

GRADING/DRAINAGE PERMIT APPLICATION

Permit Center
710 NW Wall St
Bend, OR 97701
P: 541-388-5580
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COMMUNITY
DEVELOPMENT

Submit completed forms to: engineering@bendoregon.gov

Planning (PZ) # _____ Building Permit (BP) # _____

Contact Information

Submitter name: _____

Submitter Email: _____ Phone: _____

Address: _____
City State Zip Code

Applicant/Contact name: _____ Phone: _____

Address: _____
City State Zip Code

Landowner: _____ Phone: _____

Address: _____
City State Zip Code

Engineer name: _____ Phone: _____

Address: _____
City State Zip Code

Property Information

Property location: (address, cross street, intersection, general area) _____

Tax map & parcel number: _____

Subdivision Name: _____ Phase: _____

Total Land Area: _____ Total New Impervious Area (square feet): _____

Estimated Start Date: _____ Estimated Completion Date: _____

Maximum depth of cut _____ of fill _____

Maximum existing slope _____ Maximum final slope _____

Note: Additional permits may be required by DEQ. This permit does not grant approval for any necessary DEQ permits. All necessary DEQ permits shall be obtained before beginning any activity.

Submittal Requirements

- Application Fee
- Grading/Clearing/Drainage Site Plan
- Grading/Clearing Statement
- Soils Report if required
- Upload land use

By signing, I agree to comply with all provisions of City of Bend Grading/Clearing Ordinance NS-1879. I have examined all statements and information contained herein, and all attached exhibits, and to the best of my knowledge and belief, they are true and correct. I authorize the City of Bend staff, Hearing's Officers and Planning Commissioners to enter property for inspection of the site in conjunction with this land use application.

Applicant: _____ Date: _____

Owner: _____ Date: _____

ENGINEERING USE ONLY

Fee Paid Received by _____ Date Received _____ Drainage Review No. _____

Receipt # _____

This application has been: Approved Denied

Engineering Division

Date

Original to Engineering

Copies to: Applicant Building Department Inspection Required

Submittal Requirements

Site Plan Requirements both Minor and Major

- Drawn to scale and legible, engineer's scale in an easily readable size, such as 1"=20', with north arrow.
- Property lines shown with dimensions, existing easements, and setbacks. Show adjacent streets with names.
- Existing and proposed grades based on spot elevations and/or contours at 1' intervals extending five (5) feet into adjacent properties. Clearly label existing grade and proposed finished floor grade at primary building corners.
- Highlight any existing or proposed slope area > greater than 20%.
- Show perimeter outline of existing and proposed structures. Show roof ridge lines, gutters and downspouts (if any).
- Show building and garage entrances, driveway access locations from street, access roads and points of entry to the grading/clearing site including gravel construction entrances.
- Show total impervious surface coverage in square feet. Include drainage calculations showing adequate volume on site for storage of run-off from impervious surfaces.
Storage volume (cubic feet) = Total impervious surface x .20 foot.
- If on septic, show drain field.
- Show proposed site drainage using arrows. Show any onsite drainage features/structures. Show any existing natural drainage features. Clearly indicate runoff paths from roof, driveway and any other impervious surfaces.
- Show the location of proposed mitigation measures, such as re-vegetation/landscaping or retaining walls.
- Show location of any natural areas to be preserved.
- Provide statement on site plan stating: "This map is true and correct indication of the grading /clearing and drainage conditions existing and proposed for this property." Including a signature and date line for the property owner.
- Show all existing/proposed utilities. No water or sewer mains or services within a swale or retention area.

Grading/Clearing Statement Requirements for Major or Minor Grading Permit

The "Grading and Clearing Statement" is the property owner's statement that the construction on their property will conform to the Grading/Drainage Ordinance requirements. Short answers are encouraged.

Stabilization is generally addressing measures to protect newly exposed slopes or cleared areas. Erosion and drainage control during construction needs to be provided and can be as minimal hay bales or dirt berms. Dust control is also regulated under the Grading/Clearing Ordinance.

The estimated start and completion dates are requested because typically grading permits will only be valid for 180 days. Extensions may be obtained for up to an additional 185 days but they must be requested in writing by the permit holder.

Tree protection is typically construction fencing around the tree drip-line for trees that have previously been designated as being saved. Refer to City of Bend Standard drawing #1-2.

Listing of the maximum proposed cuts, fills and slope information helps expedite the processing of the permit and validates the owner's knowledge of the final proposed conditions.

Owner's signature is required as the grading/clearing permits are required to be in the owner's name.

Drainage Improvement Plan Major Grading Permit

- Details showing drainage or other protective devices to be constructed as part of the grading plan.
- Drainage area and drainage calculation for drainage facilities to be constructed on site.
- Temporary drainage control measures to be constructed prior to commencement of grading/clearing activities to mitigate drainage issues during grading construction operations.

Describe erosion and drainage control measures during construction:

Describe dust control method(s) during construction:

Tree protection during construction:

Describe permanent site stabilization/re-vegetation measures and time frame for completion: _____
