

---

**AGENDA**  
**Bend Metropolitan Planning Organization**  
***Policy Board***

---

**Date:** January 29, 2020  
**Time:** 12:00 – 1:30 pm  
**Location:** Deschutes Services Center, 1300 NW Wall Street, Bend  
DeArmond Room – 1<sup>st</sup> Floor  
**Contacts:** Tyler Deke, BMPO Manager (541) 693-2113  
Jovi Anderson, BMPO Program Coordinator (541) 693-2122  
Andrea Napoli, BMPO Senior Planner (541) 323-8545

---

1. Call to Order & Introductions
2. Public Comment

***Action Items***

3. **Review and approve minutes from the December 17, 2019 Policy Board meeting (Attachment A).** A summary of the Smart Cities Workshop will be distributed prior to the meeting.

Recommended Language for Motion: I move approval of the December 17 draft meeting minutes as presented.

4. **2020-2021 Work Program and Budget**

Background: Staff is initiating development of the draft MPO work program and budget for FY2020-2021. Staff will review the draft work program and engage the Board in a discussion of potential work items for the next fiscal year.

Attachments: Work Program and Budget schedule (**Attachment B**). The draft work program is posted on the following link:

<https://www.bendoregon.gov/home/showdocument?id=45352>

Action Requested: Review draft 2020-2021 work program and provide input on proposed work activities.

5. **Draft 2021-2024 Metropolitan Transportation Improvement Program**

Background: The draft 2021-2024 Metropolitan Transportation Improvement Program (MTIP) identifies transportation projects that are scheduled in federal fiscal years 2021-2024. Federally funded and locally funded projects anticipated by local agencies and ODOT are included in the MTIP. Staff will review the draft document and the adoption process. The draft MTIP will be posted prior to the meeting on the Bend MPO webpage:

<https://www.bendoregon.gov/MTIP>

Attachments: None. The draft MTIP will be distributed prior to the meeting

Action Requested: Review and provide comment on draft MTIP

## ***Information Items***

### **6. Traffic Signal Operations and Communications**

Background: The 2018-21 MTIP, the draft 2021-24 MTIP and the City of Bend CIP include traffic signal and communications systems projects. The draft Bend TSP and the draft ITS Plan also include traffic signal and communications projects. ODOT and City of Bend staff will provide an overview of the current system, programmed and planned projects, and the benefits and limitations of those systems.

Attachments: None. Information will be distributed at the meeting

Action Requested: None. Information Item

### **7. US20 Projects Overview**

Background: A large number of projects are programmed on US20 through the MPO area. Projects include new roundabouts, traffic signal enhancements, and bicycle and pedestrian improvements. ODOT staff provide an overview of the projects and the construction schedules.

Attachments: None. Information will be distributed at the meeting.

Action Requested: None. Information Item

### **8. Other Business**

As time allows, staff will provide updates on other MPO business

### **9. Public Comment**

### **10. Next Policy Board Meeting**

The next regular meeting of the Policy Board is scheduled for February 18 at 12 noon

### **11. Adjourn**

## **Additional Attachments**

- 2018-2021 MTIP administrative amendment (**Attachment C**)
- Letter regarding Deschutes TSP amendments (**Attachment D**)



**Accessible Meeting/Alternate Format Notification**

This meeting event/location is accessible. Sign or other language interpreter service, assistive listening devices, materials in alternate format, such as Braille, large print, electronic formats, or any other accommodations are available upon advance request at no cost. Please contact Jovita Anderson no later than 24 hours in advance of the meeting at (541) 693-2122, or [janderson@bendoregon.gov](mailto:janderson@bendoregon.gov). Providing at least 2 days-notice prior to the event will help ensure availability.

BEND METROPOLITAN PLANNING ORGANIZATION  
**POLICY BOARD**  
*DRAFT* Minutes  
**December 17, 2019**

Deschutes Services Center, 1300 NW Wall Street, 1<sup>st</sup> Floor – DeArmond Room, Bend, Oregon

Policy Board Members Present

Bend City Council: **Chair** Justin Livingston, Barb Campbell, Chris Piper  
Deschutes County Commission: **Vice-Chair** Anthony DeBone and Chris Doty, *Alternate*  
Oregon Department of Transportation (ODOT): David Amiton (State alternate)

MPO Staff: Tyler Deke, *Manager*; Jovi Anderson, *Program Coordinator*; Andrea Napoli, *Senior Planner*; Cameron Prow, TYPE-*Write II*

Visitors: Brian Potwin, *Commute Options*; Gary Vodden; Greg Bryant, *Citywide Transportation Advisory Committee (CTAC) Ex Officio* and *Deschutes River Woods*; Liz Dickson, *Dickson Hatfield LLC*

Media: None

*(Agenda items appear in discussion order. The 3 digits after a motion title show the number of member jurisdictions voting in favor/opposed/abstaining.)*

**1. Call to Order – Introductions**

Chair Livingston called the regular meeting of the Bend Metropolitan Planning Organization (Bend MPO) Policy Board to order at 12:03 p.m. on Tuesday, December 17, 2019, with a quorum of member jurisdictions present (3 of 3).

**2. Public Comment**

Brian Potwin introduced himself as the new executive director of Commute Options. Commute Options intends to continue supporting and expanding transportation options, both in Central Oregon and statewide.

Mr. Piper reported a positive experience with Commute Options’ “walking school bus” program at Juniper Elementary School.

Chair Livingston congratulated Mr. Potwin on his promotion and welcomed him to the MPO.

ACTION ITEMS

**3. Review/Approve Policy Board Minutes**

Data: October 15, November 19, and November 26, 2019 (Agenda Attachments A, B, and C)

**Motion 1** (3/0/0): Mr. Piper moved approval of the October 15, November 19, and November 26, 2019, draft meeting minutes as presented. Ms. Campbell seconded the motion which passed unanimously.

**4. 2020-2021 Work Program and Budget**

Data: draft Bend MPO Budget/UPWP Planner FY2020-21 (Agenda Attachment D) and PowerPoint

Mr. Deke identified a need to change how Ms. Anderson’s position is funded in FY 2020-21, which could result in changes to her work tasks. He suggested the Policy Board consider developing a strategic plan for the next three to five years. Staff will present a more complete draft of the 2020-21 work program at the January 2020 meeting.

Policy Board members generally agreed Bend MPO staff time should be invested in supporting MPO activities and programs.

**5. State Legislative Session and Administrative Rule-Making Efforts**

Data: Governor Kate Brown's September 23, 2019, letter; Oregon Department of Land Conservation and Development's December 10, 2019, e-mail; and article entitled "Cap-and-trade plan receives makeover; new plan spares rural areas," *Albany Democrat-Herald*, December 15, 2019

Mr. Deke summarized potential impacts of State legislation and related administrative rule-making efforts on Bend MPO and its member jurisdictions. What role does the Policy Board want to have in this process? How should staff interface with state lawmakers and administrators? He reminded the Policy Board that MPOs aren't regulated under state law.

Policy Board concerns included tracking the proposed legislation and rule-making efforts, how efforts to reduce greenhouse gas (GHG) emissions might affect land use actions, impact of new requirements on funding, moving traffic more efficiently, educating drivers about how fewer left turns help reduce GHG emissions, and increasing ride-sharing.

Mr. Bryant pointed out that CET (Cascades East Transit) vehicles make right turns only.

**6. STBG Program Funding**

Data: PowerPoint

Mr. Deke reviewed the Surface Transportation Block Grant (STBG) Program and potential distribution options for current and future funding that link to Policy Board goals. His summary included the background, past funding amounts, historic use of STBG funds, MPO funding needs, "committed" funding 2019-21, 2020-24 funding, possible 2019 funding distribution, and next steps. To reduce administrative processing time for staff, he suggested the Policy Board consider setting a minimum grant amount. He requested direction about future-year funding priorities, consideration of a multi-year funding allocation, TAC role, and finalizing the funding process at the February/March meetings.

Policy Board members discussed linking the Reed Market Road/American Lane signal to the rest of the system, continuing small grants to Commute Options, and supporting multi-year planning of allocations to better align MPO planning with external agency budgets. Chair Livingston asked staff to present recommendations at a future meeting.

Mr. Piper and Mr. DeBone left at 1:13 p.m. The quorum was not affected since two city councilors and Deschutes County alternate Chris Doty were still in attendance.

INFORMATION ITEMS

**7. Annual Listing of Federally Funded Transportation Projects**

Data: PowerPoint

Ms. Anderson presented the Annual Listing of Transportation Projects with Obligated Federal Funding in FFY (federal fiscal year) 2019. Transportation projects and programs include roadways, transit, bicycle and pedestrian facilities.

Policy Board concerns included when the 3<sup>rd</sup> Street/Olney Avenue signal would be updated.

**8. Other Business**

- Smart Cities Workshop: Mr. DeBone requested information about the December 16, 2019, workshop. Mr. Deke recapped the information presented. The consultant will provide a summary of how to move forward and how the ITS (Intelligent Transportation System) ties back into the community's technology lineup. He asked how the Policy Board wanted to follow up.

Policy Board discussion covered how technology was improving transportation options, transitioning from current technology, coordinating traffic signals for throughput, access to smart phones needed to take advantage of "apps" (applications) for transit schedules and parking availability, electric power regulations, right policy for scooters and emerging technology, and electric vehicles (use, refueling options, trip planning).

- Budget Committee: Mr. Deke noted that recent changes to the Bylaws require committee members to live within the MPO boundary. Should Michel Bayard, who lives outside the MPO boundary, be allowed to complete his term?

Mr. Doty recommended letting Mr. Bayard complete his term due to his institutional knowledge of the Bend MPO.

Following Policy Board discussion, Chair Livingston directed staff to open the Budget Committee for applications to comply with the updated Bylaws.

**9. Public Comment**

None.

**10. Next Policy Board Meeting**

January 21, 2020, 12 noon (3<sup>rd</sup> Tuesday)

**11. Adjourn**

**Motion 2** (3/0/0): Ms. Campbell moved to adjourn. Mr. Piper seconded the motion which passed unanimously.

With no further business, Chair Livingston adjourned the meeting at 1:28 p.m.

# BEND MPO BUDGET/UPWP PLANNER FY2020-21

PROJECT PHASE	STARTING	ENDING
PREP BUDGET DETAILS	12/1/19	12/31/19
BUDGET TO FHWA/FTA/ODOT	1/17/2020	1/22/2020
UPWP MEETING WITH FHWA/FTA/ODOT	2/6/2020	
PUBLISH NOTICE (BUDGET COMMITTEE MEETING) 8-12 DAYS PRIOR	3/12/2020	3/18/2020
POST FINAL BUDGET BY	3/20/2020	
BUDGET COMMITTEE MEETING TYPICALLY 90 MINUTE MEETING DURING LUNCH HOUR	3/23/2020	3/26/2020
PUBLISH NOTICE (BUDGET ADOPTION) 8-14 DAYS PRIOR	4/7/2020	4/13/2020
ADOPTION NOTICE TO BULLETIN	3/31/2020	
POLICY BOARD BUDGET & UPWP ADOPTION	4/21/2020	
STIP/MTIP AMENDMENT AND MPO FUNDING AGREEMENT PROCESSED	5/1/2020	5/31/2020

NOVEMBER 2019							DECEMBER 2020							JANUARY							FEBRUARY							MARCH							APRIL							
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	
				1	2	3							1			1	2	3	4	5						1	2							1				1	2	3	4	5
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9	2	3	4	5	6	7	8	6	7	8	9	10	11	12	
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16	9	10	11	12	13	14	15	13	14	15	16	17	18	19	
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23	16	17	18	19	20	21	22	20	21	22	23	24	25	26	
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		24	25	26	27	28	29		23	24	25	26	27	28	29	27	28	29	30					
							30	31																				30	31													



Statewide Transportation Improvement Program



hwyc44g

Home | STIP | Project | Amendment | Reports | Quick Search

### 18-21-3519 Amendment Details

#### Amendment Information

Amendment Number	<b>18-21-3519</b>	MPO
Amendment Category	<b>Advance a phase from Draft to current STIP</b>	MTIP Amendment Number
Amendment Type	<b>FULL AMENDMENT</b>	Regional Transportation Plan Number
Change Request Date	<b>01/15/2020</b>	MTIP ID Number
Change Request Status	<b>DRAFT</b>	MPO Fiscal Constraint Confirmed <input type="checkbox"/>
Comment <b>MPO approved on 11.26.19.</b>		
Created By	<b>Tana Libby</b>	Last Updated By
Created Date	<b>1/15/2020 10:44:02 AM</b>	Last Updated
Purpose of Amendment		Notification Message
<b>Advance \$713,000 of ARTS funding for PE and \$150,000 for RW.</b>		

#### Projects Affected by the Amendment

Key Number	New Project	Project Change	S/C From	S/C to	Change Reason *	
<a href="#">21667</a>	<input type="checkbox"/>	SINGLE PROJECT ADJUSTMENT	<input type="checkbox"/>	<input type="checkbox"/>	Advance All Roads Transportation Safety Funding for design and right of way work.	<a href="#">View Project</a>

\* Published Externally

#### Workflow

User	Role	Notification Type	Order Number	Task Status	Last Updated	Action
------	------	-------------------	--------------	-------------	--------------	--------

[+ Add Workflow](#)

#### Amendment Project vs Current Project

Property Name	Amendment Project Value	Current Project Value
21667-Status(NO UPDATE)	UNAPPROVED	APPROVED
21667-Monitor Code	ROWACQ	FNLPLN
21667-Phase(PE)-Phase Total Estimated Cost	\$1,213,000.00	\$500,000.00
21667-Phase(PE)-Current STIP Amount	\$1,213,000.00	\$500,000.00
21667-Phase(PE)-Work Type(PRESRV)-Work Type Amount	\$1,213,000.00	\$500,000.00
21667-Phase(PE)-Funding Resp(FIX-IT REG)-Funding Resp	ARTS Region 4	FIX-IT REGION 4
21667-Phase(PE)-Funding Resp(FIX-IT REG)-Funding Resp	ARTS Region 4	FIX-IT REGION 4
21667-Phase(PE)-Funding Resp(FIX-IT REG)-Federal Est/Act Amount	\$657,528.60	\$0.00
21667-Phase(PE)-Funding Resp(FIX-IT REG)-State Est/Act Amount	\$55,471.40	\$0.00
21667-Phase(PE)-Fund Code(OTH0)-Fund Code Pct	41.22	100.00
21667-Phase(PE)-(Fund Code: ZS30)-Added	ZS30	
21667-Phase(RW)-Added	RW	

Project Differences: 12

[Back](#)



Statewide Transportation Improvement Program



hwyc44g

Home | STIP | Project | Amendment | Reports | Quick Search

2018-2021 STIP | 2021-2024 STIP

### 21667 Project Details (Active STIP)

#### Project Information

Total Current Est. **\$500,000.00**  
 Resp. Region **4**  
 Status Date **01/13/2020**  
 Project Status **APPROVED**  
 Monitor **FNLPLN**

Project Name **US20: Ward / Hamby Rd. Intersection**  
 Description **Design to Advanced Plans to identify the appropriate safety improvements needed for the intersection.**

Related Programs

Administrator **ODOT**  
 Applicants **ODOT**  
 MPO **Bend MPO**  
 Constructor **CONTRACTOR PAYMENTS**  
 Functional Class **RURAL PRINCIPAL ARTERIAL-OTHER**  
 Work Class **SAFETY AND TRAFFIC CONTROL**  
 Comment **1/13/2020: Obligation per R4 Programming.**  
 Footnote \*

Air Quality Approval Required  
 AQA Date  
 IGA # **33350**  
 Contract #

Commission Date **07/20/2017**  
 Ready Date **03/17/2021**  
 Target Date  
 Bid Let Date  
 Award Date

Created By **Tana Libby**  
 Created Date **10/3/2019 6:42:26 AM**

Last Updated By **FLOWER SHOBE**  
 Last Updated **1/14/2020 9:49:29 AM**

#### Project Locations

ID	Region	MP Begin	MP End	Street	Route	Highway	City	County
<a href="#">01</a>	4	3.26	3.86		US-20	007 - CENTRAL OREGON		DESCHUTES

#### Project Phases

Work Phase	Phase Status	Current STIP Year	Phase Total Estimated Cost	Current STIP Amount	Current Authorization Amount	Original Authorization Amount
<a href="#">PE - Preliminary Engineering</a>	APPROVED TO COMMENCE	2020	\$500,000...	\$500,000...	\$500,000...	\$500,000...
<b>Totals</b>			<b>\$500,000.00</b>	<b>\$500,000.00</b>	<b>\$500,000.00</b>	<b>\$500,000.00</b>

#### Reference Documents

Document Name	Link URL	Updated
---------------	----------	---------

#### Related Project Key Numbers

Projects Related by Amendment

#### Amendments

Status Date	Amendment Num.	Amendment Status	Project Change	Change Reason
01/15/2020	<a href="#">18-21-3519</a>	DRAFT		



Statewide Transportation Improvement Program



hwyc44g

Home | STIP | Project | Amendment | Reports | Quick Search

2018-2021 STIP | **2021-2024 STIP**

### 21667 Project Details (Draft STIP)

#### Project Information

Total Current Est. **\$3,899,000.00**  
 Resp. Region **4**  
 Status Date **10/03/2019**  
 Project Status **UNAPPROVED**  
 Monitor **PSEDOC**

Project Name **US20: Ward / Hamby Rd. Intersection**  
 Description **Intersection safety improvements to reduce accidents and increase safety in the intersection reducing intersection-related high severity crashes and better operations of the system for travelling public.**

#### Related Programs

Administrator **ODOT**  
 Applicants **ODOT**  
 MPO **Bend MPO**  
 Constructor **CONTRACTOR PAYMENTS**  
 Functional Class. **RURAL PRINCIPAL ARTERIAL-OTHER**  
 Work Class. **SAFETY AND TRAFFIC CONTROL**  
 Comment  
 Footnote \*

Air Quality Approval Required  
 AQA Date

Commission Date  
 Ready Date  
 Target Date  
 Bid Let Date **07/04/2022**  
 Award Date

Created By **Tana Libby**  
 Created Date **10/3/2019 6:42:26 AM**

Last Updated By **KATIE PARLETTE**  
 Last Updated **12/4/2019 11:47:33 AM**

#### Project Locations

ID	Region	MP Begin	MP End	Street	Route	Highway	City	County
<a href="#">01</a>	4	3.26	3.86		US-20	007 - CENTRAL OREGON		DESCHUTES

#### Project Phases

Work Phase	Phase Status	Current STIP Year	Phase Total Estimated Cost	Current STIP Amount	Current Authorization Amount	Original Authorization Amount
<a href="#">PE - Preliminary Engineering</a>	DRAFT	2021	\$713,000...	\$713,000...	\$0.00	\$0.00
<a href="#">RW - Right of Way</a>	DRAFT	2021	\$150,000...	\$150,000...	\$0.00	\$0.00
<a href="#">UR - Utility Relocation</a>	DRAFT	2022	\$50,000.00	\$50,000.00	\$0.00	\$0.00
<a href="#">CN - Construction</a>	DRAFT	2022	\$2,986,0...	\$2,986,0...	\$0.00	\$0.00
<b>Totals</b>			<b>\$3,899,000.0</b>	<b>\$3,899,000.0</b>	<b>\$0.00</b>	<b>\$0.00</b>

#### Reference Documents

Document Name	Link URL	Updated
---------------	----------	---------

#### Related Project Key Numbers

Projects Related by Amendment

BEND METROPOLITAN PLANNING ORGANIZATION  
709 NW Wall Street, Suite 102, Bend, OR 97703  
www.bendmpo.org



**BMPO** Bend Metropolitan  
Planning Organization

January 10, 2020

Peter Russell, Senior Transportation Planner  
Deschutes County Community Development Department  
Planning Division  
PO Box 6005  
Bend, OR 97708-6005

JUSTIN LIVINGSTON, CHAIR  
*City of Bend Council*

ANTHONY DEBONE, VICE-CHAIR  
*Deschutes County Commission*

RE: File 247-19-000894-PA

ROBERT TOWNSEND  
*ODOT Region 4*

Dear Mr. Russell,

BARBARA CAMPBELL  
*City of Bend Council*

CHRIS PIPER  
*City of Bend Council*

Thank you for the opportunity to comment on the proposal to amend the Deschutes County Transportation System Plan and map to add roundabouts at the US20/Cook-OB Riley and US20/Old Bend-Redmond Hwy intersections. The Bend MPO supports both of these proposed amendments.

TYLER DEKE, AICP  
*Manager*

JOVI ANDERSON  
*Program Coordinator*

US20 is an important part of the national, state and regional transportation systems. It is part of the National Highway System and is designated as a statewide highway and freight route in the Oregon Highway Plan. The corridor is important for the movement of people and goods within Deschutes County and throughout Central and Eastern Oregon.

ANDREA NAPOLI, AICP  
*Senior Planner*

Maintaining and improving the safety and efficiency of US20 is critical to the residents, visitors and shippers that traverse the corridor. Through extensive planning and analysis processes, it has been determined that roundabouts are the best improvement option for both intersections. Roundabouts will improve traffic operations and safety at these locations. The community of Tumalo straddles US20, and a roundabout will improve connectivity within the community, provide better access to Tumalo State Park, and improve the safety performance of State and County roadways through the community. Likewise, a roundabout at US20/Old Bend-Redmond Hwy will greatly improve the safety performance of this important interface between County and State roadways.

Thank you for your consideration. Please contact me if you have any questions.

Respectfully,

A handwritten signature in cursive script that reads "Justin L Livingston".

Justin Livingston

c: Bend MPO Policy Board