



Licensing Division
City of Bend
710 NW Wall Street, Bend OR 97703
(541) 388-5580 Ext. 8
licensing@bendoregon.gov

This form is to be completed and submitted as part of your application with the City of Bend.
Download this form before completing fillable fields, then upload with your application through the Online Permit Center at [Welcome | City of Bend - CityView Portal](#).

QUALIFIED CONTRACTOR LICENSE ACKNOWLEDGEMENT

Contractors must attest by initialing that they understand the City of Bend requirements listed below.

1. Understand, meet, and follow the **City of Bend Standards and Specifications**. Initial here: _____
2. Meet project timelines and communicate any project delays to the **Private Development Engineering Division (PDED)** as soon as possible. Initial here: _____
3. Perform their work with minimal disruption to the community, including adhering to construction schedules. Initial here: _____
4. Assume all risks associated with use of the ROW; specifically, to indemnify, pay and hold the City of Bend harmless from any liability for loss of any kind according to **BMC Chapter 3.10.010(F)**. Initial here: _____
5. The City Engineer or PDED Manager reserves the right to approve or deny license applications in their sole discretion consistent with the criteria above but may deviate as reasonably necessary for any license. Initial here: _____
6. Contractors and applicants agree to maintain continuous insurance coverage while working in the City right-of-way or on property owned and controlled by the City or subject to a Public Facilities Improvement Agreement or similar pre-dedication agreement. You must update all insurance certificates and endorsements upon annual policy renewal and submit them to your license through the Online Permit Center portal. If your insurance coverage expires, is terminated, or becomes inadequate, you must submit updated coverage to keep your license active. Failure to provide renewed insurance coverage within the required time limits will result in the inactivation of your license and removal from the City's Qualified Contractor List. *NOTE: Contractors with an existing contract with the City of Bend to work on City property should refer to the insurance requirements in that contract, which will supersede the amounts in this policy. Initial here: _____

Acknowledgment

By signing this form, the owner/authorized agent agrees to abide by the Qualified Contractor License requirements as stated in **City of Bend Right of Way Code section 3.40.020**. I warrant that the information provided in this document is true and agree that by typing my name in the signature box I am providing an electronic signature that is the legal equivalent of my manual signature on this application. Disclosure: Information on this application is a public record subject to disclosure upon request under the Oregon Public Records Law unless an exemption applies.

Name

Date



Language Assistance Services & Accommodation Information for People with Disabilities

You can obtain this information in alternate formats such as Braille, electronic format, etc. Free language assistance services are also available. Please contact Licensing Division at licensing@bendoregon.gov or (541) 388-5505 ext. 8. Relay Users Dial 7-1-1.



Servicios de asistencia lingüística e información sobre alojamiento para personas con discapacidad.

Puede obtener esta información en formatos alternativos como Braille, formato electrónico, etc. También disponemos de servicios gratuitos de asistencia lingüística. Póngase en contacto con Licensing Division en licensing@bendoregon.gov o (541) 388-5505 ext 8. Los usuarios del servicio de retransmisión deben marcar el 7-1-1.