

**Meeting Minutes**  
**Neighborhood Leadership Alliance**  
**Thursday, October 4, 2018**  
**City Council Chambers, Bend City Hall**  
**710 NW Wall, Bend, Oregon**

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**4:00 p.m. Neighborhood Leadership Alliance Meeting**

- 1. Roll Call:** Hans Jorgensen, Matt Bryant, Lisa Mushel, Sue Sullivan, Beth Hoover, Brett Yost, Dave Johnson, Bill Caram, Cassie Giddings, Bill Galaway, Valerie Pharr, Liz Weltin, Kathy Schroeder

**Members Absent:** Valerie Pharr, Kathy Schroeder, Bill Galaway

**City Staff:** Joshua Romero, Anne Aurand, Mary Winters, Kayla Duddy

**City Council Liaison:** Bill Moseley

- 2. Approve Minutes (Chair; 5 minutes)**

- Member Mr. Johnson moved to approve the September 6, 2018 meeting minutes. Member Mr. Caram seconded, the motion passed unanimously (10-0).

- 3. Transportation System Plan Presentation (City Staff; 20 minutes)**

- Karen Swirsky, City of Bend Senior Planner, gave a presentation on the Bend Transportation Plan.

- 4. Projects to Present to City Council (Committee; 40 minutes)**

- **Review summary of September 26, 2018 work session brainstorming**
  - Community Relations Manager Joshua Romero discussed the next steps for the committee and strategic planning consultant, Jen Rusk. Ms. Rusk will help the committee create a resource request to prepare for the November and December meetings and to also work on ideas that will be presented to the City Council. Ms. Rusk plans on working with other City of Bend committees to understand what resources they identify when creating their resource request.
- **Decide on projects to present at Council Check-in on October 17, 2018**
  - Member Ms. Welton proposed to add a communications plan to the project list. There was no consensus to move forward with her proposal.
  - Chair Mr. Jorgensen acknowledged that the committee had made the decision for which projects they would like to take to Council at the September 26, 2018 work session. The decided projects are Land Use Notifications, Transportation Safety and Broader participation plan for Neighborhood Associations (i.e., engagement and communications).

5. **Community Survey Themes to Present to City Council (Committee; 30 minutes)**
  - **Decide on survey themes to present at Council Check-in on October 17, 2018**
    - Member Mr. Caram moved to approve “growth as it relates to infrastructure”, “growth as it relates to density”, “growth as it relates to traffic”, “affordable housing”, “engagement with the City”, and “what education would the city citizens like from the City”, to be the survey themes presented to the Council. Member Ms. Welton seconded. The motion passed unanimously (10-0)
6. **Prep for Council Check-in**
  - **Progress to date**
  - **Workshop summary**
  - **Community survey themes**
  - **Projects**
  - **Resource request**
  - **Next steps**
7. **Public Comments – Visitors (10 minutes)**
  - Bob Brell, member of the Century West Neighborhood Association, first wanted to thank the committee for taking time out of their schedule and making the contribution at the City committee level. Two comments, communication – Mr. Brell recommended that from Joshua and Anne and a working committee focus on each neighborhood association, their association’s purposes, and also Home Owner Associations (HOA). Mr. Brell stated that citizens don’t know where to turn for certain situations. Mr. Brell wanted to know what the committee wanted when it comes to growth.
  - Courtney Underhill, member of the Southeast Bend Neighborhood Association, introduced herself to the committee and announced that she wanted to apply for Bill Galaway’s position on the committee. There has been no official resignation yet from member Mr. Galaway at this time.
8. **Adjourn at 5:58 p.m.**



**Accessible Meeting Information**

This meeting/event location is accessible. Sign language interpreter service, assistive listening devices, materials in alternate format such as Braille, large print, electronic formats and CD Formats, or any other accommodations are available upon advance request. Please contact Joshua Romero no later than October 1 at [jromero@bendoregon.gov](mailto:jromero@bendoregon.gov) or (619) 693-2185; Relay Users Dial 7-1-1, and (541) 385-6676. Providing, at least, 3 days’ notice prior to the event will help ensure availability.