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**4:00 p.m. Neighborhood Leadership Alliance Meeting**

1. **Roll Call:** Hans Jorgensen, Matt Bryant, Lisa Mushel, Sue Sullivan, Beth Hoover, Brett Yost, Dave Johnson, Bill Caram, Cassie Giddings, Courtney Underhill, Valerie Pharr, Liz Weltin, Kathy Schroeder

**City Council Liaison:** Bill Moseley

**Also Attended:** Joshua Romero, Kayla Duddy, Jen Rusk

**Absent:** Courtney Underhill, Bill Moseley

2. **Approve Minutes – Chair**  
Member Jorgensen moved to approve the November 1, 2018 meeting minutes. Member Johnson seconded, the motion passed unanimously (11-0).
3. **Public Comments – Visitors (10 minutes)**
4. **Update for Working Groups (60 minutes)**
  - a. **Budget – Dave Johnson**  
Member Schroeder moved to approve the budget provided by the Budget Working Group. Member Weltin seconded, the motion passed unanimously (12-0).
  - b. **Policies and Procedures – Dave Johnson**  
NLA members discussed and made changes to the Guidelines and Policies document provided by the Policies and Procedures Working Group.  
  
NLA Members agreed to put the Neighborhood Leadership Alliance Guidelines and Policies document to the side until next NLA meeting. The Policies and Procedures Working Group will make additional revisions to the document. Mr. Romero will solicit input from NLA Representative on edits to the revisions. The revisions and recommended edits will be brought back to the committee for review and approval at the next NLA meeting.
  - c. **Communications and Outreach – Kathy Schroeder**  
Member Schroeder shared an update on the Communications and Outreach Working Group.

5. **NLA Progress to Date – Lisa Mushel (15 minutes)**  
Member Mushel delivered the progress of the Neighborhood Leadership Alliance.
6. **Update on NLA Timeline – Hans Jorgensen (15 minutes)**  
Member Jorgensen shared the NLA six-month timeline with the committee.
7. **Select Meeting Days for 2019 – Hans Jorgensen (10 minutes)**  
Member Jorgensen recommended that the committee keep the first Thursday meeting for the month of January.

All members agreed to complete a Doodle pool to schedule the times and dates of the 2019 NLA meetings. Mr. Romero will administer that poll for the committee and bring the results to the next NLA meeting.

8. **NLA Representative Check-ins (10 minutes)**  
Each NLA representative gave an update on each of their Neighborhood Associations to the committee.
9. **Adjourn at 6:12 p.m.**

Respectfully submitted,

Kayla Duddy  
Office Specialist