



CITY OF BEND

To the Custodian of the Public Record
City of Bend
P.O. Box 431
Bend, Oregon 97709
FAX: 541-385-6676

Pursuant to the Oregon open records law, ORS 192.410 to 192.530, I'm requesting a copy of:

I agree to pay any reasonable copying and postage fees associated with this request. If my request results in the need for additional research, the City will provide an estimated cost and require a deposit prior to preparing the public record documents.

Signature

Date

Name (please print)

Phone

Address: _____

E-mail address: _____

Note: If your request for the above public records is denied, a written explanation for the denial, including a reference to the specific statutory exemption(s), will be supplied to you upon request. Public records requests must be made to the government agency that is the custodian of the records. This form is for requesting public records that are held by the City of Bend.

If the records you seek are held by another public body, you should request them from that body. Requests for criminal records of individuals generally should be directed to the Oregon State Police.



Accommodation Information for People with Disabilities

Communication or other accommodations for people with disabilities will be made upon advance request. Such requests can be made by completing the Request for Accommodation or Barrier Removal Form (available in City offices, on the City's website, or by contacting the Accessibility Manager at 541-693-2141 or ADA@ci.bend.or.us). Providing at least 48 hours notice will help ensure availability. *This document will be made available in an alternate format upon request. Please contact us at 541-388-5505.*
