

**Meeting Minutes
Neighborhood Leadership Alliance
November 1, 2018
City Council Chambers, Bend City Hall
710 NW Wall, Bend, Oregon**



CITY OF BEND

4:00 p.m. Neighborhood Leadership Alliance Meeting

4:01 p.m. call to order.

- 1. Roll Call:** Hans Jorgensen, Matt Bryant, Lisa Mushel, Sue Sullivan, Beth Hoover, Brett Yost, Dave Johnson, Bill Caram, Cassie Giddings, Courtney Underhill, Valerie Pharr, Liz Weltin, Kathy Schroeder

City Staff: Joshua Romero, Anne Aurand, Ian Leitheiser, Kayla Duddy

City Council Liaison: Bill Moseley

- 2. Approve Minutes – Chair**

Member Ms. Sullivan moved to approve the October 4, 2018 meeting minutes with correction of minor typos. Member Ms. Mushel seconded, the motion passed unanimously (13-0).

- 3. Public Comments – Visitors (10 minutes)**

Pat Miner described a public service campaign to reduce speeding and make streets safer that she would like to see happen in Bend. Developing a survey for Mountain View Neighborhood Association which would potentially be available for all Neighborhood Associations (NA) later.

David Gurule with Mountain View NA is advocating for the community education campaign about addressing speeding in neighborhoods.

Cynde Hargrave with Mountain View NA is seeking endorsements from all neighborhoods for safety campaign as described by Pat Miner and will be offering opportunities for NA board members to learn more about the proposal.

- 4. Recap Council Check-in – Hans (10 minutes)**

NLA Chair Hans Jorgensen recapped the presentation he gave to the Council at the October quarterly check in. The presentation reviewed workshop summary, shared NA challenges, growth management concerns, and interest in traffic and land-use issues. Outreach and communications, land use and traffic and safety are priorities for the NLA. Next steps: resource request, strategic plan and budgeting.

5. **Working with the City: Core Services, Council Goals – Anne (20 minutes)**
Communications Director Anne Aurand gave a presentation on Working with the City: Core Services, Council Goals explained how the Council sets goals, the core services that staff provide and how the NLA fits into the big picture.

6. **NLA Resource Request – Jen Rusk, City Staff (60 minutes)**
- a. Recap Resource Request purpose and timeframe
 - b. High level overview of relevant info gathered and sources
 - c. Suggested format and menu of options for 2-year budget request
 - d. Discussion/feedback/input of full NLA
 - e. Next steps and timeline:
 - i. Working Group between Nov. and Dec. NLA meetings
 - ii. Working Group presents draft Resource Request to full NLA at Dec. meeting for adoption
 - iii. Finalize and submit to the City no later than Dec. 15

Consultant Jen Rusk and Community Relations Manager Joshua Romero provided information about relevant resource and budget information and led discussion of the purpose and timeframe for the NLA resource request for the 2019-21 budget proposal. Purpose: Identify staff support and other resources. Timeframe: Dec. 15 deadline. By Dec. 5 there will be a work group and draft request.

7. **Working Groups (20 minutes)**
- a. Recommended Groups
 - i. Budget
 - ii. Communications and Outreach
 - iii. Procedures/Policies

Hans Jorgensen recommended 3 groups of 4 or 5 people each:

1. Budget –expects will meet a couple of times in next four weeks to develop resource request, and then possibly continue on.
2. Communications and Outreach – important to get plan for communications so we have good communications in NAs which makes the NLA more successful.
3. Procedures/Policies – Organizational structure to outline how we do business. Helps with bylaws and guidelines. How to accept topics, do we take minority opinions. Get the structures and plans in place.

Hans clarified these committees help build a foundational infrastructure to get the NLA started.

Member Ms. Schroeder moved to create and staff the three committees as described Chair Mr. Jorgensen. Member Ms. Hoover seconded, the motion passed unanimously (12-0).

Member Ms. Sullivan left early to attend Larkspur Neighborhood Association meeting.

NLA members volunteered to participate in the working groups:

Budget: Ms. Hoover, Mr. Caram, Mr. Johnson, Ms. Mushel and Mr. Jorgensen

Communications and Outreach: Ms. Giddings, Mr. Yost, Ms. Pharr, Ms. Schroeder, Ms. Underhill, Mr. Bryant and Ms. Weltin.

Policies and Procedures: Mr. Johnson, Ms. Mushel, Ms. Hoover.

Working groups are public bodies and all public meeting rules apply.

Working groups will meet between Nov. and Dec. NLA meetings.

8. Adjourn at 6:03 p.m.

Next meeting: December 5 at 4 p.m. in Council Chambers



Accessible Meeting Information

This meeting/event location is accessible. Sign language interpreter service, assistive listening devices, materials in alternate format such as Braille, large print, electronic formats and CD Formats, or any other accommodations are available upon advance request. Please contact Joshua Romero no later than October 1 at jromero@bendoregon.gov or (619) 693-2185; Relay Users Dial 7-1-1, and (541) 385-6676. Providing, at least, 3 days' notice prior to the event will help ensure availability.