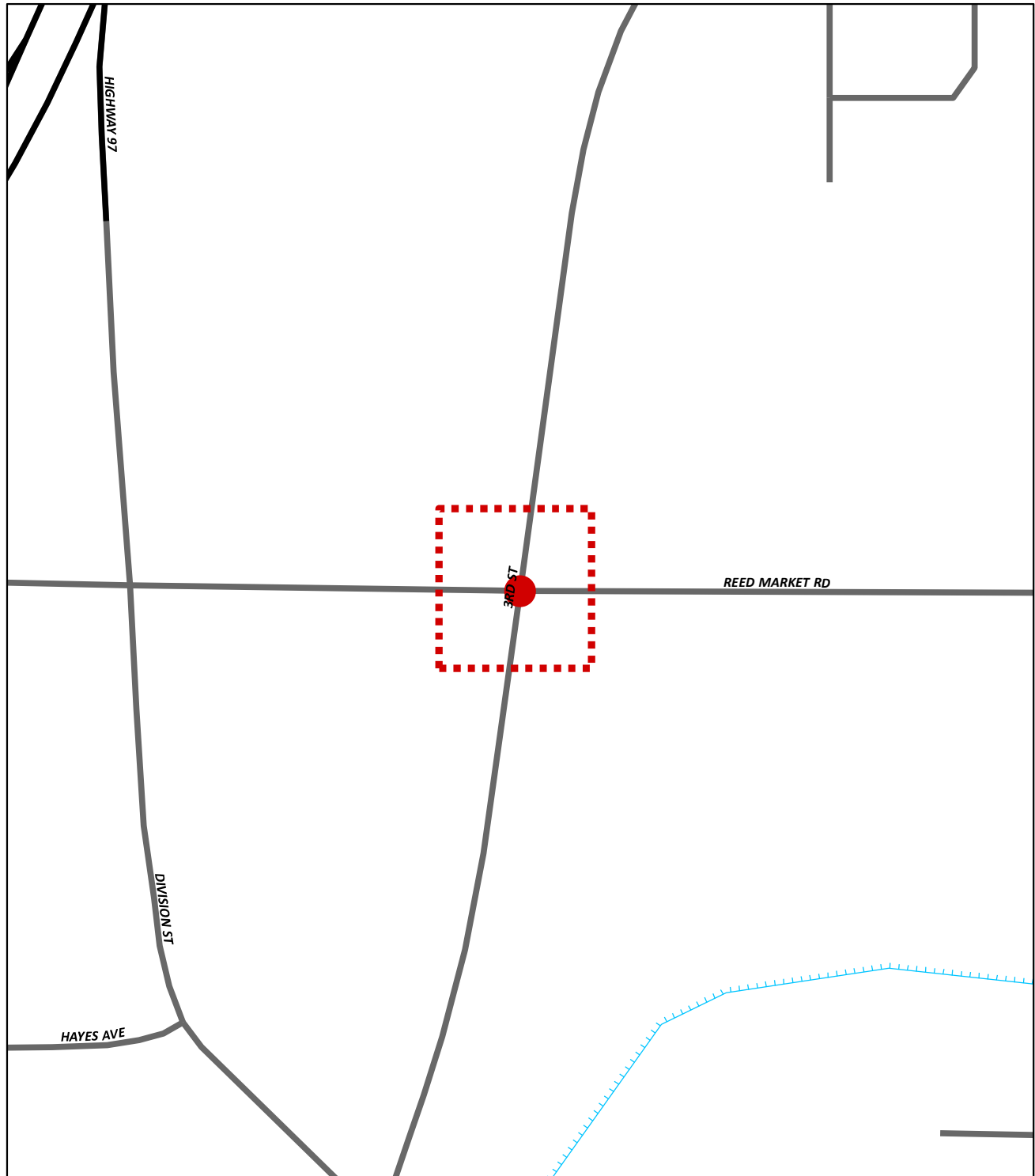




 **1GWAC** 
CITY OF BEND Wilson Avenue Corridor NOT TO SCALE

1T3IN 3rd & Reed Market Intersection

Fund: Transportation Construction		Project Status: Inactive	Project Phase: Planning
Project Manager: George Franklet		Est. Start Date: Jul 2024	Est. End Date: Jun 2028
Cost Estimate Classification: 5			
Description & Background			
<p>Identified as one of the busiest intersections in the City. Existing signal infrastructure is outdated and as a result the intersection often reaches the point of failure from a vehicular standpoint. No multi modal safety infrastructure exists and current conditions require long crossing distances for pedestrian and bicycle modes of travel resulting in longer signal timing ques. Improve intersection for all modes and safety; coordinate with ODOT for Reed Mkt/Hwy 97.</p> <p>Interchange and Street and Operations for Reed Market Overlay.</p>			
Need/Justification			
Projected Related to Council Goal: Transportation + Infrastructure			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Increased travel time delay and possible missed opportunity with ODOT and Transportation and Mobility Department Streets Operations Division overlay program.	
Transportation Construction	\$ 5,000,000		
Water	\$ -		
Water Reclamation	\$ -		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ -		
Impact on Operating Budget: Negligible			
Method of Financing: Transportation SDCs, Water/Sewer Franchise Fees			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$	\$	\$	\$ 150,000	\$ 500,000	\$ 2,350,000	\$ 2,000,000	\$ -
Total Project Cost Estimate:							\$5,000,000



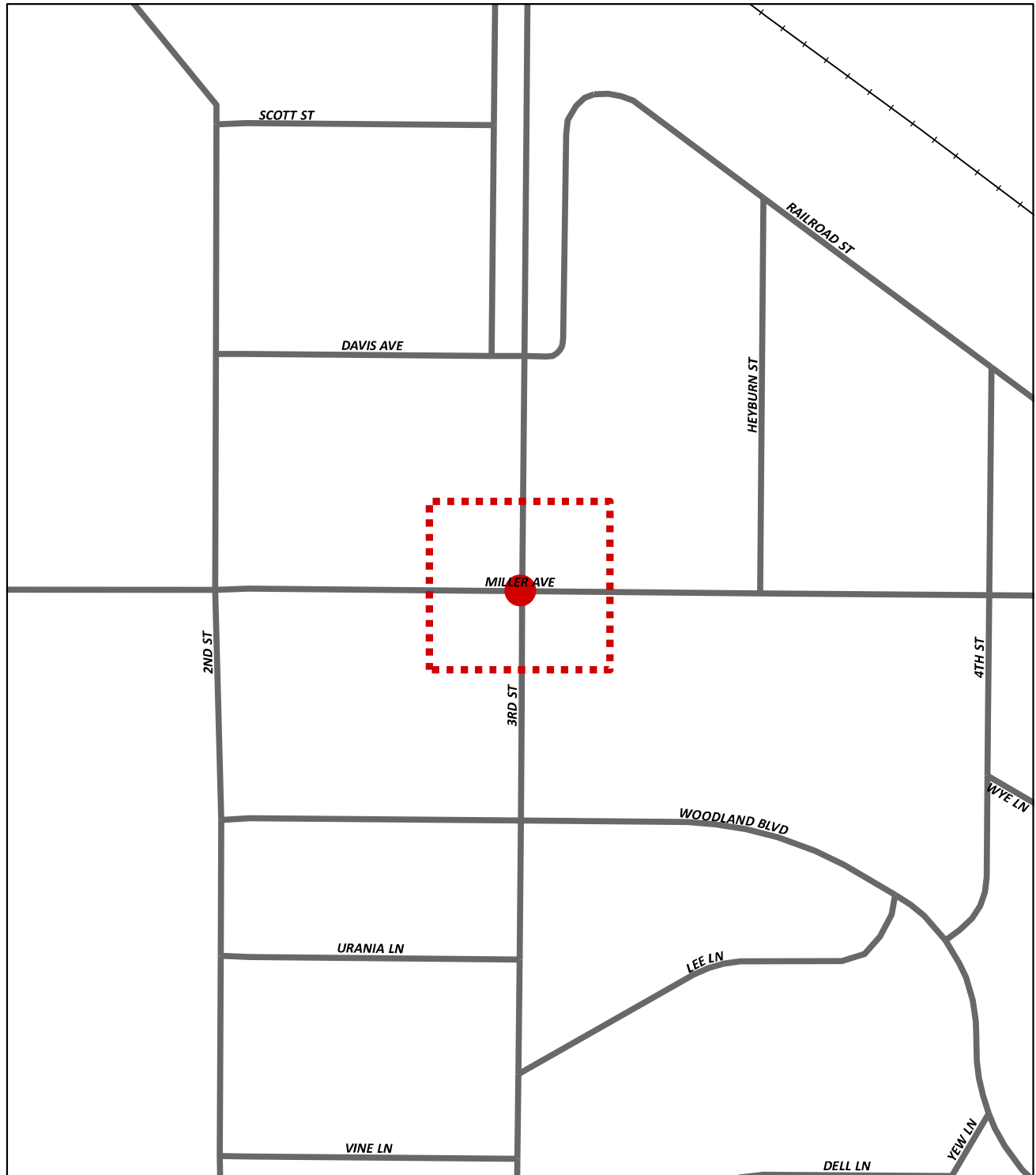
 **1T3IN** 



CITY OF BEND **3rd & Reed Market Intersection** NOT TO SCALE

1T3ML 3rd & Miller Intersection Improvements

Fund: Transportation Construction		Project Manager: George Franklet / Carrie Theus	Project Status: Active	Project Phase: Study
Cost Estimate Classification: 5		Est. Start Date: Dec 2023	Est. End Date: Dec 2025	
Description & Background				
Study of intersection improvements and 3 rd Street modifications, per the City of Bend Transportation System Master Plan project S-5. Phase two will construct intersection improvements and 3 rd Street modifications, project S-6.				
This project will be combined with Aune Street Extension East project (1GAEE), a 2020 General Obligation Bond project, as they directly overlap. TSP projects S-5 and S-6.				
Need/Justification				
Projected Related to Council Goal: Transportation + Infrastructure				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	Diminishing safety of bike and pedestrian crossing of 3rd Street. Missed opportunity with both private development housing and the Aune (East) Key Route GO Bond projects.	
Transportation Construction	\$	3,200,000		
Water	\$	-		
Water Reclamation	\$	-		
Stormwater	\$	-		
General Obligation Bond	\$	-		
Other (see below)	\$	-		
Impact on Operating Budget: Negligible				
Method of Financing: Transportation SDCs, Water/Sewer Franchise Fees				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ 100,000	\$ 300,000	\$ 2,800,000	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$3,200,000



 **1T3ML** 

3rd & Miller Intersection Improvements

CITY OF BEND NOT TO SCALE

1TABB Archie Briggs Bridge

Fund: Transportation Construction

Project Manager: TBD

Project Status: Active

Project Phase: Design

Cost Estimate Classification: 5

Est. Start Date: Jul 2023

Est. End Date: Jun 2026

Description & Background

This project combines the replacement for two adjacent bridges (#17CO5 and #17CO40). The existing bridges were installed in 1973 using non-standard construction with rail cars of unknown age. The bridges are load restricted which limits heavy loads of some service vehicles, including larger emergency vehicles. Also, there is no sidewalk or bike lanes, and the low guardrails are shorter than required for walking and biking. The bridge conditions have been deteriorating over the past two inspections to the current poor sufficiency ratings below 30. (Bridge ratings of 60 – 100 are considered fair to good.) The bridges need to be replaced and the city was able to obtain a grant for design and construction of a new bridge (or bridges)

This bridge replacement project includes a new bridge (or bridges) that can support projected traffic volumes, heavy vehicles, a sidewalk, bike lanes, utility relocations, (including City water and sewer) and a shared use path on one side of the street from the Deschutes River trail to Caddis Fly Way.

Need/Justification

The condition of both bridges is poor – needs replacing. They cannot be repaired or retrofitted and need to be replaced. The bridges do not have sidewalks or bike lanes and do not meet City multi-modal requirements. There is an opportunity for the City to fund most of this bridge now with a grant. State and federal grants are going to continue to get more competitive reducing our opportunity in the future if this is delayed.

Projected Related to Council Goal: Transportation + Infrastructure

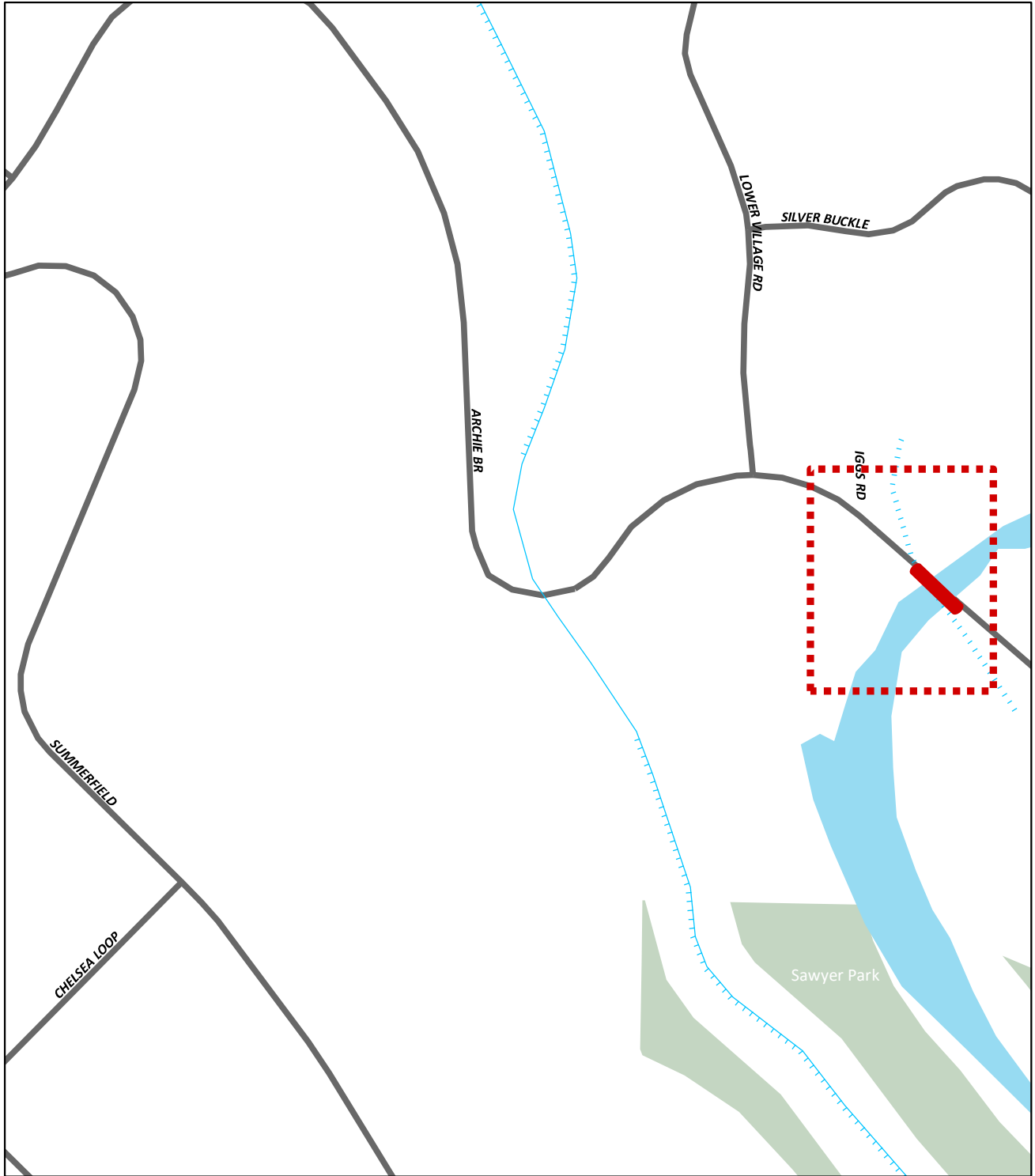
Financial Summary



Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	
Transportation Construction	\$ 2,000,000	
Water	\$ -	
Water Reclamation	\$ -	
Stormwater	\$ -	
General Obligation Bond	\$ -	
Other (see below)	\$ -	
Impact on Operating Budget: Minimal		

Method of Financing: Transportation SDCs, Water/Sewer Franchise Fees

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ 400,000	\$ 1,500,000	100,000	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$2,000,000



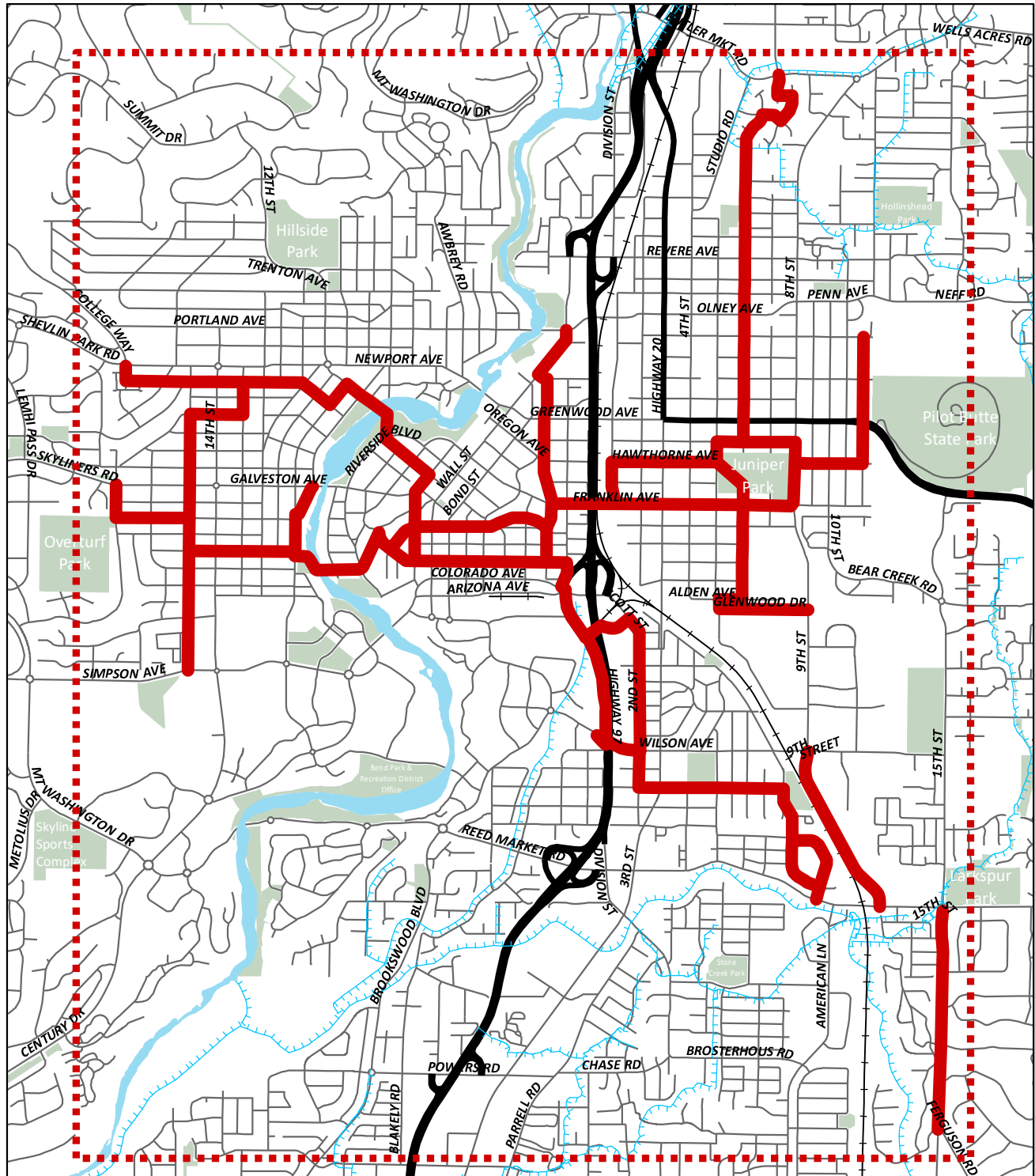
 **1TABB** 
CITY OF BEND

 Archie Briggs Bridge NOT TO SCALE

1TBKE Bicycle Greenways Project

Fund: Transportation Construction	
Project Manager: George Franklet	Project Status: Active
Project Phase: Planning	
Cost Estimate Classification: 2	Est. Start Date: Feb 2018
	Est. End Date: Dec 2024
Description & Background	
<p>An initial network of neighborhood greenways across Bend will be created to make walking and biking a more comfortable and safe travel option. It will be implemented in phases and by corridor over multiple years. The proposed improvements will provide safer connections, reduce cut-through traffic and speeds, help people cross busier streets, and link together housing, parks, schools, and businesses. Design, public outreach, and construction of signs, pavement markings, and traffic calming improvements across a 9-mile network of local streets. The first three phases have already been completed. Only Phase 4 work remains.</p>	
Need/Justification	
<p>The projects were identified as a priority in the 2014 Bike and Walking Priority Process. Council gave direction to staff to include projects in the CIP at the March 22, 2017, Council Financial Strategy session. With the 2020 General Obligation Bond project list and due to synergy project opportunities, in timing and location, this project also has 2020 GO Bond key route segments R-1A,B&D and is thus receiving 2020 General Obligation funding.</p> <p>Projected Related to Council Goal: Transportation + Infrastructure, Environment + Climate</p>	
Financial Summary	
Total Project Spending by Fund	Consequence of Delaying or Eliminating
Accessibility Construction	\$ -
Transportation Construction	\$ 1,830,300
Water	\$ -
Water Reclamation	\$ -
Stormwater	\$ -
General Obligation Bond	\$ 2,343,000
Other (see below)	\$ -
Impact on Operating Budget: Negligible	
Method of Financing: 2020 General Obligation Bond, Transportation SDCs, Water/Sewer Franchise Fees	

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 1,081,500	\$ 100,000	\$ 1,248,800	\$ 1,743,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$4,173,300



1TBKE
Bicycle Greenways Project



1TBKP Bicycle Program

Fund: Transportation Construction		Project Status: Active	Project Phase: Planning
Project Manager: George Franklet		Est. Start Date: Jan 2023	Est. End Date: Jun 2024
Cost Estimate Classification: 1			
Description & Background			
Project P-4 identified in the Transportation System Plan. This is a comprehensive program to facilitate bicycle travel within the City. Program would include implementation and updates to the bicycle Low Stress Network Plan. This includes implementing the bicycle Low Stress Network, Neighborhood Greenways, wayfinding, crossings, and traffic calming.			
Need/Justification			
This includes implementing the bicycle Low Stress Network, Neighborhood Greenways, wayfinding, crossings, and traffic calming.			
Projected Related to Council Goal: Transportation + Infrastructure, Environment + Climate			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Decreased effectiveness and connectivity between bicycle and pedestrian routes, resulting in diminishing safety for bicyclists and pedestrians as vehicular traffic volumes increase.	
Transportation Construction	\$ 700,000		
Water	\$ -		
Water Reclamation	\$ -		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ -		
Impact on Operating Budget: Negligible			
Method of Financing: Transportation SDCs, Water/Sewer Franchise Fees			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 200,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$700,000

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1TBMW Wells Acres Road & Butler Market Road Roundabout

Fund: Transportation Construction

Project Manager: George Franklet

Project Status: Active

Project Phase: Planning/Design

Cost Estimate Classification: 5

Est. Start Date: Jan 2022

Est. End Date: Dec 2024

Description & Background

This project will design and construct a roundabout at the intersection of Butler Market Road and Wells Acres Road in northeast Bend. As the area has grown over the years there has been an increasing need to better serve the surrounding community by making accessing the intersection easier and safer for all modes of travel during peak periods of traffic. This project will deliver a long-desired improvement to intersection operations and safety while better connecting neighborhoods, schools, parks, and businesses to the north and south that are currently divided by a busy, fast burrier to safe travel. It should also improve travel time reliability along a major east-west corridor in Bend. There exists synergy opportunities to perform water reclamation work during the process of constructing the roundabout, and subsequent water reclamation funding is being allocated. Project design is being coordinated with the Butler Market Road and Boyd Acres Road key routes project (1GBBA) from the GO Bond.

Need/Justification

Projected Related to Council Goal: Transportation + Infrastructure

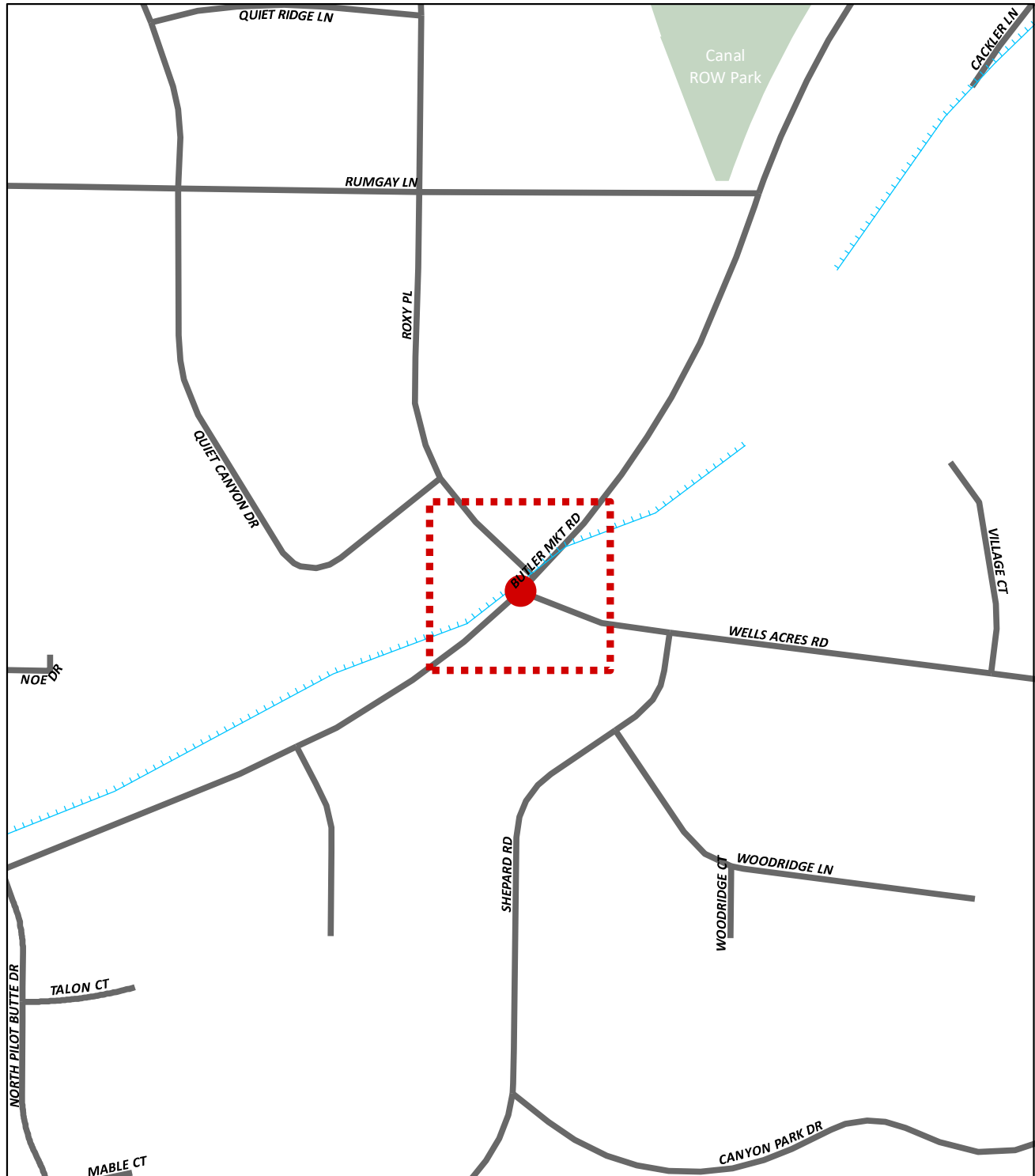
Financial Summary



Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	
Transportation Construction	\$ 4,445,300	
Water	\$ -	
Water Reclamation	\$ 2,000,000	
Stormwater	\$ -	
General Obligation Bond	\$ -	
Other (see below)	\$ -	
Impact on Operating Budget: Negligible		

Method of Financing: Transportation SDCs, Water/Sewer Franchise Fees, Water Reclamation Rates / SDCs

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 300	\$ 600,000	\$ 3,095,000	\$ 2,750,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$6,445,300



 **1TBMW** 

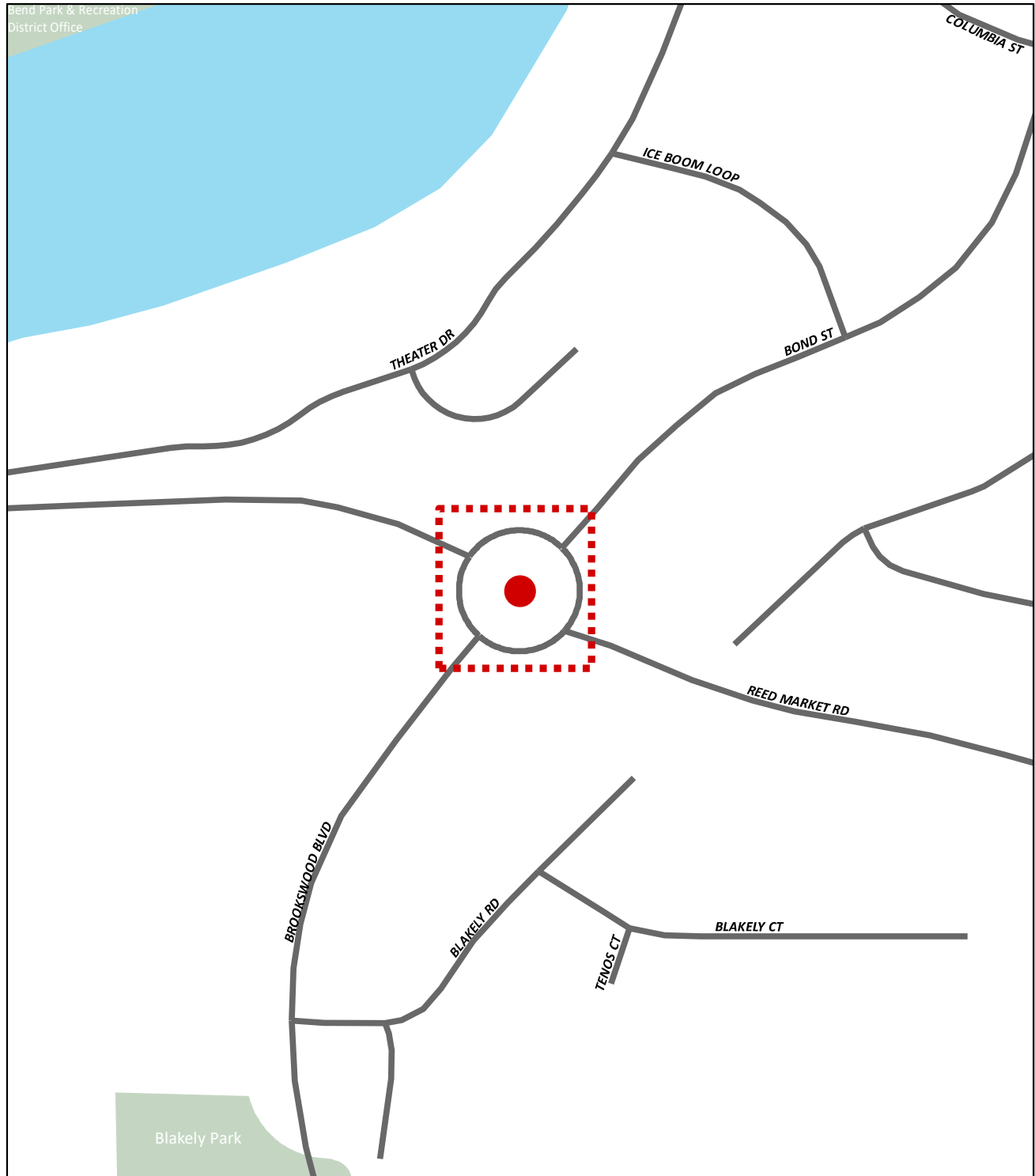
Wells Acres Road & Butler Market Road Roundabout



CITY OF BEND NOT TO SCALE

1TBRB Bond & Reed Market Roundabout

Fund: Transportation Construction		Project Status: Inactive	Project Phase: Planning
Project Manager: George Franklet		Est. Start Date: Jul 2024	Est. End Date: Jun 2026
Cost Estimate Classification: 5			
Description & Background			
Determine short- and long-range improvements; improve, monitor, and manage short term demonstration project to modify and improve traffic flow.			
Need/Justification			
Intersection has been identified in numerous traffic studies as needing improvements. With continued increase in demand, the intersection has reached a Level of Service F during peak hours, which is considered failing. Without any improvements, intersection will continue to experience long delays, which at times backs all the way up to the parkway.			
Projected Related to Council Goal: Transportation + Infrastructure			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Congestion and delay become worse, as will safety.	
Transportation Construction	\$ 4,250,000		
Water	\$ -		
Water Reclamation	\$ -		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ -		
Impact on Operating Budget: Negligible			
Method of Financing: Transportation SDCs, Water/Sewer Franchise Fees			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ 750,000	\$ 3,500,000	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$4,250,000



 **1TBRB** 

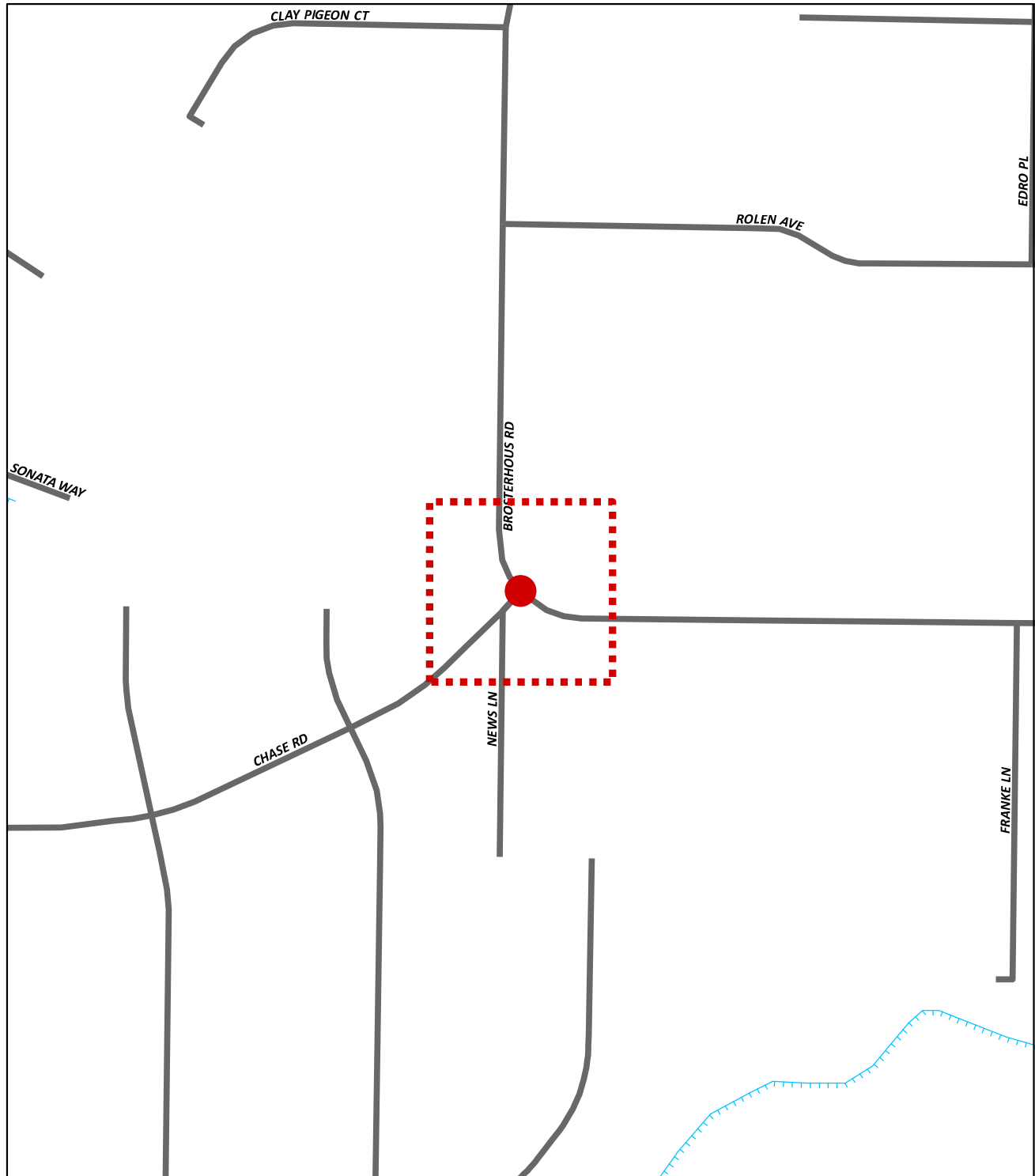
Bond & Reed Market Roundabout



CITY OF BEND NOT TO SCALE

1TCHI Brosterhous & Chase Intersection

Fund: Transportation Construction		Project Status: Inactive	Project Phase: Inactive
Project Manager: George Franklet		Est. Start Date: Jul 2027	Est. End Date: Jun 2028
Cost Estimate Classification: 5			
Description & Background			
Intersection improvements at a sharp right angle in Brosterhous with a documented accident history. Improvements will connect to the recently built Chase Road allowing a connection to the Powers Interchange thus relieving congestion at the Reed Market Interchange. Current funded displayed is for design only.			
Need/Justification			
Projected Related to Council Goal: Transportation + Infrastructure			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Congestion and delay become worse as will safety.	
Transportation Construction	\$ 1,000,000		
Water	\$ -		
Water Reclamation	\$ -		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ -		
Impact on Operating Budget: Negligible			
Method of Financing: Transportation SDCs , Water/Sewer Franchise Fees			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -
Total Project Cost Estimate:						\$1,000,000	



 **1TCHI** 

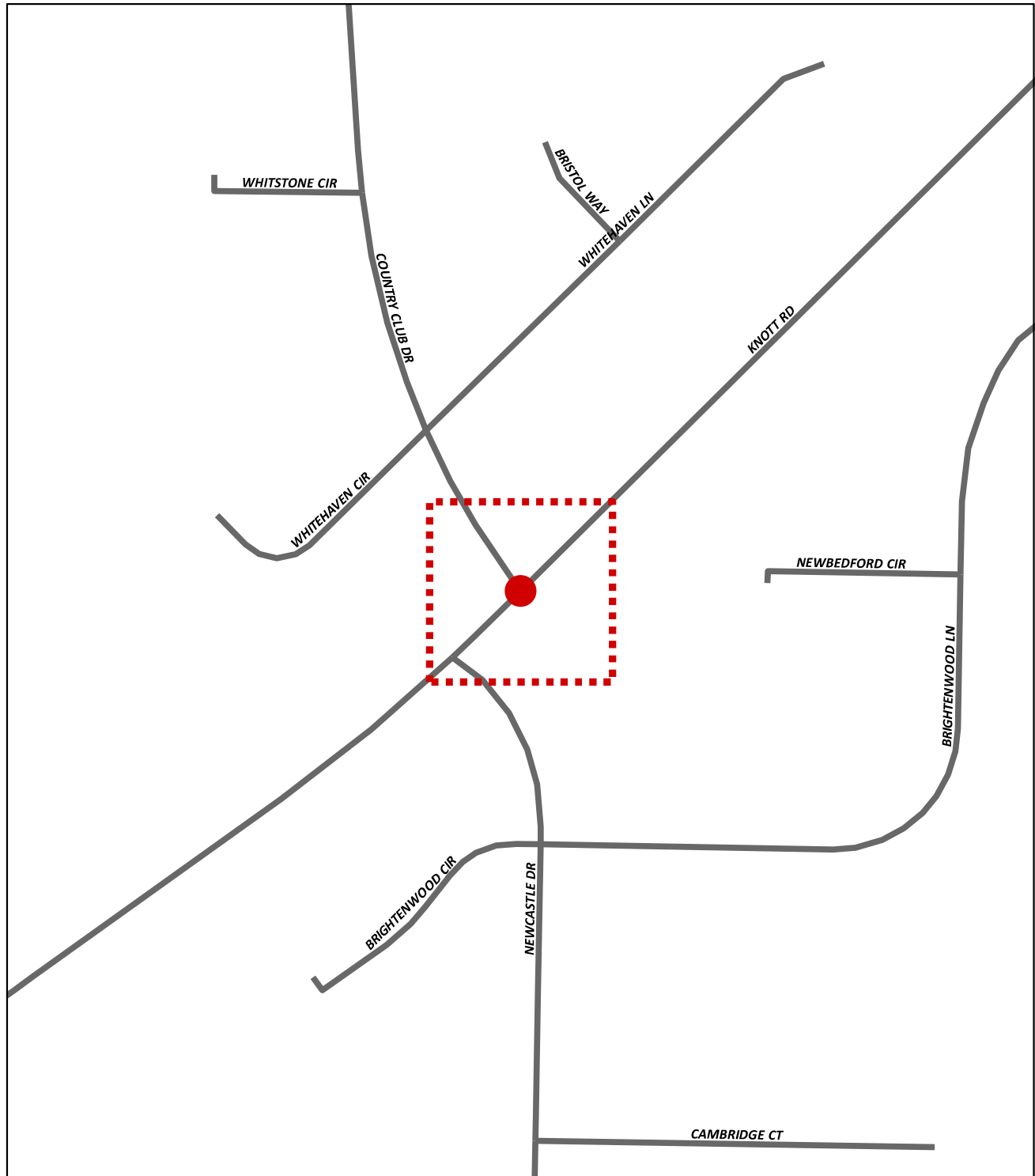
Brosterhaus & Chase Intersection



CITY OF BEND NOT TO SCALE

1TCKR Country Club Road & Knott Road Intersection Improvements

Fund: Transportation Construction		Project Status: Inactive	Project Phase: Inactive
Project Manager: George Franklet		Est. Start Date: Jun 2028	Est. End Date: TBD
Cost Estimate Classification: 5			
Description & Background			
Improve intersection capacity and safety per the Transportation System Plan and related to connectivity and capacity improvements. Project C-33 as identified in the Transportation system master plan			
Need/Justification			
This project will improve intersection capacity and safety at Country Club Road & Knott Intersection.			
Projected Related to Council Goal: Transportation + Infrastructure			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Congestion and delay become worse, as will safety with turning movements. Housing may be delayed with missed opportunity with private development housing.	
Transportation Construction	\$ 3,700,000		
Water	\$ -		
Water Reclamation	\$ -		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ -		
Impact on Operating Budget: Negligible			
Method of Financing: Transportation SDCs, Water/Sewer Franchise Fees			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000	\$ 3,000,000
Total Project Cost Estimate:							\$3,700,000



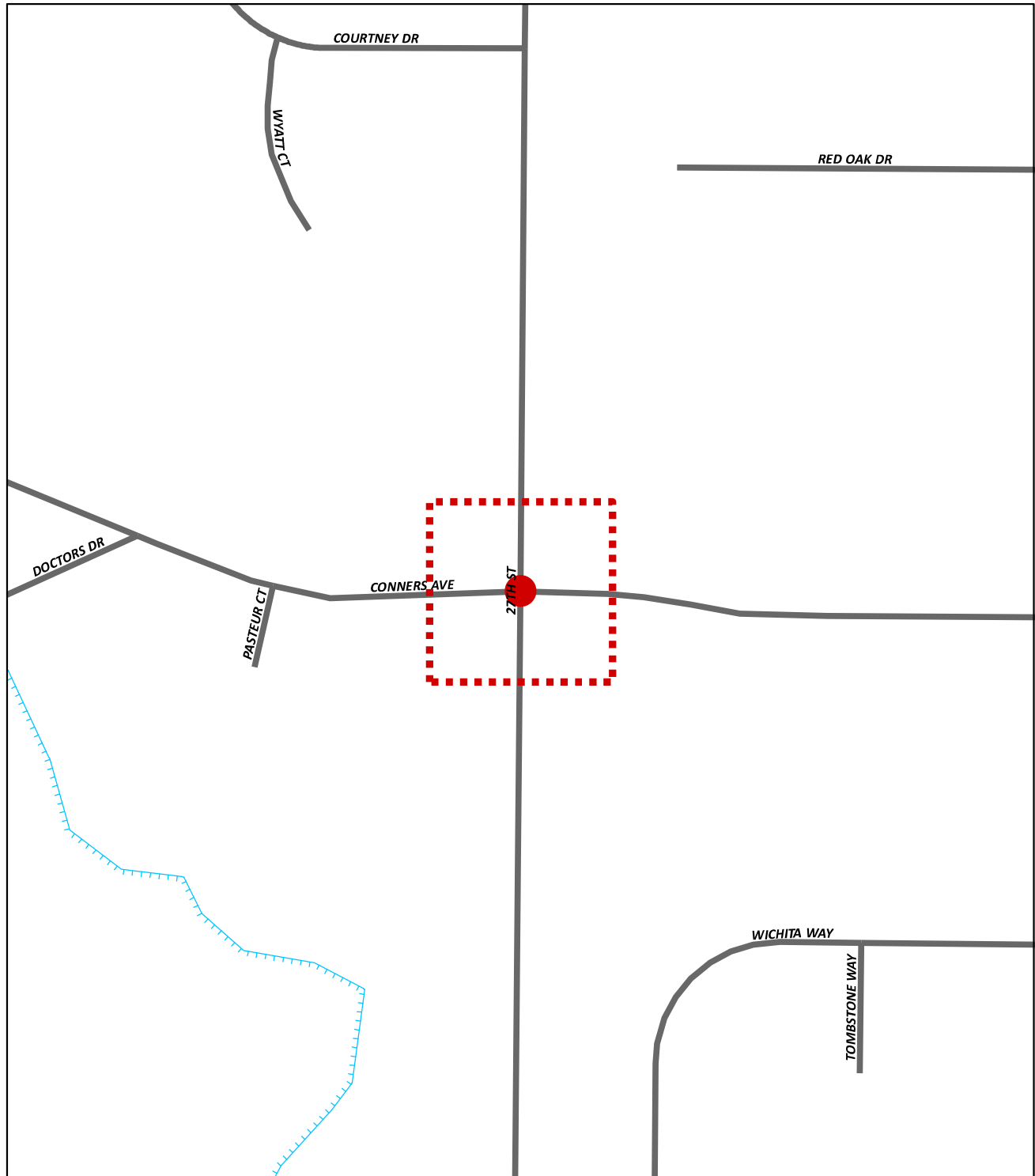
 **1TCKR** 



CITY OF BEND Country Club Road / Knott Road Intersection Improvements NOT TO SCALE

1TCON 27th/Conners Intersection

Fund: Transportation Construction		Project Status: Inactive	Project Phase: Inactive
Project Manager: George Franklet		Est. Start Date: Jul 2026	Est. End Date: Jun 2027
Cost Estimate Classification: 5			
Description & Background			
Intersection Improvement at 27 th /Conners to alleviate congestion at one of the key intersection access points to St. Charles Hospital. This is the primary entrance for ambulances to the emergency room. Additional development of medical offices on both the east and west side of 27 th have increased traffic to the point that drivers making left turns from the side streets and getting impatient and making risky decisions. There is also a bus stop located nearby that needs enhanced improvements.			
Need/Justification			
Projected Related to Council Goal: Transportation + Infrastructure			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Congestion and delay become worse, as will safety with turning movements. Housing will be delayed, and opportunity missed with private development housing.	
Transportation Construction	\$ 2,500,000		
Water	\$ -		
Water Reclamation	\$ -		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ -		
Impact on Operating Budget: Negligible			
Method of Financing: Transportation SDCs, Water/Sewer Franchise Fees			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$	\$	\$	\$ -	\$ 500,000	\$ 2,000,000	\$ -	\$ -
Total Project Cost Estimate:							\$2,500,000



 **1TCON** 

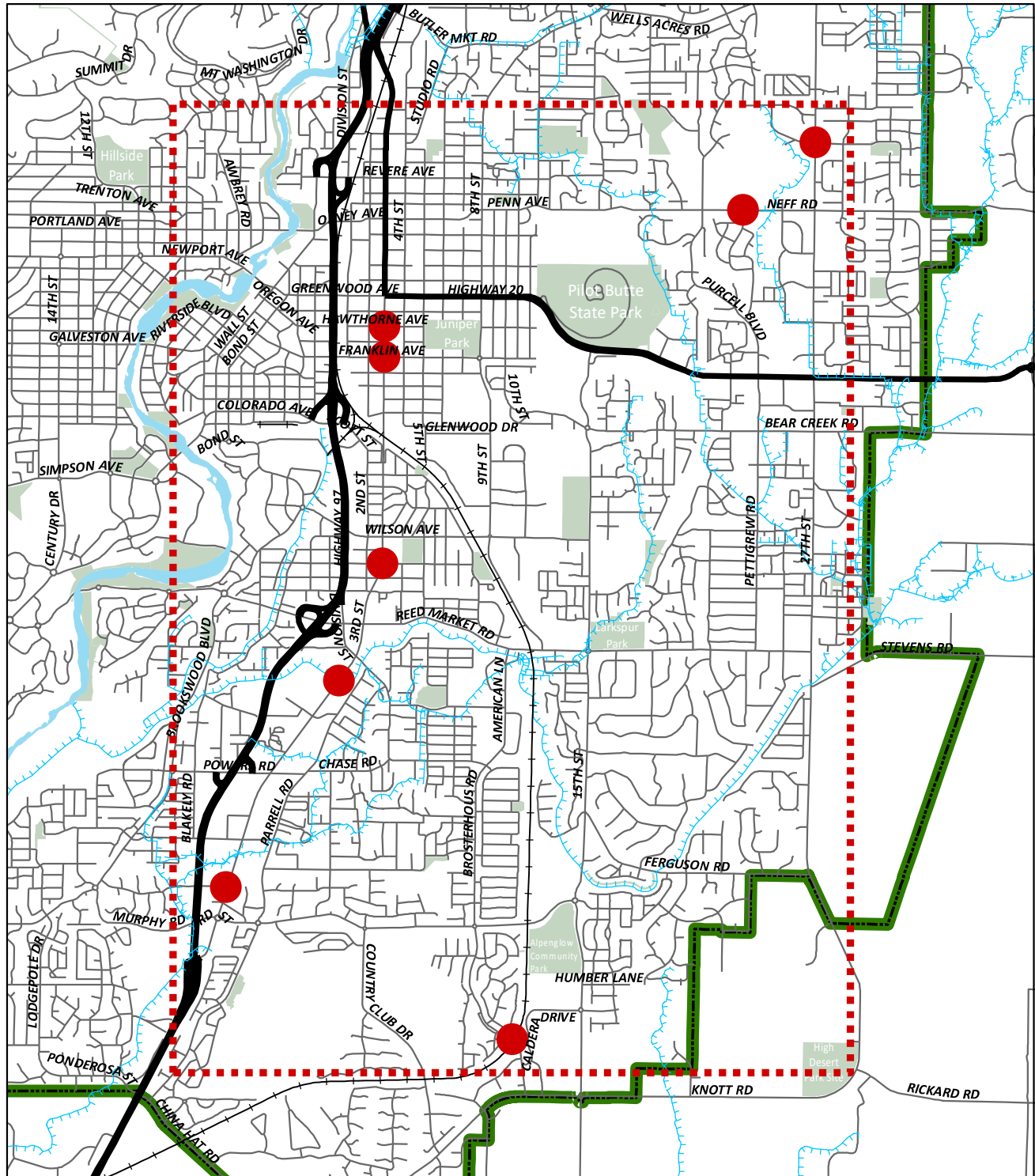
27th & Connors Intersection

CITY OF BEND NOT TO SCALE

1TCSI Citywide Safety Improvements Project

Fund: Transportation Construction		Project Manager: George Franklet	Project Status: Active	Project Phase: Construction
Cost Estimate Classification: 1		Est. Start Date: Feb 2018	Est. End Date: Dec 2023	
Description & Background				
<p>With the help of the community and a prior safety study, the city has identified multiple locations across the city where there have been a high number of crashes. Several treatments are proposed to make these locations safer for people walking, riding bicycles, and driving. This project will further develop the design of these treatments and construct them with additional community input. Survey, design, traffic analysis, public involvement, and construction of safety improvements at the following locations: 3rd & Hawthorne, 3rd & Franklin, 3rd & COID Canal, 3rd & Pinebrook, 3rd & Roosevelt, Colorado Interchange, Neff & Williamson, 27th & Conners, and Brosterhous Road railroad underpass.</p>				
Need/Justification				
<p>This project focuses on providing a safe, accessible, and cost-effective transportation system. The high benefit, low-cost safety improvements proposed as part of this project have been specifically selected by the consultant team, through community input, the Oregon Department of Transportation (ODOT) and Bend Police Dept. to target high risk streets and intersections.</p> <p>Projected Related to Council Goal: Transportation + Infrastructure, Public Safety</p>				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	Implementation of safety improvements will be further delayed.	
Transportation Construction	\$	1,888,100		
Water	\$	-		
Water Reclamation	\$	-		
Stormwater	\$	219,700		
General Obligation Bond	\$	-		
Other (see below)	\$	-		
Impact on Operating Budget: Negligible				
Method of Financing: Transportation SDCs, Water/Sewer Franchise Fees, Stormwater Rates				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 1,231,400	\$ 830,000	\$ 46,400	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$2,107,800



1TCSI
Citywide Safety Improvements



1TGCI Galveston Corridor Improvements

Fund: Transportation Construction

Project Manager: George Franklet

Project Status: Inactive

Project Phase: Inactive

Cost Estimate Classification: 5

Est. Start Date: Jul 2024

Est. End Date: Jun 2027

Description & Background

In July 2015 City Council approved a recommended 3-lane hybrid concept for improvements along the Galveston Corridor, with minimal median treatment and authorized the project to proceed to 30% design. The 3-lane hybrid includes the reconstruction of the Galveston Ave right of way, 14th Street to Deschutes River. Improvements include full-depth reconstruction, stormwater management, distribution system line upgrades, buffered bike lanes, accessible crossings, sidewalks, transit facilities, on-street parking, and several aesthetic improvements. Improvements are reflective of a typical complete street transportation project with additional utility upgrades for economy of scale and maintenance purposes.

Need/Justification

Galveston Avenue, from 14th Street to the Deschutes River, has long been a priority arterial for improvement as identified by the Traffic Safety Advisory Committee (TSAC) during the evaluation of arterial and collector street safety projects. The safety criteria rated projects based on crashes, pedestrian and bicycle use estimates, speeds, volumes, and missing sidewalks. The sidewalks, storm drainage and general street infrastructure are currently substandard.

Projected Related to Council Goal: Transportation + Infrastructure

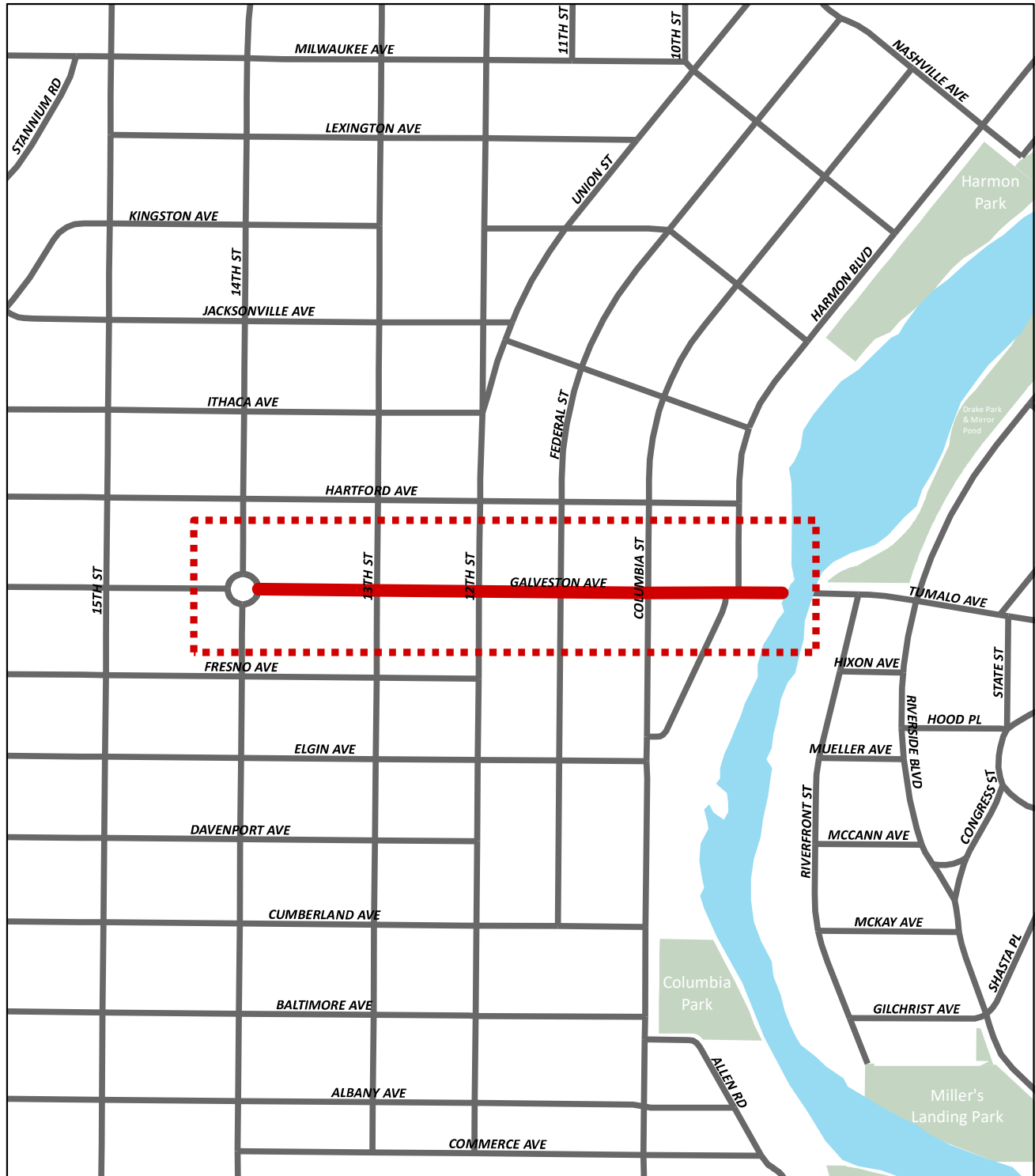
Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	Implementation of safety improvements will be further delayed.
Transportation Construction	\$ 4,945,700	
Water	\$ -	
Water Reclamation	\$ -	
Stormwater	\$ -	
General Obligation Bond	\$ -	
Other (see below)	\$ -	
Impact on Operating Budget: Negligible		

Method of Financing: Transportation SDCs, Water/Sewer Franchise Fees

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 895,700	\$ -	\$ -	\$ 150,000	\$ 2,000,000	\$ 1,900,000	\$ -	\$ -
Total Project Cost Estimate:							\$4,945,700



1TGCI

Galveston Corridor Improvements



NOT TO SCALE

1TNPS Neff & Purcell Intersection & Purcell Extension Project

Fund: Transportation Construction

Project Manager: Drew Wells

Project Status: Active

Project Phase: Construction

Cost Estimate Classification: 3

Est. Start Date: Aug 2018

Est. End Date: Sep 2023

Description & Background

The Neff and Purcell Intersection improvement project includes work to replace an aging signal, new sidewalks where gaps currently exist on Neff Road between Eastwood Drive and Purcell Boulevard, and sewer and stormwater improvements that are highly interrelated to the work at the intersection. Improvements to the existing intersection of Neff and Purcell for all modes of transportation as well as to the pedestrian infrastructure to the west of the signal. An alternatives analysis, backed by City Council review, have determined that a signal is the preferred alternative at this intersection.

This project includes transportation improvements at two locations in the northeast area of town. The Purcell Extension includes a two-lane roadway extension from Purcell Boulevard's current terminus north of the St. Charles Hospital to Courtney Drive, this project also includes work to construct sidewalks where gaps currently exist from Full Moon Drive to the beginning of the Purcell Extension, and stripe for bike lanes from Full Moon Drive to Neff Road. The Purcell extension project is the GO Bond related work under the Neff and Purcell Intersection project.

This project appears on the 2020 GO Bond CIP as 1GPUR Purcell Boulevard Extension.

Need/Justification

This intersection and surrounding streets have been previously identified by the community and a safety study as one of the highest priority parts of the city needing safety improvements. The aging traffic signal at this intersection needs replacement and this, coupled with the improved community connectivity, will benefit users of all ages and abilities and the surrounding neighborhoods.

Projected Related to Council Goal: Transportation + Infrastructure

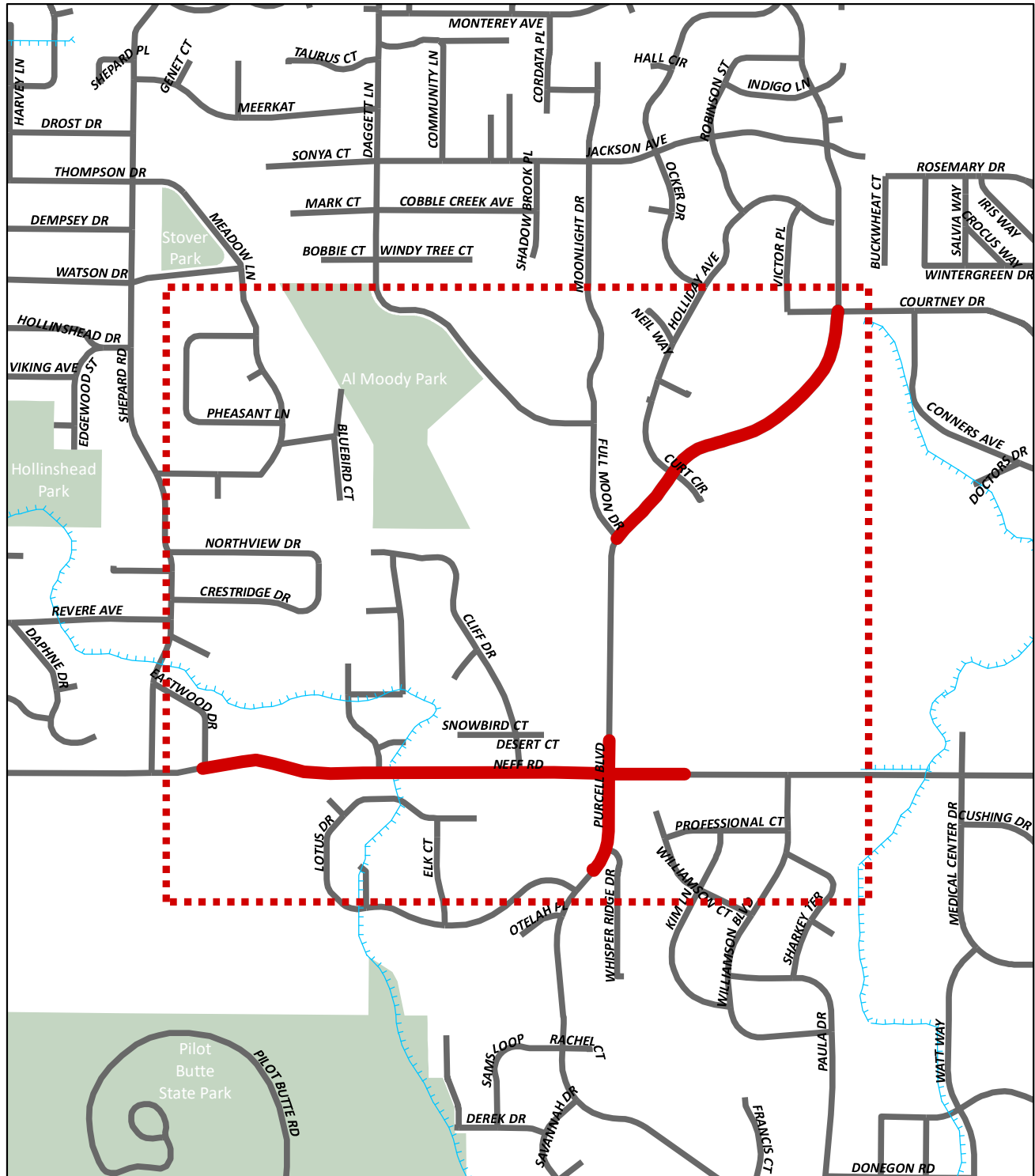
Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	
Transportation Construction	\$ 5,901,400	
Water	\$ 593,600	
Water Reclamation	\$ 1,009,000	
Stormwater	\$ 813,400	
General Obligation Bond	\$ 2,288,100	
Other (see below)	\$ -	
Impact on Operating Budget: Minimal		

Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 1,615,600	\$ 7,762,800	\$ 1,227,100	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$10,605,500



1TNPS

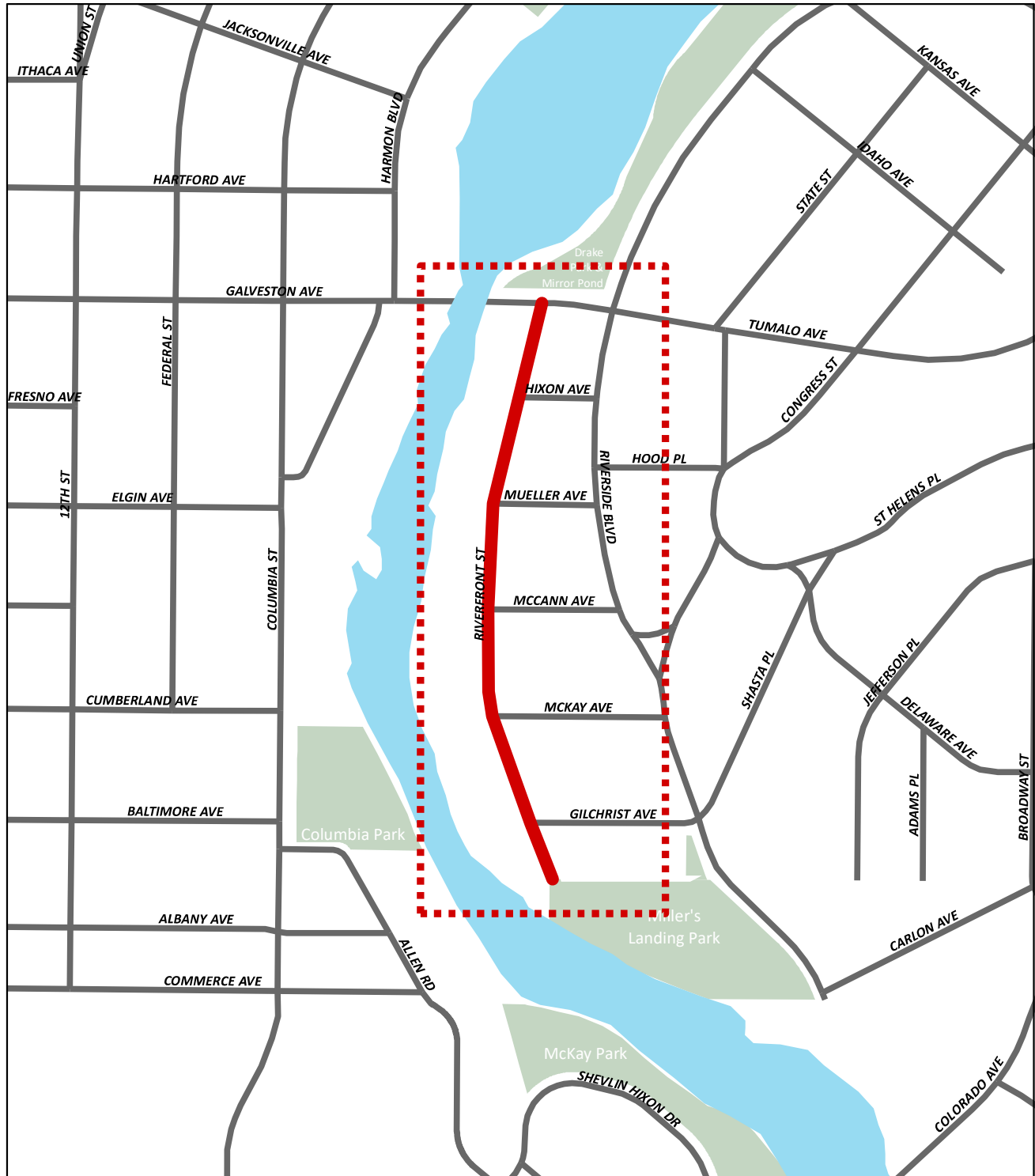
Neff & Purcell Intersection & Purcell Extension



1TRVF Riverfront Improvements

Fund: Transportation Construction		Project Status: Active	Project Phase: Planning
Project Manager: David Abbas		Est. Start Date: May 2023	Est. End Date: Jun 2024
Cost Estimate Classification: 5			
Description & Background			
The City of Bend is partnering with the Bend Parks and Recreation District to build out a missing connection of the Deschutes River Trail from Galveston Avenue to Millers Landing Park along NW Riverfront Street.			
Need/Justification			
This stretch of 1800' of work in the public right of way will formalize the Deschutes River Trail by creating a safer path for users while balancing access needs for existing residents along NW Riverfront Street. Users currently walk down the middle of the road as the existing sidewalk is falling apart and has multiple conflicts that users must navigate around.			
Projected Related to Council Goal: Transportation + Infrastructure			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Missed opportunity to provide connectivity with Bend Park and Recreation District's Deschutes River Trail project through Drake Park. Diminished safety of pedestrian traffic across Galveston Avenue and along NW Riverfront Street resulting from River Trail usage.	
Transportation Construction	\$ 1,028,600		
Water	\$ -		
Water Reclamation	\$ -		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ -		
Impact on Operating Budget: None			
Method of Financing: Bend Parks and Recreation District contribution, MPO awarded Surface Transportation Block Grant funding			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$	\$ 100,000	\$ 928,600	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$ 1,028,600



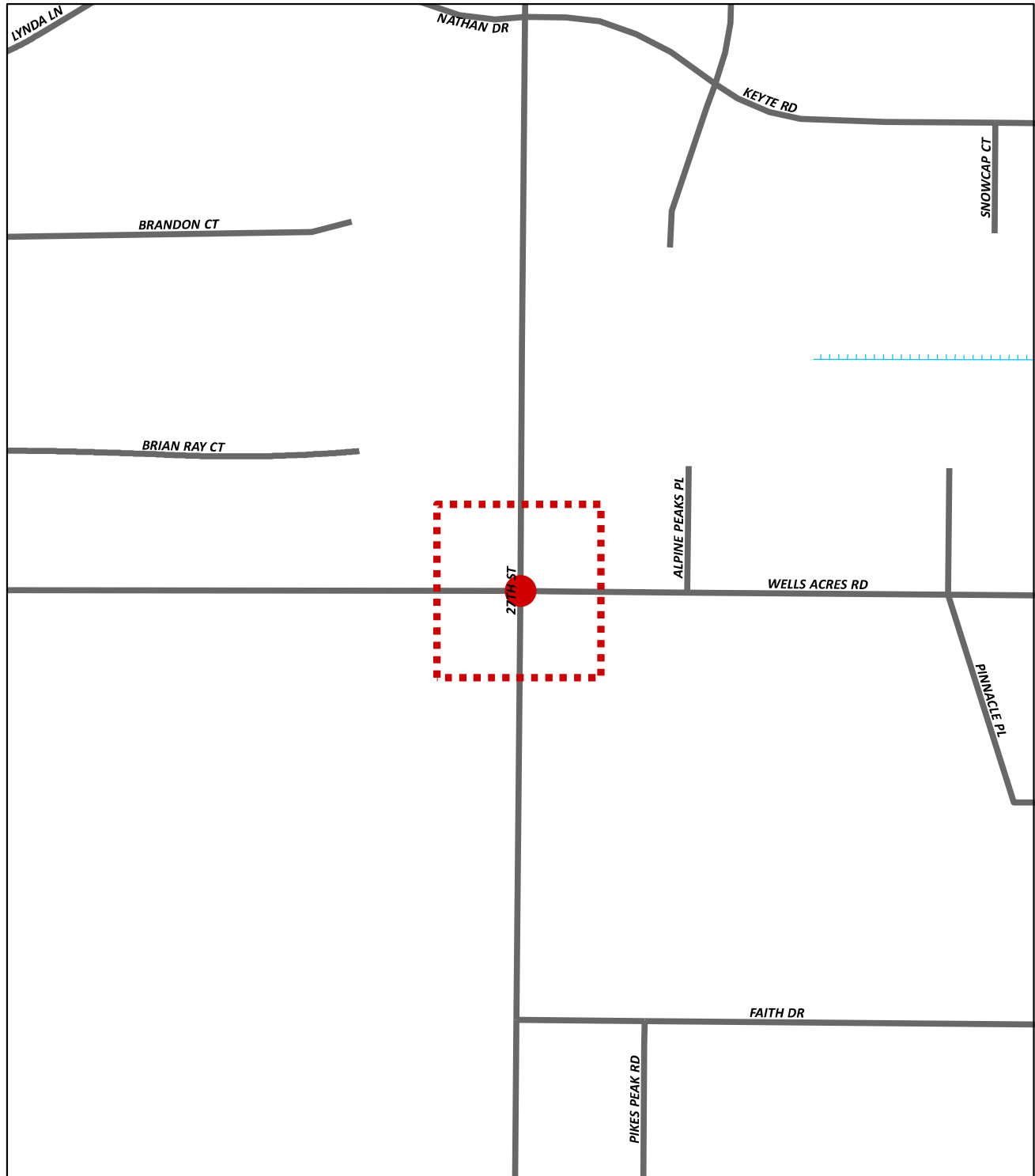
1TRVF
Riverfront Improvements





1TWAC 27th Street & Wells Acres Road Intersection Improvements

Fund: Transportation Construction		Project Status: Inactive	Project Phase: Inactive
Project Manager: George Franklet		Est. Start Date: Jun 2028	Est. End Date: TBD
Cost Estimate Classification: 5			
Description & Background			
<p>Improve intersection capacity and safety per the Transportation System Plan and related to connectivity and capacity improvements. Project C-35. Located next to Mountain View High School, this intersection is the connection of an arterial and a collector road. Currently managed with stop signs that have become inadequate with the increase of traffic volumes over the last decade.</p>			
Need/Justification			
<p>This project will improve intersection capacity and safety at 27th Street and Wells Acres Road.</p> <p>Projected Related to Council Goal: Transportation + Infrastructure</p>			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Congestion and delay become worse, as will safety with turning movements. Housing may be delayed, with missed opportunity with private development housing.	
Transportation Construction	\$ 3,700,000		
Water	\$ -		
Water Reclamation	\$ -		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ -		
Impact on Operating Budget: Negligible			
Method of Financing: Transportation SDCs, Water/Sewer Franchise Fees			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000	\$ 3,000,000
Total Project Cost Estimate:							\$3,700,000



 **1TWAC** 
27th Street & Wells Acres Road Intersection Improvements
CITY OF BEND NOT TO SCALE

1XSTS Standards & Specifications Update

Fund: Transportation Construction

Project Manager: Janet Hruby

Project Status: Active

Project Phase: Planning

Cost Estimate Classification: 1

Est. Start Date: Jul 2021

Est. End Date: Jun 2024

Description & Background

Update the Design Standards that provide consistent guidance for the minimum design and technical criteria for the construction of public infrastructure. The current standards include criteria for public streets, storm drainage systems, water systems, sanitary sewer systems, arterial and greenway landscaping and bikeways, and electric infrastructure. These standards are technical in nature and apply to the way in which the improvements are to be constructed and are complimentary to the Land Development Code which includes zoning regulations and guides the overall use and layout design for development. This additional funding in fiscal year 23-24 is for the Roundabout Design Guide.

Need/Justification

Every project built in the Right-of-Way by either City sponsorship or by private development initiative is required to build the accompanying infrastructure to City Standards and Specifications. The last external update that the City completed was in 2011. An internal update was completed in 2018. With the upcoming release of new reference documents and with the ever-changing evolution of standards and products, it is time for the City to complete another external update to ensure conformance to industry standards.

Projected Related to Council Goal: Transportation + Infrastructure

Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	Leads to costly changes and inefficiencies as a result of outdated requirements for quality of products, materials, and workmanship.
Transportation Construction	\$ 145,900	
Water	\$ 65,800	
Water Reclamation	\$ 65,900	
Stormwater	\$ 25,700	
General Obligation Bond	\$ -	
Other (see below)	\$ -	
Impact on Operating Budget: None		

Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, and/or Transportation Construction

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 223,300	\$ 50,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$303,300

**2020 General Obligation Bond Construction Fund
Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification*	2023-24	2024-25	2025-26	2026-27	2027-28	Total
1GABB Archie Briggs Improvements	5	\$ 100,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 400,000
1GAEE Aune Street Extension (East)	5	700,000	2,000,000	3,550,000	-	-	6,250,000
1GAEW Aune Street Extension (West)	5	-	-	250,000	3,000,000	4,250,000	7,500,000
1GB27 Bear Creek Road and 27th Street Improvements	5	4,200,000	4,100,000	3,000,000	-	-	11,300,000
1GBBA Butler Market Road and Boyd Acres Road Improvements	5	2,700,000	845,700	-	-	-	3,545,700
1GCAC Colorado Avenue Capacity Improvements	5	-	-	75,000	250,000	3,500,000	3,825,000
1GCAI Colorado Avenue Interchange Improvements	5	-	-	-	150,000	280,000	430,000
1GEAI Empire Avenue Interchange	5	-	-	-	-	1,450,000	1,450,000
1GEAT Enhanced Access to Transit	5	150,000	1,000,000	75,000	1,000,000	75,000	2,300,000
1GEOB Empire & OB Riley Intersection	5	-	-	150,000	750,000	2,600,000	3,500,000
1GFAI Franklin Avenue Corridor Improvements	5	3,500,000	1,725,000	-	-	-	5,225,000
1GGAU Greenwood Avenue Undercrossing	5	750,000	-	-	-	-	750,000
1GHAO Hawthorne Avenue Overcrossing	5	-	2,425,000	4,570,000	-	-	6,995,000
1GITS Intelligent Information Systems	5	200,000	600,000	-	-	-	800,000
1GKKR Key Routes River West Neighborhood	5	220,000	-	-	-	-	220,000
1GLRS Neighborhood Street Safety Program	2	900,000	1,650,000	750,000	750,000	750,000	4,800,000
1GMPR Murphy Parkway Ramps Project	5	-	-	4,125,000	5,875,000	-	10,000,000
1GNCC North Corridor Project Coordination	1	1,540,700	3,259,300	-	-	-	4,800,000
1GNCI Neff Corridor Improvements	5	600,000	2,171,000	1,300,000	-	-	4,071,000
1GOPB Olney Pedestrian and Bike Improvements	5	1,050,000	1,151,000	-	-	-	2,201,000
1GOPI Olney Corridor Improvements	5	-	-	750,000	3,250,000	3,000,000	7,000,000
1GPCB Powers, Parrell and Chase Intersections	5	-	-	-	-	500,000	500,000
1GPCI Portland Avenue Corridor Improvements	5	1,800,000	1,580,000	-	-	-	3,380,000
1GPUR Purcell Extension Project	3	216,500	-	-	-	-	216,500
1GRMC Reed Market Corridor	5	700,000	3,000,000	5,465,000	12,000,000	12,000,000	33,165,000
1GRRR Revere Intersection Improvements	5	-	-	750,000	3,250,000	3,000,000	7,000,000
1GWAC Wilson Avenue Corridor Improvements	2	1,552,000	-	-	-	-	1,552,000
1TBKE Bicycle Greenways Project	2	600,000	1,743,000	-	-	-	2,343,000
Total		\$ 21,479,200	\$ 27,550,000	\$ 24,810,000	\$ 30,275,000	\$ 31,405,000	\$ 135,519,200

*The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97

Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

1GABB Archie Briggs Improvements

Fund: 2020 General Obligation Bond

Project Manager: Christian Williams

Project Status: Active

Project Phase: Design

Cost Estimate Classification: 5

Est. Start Date: Dec 2022

Est. End Date: Dec 2024

Description & Background

This project will design and construct an enhanced crossing for the Deschutes River Trail at Archie Briggs Road. The current at-grade crossing will be maintained with enhancements to provide additional safety and driver awareness benefits, along with sidewalk connections to the nearby bridge at the Deschutes River, currently being designed as an ODOT project.

In addition, this project will be combined and executed under the Nssp program (1GLRS), to be built in 2024.

Need/Justification

Identified in the Transportation System Plan as Project M-11. Near-term project to improve the crossing of Archie Briggs Road. Sight distance is limited and crossing safety concerns present.

Project Related to Council Goal: Transportation + Infrastructure

Financial Summary

Total Project Spending by Fund

Accessibility Construction	\$	-
Transportation Construction	\$	-
Water	\$	-
Water Reclamation	\$	-
Stormwater	\$	-
General Obligation Bond	\$	500,000
Other (see below)	\$	-

Consequence of Delaying or Eliminating

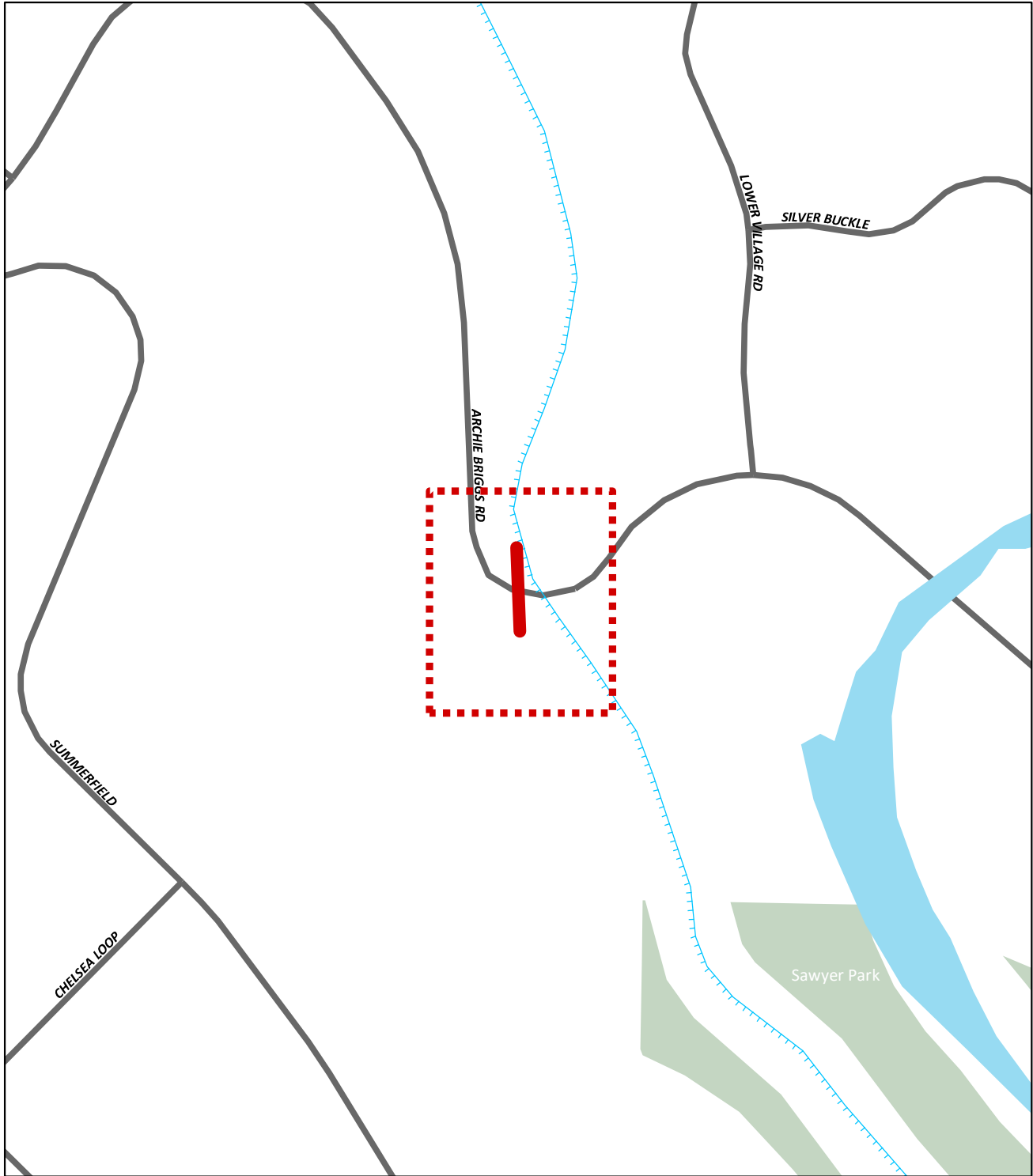
Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.



Impact on Operating Budget: None

Method of Financing: 2020 General Obligation Bond

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 100,000	\$ 100,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$500,000



 **1GABB** 
CITY OF BEND Archie Briggs Improvements NOT TO SCALE

1GAEE Aune Street Extension (East)

Fund: 2020 General Obligation Bond

Project Manager: Garrett Sabourin

Project Status: Active

Project Phase: Study

Cost Estimate Classification: 5

Est. Start Date: Dec 2022

Est. End Date: Dec 2025

Description & Background

This project will design and construct an extension of Aune Street from approximately the Parkway undercrossing to Third Street. Improvements include treatment to the intersection of Miller Avenue and Third Street. Additional improvements include key route crossing treatments of third street using islands and rectangular rapid flashing beacons, and improvements to the sidewalk at the Third Street underpass. A key intersection project is also combined, associated with key route project R7-B.

This project will be combined with the '3rd & Miller Intersection' project (1T3ML), a Transportation Construction Fund project, as they directly overlap. TSP projects S-5 and S-6.

Need/Justification

Identified in the Transportation System Plan (TSP) as projects C-5, R7-A, R7-B, R7-C, S-5, and S-6.

Part of a near-term project to construct a two-lane extension of Aune Street to connect 3rd Street and Bond Street and improve east-west connectivity. Key routes and key intersection projects to mitigate a portion of the barrier that Third Street presents between Wilson Avenue and Franklin Avenue.

Project Related to Council Goal: Transportation + Infrastructure

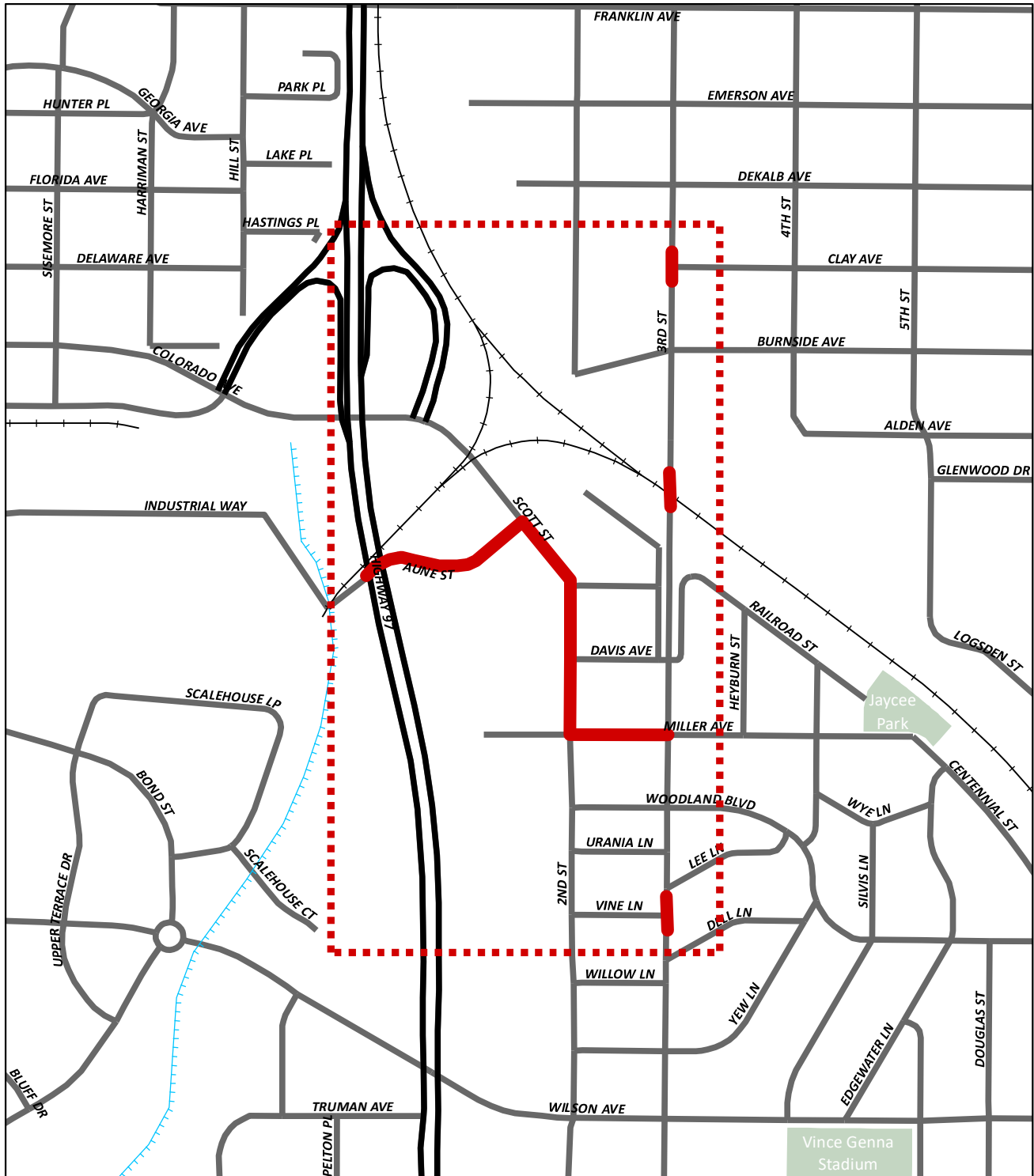
Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.
Transportation Construction	\$ -	
Water	\$ -	
Water Reclamation	\$ -	
Stormwater	\$ -	
General Obligation Bond	\$ 6,350,000	
Other (see below)	\$ -	
Impact on Operating Budget: None		

Method of Financing: 2020 General Obligation Bond

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 100,000	\$ 700,000	\$ 2,000,000	\$ 3,550,000	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$6,350,000



1GAEE

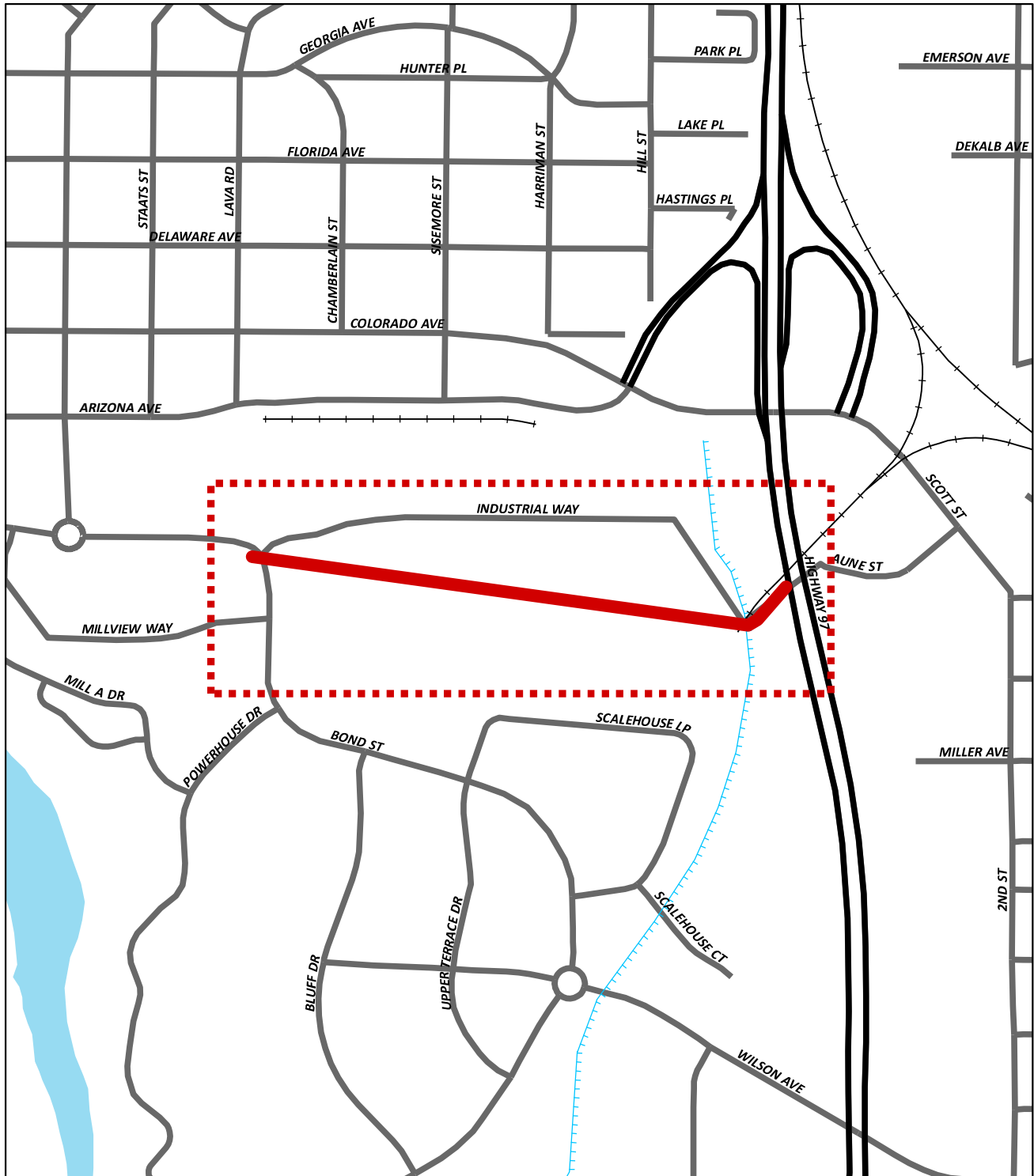
Aune Street Extension (East)



1GAEW Aune Street Extension (West)

Fund: 2020 General Obligation Bond		Project Manager: Garrett Sabourin	Project Status: Inactive	Project Phase: Inactive
Cost Estimate Classification: 5		Est. Start Date: Jan 2026	Est. End Date: Dec 2027	
Description & Background				
This project will design and construct an extension to Aune Street from approximately the Parkway undercrossing to Bond Street. Improvements include a roundabout at the intersection of Bond Street and Industrial Way. There are several private development projects currently being considered adjacent to this planned improvement which may lead to project improvements being constructed concurrent to the private developments.				
Need/Justification				
Identified in the Transportation System Plan as project C-5. Part of a near-term project to construct a two-lane extension of Aune Street to connect 3 rd Street and Bond Street to improve east-west connectivity. Project Related to Council Goal: Transportation + Infrastructure				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.	
Transportation Construction	\$	-		
Water	\$	-		
Water Reclamation	\$	-		
Stormwater	\$	-		
General Obligation Bond	\$	7,500,000		
Other (see below)	\$	-		
Impact on Operating Budget: None				
Method of Financing: 2020 General Obligation Bond				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 3,000,000	\$ 4,250,000	\$ -
Total Project Cost Estimate:							\$7,500,000



1GAEW
Aune Street Extension (West)



1GB27 Bear Creek Road and 27th Street Improvements

Fund: 2020 General Obligation Bond

Project Manager: Sinclair Burr

Project Status: Active

Project Phase: Planning

Cost Estimate Classification: 5

Est. Start Date: Dec 2022

Est. End Date: Jun 2026

Description & Background

This project will design and construct a single-lane roundabout at the intersection of Bear Creek Road, Pettigrew Road and Purcell Boulevard. Key route projects have been combined for a shared use path and low-stress bikeway on Bear Creek Road from Cessna Avenue to the east Urban Growth Boundary, and on 27th Street from Highway 20 to Reed Market Road. The project will include closing a sidewalk gap to connect the key route between the Coyner and Larkspur trails adjacent to Bear Creek Road.

Includes funding for Water Reclamation and Water distribution upgrades as identified in the corresponding masterplan and CIP.

Need/Justification

Identified in the Transportation System Plan as projects S-3, R2-D, R2-E and R8-A

Near-term project to improve safety at the intersection of Bear Creek Road, Pettigrew Road, and Purcell Boulevard by constructing a single-lane roundabout. Key route projects to improve connectivity and transportation options along both 27th Street and Bear Creek Road.

Project Related to Council Goal: Transportation + Infrastructure

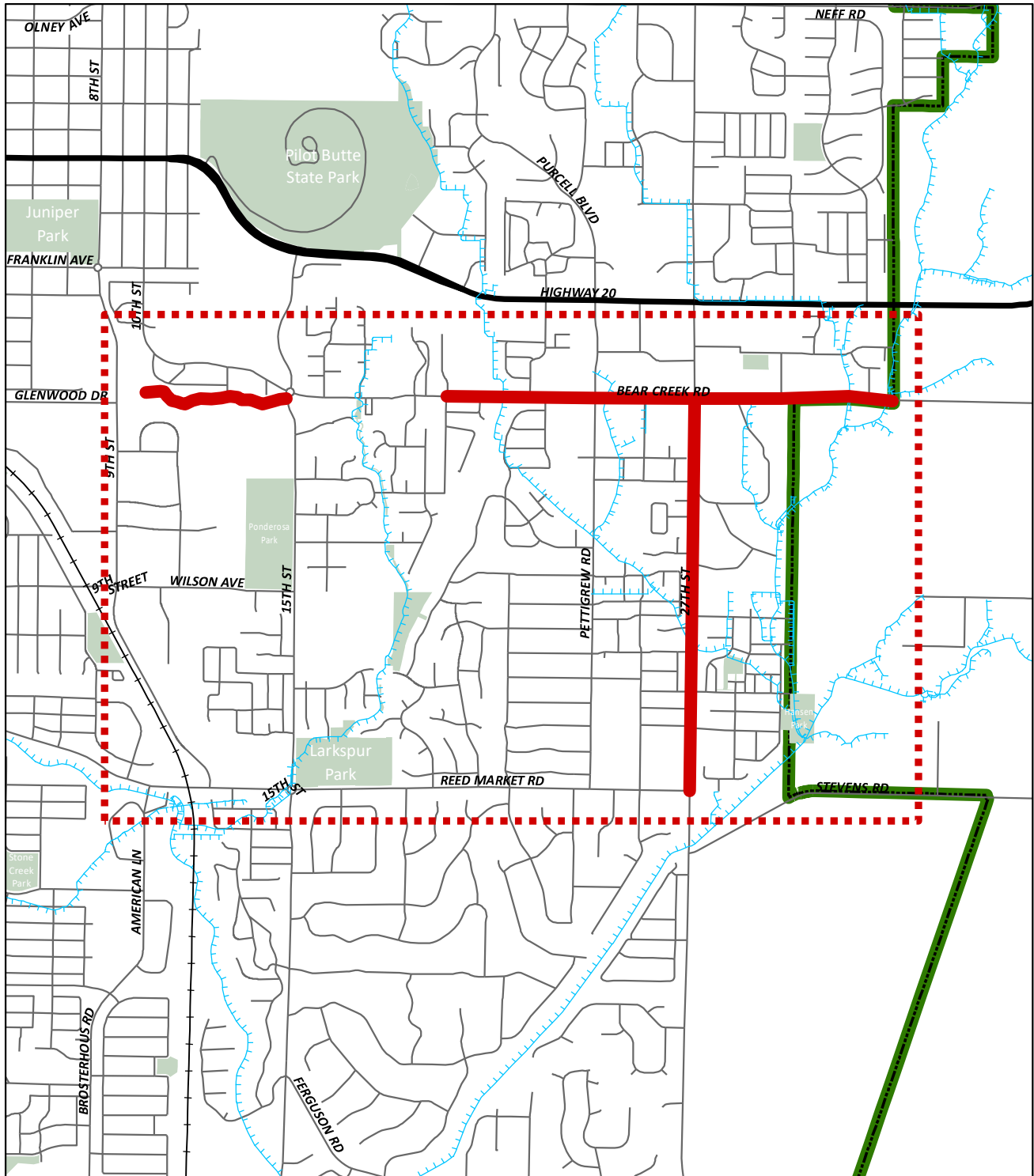
Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.
Transportation Construction	\$ -	
Water	\$ 1,000,000	
Water Reclamation	\$ 400,000	
Stormwater	\$ -	
General Obligation Bond	\$ 11,400,000	
Other (see below)	\$ -	
Impact on Operating Budget: Negligible		

Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 100,000	\$ 5,100,000	\$ 4,600,000	\$ 3,000,000	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$12,800,000



1GB27

Bear Creek Road and 27th Street Improvements



1GBBA Butler Market Road and Boyd Acres Road Improvements

Fund: 2020 General Obligation Bond

Project Manager: George Franklet

Project Status: Active

Project Phase: Design

Cost Estimate Classification: 5

Est. Start Date: Jan 2022

Est. End Date: Dec 2024

Description & Background

This project will conduct an alternatives analysis to select improvements for walking and biking along Butler Market Road (between Boyd Acres Road and Brinson Boulevard) and along Boyd Acres Road (between Butler Market Road and Empire Avenue). Once an alternative has been selected, the project will design and construct the improvements. Improvements may include a shared-use path(s) and/or sidewalk to fill in gaps where missing along these corridors. These corridors were first identified and prioritized by the Citywide Transportation Advisory Committee (CTAC) during the Transportation System Plan update and then as part of the 2020 GO Bond. The project design is being coordinated with the Butler Market Road and Wells Acres Road roundabout project (1TBMW).

Need/Justification

Identified in the Transportation System Plan (TSP) as project R1-C and R5-A.

Near-term TSP key route project to improve connectivity and transportation options along both Boyd Acres Road and Butler Market Road

Project Related to Council Goal: Transportation + Infrastructure

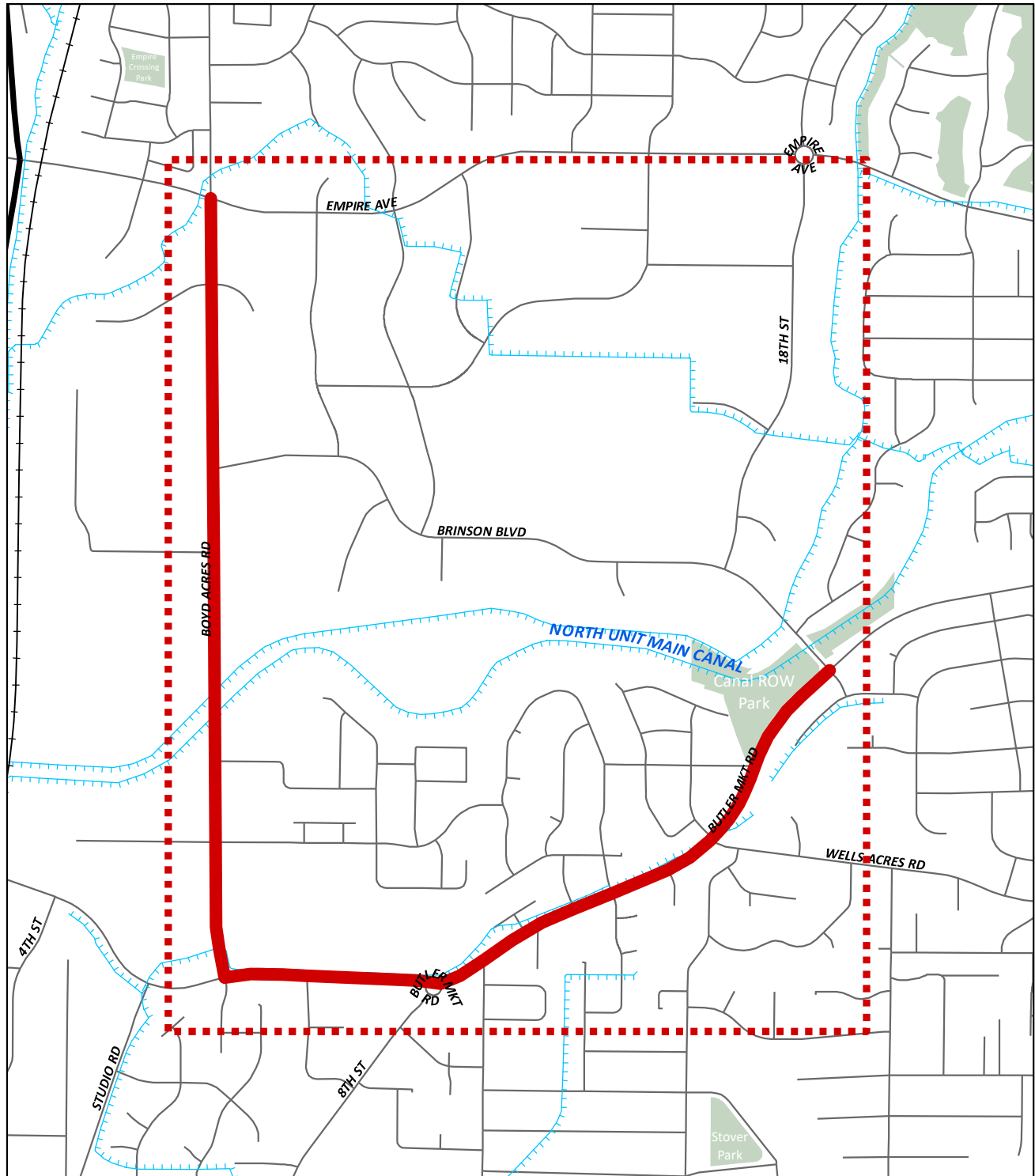
Financial Summary



Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.
Transportation Construction	\$ -	
Water	\$ -	
Water Reclamation	\$ -	
Stormwater	\$ -	
General Obligation Bond	\$ 3,846,000	
Other (see below)	\$ -	
Impact on Operating Budget: Negligible		

Method of Financing: 2020 General Obligation Bond

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 300	\$ 300,000	\$ 2,700,000	\$ 845,700	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$3,846,000



 **1GBBA** 
Butler Market Road and Boyd Acres Road Improvements
CITY OF BEND NOT TO SCALE

1GCAC Colorado Avenue Capacity Improvements

Fund: 2020 General Obligation Bond

Project Manager: Garrett Sabourin

Project Status: Inactive

Project Phase: Inactive

Cost Estimate Classification: 5

Est. Start Date: Jan 2026

Est. End Date: Dec 2031

Description & Background

This project will include an incremental approach to widening Colorado Avenue, including right-of-way acquisition and monitoring if/when widening is appropriate. Implement alternate mobility targets and identify smaller projects to incrementally improve mobility, reliability, and safety. Includes intersection capacity improvements at Colorado Avenue/Simpson Avenue roundabout and Colorado Avenue/Industrial Way.

Need/Justification

Identified in the Transportation System Plan (TSP) as project C-6.

Near-term project to capacity and connectivity along mid-town river crossing

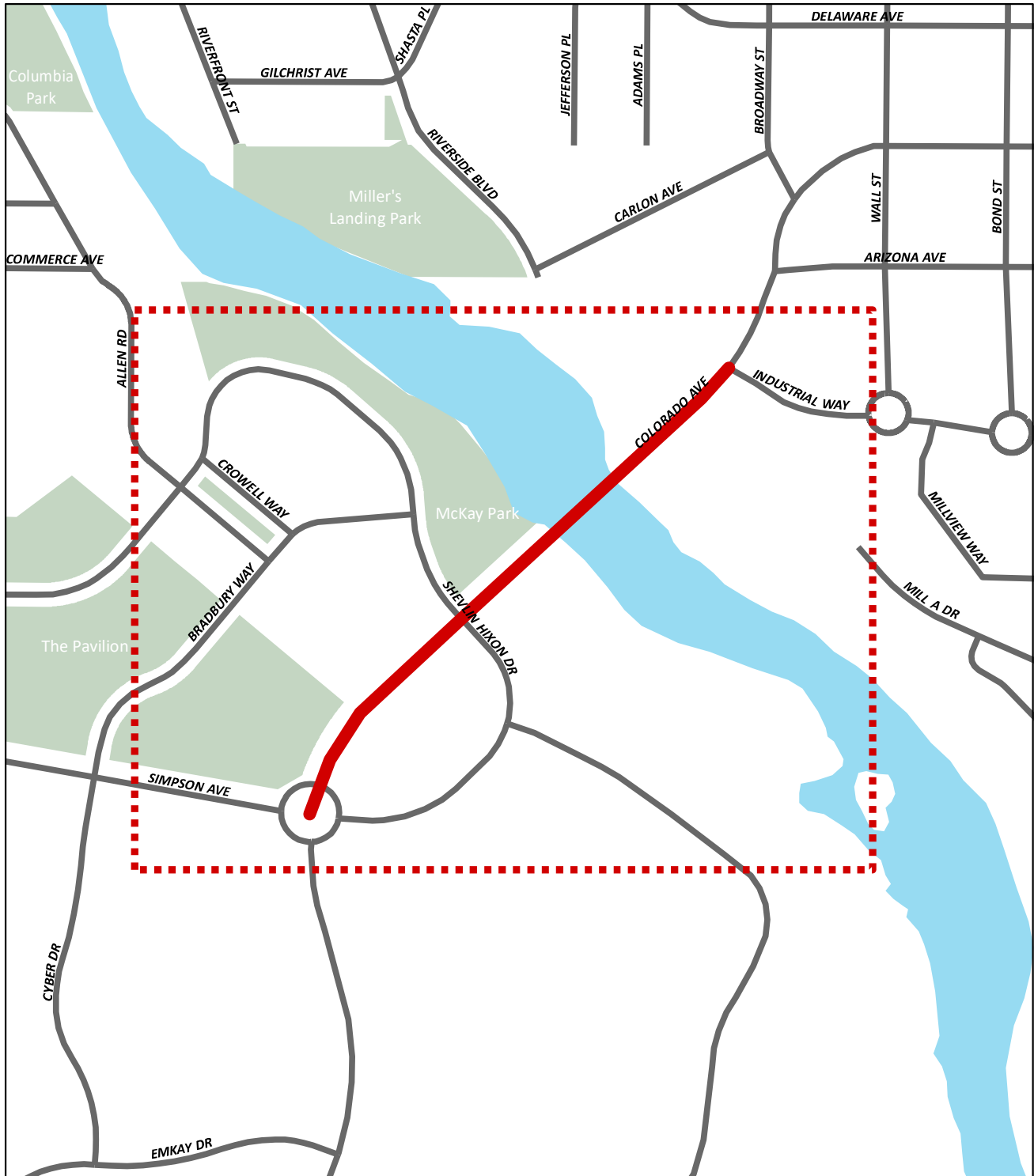
Project Related to Council Goal: Transportation + Infrastructure



Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.
Transportation Construction	\$ -	
Water	\$ -	
Water Reclamation	\$ -	
Stormwater	\$ -	
General Obligation Bond	\$ 7,000,000	
Other (see below)	\$ -	
Impact on Operating Budget: None		
Method of Financing: 2020 General Obligation Bond		

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 250,000	\$ 3,500,000	\$ 3,750,000
Total Project Cost Estimate:							\$7,000,000



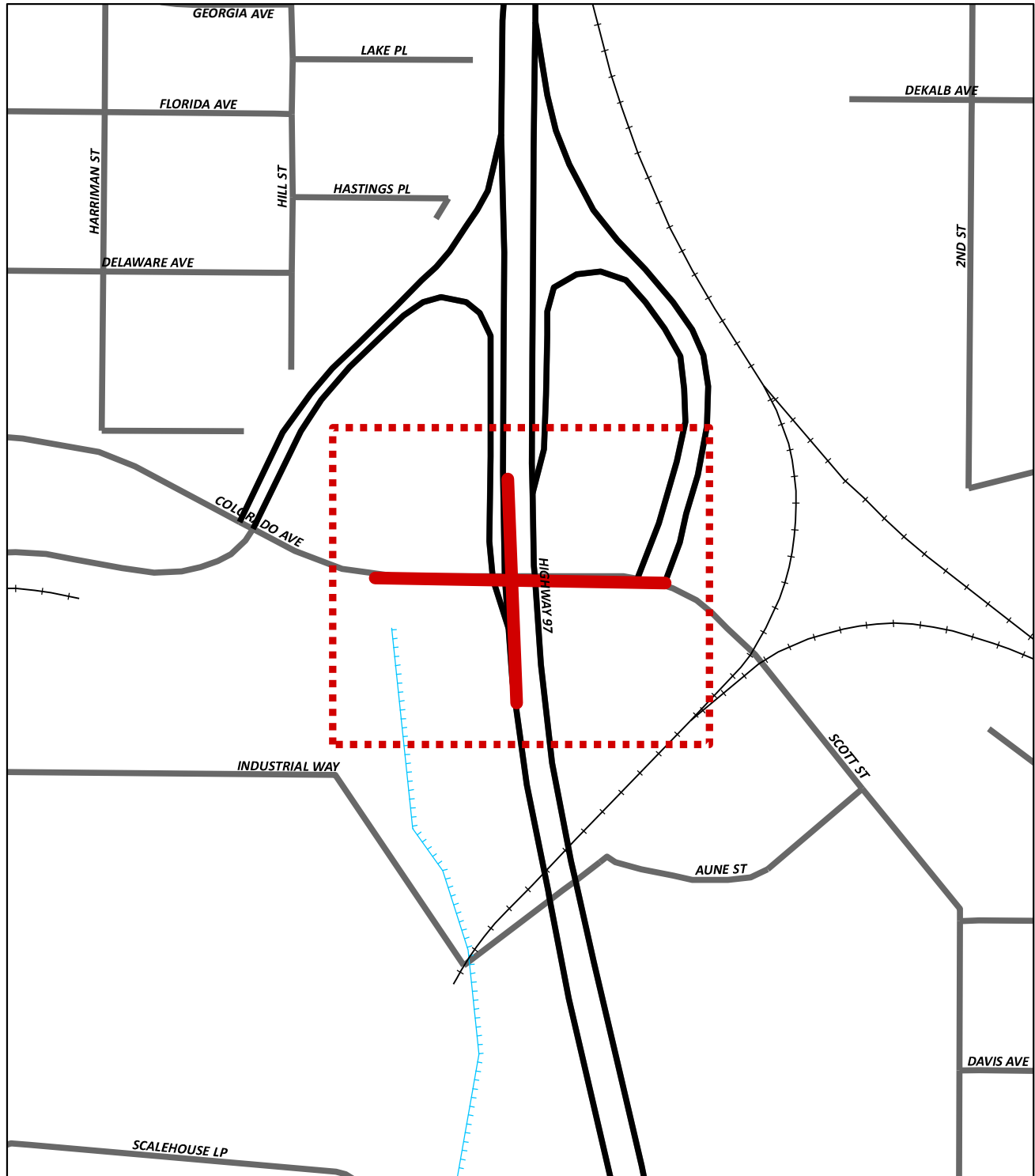
 **1GCAC** 

CITY OF BEND **Colorado Avenue Capacity Improvements** NOT TO SCALE

1GCAI Colorado Avenue Interchange Improvements

Fund: 2020 General Obligation Bond		Project Manager: ODOT Contribution	Project Status: Inactive	Project Phase: Inactive
Cost Estimate Classification: 5		Est. Start Date: Jul 2027	Est. End Date: Jun 2028	
Description & Background				
This project includes an improvement to the 'Parkway Connection' at the Colorado Interchange. Bond funding will leverage Oregon Department of Transportation (ODOT) funding to construct a higher capacity connection to include intersection improvements, signal, or roundabout. The improvement is part of the State Highway system and improvements would require administration by the Oregon Department of Transportation, therefore the available Bond funds would be a contribution with the state providing additional funds to complete improvements.				
Need/Justification				
Identified in the Transportation System Plan as project C-7. Near-term projects to improve capacity at the connections to the Parkway at Colorado Avenue. Project Related to Council Goal: Transportation + Infrastructure				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.	
Transportation Construction	\$	-		
Water	\$	-		
Water Reclamation	\$	-		
Stormwater	\$	-		
General Obligation Bond	\$	430,000		
Other (see below)	\$	-		
Impact on Operating Budget: None				
Method of Financing: 2020 General Obligation Bond				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 280,000	\$ -
Total Project Cost Estimate:							\$430,000



1GCAI

Colorado Avenue Interchange Improvements

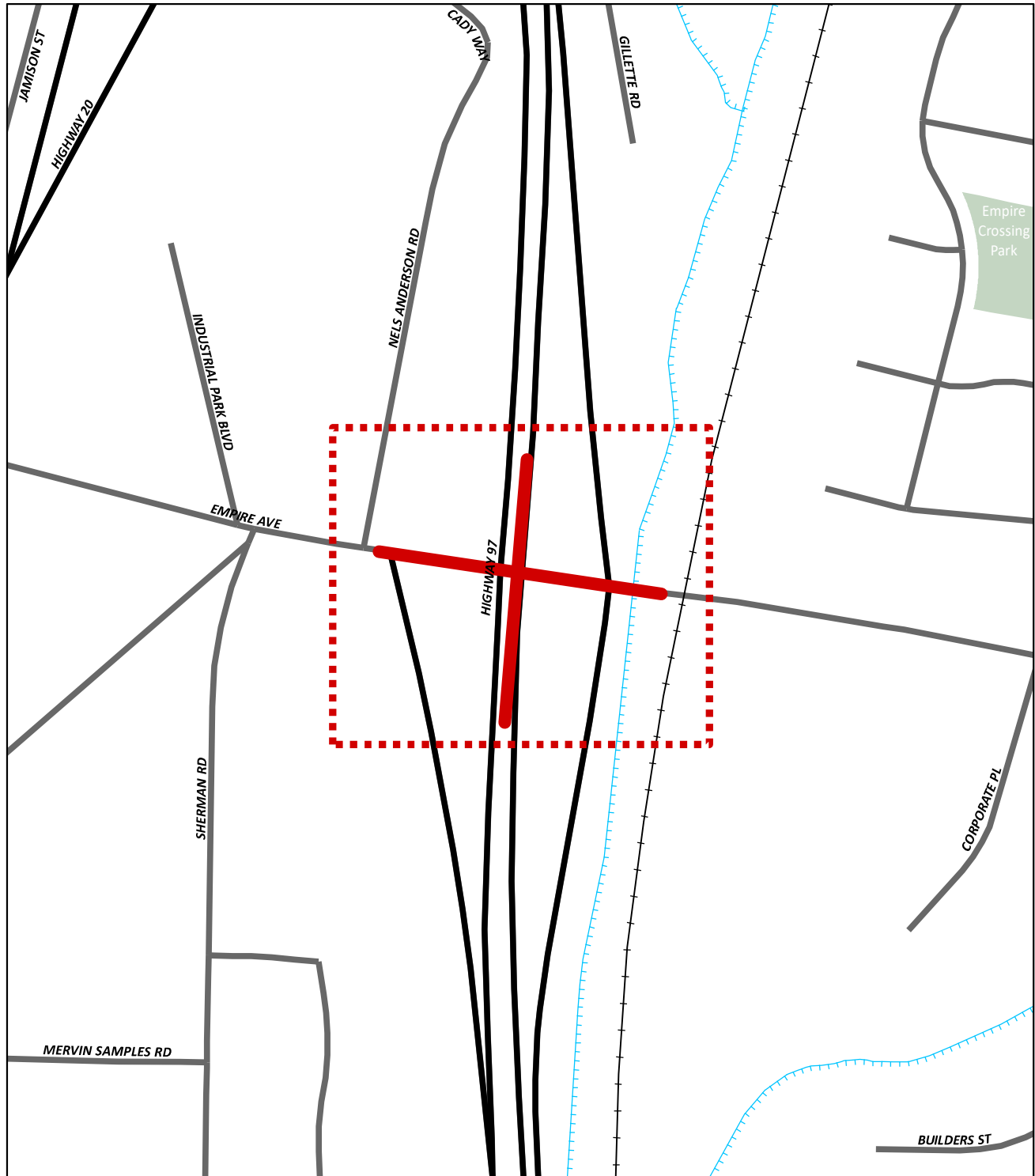




NOT TO SCALE

1GEAI Empire Avenue Interchange

Fund: 2020 General Obligation Bond		Project Manager: State Contribution	Project Status: Inactive	Project Phase: Inactive
Cost Estimate Classification: 5		Est. Start Date: Jan 2028	Est. End Date: Jun 2028	
Description & Background				
This project includes an improvement to the 'Parkway Connection' at the Empire Interchange. Bond funding will leverage Oregon Department of Transportation (ODOT) funding to construct a higher capacity connection to include intersection improvements, signal, or roundabout. The improvement is part of the State Highway system and improvements would require administration by the Oregon Department of Transportation, therefore the available Bond funds would be a contribution with the state providing additional funds to complete improvements.				
Need/Justification				
Identified in the Transportation System Plan (TSP) as project C-13. Near-term project to improve safety, connectivity, and capacity at the connection to the Parkway and Empire Avenue. Project Related to Council Goal: Transportation + Infrastructure				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.	
Transportation Construction	\$	-		
Water	\$	-		
Water Reclamation	\$	-		
Stormwater	\$	-		
General Obligation Bond	\$	1,450,000		
Other (see below)	\$	-		
Impact on Operating Budget: None				
Method of Financing: 2020 General Obligation Bond				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$	\$	\$	\$ -	\$ -	\$ -	\$ 1,450,000	\$ -
Total Project Cost Estimate:						\$1,450,000	



 **1GEAI** 

CITY OF BEND **Empire Avenue Interchange** NOT TO SCALE

1GEAT Enhanced Access to Transit

Fund: 2020 General Obligation Bond

Project Manager: Garrett Sabourin

Project Status: Active

Project Phase: Study

Cost Estimate Classification: 5

Est. Start Date: Jul 2024

Est. End Date: Jun 2030

Description & Background

The project list established by City Council included this program to assist in leveraging Cascade East Transits (CET) plans for implementing mobility hubs as identified in the TSP. The funding is currently allocated with the anticipated completion of CETs initial study to identify a program schedule. Following, the City will establish a memorandum of understanding with CET to outline the spending of funds in support of enhancing the City's transportation system.

Need/Justification

Identified in the Transportation System Plan as project T-3

Near-term program to include citywide implementation of mobility hubs in coordination with CET and HTC routes. Leverages CET funding for capital projects like mobility hubs, shelters, and bus pull outs.

Project Related to Council Goal: Transportation + Infrastructure

Financial Summary

Total Project Spending by Fund

Accessibility Construction	\$ -
Transportation Construction	\$ -
Water	\$ -
Water Reclamation	\$ -
Stormwater	\$ -
General Obligation Bond	\$ 8,000,000
Other (see below)	\$ -

Consequence of Delaying or Eliminating

Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.

Impact on Operating Budget: None

Method of Financing: 2020 General Obligation Bond

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ 150,000	\$ 1,000,000	\$ 75,000	\$ 1,000,000	\$ 75,000	\$ 5,700,000
Total Project Cost Estimate:							\$8,000,000

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1GEOB Empire & OB Riley Intersection

Fund: 2020 General Obligation Bond

Project Manager: Garrett Sabourin

Project Status: Inactive

Project Phase: Inactive

Cost Estimate Classification: 5

Est. Start Date: Jan 2026

Est. End Date: Dec 2027

Description & Background

This project will design and construct a roundabout at the intersection of Empire Avenue and OB Riley, addressing safety and capacity needs.

Need/Justification

Identified in the Transportation System Plan (TSP) as project C-45.

Mid-term project in the TSP to address intersection safety and capacity.

Project Related to Council Goal: Transportation + Infrastructure

Financial Summary

Total Project Spending by Fund

Accessibility Construction	\$ -
Transportation Construction	\$ -
Water	\$ -
Water Reclamation	\$ -
Stormwater	\$ -
General Obligation Bond	\$ 3,500,000
Other (see below)	\$ -

Consequence of Delaying or Eliminating

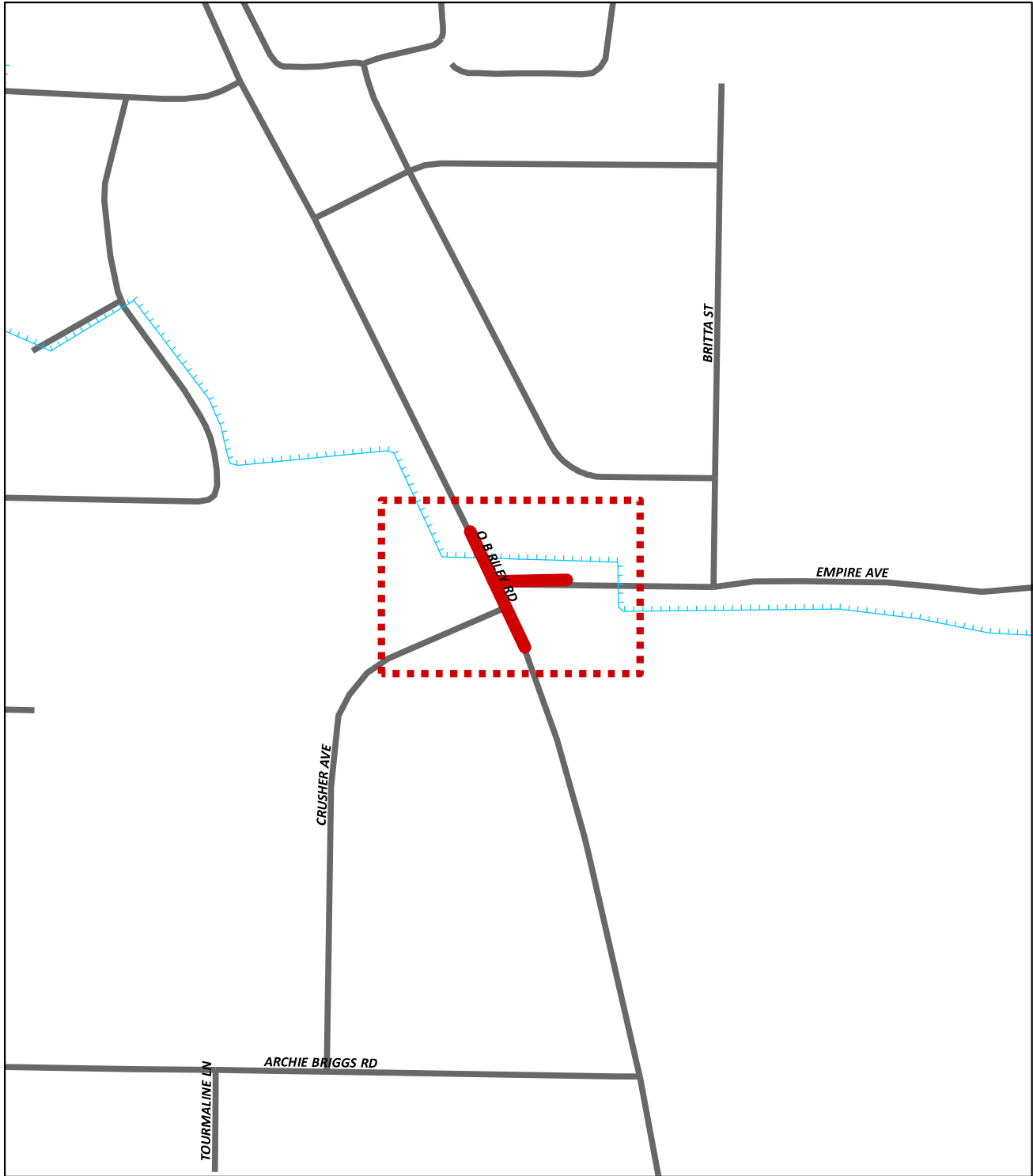
Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.



Impact on Operating Budget: None

Method of Financing: 2020 General Obligation Bond

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 750,000	\$ 2,600,000	\$ -
Total Project Cost Estimate:							\$3,500,000



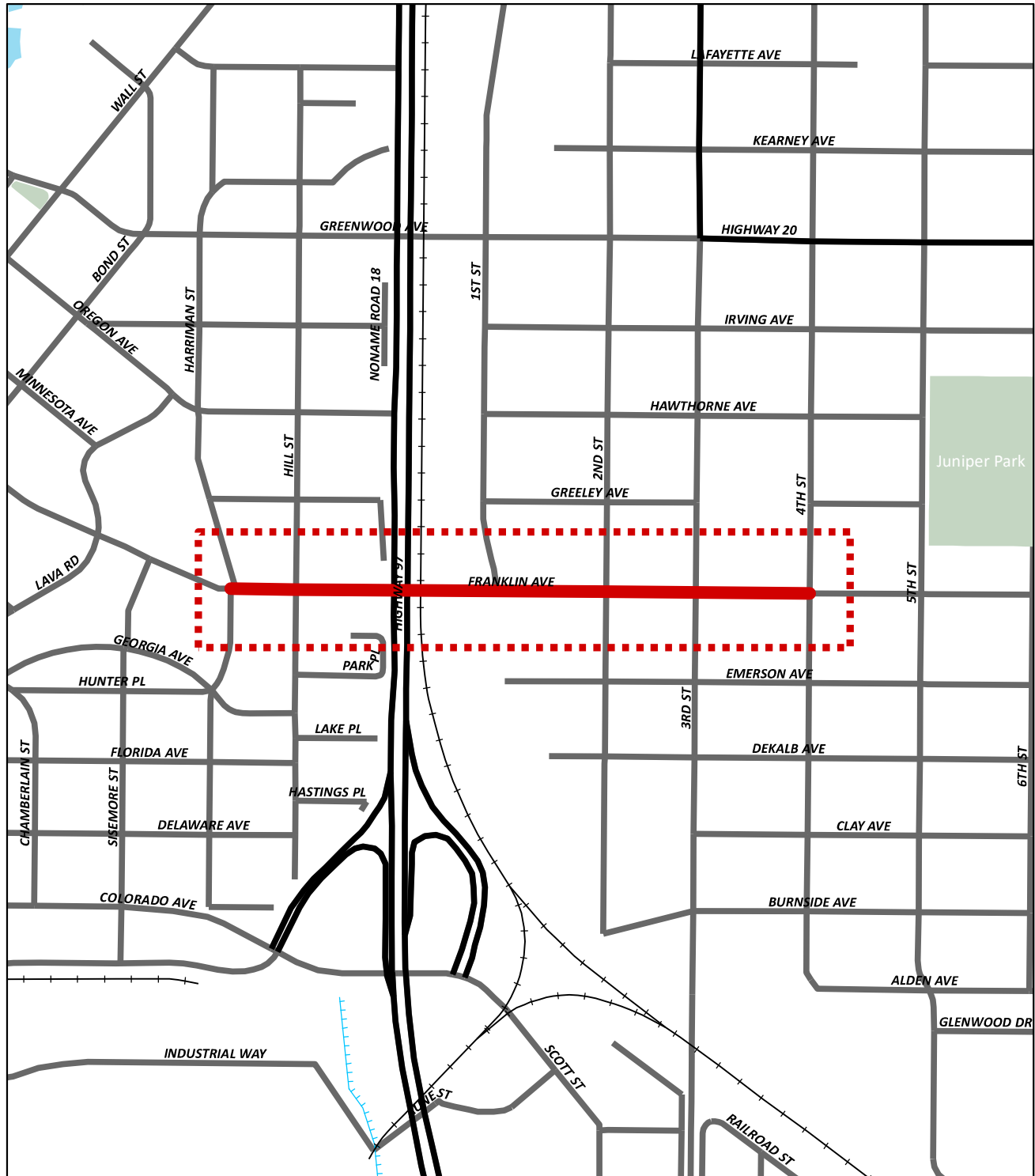
 **1GEOB** 



CITY OF BEND Empire and OB Riley Intersection NOT TO SCALE

1GFAI Franklin Avenue Corridor Improvements

Fund: 2020 General Obligation Bond		Project Manager: Garrett Sabourin	Project Status: Active	Project Phase: Planning
Cost Estimate Classification: 5		Est. Start Date: Jul 2023	Est. End Date: Jun 2025	
Description & Background				
<p>A study was conducted in 2022 identifying improvement options at the Franklin Undercrossing of BNSF railway, and to develop concepts for roadway improvements between NW Harriman St and 4th St. This project includes two key intersection projects at 2nd and 4th Streets, as well as a key route enhancement to create a safe crossing at Harriman, manage the conflicts between right turns at Hill Street, provide buffered bike lanes, and enhance signal timing at 3rd Street. Additionally, All Roads Transportation Safety Program (ARTS) grant funds are dedicated to this project to address illumination deficiencies.</p> <p>There are two utility projects identified in the Water Construction Fund and Storm Construction Fund Capital Improvement Programs to make improvements to the underpass drainage and aging water infrastructure along the corridor. There is a portion of the Neighborhood Greenways project which will be leveraged in this area to complete key route and greenway connections. The project will additionally include CORE Construction Funding as a contribution based on a recommendation from the advisory board and as approved in the 5-year CIP by City Council.</p>				
Need/Justification				
<p>Identified in the Transportation System Plan as projects M-5, M-6, M-8, M-9, R2-A and R2-C.</p> <p>Near-term and Key Route projects identified to address safety and connectivity for pedestrians, bicyclists, and the traveling public. Corridor improvements provided to support development in the Core Area urban renewal district, improve access across Bend Parkway and BNSF Railway, as well as provide enhanced safety and mobility at critical crossing locations. Stormwater project 1RFGU will be in concert with this project to address improvements to address long-term flooding issues of underpass and water improvements to upgrade aging cast iron pipe within project limits.</p> <p>Project Related to Council Goal: Transportation + Infrastructure</p>				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.	
Transportation Construction	\$	1,425,000		
Water	\$	-		
Water Reclamation	\$	-		
Stormwater	\$	-		
General Obligation Bond	\$	5,225,000		
Other (see below)	\$	3,000,000		
Impact on Operating Budget: Negligible				
Method of Financing: 2020 General Obligation Bond, Urban Renewal Property Taxes (BURA Core Area Construction Fund), State Directed ARPA Funding (Transportation Construction Fund)				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ 4,425,000	\$ 5,225,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$9,650,000



 **1GFAI** 
CITY OF BEND Midtown - Franklin Corridor Improvements NOT TO SCALE

1GGAU Greenwood Avenue Undercrossing

Fund: 2020 General Obligation Bond

Project Manager: Garrett Sabourin

Project Status: Active

Project Phase: Planning

Cost Estimate Classification: 5

Est. Start Date: Jan 2022

Est. End Date: Jul 2024

Description & Background

This project included an initial study in 2022, concluding in October 2022, as well as an Oregon Department of Transportation led corridor (Wall to 3rd) study, which also concluded in early 2022. Results of the study were presented to City Council in October 2022, and it was determined an initial phase of design and construction would proceed to implement a quick build 'road diet' option. The improvements would include intersection safety enhancements, considerations for bike and pedestrian facilities and reduction of the current 4-lane roadway to 3-lanes. All improvements for the initial phase will be at the surface level to evaluate operations and consider user input prior to any future phases. Phase 1 improvements are anticipated to be installed and monitored in 2024. ODOT will continue administering ARTS funds for design and construction of improvements between 1st and 3rd Streets, anticipated for construction in 2025. In addition, this project will include a Storm funded study to identify solutions to address on-going flooding issues at the Bend Parkway undercrossing.

Need/Justification

Identified in the Transportation System Plan (TSP) as projects M-4, M-8, and M-9.

Near-term and Key Route projects identified to address safety and connectivity for pedestrians, bicyclists, and the traveling public. Corridor improvements provided to support CORE area development, improve access across Bend Parkway and BNSF Railway, as well as provide enhanced safety and mobility at critical crossing locations.

Project Related to Council Goal: Transportation + Infrastructure

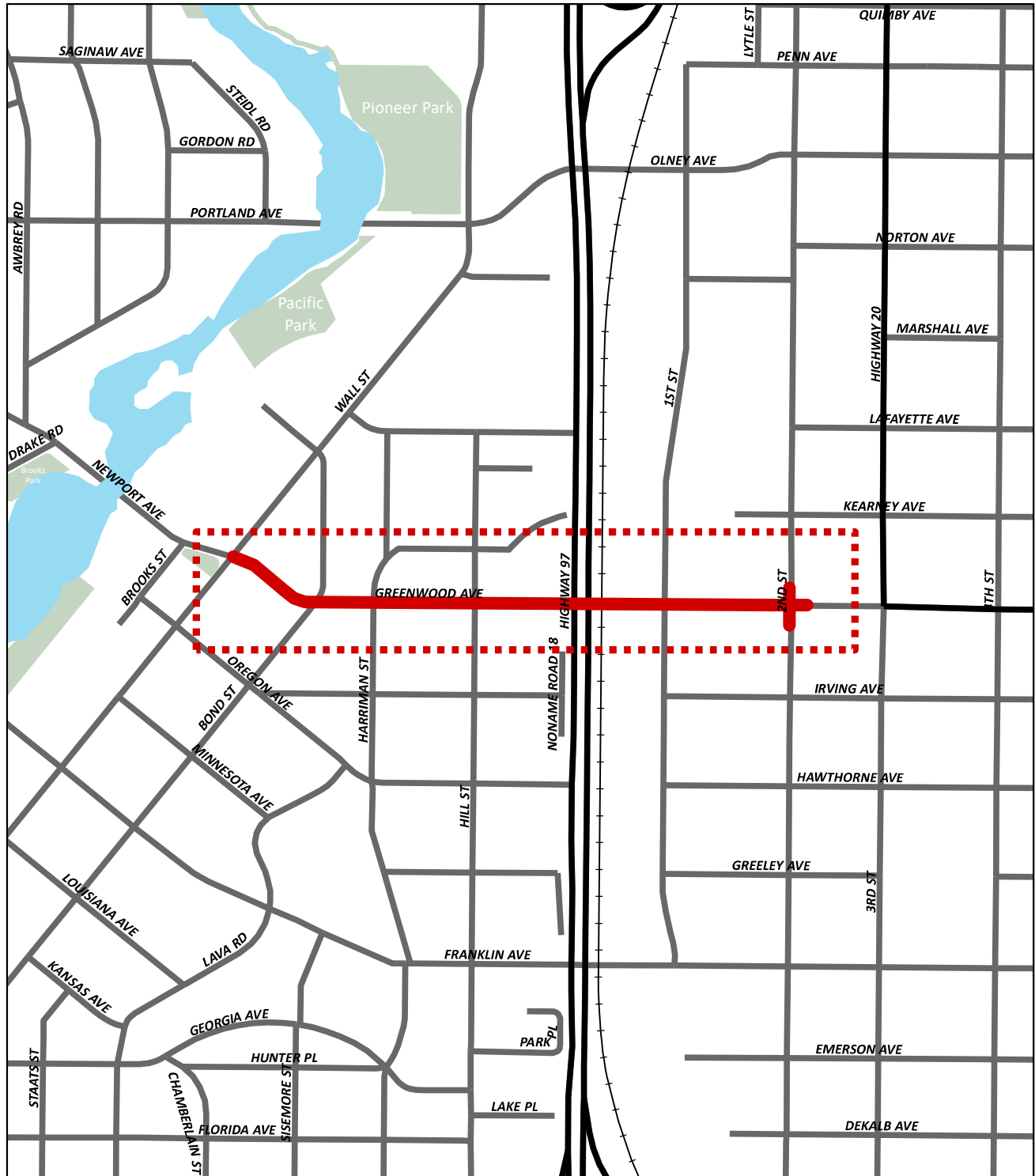
Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.
Transportation Construction	\$ -	
Water	\$ -	
Water Reclamation	\$ -	
Stormwater	\$ -	
General Obligation Bond	\$ 750,000	
Other (see below)	\$ -	
Impact on Operating Budget: None		

Method of Financing: 2020 General Obligation Bond

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$750,000



1GGAU

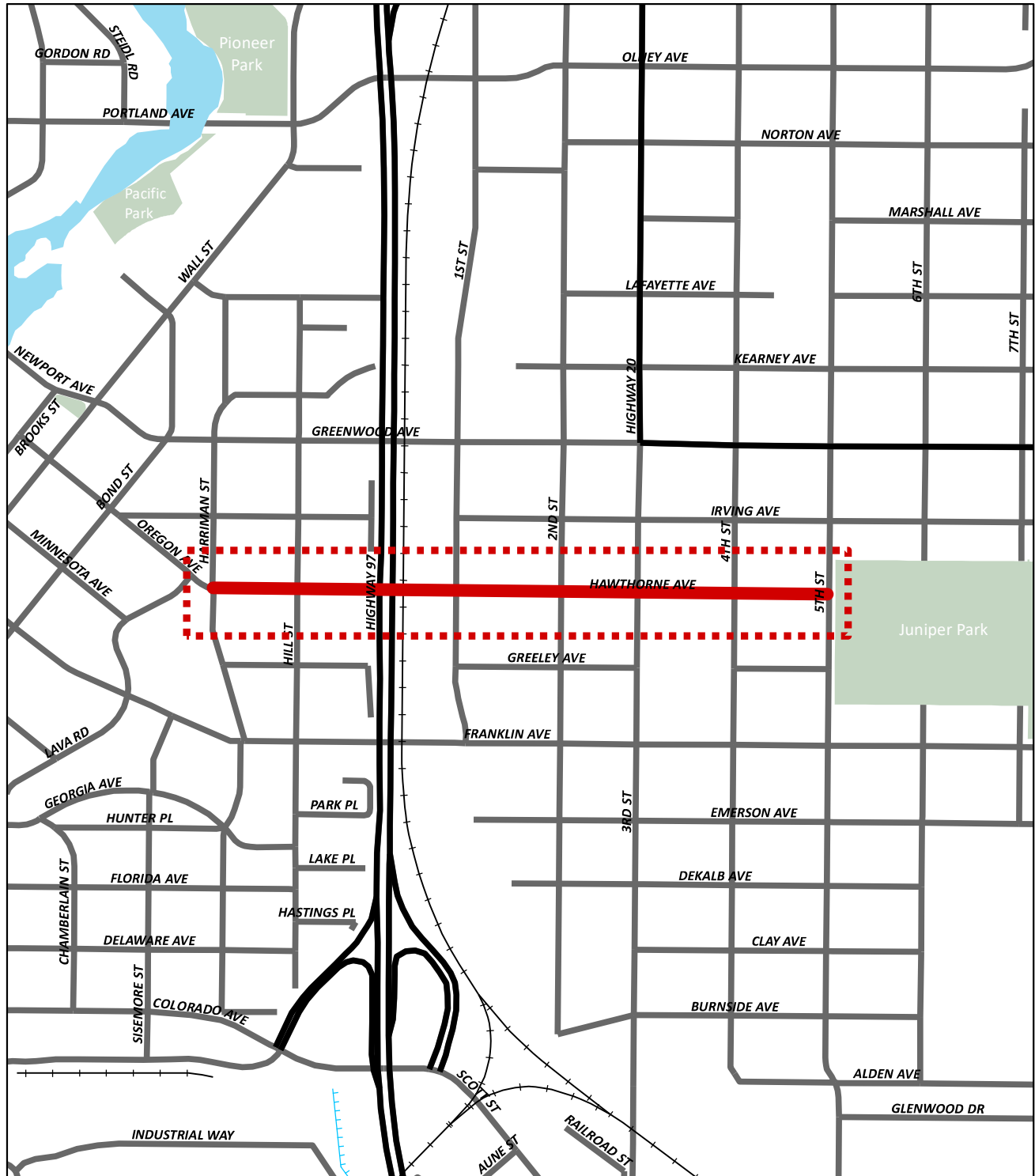
Greenwood Avenue Undercrossing



1GHAO Hawthorne Avenue Overcrossing

Fund: 2020 General Obligation Bond		Project Manager: Garrett Sabourin	Project Status: Active	Next Phase: Planning
Cost Estimate Classification: 5		Est. Start Date: Jul 2024	Est. End Date: Jun 2028	
Description & Background				
<p>The initial study phase for this project was conducted as the Midtown Crossing Study, concluding in October 2022. The Midtown Crossing Study included evaluation of crossing opportunities of the Bend Parkway and BNSF Railway at existing Franklin and Greenwood undercrossing, as well as a future Hawthorne pedestrian and bike overcrossing. Staff are currently pursuing additional grant funds for the proposed overcrossing and initiating projects for the existing crossings and corridors. City Council will provide additional direction in the future on how and when this project should proceed.</p>				
Need/Justification				
<p>Identified in the Transportation System Plan as projects M-8 and M-9.</p> <p>Near-term and Key Route projects identified to address safety and connectivity for pedestrians, bicyclists, and the traveling public. Corridor improvements provided to support development in the Core Area urban renewal district, improve access across Bend Parkway and BNSF Railway, as well as provide enhanced safety and mobility at critical crossing locations.</p> <p>Projected Related to Council Goal: Transportation + Infrastructure</p>				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.	
Transportation Construction	\$	-		
Water	\$	-		
Water Reclamation	\$	-		
Stormwater	\$	-		
General Obligation Bond	\$	6,995,000		
Other (see below)	\$	3,000,000		
Impact on Operating Budget: Negligible				
Method of Financing: 2020 General Obligation Bond, Urban Renewal Property Taxes (BURA Core Area Construction Fund)				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$	\$	\$	\$ 2,425,000	\$ 4,570,000	\$ 1,500,000	\$ 1,500,000	\$ -
Total Project Cost Estimate:							\$9,995,000



1GHAO

Hawthorne Avenue Overcrossing



NOT TO SCALE

1GITS Intelligent Information Systems

Fund: 2020 General Obligation Bond

Project Manager: Garrett Sabourin

Project Status: Active

Project Phase: Planning

Cost Estimate Classification: 5

Est. Start Date: Mar 2023

Est. End Date: Dec 2030

Description & Background

The Bond provided \$5 million in general allocation for Intelligent Information Systems (ITS) improvements to align with implementation of the Deschutes County ITS plan, which was developed in parallel with the Transportation System Plan (TSP) update. The ITS plan was developed in collaboration with a technical advisory committee made up of members from the City of Bend, Cascades East Transit, ODOT Region 4 and the Bend MPO. Following the allocation of Bond funds, the project team identified projects within the ITS plan and presented them to the Transportation Bond Oversight Committee (TBOC) for consideration. Projects will include the following; however the list may be modified if additional priorities or efficiencies are identified through execution of the Bond: 27th Street fiber optic install and signal upgrades (Butler Mkt to Bear Creek), Neff Road Fiber Communications (Purcell Blvd to 27th St), Transit Signal Priority, Railroad Delay Information (South 3rd St)

Need/Justification

Identified in the TSP as project P-8

Near term program to provide partial implementation of Deschutes County ITS Plan, including traffic signal coordination improvements along signalized corridors, including freight and transit signal priority

Project Related to Council Goal: Transportation + Infrastructure

Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.
Transportation Construction	\$ -	
Water	\$ -	
Water Reclamation	\$ -	
Stormwater	\$ -	
General Obligation Bond	\$ 5,000,000	
Other (see below)	\$ -	
Impact on Operating Budget: None		

Method of Financing: 2020 General Obligation Bond

Project Lifecycle Spending Projection

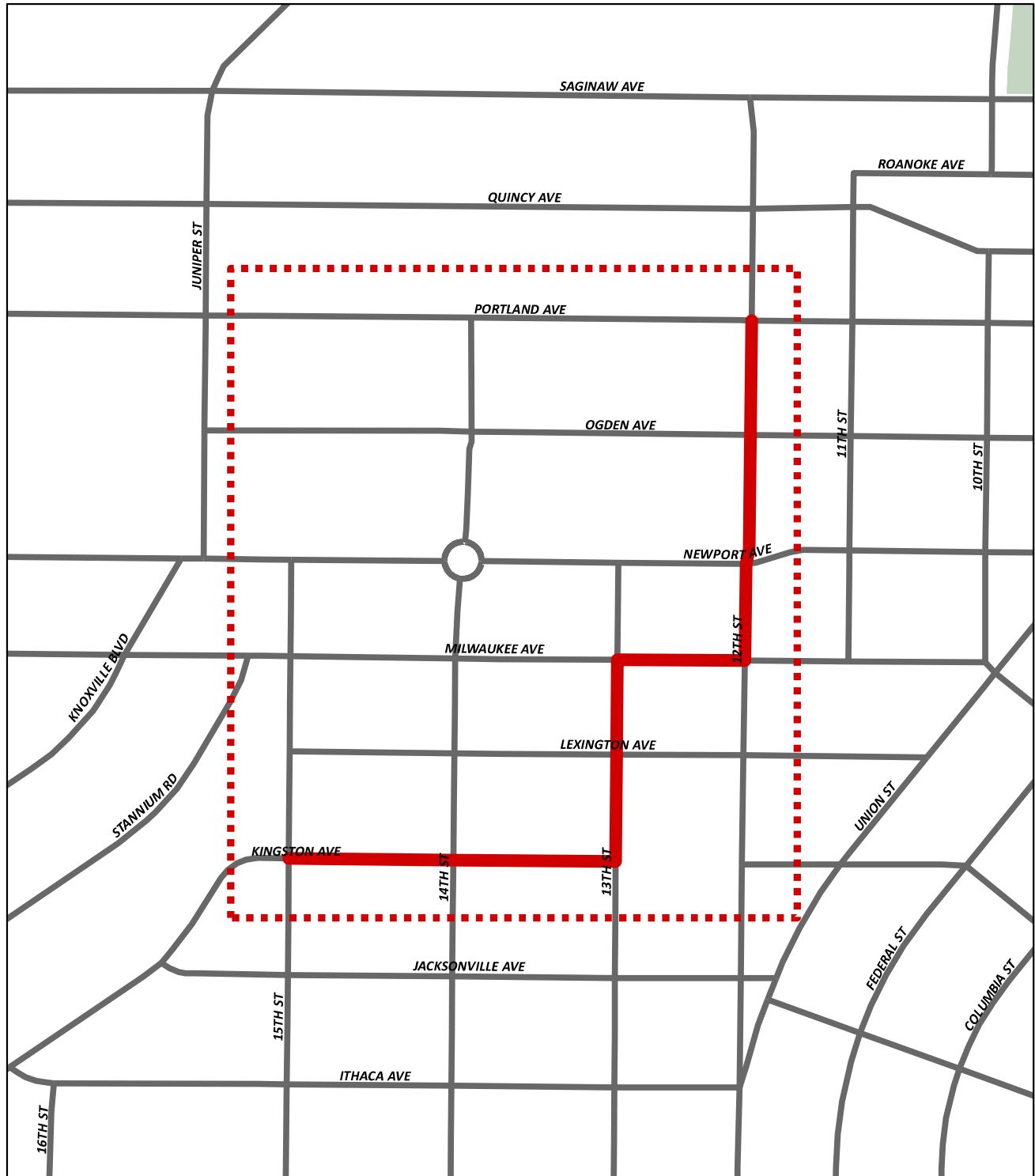
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ 200,000	\$ 600,000	\$ -	\$ -	\$ -	\$ 4,200,000
Total Project Cost Estimate:							\$5,000,000

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1GKRR Key Routes River West Neighborhood

Fund: 2020 General Obligation Bond	
Project Manager: Carrie Theus	Project Status: Active
Cost Estimate Classification: 5	Est. Start Date: Nov 2022
	Project Phase: Planning
	Est. End Date: Dec 2023
Description & Background	
The project includes an extension of two key route segments on the west side of Bend to connect an existing greenway on 15 th Street to a key route on Portland Avenue. City staff will evaluate opportunities to self-perform the work due to budget limitations.	
Need/Justification	
Identified in the Transportation System Plan as projects R4-A and R4-B. Near-term project to improve connectivity between Lexington and Portland near 14 th Street. (Alignment may be adjusted due to steep topography and funding limitations) Project Related to Council Goal: Transportation + Infrastructure	
Financial Summary	
Total Project Spending by Fund	Consequence of Delaying or Eliminating
Accessibility Construction	\$ -
Transportation Construction	\$ -
Water	\$ -
Water Reclamation	\$ -
Stormwater	\$ -
General Obligation Bond	\$ 220,000
Other (see below)	\$ -
Impact on Operating Budget: None	
Method of Financing: 2020 General Obligation Bond	

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ 220,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$220,000



1GKRR

Key Route River West Neighborhood



NOT TO SCALE

1GLRS Neighborhood Street Safety Program

Fund: 2020 General Obligation Bond

Project Manager: Christian Williams

Project Status: Active

Project Phase: Design/Construction

Cost Estimate Classification: 2

Est. Start Date: Nov 2020

Est. End Date: Dec 2030

Description & Background

The local residential street safety program builds upon the success of the neighborhood street safety program that has been delivered over the past several years. The program provides funding for capital projects (infill sidewalk construction, lighting, safe routes to schools) to improve safety projects in neighborhoods near schools and parks. The initial project list was developed in a coordinated effort with the City's neighborhood associations and will be completed in 2024. In 2023 staff will conduct a similar process to identify projects for the remainder of the program, as funded by the GO Bond. This program has \$8M in funding allocated from the 2020 Transportation General Obligation Bond. This funding will be allocated to a group of projects annually until funding is exhausted.

Need/Justification

Approved by City of Bend voters on the November 2020 ballot with a project list adopted by City Council and prioritized by the Transportation Bond Oversight Committee.

Project Related to Council Goal: Transportation + Infrastructure, Accessible + Effective Government

Financial Summary

Total Project Spending by Fund

Accessibility Construction	\$	-
Transportation Construction	\$	-
Water	\$	-
Water Reclamation	\$	-
Stormwater	\$	-
General Obligation Bond	\$	8,000,000
Other (see below)	\$	-

Consequence of Delaying or Eliminating

Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.

Impact on Operating Budget: Negligible

Method of Financing: 2020 General Obligation Bond

Project Lifecycle Spending Projection

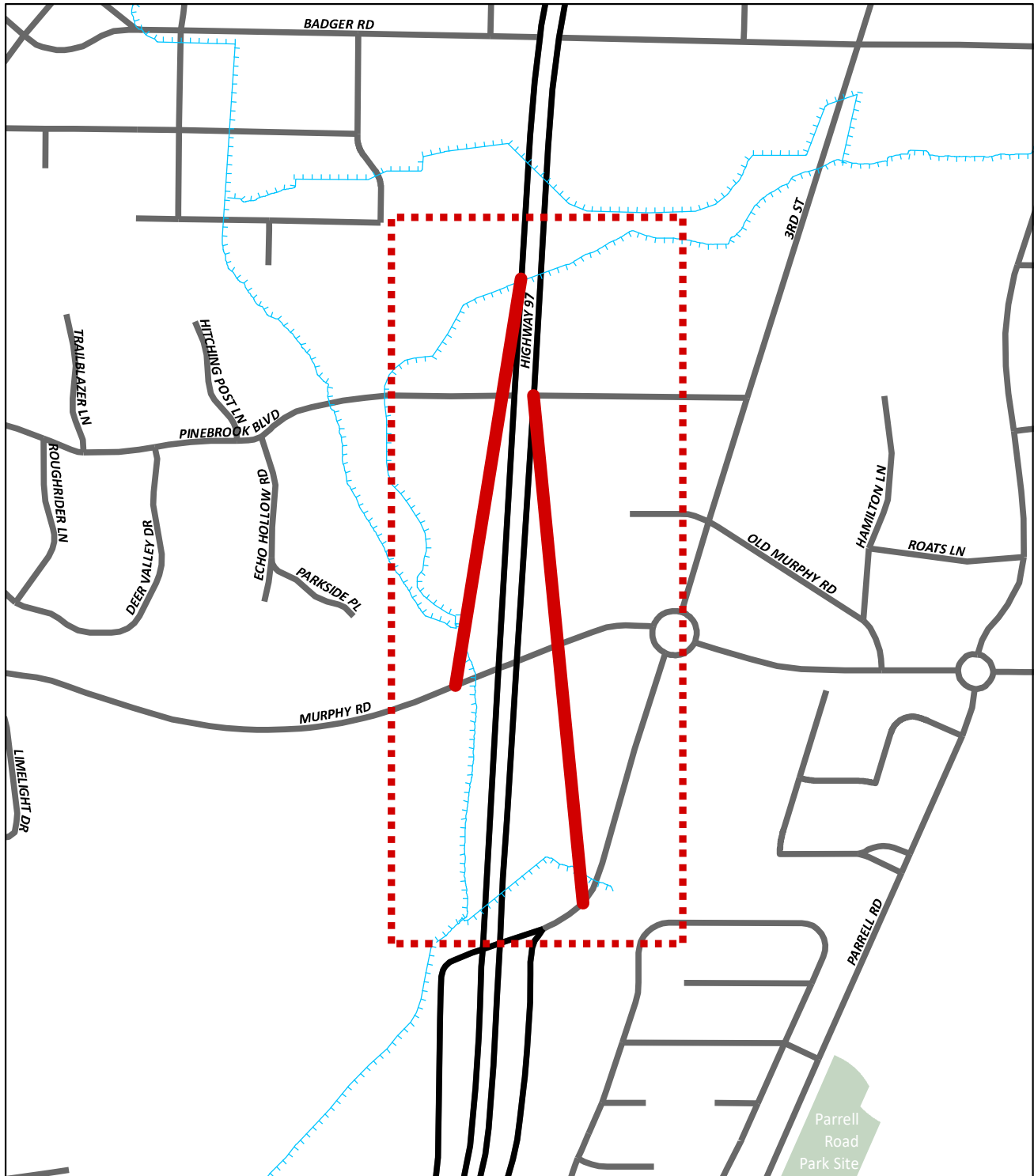
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 650,000	\$ 600,000	\$ 900,000	\$ 1,650,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 1,950,000
Total Project Cost Estimate:							\$8,000,000



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1GMPR Murphy Parkway Ramps Project

Fund: 2020 General Obligation Bond		Project Manager: ODOT Contribution	Project Status: Inactive	Project Phase: Inactive
Cost Estimate Classification: 5		Est. Start Date: Jul 2025	Est. End Date: June 2027	
Description & Background				
<p>This is a project to construct the US 97 northbound on-ramp and southbound off-ramp at Murphy Road to improve traffic flow and east/west connectivity at the south end of Bend. The improvement is part of the State Highway system and improvements would require administration by the Oregon Department of Transportation, therefore the available Bond funds would be a contribution with the state providing additional funds to complete improvements. ODOT is currently selling a property near the improvement area and proceeds will be dedicated towards project improvements.</p>				
Need/Justification				
<p>Identified in the Transportation System Plan (TSP) as project C-18.</p> <p>Near-term project to improve capacity and connectivity at the Murphy Road interchange with the Bend Parkway/US 97.</p> <p>Project Related to Council Goal: Transportation + Infrastructure</p>				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.	
Transportation Construction	\$	-		
Water	\$	-		
Water Reclamation	\$	-		
Stormwater	\$	-		
General Obligation Bond	\$	10,000,000		
Other (see below)	\$	-		
Impact on Operating Budget: Negligible				
Method of Financing: 2020 General Obligation Bond				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ -	\$ 4,125,000	\$ 5,875,000	\$ -	\$ -
Total Project Cost Estimate:							\$10,000,000



 **1GMPR** 
Murphy Parkway Ramps Project
CITY OF BEND NOT TO SCALE

1GNCC North Corridor Project Coordination

Fund: 2020 General Obligation Bond

Project Manager: ODOT Contribution

Project Status: Active

Project Phase: Construction

Cost Estimate Classification: 1

Est. Start Date: Jan 2022

Est. End Date: Dec 2024

Description & Background

This is a synergy project with the Oregon Department of Transportation (ODOT) for improvements to the US97 and US20 Bend North Corridor. GO Bond funds were identified in the project list as a contribution to enhance multimodal connectivity and north-south connections.

Need/Justification

Identified in the Transportation System Plan as project C-12. The North Corridor project is not identified in the Transportation System Plan as it is a State Highway System project.

Project Related to Council Goal: Transportation + Infrastructure

Financial Summary

Total Project Spending by Fund

Accessibility Construction	\$ -
Transportation Construction	\$ 5,540,700
Water	\$ 2,405,700
Water Reclamation	\$ 120,000
Stormwater	\$ -
General Obligation Bond	\$ 4,800,000
Other (see below)	\$ 2,000,000

Consequence of Delaying or Eliminating

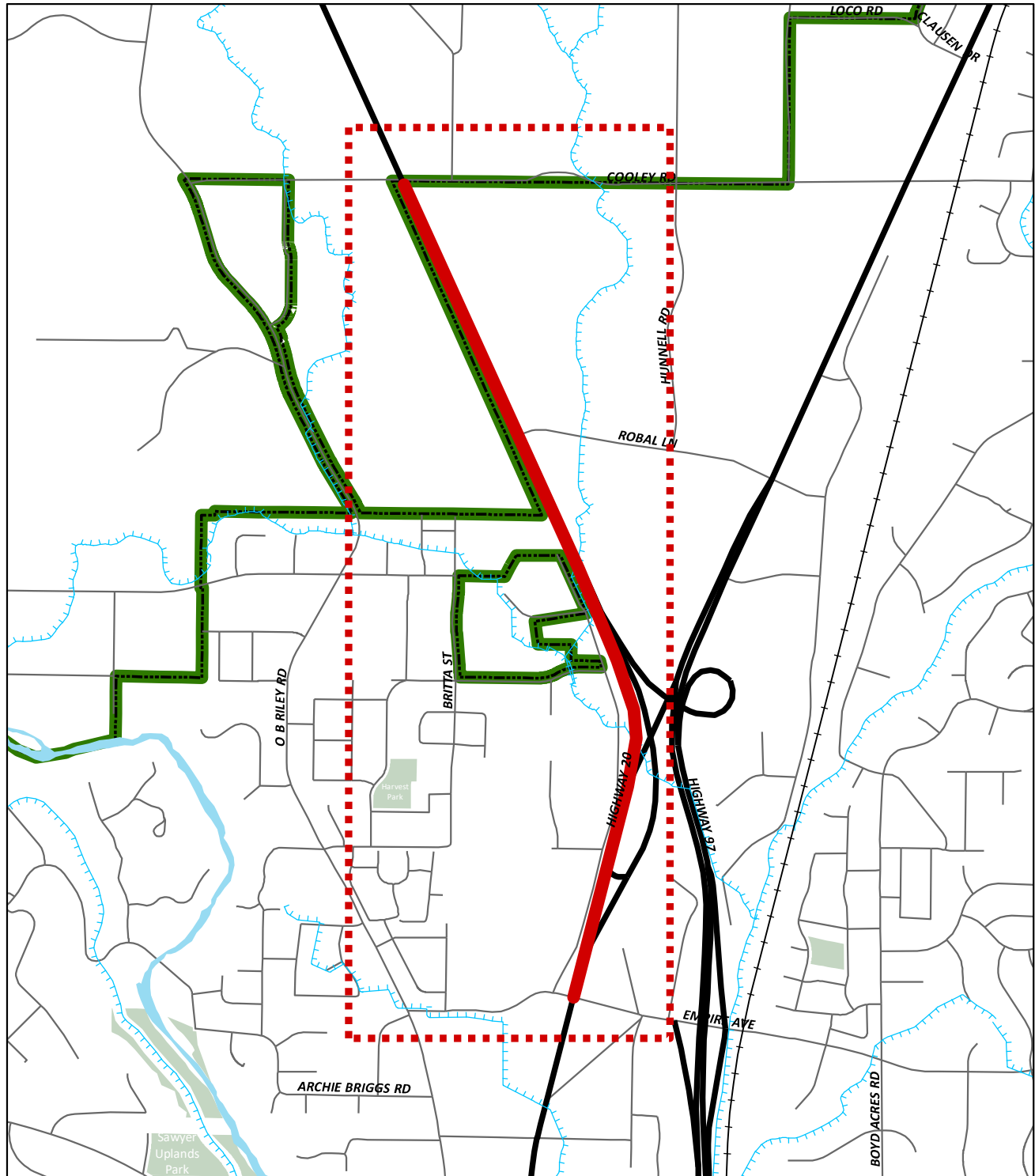
An intergovernmental agreement (IGA) has been executed with ODOT and approved by Council, and a design-build team has been selected and initiated design and construction activities for the project. Agreements would be breached if funding was not provided as outlined in the IGA.

Impact on Operating Budget: Negligible

Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 5,000,000	\$ 5,066,400	\$ 4,800,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$14,866,400



1GNCC

North Corridor Project Coordination

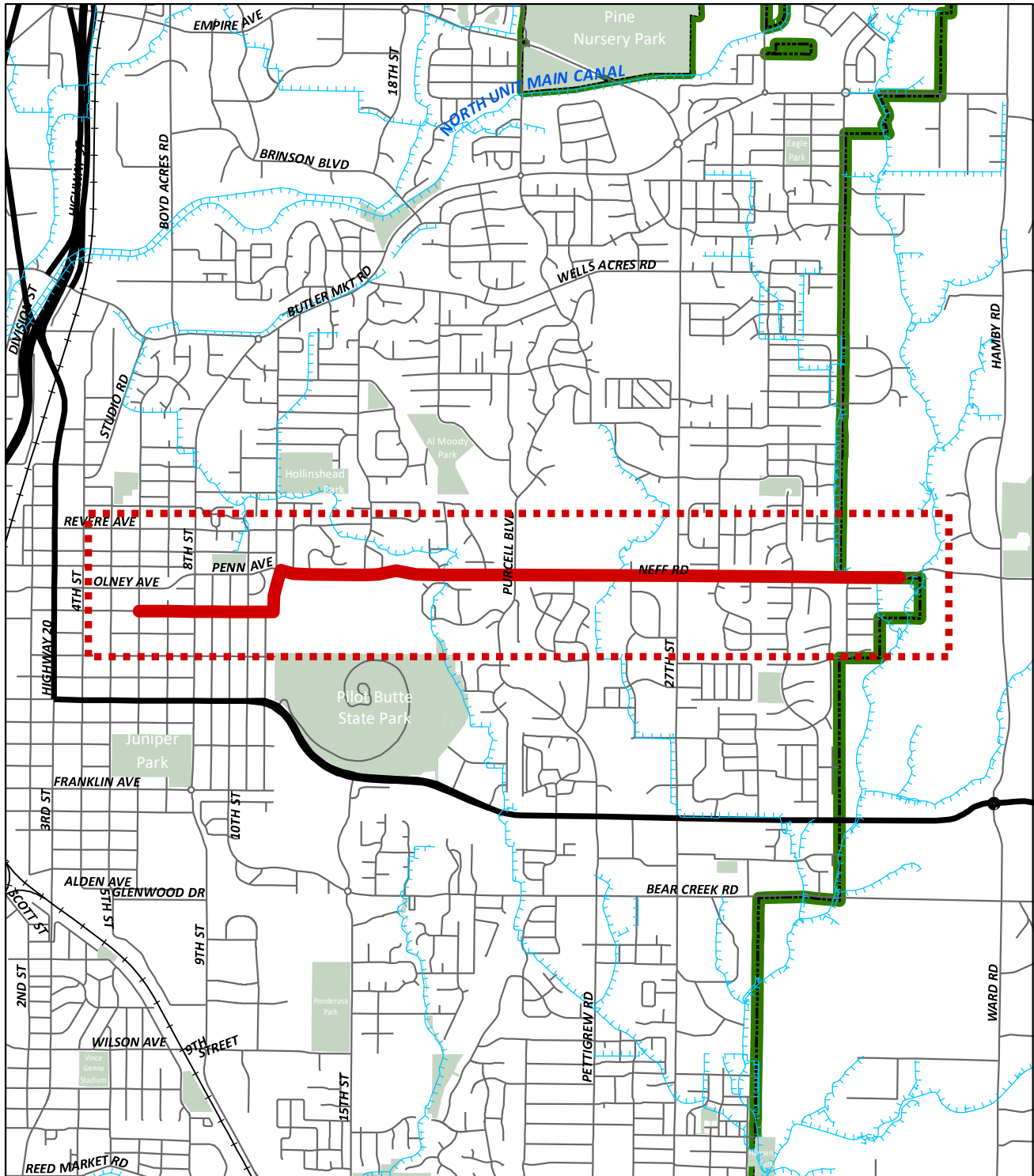


NOT TO SCALE

1GNCI Neff Corridor Improvements

Fund: 2020 General Obligation Bond		Project Status: Inactive	Project Phase: Planning
Project Manager: Garrett Sabourin		Est. Start Date: Jul 2023	Est. End Date: Jun 2026
Cost Estimate Classification: 5			
Description & Background			
<p>This project combines three (3) contiguous key route projects extending from Norton Avenue at 6th Street to Big Sky Park at the east end of Neff Road and the Urban Growth Boundary. Respective key route improvements include:</p> <ol style="list-style-type: none"> 1. Neighborhood Greenway project to construct a low-stress bikeway on Norton Avenue, 6th to 12th Street 2. Close a sidewalk gap and provide a switchback shared use path from 12th Street to Neff Road 3. Provide a shared use path to close sidewalk gaps and create a low stress bikeway along Neff Road, 12th Street to Big Sky Park 			
Need/Justification			
<p>Identified in the Transportation System Plan (TSP) as projects R3-A, R3-B and R3-C</p> <p>Near-term TSP projects to improve connectivity and transportation options along Norton Avenue, 12th Street and Neff Road.</p> <p>Project Related to Council Goal: Transportation + Infrastructure</p>			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.	
Transportation Construction	\$ -		
Water	\$ -		
Water Reclamation	\$ -		
Stormwater	\$ -		
General Obligation Bond	\$ 4,071,000		
Other (see below)	\$ -		
Impact on Operating Budget: None			
Method of Financing: 2020 General Obligation Bond			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$	\$	\$ 600,000	\$ 2,171,000	\$ 1,300,000	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$4,071,000



1GNCI

Neff Corridor Improvements



NOT TO SCALE

1GOPB Olney Pedestrian and Bike Improvements

Fund: 2020 General Obligation Bond

Project Manager: Carrie Theus

Project Status: Active

Project Phase: Design

Cost Estimate Classification: 5

Est. Start Date: Jul 2022

Est. End Date: Dec 2024

Description & Background

This project combines several projects aimed at improving bicycle and pedestrian infrastructure along Olney Avenue. The improvements include a safe crossing at the intersection of 2nd Street and Olney Avenue, protected bike lanes on Olney Avenue at the Parkway undercrossing, and a shared use path from Wall Street to the Railroad. The shared use path will close the sidewalk gap, remove barrier to east-west bicycle connectivity, and mitigate right-turn hook crashes at the Wall Street intersection.

Additional Water and Water Reclamation funds are included with this project. Water funds are to address aging water distribution pipes running parallel to the project limits and Water Reclamation funds are to address capacity upgrades as identified in the current collection system masterplan, to be confirmed with the upcoming masterplan updates.

Need/Justification

Identified in the Transportation System Plan (TSP) as projects M-3, M-12 and R3-E.

Near-term projects to improve bicycle and pedestrian safety along Olney Avenue between Wall Street and 2nd Street.

Project Related to Council Goal: Transportation + Infrastructure

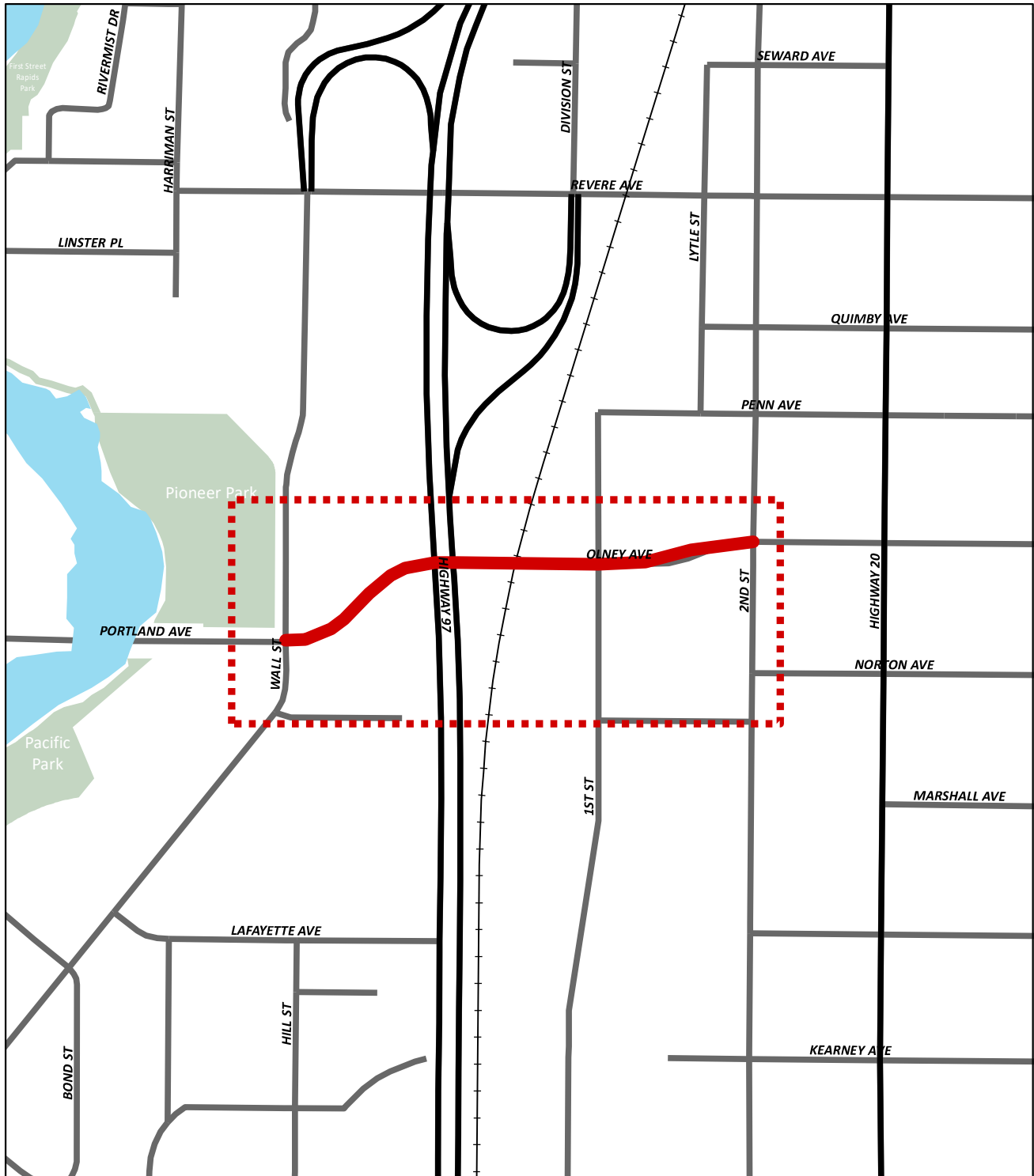
Financial Summary



Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.
Transportation Construction	\$ 500,000	
Water	\$ 700,000	
Water Reclamation	\$ 1,000,000	
Stormwater	\$ -	
General Obligation Bond	\$ 2,451,000	
Other (see below)	\$ -	
Impact on Operating Budget: Moderate		

Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 250,000	\$ 1,700,000	\$ 2,701,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$4,651,000



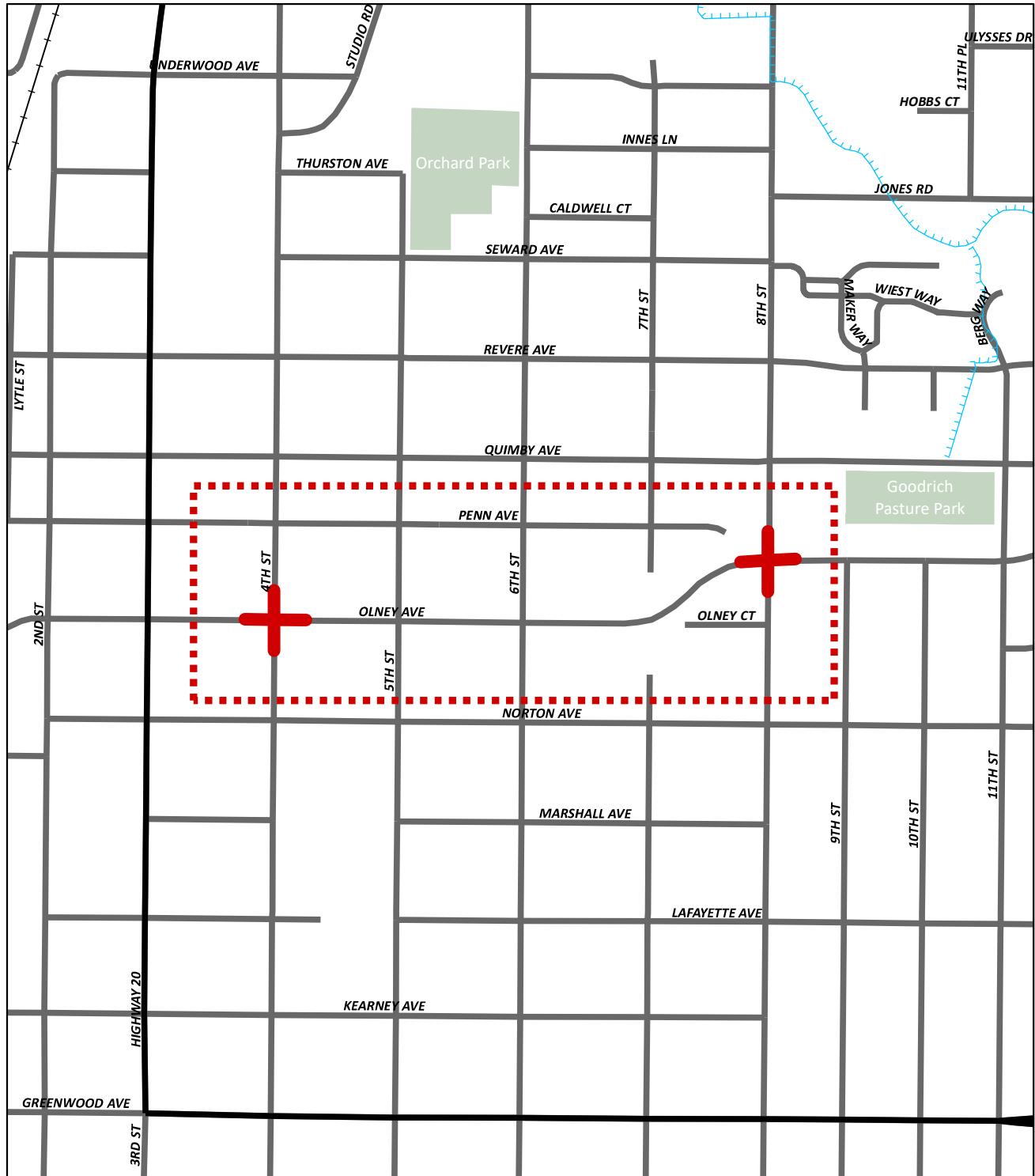
 **1G0PB** 



CITY OF BEND **Olney Pedestrian and Bike Improvements** NOT TO SCALE

1GOPI Olney Corridor Improvements

Fund: 2020 General Obligation Bond	
Project Manager: Garrett Sabourin	Project Status: Inactive
Cost Estimate Classification: 5	Est. Start Date: Jul 2025
	Project Phase: Inactive
	Est. End Date: Jun 2028
Description & Background	
<p>This project will design and construct intersection improvements at 4th and 8th St along Olney Avenue. Early traffic and site analysis suggest a signalized intersection at 4th Street and a roundabout at 8th Street. This project will be closely coordinated with improvements on Revere Avenue at the same intersecting streets as well as close coordination with Oregon Department of Transportation, due to signals on 3rd Street.</p>	
Need/Justification	
<p>Identified in the Transportation System Plan (TSP) as projects C-15 and C-29. Near and mid-term improvements to improve intersection safety and capacity. Project Related to Council Goal: Transportation + Infrastructure</p>	
Financial Summary	
Total Project Spending by Fund	Consequence of Delaying or Eliminating
Accessibility Construction	\$ -
Transportation Construction	\$ -
Water	\$ -
Water Reclamation	\$ -
Stormwater	\$ -
General Obligation Bond	\$ 7,000,000
Other (see below)	\$ -
Impact on Operating Budget: None	
Method of Financing: 2020 General Obligation Bond	

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ 3,250,000	\$ 3,000,000	\$ -
Total Project Cost Estimate:							\$7,000,000



 **1GOPI** 

Olney Intersection Improvements

CITY OF BEND NOT TO SCALE

1GPCB Powers, Parrell, and Chase Intersections

Fund: 2020 General Obligation Bond

Project Manager: Garrett Sabourin

Project Status: Inactive

Project Phase: Inactive

Cost Estimate Classification: 5

Est. Start Date: Jul 2027

Est. End Date: Jun 2030

Description & Background

This is a project to design and construct a roundabout at the intersection of Chase Road and Powers Road at Parrell Road. This project is combined with a transportation construction fund project to construct a roundabout at the intersection of Chase Road and Brosterhous Road. Improvements to Chase Road between the two new roundabouts are also expected.

Need/Justification

Identified in the Transportation System Plan as a portion of project M-2. The roundabout at the intersection Chase Road and Brosterhous Road is included in the Transportation CIP.

Project Related to Council Goal: Transportation + Infrastructure

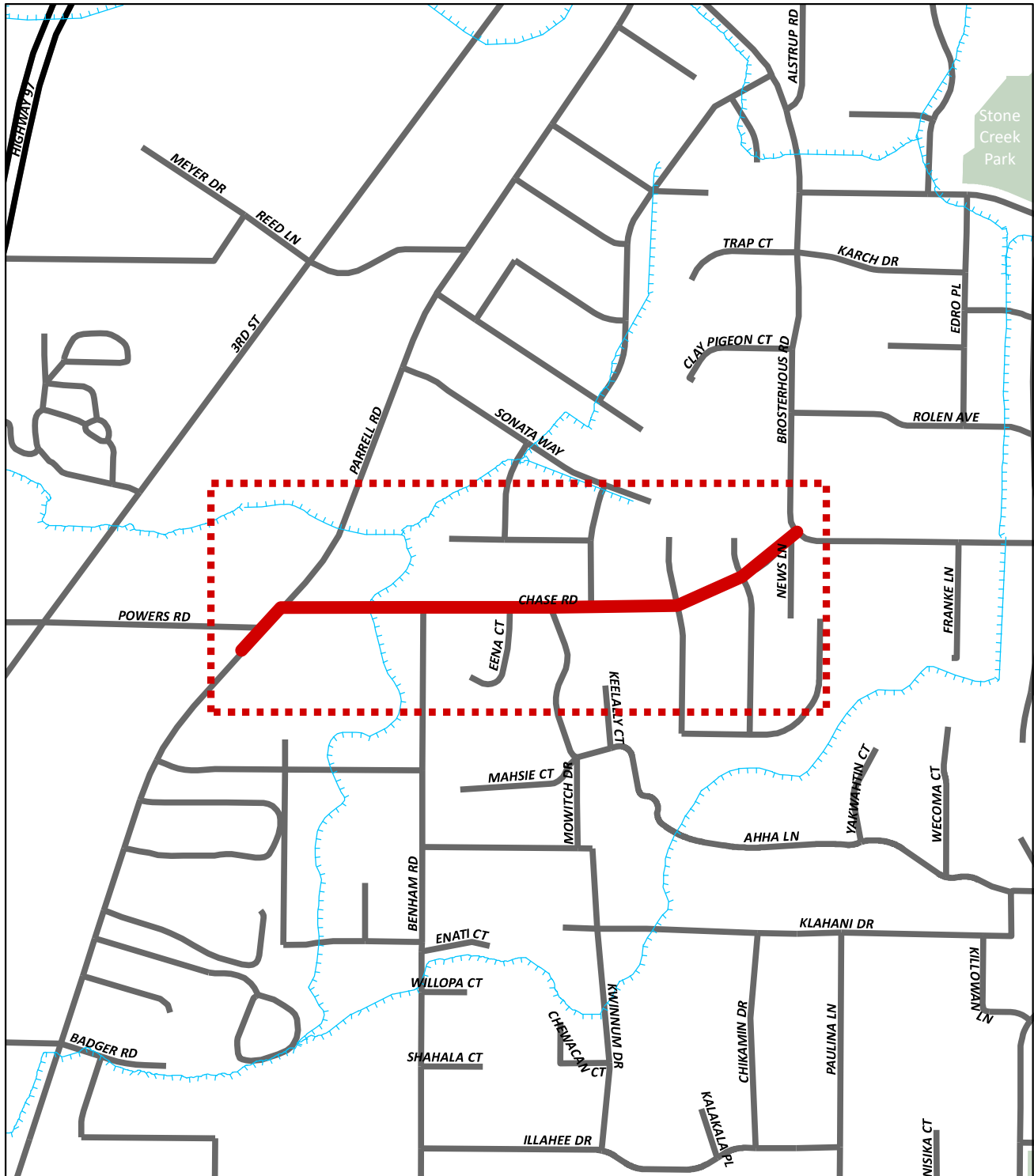
Financial Summary



Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	
Transportation Construction	\$ -	
Water	\$ -	
Water Reclamation	\$ -	
Stormwater	\$ -	
General Obligation Bond	\$ 5,000,000	
Other (see below)	\$ -	
Impact on Operating Budget: None		

Method of Financing: 2020 General Obligation Bond

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 4,500,000
Total Project Cost Estimate:							\$5,000,000



 **1GPCB** 

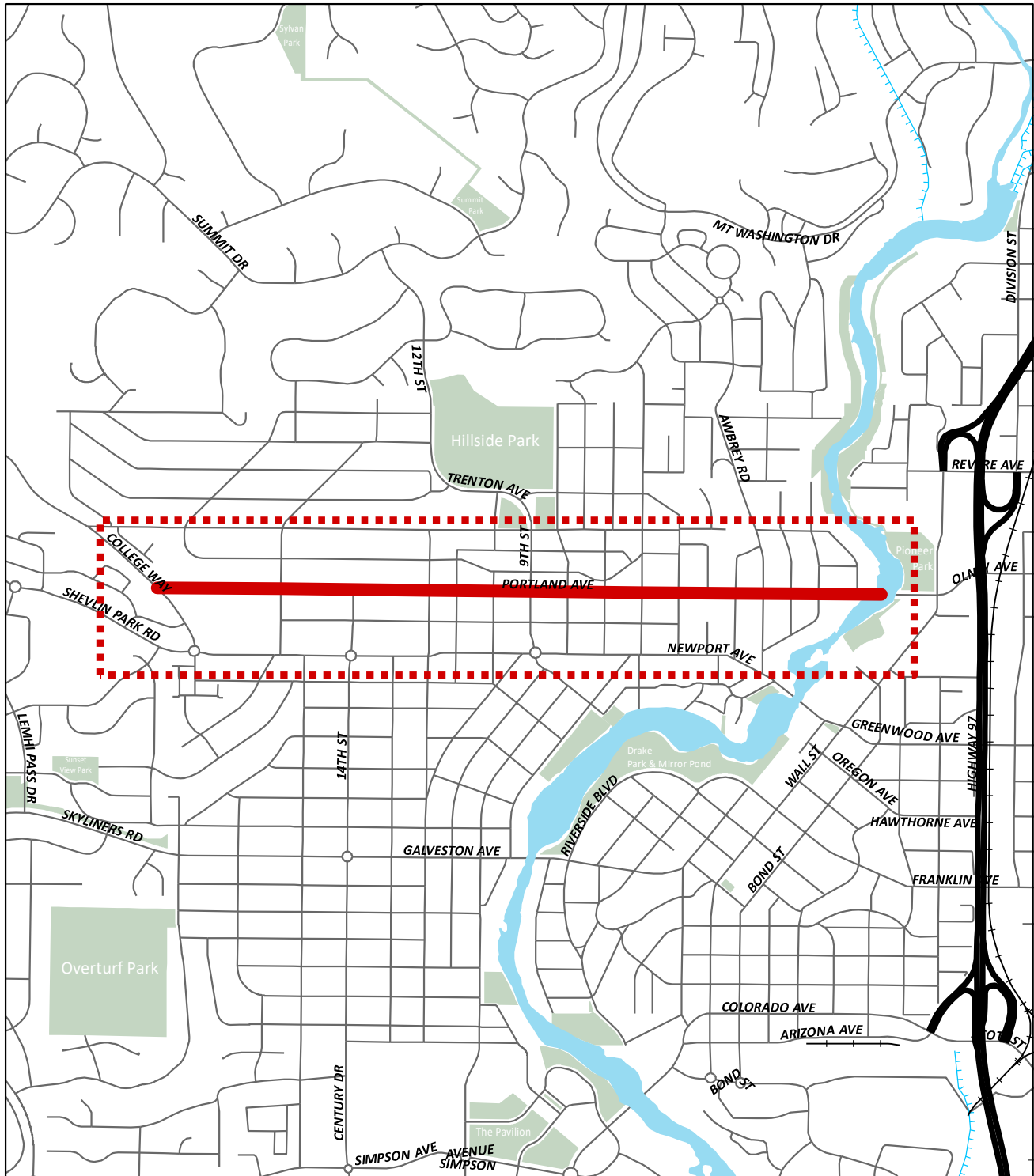
Powers, Parrell, and Chase Intersections



CITY OF BEND NOT TO SCALE

1GPCI Portland Avenue Corridor Improvements

Fund: 2020 General Obligation Bond	
Project Manager: Jake Sherman	Project Status: Active
Cost Estimate Classification: 5	Est. Start Date: Aug 2022
	Project Phase: Design
	Est. End Date: Jun 2025
Description & Background	
This is a project to design and construct a multi-modal transportation facility and safety improvements to enhance pedestrian, bicycle, and vehicular connectivity, including two intersection improvements on Portland Avenue, as may be performed within funding limitations. This project is combined with a major water infrastructure project to improve water distribution on Awbrey Butte and executed concurrently for synergy and efficiencies.	
Need/Justification	
Identified in the Transportation System Plan as project C-8. The Awbrey Butte Distribution project (1WABD) is in the Water Capital Improvement Program.	
Project Related to Council Goal: Transportation + Infrastructure	
Financial Summary	
Total Project Spending by Fund	Consequence of Delaying or Eliminating
Accessibility Construction	\$ -
Transportation Construction	\$ -
Water	\$ -
Water Reclamation	\$ -
Stormwater	\$ -
General Obligation Bond	\$ 3,500,000
Other (see below)	\$ -
Impact on Operating Budget: None	
Method of Financing: 2020 General Obligation Bond	

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 120,000	\$ 1,800,000	\$ 1,580,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$3,500,000



 **1GPCI** 

Portland Avenue Corridor Improvements

CITY OF BEND NOT TO SCALE

1GPUR Neff & Purcell Intersection & Purcell Extension Project

Fund: 2020 General Obligation Bond

Project Manager: Drew Wells

Project Status: Active

Project Phase: Construction

Cost Estimate Classification: 3

Est. Start Date: Aug 2018

Est. End Date: Sep 2023

Description & Background

The Neff and Purcell Intersection improvement project includes work to replace an aging signal, new sidewalks where gaps currently exist on Neff Road between Eastwood Drive and Purcell Boulevard, and sewer and stormwater improvements that are highly interrelated to the work at the intersection. Improvements to the existing intersection of Neff and Purcell for all modes of transportation as well as to the pedestrian infrastructure to the west of the signal. An alternatives analysis, backed by City Council review, have determined that a signal is the preferred alternative at this intersection.

This project includes transportation improvements at two locations in the northeast area of town. The Purcell Extension includes a two-lane roadway extension from Purcell Boulevard's current terminus north of the St. Charles Hospital to Courtney Drive, this project also includes work to construct sidewalks where gaps currently exist from Full Moon Drive to the beginning of the Purcell Extension, and stripe for bike lanes from Full Moon Drive to Neff Road. The Purcell extension project is the GO Bond related work under the Neff and Purcell Intersection project.

This project appears on the Transportation CIP as 1TNPS Neff & Purcell Intersection & Purcell Extension Project.

Need/Justification

This intersection and surrounding streets have been previously identified by the community and a safety study as one of the highest priority parts of the city needing safety improvements. The aging traffic signal at this intersection needs replacement and this, coupled with the improved community connectivity, will benefit users of all ages and abilities and the surrounding neighborhoods.

Projected Related to Council Goal: Transportation + Infrastructure

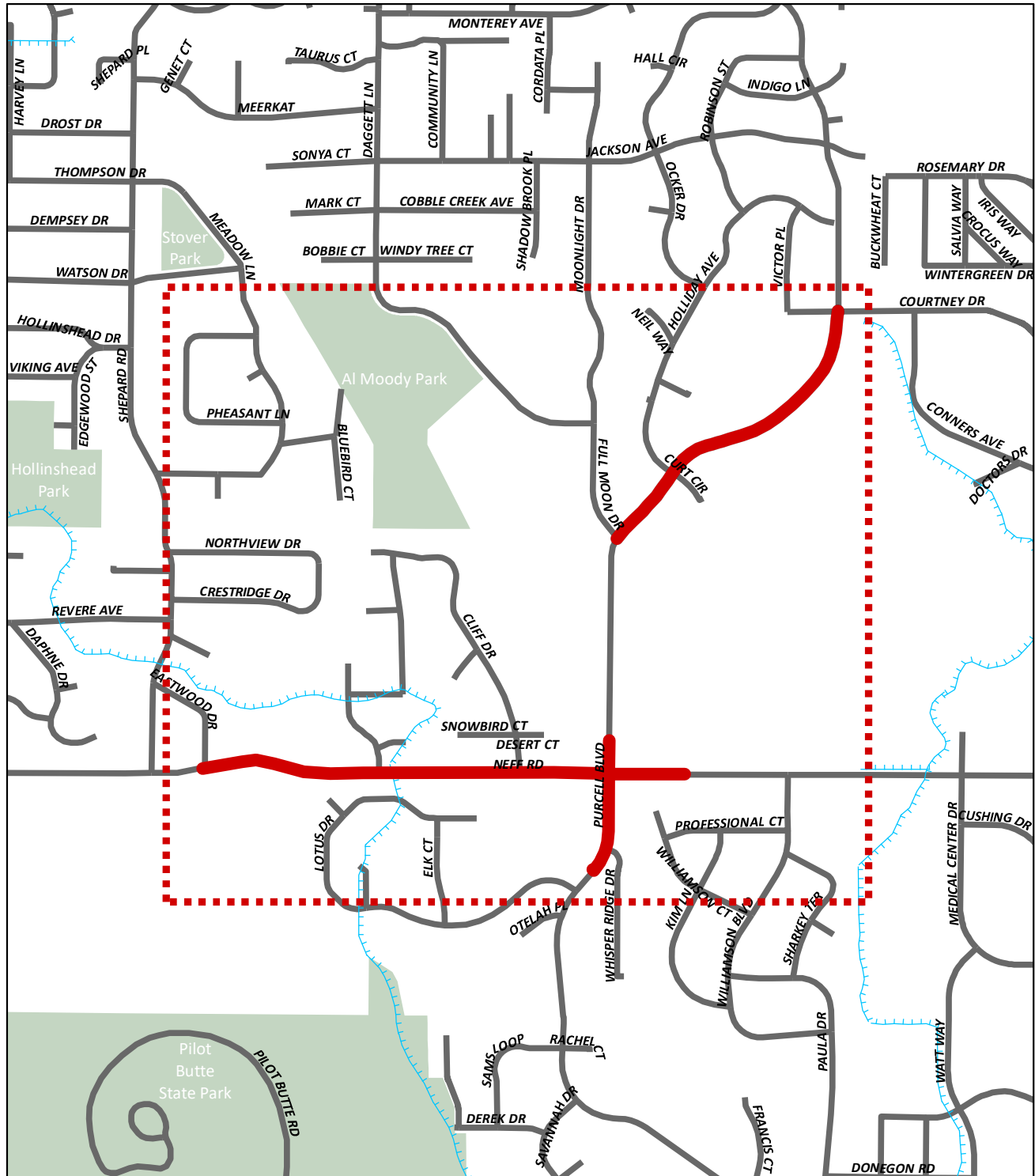
Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	
Transportation Construction	\$ 5,901,400	
Water	\$ 593,600	
Water Reclamation	\$ 1,009,000	
Stormwater	\$ 813,400	
General Obligation Bond	\$ 2,288,100	
Other (see below)	\$ -	
Impact on Operating Budget: Minimal		

Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 1,615,600	\$ 7,762,800	\$ 1,227,100	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$10,605,500



1GPUR

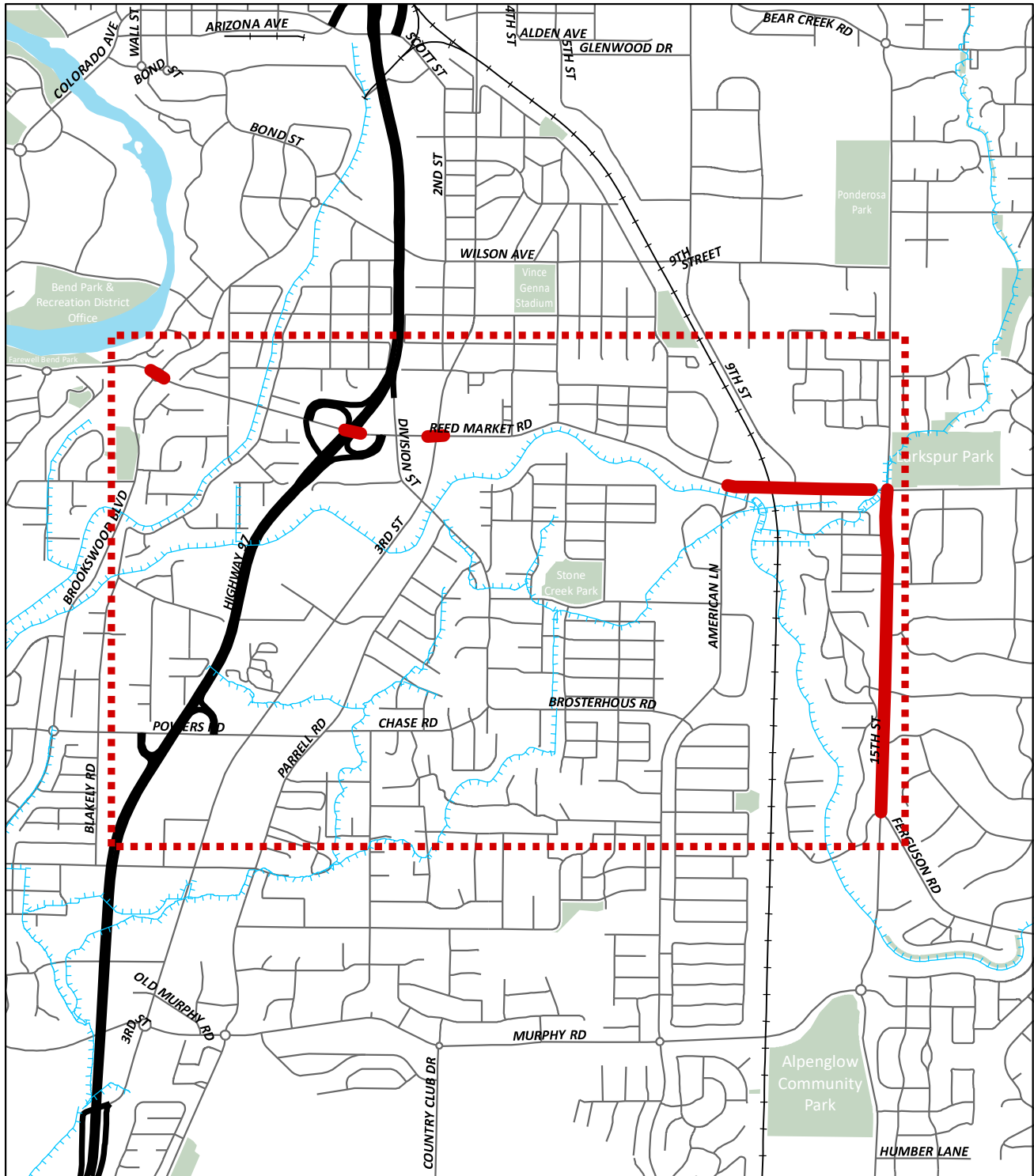
Neff & Purcell Intersection & Purcell Extension





1GRMC Reed Market Corridor

Fund: 2020 General Obligation Bond		Project Status: Active	Project Phase: Study
Project Manager: Sinclair Burr		Est. Start Date: Jan 2022	Est. End Date: Dec 2030
Cost Estimate Classification: 5			
Description & Background			
<p>The primary project includes a new overcrossing of the BNSF railway; several additional projects have been combined for efficiency and planning coordination, including:</p> <ul style="list-style-type: none"> - Widen the 15th St and Reed Mkt roundabout - Roundabout at 15th St and Ferguson - Key route shared use path on 15th Street, Reed Mkt to 300' south of King Hezekiah Way - Improve pedestrian safety at the 3rd St COID canal crossing - Reed Mkt Interchange study and improvement contribution to state DOT (\$1.05M) 			
Need/Justification			
<p>Identified in the Transportation System Plan as projects S-1, C-14, C-19, C-20, C-34, C-44 and R1-D.</p> <p>Near and mid-term TSP projects to improve safety, capacity, and connectivity along and nearby the Reed Market Road corridor</p> <p>Project Related to Council Goal: Transportation + Infrastructure</p>			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.	
Transportation Construction	\$ -		
Water	\$ -		
Water Reclamation	\$ -		
Stormwater	\$ -		
General Obligation Bond	\$ 40,980,000		
Other (see below)	\$ -		
Impact on Operating Budget: Negligible			
Method of Financing: 2020 General Obligation Bond			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 50,000	\$ 700,000	\$ 3,000,000	\$ 5,465,000	\$ 12,000,000	\$ 12,000,000	\$ 7,765,000
Total Project Cost Estimate:							\$40,980,000

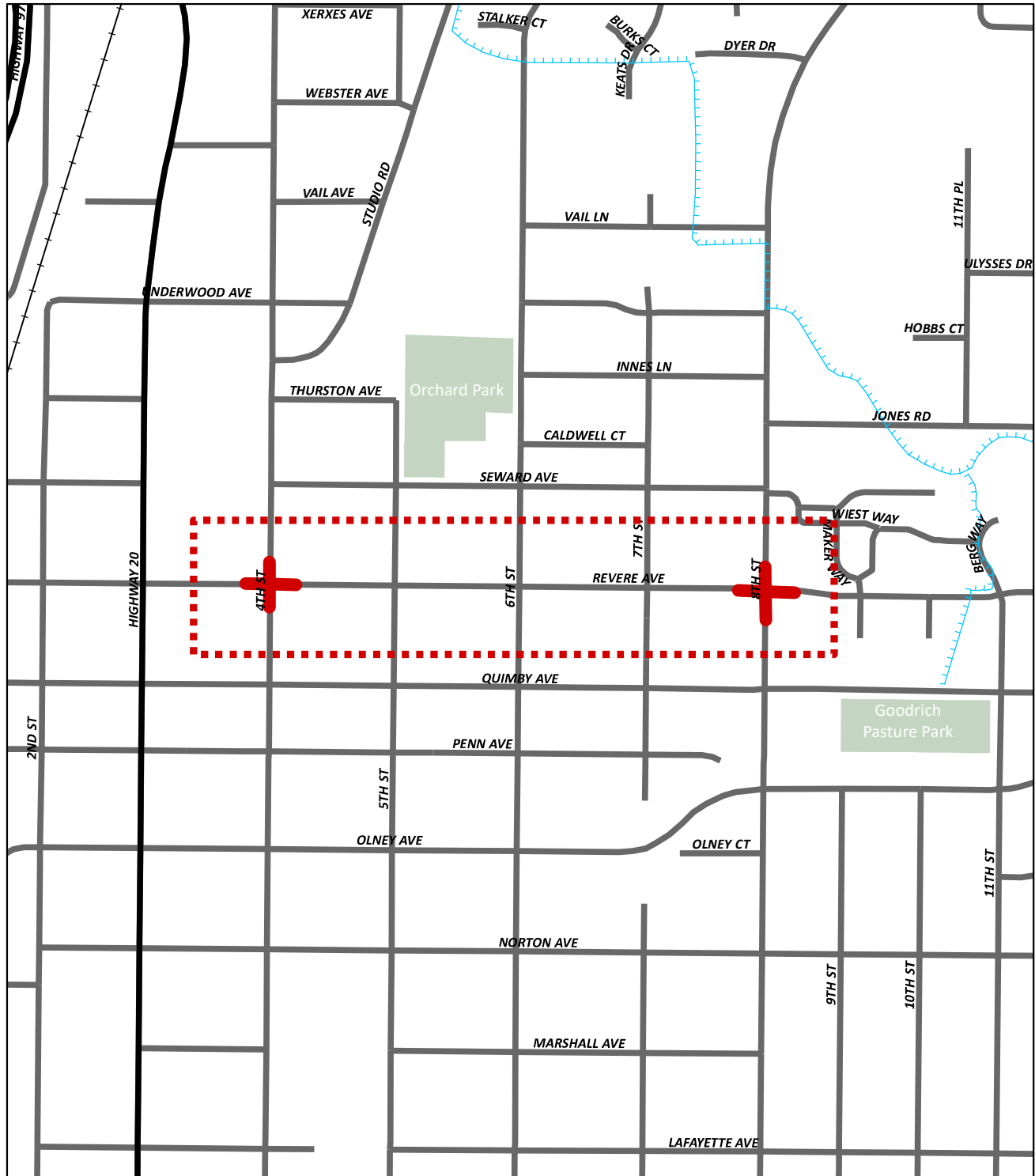




 **1GRMC** 
CITY OF BEND **Reed Market Corridor** NOT TO SCALE

1GRRI Revere Intersection Improvements

Fund: 2020 General Obligation Bond		Project Status: Inactive	Project Phase: Inactive
Project Manager: Garrett Sabourin		Est. Start Date: Jul 2025	Est. End Date: Jun 2028
Cost Estimate Classification: 5			
Description & Background			
This project will design and construct intersection improvements at 4 th and 8 th St along Revere Avenue. Early traffic and site analysis suggest a signalized intersection at 4 th Street and a roundabout at 8 th Street. This project will be closely coordinated with improvements on Revere Avenue at the same intersecting streets as well as close coordination with Oregon Department of Transportation, due to signals on 3 rd Street.			
Need/Justification			
Identified in the Transportation System Plan (TSP) as projects C-16 and C-28			
Near and mid-term TSP projects to improve safety, capacity, and connectivity along and nearby the Reed Market Road corridor			
Project Related to Council Goal: Transportation + Infrastructure			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.	
Transportation Construction	\$ -		
Water	\$ -		
Water Reclamation	\$ -		
Stormwater	\$ -		
General Obligation Bond	\$ 7,000,000		
Other (see below)	\$ -		
Impact on Operating Budget: None			
Method of Financing: 2020 General Obligation Bond			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ 3,250,000	\$ 3,000,000	\$ -
Total Project Cost Estimate:							\$7,000,000



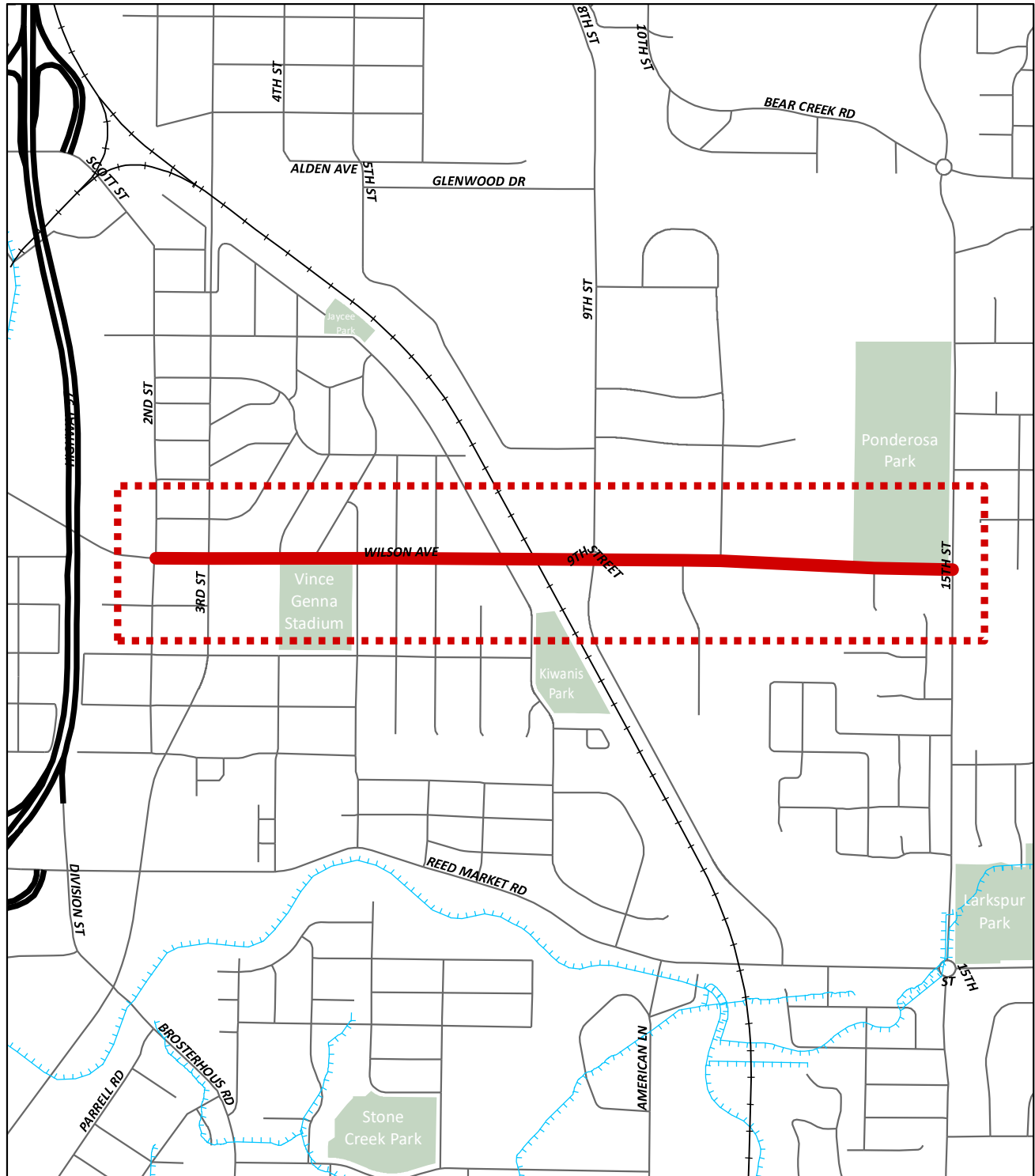
 **1GRI** 



CITY OF BEND **Revere Intersection Improvements** NOT TO SCALE

1GWAC Wilson Avenue Corridor Improvements

Fund: 2020 General Obligation Bond		Project Manager: Sinclair Burr Cost	Project Status: Active	Project Phase: Construction
Estimate Classification: 2		Est. Start Date: Jul 2020	Est. End Date: Dec 2023	
Description & Background				
<p>Work under this project includes improvements to three major intersections along Wilson Avenue – 3rd Street, 9th Street and 15th Street. The project also includes improvements to the 2nd Street and Wilson Avenue intersection and multimodal improvements along the corridor from 2nd Street to 15th Street along with multimodal improvements to 9th Street from Reed Market Road to Glenwood Drive.</p> <p>Includes improvements to aging water distribution infrastructure as identified in the Water masterplan and CIP. Also includes Transportation Construction funds for improvements at the 9th/Wilson intersection. Also includes, stormwater improvements to address an existing lack of stormwater infrastructure for areas draining to the Wilson corridor.</p>				
Need/Justification				
<p>Identified in the Transportation System Plan (TSP) as projects C-22, C-43, R1-A, R1-B, R12-A and R12-B.</p> <p>Near-term and mid-term TSP projects to improve safety, capacity and multimodal connectivity along Wilson Avenue and 9th Street.</p> <p>Project Related to Council Goal: Transportation + Infrastructure</p>				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	Projects funded by the 2020 voter approved General Obligation Bond are reviewed by the Transportation Bond Oversight Committee. This Council appointed Committee advises staff and Council on the implementation and progress of the 2020 GO Bond projects.	
Transportation Construction	\$	12,318,000		
Water	\$	1,402,000		
Water Reclamation	\$	-		
Stormwater	\$	200,000		
General Obligation Bond	\$	15,535,200		
Other (see below)	\$	-		
Impact on Operating Budget: Moderate				
Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 6,551,200	\$ 14,101,000	\$ 8,803,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:						\$ 29,455,200	



 **1GWAC** 
CITY OF BEND Wilson Avenue Corridor NOT TO SCALE

1TBKE Bicycle Greenways Project

Fund: 2020 General Obligation Bond

Project Manager: George Franklet

Project Status: Active

Project Phase: Planning

Cost Estimate Classification: 2

Est. Start Date: Feb 2018

Est. End Date: Dec 2024

Description & Background

An initial network of neighborhood greenways across Bend will be created to make walking and biking a more comfortable and safe travel option. It will be implemented in phases and by corridor over multiple years. The proposed improvements will provide safer connections, reduce cut-through traffic and speeds, help people cross busier streets, and link together housing, parks, schools, and businesses. Design, public outreach, and construction of signs, pavement markings, and traffic calming improvements across a 9-mile network of local streets. The first three phases have already been completed. Only Phase 4 work remains.

Need/Justification

The projects were identified as a priority in the 2014 Bike and Walking Priority Process. Council gave direction to staff to include projects in the CIP at the March 22, 2017, Council Financial Strategy session. With the 2020 General Obligation Bond project list and due to synergy project opportunities, in timing and location, this project also has 2020 GO Bond key route segments R-1A,B&D and is thus receiving 2020 General Obligation funding.

Projected Related to Council Goal: Transportation + Infrastructure, Environment + Climate

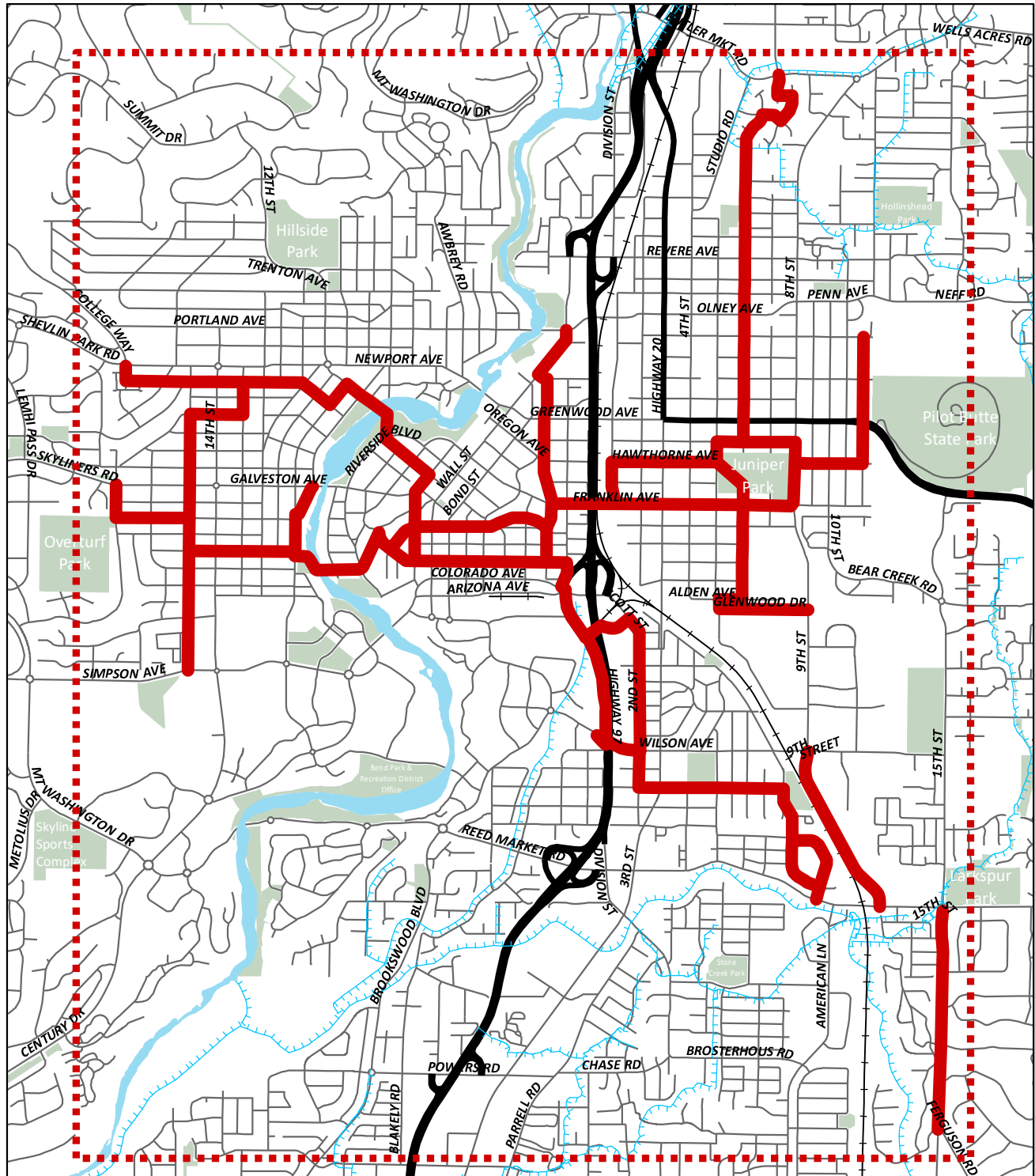
Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	
Transportation Construction	\$ 1,830,300	
Water	\$ -	
Water Reclamation	\$ -	
Stormwater	\$ -	
General Obligation Bond	\$ 2,343,000	
Other (see below)	\$ -	
Impact on Operating Budget: Negligible		

Method of Financing: 2020 General Obligation Bond, Transportation SDCs, Water/Sewer Franchise Fees

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 1,081,500	\$ 100,000	\$ 1,248,800	\$ 1,743,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$4,173,300



1TBKE
Bicycle Greenways Project



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**Accessibility Construction Fund
Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification**	2023-24	2024-25	2025-26	2026-27	2027-28	Total
1AADA Accessibility Opportunity Capital Projects	5	\$ 45,000	\$ 90,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 1,635,000
1ADEI NW Delaware Accessibility Improvements	5	400,000	400,000	-	-	-	800,000
1WABD Awbrey Butte Distribution Improvements	4	65,000	10,000	-	-	-	75,000
1SPSD Pump Station Decommissioning	1	20,000					20,000
Total*		\$ 530,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,530,000

*Interfund Transfers expenditure appropriations include \$200,000 annually for ADA capital synergy & quick build opportunity projects with the Streets & Operations Fund

**The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97

Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

1AADA Accessibility Opportunity Projects

Fund: Accessibility Construction	
Project Manager: George Franklet	Project Status: Active
Project Phase: N/A	
Cost Estimate Classification: 5	Est. Start Date: N/A
	Est. End Date: N/A
Description & Background	
Design and construct accessibility improvements that are not federally required as part of an alteration to an existing road by another project. It will address various Barrier Removal Requests (BRRs) that are smaller and/or easier to resolve and are not part of another planned CIP project. The Accessibility Opportunity Projects will also design and construct accessibility improvements when such opportunities arise via other CIP projects, such as water, sewer, or transportation projects.	
Need/Justification	
Every year project opportunities come up that are not a part of a larger, planned project. These opportunities can include resolving Barrier Removal Requests (BRRs) or enhancing work to be done via other planned CIP projects. The Accessibility Opportunity Projects will resolve several stand-alone BRRs annually that are not part of other planned CIP projects as well as seek to partner with other projects to improve accessibility in Bend.	
Projected Related to Council Goal: Transportation + Infrastructure	
Financial Summary	
Total Project Spending by Fund	
Accessibility Construction	\$ 2,261,200
Transportation Construction	\$ -
Water	\$ -
Water Reclamation	\$ -
Stormwater	\$ -
General Obligation Bond	\$ -
Other (see below)	\$ -
Impact on Operating Budget: Minimal	
Consequence of Delaying or Eliminating	
The City faces some legal liability if it does not continue making timely progress on addressing Barrier Removal Requests per the requirements of the ADA, associated federal regulations, the City's own ADA Transition Plan and previous legal settlements.	
Method of Financing: 100% Water/Sewer Franchise Fees	

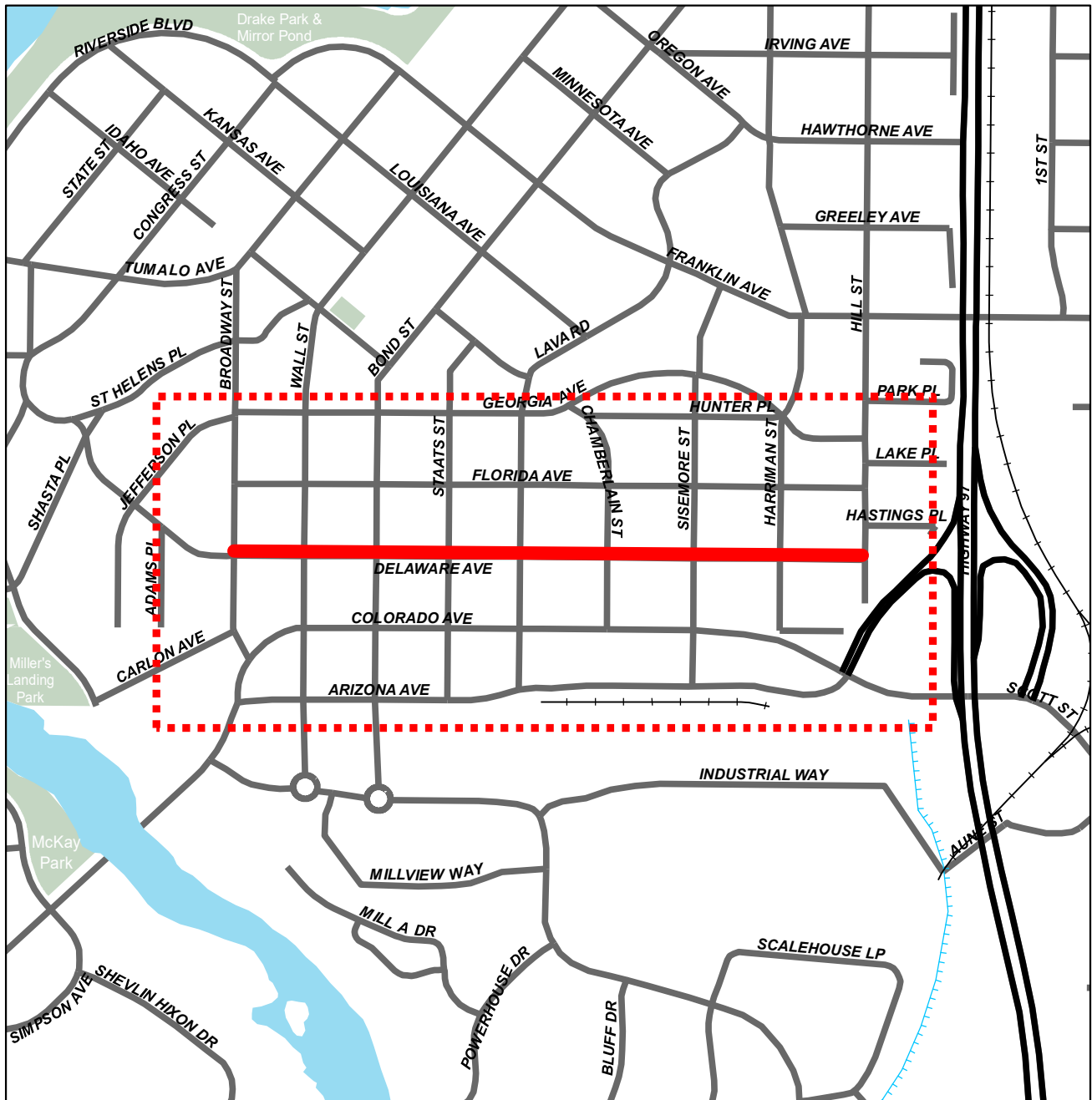
Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 26,200	\$ 100,000	\$ 45,000	\$ 90,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Total Project Cost Estimate:							\$2,261,200



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1ADEI NW Delaware Accessibility Improvements

Fund: Accessibility Construction		Project Manager: George Franklet	Project Status: Inactive	Project Phase: Inactive
Cost Estimate Classification: 5		Est. Start Date: Jul 2023	Est. End Date: Jun 2025	
Description & Background				
Design and construct accessibility improvements along NW Delaware Avenue. It was prioritized by the City of Bend Accessibility Advisory Committee (COBAAC) and the Central Oregon Coalition for Access (COCA).				
Need/Justification				
The Americans with Disabilities Act (ADA) and the Code of Federal Regulations (specifically 28 C.F.R. § 35.150) requires public entities to establish ongoing procedures for removing barriers to accessibility. The City of Bend has established a Barrier Removal Request process and evaluates requests received from the public that include the construction of curb ramps and sidewalks. In addition to technical criteria, the City solicits assistance from the City of Bend Accessibility Advisory Committee (COBAAC) and the Central Oregon Coalition for Access (COCA) to prioritize these requests.				
Projected Related to Council Goal: Transportation + Infrastructure				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	800,000	The City faces some legal liability if it does not continue making timely progress on addressing Barrier Removal Requests per the requirements of the ADA, associated federal regulations, the City's own ADA Transition Plan and previous legal settlements.	
Transportation Construction	\$	-		
Water	\$	-		
Water Reclamation	\$	-		
Stormwater	\$	-		
General Obligation Bond	\$	-		
Other (see below)	\$	-		
Impact on Operating Budget: Minimal				
Method of Financing: 100% Water/Sewer Franchise Fees				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$800,000



 **1ADEI** 
NW Delaware Accessibility Improvements
CITY OF BEND NOT TO SCALE

1WABD Awbrey Butte Distribution Improvements

Fund: Accessibility Construction

Project Manager: Jake Sherman

Project Status: Active

Project Phase: Planning

Cost Estimate Classification: 4

Est. Start Date: Oct 2021

Est. End Date: Jun 2025

Description & Background

In 2021, the City of Bend adopted the Integrated Water System Master Plan (iWSMP), which evaluated the City of Bend's current water distribution system capacity and the ability to serve projected demands for the next 20 years. The iWSMP identified the Awbrey Butte Distribution Improvements project ("Project"), which is made up of nine sub-projects to replace or install over 4 miles of water pipelines. This Project may also include some synergy opportunities for stormwater, street preservation, sidewalk infill, and other utility improvements in the vicinity of the project area.

Need/Justification

The iWSMP prioritized this Project to be completed within the first five years to address current capacity issues; increase capacity for future growth; upsize existing, aging pipes; increase and/or improve fire flow availability; and provide a large new diameter transmission line for improved hydraulic performance. This Project has been further prioritized due to deteriorating pipes conveying the City's water supply.

Projected synonymous with: P-13 New Awbrey Transmission, P-23 Awbrey Reservoir Outlet Transmission Upsize, PS-1 Awbrey Pump Station, T-5 Awbrey Reservoir, FFP-10 Awbrey Road and Portland Avenue, FFP-7 12th and Juniper Streets Improvements, FFP-40 Glassow Drive Looping, Miscellaneous Pipe Replacement Segments in area, GO Bond Portland Avenue Corridor Improvements Project, South Awbrey Butte Drainage Study areas. Design is ongoing for the various subprojects and the first Guaranteed Maximum Price package is tentatively scheduled for Council in May 2023 with construction tentatively scheduled to begin in June 2023.

Project Related to Council Goal: Transportation + Infrastructure

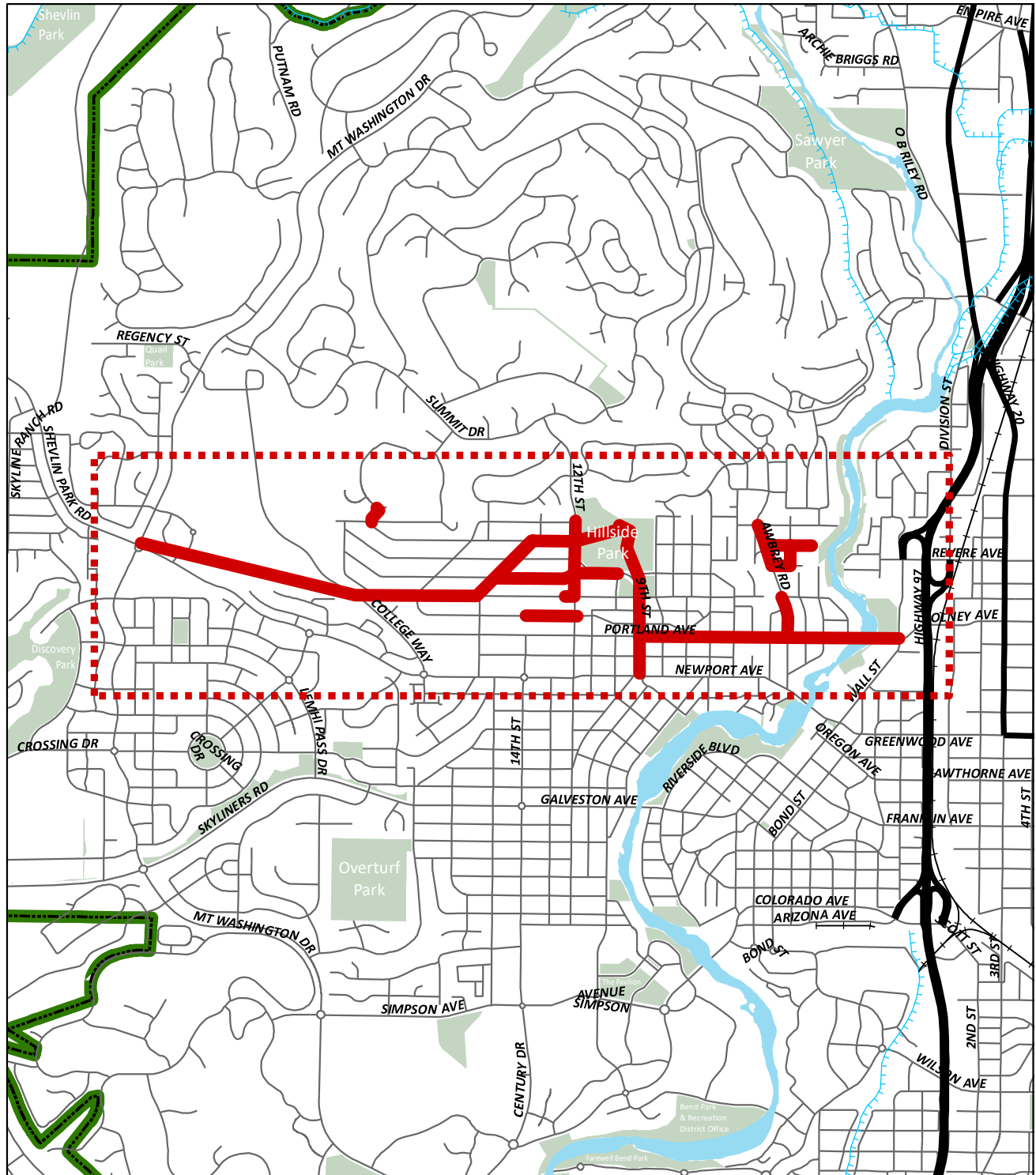
Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ 75,000	N/A as project is active.
Transportation Construction	\$ -	
Water	\$ 25,547,900	
Water Reclamation	\$ 3,500,000	
Stormwater	\$ 2,000,000	
General Obligation Bond	\$ -	
Other (see below)	\$ -	
Impact on Operating Budget: Moderate		

Method of Financing: Synergy projects partially funded by Stormwater, Water Reclamation, Water, Accessibility Construction, 2020 General Obligation Bond and/or Transportation Construction

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 47,900	\$ 2,460,000	\$ 14,765,000	\$ 13,850,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$31,122,900



1WABD

Awbrey Butte Distribution Improvements

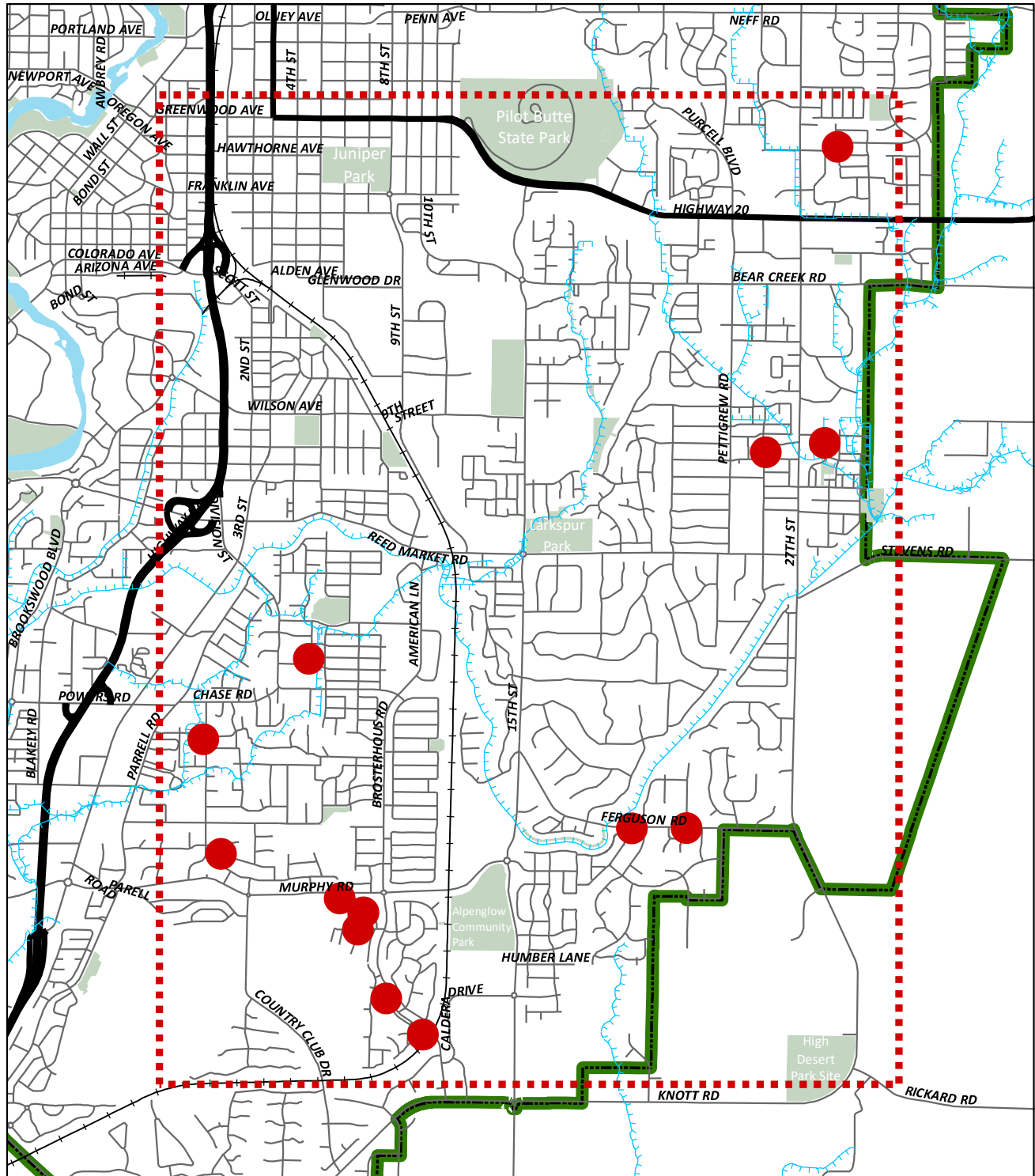




NOT TO SCALE

1SPSD Pump Station Decommission Program

Fund: Accessibility Construction		Project Manager: Alex Doza	Project Status: Active	Project Phase: Construction
Cost Estimate Classification: 1		Est. Start Date: Mar 2017	Est. End Date: Sep 2023	
Description & Background				
Decommissioning of several sewer pump stations became viable when the Southeast Interceptor (SEI) was completed and commissioned for service. General scope required to decommission a pump station includes construction of a gravity collection sewer pipe that conveys flows from the pump station site to the SEI. Salvage of pump components and removal of above ground facilities completes the decommission.				
Phase I and II: Quail Ridge I and II, Crown Villa I and II, Stone Haven, Forum, and Darnel				
Phase III: Tri-peaks, Shire, & Desert Skies				
Phase IV: Camden and Ridge Water II				
Need/Justification				
The cost analysis in the Collection System Master Plan determined the following lift station decommissions: Tri-Peaks, Crown Villa #1 & #2, Quail Ridge #1 & #2, Forum, Darnel, Desert Skies, Shire, Stone Haven, Camden, and Ridge Water II.				
The Murphy Road Sewer Connection was needed to redirect the flow away from the station allowing for the decommissioning of the Murphy pump station through an internal City effort and not part of this program.				
Projected Related to Council Goal: Transportation + Infrastructure				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	20,000	Phases 1, II, and III are completed and Phase IV is currently under construction with a Fall 2023 estimated completion. Delaying Phase IV completion can result in the Southeast Expansion Area not having necessary infrastructure for annexation and/or development. Cost savings from pump station decommissioning would not be realized. Leaves another component within the system prone to failure.	
Transportation Construction	\$	-		
Water	\$	-		
Water Reclamation	\$	10,113,500		
Stormwater	\$	-		
General Obligation Bond	\$	-		
Other (see below)	\$	-		
Impact on Operating Budget: Positive				
Method of Financing: Water Reclamation Rates / SDCs, Water/Sewer Franchise Fees				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 4,768,900	\$ 3,544,600	\$ 1,820,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$10,133,500



 **1SPSD** 

Pump Station Decommission Program

CITY OF BEND NOT TO SCALE

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**BURA Juniper Ridge Construction Fund
Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification*	2023-24	2024-25	2025-26	2026-27	2027-28	Total
1BCTL Cooley Rd. / Talus Rd. Improvements	1	\$ 390,000	\$ -	\$ -	\$ -	\$ -	\$ 390,000
Total		\$ 390,000	\$ -	\$ -	\$ -	\$ -	\$ 390,000

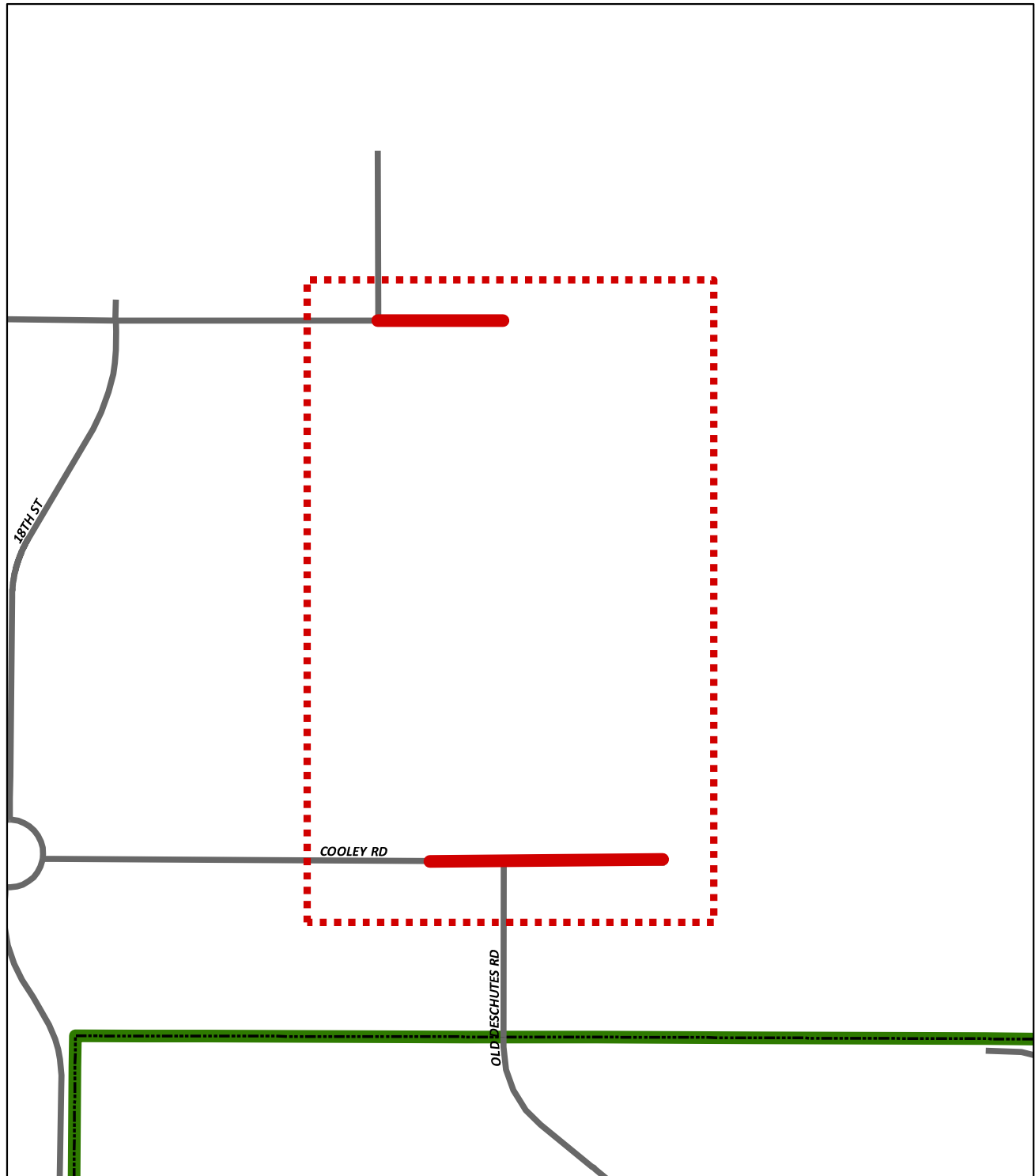
*The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97



Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

1BCTL Cooley Rd. / Talus Rd. Improvements

Fund: BURA Juniper Ridge		Project Status: Active	Project Phase: Construction
Project Manager: Eric Forster		Est. Start Date: Mar 2022	Est. End Date: Aug 2023
Cost Estimate Classification: 1			
Description & Background			
Full roadway, water, and sewer infrastructure improvements including and franchise utility facilities to extend Cooley Road and Talus Place to support the Juniper Ridge Employment Subdistrict Phase 2 plat.			
Need/Justification			
Juniper Ridge land development / Urban Renewal Plan project. The City entered into four development agreements with the four lot owners within the Juniper Ridge Employment Subdistrict Phase 2 development. These agreements require the City to complete the infrastructure that serves the said four lots. Additionally, the infrastructure is a building block to further development in Juniper Ridge including the new Public Works campus.			
Projected Related to Council Goal: Transportation & Infrastructure			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	The City would not meet the obligations of the four development agreements. Construction of one of the four lots has already started and the other three lots are in the planning phase, all of which are reliant on the infrastructure.	
Transportation Construction	\$ -		
Water	\$ -		
Water Reclamation	\$ -		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ 3,640,000		
Impact on Operating Budget: None			
Method of Financing: 100% Urban Renewal Property Taxes, Bend Urban Renewal Agency (BURA) Juniper Ridge Construction Fund			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ 3,250,000	\$ 390,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$3,640,000



 **1BCTL** 

Cooley Rd. / Talus Rd. Improvements

CITY OF BEND NOT TO SCALE

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**BURA Murphy Crossing Construction Fund
Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification*	2023-24	2024-25	2025-26	2026-27	2027-28	Total
1BM97 Murphy Rd/US97 Interchange	5	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
1B97N US97 Frontage Road North	5	-	-	-	750,000	-	750,000
1B97S US97 Frontage Road South	5	-	-	-	750,000	-	750,000
Total		\$ -	\$ 150,000	\$ -	\$ 1,500,000	\$ -	\$ 1,650,000

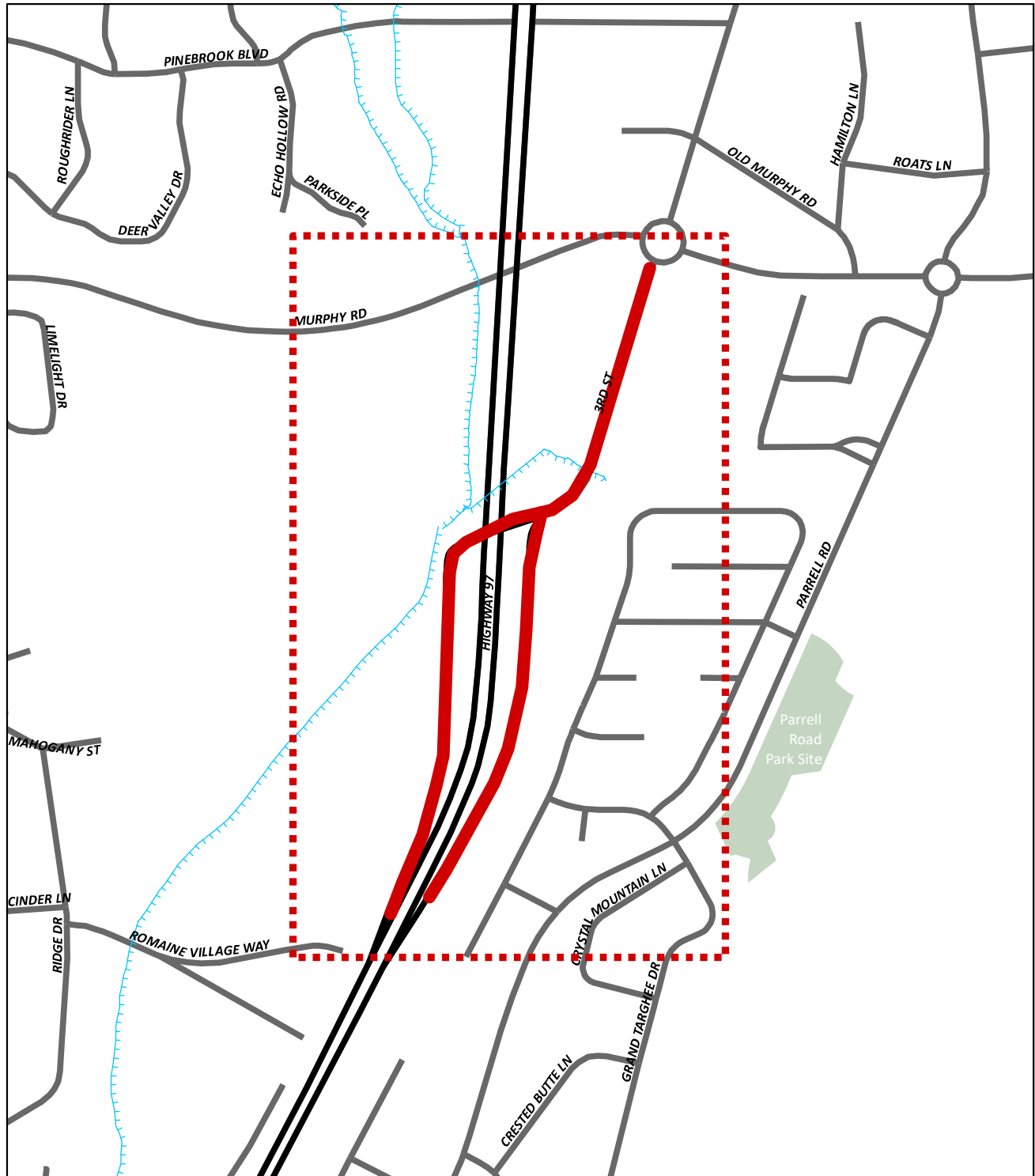
*The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97



Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

1BM97 Murphy Rd/US97 Interchange

Fund: BURA Murphy Crossing		Project Status: Inactive	Project Phase: Inactive
Project Manager: Unassigned		Est. Start Date: Jul 2024	Est. End Date: Jun 2025
Cost Estimate Classification: 5			
Description & Background			
Feasibility study for US97 improvements, including a southbound off ramp and a northbound on ramp.			
Need/Justification			
Murphy Crossing Urban Renewal Plan project. Initial (study) phase of the larger Murphy Ramp Project funded by the 2020 General Obligation Bond. Study will identify refinement area impacts as a result of the full interchange build out.			
Projected Related to Council Goal: Transportation + Infrastructure			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Negative impacts in schedule and project sequencing with the 2020 GO Bond project, 1GMPR Murphy Parkway ramps project in the Urban Renewal Area.	
Transportation Construction	\$ -		
Water	\$ -		
Water Reclamation	\$ -		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ 150,000		
Impact on Operating Budget: None			
Method of Financing: 100% Urban Renewal Property Taxes (BURA Murphy Crossing Construction Fund)			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$150,000



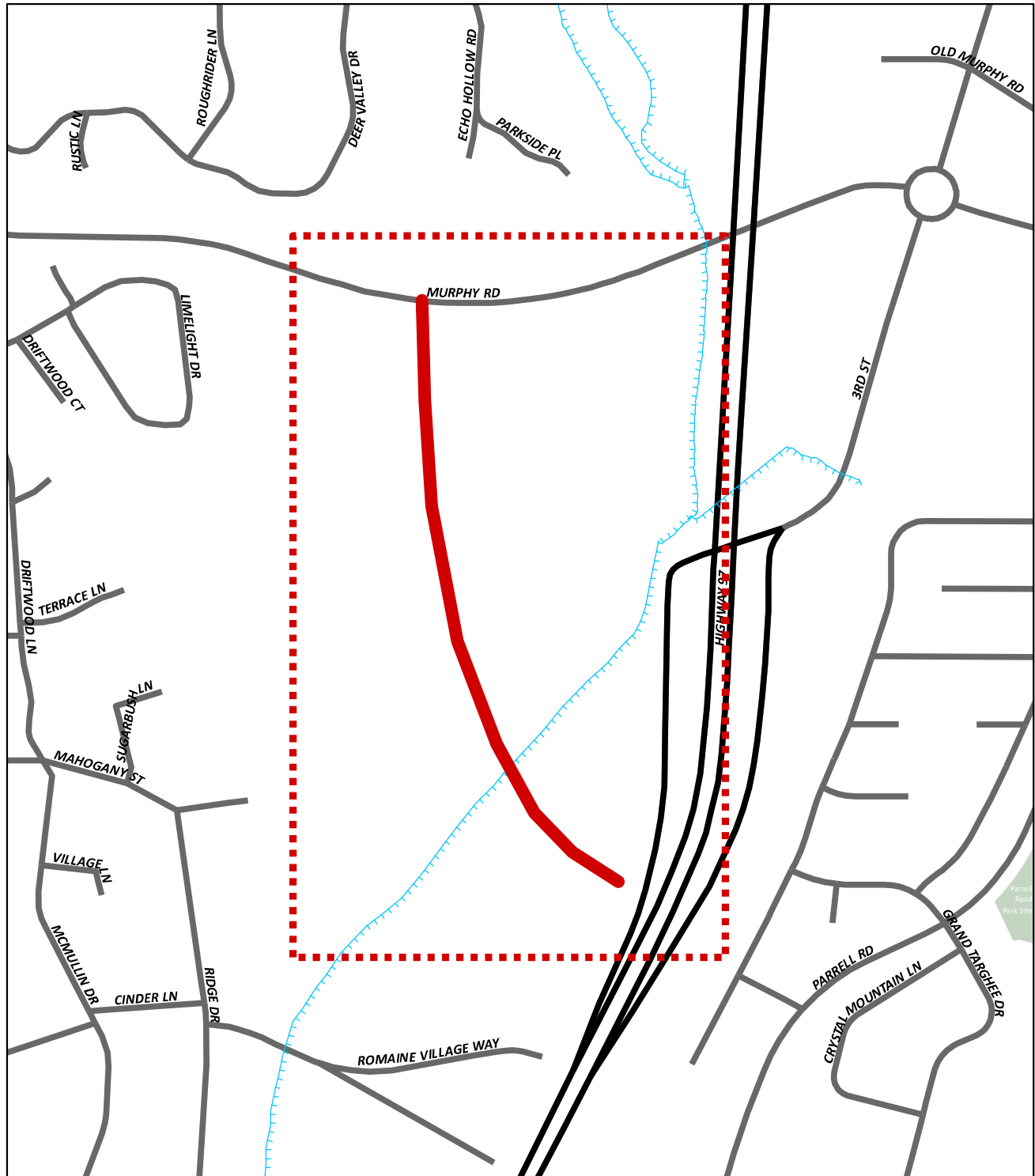
 **1BM97** 
CITY OF BEND

 US97 Murphy Ramps
 NOT TO SCALE

1B97N US97 Frontage Road North

Fund: BURA Murphy Crossing		Project Status: Inactive	Project Phase: Inactive
Project Manager: Unassigned		Est. Start Date: Jul 2026	Est. End Date: Jun 2027
Cost Estimate Classification: 5			
Description & Background			
Construction of frontage road from Murphy Road north to Pinebrook Road and Badger Road.			
Need/Justification			
Murphy Crossing Urban Renewal Plan project. Project potentially needed as a result of the US97/Murphy Road interchange build out. Would alleviate traffic volumes in nearby local (neighborhood) streets.			
Projected Related to Council Goal: Transportation + Infrastructure			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Potential negative impacts in schedule, project sequencing, and synergy opportunity to 2020 GO Bond Transportation project, Project 1GMPR Murphy Parkway Ramps Project, in the Urban Renewal Area.	
Transportation Construction	\$ -		
Water	\$ -		
Water Reclamation	\$ -		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ 750,000		
Impact on Operating Budget: None			
Method of Financing: 100% Urban Renewal Property Taxes (BURA Murphy Crossing Construction Fund)			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -
Total Project Cost Estimate:							\$ 750,000



1B97N

US97 Frontage Road North

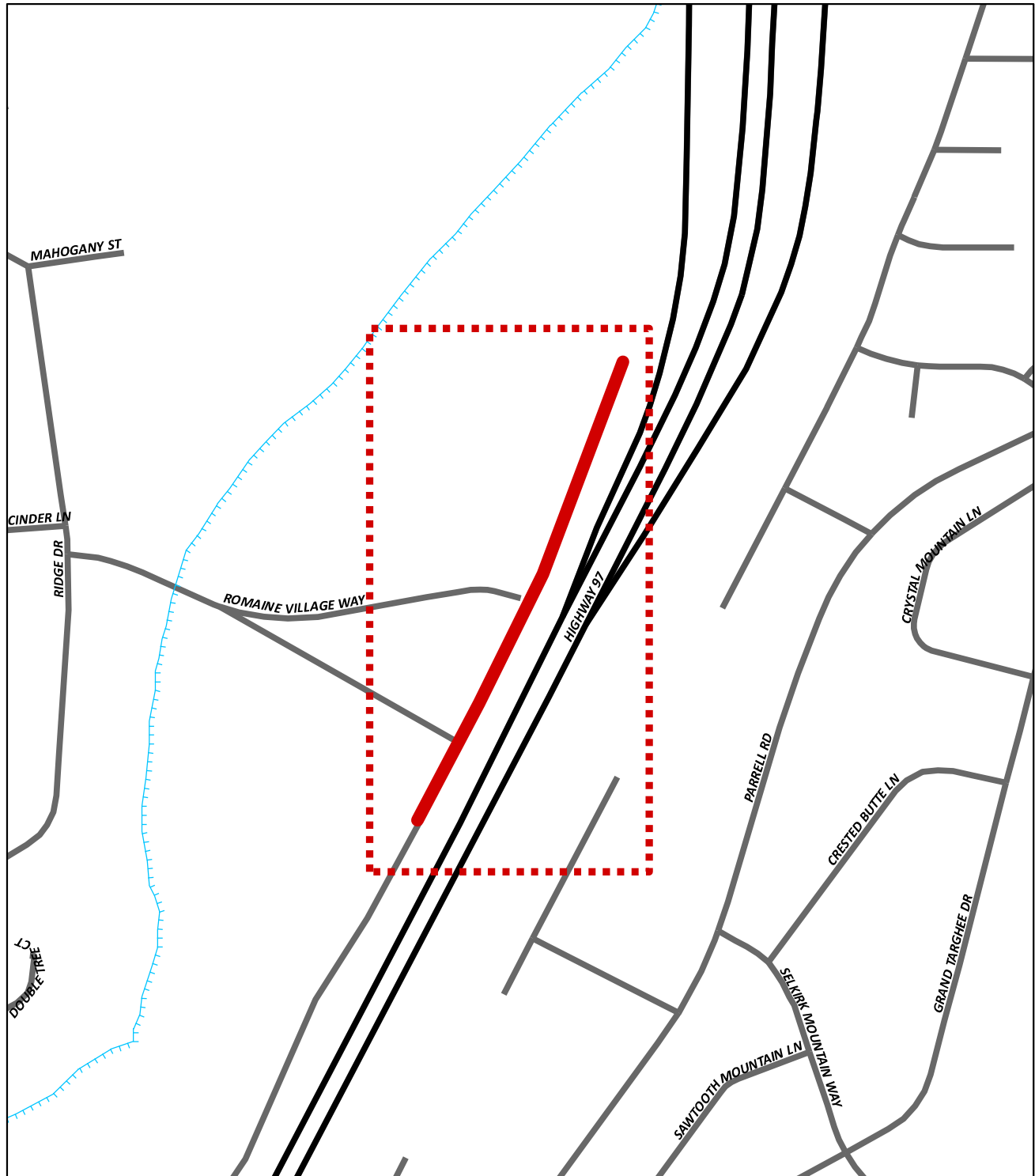




NOT TO SCALE

1B97S US97 Frontage Road South

Fund: BURA Murphy Crossing		Project Status: Inactive	Project Phase: Inactive
Project Manager: Unassigned		Est. Start Date: Jul 2026	Est. End Date: Jun 2027
Cost Estimate Classification: 5			
Description & Background			
Construction of southbound off-ramp/frontage road from Murphy/US97 interchange south to future roundabout.			
Need/Justification			
Murphy Crossing Urban Renewal Plan project. Project potentially needed as a result of the US97/Murphy Road interchange build out. Would alleviate traffic volumes in nearby local (neighborhood) streets.			
Projected Related to Council Goal: Transportation + Infrastructure			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	Potential negative impacts in schedule, project sequencing, and synergy opportunity to 2020 GO Bond Transportation project, Project 1GMPR Murphy Parkway Ramps Project, in the Urban Renewal Area.	
Transportation Construction	\$ -		
Water	\$ -		
Water Reclamation	\$ -		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ 750,000		
Impact on Operating Budget: None			
Method of Financing: 100% Urban Renewal Property Taxes (BURA Murphy Crossing Construction Fund)			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -
Total Project Cost Estimate:							\$750,000



 **1B97S** 

CITY OF BEND **US97 Frontage Road South** NOT TO SCALE

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**BURA Core Area Construction Fund
Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification*	2023-24	2024-25	2025-26	2026-27	2027-28	Total
1GHAO Hawthorne Overcrossing	5	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000	\$ 3,000,000
1GFAI Franklin Crossing & Corridor Improvements	3	500,000	2,500,000	-	-	-	\$ 3,000,000
1BCA2 2nd Street Streetscape Improvements - Franklin to Greenwood	5	500,000	1,000,000	1,000,000	-	-	\$ 2,500,000
Total		\$ 1,000,000	\$ 3,500,000	\$ 1,000,000	\$ 1,500,000	\$ 1,500,000	\$ 8,500,000

*The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97

Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

1GHAO Hawthorne Avenue Overcrossing

Fund: BURA Core Area

Project Manager: Garrett Sabourin

Project Status: Active

Next Phase: Planning

Cost Estimate Classification: 5

Est. Start Date: Jul 2024

Est. End Date: Jun 2028

Description & Background

The initial study phase for this project was conducted as the Midtown Crossing Study, concluding in October 2022. The Midtown Crossing Study included evaluation of crossing opportunities of the Bend Parkway and BNSF Railway at existing Franklin and Greenwood undercrossing, as well as a future Hawthorne pedestrian and bike overcrossing. Staff are currently pursuing additional grant funds for the proposed overcrossing and initiating projects for the existing crossings and corridors. City Council will provide additional direction in the future on how and when this project should proceed.

Need/Justification

Identified in the Transportation System Plan as projects M-8 and M-9.

Near-term and Key Route projects identified to address safety and connectivity for pedestrians, bicyclists, and the traveling public. Corridor improvements provided to support development in the Core Area urban renewal district, improve access across Bend Parkway and BNSF Railway, as well as provide enhanced safety and mobility at critical crossing locations.

Projected Related to Council Goal: Transportation + Infrastructure

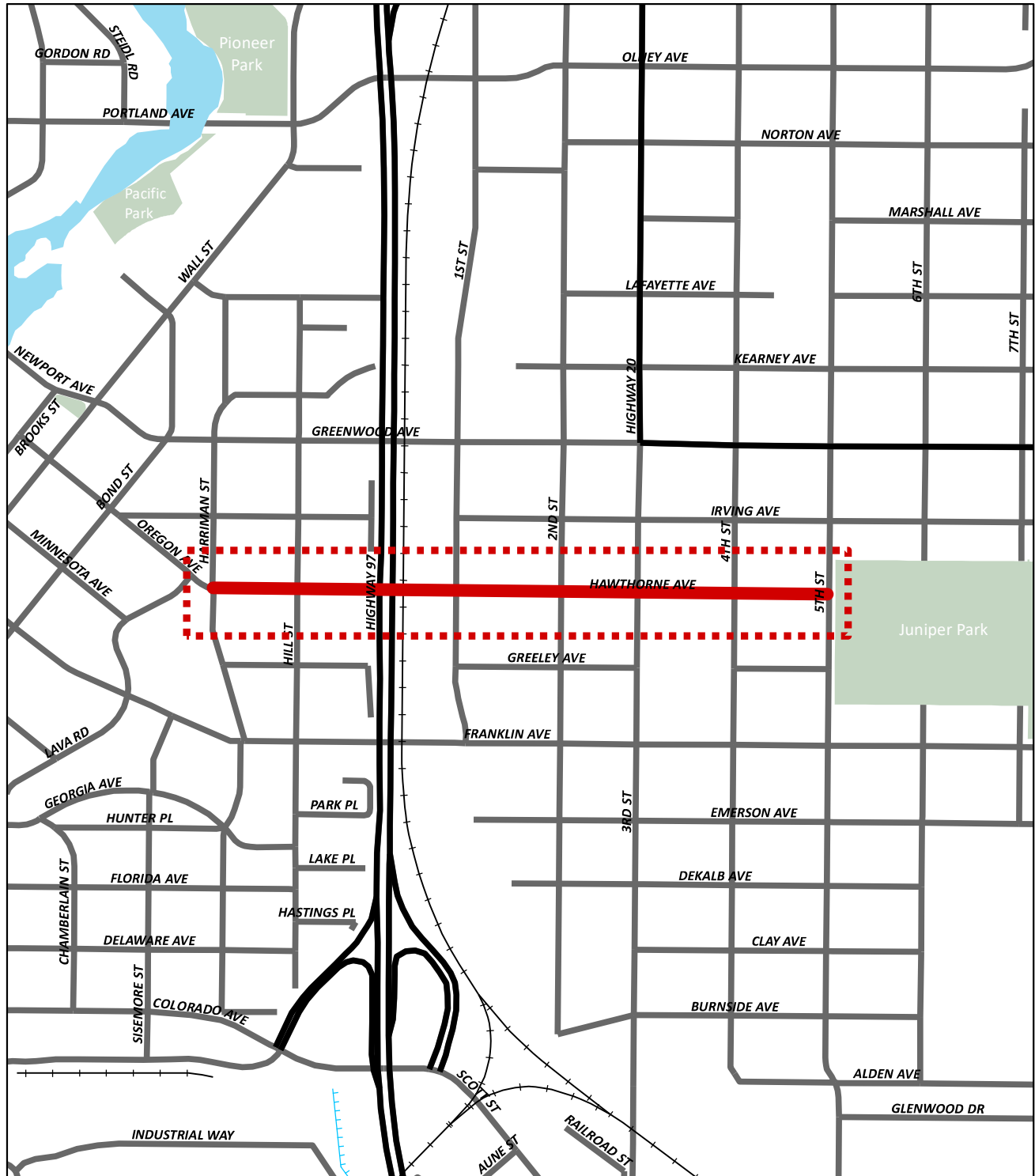
Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	
Transportation Construction	\$ -	
Water	\$ -	
Water Reclamation	\$ -	
Stormwater	\$ -	
General Obligation Bond	\$ 6,995,000	
Other (see below)	\$ 3,000,000	
Impact on Operating Budget: Negligible		

Method of Financing: 2020 General Obligation Bond, Urban Renewal Property Taxes (BURA Core Area Construction Fund)

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$	\$	\$	\$ 2,425,000	\$ 4,570,000	\$ 1,500,000	\$ 1,500,000	\$ -
Total Project Cost Estimate:							\$9,995,000



1GHAO

Hawthorne Avenue Overcrossing



NOT TO SCALE

1GFAI Franklin Avenue Corridor Improvements

Fund: BURA Core Area

Project Manager: Garrett Sabourin

Project Status: Active

Project Phase: Planning

Cost Estimate Classification: 5

Est. Start Date: Jul 2023

Est. End Date: Jun 2025

Description & Background

A study was conducted in 2022 identifying improvement options at the Franklin Undercrossing of BNSF railway, and to develop concepts for roadway improvements between NW Harriman St and 4th St. This project includes two key intersection projects at 2nd and 4th Streets, as well as a key route enhancement to create a safe crossing at Harriman, manage the conflicts between right turns at Hill Street, provide buffered bike lanes, and enhance signal timing at 3rd Street. Additionally, All Roads Transportation Safety Program (ARTS) grant funds are dedicated to this project to address illumination deficiencies.

There are two utility projects identified in the Water Construction Fund and Storm Construction Fund Capital Improvement Programs to make improvements to the underpass drainage and aging water infrastructure along the corridor. There is a portion of the Neighborhood Greenways project which will be leveraged in this area to complete key route and greenway connections. The project will additionally include CORE Construction Funding as a contribution based on a recommendation from the advisory board and as approved in the 5-year CIP by City Council.

Need/Justification

Identified in the Transportation System Plan as projects M-5, M-6, M-8, M-9, R2-A and R2-C.

Near-term and Key Route projects identified to address safety and connectivity for pedestrians, bicyclists, and the traveling public. Corridor improvements provided to support development in the Core Area urban renewal district, improve access across Bend Parkway and BNSF Railway, as well as provide enhanced safety and mobility at critical crossing locations. Stormwater project 1RFGU will be in concert with this project to address improvements to address long-term flooding issues of underpass and water improvements to upgrade aging cast iron pipe within project limits.

Project Related to Council Goal: Transportation + Infrastructure

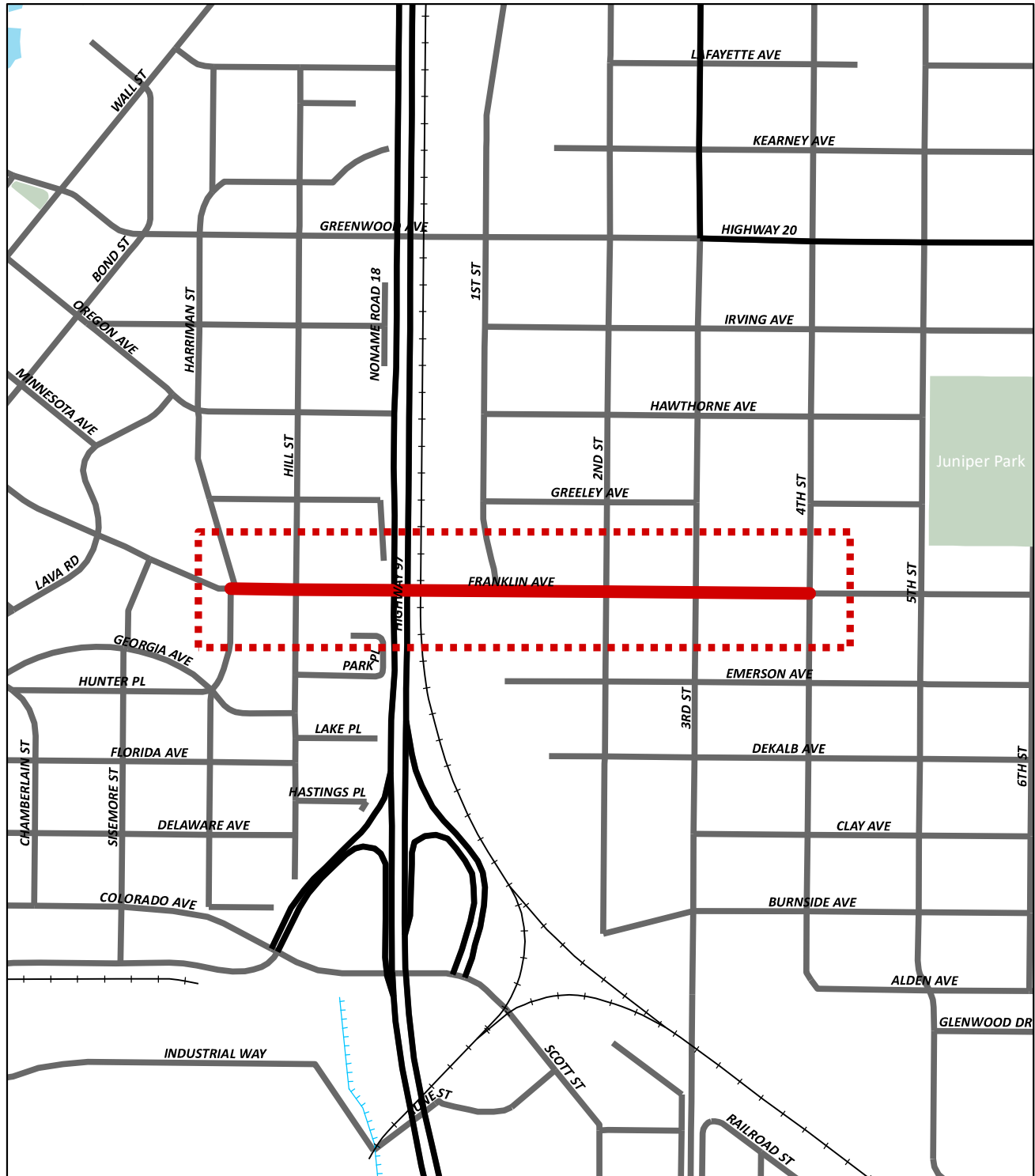
Financial Summary



Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	
Transportation Construction	\$ 1,425,000	
Water	\$ -	
Water Reclamation	\$ -	
Stormwater	\$ -	
General Obligation Bond	\$ 5,225,000	
Other (see below)	\$ 3,000,000	
Impact on Operating Budget: Negligible		

Method of Financing: 2020 General Obligation Bond, Urban Renewal Property Taxes (BURA Core Area Construction Fund), State Directed ARPA Funding (Transportation Construction Fund)

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ 4,425,000	\$ 5,225,000	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$9,650,000



 **1GFAI** 
CITY OF BEND Midtown - Franklin Corridor Improvements NOT TO SCALE

1BCA2 Second Street Streetscape Improvements - Franklin to Greenwood

Fund: BURA Core Area

Project Manager: Garrett Sabourin

Project Status: Active

Project Phase: Planning

Cost Estimate Classification: 5

Est. Start Date: Jan 2023

Est. End Date: Dec 2025

Description & Background

The 2nd Street Streetscape Improvements Project is a complete street improvement project on NE 2nd Street between NE Franklin Avenue and Greenwood Avenue. 2nd Street is located on a low stress bicycling route in the Bend Transportation System Plan and this project will include a low stress bicycling facility as well as enhanced sidewalks, street trees, curb extensions and other amenities identified in the Core Area Urban Design Framework to become an attractive urban streetscape to attract private redevelopment to the area. The Utility Department has one project on 2nd Street from the Water Construction Fund to improve or replace aging water infrastructure.

Need/Justification

2nd Street was identified in the Core Area Urban Design Framework as a key north south connector in the Bend Central District, an emerging mixed-use district in Bend. This project is intended to help catalyze redevelopment efforts and attract private development to the Bend Central District.

Projected Related to Council Goal: Transportation + Infrastructure, Affordable Housing + Sustainable Development

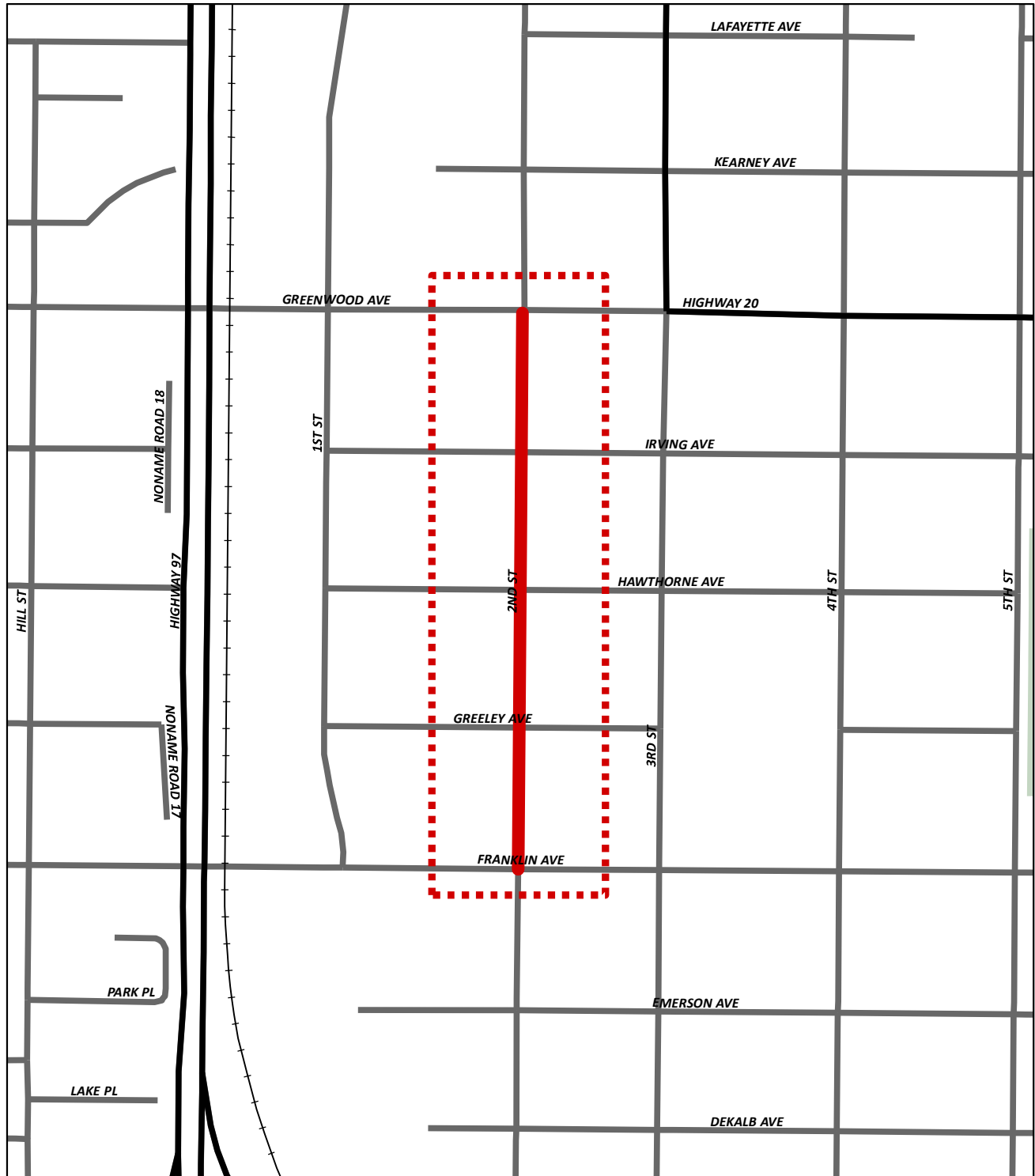
Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	
Transportation Construction	\$ -	
Water	\$ -	
Water Reclamation	\$ -	
Stormwater	\$ -	
General Obligation Bond	\$ -	
Other (see below)	\$ 2,500,000	
Impact on Operating Budget: None		

Method of Financing: Urban Renewal Property Taxes (BURA Core Area Construction Fund)

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ 500,000	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$ 2,500,000



1BCA2

Second Street Streetscape Improvements



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**Parking Services Fund
 Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification*	2023-24	2024-25	2025-26	2026-27	2027-28	Total CIP
1PNMP North Mirror Pond Improvements	5	\$ 700,000	\$ 1,660,300	\$ -	\$ -	\$ -	\$ 2,360,300
Total		\$ 700,000	\$ 1,660,300	\$ -	\$ -	\$ -	\$ 2,360,300

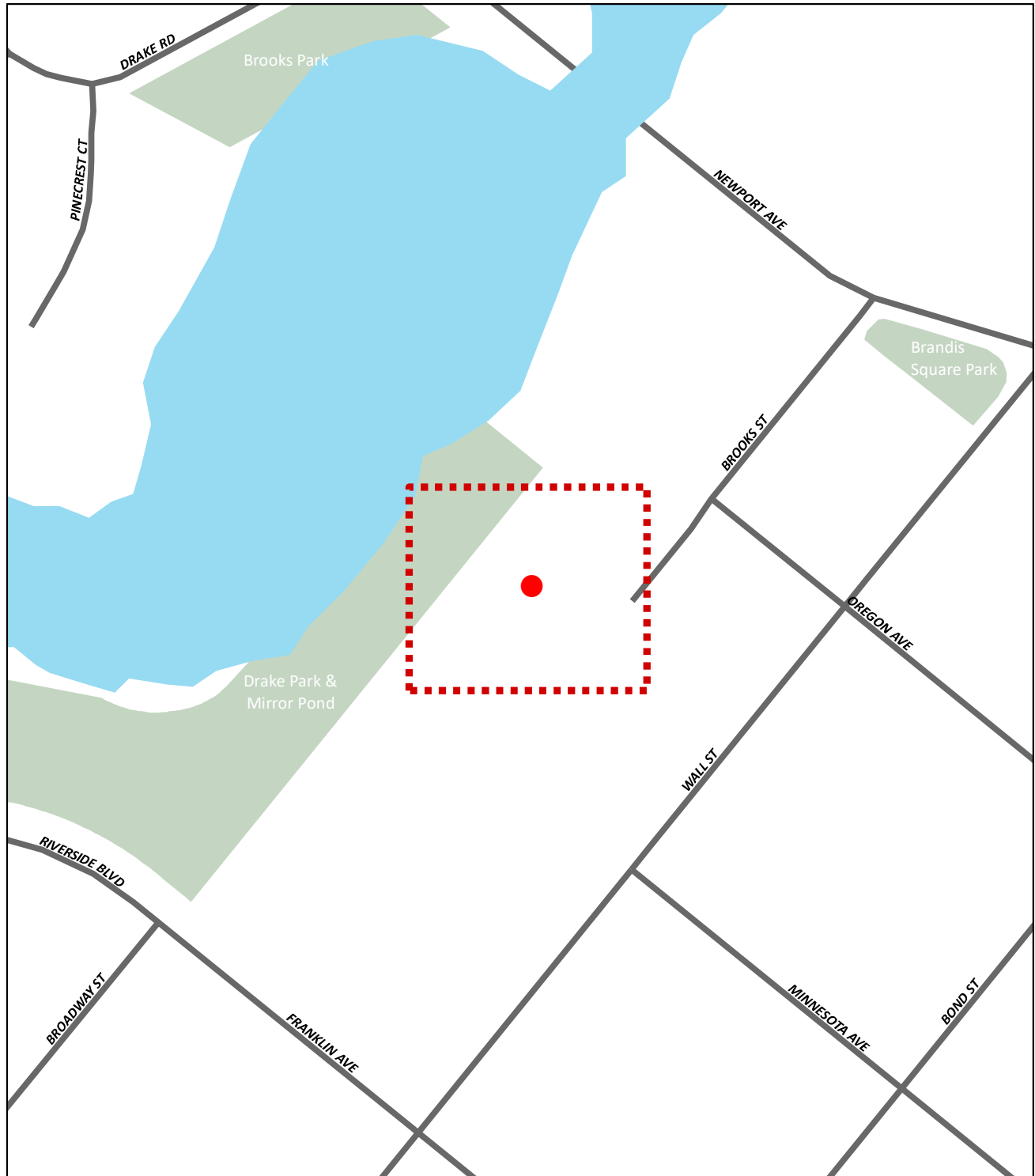
*The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97



Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

1PNMP North Mirror Pond Parking & Brooks Promenade Enhancements

Fund: Parking		Project Status: Active		Project Phase: Planning	
Project Manager: John Condon		Est. Start Date: Jul 2023		Est. End Date: Jun 2025	
Cost Estimate Classification: 5					
Description & Background					
<p>This project seeks to leverage restricted tourism funds to expand gathering space for events along the Brooks Promenade and in the adjacent plaza. Considerations during the design phase include potential alley widening to accommodate events, an expansion of the plaza area, and the option to construct public restrooms. The project may be constructed at the same time as a proposed renewal of the North Mirror Pond Lot to address traffic flow and safety issues along the Promenade.</p>					
Need/Justification					
<p>Tourism funds for new construction projects must meet state law for “tourism related facilities.” The high demand for events within the downtown core, and lack of available public space to accommodate new or expanding events aimed at tourists and residents, resulted in Council direction to prioritize this project for investment of these onetime funds.</p>					
Financial Summary					
Total Project Spending by Fund				Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-		<p>These funds accrued during a series of legal challenges between 2017 and 2021. They must be deployed in a manner that aligns with state law. Council has directed staff to pursue a project that meets state guidelines in the Brooks Promenade area within a timeline that satisfies tourism industry and downtown stakeholders.</p>	
Transportation Construction	\$	-			
Water	\$	-			
Water Reclamation	\$	-			
Stormwater	\$	-			
General Obligation Bond	\$	-			
Other (see below)	\$	2,360,000			
Impact on Operating Budget: Negligible					
Method of Financing: Restricted Tourism Funding					

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ 700,000	\$ 1,660,300	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$2,360,000



 **1PNMP** 

North Mirror Pond Parking & Brooks Promenade Enhancements

CITY OF BEND NOT TO SCALE

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**Airport Fund
Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification*	2023-24	2024-25	2025-26	2026-27	2027-28	Total
AP22B Air Traffic Control Tower - Siting & Design	5	\$ 1,600,000	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000
AP25A Taxiway A & B Rehabilitation	5	300,000	-	-	-	-	300,000
AP26A Multiple Taxilanes/Apron Reconstruction & Rehabilitation	5	-	500,000	3,315,000	-	-	3,815,000
AP27A West Apron Reconstruction & Rehabilitation	5	-	-	-	270,000	3,265,000	3,535,000
Total		\$ 1,900,000	\$ 500,000	\$ 3,315,000	\$ 270,000	\$ 3,265,000	\$ 9,250,000

*The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97

Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

AP22B Air Traffic Control Tower – Siting & Design

Fund: Airport		Project Status: Active	Project Phase: Active
Project Manager: Tracy Williams		Est. Start Date: Jul 2023	Est. End Date: Apr 2024
Cost Estimate Classification: 5			
Description & Background			
Siting and design for Air Traffic Control Tower			
Need/Justification			
<p>Project will design an Air Traffic Control Tower (ATCT) at the Bend Municipal Airport (BDN) to satisfy the objectives provided by the FAA’s Federal Contract Tower (FCT) Program. The ATCT at BDN is identified as the most important project to improve safety, reduce air traffic congestion, address neighbor noise concerns, and increase operational efficiency. Project includes supplemental weather station. The ATCT has been identified by FAA Air Traffic Control staff as a critical need for Central Oregon air traffic.</p> <p>The current 2023-2025 biennial budget proposal only includes design of the ACTC. The City is actively seeking additional grant funding for construction of the tower. If additional grant funds are secured, the budget will be adjusted accordingly.</p> <p>Projected Related to Council Goal: Affordable Housing + Sustainable Development</p>			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	The City of Bend risks being eligible to receive construction funds for the air traffic control tower, as construction funds are based on bids from the design.	
Transportation Construction	\$ -		
Water	\$ -		
Water Reclamation	\$ -		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ 1,900,600		
Impact on Operating Budget: None			
Method of Financing: 100% Airport Improvement Program (AIP) FAA funding			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 152,600	\$ 148,000	\$ 1,600,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$1,900,600



AP22B

Air Traffic Control Tower



NOT TO SCALE

AP25A Taxiway A and B Rehabilitation

Fund: Airport		Project Status: Active	Project Phase: Active
Project Manager: Tracy Williams		Est. Start Date: Jul 2023	Est. End Date: Jun 2024
Cost Estimate Classification: 5			
Description & Background			
Design and planning to rehabilitate Parallel Taxiway; install Medium Intensity Taxiway Lighting system; Runway Magnetic Variation Change.			
Need/Justification			
The current FAA-approved Airport Master Plan calls out a Medium Intensity Taxiway Lighting system for TaxiwayA and B. The last Pavement Condition Index (PCI) Report dated 2017 calls out a seal coat of TaxiwayB in 2018 and TaxiwayA in 2022. PCI values on TaxiwayB are Satisfactory ranging between 76 and 84. PCI Values on TaxiwayA are Good to Satisfactory ranging between 74 and 91. Runway Magnetic Variation change, previously planned for 2022, will be incorporated with this project.			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$		The pavement will continue to deteriorate, resulting in failure.
Transportation Construction	\$	-	
Water	\$	-	
Water Reclamation	\$	-	
Stormwater	\$	-	
General Obligation Bond	\$	-	
Other (see below)	\$	300,000	
Impact on Operating Budget: 10% total project cost, local match			
Method of Financing: 90% Federal Airport Improvement Program grant funds, 10% Airport Fund contribution			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$300,000



AP25A

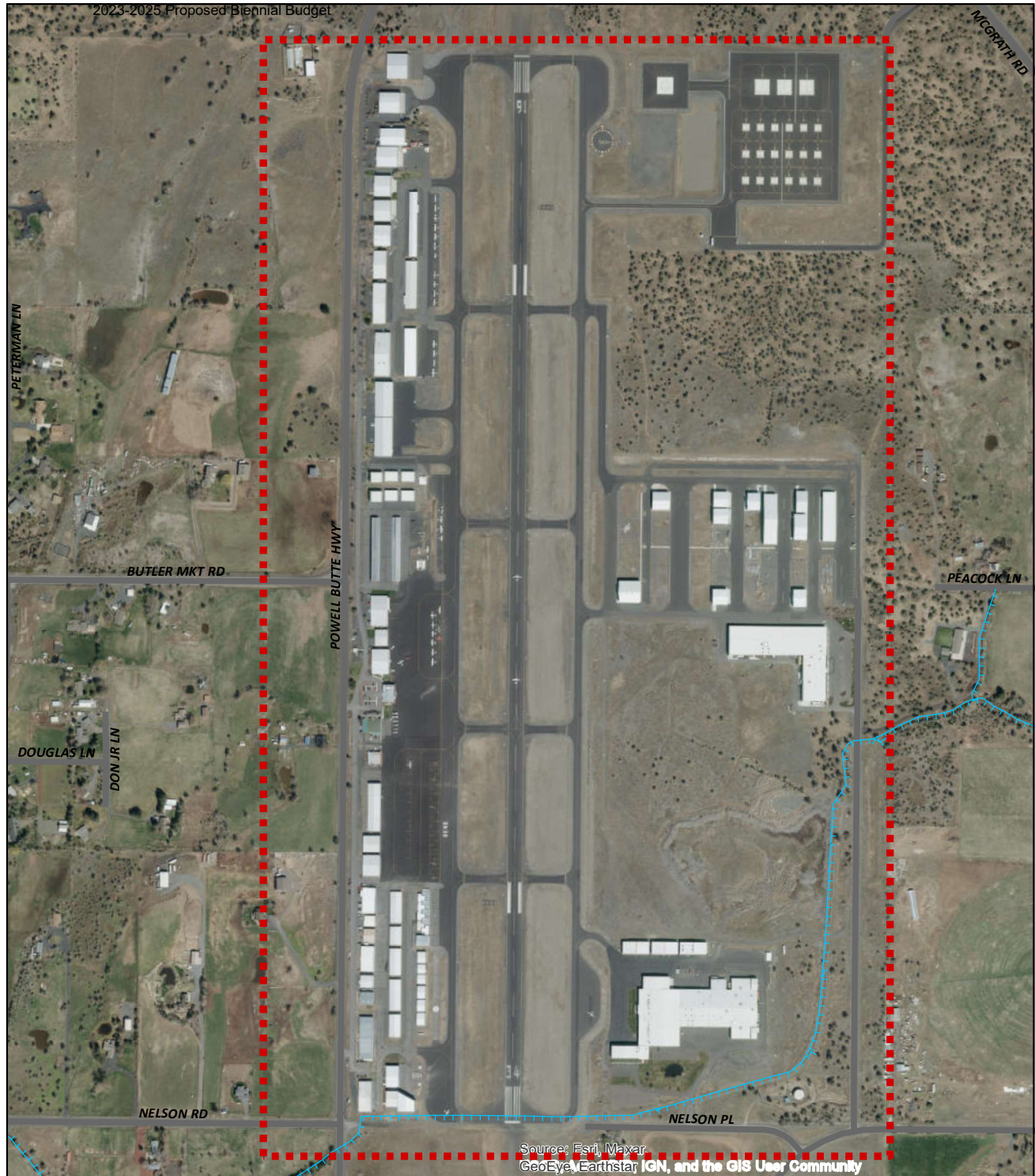
Taxiway A & B Seal Coat and Edge Lighting, Beacon



AP26A Multiple Taxilanes/Apron Reconstruction & Rehabilitation

Fund: Fund: Airport		Project Status: Inactive	Project Phase: Inactive
Project Manager: Tracy Williams		Est. Start Date: Jul 2025	Est. End Date: Jun 2027
Cost Estimate Classification: 5			
Description & Background			
<p>Pavements in these areas are at failure. Historically, the city relies on federal funding for investment in the airport, a city asset; However, taxilane and apron improvements are not a top funding priority with FAA. The Bipartisan Infrastructure Law (BIL) infused additional funding opportunities and encourages infrastructure improvement for projects such as this, that would normally be unfunded. Bend airport expects to roll-over 5 years of annual entitlement to fund this project under this once in a generation BIL Program.</p>			
Need/Justification			
<p>These pavement areas have outlived the useful life of over 20 years and are beyond repair, requiring removal and replacement of existing pavement.</p>			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	FAA Sponsor assurances require the city to have a Pavement Maintenance Management Program (PMMP). The proposed work is consistent with the current PMMP. The consequence of delaying or eliminating the project will result in further deterioration and increase the risk of propellers striking the ground due to unmitigated undulations.	
Transportation Construction	\$ -		
Water	\$ -		
Water Reclamation	\$ -		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ 3,815,000		
Impact on Operating Budget: None			
Method of Financing: 100% Bipartisan Infrastructure Law, non-primary entitlement funds			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ 500,000	\$ 3,315,000	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$3,815,000



AP26A

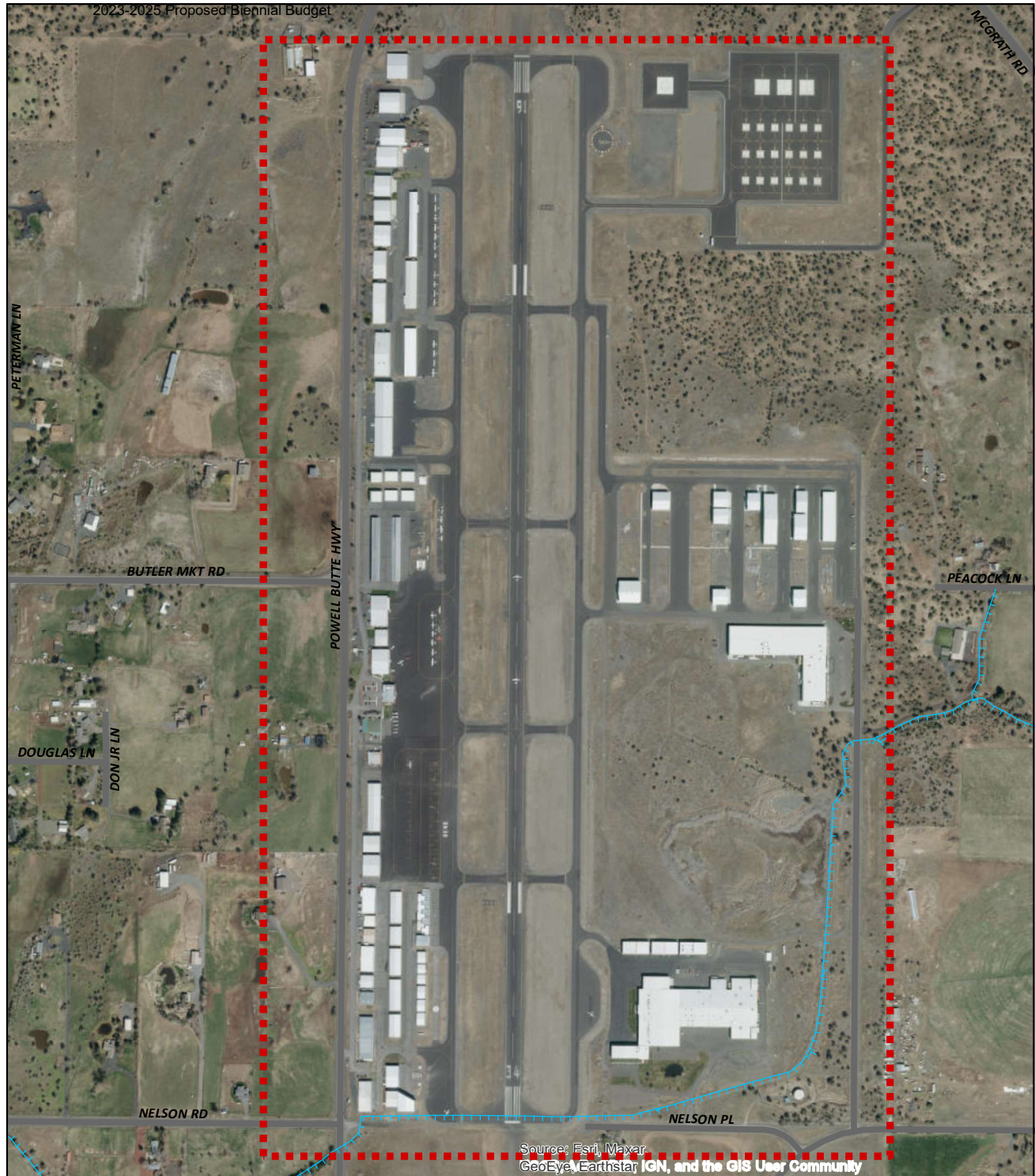
Multiple Taxilanes/Aprons
Reconstruction & Rehabilitation





AP27A West Apron Reconstruction & Rehabilitation

Fund: Airport		Project Status: Inactive	Project Phase: Inactive
Project Manager: Tracy Williams		Est. Start Date: Jul 2026	Est. End Date: Jun 2028
Cost Estimate Classification: 5			
Description & Background			
Design and planning for West Apron Reconstruction & Rehabilitation.			
Need/Justification			
In 2018, the north half of the West Apron (tarmac) was reconstructed and the south half was rehabilitated with slurry seal. By 2028, the north half of the West Apron will warrant a seal coat, and the south half of the West Apron will have PCI values between 28 and 67, warranting reconstruction.			
Financial Summary			
Total Project Spending by Fund		Consequence of Delaying or Eliminating	
Accessibility Construction	\$ -	FAA awards construction grants based on bids. This project will be ineligible for construction grant without design.	
Transportation Construction	\$ -		
Water	\$ -		
Water Reclamation	\$ -		
Stormwater	\$ -		
General Obligation Bond	\$ -		
Other (see below)	\$ 3,535,000		
Impact on Operating Budget: 10% total project cost, local match			
Method of Financing: 90% Federal Airport Improvement Program grant funds, 10% Airport Fund contribution			

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 270,000	\$ 3,265,000	\$ -
Total Project Cost Estimate:						\$3,535,000	



 <p>CITY OF BEND</p>	<p>AP27A</p> <hr/> <p>West Apron Reconstruction & Rehabilitation</p>	 <p>NOT TO SCALE</p>
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**Facilities Management
Five Year Capital Improvement Program (CIP) Schedule**

	Cost Estimate Classification*	2023-24	2024-25	2025-26	2026-27	2027-28	Total CIP
Juniper Ridge Public Works Campus	3	\$ 51,375,300	\$ 52,756,000	\$ 19,350,800	\$ -	\$ -	\$ 123,482,100
City Hall Replacement	5	100,000	100,000	10,000,000	10,000,000	10,000,000	30,200,000
705/755 NE 1st - Underground Injection Control	5	50,000	-	-	-	-	50,000
Total		\$ 51,525,300	\$ 52,856,000	\$ 29,350,800	\$ 10,000,000	\$ 10,000,000	\$ 153,732,100

*The City's cost estimate classification system is based on standards developed by the AACE International Recommended Practice No. 18R-97

Estimate Class	Purpose	Project Definition Level Expressed as % of completion definition	Cost Estimate Range Typical variation in high & low range
Class 5	Concept or Feasibility	0% to 2%	+ 100% / -50%
Class 4	Preliminary Engineering	1% to 15%	+ 50% / -30%
Class 3	Semi-Detailed (30%-60% Design)	10% to 40%	+ 30% / -20%
Class 2	Detailed (60%-100% Design)	30% to 75%	+ 20% / -15%
Class 1	Final (100% Design/Bid Opening)	65% to 100%	+ 10% / -10%
N/A	Not Applicable		

Juniper Ridge Public Works Campus

Fund: Facilities Management

Project Manager: Jo Wells

Project Status: Active

Project Phase: Design

Cost Estimate Classification: 3

Est. Start Date: Jan 2022

Est. End Date: Dec 2025

Description & Background

Combine Engineering and Infrastructure Planning, Facilities, Fleet, Transportation and Mobility, and Utilities into a new Public Works campus at Juniper Ridge. The new site shall maximize efficiencies of similar facility functions and improve operations to better serve the City of Bend's growing community. It should be built to serve the current needs and allow for future growth and flexibility.

Need/Justification

The existing facilities are inefficient, failing and beyond their useful life. Transportation and Mobility, Fleet and Facilities have outgrown the existing facility at Pilot Butte, and the Utilities Department's Boyd Acres campus has been sold and must be vacated to the new owner by the end of 2025 to avoid lease back costs and no later than 2027.

Projected Related to Council Goal: Accessible + Effective Government

Financial Summary

Total Project Spending by Fund

Accessibility Construction	\$ -
Transportation Construction	\$ -
Water	\$ -
Water Reclamation	\$ -
Stormwater	\$ -
General Obligation Bond	\$ -
Other (see below)	\$ 130,665,700

Consequence of Delaying or Eliminating

All departments that will be moving to this campus are experiencing inefficiencies and outgrowing their existing facilities which are outdated and failing. New facilities are required to keep up with the demands of the community and ensure we can continue to provide a high level of service to our community members. Additionally, Utilities would be required to find a new place to conduct business due to the sale of the Boyd Acres property.

Impact on Operating Budget: High

Method of Financing: Long term debt will be issued to fund the project. Annual debt service payments will be funded through interfund transfers from the departments located at the new campus.

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ 665,700	\$ 6,517,900	\$ 51,375,300	\$ 52,756,000	\$ 19,350,800	\$ -	\$ -	\$ -

Total Project Cost Estimate:

\$130,665,700.00



FAJRC

Juniper Ridge Public Works Campus



City Hall Replacement

Fund: Facilities Management		Project Manager: TBD	Project Status: Inactive	Project Phase: Planning
Cost Estimate Classification: 5		Est. Start Date: Jul 2023	Est. End Date: Jun 2030	
Description & Background				
Combine all the departments at the Downtown Campus and Municipal Court employees from the Pilot Butte Campus into a new City Hall. The new, yet to be determined site, shall maximize efficiencies of similar facility functions and improve operations to better serve the City of Bend’s growing community. It should be built to serve the current needs and allow for future growth and flexibility to possibly include a community space, a civic plaza, a park, a cultural center, an arts center, or other public uses.				
Need/Justification				
The current City Hall and 5 adjacent annex buildings comprises the Downtown Campus. These existing facilities are inefficient, failing and beyond their useful life.				
Projected Related to Council Goal: Accessible + Effective Government				
Financial Summary				
Total Project Spending by Fund			Consequence of Delaying or Eliminating	
Accessibility Construction	\$	-	The departments moving to the new City Hall are experiencing inefficiencies and their operational needs are outgrowing the existing facilities which are outdated, failing and separated from one another at the Downtown Campus. New facilities are required to keep up with the demands of the community and ensure we can continue to provide a high level of service to our community members.	
Transportation Construction	\$	-		
Water	\$	-		
Water Reclamation	\$	-		
Stormwater	\$	-		
General Obligation Bond	\$	-		
Other (see below)	\$	140,200,000		
Impact on Operating Budget: To be determined				
Method of Financing: Determined when location is known, and timing has been solidified.				

Project Lifecycle Spending Projection							
PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$	\$	\$ 100,000	\$ 100,000	\$ 10,000,000	\$ 10,000,000	\$ 10,000,00	\$ 110,000,000
Total Project Cost Estimate:							140,200,000

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705/755 NE 1st Street – Underground Injection Control

Fund: Facilities Management

Project Manager: Garrett Kaye

Project Status: Active

Project Phase: Design

Cost Estimate Classification: 5

Est. Start Date: Jul 2023

Est. End Date: Jan 2024

Description & Background

In March of 2023, the City acquired 705/755 NE 1st Street (a fueling facility) as an opportunistic investment that could meet a variety of community needs, including but not limited to a possible future site for City Hall, affordable housing, a civic plaza or other public uses. During the due diligence period, a Phase I environmental assessment was conducted and it was determined that the Underground Injection Control (UIC) on site was not registered or rule authorized with the Department of Environmental Quality (DEQ) and lacked the necessary mechanisms to prevent the discharge of petroleum products into the ground in the event of a spill.

Need/Justification

Fueling operations on this property are anticipated to continue for at least two additional years. The DEQ implements the Federal Safe Drinking Water Act requirements for Underground injection Control and requires UIC's to be registered and rule authorized. The City of Bend registers and rule authorizes city-owned UIC's via a Water Pollution Control Facilities Permit for Class V Stormwater Underground Injection Control Systems with the DEQ and this UIC will need to be added to the permit. To accomplish this, it is anticipated that a design and installation of a control mechanism, such as an oil/water separator, will be required to prevent the discharge of petroleum products into the ground in the event of a spill or significant stormwater event.

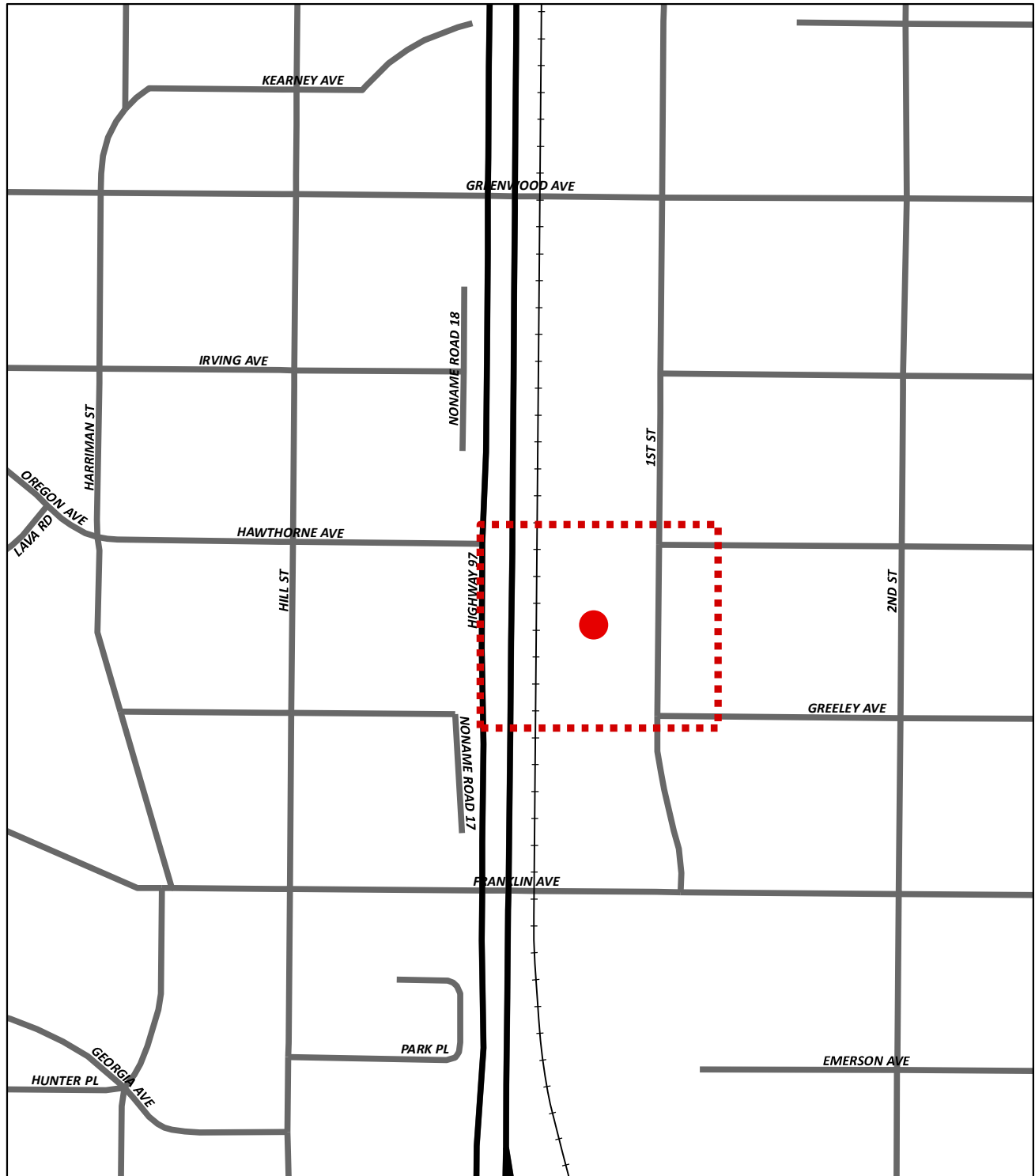
Projected Related to Council Goal: Accessible + Effective Government



Financial Summary

Total Project Spending by Fund		Consequence of Delaying or Eliminating
Accessibility Construction	\$ -	The City of Bend will be out of compliance with the Department of Environmental Quality and there will be a continued risk of petroleum products entering the ground in the event of a spill.
Transportation Construction	\$ -	
Water	\$ -	
Water Reclamation	\$ -	
Stormwater	\$ -	
General Obligation Bond	\$ -	
Other (see below)	\$ 50,000	
Impact on Operating Budget: Minimal		
Method of Financing: General Fund transfer		

Project Lifecycle Spending Projection

PRIOR	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FUTURE
\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost Estimate:							\$50,000



 **FAUIC** 

CITY OF BEND 705/755 NE 1st - Underground Injection Control NOT TO SCALE

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Acronyms

ADA Americans with Disabilities Act of 1990

ARPA American Rescue Plan Act

BEDAB Bend Economic Development Advisory Board, a Council appointed committee charged with advocating for local businesses, facilitating business retention and recruitment, marketing Bend as a business friendly community, and coordinating city resources applied to economic development.

BIPOC Black, Indigenous, and People of Color

BMPO The Bend Metropolitan Planning Organization, the federally designated regional transportation planning organization for Bend.

BURA Bend Urban Renewal Agency

CCAP Community Climate Action Plan

CDBG Community Development Block Grant, as a CDBG direct entitlement community, the City of Bend will receive an annual allocation of CDBG funds from the U.S. Department of Housing and Urban Development (HUD).

CEDD Community and Economic Development Department which includes the City of Bend's Building, Planning, Private Development Engineering, Growth Management, Business Advocacy, Licensing, and Code Enforcement programs.

CET Cascade East Transit which provides bus service to Deschutes, Crook and Jefferson Counties and is operated by the Central Oregon Intergovernmental Council.

CICT Commercial and Industrial Construction Tax is a fee of 1/3 of 1% of the total building permit valuation on commercial and industrial building permits issued by the City.

CIP Capital Improvement Program, a plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures.

CMO Abbreviation for the City Manager's Office

COBEA City of Bend Employees Association, a labor association representing labor, technical and clerical employees in the Utilities, Streets & Operations, Financial Services, Information Technology and Community Development departments.

COIC Central Oregon Intergovernmental Council organized under ORS 190. COIC provides services to the counties of Crook, Deschutes and Jefferson and the cities of Bend, Culver, La Pine, Madras, Metolius, Prineville, Redmond and Sisters. Services include: employment and training, alternative high school education, business loans, transportation, and community and economic development.

CWSRF Clean Water State Revolving Fund loans

DCRFPD #2 Deschutes County Rural Fire Protection District No. 2, which encompasses 250 square miles and is serviced by the Bend Fire Department. This acronym is used interchangeably with RFPD.

DEI Diversity, Equity and Inclusion, may also be referenced as DEIA or Diversity, Equity, Inclusion and Accessibility

EIPD Abbreviation for the Engineering & Infrastructure Planning Department

FAA Federal Aviation Administration

FTE Full Time Equivalent, staffing levels are measured in FTE's to give a consistent comparison from year to year. In most instances an FTE is one full time position filled for the entire year, however, in some instances an FTE may actually consist of several part time positions.

GAAP Generally Accepted Accounting Principles, which are uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures.

GFOA Government Finance Officers Association, the professional association of state/provincial and local finance officers in the United States and Canada, that has served the public finance profession since 1906.

GO Bond General Obligation (GO) Bond, a municipal bond backed by the full faith and credit of the issuing municipality. This means the municipality commits its full resources to paying bondholders, including the raising of property taxes. The City has two GO Bonds for transportation improvements: \$30 million approved by voters in 2011 and \$190 million that was approved by voters in 2020.

HR Abbreviation for the Human Resources department

HREC Human Rights and Equity Commission

IT Abbreviation for the Information Technology department

LTE Abbreviation for Limited Term Employee, which are employees hired for a limited contract term, typically 2-3 years, to complete specific projects. May also be referred to a LTD or Limited Duration Employee.

NA Neighborhood Association

NLA Neighborhood Leadership Alliance, which is a Council advisory committee comprised of one representative from each neighborhood association

O&M Operations & Maintenance

ODOT Oregon Department of Transportation

OPEB Other Post-employment Benefits

OPM Office of Performance Management

ORS Oregon Revised Statutes

PERS Public Employees Retirement System for the State of Oregon

PMO Project Management Office

RAB Abbreviation for roundabout. This abbreviation is commonly used in the Capital Improvement Program.

RFPD Deschutes County Rural Fire Protection District #2, which encompasses 250 square miles and is serviced by the Bend Fire Department.

RMV Real Market Value, the value of real property as determined by the Deschutes County Assessor's Office in terms of what it would be worth on the open market.

SCADA Abbreviation for Supervisory Control and Data Acquisition program within the Utilities Department which allows for systems automation, control, and monitoring.

SDC's Systems Development Charges, which are fees charged to new development for their fair share of the cost of infrastructure built or needed to serve the new development.

TAV Taxable Assessed Valuation, a valuation set upon real estate or other property by a government as a basis of levying taxes. Assessed value is determined by the Deschutes County Assessor's Office.

TSP Transportation System Plan, which is part of the City's Comprehensive Plan and is dedicated to planning for transportation needs over the next 20 years.

TIF Tax Increment Financing, the primary funding mechanism for urban renewal is called tax increment financing. Increases in property values within an urban renewal district are responsible for generating the revenue that is directed to the district. Under Measure 50, the increases are mainly a result of new construction and / or improvements to properties.

UEFB Unappropriated Ending Fund Balance, resources not appropriated but budgeted to account for the cash flow requirements of operations and to preclude the necessity for short-term borrowing of funds prior to receipt of budgeted revenues.

UGB Urban Growth Boundary, an officially adopted and mapped line that separates an urban area from surrounding open lands. All cities in Oregon are required to have a 20-year supply of land for housing and employment in their Urban Growth Boundary.

WRF Water Reclamation Facility

Glossary

Accrual Basis The recording, of the financial effects on a government, of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

Activity Classification Expenditure classification according to the specific type of work performed by organizational units (e.g., police is an activity within the Public Safety service area).

ADA Acronym for the Americans with Disabilities Act of 1990.

Adopted Budget Proposed budget amended and approved by the Budget Committee becomes the adopted budget after City Council takes action on it. The adopted budget becomes effective July 1 and includes all Council adopted changes through the year.

Ad Valorem Tax A property tax computed as a percentage of the value of taxable property.

Agency Fund A fund normally used to account for assets held by government as an agent for individuals, private organizations or other governments and/or other funds.

Annexation The incorporation of land into an existing city with a resulting change in the boundaries of that city.

Appropriated Budget The expenditure authority created by the appropriation bills and ordinances, which are signed into law, and the related estimated revenues. The appropriated budget would include all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.

Appropriation A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Approved Budget Proposed budget as amended and approved by the Budget Committee and recommended to the City Council for adoption.

Assessed Valuation A valuation set upon real estate or other property by a government as a basis of levying taxes.

Asset A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

Balanced Budget The State of Oregon defines a balanced budget as “the total resources in a fund equal the total of expenditures and requirements for that fund”.

Basis of Accounting A term used to refer to when revenues, expenditures, expenses, and transfers – and the related assets and liabilities – are recognized in the accounts and reported in the financial statements.

BEDAB Acronym for Bend Economic Development Advisory Board, a Council appointed committee charged with advocating for local businesses, facilitating business retention and recruitment, marketing

Bend as a business friendly community, and coordinating city resources applied to economic development.

BIPOC Acronym for Black, Indigenous, and People of Color.

BMPO The Bend Metropolitan Planning Organization, the federally designated regional transportation planning organization for Bend.

Bond A long-term promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date).

Budget A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Budget Committee As dictated by Oregon State Statute, the budget committee consists of the governing body and an equal number of appointed community members and is charged with the task of reviewing the proposed budget, taking public comment and approving the budget.

Budgetary Control The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

BURA Abbreviation for Bend Urban Renewal Agency.

Capital Assets Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Capital assets, also referred to as fixed assets, include land, right-of-way, buildings, improvements, infrastructure and equipment costing over \$10,000 with an estimated life of one year or more.

Capital Expenditures Expenditures resulting in the acquisition of or addition to the government's general fixed assets.

Capital Improvement Fund A fund that accounts for the resources to be used for the acquisition or construction of major capital facilities.

Capital Improvement Program (CIP) A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures.

Capital Improvement Project Expenditures which result in the acquisition of land, improvements to existing facilities, and construction of streets, sewers, storm drains and other public facilities.

Capitalization Policy The criteria used by the government to determine which outlays should be reported as fixed assets. As of July 1, 2019, the City's capitalization limit is \$10,000, an increase from \$5,000.

Capital Projects Fund A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Cash Basis A basis of accounting under which transactions are recognized only when cash is received or disbursed.

CDBG Abbreviation for Community Development Block Grant. As a CDBG direct entitlement community, the City of Bend will receive an annual allocation of CDBG funds from the U.S. Department of Housing and Urban Development (HUD).

CEDD Abbreviation for Community & Economic Development Department, which includes the City of Bend's Building, Planning, Private Development Engineering, Growth Management, and Code Enforcement programs.

CET Acronym for Cascade East Transit which is operated by Central Oregon Intergovernmental Council and provides bus service to Deschutes, Crook and Jefferson Counties.

CICT Commercial and Industrial Construction Tax is a fee of 1/3 of 1% of the total building permit valuation on commercial and industrial building permits issued by the City.

COBEA City of Bend Employees Association, a union representing labor, technical and clerical employees in the Utilities, Streets & Operations, Financial Services, Information Technology and Community Development departments.

COIC Acronym for Central Oregon Intergovernmental Council organized under ORS 190. COIC provides services to the counties of Crook, Deschutes and Jefferson and the cities of Bend, Culver, La Pine, Madras, Metolius, Prineville, Redmond and Sisters. Services include: employment and training, alternative high school education, business loans, transportation, and community and economic development.

Contingency An appropriation established in certain funds for the funding of unforeseen events. Contingency may be appropriated for a specific purpose by the City Council upon the approval of a resolution.

Debt An obligation resulting from the borrowing of money or from the purchase of goods and services.

Debt Limit The maximum amount of outstanding gross or net debt legally permitted.

Debt Proceeds The difference between the face amount of debt and the issuance discount or the sum of the face amount and the issuance premium. Debt proceeds differ from cash receipts to extent issuance costs, such as underwriters' fees, are withheld by the underwriter.

Debt Service Fund A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Debt Service Requirements The amount of money required to pay interest on outstanding debt, serial maturities of principal for serial bonds and required contributions to accumulate monies for future retirement of term bonds.

Delinquent Taxes Taxes remaining unpaid on or after the date to which a penalty for nonpayment is attached. Even though the penalty may be subsequently waived and a portion of the taxes may be abated or cancelled, the unpaid balances continue to be delinquent taxes until abated, canceled, paid or converted into tax liens.

Deschutes County Rural Fire Protection District # 2 (DCRFPD #2) which encompasses 250 square miles and is serviced by the Bend Fire Department. This is used interchangeably with RFPD.

DEI Diversity, Equity and Inclusion, may also be referenced as DEIA or Diversity, Equity, Inclusion and Accessibility

EIPD Abbreviation for the Engineering & Infrastructure Planning Department.

Employee Benefits Benefits include social security, retirement, group health, dental and life insurance, workers' compensation, and disability insurance.

Encumbrances Commitments related to unperformed (executory) contracts for goods and services. Used in budgeting, encumbrances are not GAAP expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

Enterprise Fund A fund established to account for operations financed and operated in a manner similar to private business enterprises (e.g., water, airport, sewer).

Expenditures Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants, entitlements and shared revenues.

Fees General term used for any charge levied by local government in connection with providing a service, permitting an activity or imposing a fine or penalty. Major types of fees include business and non-business licenses, fines, and user charges.

Fiduciary Fund Type The Trust and Agency funds used to account for assets held by a government unit in a trustee capacity or as an agent for individuals, private organizations, other government units and/or other funds

Financial Resources Cash or other assets that, in the normal course of operations, will become cash.

Fiscal Year A twelve month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City's fiscal year begins on July 1 and ends the following June 30.

Fixed Assets Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Fixed assets, also referred to as capital assets, include land, right-of-way, buildings, improvements, infrastructure and equipment costing over \$5,000 with an estimated life of one year or more.

Franchise A special privilege granted by a government, permitting the continued use of public property, and usually involving the elements of monopoly and regulation.

FTE Abbreviation for Full Time Equivalent. Staffing levels are measured in FTE's to give a consistent comparison from year to year. In most instances an FTE is one full time position filled for the entire year, however, in some instances an FTE may actually consist of several part time positions.

Fund A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are

recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance The difference between fund assets and fund liabilities of governmental and similar trust funds.

Fund Type Any one of seven categories into which all funds are classified in governmental accounting. The seven types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

General Fund The fund used to account for all financial resources, except those required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures.

GFOA Government Finance Officers Association, the professional association of state/provincial and local finance officers in the United States and Canada, that has served the public finance profession since 1906.

GO Bond General Obligation Bond, a municipal bond backed by the full faith and credit of the issuing municipality. This means the municipality commits its full resources to paying bondholders, including the raising of property taxes. The City of Bend issued GO Bonds during the 2011-2013 Biennium for transportation system improvements that were approved by the voters in May 2011. In November 2020 voters approved a \$190 million bond for transportation improvements.

Governmental Accounting The composite activity of analyzing, recording, summarizing, reporting and interpreting the financial transactions of governments.

Governmental Fund Types Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities – except those accounted for in proprietary funds and fiduciary funds.

Grants Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

Infrastructure Assets Public domain fixed assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, lighting systems, and similar assets that are immovable and of value only to the government unit.

Interfund Transactions Transactions between funds of the same government reporting entity. They include 1) Quasi-external Transactions, 2) Reimbursements, 3) Residual Equity Transfers, 4) Operating Transfers and 5) Interfund Loans.

Interfund Transfers All interfund transactions except loans, quasi-external transactions and reimbursements.

Intergovernmental Revenues Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

Interim Borrowing 1) Short-term loans to be repaid from general revenues during the course of a fiscal year. 2) Short-term loans in anticipation of tax collections, grants or bond issuance.

Internal Service Fund A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost reimbursement basis.

Legal Level Of Budgetary Control The level at which spending in excess of budgeted amounts would be a violation of law.

Liabilities Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.

Local Budget Law Oregon Revised Statutes (ORS) dictates local budgeting practices. ORS Chapter 294 contains Local Budget Law provisions.

LTE Abbreviation for Limited Term Employee, which are employees hired for a limited contract term, typically 2-3 years, to complete specific projects.

Materials and Services Object classification to account for purchases of materials and services excluding capital outlay, personnel and debt service.

Measurable and Available An accounting convention employed in the modified accrual accounting basis to determine if a revenue is recognized in the current period.

Modified Accrual Basis of accounting in which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received. All governmental funds are accounted for using the modified accrual basis of accounting.

NLA Neighborhood Leadership Alliance, which is a Council advisory committee comprised of one representative from each neighborhood association

O&M Acronym for Operations & Maintenance.

ODOT Abbreviation for Oregon Department of Transportation.

Object Class Expenditure classification according to the types of items purchased or services obtained (e.g., personal services, materials, supplies and equipment).

Operating Budget Planned, current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Operating Transfers All interfund transfers other than residual equity transfers (e.g., legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended).

Ordinance A formal legislative enactment by the governing body of a municipality. The difference between an ordinance and a resolution is that the later requires less legal formality and has a lower legal status.

Permanent Fund A fund established to report resources that are legally restricted so that only earnings, and not principal, may be used for purposes that support the program.

PERS Abbreviation for the State of Oregon Public Employees Retirement System.

Personnel Services Object classification to account for compensation to City employees in the form of salaries, wages and employee benefits.

Program A group of related activities to accomplish a major service or function for which the local government is responsible.

Proposed Budget The budget proposed by the City Manager and submitted to the Budget Committee prior to their deliberations.

Proprietary Fund Types Sometimes referred to as income determination or commercial-type funds, the classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds).

Quasi-External Transactions Interfund transactions that would be treated as revenues, expenditures or expenses if they involved organizations external to the government unit. (e.g., internal service fund billings to departments). These transactions should be accounted for as revenues, expenditures or expenses in the funds involved.

RAB Abbreviation for roundabout. This abbreviation is commonly used in the Capital Improvement Program.

Reimbursements (1) Repayments of amounts remitted on behalf of another party. (2) Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it but that properly apply to another fund. These transactions are recorded as expenditures or expenses in the reimbursing fund and as reductions of expenditures or expenses in the fund reimbursed.

Requirements Total expenditures, contingency, reserves, and unappropriated fund balance.

Reserved Fund Balance Those portions of fund balance that are not appropriable for expenditure or that are legally segregated for a specific future use.

Residual Equity Transfer Nonrecurring or nonroutine transfers of equity between funds (e.g., transfers of residual balances of discontinued funds to the general fund or debt service fund).

Resolution A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources Total amounts available for appropriation consisting of the estimated beginning carryover balance plus anticipated revenues.

Restricted Assets Monies or other resources, the use of which is restricted by legal or contractual requirements.

Revenues (1) Increases in the net current assets of a governmental fund type from other than expenditure refunds and residual equity transfers. (2) Increases in the net total assets of a proprietary fund type from other than expense refunds, capital contributions and residual equity transfers.

RFPD Abbreviation for the Deschutes County Rural Fire Protection District #2, which encompasses 250 square miles and is serviced by the Bend Fire Department. This is used interchangeably with DCRFPD #2.

RMV Real Market Value. The value of real property as determined by the Deschutes County Assessors Office in terms of what it would be worth on the open market.

Special Revenue Fund A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specific purposes.

Supplemental Budget Prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. The supplemental budget cannot be used to increase a tax levy.

Systems Development Charges (SDCs) SDCs are fees charged to new development for their fair share of the cost of infrastructure built or needed to serve the new development.

TAV Taxable Assessed Valuation, a valuation set upon real estate or other property by a government as a basis of levying taxes. Assessed value is determined by the Deschutes County Assessor's Office.

TIF An acronym for tax increment financing. The primary funding mechanism for urban renewal is called tax increment financing. Increases in property values within an urban renewal district are responsible for generating the revenue that is directed to the district. Under Measure 50, the increases are mainly a result of new construction and / or improvements to properties.

Trust Funds Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds.

TSP Transportation System Plan, which is part of the City's Comprehensive Plan and is dedicated to planning for transportation needs over the next 20 years.

Unappropriated Ending Fund Balance (UEFB) Resources not appropriated but budgeted to account for the cash flow requirements of operations and to preclude the necessity for short-term borrowing of funds prior to receipt of budgeted revenues.

UGB Urban Growth Boundary, an officially adopted and mapped line that separates an urban area from surrounding open lands. All cities in Oregon are required to have a 20-year supply of land for housing and employment in their Urban Growth Boundary.

WRF An acronym for the Water Reclamation Facility, which converts wastewater into water that can be reused for other purposes.

Working Capital Unspent resources that can be carried over to the following fiscal year and which are available for appropriation.

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Staffing Schedule by Service Area

	2023-24 Changes at Budget Adoption				2024-25 Changes at Budget Adoption				
	Adopted FY2022-23	New Positions	Transfers & Reclasses	Eliminated Positions	Adopted FY23-24	New Positions	Transfers & Reclasses	Eliminated Positions	Adopted FY24-25
PUBLIC SAFETY									
Police Department	149.50	4.00	-	-	153.50	-	-	-	153.50
Fire Department	139.62	-	-	-	139.62	9.00	-	-	148.62
Municipal Court	4.00	-	-	-	4.00	-	-	-	4.00
PUBLIC SAFETY TOTAL	293.12	4.00	-	-	297.12	9.00	-	-	306.12
INFRASTRUCTURE									
Water	38.00	2.00	-	-	40.00	-	-	-	40.00
Water Reclamation	35.00	1.00	-	-	36.00	-	-	-	36.00
Stormwater	7.00	1.00	-	-	8.00	-	-	-	8.00
Utility Laboratory	9.00	-	-	-	9.00	-	-	-	9.00
Utilities Support	27.00	-	-	-	27.00	-	-	-	27.00
Engineering & Infrastructure Planning	34.00	2.00	-	-	36.00	-	-	-	36.00
Streets & Operations	57.00	-	(1.00)	-	56.00	-	-	-	56.00
Cemetery	1.00	-	1.00	-	2.00	-	-	-	2.00
Parking Services	1.00	1.00	-	-	2.00	-	-	-	2.00
Airport	2.50	-	-	-	2.50	-	-	-	2.50
INFRASTRUCTURE TOTAL	211.50	7.00	-	-	218.50	-	-	-	218.50
COMMUNITY & ECONOMIC DEVELOPMENT									
Community and Economic Development (CEDD) Admin Building	19.75	1.00	1.00	-	21.75	-	-	-	21.75
Planning	44.00	-	-	-	44.00	-	-	-	44.00
Private Development Engineering	20.00	-	-	-	20.00	-	-	-	20.00
Code Enforcement	19.00	-	-	-	19.00	-	-	-	19.00
Growth Management	5.00	-	-	-	5.00	-	-	-	5.00
Bend Urban Renewal Agency (BURA)	6.00	-	-	-	6.00	-	-	-	6.00
Housing	2.00	-	(1.00)	-	1.00	-	-	-	1.00
Business Advocacy	7.00	1.00	-	-	8.00	-	-	-	8.00
	1.00	-	-	-	1.00	-	-	-	1.00
COMMUNITY & ECONOMIC DEVELOPMENT TOTAL	123.75	2.00	-	-	125.75	-	-	-	125.75
ADMINISTRATION & CENTRAL SERVICES									
Performance Management	16.00	1.00	-	-	17.00	-	-	-	17.00
Project Management Office	5.00	-	1.00	-	6.00	-	-	-	6.00
City Manager's Office	14.00	1.00	-	-	15.00	-	-	-	15.00
Communications	7.75	-	-	-	7.75	-	-	-	7.75
Human Resources	10.00	1.00	-	-	11.00	-	-	-	11.00
Finance	20.00	-	-	-	20.00	-	-	-	20.00
Real Estate	3.00	-	-	-	3.00	-	-	-	3.00
Purchasing	7.00	-	-	-	7.00	-	-	-	7.00
Legal	6.00	-	-	-	6.00	-	-	-	6.00
Diversity, Equity, Inclusion and Accessibility (DEIA)	3.50	-	-	-	3.50	-	-	-	3.50
Sustainability	1.00	-	-	-	1.00	-	-	-	1.00
Information Technology	23.00	1.00	(1.00)	-	23.00	-	-	-	23.00
Insurance / Risk Management	1.00	1.00	-	-	2.00	-	-	-	2.00
Facilities Management	10.00	-	-	-	10.00	-	-	-	10.00
Fleet Management	12.00	1.00	-	-	13.00	-	-	-	13.00
ADMINISTRATION & CENTRAL SERVICES TOTAL	139.25	6.00	-	-	145.25	-	-	-	145.25
TOTAL POSITIONS *	767.62	19.00	-	-	786.62	9.00	-	-	795.62

* includes regular and limited term employees