



CITY OF BEND

2017-2019 ADOPTED BIENNIAL BUDGET IN BRIEF

Funding The City's Operations



City Council Goals & Objectives



The City's General Fund



Where The Money Comes From...And Where It Goes



Learn More About The City's Finances



Funding the City's Operations

The City provides over 20 different operations and programs to the citizens of Bend, supporting each with taxes, fees and charges, grants and other miscellaneous revenues.

OPERATIONS AND PROGRAMS

PUBLIC SAFETY

- Police
- Fire/EMS
- Municipal Court

INFRASTRUCTURE

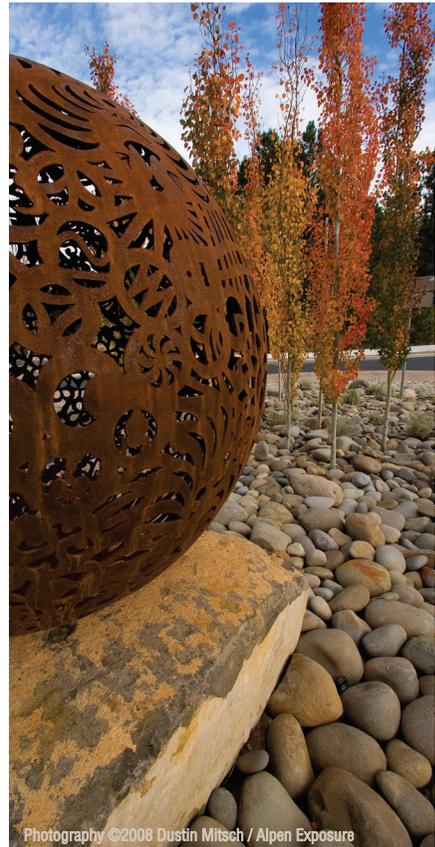
- Water
- Water Reclamation
- Stormwater
- Laboratory
- Engineering
- Streets & Operations
- Transportation Construction
- General Obligation Bond
- Accessibility Construction
- Cemetery
- Local Improvement District

COMMUNITY & ECONOMIC DEVELOPMENT

- Building
- Planning
- Private Development
- Engineering
- Code Enforcement
- Growth Management
- Community Development
- Block Grant
- Affordable Housing
- Business Advocacy
- Tourism
- Economic Improvement District
- Bend Urban Renewal Agency
- Airport
- Parking & Downtown

ADMINISTRATION & CENTRAL SERVICES

- Administrative & Financial Services
- Insurance & Risk Management Services
- Information Technology
- Facilities Management
- Garage Services



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City Council Goals & Objectives 2017-2019

The City Council considers input from the community, citizen advisory committees and city staff when developing goals. The City Manager works with department heads to develop a work plan to implement these five goals, and that work plan is incorporated into the budget development process.



1 *Implement a growth plan that is consistent with community goals for the economy, environment and affordability*

OBJECTIVES

- Complete foundational policy and planning work necessary to implement the approved plan
- Prioritize planning and infrastructure investments in the “expansion” and “opportunity” areas
- Develop a communication system to connect The City with OSU-Cascades and Neighborhoods
- Develop fair and cost effective options to help residents required to convert from septic to sewer
- Employ energy efficiency and fossil fuel reduction policies to guide City operations and growth plans

2 *Move people and products around Bend efficiently, safely and reliably*

OBJECTIVES

- Improve road conditions and update winter operations policies
- Develop a short term capital improvement strategy, including use of Transportation Fund reserves
- Involve residents and key stakeholders in developing policies that relieve congestion, improve ease of travel and safety, and identify funding options for desired levels of service
- Expand transit service and work towards sustainable funding

City Council Goals & Objectives 2017-2019

3 *Increase affordable housing options*

OBJECTIVES

- Quantify housing needs through a data-driven approach
- Prioritize land-use and infrastructure planning that maximizes identified supply needs
- Increase the inventory of affordable housing through incentives, removing regulatory barriers, and increasing land supply and funding options
- Connect community partners that provide housing and services for people who are chronically homeless

4 *Keep residents safe with innovative and cost-effective public safety services*

OBJECTIVES

- Continue to develop innovative service models that improve response times at a lower cost
- Implement the Community Engagement Program in the Police Department
- Build an additional Fire/EMS Station in the central core of the City to improve response times
- Obtain approval for the Fire/EMS Operating Levy renewal

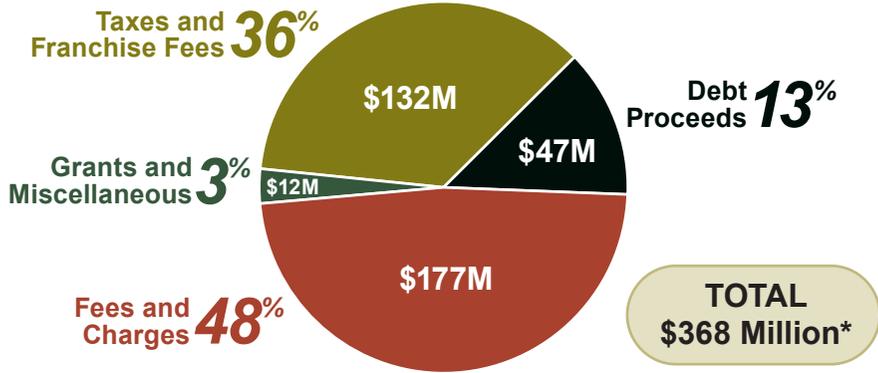
5 *Modernize and professionalize how City government operates*

OBJECTIVES

- Propose a City Charter amendment to voters
- Update Council Rules to improve meeting efficiency and councilor expectations
- Increase capacity of the Neighborhood Association system
- Replace the City's operating software as a key driver for business process improvement in land use, permitting, billing and central services
- Create systems to assist staff and Council in prioritizing and monitoring resources
- Elevate consistency and quality of project management skills across the organization
- Promote and improve the City's employee performance management systems

2017-2019 Revenues and Expenditures

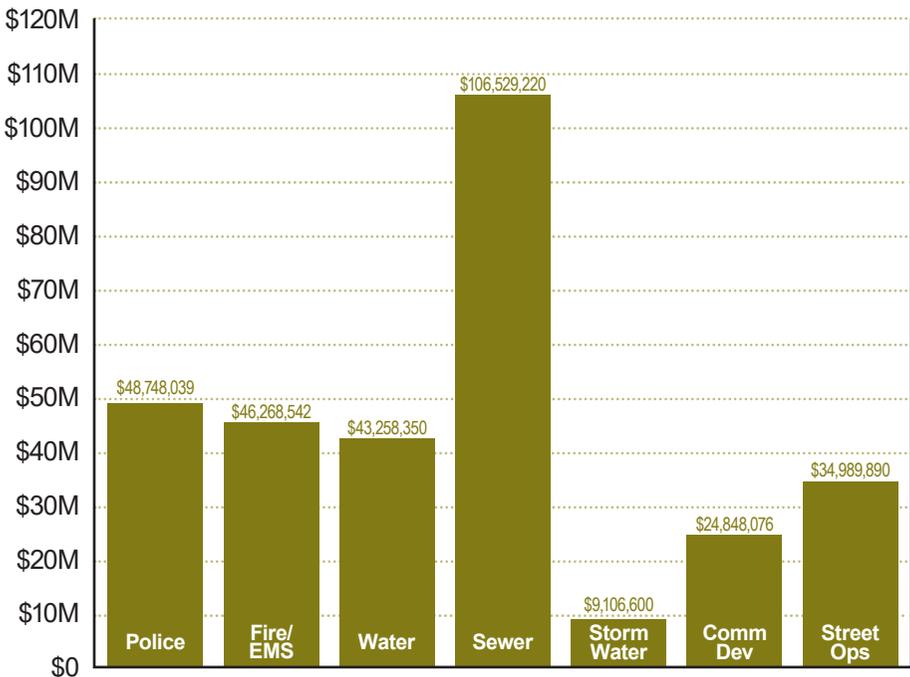
2017-2019 REVENUES



A majority of the City's revenues are restricted or designated for specific operations and programs. (eg. State gas taxes are restricted by state law for street maintenance and improvements.)

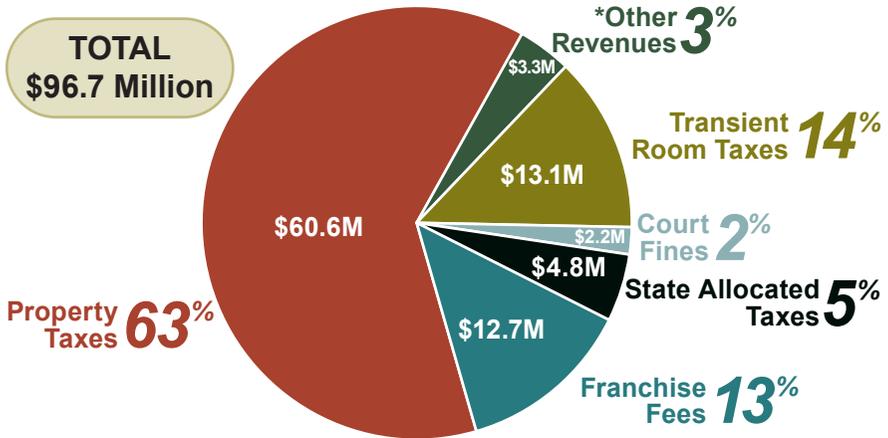
*Excludes interfund activity and beginning working capital

2017-2019 EXPENDITURES FOR SELECT PROGRAMS



The City's General Fund

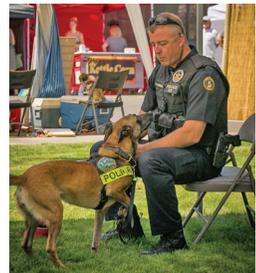
The City is projecting over \$368 million in revenues for the 2017-2019 biennium, but only those revenues that are not restricted or designated for specific operations and programs (totalling \$96.7 million) are collected in the City's General Fund. Revenues that are restricted or designated for specific use are collected in other funds and used only for those specific purposes.



*Other General Fund revenue includes grants, investment income, interfund loan repayments, fees and charges and marijuana tax.

The General Fund pays for:

- Police Department (\$48.7 million)
- Municipal Court (\$1.3 million)
- Code Enforcement (\$1.2 million)
- Accessibility Program (\$539,800)
- Growth Management (\$3.0 million)



The General Fund also contributes some funding to these operations:

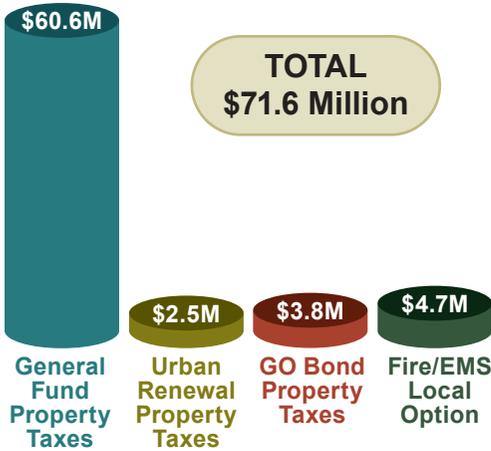
- Fire/EMS (\$26.3 million)
- Transit (\$2.7 million)
- Accessibility Construction (\$670,000)
- Street Operations (\$13.1 million)
- Community Development (\$1.3 million)
- Business Advocacy (\$172,000)
- Cemetery (\$135,700)



Where the Money Comes From

PROPERTY TAXES

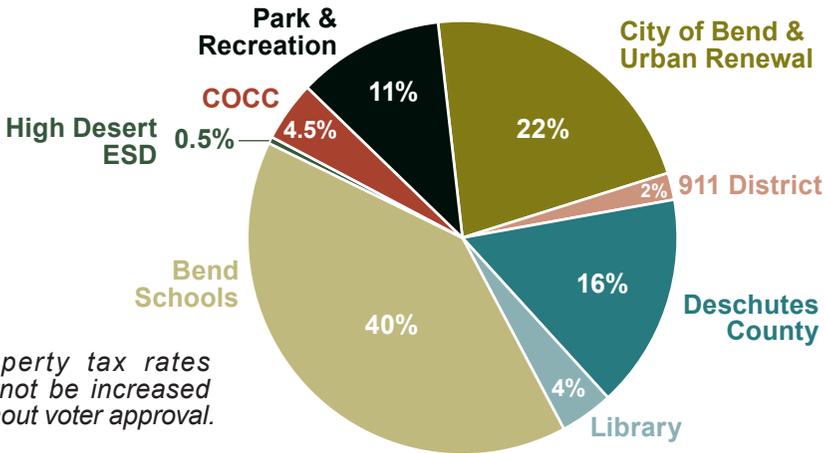
If you live in Bend, your combined total property tax rate is \$15.24 per \$1,000 of “Taxable Assessed Value” (which is not the same as your home’s market value). Of this \$15.24 rate, the City receives \$2.77 per \$1,000 in General Property Taxes and \$0.19 per \$1,000 for the General Obligation Bond construction projects, and \$0.20 per \$1,000 for the Fire/EMS Local Option Levy.



Example:

- Market value: \$250,000
- Assessed value: \$158,250
- Your total property taxes: \$2,412
- City’s General Fund gets: \$439
- City’s Urban Renewal Areas get: \$19
- City’s GO Bond Projects get: \$30
- Fire Fund gets: \$32

WHERE YOUR PROPERTY TAXES GO



Property tax rates cannot be increased without voter approval.

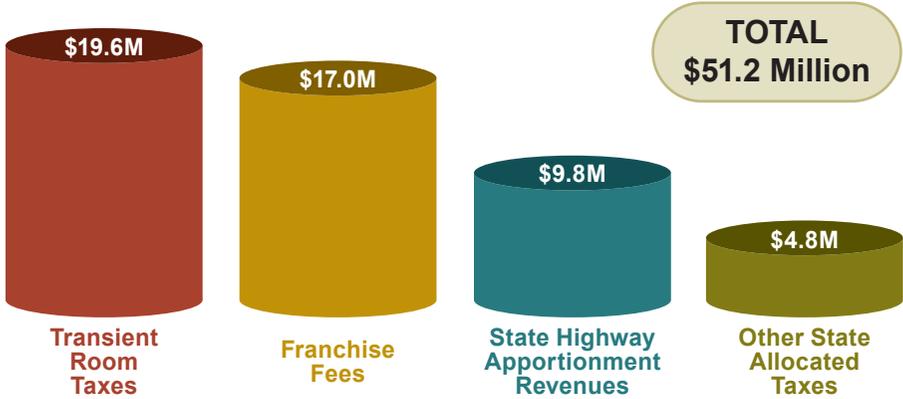
URBAN RENEWAL PROPERTY TAXES

The City has two Urban Renewal Areas (URA). Urban Renewal taxes are used to fund infrastructure improvements in these areas:

- *Juniper Ridge (on the north end of Bend)*
- *Murphy Crossing (on the south end of Bend)*

Other Taxes and Fees

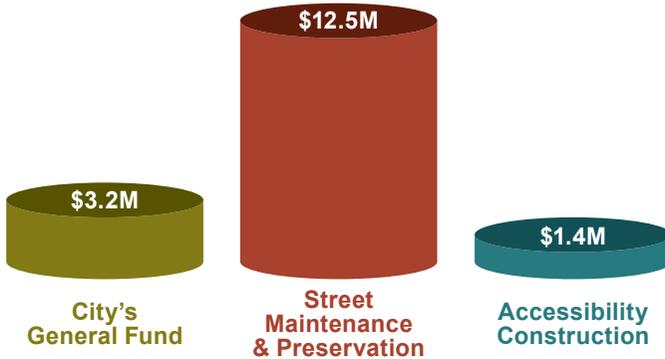
OTHER TAXES



TRANSIENT ROOM TAXES are taxes paid by motel/hotel guests. A total of 31.2% of the Transient Room Tax is allocated for tourism promotion based on State Law and a ballot measure approved by voters.

FRANCHISE FEES are fees collected from utility providers such as your cable, phone, garbage, water and sewer companies. These fees are charged to the utility company for operating in the City and these fees are often passed on to you as the customers of the utility.

ALLOCATION OF FRANCHISE FEES



STATE HIGHWAY APPORTIONMENT REVENUES are restricted by State law for street maintenance and improvement. State allocated highway apportionment revenues include the motor vehicles fuel tax, motor carrier transportation fees, DMV license registration and operator fees and road use assessment fees.

OTHER STATE ALLOCATED TAXES include cigarette and liquor taxes allocated to all cities in Oregon based on population. These taxes—totalling \$4.8 million for the 2017-2019 biennium—are collected in the City's General Fund.

Public Safety

FIRE/EMERGENCY MEDICAL SERVICES (EMS)

The Fire/EMS Department is responsible for a fire protection area of 164 square miles and an Ambulance Service Area of more than 1,700 square miles.

The Fire/EMS Department has an operating budget of \$46.3 million for the biennium. Most of the funding (\$26.3 million) comes from the City's General Fund. The Fire/EMS department also receives \$4.7 million in property taxes from the local option levy, \$395,300 from transient room taxes, \$7.8 million from the Rural Fire Protection District, and \$8.4 million from ambulance charges and other fire service fees.



POLICE



The Police Department responds to more than 87,000 dispatched actions per year, and includes special units such as the Traffic Team, K-9 Program, and the Tri-County Central Oregon Emergency Response Team. The Police Department's 2017-2019 operating budget is \$48.7 million with funding provided by the General Fund and public safety grants.

BEND MUNICIPAL COURT

The City collects traffic and other fines through the Bend Municipal Court. These fines are collected in the City's General Fund and support General Fund programs, including municipal court operations.

Infrastructure and Enterprise Operations

“Enterprise” operations are solely supported by user fees, charges, grants and other revenues restricted to or specifically designated for these operations.

UTILITIES



The City operates Water, Sewer and Stormwater systems serving over 24,000 households and businesses. Utility fees and charges fund operations and debt payments. Debt is usually issued to finance large capital improvement projects.

- *The Water division has a 2017-2019 operating budget of \$35.9 million and a capital budget of \$7.4 million.*
- *The Sewer division has an operating budget of \$43 million and a capital budget of \$63.5 million for the 2017-2019 biennium.*
- *The City collects approximately \$3.7 million annually in stormwater fees to support stormwater management.*

STREETS AND OPERATIONS



The Streets and Operations budget for the 2017-2019 biennium is \$34.9 million. State highway apportionment revenues fund \$9.8 million of the budget while General Fund contributions, franchise fees and grants fund the remainder. Services provided include street maintenance, snow removal/winter operations and landscaping.

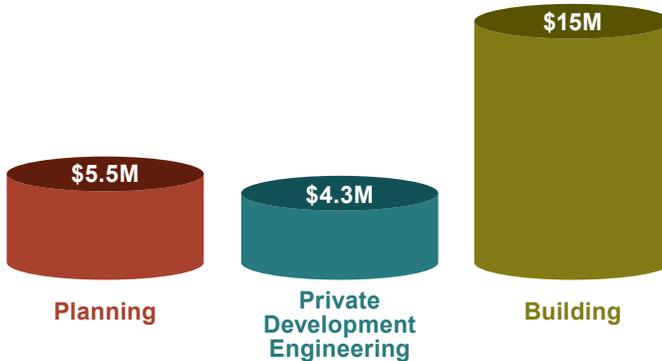
Since the Streets and Operations program receives a significant portion of their funding from General Fund and other revenue sources, it is not considered an enterprise operation.

Community and Economic Development

The City provides building inspection, planning and private development engineering services. These services are funded by user fees and contributions from the General Fund.

COMMUNITY DEVELOPMENT

The Community Development Department's operating budget for the 2017-2019 biennium totals \$24.8 million.



OTHER COMMUNITY & ECONOMIC DEVELOPMENT SERVICES

- *Community Development Block Grant and Affordable Housing programs provide housing and community development assistance to citizens and non-profit agencies in Bend. These programs are funded by federal grants and an affordable housing fee that is assessed on all building activity.*
- *The Business Advocacy program focuses on advocating, facilitating and coordinating relationships and activities between businesses and the City of Bend.*
- *The Code Enforcement program is responsible for protecting the health and safety of the City's residents and visitors and the livability of the community by assuring compliance with land use, environmental and building codes.*

AIRPORT/CEMETERY/PARKING & DOWNTOWN

The City collects fees and charges from airport and cemetery customers to operate the Bend Municipal Airport and City Cemetery respectively. Parking fines and parking permit sales are used to fund operation and maintenance of the downtown parking lots and parking structure owned by the City.

To Learn More About the City's Finances

The following documents are available on the City Finance Department's website: bendoregon.gov/finance.

BUDGET DOCUMENT

State Budget Law requires cities to adopt a balanced budget as the legal authority to spend. The City of Bend adopts a Biennial Budget (budget for two years) every other year. The current Adopted Biennial Budget is for the period July 1, 2017 through June 30, 2019. The Budget Document is over 600 pages and provides extensive details on the City's operations including revenues and expenditures by department and program.

BUDGET COMMITTEE

State law requires cities to form a Budget Committee made up of citizen members as well as City Council members to review and approve the City's budget. The City of Bend has a Budget Committee with seven citizen members and seven City Council members. Citizens are encouraged to get involved with the City's budget process by serving as a member of the Budget Committee. Citizens can apply and are selected by the City Council to serve for a term of four years.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

The City prepares a CAFR in accordance with standards established by the Government Accounting Standards Board and Government Finance Officers Association. The CAFR is a 200 page document showing the City's assets and liabilities at the end of a fiscal year and also the revenues received and expenditures made during that fiscal year. Ten year statistical information is also available in the CAFR.

FISCAL (FINANCIAL MANAGEMENT) POLICIES

The City Council adopts Fiscal Policies that govern its finances. The purpose of the Fiscal Policies is to enable the City to achieve and maintain a long-term stable and positive financial condition. These policies are adopted by Council as the basic framework for overall financial management of the City, to guide day-to-day and long-range fiscal planning and decision making and to achieve certain general financial goals.

To Learn More About the City's Finances

ANNUAL AUDIT

Cities are required to have an independent Certified Public Accounting firm audit its financial statements and accounting controls every year. The CPA firm must be Certified Municipal Auditors and must issue a statement of opinion as to whether the City's financial statements are fairly presented in accordance with applicable government accounting standards and whether there are any material weaknesses in internal controls. The Independent Auditor's Report is included in the City's CAFR.

MONTHLY FINANCIAL REPORT

The City prepares a monthly financial report comparing actual to budgeted revenues and expenditures by Fund. This monthly financial report is presented to City Council as part of the published council packet usually on the 2nd council meeting of the month and is available to the public.

CONTACT THE FINANCE DEPARTMENT

For additional information regarding the City's Finances, please contact the City's Budget Manager **Cam Sparks** at **(541) 330-4005** or via email at **csparks@bendoregon.gov**.



CITY OF BEND

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Accommodation Information for People with Disabilities
To obtain this information in an alternate format such as Braille, large print or electronic formats please contact Cam Sparks at csparks@bendoregon.gov, (541) 330-4005.