



## CITY OF BEND

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**To: Council Stewardship Subcommittee**

**From: Cassie Lacy**

**Date: January 22, 2020**

**Re: Environment and Climate Committee Recommendations**

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City Council Resolution 3180 adopted the Bend Community Climate Action Plan (CCAP) and directed that the Council will form a new permanent citizen advisory board with the responsibility of supporting CCAP implementation, monitoring its progress, and assisting in Plan updates. Additionally, there is need for a standing citizen committee to advise the Council on additional environmental topics. Staff are seeking input from the Stewardship Subcommittee on the membership of this Committee and their specific scope of work and membership.

Permanent standing committees are established by code and included in Chapter 1.20 of the Bend Code. Staff intend to present the proposed code to the full Council for discussion and adoption at the City Council meeting on February 19, 2020. Once the Committee is established by code adoption, Councilors may conduct interviews with Committee applicants. Members are appointed by the Mayor with the confirmation of the Council.

**Recommended purpose, role, membership, functions, and terms for new standing environmental advisory committee:**

Purpose: The Environment and Climate Committee (ECC) serves as the advisory body to the City Council for topics relating to the City's climate action goals and climate action plans, environmental stewardship, and natural resources.

Roles:

- Advisory to the City Council on environmental stewardship and natural resources issues. Topics may include, but not limited to:
  - Urban forest
  - Wildfire resiliency
  - River and watershed
  - Environmental quality



- Environmental permitting
- Climate action goals
- Supporting the Community Climate Action Plan implementation:
  - Develop recommendations for programs, policies, investments, and other initiatives that meet CCAP strategies, including identifying potential community partners and building partnerships with key implementation stakeholders
  - Advise the City Council on details of new program and policy development that requires City action, direction or decisions
  - Develop budget requests and recommendations for Council to consider in biennial budget cycle for CCAP implementation
  - Review progress of CCAP Implementation and report progress back to the City Council and community
  - Assist in identifying and securing external funding and resources for CCAP programs
  - Work with staff to update the CCAP every 3-5 years

Membership:

- 9 or 11 seats
- Membership options:
  - All open, un-designated seats
    - Members would be selected to represent diverse backgrounds and interests and also subject matter expertise relevant to current discussions (i.e. renewable energy, energy policy, energy efficient building, alternative transportation, greenhouse gas reduction, urban forest, etc.)
  - Half seats designated with specific stakeholders, half seats open
    - Suggested seat designations to consider:
      - Business or specific industries (i.e. outdoor industry)
      - Youth
      - Environmental conservation organization
      - Other committee liaisons, (i.e. BEDAB, NLA)
  - Ex-officio seats for other public agencies, (i.e. Bend La Pine School District, Bend Park and Recreation District)

Terms:

- Committee members shall serve staggered three year terms
- Initial committee appointees shall serve two or three year terms, followed by the staggered three year terms

Other Committee Functions:

- The committee may form subcommittees and delegate work to them
- The committee shall have a climate action subcommittee with the responsibility of advancing the community climate action plan



- The committee or its subcommittees may form technical advisory committees including people who are not members of the committee to help with specific technical analysis and information needs

**Questions for Council Stewardship Subcommittee:**

- Are there any additional or different roles you would like this committee to serve?
- Which arrangement would you like to see for the membership structure – all open, undesignated seats? Or a combination of open seats and designated seats?
  - If designated seats, what seats would you like reserved?
  - Would you like to include ex-officio seats for other public agencies?
- Do you agree with or have feedback on suggested terms or committee size?

