

Meeting Minutes

Neighborhood Leadership Alliance

Tuesday, August 13, 2019

City Council Chambers, Bend City Hall

710 NW Wall Street, Bend, Oregon 97703



CITY OF BEND

4:00 p.m. Neighborhood Leadership Alliance Meeting

1. **Roll Call:** Hans Jorgensen, Matt Bryant, Lisa Mushel, Sue Sullivan, Beth Hoover, Brett Yost, Dave Johnson, Bill Caram, Cassie Giddings, Courtney Underhill, Valerie Pharr, Liz Weltin, Jill Mehner

Councilor Liaison: Bill Moseley

Also Attended: Joshua Romero, Kayla Duddy, Ian Leitheiser, Larry Medina, Anne Aurand

Absent: Courtney Underhill, Bill Caram

2. **Approve Minutes (Chair)**

Member Ms. Hoover made a motion to approve the Tuesday, July 9, 2019 meeting minutes. Member Ms. Weltin seconded, the motion passed unanimously (11-0).

3. **Public Comments (Visitors)**

CJ Ferrari, resident of the Summit West Neighborhood Association, shared concerns with child safety and pedestrian safety in regards to the NW Skyline Ranch Road extension. Mr. Ferrari was provided contact information for Joshua Romero, Community Relations Manager, to follow up on his concerns.

4. **Fireworks Taskforce Update (Deputy Fire Chief Medina)**

Deputy Fire Chief Larry Medina gave an update on the Firework Taskforce including outcomes and next steps.

Member Yost left the meeting at 5:28 p.m.

5. **Introduction to Adjusting NA Boundaries (Joshua Romero)**

Mr. Romero shared information on adjusting NA boundaries to accommodate the City of Bend's Urban Growth Boundary and properties that will be annexed.

Mr. Romero will email the NLA representatives a copy of the report of a similar neighborhood boundary adjustment project completed in Kirkland, Washington.

6. **Working Group Updates (NLA Reps)**

- **Neighborhood Safety Working Group**

Mr. Romero gave an update on the Neighborhood Street Safety program. He will follow up with Streets & Operations Department staff to see if project applications for the program can be sent to the neighborhood associations prior to the Sept. 20 application deadline. Romero will follow up with NLA members via email.

- **Land Use Education Working Group**

Member Ms. Sullivan gave an update on the Land Use Education Working Group. They will be setting a recurring monthly Working Group meeting.

- **Communication Working Group**

Member Ms. Weltin gave an update on the Communication Working Group.

Member Mr. Johnson made a motion to release and spend up to \$1,000 for advertising the Neighborhood Street Safety Program. Member Ms. Mushel seconded. The motion passed unanimously (10-0).

Mr. Romero will work with the Communication Working Group to develop the advertising plan.

7. **Review Road Map**

- **Recap July 17 Council Check-in**

Member Ms. Mushel gave an overview of the Neighborhood Leadership Alliance road map.

Mr. Romero will send the NLA a copy of the road map via email.

- **Strategic Plan Update**

Member Ms. Mushel gave a Strategic Plan update.

Member Mr. Johnson made a motion to approve the Neighborhood Leadership Alliance Strategic Plan and Action Plan. Member Ms. Sullivan seconded. The motion passed unanimously (10-0)

8. **Outstanding Topics**

- **DiSC Training Date**

Mr. Romero shared two possible dates for the DiSC training. He will re-send the Doodle Poll to the NLA so members can select their preferred dates and times for the training.

- **Prioritize Work Plan Projects (Homework)**

Mr. Romero asked the committee to begin thinking about prioritizing the Action Plan projects. The NLA will spend some time at the September NLA meeting prioritizing the Action Plan projects.

9. **NLA Rep Reports**

NLA representatives gave an update on each of their Neighborhood Associations.

Adjourn at 6:02 p.m.

Respectfully submitted,

Kayla Duddy
Administrative Assistant