

ECONOMIC VITALITY: *HOUSING, JOBS, MANAGING GROWTH*

REQUEST FOR INFORMATION (RFI) PROGRAM

1. CRITERIA

- Projects that successfully maximize utilization of outside assistance and services.
- Projects that are clearly defined and realistic in scope, location, need, budget and goals.
- Projects that can demonstrate readiness to be implemented in a timely manner once the assistance is awarded.
- Projects that will require a one-time only infusion of funds.
- Projects that do not result in the permanent displacement or relocation of current occupants from their homes or rental units in order to create additional units.

2. REVIEW PROCESS

- Staff accept and review proposals against above criteria and available funding.
- Top ten proposals go to Council sub-committee for review and deliberation.
- Staff draft recommendation for full Council based on sub-committee review.
- Recommendation goes to full Council for approval.

3. TIMELINES

- November 4, 2019: Request for Information available to the public
- December 9, 2019: Proposals due at City Hall
- December 9 – 13, 2019: Staff and Council sub-committee review proposals
- December 17, 2019: Oral presentations by applicants to Council sub-committee (or at Council Work Session)
- January 6 – 22, 2019: Council sub-committee funding deliberations
- February 5, 2019: City Council make final decision



4. DOCUMENTS

- City of Bend RFI Application Packet
- Proposal review worksheet
- Response letters

5. FUNDING

- Water, sewer, stormwater or transportation investment in needed public infrastructure
- Supplemental Construction Excise Tax (CET)
- General Fund

