



ENGINEERING

NEIGHBORHOOD EXTENSION PROJECT (NEP) APPLICATION

CONTACT INFORMATION

Name: Phone:
Address: Email:
Signature: Date:

PROJECT INFORMATION

Description of project limits (ex. streets):

Number of homes benefitted by the proposed project:

Number of homes who signed the petition:

Percentage of homes who signed the petition:

SUBMITTAL REQUIREMENTS

A meeting with the Septic to Sewer Program Manager is required prior to submittal of this application. Please contact Lindsey Crowsigt at Lcrowsigt@bendoregon.gov or by phone at (541) 617-4520 to set up the meeting.

Please complete this application electronically by emailing it to Lcrowsigt@bendoregon.gov or by printing it and mailing or hand-delivering to:

City of Bend - EIPD
Attn: Lindsey Crowsigt
709 NW Wall Street
Bend, OR 97701

The application shall include the following:

- One signed petition form for each property owner (form attached)
- Ages of the existing septic systems that would be replaced by the proposed project
- Evidence of any failing septic systems

PETITION FOR NEIGHBORHOOD EXTENSION PROJECT (NEP)

Property owner(s):

Address:

Phone Number:

Email:

Age of septic tank:

Septic tank is failing (yes / no):

Property Owner Signature:

Date:

Property Owner Printed Name:

Property Owner Signature:

Date:

Property Owner Printed Name:

Property Owner Signature:

Date:

Property Owner Printed Name:

By signing this application, I, as the property owner(s) or representative of the property owner(s), understand that ***Bend Code Title 15.10.010(H)(2) Timing of Connection and Payment of Fees for Neighborhood Sewer Extension Projects and CIP Projects*** applies and I will be required to connect to public sewer within two years of receiving the Notice of Operational Completion (NOC) from the City of Bend.

BEND CODE CHAPTER 15.10
GENERAL SEWER REGULATIONS

15.10.010 (E) Septic to Sewer Conversion Program. There is hereby established a City of Bend Septic to Sewer Conversion Program with the goal of connecting properties served by private on-site septic systems to the City's public sewer system over time. The program applies to properties within the City limits shown on the City of Bend Comprehensive Plan Map at the time of the urban growth boundary expansion on December 6, 2016, Ordinance NS-2271. In furtherance of the Septic to Sewer Conversion Program, the City will engage in neighborhood sewer extension projects in a systematic manner, as funds are available and allocated. Neighborhood sewer extension projects may be selected based on a pool of applicants. The City Manager is authorized to solicit and receive applications from property owners who wish their neighborhood or street(s) be considered for a sewer extension project. Applications will be considered at least annually, based on the following considerations:

1. Cost of the sewer extension project, including design;
2. Total number of homes or properties to be connected to the public sewer system from the project;
3. Whether other City construction projects are planned for the street identified in the application;
4. The percentage of property owners who would be served by the neighborhood sewer extension project who have joined or signed onto the application;
5. The age of existing septic systems that would be replaced by the proposed neighborhood sewer extension project and evidence of failing septic systems; and
6. Other factors established by the City Manager.

15.10.010 (F). A committee, to include one to three City Councilors, the City Engineer, the Engineering, Infrastructure and Planning Director, and the City Manager, or their designees, will review submitted applications in light of the available funds and the factors in subsection (E) of this section. The committee will select one or more neighborhood sewer extension projects for funding and construction to proceed pursuant to applicable City processes.