



COMMUNITY DEVELOPMENT

DEVELOPER / HOMEBUILDER TEMPORARY SIGN APPLICATION

A temporary sign is permitted on a site where a development project has received land use approvals or, if no land use approval is required, a building permit.

Applicant / E-Plans Submitter Name _____

Email Address _____ Phone No. _____

Mailing Address _____

City _____ State _____ Zip Code _____

SIGN WILL BE LOCATED AT:

Address / Parcel _____

Name of Development / Business / Tenant _____

Land Development Approval No. _____ Building Permit No. _____

PROPERTY OWNER INFORMATION:

Property Owner(s) Name _____

Email Address _____ Phone No. _____

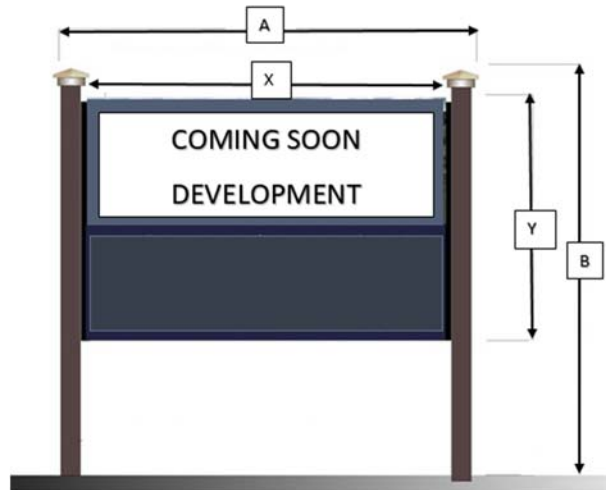
Address _____ City _____ State _____ Zip Code _____

SIGN DIMENSIONS:

Total area - square feet (X x Y)

A: Width (inches / feet)

B: Height (inches / feet)



AUTHORIZATION:

By signing or by clicking on the "I agree" button you acknowledge that you are responsible for all content and have the authority as, or from, the property owner to install the sign as requested. In addition, you certify that the information submitted with this application is true and correct, and authorize the City of Bend staff to enter property for inspection of the site in conjunction with this application.

I AGREE

SIGNATURE & TITLE: (Property Owner, Business Owner, Manager, Event Coordinator)

DATE

CHECKLIST:

- I verify I have provided a drawing, or clear photograph, of the proposed sign.
- I verify I have provided a site plan of the development project showing the proposed sign location with distance from the sign to the property lines.
- I verify I am installing a maximum of one sign that does not exceed 32 square feet in area and 8 feet in height if located on a development site less than 4 acres.
- I verify I am installing a maximum two signs that do not exceed 64 square feet in area and 8 feet in height if located on a development site over 4 acres. Each sign requires a separate permit.
- I verify the proposed sign will not be illuminated.
- I verify the sign will be installed on the property address provided on this permit application and that it will not be located in or over the public right-of-way.
- I verify that all signs, including structures and components, including supports, braces, anchors, shall be maintained in a state of good repair.

Sign structure must be constructed using weather resistant materials and meet the minimum design loads for a structure able to withstand wind gusts of up to 70 miles per hour sustained for 3 seconds.

R105.2 Work exempt from permit. Exemption from *permit* requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this *jurisdiction*.

Additional information may be requested in order to verify compliance with the Bend Sign Code

ELECTRONIC SUBMITTAL

Please complete this application, save it to your computer, and e-mail it to bendcdd@bendoregon.gov. Once the application is received by the City and entered into our system, you will receive emailed instructions on how to upload your application materials to the City's ePlans electronic permitting system. Applicable fees may be paid on-line, in person, or mailed to the City of Bend, Community Development Department, Permit Center located at 710 NW Wall Street, Bend, OR 97703.