

Scenario Workshop Agenda and Approach

MEETING DATE: Friday, July 27, 2018

MEETING TIME: 9 a.m.-12 p.m.

LOCATION: Bend Municipal Court, 555 Northeast 15th Street, Bend, OR 97701

Objective

- Populate citywide scenarios with project ideas

Agenda

1. **Welcome** (10 minutes) – CTAC Co-Chairs/Kristin Hull, Jacobs
 - a. Workshop purpose
 - b. Staff, CTAC and public roles
 - c. Self-introductions
 - d. Agenda/format
 - e. Sit in tables organized by scenarios A, B and C
2. **Scenario introduction and what we already know** (20 minutes) – Chris Maciejewski, DKS Associates

Desired outcome: shared understanding of needs from technical and community perspective, scenarios as developed by CTAC and distinction between regional and local projects.

 - a. Scenarios as discussed at CTAC #4
 - b. What is a citywide project
 - c. Ideas from open house/online open house/CTAC
 - d. Key needs from technical analysis
3. **Breakout #1: Review and finalize project ideas and needs by scenario** (35 minutes)

Desired outcome: complete set of project ideas with each idea assigned to one scenario to ensure scenarios are distinct

 - a. Organize into three tables, one for each scenario, self-selected
 - b. Review cards for project ideas organized by scenario based on staff review of ideas. The group reviews each card, addresses any questions, and decides “keep”, “modify”, “toss”, “offer to another table”.
 - c. Groups review project ideas and trade cards until all ideas have landed in a scenario or in a bin of “ideas considered and dismissed (the “toss” pile)
 - d. Groups identify any other project ideas that are missing but fit their scenario on blank cards

e. Report out:

- i. share any new projects identified to be sure they are not on multiple groups' cards
- ii. review ideas considered and dismissed to confirm why they don't fit/that they don't fit

4. Breakout #2: Build the transportation network (30 minutes)

Desired outcome: Populated scenario maps

- a. Continue to work at scenario tables
- b. Place project idea cards on scenario map or draw connections (1 map per table)

5. Breakout #3: Rotate to all scenario maps (30 minutes)

Desired outcome: Review of scenario maps by all participants

- a. Groups rotate to look at all scenario maps (staff facilitator stays with maps)
- b. At each table, groups answer the questions:
 - i. Are there any big rock ideas missing from the map?
 - ii. Do the projects support the idea underlying each scenario?

6. Break (10 minutes)

7. Large group discussion (30 minutes)

Materials: Flip chart/easel, projector for displaying scenarios

- a. Project a photo of each scenario onto a screen
- b. Review scenarios
- c. Discussion:
 - i. Are the scenarios complete?
 - ii. Are the scenarios distinct?
 - iii. Do the project ideas express the scenario accurately?

8. Summary and next steps (15 minutes) – Kristin/Chris

Desired outcome: Shared understanding of workshop outcomes and discussion of how outcomes are presented to CTAC

- a. What we heard and accomplished
- b. What we present to CTAC on August 22

Accessible Meeting Information

This meeting/event location is accessible. Sign language interpreter service, assistive listening devices, materials in alternate format such as Braille, large print, electronic formats and audio cassette tape, or any other accommodations are available upon advance request. Please contact Susanna Julber no later than July 25 at sjulber@bendoregon.gov or 541-693-2132. Providing at least 3 days' notice prior to the event will help ensure availability.