

Program Overview

Completed by sarah@thrivecentraloregon.org on 10/26/2024 2:05 PM

Case Id: 30308

Name: Thrive Central Oregon - 2025

Address: PO Box 1815, Bend, OR 97709

Program Overview



CITY OF BEND

CITY OF BEND
PUBLIC SERVICE PROGRAM APPLICATION

City of Bend
710 NW Wall St.
Bend, Oregon 97703
(541) 323-8550
housing@bendoregon.gov

This section provides general information regarding the federal Community Development Block Grant (CDBG) program and the City of Bend Commercial and Industrial Construction Tax (CICT) and the types of activities that are eligible for funding. For more detailed information on eligible activities, please contact the City's Affordable Housing Program at housing@bendoregon.gov, or (541) 323-8550, or P.O. Box 431, 710 NW Wall Street, Bend, OR 97709 or visit the HUD website at www.hud.gov.

Community Development Block Grant (CDBG) is authorized under Title 1 of the federal Housing and Community Development Act of 1974, as amended. The primary objective of the CDBG Program is the development of viable urban communities through:

- The provision of decent housing,

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- The provision of a suitable living environment, and
- The expansion of economic opportunities.

The Community Development Block Grant Program is administered at the federal level by the Department of Housing and Urban Development (HUD).

National Objectives

Federal regulations specify that all activities undertaken using CDBG funding must meet at least one of the following national objectives:

- Benefit to low-and moderate-income persons,
- Aid in the prevention or elimination of slums or blight, or
- Meet a need having a particular urgency.

HUD considers persons below 80% AMI low-income and persons at 80% AMI moderate-income. The three national objectives are summarized below:

1. Benefit to Low- and Moderate-Income Persons

Under this objective, CDBG-assisted activities must primarily benefit low- and moderate-income persons. The income thresholds for meeting the low- and moderate-income requirement are determined by HUD. Projects funded with CDBG dollars must either:

- benefit all of the residents of a particular area, where at least 51% of the residents are low- and moderate-income,
- benefit specific populations (e.g., homeless persons, elderly persons, or persons living with HIV/AIDS), as long as 51% of those served are low- or moderate-income,
- provide or improve permanent residential structures for low- and moderate-income persons, or
- create or retain permanent jobs, at least 51% of which will be made available to or held by low- and moderate-income persons.

2. Elimination of Slum and Blight

Under this objective, CDBG-assisted activities must help to prevent or eliminate slums and blighted conditions. These activities must either:

- prevent or eliminate slums or blight in a designated area in which slums or blighted or deteriorating conditions exist,
- prevent or eliminate slums or blight on a spot basis in an area not located in a slum or blighted area, in cases where a specific condition is detrimental to public health and safety, or
- be in an urban renewal area.

3. Urgent Need

The Urgent Need category is designed only for activities that alleviate emergency conditions of recent origin that pose a serious and immediate threat to the health or welfare of the community, and for which no other sources of funding are available. An example of an eligible project under this category would be a major flood that causes serious damage to buildings and infrastructure, thereby threatening the safety of occupants or nearby residents.

Eligible Activities

In order to meet local needs within the national objectives, the CDBG Program provides a great deal of flexibility in the eligible uses of CDBG funds. The following is a summary of the range and types of activities that may be funded through the CDBG Program. The summary is not a complete list of eligible activities; please contact the City's Affordable Housing Program for more detailed information regarding the eligibility of specific programs or projects.

Basic CDBG Eligible Activities

According to federal CDBG regulations outlined in 24 CFR 570, the basic eligible activities include a variety of uses including public services.

Eligible Activities Under CICT

According to the City of Bend Municipal Code Chapter 9.45, CICT funds can support the following eligible activities:

- At least 50 percent of the funds will be used for programs of the City related to housing
- The remaining funds will be used for support, services, and programs for people making up to 30 percent of area median income

Ineligible Activities In general, activities that are not specifically identified as eligible are considered by HUD to be ineligible. The following activities are specifically identified by HUD as activities that are not eligible for CDBG funding. Please contact the City’s Affordable Housing Program for more information on ineligible activities.

- Acquisition, construction, or reconstruction of buildings for the general conduct of government
- General government expenses
- Political activities
- Purchase of construction equipment, fire protection equipment, furnishings and personal properties
- Operating and maintenance expenses
- Income payments
- Construction of new housing
- The purchase of gift cards
- Cash payments / grants to individuals
- Car-related expenses, including gas cards, gas vouchers, car repairs

Eligible Proposals

In general, only public or private non-profit agencies or organizations are eligible to apply for funding. However, the following two exceptions apply: (1) for-profit organizations may apply for CDBG funds to undertake certain economic development activities related to microenterprise assistance, and (2) under certain limited circumstances, for-profit organizations qualifying under HUD criteria as Community-Based Development Organizations (CBDOs) may apply for funds to carry out neighborhood revitalization, economic development, or energy conservation projects. Regulations pertaining to these exceptions can be found at 24 CFR 570.201(o) and 24 CFR 570.204.

Any public or private non-profit agencies or organizations currently under investigation regarding previously awarded federal, state, or local government funding are ineligible for assistance from the City of Bend’s Affordable Housing Program.

HUD Income Limits

The 2024 - 2025 City of Bend income limits are valid from July 1, 2024 – June 30, 2025, but may be revised when limits are updated or available. Recipients of funding must meet the income guidelines at the time the funds are utilized. City staff will be able to provide funding recipients with updated income limits information when available.

Persons Per Household	1	2	3	4	5	6	7	8
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Area Median Income (AMI)	\$73,290	\$83,760	\$94,230	\$104,700	113,076	\$121,452	\$119,358	\$138,2
Moderate Income (80% AMI)	\$58,650	\$67,000	\$75,400	\$83,750	\$90,450	\$97,150	\$103,850	\$110,5
(60% AMI)	\$43,980	\$50,280	\$56,520	\$62,820	\$67,860	\$72,900	\$77,940	\$82,92
Low Income (50% AMI)	\$36,650	\$41,900	\$47,100	\$52,350	\$56,550	\$60,750	\$64,950	\$69,10
Extremely Low Income (30%)	\$22,000	\$25,150	\$28,300	\$31,400	\$33,950	\$36,450	\$38,950	\$41,45

Please review the following documents regarding the City of Bend Public Services Program:

[City of Bend Policy- Public Services Program](#)

[City of Bend Policy- Loans and Grants](#)

[504 Self-Evaluation Checklist](#)



I have downloaded and read the above documents.

A. Applicant Information

Completed by sarah@thrivecentraloregon.org on 10/21/2024 2:49 PM

Case Id: 30308

Name: Thrive Central Oregon - 2025

Address: PO Box 1815, Bend, OR 97709

A. Applicant Information

Please provide the following information.

ORGANIZATION INFORMATION

A.1. Organization Name

Thrive Central Oregon

A.2. Organization Address

231 NW Idaho Ave Bend, OR 97703

A.3. Executive Director Full Name

Sarah Mahnke

A.4. Executive Director Email Address

sarah@thrivecentraloregon.org

PROJECT INFORMATION

A.5. Project Name

Thrive Central Oregon- Housing navigation & support

A.6. Project Location, if different than organization location

CONTACT PERSON INFORMATION

A.7. Contact Full Name

Sarah Mahnke

A.8. Contact Title

Executive Director

A.9. Contact Address

PO Box 1815 Bend, OR 97709

A.10. Contact Phone Number

(541) 527-9871

A.11. Contact Email Address

sarah@thrivecentraloregon.org

A.11. Board President Name

Kathleen Sabatier

A.12. Board President Email Address

kathysabatier.new@gmail.com

B. Organization Information

Completed by sarah@thrivecentraloregon.org on 10/26/2024 2:12 PM

Case Id: 30308
Name: Thrive Central Oregon - 2025
Address: PO Box 1815, Bend, OR 97709

B. Organization Information

Please provide the following information.

B.1. What is the organization’s background, mission, and service history:

Thrive Central Oregon (Thrive) helps overcome housing and financial insecurity in our community through a holistic approach that connects families and individuals to the private and public resources they seek. Individuals and families who are living in poverty are often in need of social services and support. A lack of understanding of what the community has to offer, transportation and access barriers, and difficulty in navigating systems are primary reasons individuals and families are unable to access these community service supports. Thrive bridges the gap for community members, providing phone support, office appointments and drop-ins to connect with individuals where they are in public spaces. Thrive has a community-based advocate to meet one-on-one, to offer assessment and hands-on assistance to link to permanent housing, health care, mental health support, employment, benefits and basic needs assistance. We have been providing this service across Central Oregon since 2014. Thrive has grown to a staff of 15 individuals, navigating over 800 phone calls, drop-ins and in-person appointments on a monthly basis. Outreach sites are available in Bend, Redmond, Prineville, La Pine, Madras, Warm Springs, and Sisters.

B.2. Provide a brief description of the organization’s financial stability as it pertains to the organization’s capacity to successfully complete the project, including a brief financial history and primary funding sources. The City may request copies of the organization’s financial audit or review for the last two years.

Thrive appreciates generous support from the cities of Bend and Redmond, Oregon Health Authority, Central Oregon Health Council, Pacific Source and the Central Oregon Intergovernmental Council. Thrive holds fee-for-service contracts with Housing Works, PacificSource, COCC, the Deschutes County District Attorney, Wishcamper Developers and Pacific Crest Affordable Housing. These contracts allow for Thrive's case management services to be directly connected to the populations served by these programs, including reimbursement for our navigation services to individuals enrolled in Medicaid.

B.3. Key Personnel Assigned to Project:

Name	Job Title	Qualifications	FTE Hours
Maya Jaquez	Bilingual Community Outreach Advocate	Lived and work experience	40
Cameron Aalto	Community Outreach Advocate	Bachelor of Arts, lived experience	40
			80

C. Project Description

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C. Project Description

Please provide a brief description of the following:

C.1. Total Amount Requested:

\$253,687.00

C.2. Number of people to be served with requested funds:

500

C.3. In one or two sentences, describe what the requested funds will be used for.

CDBG/ CICT funding will be used to support 2 Outreach Advocates to provide housing navigation and housing cost support to those at or below 30% AMI.

C.4. Describe the need or problem your project will address.

Thrive services target individuals and families living in poverty, with 90% of those we see in Bend living on a low (50% AMI) or extremely low (30% AMI) income. Recognizing that access and understanding of services is a primary reason individuals are unable to connect, Thrive is located where people already are, utilizing affordable housing and public spaces, like libraries, to come in from the outdoors. This model increases access to those needing supports, while also providing needed resource support to our community partners.

The type of in-depth, knowledgeable case management services we provide are not readily available in our community. Thrive Central Oregon provides a no-strings attached service which is accessible and open to every person seeking assistance. Pairing Thrive's case management support with housing assistance, in the form of emergency rent, deposit and application fee assistance is integral to keeping people housed while working with them to increase understanding of the resource landscape and increasing upstream solutions to better sustain their stable housing in the future.

C.5. Describe how your project will address the identified need or problem, including project background, project objectives, services to be provided by the project, the populations or areas to be served, and how the funds will be used.

Individuals who seek support from Thrive are greeted with respect and assistance in connecting them to the services they seek. Affordable and accessible housing is a primary need that is brought to our advocates through the approximate 800 monthly meetings they are providing.

Thrive provides respectful engagement and hands-on case management services which include the following:

- Housing: permanent and affordable housing search, completing applications, filing appeals and addressing Fair Housing law
- Health: completing OHP applications, connection and coordination with physical and mental health providers
- Employment: unemployment support, job search, referral and connection to employment supports and resume

assistance

- Benefits: submitting applications for entitlements; SSA, SNAP, WIC, etc.
- Basic needs: connection to utility assistance, food and clothing resources

Funding from the City of Bend will secure outreach services and increase access to households in Bend. Our data reflects that 2 Community Outreach Advocates can provide housing (financial) assistance and navigation services to 400 unduplicated individuals across one year of services.

A snapshot of the community members we work with:

- 45 years is the average age
- 61% female-identifying, 38% male-identifying, 1% other
- 35% of who we see are families
- 39% report physical or mental health disability
- 37% are living on a fixed income
- 19% are Latinx
- 79% of the services we provided are directly connected to housing

In the last year, Thrive was able to work alongside 100 families in Bend, connecting them with the housing they sought.

Funds through Bend CDBG/CICT will be used for housing navigation and financial supports for those we serve, that are navigating the barriers of extremely low income, at or below 30% Area Median Income:

- Salary for 2 Community Outreach Advocates, providing housing and resource navigation: \$148,387
- Housing supports; emergency rent, deposit and application fees: \$105,300

Bend staff area available at the Downtown and East Bend Library and Canal Commons and Stillwater Properties, offering drop-ins 5 days each week, including scheduled office and phone appointments.

The need is great and the efficacy of Thrive's approach is evident in the numbers served, positive feedback and outcomes of maintained housing. We have ongoing in-kind support from the Deschutes Public Library, and secured funding through PacificSource and the Oregon Health Authority, and pending proposals with the Central Oregon Health Council and Meyer Memorial Trust. We also have unrestricted funds from fee-for service contracts to assist with this project.

C.6. Describe how your project will address the identified need or problem in a way or to a degree not already being achieved in the community. Please identify any other similar programs or projects and how your project will add to or improve upon existing services.

Thrive Central Oregon is unique in the Central Oregon community. We are the only organization in Central Oregon that provides the following combination of client-focused services to vulnerable individuals and families:

- Our clients face no eligibility requirements
- We meet clients where they are, at designated sites across Central Oregon
- We provide connections to a full spectrum of social services including permanent housing and healthcare
- We provide comprehensive and professional case management to anyone seeking it

Thrive specializes in linking individuals and families to permanent housing and community resources. Our internal

network of services, applications, guidelines and connection strategies are constantly under development. As such, we are able to provide a level of case management that other primary organizations in Central Oregon are not. Agencies such as NeighborImpact, Bethlehem Inn, Housing Works, and Department of Human Services provide the bulk of our referrals. It is outside of the scope of these agencies to provide the knowledgeable and intensive case management services that Thrive specializes in.

We have staff and procedures in place to make housing assistance payments in a timely and effective manner. Pairing this with housing navigation and case management is integral in creating long term and upstream solutions as individuals better learn what the resources are and how to best meet their needs in the moment and into the future.

We are currently offering 15 drop-in sites across Central Oregon, assistance over the phone as well as scheduled appointments in our Bend, Redmond and Warm Springs offices. Thrive disseminates information about our ongoing programs and support through community partners, social media, our monthly newsletter, and through posting notices around Central Oregon at grocery stores, bus stations, churches, and food box distribution locations.

C.7. Describe the ways in which your project will have a long-term impact on the need or problem being addressed.

Thrive Central Oregon has a long-term impact on those served, linking individuals and families to affordable and permanent housing and other resources by offering knowledgeable, client-led services. In some instances, providing timely connection to available housing and support services will prevent people from becoming houseless, which is more effective and efficient than trying to re-house individuals after they have become houseless. Thrive provides hands-on coordination to social and medical services to improve individuals' health and well-being, providing resource assistance and directly connecting individuals to employment and basic needs support.

Thrive prioritizes working together with those we serve to educate people as to what their housing rights are, utilizing Fair Housing guidelines together, while working to assist individuals to develop advocacy skills to better understand their rights and meet their own housing needs. We find this educational component particularly important when providing housing assistance payments. We want to connect payments to households in need and work with families to create a sustainable future. This strategy includes a focus on affordable housing, working together to house people in ways they can maintain after the assistance payments have ended.

Thrive is continuing to develop our website as an online tool for those seeking services as well as partner agencies seeking resource information for their own agency and client needs.

C.8. Describe your organization's plan for evaluating the progress of the project toward addressing the identified need or problem.

Thrive has proven itself as a viable model that provides critical services to a previously unrecognized and underserved population throughout Central Oregon. While we continue to utilize HMIS (Homeless Management Information System), we have also adopted case management software that has enhanced our ability to track the number of people served; their gender, age, income level and housing status. We also track services sought and provided, closing the loop on resource provision first-hand.

Thrive staff follow up with clients through phone calls, email and an online survey option to evaluate our interactions and level of assistance with individuals. We understand we are helping those we serve meet their goals for stable housing because they tell us. We are let into people's lives daily and through that invitation see first hand the barriers they have overcome to access the stable housing they have worked for. We see first hand that being stably housed allows for everything from consistent nutrition, to better sleep, to stability needed to attend appointments, procure or maintain employment and to get children to school and support their needs. Housing is integral to all of this.

The relationship we build with those that seek our services intentionally creates a space where people can return when new and unexpected challenges arise. Oftentimes we do not hear from people once they are housed, sometimes people reach back out to connect to a different resource or talk through a new challenge, sometimes people stop by to say hello and relive their experience with us.

Thrive's services are accessible and open to every person that seeks them. This open door shows us first hand the impact that we are grateful to be part of.

C.9 Describe your organization's collaborations with other agencies, including those that serve protected classes under the Fair Housing Act. Briefly explain your organization's history with these agencies, including any measurable outcomes in the last 12 months.

Our strongest agency collaboration is with Housing Works. We have partnered with them since 2018, recognizing the overlap between the populations we serve and using our partnership to more effectively house families. Pairing Housing Choice Vouchers with Thrive's navigation skills we are able to more effectively house families that touch both of our programs.

Our case management support is frequently linked to those connected to Bethlehem Inn, NeighborImpact and DHS. With our developed process for making housing and resource payments, we are able to provide support to larger entities like PacificSource and smaller, like FUSE, helping them get payments where needed to support households in our region. We are proud to be in a position to support our partners with their efforts while making a greater impact on the community.

D. Work Program

Completed by sarah@thrivecentraloregon.org on 10/21/2024 3:39 PM

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D. Work Program

The CDBG program year begins 7/1/2025 and ends 6/30/2026. The CICT program year begins approximately 4/1/2025 and ends 12/31/2026. Please provide the following information.

D.1. Anticipated Start Date:

07/01/2025

D.2. Anticipated Completion Date:

06/30/2026

D.3. List of Task(s) Needed for Project

Task	Start Date	End Date
Provide housing navigation and resource support to 500 households during the service year.	07/01/2025	06/30/2026
Provide deposit assistance to ## households.	07/01/2025	06/30/2026
Keep ## households away from eviction during the service year.	07/01/2025	06/30/2026

NOTE: If funded, staff will work with you to set benchmarks for your project. Failure to meet these benchmarks could mean a reduction in funding during current or future years.

E. Project Benefit

Completed by sarah@thrivecentraloregon.org on 10/21/2024 3:46 PM

Case Id: 30308

Name: Thrive Central Oregon - 2025

Address: PO Box 1815, Bend, OR 97709

E. Project Benefit

Please provide a brief description of the following:

E.1. Estimate the total number of persons to be served by the project.

500

A.100 Estimate the total number of people to be served, by income level.

< 30% AMI	31 - 50 % AMI	51 - 80 % AMI	> 81% AMI
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E.2. Is the project in a slum or blighted area? If yes, describe the population that will be served and the characteristics of the slum or blighted area (if applicable).

N/A

E.3. Describe how the project will ensure that moderate-income persons do not benefit to the exclusion of low-income persons.

While Thrive services are open to all individuals that wish to access them, 94% are at or below 50% area median income.

UPDATE STATS

E.4. Explain the methods used to determine the project benefit. How are the sources used to determine the project benefit documented and maintained?

Utilizing case management software, we track the number of people served; their gender, age, ethnicity, income level and housing status. We also track services sought and referral connections made.

Thrive staff and volunteers follow up with clients through phone calls, email and an online survey option to evaluate our interactions and level of assistance with individuals. To date those surveys have reflected an overwhelmingly positive response of both respectful interactions as well as connection to needed services and improved outcomes due to the support of Thrive staff.

Thrive staff provide an average of 800 meetings monthly. Through these connections we are consistently asking and receiving feedback from those we serve that informs how, where and why we continue to grow and develop our services. While those we work with are not part of planning and carrying out this project, it is their lived experience that informs the way we do our work and why we need to keep pursuing funds for service delivery.

F. Financial Information

Completed by sarah@thrivecentraloregon.org on 10/26/2024 3:55 PM

Case Id: 30308

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Address: PO Box 1815, Bend, OR 97709

F. Financial Information

Please also provide the following financial information:

F.1. Provide a detailed line-item budget describing the total project cost and operating income and expenses, including consideration of inflationary factors, maintenance costs, potential relocation costs, and increased insurance costs associated with the project.



Budget Form *Required

Bend CDBG & CICT Budget 25.26.xlsx - Sheet1.pdf

F.2. Describe the assumptions used to determine the total project cost and the operating budget, including the sources consulted and how costs were determined.

We are using our operating budget to inform the personnel costs that are listed in this proposal. Data pulled from our case management software reflects that 54% of over 8000 appointments were provided to households in Bend. Data also reflects that 65% of those we serve in Bend are living on extremely low income, at or below 30% AMI.

Payroll for Bend services is approaching \$700k, while our goals to assist the Bend community with their housing costs is projected to be \$162k.

Our request to either Bend CDBG or CICT is for \$253, 687. This reflects approximately a quarter of the costs we anticipate in order to provide this level of housing navigation service and support across Bend. This amount is also well within the CICT AMI requirements of 30% as more than half of those we serve fall within 30% AMI.

F.3. Provide a brief description of your organization's plan for funding the project after the first year, if applicable.

We are always working to maintain our financial sustainability, as we prioritize being a stable and long-term resource for our growing Central Oregon community.

We are actively pursuing or engaged in the following strategies to supplement requested Bend CDBG funding:

- We have established a contract with PacificSource for ongoing reimbursement for direct service offerings to those with OHP
- We will continue to develop a larger donor base with a focus on major donors and business support to build up our housing assistance fund
- Increase the number of fundraising events to increase community awareness and contribute to our housing assistance fund
- Develop ongoing fee for service programs that fit our mission
- Maintain ongoing stable federal funding grants that provide services for people with disabilities
- Continue to apply for state and local annual grants that provide services to the population we work with
- Apply for private foundation grants that provide one to three year funds for new programs and services

F.4. Explain your organization's ability to proceed with the project without your requested CDBG funds, or with an award less than your requested amount.

This project is scalable. If we are not able to secure the total funding required for this project from CDBG/ CICT we will, as needed, adjust the number of hours, locations and services provided to the City of Bend.

We are happy to move forward with funding through either CDBG and/or CICT.

F.5 CDBG Funds Requested:

\$48,387.00

F.6 CICT Funds Requested:

\$205,300.00

F.7. Leveraged Funds:

\$713,250.00

G. Budget

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G. Budget

Please provide the following information.

G.1. Project Budget

AHF funds requested	Project Activities	CDBG Funds Requests	AHF Funds Requested	CICT Funds Requested	Other Public Funds	Private Funds	Activity Total
\$0.00	0	\$48,387.00	\$0.00	\$205,300.00	\$275,400.00	\$437,851.00	\$966,938.00
	TOTAL	\$48,387.00	\$0.00	\$205,300.00	\$275,400.00	\$437,851.00	\$966,938.00

G.2. Other Public Funds

Source	Use of Funds	Amount of Funding	Funding Status
PacificSource	Personnel/ Non-personnel	\$194,400.00	Secured
Oregon Health Authority	Personnel/ Non-personnel	\$81,000.00	Secured
TOTAL		\$275,400.00	

G.3. Private Funds

Source	Use of Funds	Amount of Funding	Funding Status
COHC	Personnel/ Non-personnel	\$50,000.00	Applied For
Meyer Memorial Trust	Personnel/ Non-personnel/ housing assistance	\$106,586.00	Applied For
Unrestricted- contract income	Personnel/ Non-personnel/ housing assistance	\$266,265.00	Committed
Deschutes Public Library	in-kind	\$15,000.00	Secured
TOTAL		\$437,851.00	

G.4. Funding Documentation

☒ Funding Documentation - Letters of funding commitment from sources

CBO_2024_Contract Amendment_ThriveCentralOregon_01_01_2024.pdf
176189-2 Final tlh.pdf

H. Project Feasibility and Readiness

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H. Project Feasibility and Readiness

Please provide the following information regarding project feasibility and readiness:

H.1. A description of the organization's administrative capacity to complete the project, including its experience in implementing and managing activities similar to the proposed project. If capacity is achieved through partnerships with or utilization of other organizations or agencies, describe the nature and status of these partnerships.

Thrive Central Oregon was founded in 2014 and incorporated in 2016. In that time, and with the support of United Way of Deschutes County, Housing Works and Deschutes Public Library, Thrive has shown itself to be responsible and effective at managing its program development and activities.

From October 2015- March 2018, Thrive Central Oregon was incubated through United Way of Deschutes County as a board was developed and non-profit status was obtained. With those developments complete, Thrive transitioned to an independent non-profit in April 2018, having hired a bookkeeper, developed an Executive Board and a Funding and Sustainability workgroup that oversee a balanced budget in coordination with the Executive Director.

Primary annual revenue sources include dramatically growing government funds and fee-for-service contracts, as well as foundation grants and a developing donor base. We are happy to provide The City of Bend with a copy of our financial audit, if requested.

H.2. A description of neighborhood and/or community support for the project. Attach letters of support or other evidence of neighborhood/community support.

We have strong support from the many agencies that utilize us for resource information, including but not limited to, Housing Works, Department of Human Services, Bethlehem Inn, NeighborImpact, Saving Grace, Family Access Network, Latino Community Association, Deschutes and Crook Public Libraries, St Charles, and many more.



Letters of Support

***No files uploaded*

H.3. A description of the organization's readiness to proceed with the project. For example, is staff currently available to work on the project, or is the organization ready to proceed with hiring staff?

Thrive continues to grow and is hiring and developing to meet the needs within our community. We have established procedures for supporting households with payment assistance that have proved to be viable and effective.

H.4 For CDBG applicants, a description of the organization's familiarity with meeting the federal requirements listed in the [City of Bend Public Services Program Rules and Requirements](#), and/or the organization's plan for ensuring that these requirements are satisfied.

Thrive Central Oregon has been working with Federal grants since 2016. We are familiar, will continue to comply with, and will ensure that these federal requirements are met. We will obtain any additional information needed to satisfy these requirements. Thrive has had previous awards through Bend CDBG funding and has efficiently complied with the

reporting guidelines.

H.5. For CDBG applicants only, will the full amount of the funds be spent by June 30, 2026? Select from the dropdown menu.

Yes

I. Required Documents

Completed by sarah@thrivecentraloregon.org on 10/26/2024 4:52 PM

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Address: PO Box 1815, Bend, OR 97709

I. Required Documents

Please provide the following information.

Please download, complete, and upload the document (s) below:

- [504 Self-Evaluation Checklist](#)

Documentation



504 Self-Evaluation Checklist *Required

504 Self-Certification-PubServ23.docx



Equity and Inclusion Policy

Equity Statement 5.21.pdf



Map of Project Location

***No files uploaded*



Proof of Non-Profit or Governmental Status

IRS_ NP approval letter copy.pdf



State of Oregon Business Registry Printout

BIN_EIN 2024 (1).pdf



Unique Entity Identifier (UEI) Number

UEI#2024.pdf

Submit

Completed by sarah@thrivecentraloregon.org on 10/26/2024 4:56 PM

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Address: PO Box 1815, Bend, OR 97709

Submit

Once an application is submitted, it can only be "Re-opened" by an Administrator. Also note: please check your Spam email folder if you have not received any emails from Neighborly.

☒ The applicant certifies that all information in this application, and all information furnished in support of this application, is given for the purpose of obtaining funding under the City's Affordable Housing Development Program.

☒ I understand that U.S.C. Title 18, Sec. 1001, provides: "Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies...or makes any false, fictitious or fraudulent statements or representation, or makes or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined not more than \$10,000 or imprisoned not more than five years, or both."

☒ I certify that the application information provided is true and complete to the best of my/our knowledge.

☒ I agree to provide any documentation needed to assist in determining eligibility and are aware that all information and documents provided, except as exempted pursuant to law, are a matter of public record.

☒ I further grant permission and authorize any bank, employer, or other public or private organization to disclose information deemed necessary to complete this application.

Signature

Sarah Mahnke

Electronically signed by sarah@thrivecentraloregon.org on 10/26/2024 4:56 PM

Thrive Central Oregon- Bend CDBG/ CICT				
BUDGET 2025/26				
Expenses	Expense	In-Kind	Additional funds: PacificSource- OHP reimbursement, Oregon Health Authority, Central Oregon Health Council, Meyer Memorial Trust, and unrestricted funds.	Request to Bend CDBG/CICT
Personnel- Bend				
Community Outreach Advocates 7 FTE	422,240			120,640
Benefits and taxes on the above @ 23%	97,115			27,747
Program Administration (Executive Director/Program Manager/ Bookkeeper)	135,468			
Benefits and taxes on the above @ 23%	31,158			
Subtotal personnel	685,980		537,593	148,387
Client benefits- Bend				
Housing assistance: Emergency rent, deposits, application fees	162,000		56,700	105,300
Nonpersonnel- Bend				
Library Occupancy in-kind support (Downtown & East Bend office space, computer, printing and internet)	15,000	15,000	Deschutes Public Library	
Travel	11,154		11,154	
Rent/ utilities	12,930		12,930	
Operations/ Admin: Misc. Fees, Banking, Taxes	4,310		4,310	
Marketing/ Fundraising	8,051		8,051	
Professional Services: accounting, financial reviews, tax prep, memberships,	55,806		55,806	
Staff Support	11,706		11,706	
Subtotal non-personnel	118,957		\$103,957	
Total Project Budget	966,938			
Additional Funding			698,250	
Request to Bend CDBG/ CIT				253,687