
AGENDA
Bend Metropolitan Planning Organization
Policy Board

Date: February 18, 2020
Time: 12:00 – 1:30 pm
Location: Deschutes Services Center, 1300 NW Wall Street, Bend
DeArmond Room – 1st Floor
Contacts: Tyler Deke, BMPO Manager (541) 693-2113
Jovi Anderson, BMPO Program Coordinator (541) 693-2122
Andrea Napoli, BMPO Senior Planner (541) 323-8545

1. Call to Order & Introductions
2. Public Comment

Action Items

3. Review and approve minutes from the January 29, 2019 Policy Board meeting (Attachment A).

Recommended Language for Motion: I move approval of the January 29 draft meeting minutes as presented.

4. Annual Financial Report Presentation

Background: An audit of the BMPO's governmental activities and major funds is prepared each year. The audit of the year ending June 30, 2019 was recently completed. Staff will provide an overview of the audit.

Attachments: None. The report is posted on the following link:

<https://www.bendoregon.gov/Home/ShowDocument?id=45669>

Action Requested: Review and accept the annual financial report

Recommended Language for Motion: I move acceptance of the 2018-19 annual financial report

5. Elect Chair and Vice-Chair

Background: The Policy Board Bylaws state that the Policy Board shall elect the Chair and Vice Chair at the second meeting of the calendar year to serve for that year.

Attachments: None

Action Requested: Election of officers for calendar year 2020

6. 2021-2024 Surface Transportation Block Grant Funds

Background: The Surface Transportation Block Grant Program (STBG) is one of the core federal transportation funding programs. ODOT distributes a portion of its STBG funds to cities, counties, and small MPOs through a cooperative process. Staff will review potential distribution options for current and future funding that link to goals and plans.

Attachments: None. Information will be distributed at the meeting.

Action Requested: Continue discussion about distribution of STBG funding

7. Future MPO Work

Background: Work on several major planning projects will conclude in 2020, including an update to the MPO plan. Each of those plans identifies additional planning efforts. Staff will engage the Board in a discussion of the MPO role in those efforts and potentially building a multi-year work program.

Attachments: None. Information may be distributed at the meeting.

Action Requested: Provide input on the MPO role in future work activities

Information Items

8. Legislative Update

Background: The State Legislature is currently in session. Staff will provide an overview of draft legislation that could affect the MPO and/or its member entities.

Attachments: None

Action Requested: None. Information item

9. Other Business

As time allows, staff will provide updates on other MPO business

10. Public Comment

11. Next Policy Board Meeting

The next regular meeting of the Policy Board is scheduled for March 17 at 12 noon

12. Adjourn



Accessible Meeting/Alternate Format Notification

This meeting event/location is accessible. Sign or other language interpreter service, assistive listening devices, materials in alternate format, such as Braille, large print, electronic formats, or any other accommodations are available upon advance request at no cost. Please contact Jovita Anderson no later than 24 hours in advance of the meeting at (541) 693-2122, or janderson@bendoregon.gov. Providing at least 2 days-notice prior to the event will help ensure availability.

BEND METROPOLITAN PLANNING ORGANIZATION
POLICY BOARD
DRAFT Minutes
January 29, 2020

Deschutes Services Center, 1300 NW Wall Street, 1st Floor – DeArmond Room, Bend, Oregon

Policy Board Members Present

Bend City Council: **Chair** Justin Livingston, Barb Campbell, Chris Piper

Deschutes County Commission: Chris Doty, *Deschutes County Road Department Director*
(alternate), **Vice-Chair** Anthony DeBone

Oregon Department of Transportation (ODOT): Bob Townsend

MPO Staff: Tyler Deke, *Manager*; Jovi Anderson, *Program Coordinator*; Andrea Napoli,
Senior Planner; Cameron Prow, TYPE-*Write II*

Visitors: Dave Hirsch, *ODOT Traffic Operations*; Gary Vodden, *BMPO Budget Committee*;
Greg Bryant, *Citywide Transportation Advisory Committee (CTAC) Ex Officio* and
Deschutes River Woods Neighborhood Association; Janet Hruby, *City of Bend Traffic*
Operations

Media: None

(Agenda items appear in discussion order. The 3 digits after a motion title show the number of member jurisdictions voting in favor/opposed/abstaining.)

1. Call to Order – Introductions

Chair Livingston called the regular meeting of the Bend Metropolitan Planning Organization (Bend MPO) Policy Board to order at 12:04 p.m. on Tuesday, January 29, 2020, with a quorum of member jurisdictions present (3 of 3). Mr. Doty announced he was filling in for Deschutes County Commissioner DeBone. Commissioner DeBone arrived at 12:12 p.m. and Ms. Campbell at 12:53 p.m. after approval of Motions 1 and 2.

2. Public Comment

None.

ACTION ITEMS

3. Review and approve Minutes from December 17, 2019, Policy Board Meeting (Agenda Attachment A) and **Meeting Summary from December 16, 2019, Smart Cities Workshop** (Agenda Attachment B)

Motion 1 (3/0/0): Mr. Piper moved approval of the December 17, 2019, Policy Board minutes and the December 16, 2019, Smart Cities Workshop meeting summary as presented. Mr. Doty seconded the motion which passed unanimously.

4. Budget Committee Appointment

Data: Budget Committee roster (Agenda Attachment C)

Chair Livingston outlined options for filling the vacancy created by a recent Bylaws change requiring BMPO Budget Committee members to live within the MPO boundary.

Policy Board discussion covered the applicant's qualifications and appointment process.

Motion 2 (3/0/0): Mr. Piper moved appointment of Donald Moore to the Budget Committee. Mr. Doty seconded the motion which passed unanimously.

5. 2020-2021 Work Program and Budget

Data: Bend MPO Budget/UPWP Planner FY2020-21 (Agenda Attachment D) and 2020-21 Draft Work Program & Budget (PowerPoint)

Mr. Deke reviewed the budget history, fiscal year (FY) 2020-2021 priorities and extra work to be done, proposed 2020-21 budget summary, and the 2020-21 UPWP (Unified Planning Work Program) schedule. He requested input on proposed work activities.

Policy Board concerns included the location of the meeting with federal and state staff and how the Program Coordinator's position would be funded during the next fiscal year.

6. Draft 2021-2024 Metropolitan Transportation Improvement Program

Data: PowerPoint and comparison of how other Oregon MPOs manage STBG funds

Mr. Deke reviewed the draft MTIP and its adoption process. Usually updated every three years, the draft MTIP identified transportation projects scheduled in federal fiscal years 2021-2024. His summary included how the Bend MPO has allocated previous STBG (Surface Transportation Block Grant) funds and time efficiencies from streamlining the Bend MPO's current STBG annual allocation process to a multi-year one.

Ms. Anderson and Ms. Napoli discussed the impact of the Bend MPO's performance measures on how MTIP projects would be rated.

Policy Board comments covered not starting the list of transit safety performance measures with "fatalities," advantage to standardizing performance metrics across multiple jurisdictions, how performance measures were ranked, and if performance measures could be used to prioritize projects.

INFORMATION ITEMS

7. Traffic Signal Operations and Communications

Data: ODOT & City of Bend Connected/Smart Traffic Signal System Implementation Plan (PowerPoint)

Mr. Hirsch and Ms. Hruby provided an overview of Bend's current traffic signal system and its communications system, benefits and limitations of those systems, and projects (programmed and planned).

Policy Board discussion covered level of electronic communications available in the near future (signals "talking" to the central hub and to each other), maintenance vs. capital investment, experience of other Oregon cities (best practices), opportunities due to ITS (Intelligent Transportation System) projects, and funding and vetting of Deschutes County ITS projects.

8. US20 Projects Overview

Data: US20 Corridor Project Status (PowerPoint)

Mr. Townsend provided a status report on ODOT projects planned along the US Highway 20 corridor between Tumalo and Hamby Road.

Policy Board concerns included impact of ODOT projects to the scenic bikeway program, need for a pedestrian crossing of 3rd Street near Bethlehem Inn, and interim improvements to the Hamby Road/Ward Road intersection.

Mr. Bayard asked if bicycle and pedestrian improvements were included in the US 20 corridor plans.

9. Other Business

Data: 2018-2021 MTIP administrative amendment (Agenda Attachment E) and letter regarding Deschutes TSP amendments (Agenda Attachment F)

Chair Livingston postponed additional updates due to lack of time.

10. Public Comment

Mr. Vodden briefly discussed advantages to coordinating traffic signals.

11. Next Policy Board Meeting

February 18, 2020, 12 noon (3rd Tuesday)

12. Adjourn

Motion 3 (3/0/0): Ms. Campbell moved to adjourn. Mr. Piper seconded the motion which passed unanimously.

With no further business, Chair Livingston adjourned the meeting at 1:50 p.m.