

Central Oregon Intergovernmental Council - Bend Metropolitan Planning Organization Transit Planning Agreement

WHEREAS: The continuing, coordinated and comprehensive transportation planning process in the Bend Urbanized Area (BUA) is dependent upon the cooperation and mutual support of all responsible parties. This Agreement defines the roles and responsibilities of the Bend Metropolitan Planning Organization (BMPO), which is the designated Metropolitan Planning Organization for the BUA, and the Central Oregon Intergovernmental Council (COIC), the public transportation operator within the BUA, with respect to planning for public transit, and,

WHEREAS: The BMPO is responsible for the overall coordination of the metropolitan transportation planning process and project development activities through the recommendations of its standing committees and the development of the Metropolitan Transportation Improvement Program (MTIP) and the annual Unified Planning Work Program (UPWP). COIC, through its appointed representatives, presently participates as a member of the BMPO Technical Advisory Committee and provides review of and input relating to the MTIP and UPWP, and

WHEREAS: The BMPO is responsible for conducting cooperative planning activities and developing specific plans related to "transportation systems of regional significance" within the BMPO study boundaries, such as major corridor studies and the long-range Metropolitan Transportation Plan (MTP). This Agreement provides for the BMPO and COIC to cooperatively develop estimates of funds that are reasonably expected to be available to support implementation of the transit portions of the MTP and the MTIP. This is a required step for development of the MTP and MTIP. Pursuant to this Agreement, the BMPO and COIC shall consult regarding financial analysis as it pertains to the public transportation system.


THEREFORE, the Parties agree as follows:

1. The BMPO is responsible for the overall coordination of the metropolitan transportation planning process and project development activities through the operation of its standing committees and the development of the annual UPWP, the MTIP and the long-range MTP. The BMPO is also responsible for conducting cooperative planning activities and developing specific plans related to "transportation systems of regional significance" within the BMPO study boundaries, such as major corridor studies.
2. Before amending the MTIP, MTP or any other long-range transportation plan as it pertains to public transportation, the BMPO shall provide interested parties including "representatives of transportation agency employees and representatives of users of public transit", and other interested parties with a reasonable opportunity to comment on the proposed changes. The BMPO shall provide opportunities for involvement and comment at appropriate intervals throughout its planning processes. The BMPO shall also provide direct notification to all interested parties known to the BMPO staff before any plan or program document relating to transit is adopted. Specific public involvement procedures are detailed in the BMPO Public Involvement Plan.
3. The BMPO annually publishes a Program of Projects (POP). The POP (published as the "Annual Listing of Transportation Projects with Obligated Federal Funding") is an annual listing of projects, including transit projects, for which federal funds have been


obligated in the preceding year. The list is published or otherwise made available by a cooperative effort of the Oregon Department of Transportation (ODOT), the City of Bend, COIC, Deschutes County, and the BMPO for public review. Listings are consistent with the funding categories identified in the adopted MTIP. The BMPO will work cooperatively with COIC to ensure that the POP correctly identifies all federal funds expended on transit projects and programs. As the public transportation provider, COIC will rely upon the BMPO to meet its public participation requirements for development of the MTIP and the POP. The MTIP and the POP public hearing and opportunity to comment will be publically noticed in a newspaper of local circulation, and placed on the BMPO, COIC, and Cascades East Transit (CET) websites. The notice will include the date and time of the public hearing to be held by the BMPO and include the following language:

The Central Oregon Intergovernmental Council (COIC), operating as Cascades East Transit (CET), which is the FTA Section 5307(c) applicant, has consulted with the BMPO and concurs that the public involvement process adopted by the BMPO for the development of the MTIP satisfies the public hearing requirements that pertain to the development of the Program of Projects for regular Section 5307, Urbanized Area Formula Program, grant applications, including the provision for public notice and the time established for public review and comment.

4. The BMPO, in cooperation with ODOT, is responsible for developing and maintaining the travel demand model for the region, which is used as a tool for multiple transportation planning purposes, including transit planning, relying upon COIC and other local jurisdictions for model input and calibration data. The BMPO's planning activities are developed through the BMPO's committee structure in which COIC, by and through its appointed representatives, shall be an active participant.
5. COIC is responsible for short and long range transit operational planning, including financial planning for the public transportation system consistent with locally adopted transit policies. COIC is also responsible for the management and operations of the fixed-route transit system, complementary ADA paratransit services, and any additional special transit services. COIC activities shall be reviewed with the BMPO committees as appropriate, and the transit planning and project development activities shall be coordinated through the cooperative development of COIC's transit plans, and the BMPO's MTP, Transit Plan, MTIP, and UPWP.
6. COIC, in cooperation with the BMPO, shall be responsible for transit strategic planning. These activities shall be reviewed with the BMPO committees as appropriate and approved by the BMPO Policy Board before being implemented. These activities shall be included, as appropriate, in local transportation system plans (TSPs) and capital improvement programs (CIPs), as well as the BMPO's MTP, Transit Plan, MTIP, and UPWP.


Anthony DeBone, Chair
BMPO Policy Board

Date: 07-02-15


~~Jason Carr, Chair, COIC Board~~
Andrew Spradborough, Executive Director

Date: 7/14/15