

Meeting Minutes

Neighborhood Leadership Alliance

Tuesday, October 8, 2019

City Council Chambers, Bend City Hall

710 NW Wall, Bend, Oregon



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4:00 p.m. Neighborhood Leadership Alliance Meeting

1. **Roll Call:** Hans Jorgensen, Matt Bryant, Lisa Mushel, Sue Sullivan, Beth Hoover, Brett Yost, Dave Johnson, Bill Caram, Cassie Giddings, Courtney Underhill, Liz Weltin, Jill Mehner

Councilor Liaison: Bill Moseley

Also Attended: Joshua Romero, Kayla Duddy, Ian Leitheiser

Absent: Beth Hoover

2. **Approve Minutes – Chair**

Member Mr. Johnson made a motion to approve the Tuesday, September 9, 2019 meeting minutes. Member Ms. Mushel seconded, the motion passed unanimously (11-0).

3. **Public Comments – Visitors (10 minutes)**

Steve Pine, Mountain View Neighborhood Association, gave an update for the Mountain View Neighborhood Association, member Ms. Hoover who was absent from the meeting.

4. **Working Group Updates (NLA Representatives; 60 minutes)**

- A. **Neighborhood Safety Working Group (Bill Caram; 10 minutes)**

- **Update on Neighborhood Street Safety Program**
- **Prioritized Project Lists Due to City by October 15, 2019**
- **Discuss Process for NLA Prioritization**

Member Mr. Caram gave an update on the Neighborhood Street Safety Program. Members shared feedback from their Neighborhood Associations in regards to the Neighborhood Street Safety Program.

- B. **Land Use Education Working Group (Sue Sullivan, 10 minutes)**

- **Land Use Chairs Survey**

Member Ms. Sullivan gave an overview of the draft Land Use Chairs Survey that will be sent to each Neighborhood Association Land Use Chair.

Member Mr. Johnson made a motion to approve the Land Use Chairs Survey. Member Weltin seconded, the motion passed by a hand vote unanimously (11-0).

C. Communication Working Group (Courtney Underhill, 10 minutes)

• **NA Community Survey**

Member Ms. Underhill gave an update on the Neighborhood Associations Community Survey that will go live Wednesday, October 8, 2019.

Member Ms. Underhill shared that the Community Survey will be open until the end of December 2019.

D. Policies & Procedures Working Group (Lisa Mushel; 10 minutes)

Member Ms. Mushel gave an update on the Policies & Procedures Working Group.

E. Review and Discuss Action Plan (Lisa Mushel; 20 minutes)

Member Ms. Mushel and Joshua Romero, Community Relations Manager, gave a review of the Neighborhood Leadership Alliance Work Plan.

Colin Stephens, City Planning Manager, shared information on plans for the NLA to be involved in the Technical Advisory Committee. More information to be presented at the Wednesday, October 16, 2019 Council meeting.

Member Mr. Caram left the meeting at 5:12 p.m.

Member Mr. Bryant left the meeting at 5:19 p.m.

5. Council Check-in Prep (10 minutes)

A. Update on Land Use Education Resources Goal (Council request)

Member Ms. Sullivan shared an update on the Land Use education goal.

Councilor Moseley suggested that the Neighborhood Leadership Alliance request from Council to be involved with the Residential Permit Parking System.

Mr. Romero shared the Presentation that will be shared with Council at the Wednesday, October 20, 2019 Council Check-in.

B. Progress on Other Council Goals

6. Review Road Map (Lisa Mushel; 10 minutes)

Road Map Reviewed in a previous agenda item.

7. Outstanding Topics (Hans Jorgensen; 5 minutes)

A. Upcoming Public Meetings Law Review

Mr. Romero shared a recommendation for a Public Meetings Law training for new city staff and new Neighborhood Leadership Alliance members.

B. DiSC Training: 3:00 p.m. – 6:00 p.m. on Tuesday, October 22, 2019 in Council Chambers

Mr. Romero gave a brief overview of what the committee should expect at DiSC Training.

Member Mr. Jorgensen discussed a Neighborhood Leadership Alliance Liaison to attend Planning Commission Technical Advisory Committee meetings.

Member Ms. Sullivan made a motion to allow member Mr. Jorgensen to appoint representatives to the Planning Commission Technical Advisory Committee. Ms. Weltin seconded, the motion passed unanimously (8-0).

8. NLA Representative Reports (All NLA Representatives; 25 minutes – 2 minutes each)

NLA representatives gave an update on each of their Neighborhood Associations.

Adjourn at 5:52 p.m.

Respectfully submitted,

Kayla M. Duddy
Deputy City Recorder